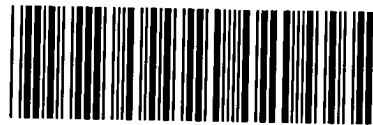


COMPANY REGISTRATION NUMBER: 04245633
CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2022

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Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2022

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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2022.

Reference and administrative details

Registered charity name	Case Management Society UK	
Charity registration number	1112933	
Company registration number	04245633	
Principal office and registered office	206a West Street Fareham PO16 0HF	
The trustees	Susan Ford (Chair)	(Appointed 07.03.2022)
	Carole Chantler	
	Joanna Evans	
	Karen Burgin (Chair)	(Stepped down 07.03.2022)
	Lisa Marie Brown	
	Helen Ovans	
	Devdeep Ahuja	(Resigned 30.05.2022)
	Emily Nash	
	Nicola Irwin	(Appointed 02.03.2022)
Company secretary	Carlton Corporation Limited	
Independent examiner	M L Burgess Chartered Accountants Empress Business Centre 380 Chester Road Manchester M16 9EA	

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

The company's mission is:

- o Leading best practice for case managers

The company's Vision is:

- o To empower our members by providing support and education

The company's committee structure remains unchanged from the previous year.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

Objectives and activities

Progress has been made over the past year towards the main objectives and activities set for the year to 31st July 2022.

- Work streams have been progressed via the committee structure in line with our Mission and Vision for the company
- Our membership numbers have been steady, and have reached around the 800 mark, with over 20 Corporate Members.
- We continue to develop mechanisms to support members' professional practice, including professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- We have met regularly with our Corporate members to gauge industry-wide challenges and priorities.
- We have progressed our Digital Marketing to improve website traffic, online applications and event bookings as well as ensuring anyone wishing to understand more about case management finds the CMSUK website.
- We routinely share useful articles and information to the membership and contacts list regularly via email, website and social media.
- We have substantially increased our CMSUK profile across social media platforms over the past year.
- We have published 4 editions of 'Inside Case Management,' the only dedicated publication for case managers.
- We have delivered a successful Case Management Awards event (online) in September 2021,
- We delivered a successful 2-day conference in November 2021 entirely online, including exhibition "zoom rooms", a multi streamed programme of talks and general networking.
- We have continued to collaborate with BABICM and VRA in the support of the Institute for Registered Case Managers (IRCM) development, including the work on accreditation for case managers supported by an educational programme and competency framework
- We offered opportunities to access research and practice development via our journal club.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

Achievements and performance

Achievements and Performance for the year ending 31st July 2022

- Our core membership stood at 797 as at the end of July 2022. Our Corporate Members rose to 22.
- We have continued to provide online events and support when unable to meet face to face with members and have developed new expertise with remote platforms.
- A total of 11 educational virtual webinars were held over the period.
- Study days were held including Introduction to Case Management (for case managers), Introduction to Case Management (for support staff), Introduction to Paediatric Case Management and Advanced Paediatric Case Management.
- Our annual Awards ceremony was held remotely due to continuing covid restrictions but received excellent feedback.
- Our second remote conference was held in November 2021 and was very well received.

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2022 was £199,308 of which £194,305 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £10,000 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

The trustees' annual report was approved on 21 April 2023 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to be 'Susan Ford', with a large loop at the start and a wavy line extending to the right.

Susan Ford (Chair)
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2022

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 July 2022

		2022		2021
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Charitable activities	5	79,738	79,738	27,940
Other trading activities	6	90,951	90,951	79,538
Investment income	7	75	75	156
Total income		<u>170,764</u>	<u>170,764</u>	<u>107,634</u>
Expenditure				
Expenditure on raising funds:				
Costs of raising donations and legacies	8	25,564	25,564	24,350
Expenditure on charitable activities	9,10	67,249	67,249	60,753
Total expenditure		<u>92,813</u>	<u>92,813</u>	<u>85,103</u>
Net income and net movement in funds		<u>77,951</u>	<u>77,951</u>	<u>22,531</u>
Reconciliation of funds				
Total funds brought forward		121,357	121,357	98,826
Total funds carried forward		<u>199,308</u>	<u>199,308</u>	<u>121,357</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2022

	Note	2022 £	£	2021 £
Fixed assets				
Tangible fixed assets	16		795	691
Current assets				
Debtors	17	11,803		7,184
Cash at bank and in hand		<u>194,305</u>		<u>115,848</u>
		206,108		123,032
Creditors: amounts falling due within one year	18	<u>7,595</u>		<u>2,366</u>
Net current assets			<u>198,513</u>	<u>120,666</u>
Total assets less current liabilities			<u>199,308</u>	<u>121,357</u>
Net assets			<u>199,308</u>	<u>121,357</u>
Funds of the charity				
Unrestricted funds			<u>199,308</u>	<u>121,357</u>
Total charity funds	19		<u>199,308</u>	<u>121,357</u>

For the year ending 31 July 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue

On 21 April 2023, and are signed on behalf of the board by:



Susan Ford (Chair)
Trustee

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 206a West Street, Fareham, PO16 0HF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	-	25% reducing balance
Computer equipment	-	33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Conference fees and sponsorship	79,738	79,738	27,940	27,940

6. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Subscriptions and donations	90,951	90,951	79,538	79,538

7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	75	75	156	156

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Costs of other activities	25,564	25,564	24,350	24,350

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)* Year ended 31 July 2022

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Conference fees and sponsorship	54,607	54,607	46,475	46,475
Support costs	12,642	12,642	14,278	14,278
	<u>67,249</u>	<u>67,249</u>	<u>60,753</u>	<u>60,753</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Conference fees and sponsorship	54,607	7,765	62,372	54,345
Governance costs	—	4,877	4,877	5,729
	<u>54,607</u>	<u>12,642</u>	<u>67,249</u>	<u>60,074</u>

11. Support costs

	£	Total 2022 £	Total 2021 £
Staff costs	5,672	5,672	6,115
Premises	1,248	1,248	458
Communications and IT	28	28	78
Governance costs	4,877	4,877	5,729
Support costs - Travel	770	770	1,858
Support costs - Depreciation	47	47	40
	<u>12,642</u>	<u>12,642</u>	<u>14,278</u>

12. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>388</u>	<u>337</u>

13. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,320</u>	<u>1,320</u>

Case Management Society UK
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	<u>47,264</u>	<u>48,856</u>

The average head count of employees during the year was 2 (2021: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2021	1,820	20,969	22,789
Additions	<u>–</u>	<u>491</u>	<u>491</u>
At 31 July 2022	<u>1,820</u>	<u>21,460</u>	<u>23,280</u>
Depreciation			
At 1 August 2021	1,796	20,301	22,097
Charge for the year	<u>6</u>	<u>383</u>	<u>388</u>
At 31 July 2022	<u>1,802</u>	<u>20,684</u>	<u>22,485</u>
Carrying amount			
At 31 July 2022	<u>18</u>	<u>777</u>	<u>795</u>
At 31 July 2021	<u>24</u>	<u>668</u>	<u>692</u>

17. Debtors

	2022	2021
	£	£
Trade debtors	11,362	6,564
Other debtors	<u>441</u>	<u>620</u>
	<u>11,803</u>	<u>7,184</u>

Case Management Society UK
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 July 2022

18. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	5,139	–
Accruals and deferred income	1,320	1,614
Social security and other taxes	1,057	653
Other creditors	79	99
	<u>7,595</u>	<u>2,366</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1			At
	August 2021	Income	Expenditure	31 July 2022
	£	£	£	£
General funds	<u>121,357</u>	<u>170,764</u>	<u>(92,813)</u>	<u>199,308</u>

20. Analysis of net assets between funds

	Unrestricted	Total Funds
	Funds	2022
	£	£
Tangible fixed assets	795	795
Current assets	206,108	206,108
Creditors less than 1 year	<u>(7,595)</u>	<u>(7,595)</u>
Net assets	<u>199,308</u>	<u>199,308</u>