

CASE MANAGEMENT SOCIETY UK

England & Wales · Charity number 1112933

Details

Other names CASE MANAGEMENT SOCIETY UK ("CMSUK")

Status Registered

Legal form Charitable company

Company number [04245633](#)

Registered 2006-02-06

Register [View on the Charity Commission register](#)

Contact

Address PKF Smith Cooper
2 Lace Market Square
Nottingham
NG1 1PB

Phone 01329 446959

Email Sue.ford@cmsuk.org

Website <http://www.cmsuk.org/>

Activities

Objects: The Objects of the Charity are, for the public benefit to promote and protect the health and wellbeing of the public and relieve those in need by reason of ill-health, disability or other disadvantage by: - providing, organising and promoting the education and training of case managers and those wishing to be engaged as case managers; - conducting, organising and promoting research into the science and practice of case management, with the intention that such research should be made available to the general public; - promoting and supporting best practice and ethical standards in the practice of case management; and - educating those involved in the delivery of relevant services and the general public in the science and practice of case management.

Activities: CMSUK is committed to the delivery of quality case management through standards of best practice while promoting the individual and collective development of case management throughout the UK. Taken collectively, the services offered by a professional Case Manager should enhance the quality of life for clients while potentially reducing the total overall cost of disability.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE NATIONALLY.
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£339,414	£243,224	-	-
2024-07-31	£290,014	£201,387	-	-
2023-07-31	£218,104	£144,320	-	-
2022-07-31	£170,764	£92,813	-	-
2021-07-31	£107,634	£85,103	-	-
2020-07-31	£166,489	£205,049	-	-

Trustees

Name	Role	Appointed
Rhiannon Seaford-Jones	Chair	2024-04-17
Angela Wicks		2024-04-17
Dr Joanna Fletcher-Smith		2024-11-12
Jackie Angela Chappel		2025-11-11
Jetinder Garcha		2025-11-11
Julie Anne Fulford		2025-11-11
Lisa Brown		2019-11-26
Natalija Jeneva		2025-11-11
Stephanie Fleet		2024-11-12
TERESA SHAW		2023-05-17

Accounts

Company registration number 04245633 (England and Wales)

Charity registration number 1112933 (England and Wales)

CASE MANAGEMENT SOCIETY UK
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2025

CASE MANAGEMENT SOCIETY UK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	L M Brown	
	J A Chappel	(Appointed 11 November 2025)
	S L Fleet	(Appointed 12 November 2024)
	Dr J Fletcher-Smith	(Appointed 12 November 2024)
	J Garcha	(Appointed 11 November 2025)
	T Shaw	
	R L Stokes	
	A C Wicks	
	N Janeva	(Appointed 11 November 2025)
Secretary	Carlton Corporation Limited	
Country of incorporation	United Kingdom (England and Wales)	04245633
Charity registration	England and Wales	1112933
Principal office and registered office	C/o PKF Smith Cooper 2 Lace Market Square Nottingham NG1 1PB	
Independent examiner	PKF Smith Cooper Limited 2 Lace Market Square Nottingham NG1 1PB	

CASE MANAGEMENT SOCIETY UK

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CASE MANAGEMENT SOCIETY UK

Notes to the financial statements

CASE MANAGEMENT SOCIETY UK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 JULY 2025*

The trustees present their annual report and financial statements for the year ended 31 July 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". **Structure, governance and management**

Governing Document

The organization is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

CASE MANAGEMENT SOCIETY UK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) *FOR THE YEAR ENDED 31 JULY 2025*

Objectives and activities

The company's mission is:

Leading best practice for case managers

The company's vision is:

To empower our members by providing support and education

The company's committee structure is as follows:

- Events Committee
- Awards Committee
- Membership Committee
- Corporate Membership Committee
- Research Committee

Progress has been made over the past year towards the main objectives and activities set for the year to 31st July 2025.

- Work streams have been progressed via the committee structure in line with our Mission and Vision for the company
- Our membership numbers continue to increase steadily,
- We continue to develop mechanisms to support members' professional practice, via our program of study days and webinars
- We continue to develop our relationships with Corporate Members and have seen growing interest in this form of engagement with CMSUK.
- The plan for marketing and communications, and the associated development of the website, have moved on significantly during the year.
- We have delivered a hugely successful Case Management Awards event in autumn 2024.
- We delivered a highly successful two-day in-person conference in March 2025 including a program of educational sessions and general networking.
- We have continued to collaborate with BABICM and VRA in the support of the Institute for Registered Case Managers (IRCM) development, including the work on accreditation for case managers supported by an educational program and competency framework.
- We continue to strengthen the relationship with BABICM and VRA and IRCM by collaborating on some industry-wide issues such as supervision and inclusivity.
- Our Research Group help a successful research priorities event which supports a plan to enable further growth of the evidence-base for case management.

Following legal advice and to comply with Charity Commission requirements, we began the process of establishing a trading subsidiary (Case Management Enterprises Ltd) to take on the delivery of all events. The subsidiary is a company limited by shares which are owned 100% by CMSUK. It is envisaged that any surplus made by the subsidiary will be donated up to the charity.

Achievements and performance

Achievements and Performance for the year ending 31st July 2025

- Our core membership stood at 1007 as at the end of July 2025.
- We have continued to provide online and in-person events and support.
- A total of 15 webinars were delivered from 1/08/24 - 31/07/25
 - Case Management: The Insurer's Perspective

CASE MANAGEMENT SOCIETY UK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 JULY 2025

- Complexities and Challenges of Managing a Rental Search
- Family Care Payments: An Update – Charlotte Fletcher, Hugh James
- What is the Difference Between a Deputyship and a Personal Injury Trust
- Integrating Clinical Exercise in the MDT – Victoria Anderson
- Self-Care for Case Managers: Tools for Mental Wellbeing in the Workplace
- Loss of Earnings and Pension Loss
- Case Managers as Consumers of Research (Online Workshop)
- The Agilisk Smart Orthosis – A Breakthrough in Orthotic Technology
- Improving Quality of Life for People with Spinal Cord Injury
- The Marvellous Vintage Tea – Pre-Vocational Skills Pilot Project
- How to Deliver Exceptional Care
- Empowering Communication & Rehabilitation
- The Power of Mentoring to Embrace a New and Fulfilling Future ·
- FES Cycling at Home with the RT300 – A Tool for Lifelong Health ·
- Mind the Gaps!

- A total of 8 Study Days/Session from 1/08/24 - 31/07/25
- Case Management: The Insurer's Perspective
- The Court of Protection and Cases Involving Children
- Sex, Disability & The Law
- Management for Managers Part 1
- Management for Managers Part 2
- FND: Insights, Inspiration & Innovation
- Introduction to Case Management
- Introduction to Paediatric Case Management

- Our annual conference was held in-person in March 2025 and was extremely well received.

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources ·

Principal funding sources were the individual and corporate membership subscriptions and the annual conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of, the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2025 was £457,909 (2024 : £361,719) of which all are regarded as free reserves, after funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £19,846 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The Charity is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

CASE MANAGEMENT SOCIETY UK

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 JULY 2025

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S E Ford	(Resigned 11 November 2025)
C Chanteler	(Resigned 11 November 2024)
L M Brown	
J A Chappel	(Appointed 11 November 2025)
S L Fleet	(Appointed 12 November 2024)
Dr J Fletcher-Smith	(Appointed 12 November 2024)
J Garcha	(Appointed 11 November 2025)
T Shaw	
R L Stokes	
A C Wicks	
N Irwin	(Resigned 11 November 2024)
L M McCluskey	(Resigned 11 November 2024)
E L Nash	(Resigned 12 November 2024)
N Janeva	(Appointed 11 November 2025)

The Trustees' report was approved by the Board of Trustees.

Signed by:

4G9689FGAA4B4C4:...
R L Stokes
Chair of Trustees

26/5/2026
Date:

CASE MANAGEMENT SOCIETY UK

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 JULY 2025

The trustees, who are also the directors of Case Management Society UK for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

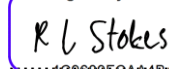
In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the Board of Trustees

Signed by:



.....4C9689FCAA4B4C4:...

R L Stokes

Chair of Trustees

26/5/2026

Date:

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF CASE MANAGEMENT SOCIETY UK

I report to the trustees on my examination of the financial statements of Case Management Society UK (the Charity) for the year ended 31 July 2025.

CASE MANAGEMENT SOCIETY UK

Responsibilities and basis of report

As the trustees of the Charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. ("the 2006 Act").

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

J Stringer Chartered Accountant

PKF Smith Cooper Limited

2 Lace Market Square
Nottingham
NG1 1PB
Date:

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 JULY 2025

CASE MANAGEMENT SOCIETY UK

		Unrestricted	Unrestricted
		funds	funds
		2025	2024 as restated
	Notes	£	£
Income from:			
Charitable activities	2	331,024	285,223
Investments	3	—8,390	—4,791
		339,414	290,014
Total income			
Expenditure on:			
Raising funds	4	31,238	25,236
Charitable activities	5	211,986	176,151
		243,224	201,387
Total expenditure			
Net income and movement in funds		96,190	88,627
Reconciliation of funds:			
Fund balances at 1 August 2024		361,719	273,092
Fund balances at 31 July 2025		457,909	361,719

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

CASE MANAGEMENT SOCIETY UK

BALANCE SHEET

AS AT 31 JULY 2025

		2025		2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	10		450		737
Investments	11		1		-
			451		737
Current assets					
Debtors	13	5,656		12,241	
Cash at bank and in hand		527,211		376,286	
			532,867		388,527
Creditors: amounts falling due within one year	14				
		(75,409)		(27,545)	
Net current assets			457,458		360,982
			457,909		361,719
Total assets less current liabilities					
The funds of the Charity					
Unrestricted funds	16		457,909		361,719
			457,909		361,719

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 July 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

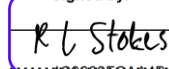
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

CASE MANAGEMENT SOCIETY UK

26/5/2026 The

financial statements were approved by the trustees on

Signed by:



R L Stokes

Chair of Trustees

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2025

1 Accounting policies

Charity information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The registered office is 2 Lace Market Square, Nottingham, NG1 1PB.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

There are no material uncertainties about the charity's ability to continue.

1.3 Charitable funds

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:-

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegates fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
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Computers	33% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

A subsidiary is an entity controlled by the Charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

CASE MANAGEMENT SOCIETY UK

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown

within borrowings in current liabilities.

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

1 Accounting policies

(Continued)

1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.11 Taxation

The charity is exempt from corporation tax on its charitable activities.

1.12 Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

2 Income from charitable activities

	Unrestricted funds restated 2025 £	Unrestricted funds as 2024 £
Conference fees and sponsorship	203,530	181,676
Membership subscriptions	127,494	103,547
	<u>331,024</u>	<u>285,223</u>

3 Income from investments

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

Analysis by fund

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

Unrestricted funds	175,723	36,263	211,986	156,797	19,354	176,151
					Unrestricted funds	Unrestricted funds
					2025	2024
					£	£

5 Expenditure on charitable activities

	Activities undertaken directly 2025	Support costs 2025	Total 2025	Activities undertaken directly 2024	Support costs 2024	Total 2024
	£	£	£	£	£	£
Direct costs						
Staff costs	22,848	7,616	30,464	17,785	5,768	23,553
Depreciation and impairment	106	35	141	134	43	177
Travel	349	594	943	493	838	1,331
Venue, accomodation & delegate rate	49,507	-	49,507	40,578	-	40,578
Conference awards	102,458	-	102,458	97,418	-	97,418
Bank charges	455	148	603	389	126	515
Governance costs	-	12,915	12,915	-	11,033	11,033
Advertising	-	12,450	12,450	-	-	-
Premises	-	1,461	1,461	-	1,546	1,546
Telecommunications	-	1,044	1,044	-	-	-
	=====	=====	=====	=====	=====	=====

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

	<u>175,723</u>	<u>36,263</u>	<u>211,986</u>	<u>156,797</u>	<u>19,354</u>	<u>176,151</u>
Bank interest receivable				<u>8,390</u>	<u>4,791</u>	

4 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising and publicity		
Other fundraising costs	628	537
Staff costs	30,464	24,515
Depreciation and impairment	146	184
	<u>31,238</u>	<u>25,236</u>

6 Net movement in funds

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	1,572	1,320
Depreciation of owned tangible fixed assets	287	362
	<u></u>	<u></u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

8 Employees

The average monthly number of employees during the year was:

2025 Number	2024 Number
2	2
<u></u>	<u></u>

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

Employment costs	2025 £	2024 £
Wages and salaries	60,928	48,068
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

10 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
Cost			
At 1 August 2024	1,820	22,302	24,122
At 31 July 2025	<u>1,820</u>	<u>22,302</u>	<u>24,122</u>
Depreciation and impairment			
At 1 August 2024	1,810	21,575	23,385
Depreciation charged in the year	10	277	287
At 31 July 2025	<u>1,820</u>	<u>21,852</u>	<u>23,672</u>
Carrying amount			
At 31 July 2025	<u>-</u>	<u>450</u>	<u>450</u>
At 31 July 2024	<u>10</u>	<u>727</u>	<u>737</u>

11 Fixed asset investments

	Other investments £ Cost or valuation
At 1 August 2024	-
Additions	<u>1</u>
At 31 July 2025	<u>1</u>
Carrying amount	
At 31 July 2025	1

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

At 31 July 2024

		2025	2024
	Notes	£	£
Other investments comprise:			
Investments in subsidiaries	12	1	-

12 Subsidiaries

These financial statements are separate Charity financial statements for Case Management UK, a registered charity in England and Wales (charity number 1112933). The charity has a wholly owned subsidiary, Case Management Enterprises Ltd,

These financial statements do not include the results of the subsidiary.

Details of the Charity's subsidiaries at 31 July 2025 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held
Case Management Enterprises Ltd	C/O PKF Smith Cooper, Lace Market Square, Nottingham, NG1 1PB	Other education not elsewhere classified	£1 Ordinary shares	100.00

13 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	5,246	11,879
Prepayments and accrued income	410	362
	<u>5,656</u>	<u>12,241</u>

14 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	844	606
Deferred income	59,790	-
Trade creditors	11,501	25,147
Other creditors	274	220

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

Accruals	3,000	1,572
	<u>75,409</u>	<u>27,545</u>
15 Deferred income	2025	2024
	£	£
Other deferred income	59,790	-
	<u>59,790</u>	<u>-</u>
	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	59,790	-
	<u>59,790</u>	<u>-</u>
	2025	2024
	£	£
Movements in the year:		
Deferred income at 1 August 2024	-	-
Resources deferred in the year	<u>59,790</u>	<u>-</u>
	<u>59,790</u>	<u>-</u>
Deferred income at 31 July 2025	<u>59,790</u>	<u>-</u>

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 August 2024 £	Incoming resources £	Resources expended £	At 31 July 2025 £
General funds	361,719	339,414	(243,224)	457,909
	<u>361,719</u>	<u>339,414</u>	<u>(243,224)</u>	<u>457,909</u>
Previous period:	At 1 August 2023 £	Incoming resources £	Resources expended £	At 31 July 2024 £

CASE MANAGEMENT SOCIETY UK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2025

	General funds	273,092	290,014	(201,387)	361,719
17	Analysis of net assets between funds				
					Unrestricted funds 2025
					£ At 31 July 2025:
	Tangible assets				450
	Investments				1
	Current assets/(liabilities)				457,458
					457,909
					Unrestricted funds 2024
					£ At 31 July 2024:
	Tangible assets				737
	Current assets/(liabilities)				360,982
					361,719

18 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

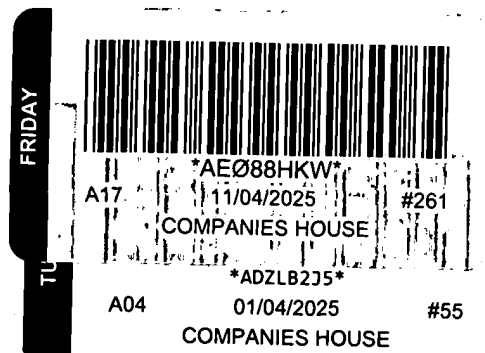
19 Prior year adjustment

Certain income streams have been reclassified from income from other trading activities to income from charitable activities in the current year to better reflect the nature of the underlying activities. The comparative figures have been restated accordingly. This reclassification has had no impact on the net income or total funds of the charity for the prior year.

Accounts

COMPANY REGISTRATION NUMBER: 04245633
CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2024



Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2024

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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2024.

Reference and administrative details

Registered charity name	Case Management Society UK	
Charity registration number	1112933	
Company registration number	04245633	
Principal office and registered office	206a West Street Fareham PO16 0HF	
The trustees	Susan Ford (Chair) Carole Chantler Lauren M McCluskey Lisa Marie Brown Teresa Shaw Niccola Irwin Emily Nash Chantel Brooks Rhiannon Stokes Angela Wicks	
		(Resigned 22.08.23) (Appointed 17.04.24) (Appointed 17.04.24)
Company secretary	Carlton Corporation Limited	
Independent examiner	M L Burgess Simpson Burgess Nash Limited Chartered Accountants Empress Business Centre 380 Chester Road Manchester M16 9EA	

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2024

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

The company's mission is:

Leading best practice for case managers

The company's Vision is:

To empower our members by providing support and education

The company's committee structure remains unchanged from the previous year.

Progress has been made over the past year towards the main objectives and activities set for the year to 31st July 2024.

- Work streams have been progressed via the committee structure in line with our Mission and Vision for the company
- Our membership numbers have been steadily, and gone above 900 for the first time ever. The introduction of a different form of Corporate Members, called "Clinical Partnerships" has enabled growth of this element of our membership as well.
- We continue to develop mechanisms to support members' professional practice, including professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- We have met regularly with our Corporate members to gauge industry-wide challenges and priorities.
- We have spent a great deal of time exploring how we can improve our online presence, and the developments needed for our website, producing a plan for marketing and communications.
- We have delivered a hugely successful Case Management Awards event in September 2023.
- We delivered a highly successful two-day in-person conference in March 2023 including a programme of educational sessions and general networking.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2024

- We have continued to collaborate with BABICM and VRA in the support of the Institute for Registered Case Managers (IRCM) development, including the work on accreditation for case managers supported by an educational programme and competency framework.
- We have also strengthened the relationship with BABICM and VRA by collaborating on some industry-wide issues such as supervision and inclusivity.
- Our Research Group help a successful research priorities event which supports a plan to enable further growth of the evidence-base for case management.

Achievements and performance

Achievements and Performance for the year ending 31st July 2024

- Our core membership stood at 906 as at the end of July 2024. Our Corporate Members has increased to 25.
- We have continued to provide online and in-person events and support.
- A total of 19 Webinars were delivered from 1/08/23 - 31/07/24
 - Assessing Transport for Wheelchair
 - Bespoke therapy and care for clients with complex neurological clinical needs; case presentation and discussion
 - Achieve your Cyber Essentials accreditation with Crest
 - The key considerations for an accessible kitchen
 - Rehabilitation in Catastrophic injury claims - An insurers perspective
 - Enabling participation through everyday technology
 - The benefits of Sexual Expression Training for disabled people and their carers
 - How Video Vector Gait Laboratories help optimise orthotic outcomes and rehabilitate patients
 - Goal setting and quality of life- how to create meaningful change- Lessons learnt from Team GB
 - A Solution to ordering taxis for clients
 - Orthotics, what you should know and how orthotists can help your clients
 - Fatigue and Occupations-Managing Energy Across a 24-Hour Timeframe
 - How technology is transforming case management access to experienced support workers
 - Sex, relationships, consent and capacity: Can the Arts Therapies Help?
 - Expert & Case Manager: Whose Opinion Counts For What?
 - Demystifying the role of the Care Expert
 - The missing piece of postural management - Dynamic Splinting, completing the jigsaw and making postural management truly 24/7
 - 5PATH Hypnotherapy (Five Phase Advanced Transformational Hypnotherapy)
 - Case Management- The Insurer's Perspective
- A total of 6 Study Days/Session from 1/08/23 - 31/07/24
 - Sex, Disability & The Law - 29th September 2023
 - Supporters Guide to Case Management - 7th February 2024
 - Introduction to Case Management, London - 24th April 2024
 - Dangerous or Embrace it? - 15th May 2024
 - Foundations of Paediatric Case Management - 5th June 2024
 - Research Priority Setting study day - 27th June 2024
- Our annual conference was held in-person in March 2023 and was extremely well received.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2024

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

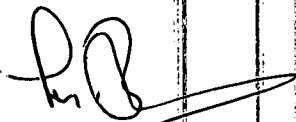
The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2024 was £361,719 of which £360,982 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £12,000 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 5th Nov 2024 and signed on behalf of the board of trustees by:



Lisa M Brown
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2024

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 July 2024

		2024		2023
	Note	Unrestricted funds £	Total funds £	Total funds £
Income				
Charitable activities	5	181,676	181,676	126,390
Other activities	6	103,547	103,547	91,714
Investment income	7	4,791	4,791	—
Total income		<u>290,014</u>	<u>290,014</u>	<u>218,104</u>
Expenditure				
Expenditure on raising funds:				
Costs of raising subscriptions	8	25,236	25,236	28,339
Expenditure on charitable activities	9,10	176,151	176,151	115,981
Total expenditure		<u>201,387</u>	<u>201,387</u>	<u>144,320</u>
Net income and net movement in funds		<u>88,627</u>	<u>88,627</u>	<u>73,784</u>
Reconciliation of funds				
Total funds brought forward		273,092	273,092	199,308
Total funds carried forward		<u>361,719</u>	<u>361,719</u>	<u>273,092</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on page 8 to 14 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	16	737	1,099
Current assets			
Debtors	17	12,241	16,935
Cash at bank and in hand		376,286	258,084
		<u>388,527</u>	<u>275,019</u>
Creditors: amounts falling due within one year	18	<u>27,545</u>	<u>3,026</u>
Net current assets		<u>360,982</u>	<u>271,993</u>
Total assets less current liabilities		<u>361,719</u>	<u>273,092</u>
Net assets		<u>361,719</u>	<u>273,092</u>
Funds of the charity			
Unrestricted funds		<u>361,719</u>	<u>273,092</u>
Total charity funds	19	<u>361,719</u>	<u>273,092</u>

For the year ending 31 July 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

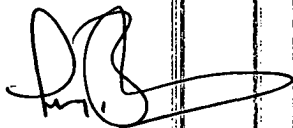
Directors' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on

7 / JAN 2025 and are signed on behalf of the board by:



Lisa M Brown
Trustee

The notes on page 8 to 14 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 206a West Street, Fareham, PO16 0HF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 25% reducing balance
Computer equipment	- 33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Conference fees and sponsorship	<u>181,676</u>	<u>181,676</u>	<u>126,390</u>	<u>126,390</u>

6. Other activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Membership subscriptions	<u>103,547</u>	<u>103,547</u>	<u>91,714</u>	<u>91,714</u>

7. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest receivable	<u>4,791</u>	<u>4,791</u>	<u>—</u>	<u>—</u>

8. Costs of raising membership subscriptions

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Costs of other activities	<u>25,236</u>	<u>25,236</u>	<u>28,339</u>	<u>28,339</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Conference fees and sponsorship	156,797	156,797	89,907	89,907
Support costs	<u>19,354</u>	<u>19,354</u>	<u>26,074</u>	<u>26,074</u>
	<u>176,151</u>	<u>176,151</u>	<u>115,981</u>	<u>115,981</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Conference fees and sponsorship	156,797	8,195	164,992	101,369
Governance costs	–	11,159	11,159	14,612
	<u>156,797</u>	<u>19,354</u>	<u>176,151</u>	<u>115,981</u>

11. Support costs

	£	Total 2024 £	Total 2023 £
Staff costs	5,768	5,768	6,428
Premises	1,546	1,546	1,377
Communications and IT	–	–	–
Governance costs	11,159	11,159	14,614
Support costs - Travel	838	838	3,592
Support costs - Depreciation	43	43	63
	<u>19,354</u>	<u>19,354</u>	<u>26,074</u>

12. Net income

Net income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	362	538

13. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,320	1,320

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	<u>48,068</u>	<u>53,570</u>

The average head count of employees during the year was 2 (2023: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2023 and 31 July 2024	<u>1,820</u>	<u>22,302</u>	<u>24,122</u>
Depreciation			
At 1 August 2023	1,806	21,217	23,023
Charge for the year	4	358	362
At 31 July 2024	<u>1,810</u>	<u>21,575</u>	<u>23,385</u>
Carrying amount			
At 31 July 2024	<u>10</u>	<u>727</u>	<u>737</u>
At 31 July 2023	<u>14</u>	<u>1,085</u>	<u>1,099</u>

17. Debtors

	2024 £	2023 £
Trade debtors	11,879	16,285
Other debtors	362	650
	<u>12,241</u>	<u>16,935</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2024

18. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	25,147	811
Accruals and deferred income	1,572	1,620
Social security and other taxes	826	595
	<u>27,545</u>	<u>3,026</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2023	Income	Expenditure	At 31 July 2024
	£	£	£	£
General funds	<u>273,092</u>	<u>290,014</u>	<u>(201,387)</u>	<u>361,719</u>

20. Analysis of net assets between funds

	Unrestricted Funds 2024	Unrestricted Funds 2023
	£	£
Tangible fixed assets	737	1,099
Current assets	388,527	275,019
Creditors less than 1 year	<u>(27,545)</u>	<u>(3,026)</u>
Net assets	<u>361,719</u>	<u>273,092</u>

Accounts

COMPANY REGISTRATION NUMBER: 04245633
CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2023



Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2023

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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2023.

Reference and administrative details

Registered charity name Case Management Society UK

Charity registration number 1112933

Company registration number 04245633

Principal office and registered office 206a West Street
Fareham
PO16 0HF

The trustees

Susan Ford (Chair)

(Appointed 07.03.2022)

Carole Chantler

Joanna Evans

(Resigned 17.04.2023)

Karen Burgin

(Resigned 17.04.2023)

Lisa Marie Brown

Helen Ovans

(Resigned 18.05.2023)

Lauren M McCluskey

(Appointed 17.04.2023)

Tersa Shaw

(Appointed 17.05.2023)

Niccola Irwin

Chantell Brooks

(Appointed 17.04.2023)

Emily Nash

Company secretary

Carlton Corporation Limited

Independent examiner

M L Burgess

Simpson Burgess Nash Limited

Chartered Accountants

Empress Business Centre

380 Chester Road

Manchester

M16 9EA

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2023

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

The company's mission is:

Leading best practice for case managers

The company's Vision is:

To empower our members by providing support and education

The company's committee structure remains unchanged from the previous year.

Progress has been made over the past year towards the main objectives and activities set for the year to 31st July 2023.

- Work streams have been progressed via the committee structure in line with our Mission and Vision for the company
- Our membership numbers have been steady, and have been maintained around the 850 mark, with over 20 Corporate Members.
- We continue to develop mechanisms to support members' professional practice, including professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- We have met regularly with our Corporate members to gauge industry-wide challenges and priorities.
- We have progressed our Digital Marketing to improve website traffic, online applications and event bookings as well as ensuring anyone wishing to understand more about case management finds the CMSUK website.
- We routinely share useful articles and information to the membership and contacts list regularly via email, website and social media.
- We have once again substantially increased our CMSUK profile across social media platforms

over the past year.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2023

- We have delivered a hugely successful Case Management Awards event (online) in September 2022,
- We delivered a highly-rated full-day in-person conference in November 2022 including a programme of educational sessions and general networking.
- We have continued to collaborate with BABICM and VRA in the support of the Institute for Registered Case Managers (IRCM) development, including the work on accreditation for case managers supported by an educational programme and competency framework
- We have re-launched our Research Group with members supporting the identification of priorities for research and development activities for CMSUK.

Achievements and performance

Achievements and Performance for the year ending 31st July 2023

- Our core membership stood at 858 as at the end of 31 July 2023. Our Corporate Members remained at 22.
- We have continued to provide online and in-person events and support.
- A total of 15 Webinars were delivered from 1/08/22 – 31/07/23
 - Employing people – What's in the employment status
 - Serious injury claims – the legal and rehabilitation pathways
 - A bilateral amputee mum, wife, friend and colleague. Navigating, living and embracing a new life.
 - How Harpur Trust v Brazel has impacted the calculation of annual leave entitlement and holiday pay
 - Role of the Property & Finance Deputy during (and after) litigation proceedings
 - An Overview of Rehabilitation in Multi Track Injury Claims from an Insurers Perspective
 - An introduction to key principles within employment presented by Matthew Irvine, Irwin Mitchell
 - Safeguarding Everybody's Everyday Business – the Basics
 - Safeguarding Everybody's Everyday Business – BEYOND the Basics
 - Introduction to The Silverlining Brain Injury Charity
 - Psychological Interventions in Trauma: A solution Focused Approach
 - Chronic Pain
 - Prosthetic and Orthotic options for traumatic injury clients
 - Improving surgical outcomes...the impact of nutrition pre- and post-surgery
 - Sports and Exercise Therapists....a Case Manager's untapped resource?
- A total of 7 Study Days/Session from 1/08/22 – 31/07/23
 - Evidencing Competency: What case managers need to know
 - Super Study Day - "How do you manage the challenging client?"
 - Safeguarding Study Day (Adult and CYP) Level 3 for those working in the Case Management Industry
 - Introduction to Case Management 2023 – LEEDS
 - Introduction to Case Management 2023 – LONDON
 - Intro to Paediatric Case Management - Study Session - 16th June 2023
 - Introduction to Case Management for Non-Clinical Roles
- Our annual conference was held in-person in November 2022 for the first time since the covid lockdown and was extremely well received.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2023

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2023 was £273,092 of which £271,993 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £12,000 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 19th March 2024 and signed on behalf of the board of trustees by:



Lisa M Brown
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2023

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 July 2023

		2023		2022
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
Income and endowments				
Charitable activities	5	126,390	126,390	79,738
Other trading activities	6	91,714	91,714	90,951
Investment income	7	—	—	75
Total income		218,104	218,104	170,764
Expenditure				
Expenditure on raising funds:				
Costs of raising donations and legacies	8	28,339	28,339	25,564
Costs of other trading activities	9	—	—	71
Expenditure on charitable activities	10,11	115,981	115,981	67,178
Total expenditure		144,320	144,320	92,813
Net income and net movement in funds		73,784	73,784	77,951
Reconciliation of funds				
Total funds brought forward		199,308	199,308	121,357
Total funds carried forward		273,092	273,092	199,308

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	17	1,099	795
Current assets			
Debtors	18	16,935	11,803
Cash at bank and in hand		258,084	194,305
		275,019	206,108
Creditors: amounts falling due within one year	19	3,026	7,595
Net current assets		271,993	198,513
Total assets less current liabilities		273,092	199,308
Net assets		273,092	199,308
Funds of the charity			
Unrestricted funds		273,092	199,308
Total charity funds	20	273,092	199,308

For the year ending 31 July 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 19th March 2024, and are signed on behalf of the board by:



Lisa M Brown
Trustee



The notes on pages 8 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 206a West Street, Fareham, PO16 0HF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2023

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2023

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	-	25% reducing balance
Computer equipment	-	33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2023

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Conference fees and sponsorship	126,390	126,390	79,738	79,738

6. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Subscriptions and donations	91,714	91,714	90,951	90,951

7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	-	-	75	75

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Costs of other activities	28,339	28,339	25,564	25,564

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2023

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Conference fees and sponsorship	89,907	89,907	54,607	54,607
Support costs	26,074	26,074	12,642	12,642
	<u>115,981</u>	<u>115,981</u>	<u>67,249</u>	<u>67,249</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Conference fees and sponsorship	89,907	11,462	101,369	62,372
Governance costs	—	14,612	14,612	4,877
	<u>89,907</u>	<u>26,074</u>	<u>115,981</u>	<u>67,249</u>

11. Support costs

	£	Total 2023 £	Total 2022 £
Staff costs	6,428	6,428	5,672
Premises	1,377	1,377	1,248
Communications and IT	—	—	28
Governance costs	14,614	14,614	4,877
Support costs - Travel	3,592	3,592	770
Support costs - Depreciation	63	63	47
	<u>26,074</u>	<u>26,074</u>	<u>12,642</u>

12. Net income

Net income is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>538</u>	<u>388</u>

13. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,320</u>	<u>1,320</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2023

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	<u>53,570</u>	<u>47,264</u>

The average head count of employees during the year was 2 (2022: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2023	2022
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2022	1,820	21,460	23,280
Additions	<u>–</u>	<u>842</u>	<u>842</u>
At 31 July 2023	<u>1,820</u>	<u>22,302</u>	<u>24,122</u>
Depreciation			
At 1 August 2022	1,802	20,683	22,485
Charge for the year	<u>4</u>	<u>534</u>	<u>538</u>
At 31 July 2023	<u>1,806</u>	<u>21,217</u>	<u>23,023</u>
Carrying amount			
At 31 July 2023	<u>14</u>	<u>1,085</u>	<u>1,099</u>
At 31 July 2022	<u>18</u>	<u>777</u>	<u>795</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2023

17. Debtors

	2023	2022
	£	£
Trade debtors	16,285	11,362
Other debtors	650	441
	<u>16,935</u>	<u>11,803</u>

18. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	811	5,139
Accruals and deferred income	1,620	1,320
Social security and other taxes	595	1,057
Other creditors	—	79
	<u>3,026</u>	<u>7,595</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2022	Income	Expenditure	At 31 July 2023
	£	£	£	£
General funds	<u>199,308</u>	<u>218,104</u>	<u>(144,320)</u>	<u>273,092</u>

20. Analysis of net assets between funds

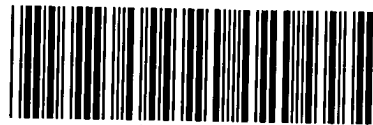
	Unrestricted Funds	Total Funds 2022
	£	£
Tangible fixed assets	1,099	795
Current assets	275,019	206,108
Creditors less than 1 year	(3,026)	(7,595)
Net assets	<u>273,092</u>	<u>199,308</u>

Accounts

COMPANY REGISTRATION NUMBER: 04245633
CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2022

THURSDAY



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COMPANIES HOUSE

Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2022

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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2022.

Reference and administrative details

Registered charity name	Case Management Society UK	
Charity registration number	1112933	
Company registration number	04245633	
Principal office and registered office	206a West Street Fareham PO16 0HF	
The trustees	Susan Ford (Chair)	(Appointed 07.03.2022)
	Carole Chantler	
	Joanna Evans	
	Karen Burgin (Chair)	(Stepped down 07.03.2022)
	Lisa Marie Brown	
	Helen Ovans	
	Devdeep Ahuja	(Resigned 30.05.2022)
	Emily Nash	
	Nicola Irwin	(Appointed 02.03.2022)
Company secretary	Carlton Corporation Limited	
Independent examiner	M L Burgess Chartered Accountants Empress Business Centre 380 Chester Road Manchester M16 9EA	

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

The company's mission is:

- o Leading best practice for case managers

The company's Vision is:

- o To empower our members by providing support and education

The company's committee structure remains unchanged from the previous year.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

Objectives and activities

Progress has been made over the past year towards the main objectives and activities set for the year to 31st July 2022.

- Work streams have been progressed via the committee structure in line with our Mission and Vision for the company
- Our membership numbers have been steady, and have reached around the 800 mark, with over 20 Corporate Members.
- We continue to develop mechanisms to support members' professional practice, including professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- We have met regularly with our Corporate members to gauge industry-wide challenges and priorities.
- We have progressed our Digital Marketing to improve website traffic, online applications and event bookings as well as ensuring anyone wishing to understand more about case management finds the CMSUK website.
- We routinely share useful articles and information to the membership and contacts list regularly via email, website and social media.
- We have substantially increased our CMSUK profile across social media platforms over the past year.
- We have published 4 editions of 'Inside Case Management,' the only dedicated publication for case managers.
- We have delivered a successful Case Management Awards event (online) in September 2021,
- We delivered a successful 2-day conference in November 2021 entirely online, including exhibition "zoom rooms", a multi streamed programme of talks and general networking.
- We have continued to collaborate with BABICM and VRA in the support of the Institute for Registered Case Managers (IRCM) development, including the work on accreditation for case managers supported by an educational programme and competency framework
- We offered opportunities to access research and practice development via our journal club.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

Achievements and performance

Achievements and Performance for the year ending 31st July 2022

- Our core membership stood at 797 as at the end of July 2022. Our Corporate Members rose to 22.
- We have continued to provide online events and support when unable to meet face to face with members and have developed new expertise with remote platforms.
- A total of 11 educational virtual webinars were held over the period.
- Study days were held including Introduction to Case Management (for case managers), Introduction to Case Management (for support staff), Introduction to Paediatric Case Management and Advanced Paediatric Case Management.
- Our annual Awards ceremony was held remotely due to continuing covid restrictions but received excellent feedback.
- Our second remote conference was held in November 2021 and was very well received.

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2022 was £199,308 of which £194,305 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £10,000 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2022

The trustees' annual report was approved on 21 April 2023 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to be 'Susan Ford', with a stylized, flowing script.

Susan Ford (Chair)
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2022

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 July 2022

		2022		2021
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Charitable activities	5	79,738	79,738	27,940
Other trading activities	6	90,951	90,951	79,538
Investment income	7	75	75	156
Total income		<u>170,764</u>	<u>170,764</u>	<u>107,634</u>
Expenditure				
Expenditure on raising funds:				
Costs of raising donations and legacies	8	25,564	25,564	24,350
Expenditure on charitable activities	9,10	67,249	67,249	60,753
Total expenditure		<u>92,813</u>	<u>92,813</u>	<u>85,103</u>
Net income and net movement in funds		<u>77,951</u>	<u>77,951</u>	<u>22,531</u>
Reconciliation of funds				
Total funds brought forward		121,357	121,357	98,826
Total funds carried forward		<u>199,308</u>	<u>199,308</u>	<u>121,357</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2022

	Note	2022 £	£	2021 £
Fixed assets				
Tangible fixed assets	16		795	691
Current assets				
Debtors	17	11,803		7,184
Cash at bank and in hand		<u>194,305</u>		<u>115,848</u>
		206,108		123,032
Creditors: amounts falling due within one year	18	<u>7,595</u>		<u>2,366</u>
Net current assets			<u>198,513</u>	<u>120,666</u>
Total assets less current liabilities			<u>199,308</u>	<u>121,357</u>
Net assets			<u>199,308</u>	<u>121,357</u>
Funds of the charity				
Unrestricted funds			<u>199,308</u>	<u>121,357</u>
Total charity funds	19		<u>199,308</u>	<u>121,357</u>

For the year ending 31 July 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue

On 21 April 2023, and are signed on behalf of the board by:



Susan Ford (Chair)
Trustee

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 206a West Street, Fareham, PO16 0HF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	-	25% reducing balance
Computer equipment	-	33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Conference fees and sponsorship	79,738	79,738	27,940	27,940

6. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Subscriptions and donations	90,951	90,951	79,538	79,538

7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	75	75	156	156

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Costs of other activities	25,564	25,564	24,350	24,350

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)* Year ended 31 July 2022

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Conference fees and sponsorship	54,607	54,607	46,475	46,475
Support costs	12,642	12,642	14,278	14,278
	<u>67,249</u>	<u>67,249</u>	<u>60,753</u>	<u>60,753</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Conference fees and sponsorship	54,607	7,765	62,372	54,345
Governance costs	—	4,877	4,877	5,729
	<u>54,607</u>	<u>12,642</u>	<u>67,249</u>	<u>60,074</u>

11. Support costs

	£	Total 2022 £	Total 2021 £
Staff costs	5,672	5,672	6,115
Premises	1,248	1,248	458
Communications and IT	28	28	78
Governance costs	4,877	4,877	5,729
Support costs - Travel	770	770	1,858
Support costs - Depreciation	47	47	40
	<u>12,642</u>	<u>12,642</u>	<u>14,278</u>

12. Net income

Net income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>388</u>	<u>337</u>

13. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,320</u>	<u>1,320</u>

Case Management Society UK
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	<u>47,264</u>	<u>48,856</u>

The average head count of employees during the year was 2 (2021: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2021	1,820	20,969	22,789
Additions	<u>–</u>	<u>491</u>	<u>491</u>
At 31 July 2022	<u>1,820</u>	<u>21,460</u>	<u>23,280</u>
Depreciation			
At 1 August 2021	1,796	20,301	22,097
Charge for the year	<u>6</u>	<u>383</u>	<u>388</u>
At 31 July 2022	<u>1,802</u>	<u>20,684</u>	<u>22,485</u>
Carrying amount			
At 31 July 2022	<u>18</u>	<u>777</u>	<u>795</u>
At 31 July 2021	<u>24</u>	<u>668</u>	<u>692</u>

17. Debtors

	2022	2021
	£	£
Trade debtors	11,362	6,564
Other debtors	<u>441</u>	<u>620</u>
	<u>11,803</u>	<u>7,184</u>

Case Management Society UK
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 July 2022

18. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	5,139	–
Accruals and deferred income	1,320	1,614
Social security and other taxes	1,057	653
Other creditors	79	99
	<u>7,595</u>	<u>2,366</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1			At
	August 2021	Income	Expenditure	31 July 2022
	£	£	£	£
General funds	<u>121,357</u>	<u>170,764</u>	<u>(92,813)</u>	<u>199,308</u>

20. Analysis of net assets between funds

	Unrestricted	Total Funds
	Funds	2022
	£	£
Tangible fixed assets	795	795
Current assets	206,108	206,108
Creditors less than 1 year	<u>(7,595)</u>	<u>(7,595)</u>
Net assets	<u>199,308</u>	<u>199,308</u>

Accounts

CASE MANAGEMENT SOCIETY UK

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and Activities

Following developments in the case management industry toward a registration for case management via the establishment of the Institute of Registered Case Managers a review was undertaken and a strategy session held to start to map out the future for CMSUK and its role going forward. As a result of this meeting the company has identified a Mission of:

Leading best practice for case managers

The company's new Vision Statement is:

To empower our members by providing support and education

A new committee structure was adopted to reflect the requirements of the company moving forward.

Due to the COVID 19 pandemic extending far into late 2020 and beyond, progress has been slow toward the main objectives and activities set for the year to 31st July 2021. Work continued in the following areas:

- To develop the work streams required to meet the new Mission and revised Vision for the company
- To continue to grow our membership base to 800+ members and 20+ Corporate Members.
- To identify ways in which CMSUK can provide support for members' professional practice, including a mechanism for accessing professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- In partnership with Company and Corporate members, identify a new structure for organisational links with the CMSUK which reflect the revised mission and vision.
- To continue with a Digital Marketing project to improve website traffic, online applications and event bookings as well as ensuring anyone wishing to understand more about case management finds the CMSUK website.
- To communicate useful articles and information to the membership and contacts list regularly via email, website and social media.
- To raise the CMSUK profile across social media platforms.
- To produce 4 editions of 'Inside Case Management,' the only dedicated publication for case managers
- To run a successful Celebration Lunch event in September 2020,
- To run the 'Introduction to Case Management' study day in Spring 2021.

- To run a successful 2day conference including a dedicated exhibition area, a multi streamed programme of talks, a Dinner Dance and general networking.
- To continue the joint working alongside BABICM and VRA towards a system of accreditation for case managers supported by an educational programme and competency framework
- To continue to develop corporate links for the development of the industry.
- Offer to the membership opportunities to access research and professional development grants.

Achievements and Performance for the year ending 31st July 2021

- As a membership organisation we have seen our core membership rise to 803. Our Corporate Members have remained at 20
- COVID 19 raised significant challenges for the organisation. We were unable to hold our usual face to face events and therefore had to learn very quickly how to master virtual events. Support to members was paramount in uncertain times. Maintaining our membership and financial revenue for the organisation required alternative systems and processes. We have continued to learn how to respond quickly and effectively to support members in new and uncertain times.
- A total of 23 virtual webinars were held over the period.
- We continued to collaborate with BABICM and VRA to ensure consistent and accurate messaging to members during the pandemic.
- Due to the financial challenges caused by the pandemic our research grant and practice development grant was suspended for 2020/21.
- CMSUK ran its annual 'Introduction to Case Management' as a Virtual Study Day in May 2021.
- An 'Introduction to Paediatric Case Management' was also introduced to the programme of events
- A decision was made to suspend the annual awards programme following feedback from many quarters that all staff deserved an award, and our supporters would find it hard to a) identify nominees and b) manage this workload against the backdrop of the impact of the pandemic on our clients
- 'Restore, Rebuild, Recreate,' was the theme for our first ever virtual annual conference held in November 2020. This reflected the challenges to the case management industry of working within a pandemic.
- Our communications committee has significantly expanded in response to the COVID-19 pandemic and the need for consistent messaging to our members. Social media coverage has increased with a 69% increase in followers on LinkedIn and 24% growth on Twitter. Two further editions of the 'Inside Case Management' magazine was produced.

COMPANY REGISTRATION NUMBER: 04245633

CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2021



Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2021

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Independent examiner's report to the trustees	6
Statement of financial activities (including income and expenditure account)	7
Statement of financial position	8
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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2021.

Reference and administrative details

Registered charity name Case Management Society UK

Charity registration number 1112933

Company registration number 04245633

Registered office PO Box 293
Sutton
SM1 9BH

The trustees

Karen Burgin (Chair)	
Carole Chantler	
Teresa Shaw (Vice chair)	(Retired 11 February 2021)
Victoria Collins	(Retired 11 February 2021)
Joanna Evans	
Susan Ford	
Jacqueline Salvidge	(Retired 11 February 2021)
Lisa Marie Brown	
Helen Ovans	
Andrew Pepler	(Retired 11 February 2021)
Nicola Irwin	(Retired 11 February 2021)
Devdeep Ahuja	
Emily Nash	

Company secretary Beach Secretaries Limited

Independent examiner M L Burgess
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2021

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

Following developments in the case management industry toward a registration for case management via the establishment of the Institute of Registered Case Managers a review was undertaken and a strategy session held to start to map out the future for CMSUK and its role going forward. As a result of this meeting the company has identified a Mission of:

- o Leading best practice for case managers

The company's new Vision Statement is:

- o To empower our members by providing support and education

A new committee structure was adopted to reflect the requirements of the company moving forward.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2021

Objectives and activities *(continued)*

Due to the Covid 19 pandemic extending far into late 2020 and beyond, progress has been slow toward the main objectives and activities set for the year to 31st July 2021. Work continued in the following areas:

- To develop the work streams required to meet the new Mission and revised Vision for the company.
- To continue to grow our membership base to 800+ members and 20+ Corporate Members.
- To identify ways in which CMSUK can provide support for members' professional practice, including a mechanism for accessing professional/career advice, resources, mentorship, advocacy, protection and lobbying.
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- To continue to develop corporate links for the development of the industry.
- Offer to the membership opportunities to access research and professional development grants.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2021

Achievements and performance

Achievements and Performance for the year ending 31st July 2021

- As a membership organisation we have seen our core membership rise to 803. Our Corporate Members have remained at 20.
- COVID 19 raised significant challenges for the organisation. We were unable to hold our usual face to face events and therefore had to learn very quickly how to master virtual events. Support to members was paramount in uncertain times. Maintaining our membership and financial revenue for the organisation required alternative systems and processes. We have continued to learn how to respond quickly and effectively to support members in new and uncertain times.
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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2021

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2021 was £121,357 of which £115,848 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £10,000 per month currently and therefore the level of reserves is sufficient.

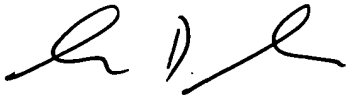
Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on
behalf of the board of trustees by:

2nd March

2022 and signed on



Karen Burgin (Chair)
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2021

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

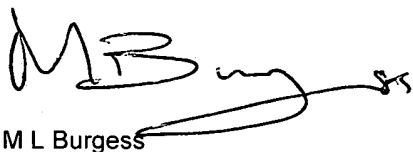
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

4/3/2022

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 July 2021

		2021	2020
		Unrestricted funds	Total funds
	Note	£	£
Income and endowments			
Charitable activities	5	27,940	88,897
Other trading activities	6	79,538	76,746
Investment income	7	156	846
Total income		<u>107,634</u>	<u>166,489</u>
Expenditure			
Expenditure on raising funds:			
Costs of raising donations and legacies	8	24,350	27,487
Expenditure on charitable activities	9,10	60,753	177,562
Total expenditure		<u>85,103</u>	<u>205,049</u>
Net income/(expenditure) and net movement in funds		<u>22,531</u>	<u>(38,560)</u>
Reconciliation of funds			
Total funds brought forward		98,826	137,386
Total funds carried forward		<u>121,357</u>	<u>98,826</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	16	691	753
Current assets			
Debtors	17	7,184	548
Cash at bank and in hand		115,848	103,140
		<u>123,032</u>	<u>103,688</u>
Creditors: amounts falling due within one year	18	<u>2,366</u>	<u>5,615</u>
Net current assets		<u>120,666</u>	<u>98,073</u>
Total assets less current liabilities		<u>121,357</u>	<u>98,826</u>
Net assets		<u>121,357</u>	<u>98,826</u>
Funds of the charity			
Unrestricted funds		<u>121,357</u>	<u>98,826</u>
Total charity funds	19	<u>121,357</u>	<u>98,826</u>

For the year ending 31 July 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on

2 March

2022, and are signed on behalf of the board by:



Karen Burgin (Chair)
Trustee

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is PO Box 293, Sutton, SM1 9BH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	- 25% reducing balance
Computer equipment	- 33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Conference fees and sponsorship	<u>27,940</u>	<u>27,940</u>	<u>88,897</u>	<u>88,897</u>

6. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Subscriptions and donations	<u>79,538</u>	<u>79,538</u>	<u>76,746</u>	<u>76,746</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>156</u>	<u>156</u>	<u>846</u>	<u>846</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Costs of other activities	<u>24,350</u>	<u>24,350</u>	<u>27,487</u>	<u>27,487</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Conference fees and sponsorship	45,796	45,796	159,068	159,068
Support costs	14,278	14,278	18,494	18,494
	<u>60,074</u>	<u>60,074</u>	<u>177,562</u>	<u>177,562</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Conference fees and sponsorship	45,796	8,549	54,345	175,397
Governance costs	—	5,729	5,729	2,165
	<u>45,796</u>	<u>14,278</u>	<u>60,074</u>	<u>177,562</u>

11. Support costs

	£	Total 2021 £	Total 2020 £
Staff costs	6,115	6,115	5,453
Premises	458	458	1,450
Communications and IT	78	78	109
Governance costs	5,729	5,729	2,165
Support costs - Travel	1,858	1,858	9,274
Support costs - Depreciation	40	40	44
	<u>14,278</u>	<u>14,278</u>	<u>18,495</u>

12. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>337</u>	<u>365</u>

13. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,320</u>	<u>1,320</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	<u>48,856</u>	<u>45,443</u>

The average head count of employees during the year was 2 (2020: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2020	1,820	20,693	22,513
Additions	—	275	275
At 31 July 2021	<u>1,820</u>	<u>20,968</u>	<u>22,788</u>
Depreciation			
At 1 August 2020	1,788	19,972	21,760
Charge for the year	8	329	337
At 31 July 2021	<u>1,796</u>	<u>20,301</u>	<u>22,097</u>
Carrying amount			
At 31 July 2021	<u>24</u>	<u>667</u>	<u>691</u>
At 31 July 2020	<u>32</u>	<u>721</u>	<u>753</u>

17. Debtors

	2021	2020
	£	£
Trade debtors	<u>6,564</u>	—
Other debtors	<u>620</u>	<u>548</u>
	<u>7,184</u>	<u>548</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

18. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	1,614	3,422
Social security and other taxes	653	2,193
Other creditors	99	—
	<u>2,366</u>	<u>5,615</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2020	Income	Expenditure	At 31 July 2021
	£	£	£	£
General funds	<u>98,826</u>	<u>107,634</u>	<u>(85,103)</u>	<u>121,357</u>

20. Analysis of net assets between funds

	Unrestricted Funds	Total Funds 2021
	£	£
Tangible fixed assets	691	691
Current assets	123,032	123,032
Creditors less than 1 year	<u>(2,366)</u>	<u>(2,366)</u>
Net assets	<u>121,357</u>	<u>121,357</u>

COMPANY REGISTRATION NUMBER: 04245633

CHARITY REGISTRATION NUMBER: 1112933

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2021



Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2021

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Independent examiner's report to the trustees	6
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Statement of financial position	8
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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2021.

Reference and administrative details

Registered charity name Case Management Society UK

Charity registration number 1112933

Company registration number 04245633

Registered office PO Box 293
Sutton
SM1 9BH

The trustees

Karen Burgin (Chair)	
Carole Chantler	
Teresa Shaw (Vice chair)	(Retired 11 February 2021)
Victoria Collins	(Retired 11 February 2021)
Joanna Evans	
Susan Ford	
Jacqueline Salvidge	(Retired 11 February 2021)
Lisa Marie Brown	
Helen Ovans	
Andrew Pepler	(Retired 11 February 2021)
Nicola Irwin	(Retired 11 February 2021)
Devdeep Ahuja	
Emily Nash	

Company secretary Beach Secretaries Limited

Independent examiner M L Burgess
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2021

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

Following developments in the case management industry toward a registration for case management via the establishment of the Institute of Registered Case Managers a review was undertaken and a strategy session held to start to map out the future for CMSUK and its role going forward. As a result of this meeting the company has identified a Mission of:

- o Leading best practice for case managers

The company's new Vision Statement is:

- o To empower our members by providing support and education

A new committee structure was adopted to reflect the requirements of the company moving forward.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2021

Objectives and activities *(continued)*

Due to the Covid 19 pandemic extending far into late 2020 and beyond, progress has been slow toward the main objectives and activities set for the year to 31st July 2021. Work continued in the following areas:

- To develop the work streams required to meet the new Mission and revised Vision for the company.
- To continue to grow our membership base to 800+ members and 20+ Corporate Members.
- To identify ways in which CMSUK can provide support for members' professional practice, including a mechanism for accessing professional/career advice, resources, mentorship, advocacy, protection and lobbying.
- In partnership with company and corporate members, identify a new structure for organisational links with CMSUK which reflects the revised mission and vision.
- To continue with a Digital Marketing project to improve website traffic, online applications and event bookings as well as ensuring anyone wishing to understand more about case management finds the CMSUK website.
- To communicate useful articles and information to the membership and contacts list regularly via email, website and social media.
- To raise the CMSUK profile on social media platforms.
- To produce 4 editions of 'Inside Case Management,' the only dedicated publication for case managers
- To run a successful Celebration Lunch event in September 2020,
- To run the 'Introduction to Case Management' study day in Spring 2021.
- To run a successful 2 day conference including a dedicated exhibition area, a multi streamed programme of talks, a Dinner Dance and general networking.
- To continue the joint working alongside BABICM and VRA towards a system of accreditation for case managers supported by an educational programme and competency framework.
- To continue to develop corporate links for the development of the industry.
- Offer to the membership opportunities to access research and professional development grants.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2021

Achievements and performance

Achievements and Performance for the year ending 31st July 2021

- As a membership organisation we have seen our core membership rise to 803. Our Corporate Members have remained at 20.
- COVID 19 raised significant challenges for the organisation. We were unable to hold our usual face to face events and therefore had to learn very quickly how to master virtual events. Support to members was paramount in uncertain times. Maintaining our membership and financial revenue for the organisation required alternative systems and processes. We have continued to learn how to respond quickly and effectively to support members in new and uncertain times.
- A total of 23 virtual webinars were held over the period.
- We continued to collaborate with BABICM and VRA to ensure consistent and accurate messaging to members during the pandemic.
- Due to the financial challenges caused by the pandemic our research grant and practice development grant was suspended for 2020/21.
- CMSUK ran its annual 'Introduction to Case Management' as a Virtual Study Day in May 2021.
- An 'Introduction to Paediatric Case Management' was also introduced to the programme of events
- A decision was made to suspend the annual awards programme following feedback from many quarters that all staff deserved an award, and our supporters would find it hard to a) identify nominees and b) manage this workload against the backdrop of the impact of the pandemic on our clients
- 'Restore, Rebuild, Recreate,' was the theme for our first ever virtual annual conference held in November 2020. This reflected the challenges to the case management industry of working within a pandemic.
- Our communications committee has significantly expanded in response to the COVID-19 pandemic and the need for consistent messaging to our members. Social media coverage has increased with a 69% increase in followers on LinkedIn and 24% growth on Twitter. Two further editions of the 'Inside Case Management' magazine was produced.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2021

Financial review

The charity generated a surplus for the year and remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2021 was £121,357 of which £115,848 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £10,000 per month currently and therefore the level of reserves is sufficient.

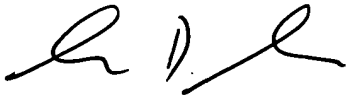
Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on
behalf of the board of trustees by:

2nd March

2022 and signed on



Karen Burgin (Chair)
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2021

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

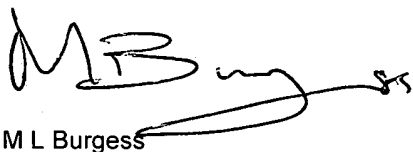
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M L Burgess

Independent Examiner
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

4/3/2022

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 July 2021

		2021	2020
		Unrestricted funds	Total funds
	Note	£	£
Income and endowments			
Charitable activities	5	27,940	88,897
Other trading activities	6	79,538	76,746
Investment income	7	156	846
Total income		<u>107,634</u>	<u>166,489</u>
Expenditure			
Expenditure on raising funds:			
Costs of raising donations and legacies	8	24,350	27,487
Expenditure on charitable activities	9,10	60,753	177,562
Total expenditure		<u>85,103</u>	<u>205,049</u>
Net income/(expenditure) and net movement in funds		<u>22,531</u>	<u>(38,560)</u>
Reconciliation of funds			
Total funds brought forward		98,826	137,386
Total funds carried forward		<u>121,357</u>	<u>98,826</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	16	691	753
Current assets			
Debtors	17	7,184	548
Cash at bank and in hand		115,848	103,140
		<u>123,032</u>	<u>103,688</u>
Creditors: amounts falling due within one year	18	<u>2,366</u>	<u>5,615</u>
Net current assets		<u>120,666</u>	<u>98,073</u>
Total assets less current liabilities		<u>121,357</u>	<u>98,826</u>
Net assets		<u>121,357</u>	<u>98,826</u>
Funds of the charity			
Unrestricted funds		<u>121,357</u>	<u>98,826</u>
Total charity funds	19	<u>121,357</u>	<u>98,826</u>

For the year ending 31 July 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on

2 March

2022, and are signed on behalf of the board by:



Karen Burgin (Chair)
Trustee

The notes on pages 9 to 15 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is PO Box 293, Sutton, SM1 9BH.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	- 25% reducing balance
Computer equipment	- 33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Conference fees and sponsorship	<u>27,940</u>	<u>27,940</u>	<u>88,897</u>	<u>88,897</u>

6. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Subscriptions and donations	<u>79,538</u>	<u>79,538</u>	<u>76,746</u>	<u>76,746</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>156</u>	<u>156</u>	<u>846</u>	<u>846</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Costs of other activities	<u>24,350</u>	<u>24,350</u>	<u>27,487</u>	<u>27,487</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Conference fees and sponsorship	45,796	45,796	159,068	159,068
Support costs	14,278	14,278	18,494	18,494
	<u>60,074</u>	<u>60,074</u>	<u>177,562</u>	<u>177,562</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Conference fees and sponsorship	45,796	8,549	54,345	175,397
Governance costs	—	5,729	5,729	2,165
	<u>45,796</u>	<u>14,278</u>	<u>60,074</u>	<u>177,562</u>

11. Support costs

	£	Total 2021 £	Total 2020 £
Staff costs	6,115	6,115	5,453
Premises	458	458	1,450
Communications and IT	78	78	109
Governance costs	5,729	5,729	2,165
Support costs - Travel	1,858	1,858	9,274
Support costs - Depreciation	40	40	44
	<u>14,278</u>	<u>14,278</u>	<u>18,495</u>

12. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>337</u>	<u>365</u>

13. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,320</u>	<u>1,320</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	<u>48,856</u>	<u>45,443</u>

The average head count of employees during the year was 2 (2020: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2020	1,820	20,693	22,513
Additions	—	275	275
At 31 July 2021	<u>1,820</u>	<u>20,968</u>	<u>22,788</u>
Depreciation			
At 1 August 2020	1,788	19,972	21,760
Charge for the year	8	329	337
At 31 July 2021	<u>1,796</u>	<u>20,301</u>	<u>22,097</u>
Carrying amount			
At 31 July 2021	<u>24</u>	<u>667</u>	<u>691</u>
At 31 July 2020	<u>32</u>	<u>721</u>	<u>753</u>

17. Debtors

	2021	2020
	£	£
Trade debtors	<u>6,564</u>	—
Other debtors	<u>620</u>	<u>548</u>
	<u>7,184</u>	<u>548</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2021

18. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	1,614	3,422
Social security and other taxes	653	2,193
Other creditors	99	—
	<u>2,366</u>	<u>5,615</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2020	Income	Expenditure	At 31 July 2021
	£	£	£	£
General funds	<u>98,826</u>	<u>107,634</u>	<u>(85,103)</u>	<u>121,357</u>

20. Analysis of net assets between funds

	Unrestricted Funds	Total Funds 2021
	£	£
Tangible fixed assets	691	691
Current assets	123,032	123,032
Creditors less than 1 year	(2,366)	(2,366)
Net assets	<u>121,357</u>	<u>121,357</u>

Accounts

Case Management Society UK
Company Limited by Guarantee
Unaudited Financial Statements
31 July 2020

Case Management Society UK

Company Limited by Guarantee

Financial Statements

Year ended 31 July 2020

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Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 July 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 July 2020.

Reference and administrative details

Registered charity name Case Management Society UK

Charity registration number 1112933

Company registration number 04245633

Principal office and registered office The Walbrook Building
25 Walbrook
London
QC4N 8AF

The trustees

Karen Burgin (Chair)	
Carole Chantler	
Teresa Shaw (Vice chair)	
Victoria Collins	
Joanna Evans	
Karen Elsemore	(Retired 26 November 2019)
Susan Ford	
Jacqueline Salvidge	
Lisa Marie Brown	(Appointed 26 November 2019)
Helen Ovans	(Appointed 26 November 2019)
Andrew Pepler	
Christopher Bartlett	(Retired 26 November 2019)
Niccola Irwin	
Devdeep Ahuja	
Emily Nash	

Company secretary Beach Secretaries Limited

Independent examiner M L Burgess
Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2020

Structure, governance and management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 3 July, 2001 and registered as a charity on 6 February 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years and can continue to serve in subsequent terms only if re-elected at the next Annual General Meeting.

Objectives and activities

Following developments in the case management industry toward a registration for case management via the establishment of the Institute of Registered Case Managers a review was undertaken and a strategy session held to start to map out the future for CMSUK and its role going forward. As a result of this meeting the company has identified a Mission of:

- o Leading best practice for case managers**

The company's new Vision Statement is:

- o To empower our members by providing support and education**

A new committee structure was adopted to reflect the requirements of the company moving forward.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2020

Objectives and activities *(continued)*

The main objectives and activities for the year to 31st July 2020 were:

- To restructure the CMSUK administration support following the departure of the long term post holder.
- To develop the work streams required to meet the new Mission and revised Vision for the company.
- To continue to grow our membership base to 700+ members and 18+ Corporate Members.
- To continue the review and development of the CMSUK website and to complete a resources section of the Member Area. The website will need to reflect the company's changing role in the industry.
- To continue with a Digital Marketing project to improve website traffic, online applications and event bookings as well as ensuring anyone wishing to understand more about case management finds the CMSUK website.
- To communicate useful articles and information to the membership and contacts list regularly via email, website and social media.
- To raise the CMSUK profile on social media via Twitter, Facebook and Linked-In.
- To run a successful Celebration Lunch event in September 2019, incorporating the new extended Awards programme for Case Managers and associated industry collaborators.
- To run the 'Introduction to Case Management' study day in Spring 2020.
- To continue to provide presentations to NHS organisations on how case management can fit in with statutory services, where possible.
- To run a successful 2 day conference including a dedicated exhibition area, a multi streamed programme of talks, a Dinner Dance and general networking.
- To continue the joint working alongside BABICM and VRA towards a system of accreditation for case managers supported by an educational programme and competency framework.
- To continue to develop corporate links for the development of the industry.
- Offer to the membership opportunities to access research and professional development grants.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2020

Achievements and performance

Achievements and Performance for the year ending 31st July 2020:

- As a membership organisation we have seen our core membership rise to 778. Our Corporate Members have increased to 20.
- Due to COVID-19 CMSUK has had to change and adapt. We have learnt how to respond quickly and effectively to support members in new and uncertain times.
- A virtual webinar programme has been established and 12 webinars were provided to members. Six were provided free of charge to members and six at a small cost. With 253 delegate bookings this has built our ability to hold online events and continue to serve our membership.
- We have collaborated with BABICM and VRA to ensure consistent and accurate messaging to members during the pandemic.
- The website has been continuously improved with the membership process being a huge part of our progress
- Three grants were awarded for research into the impact of COVID-19 on our members and their practices.
- Work has started on reviewing our Corporate Memberships
- CMSUK ran its annual 'Introduction to Case Management' for the first time as a Virtual Study Day in May 2020.
- We saw the 3rd year of the CMSUK Awards Ceremony held at the Hilton Hotel at London Bridge on Friday 13th September 2019 which has received positive feedback.
- The CMSUK 2019 Annual Conference and AGM took place at The Royal Armouries Leeds in November. Whilst feedback from delegates was positive, delegate number and therefore the associated budget was missed. This was due to a clash of dates with another major event and due to internal staffing and IT issues.
- We have continued to establish connections with NHS Major Trauma Centres to raise the profile of case management.
- CMSUK continued to support the costs for a 1year full time Masters degree student to undertake research which will be focussed on the evidence base for case management.
- Our communications committee has significantly expanded in response to the COVID-19 pandemic and the need for consistent messaging to our members. Social media coverage has increased, and the 2nd edition of Inside Case management was successfully produced.

Case Management Society UK

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 July 2020

Financial review

The charity suffered a deficit for the year but remains in a healthy financial position with good liquidity.

Principal funding sources

The principal funding sources for the charity are the individual and corporate membership subscriptions and the Annual Conference.

Reserves policy

The Board of Management has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be sufficient to sustain 6 to 9 months of committed overhead.

The balance held as unrestricted funds at 31 July 2020 was £98,826 of which £103,140 are regarded as free reserves, after allowing for funds relating to tangible fixed assets. Unrestricted charitable expenditure costs average £17,000 per month currently and therefore the level of reserves is sufficient.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 15 January 2021 and signed on behalf of the board of trustees by:

Karen Burgin (Chair)
Trustee

Case Management Society UK

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Case Management Society UK

Year ended 31 July 2020

I report to the trustees on my examination of the financial statements of Case Management Society UK ('the charity') for the year ended 31 July 2020.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M L Burgess

Independent Examiner

Associate - Institute of Chartered Accountants in England and Wales

Simpson Burgess Nash Limited
Chartered Accountants
Empress Business Centre
380 Chester Road
Manchester
M16 9EA

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 July 2020

		2020	2019
		Unrestricted funds	Total funds
	Note	£	£
Income			
Charitable activities	5	88,897	88,897
Other trading activities	6	76,746	76,746
Investment income	7	846	846
Total income		<u>166,489</u>	<u>166,489</u>
Expenditure			
Expenditure on raising funds:			
Costs of raising donations	8	27,487	27,487
Expenditure on charitable activities	9,10	177,562	177,562
Total expenditure		<u>205,049</u>	<u>205,049</u>
Net (expenditure)/income and net movement in funds		<u>(38,560)</u>	<u>(38,560)</u>
Reconciliation of funds			
Total funds brought forward		137,386	137,386
Total funds carried forward		<u>98,826</u>	<u>98,826</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Statement of Financial Position

31 July 2020

	Note	2020 £	£	2019 £
Fixed assets				
Tangible fixed assets	16		753	1,118
Current assets				
Debtors	17	548		29,928
Cash at bank and in hand		103,140		140,445
		103,688		170,373
Creditors: amounts falling due within one year	18	5,615		34,105
Net current assets			98,073	136,268
Total assets less current liabilities			98,826	137,386
Net assets			98,826	137,386
Funds of the charity				
Unrestricted funds			98,826	137,386
Total charity funds	19		98,826	137,386

For the year ending 31 July 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15 January 2021, and are signed on behalf of the board by:

Karen Burgin (Chair)
Trustee

The notes on pages 9 to 16 form part of these financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 July 2020

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Walbrook Building, 25 Walbrook, London, QC4N 8AF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily available from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

During the year, there were no judgements in applying the accounting policies and key sources of estimation uncertainty which materially affected the financial statements.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2020

3. Accounting policies *(continued)*

Fund accounting

Fund accounting is applied to any restricted income that is received in the year. The restricted income is allocated to specific expenditure as per terms of the donor.

Unrestricted funds has no specific requirements of how the incoming resources is to be spent. The income is used on charitable activities, the costs to generate future funds and day to day support costs.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of membership subscriptions and is included in full in the statement of financial activities when receivable.

Donated services by speakers at the Annual Conference and on study days are not valued by the charity as they are difficult to quantify. The value of services provided by volunteers has not been included.

Incoming resources from charitable activities is received in respect of delegate fees and sponsorship for the Annual Conference.

Income from investments is included in the year in which it is receivable.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs of dealing with the administration of individual and corporate membership subscriptions.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries through the Annual Conference and study days. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and include governance costs associated with a) the general running of the charity, b) meeting the constitutional and statutory requirements of the charity and c) costs linked to the strategic management of the charity and which contribute to its future development.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2020

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment	-	25% reducing balance
Computer equipment	-	33% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2020

3. Accounting policies *(continued)*

Taxation

The charity is exempt from corporation tax on its charitable activities.

4. Limited by guarantee

Case Management Society UK is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

5. Charitable activities

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Conference fees and sponsorship	<u>88,897</u>	<u>88,897</u>	<u>95,264</u>	<u>95,264</u>

6. Other trading activities

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Subscriptions and donations	<u>76,746</u>	<u>76,746</u>	<u>60,423</u>	<u>60,423</u>

7. Investment income

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Bank interest receivable	<u>846</u>	<u>846</u>	<u>434</u>	<u>434</u>

8. Costs of raising donations

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Costs of other activities	<u>27,487</u>	<u>27,487</u>	<u>20,159</u>	<u>20,159</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2020

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Conference fees and sponsorship	159,068	159,068	98,973	98,973
Support costs	18,494	18,494	17,679	17,679
	<u>177,562</u>	<u>177,562</u>	<u>116,652</u>	<u>116,652</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2020 £	Total fund 2019 £
Conference fees and sponsorship	159,068	16,329	175,397	111,906
Governance costs	–	2,165	2,165	4,746
	<u>159,068</u>	<u>18,494</u>	<u>177,562</u>	<u>116,652</u>

11. Support costs

	£	Total 2020 £	Total 2019 £
Staff costs	5,453	5,453	3,470
Premises	1,450	1,450	1,489
Communications and IT	109	109	312
Governance costs	2,165	2,165	4,746
Support costs - Travel	9,274	9,274	7,597
Support costs - Depreciation	44	44	65
	<u>18,495</u>	<u>18,495</u>	<u>17,679</u>

12. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2020 £	2019 £
Depreciation of tangible fixed assets	365	545

13. Independent examination fees

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,320	1,320

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2020

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	<u>45,443</u>	<u>28,913</u>

The average head count of employees during the year was 2 (2019: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2020	2019
	No.	No.
Number of administrative staff	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

15. Trustee remuneration and expenses

Trustees

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

16. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 August 2019 and 31 July 2020	<u>1,820</u>	<u>20,693</u>	<u>22,513</u>
Depreciation			
At 1 August 2019	1,777	19,618	21,395
Charge for the year	<u>11</u>	<u>354</u>	<u>365</u>
At 31 July 2020	<u>1,788</u>	<u>19,972</u>	<u>21,760</u>
Carrying amount			
At 31 July 2020	<u>32</u>	<u>721</u>	<u>753</u>
At 31 July 2019	<u>43</u>	<u>1,075</u>	<u>1,118</u>

Case Management Society UK

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 July 2020

17. Debtors

	2020	2019
	£	£
Trade debtors	–	4,850
Other debtors	548	25,078
	548	29,928

18. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	3,422	33,507
Social security and other taxes	2,193	598
	5,615	34,105

19. Analysis of charitable funds

Unrestricted funds

	At 1 August 2019	Income	Expenditure	At 31 July 2020
	£	£	£	£
General funds	<u>137,386</u>	<u>166,489</u>	<u>(205,049)</u>	<u>98,826</u>

20. Analysis of net assets between funds

	Unrestricted Funds	Total Funds
	£	2020 £
Tangible fixed assets	753	753
Current assets	103,688	103,688
Creditors less than 1 year	(5,615)	(5,615)
Net assets	<u>98,826</u>	<u>98,826</u>

Case Management Society UK

Company Limited by Guarantee

Management Information

Year ended 31 July 2020

The following pages do not form part of the financial statements.

Case Management Society UK

Company Limited by Guarantee

Detailed Statement of Financial Activities

Year ended 31 July 2020

	2020 £	2019 £
Income		
Charitable activities		
Conference fees and sponsorship	<u>88,897</u>	<u>95,264</u>
Other trading activities		
Subscriptions and donations	<u>76,746</u>	<u>60,423</u>
Investment income		
Bank interest receivable	<u>846</u>	<u>434</u>
Total income	<u>166,489</u>	<u>156,121</u>
Expenditure		
Costs of raising donations		
Wages and salaries	23,176	14,745
Rent	3,599	3,721
Telephone	463	1,326
Depreciation	187	279
Bank charges	62	88
	<u>27,487</u>	<u>20,159</u>
Expenditure on charitable activities		
Purchases	106,811	60,979
Wages and salaries	22,267	14,168
Rent	3,458	3,576
Insurance	603	613
Motor vehicle expenses	12,354	10,612
Other motor/travel costs	1,766	1,447
Legal and professional fees	2,150	4,725
Telephone	445	1,274
Other office costs	27,469	18,907
Depreciation	179	266
Advertising and associated costs	15	21
Bank charges	45	64
	<u>177,562</u>	<u>116,652</u>
Total expenditure	<u>205,049</u>	<u>136,811</u>
Net (expenditure)/income	<u>(38,560)</u>	<u>19,310</u>