

Nigeria Health Care Project Trustees' Annual Report
1.4.20 - 31.3.21

Section A

Reference and administration details

Charity name: Nigeria Health Care Project

Other names: Nil

Registered Charity Number: 1112932

Charity's principal address: 1 Gledhow Park Road, Leeds, LS7 4JX

Trustee name	Office	Date	Name of body
Mr. Peter Grubb	Life President	29.12.05	Trustee Meeting
Miss Jennifer M Benfield	Friends Coordinator	29.12.05	Trustee Meeting
Miss Margaret M Webb		29.12.05	Trustee Meeting
Mr Timothy N E Rogers		29.12.05	Trustee Meeting
Mr Peter Young	Treasurer	29.12.05	Trustee Meeting
Revd Dr Jennifer Smith		11.05.06	Trustee Meeting
Mr Barry Weetman		11.05.06	Trustee Meeting
Dr. David Cundall	Co-ordinator	07.05.09	Trustee Meeting
Mr.David Laycock		29.03.11	Trustee Meeting
Mrs. Susan Solanke	Vice-Chair	14.06.11	Trustee Meeting
Mrs Helen Onilado		11.06.13	Trustee Meeting
Mrs Clare Meachin		03.12.13	Trustee Meeting
Mrs Alison Redmore	Chair	02.12.14	Trustee Meeting
Mrs Fisayo Sotire		02.12.14	Trustee Meeting
Mr Olajide Majekodunmi		12.09.17	Trustee Meeting
Mr Chiemela Obijuru Nwagbara		05.09.20	Trustee Meeting
Rev Michael Meachin		05.09.20	Trustee Meeting

We mourn the passing of our first Patron, Sir Chief Bode Akindele, who died, aged 87 on 29th June 2020.

Section B

Structure, governance and management

Type of governing document: Trust deed

How the charity is constituted: Trust

Trustee selection methods: Appointed by existing Trustees

Additional governance issues:

Methodist Church Nigeria provides information and advice about health facilities that we support. Other information and advice is provided, from time to time, by the Global Relationships Team, Methodist Church in Britain.

Funds are distributed through Methodist Church Nigeria; each centre is required to present an annual report including a financial report as a condition of further funding. A group of trustees visit these centres triennially. Other first-hand monitoring takes place during training visits, which occur every 18-24 months. The Covid-19 pandemic has prevented visits to Nigeria.

The major risk is the misappropriation of funds in Nigeria, this is minimised by the maintenance of audit trails for funds sent via Methodist Church Nigeria to the places we support.

Travel in Nigeria by trustees and trainers carries particular risks. Risk assessments, including close attention to current advice for travellers from the Foreign and Commonwealth Office, are completed before each visit. During this year we have implemented policies for Equality and Diversity, Volunteering, Health and Safety and have updated our Safeguarding Policy and associated training.

Section C

Objectives and activities

Purpose:

To promote any charitable purpose, for the benefits of persons living in Nigeria, which will assist in providing particularly, but not exclusively, health care services and facilities.

Aims:

1. To support the local Methodist Church Nigeria leadership in providing health care facilities and trained personnel in areas of Nigeria which have poor or non-existent services as an expression of our common Christian love and discipleship.
2. To work with the Nigerian diaspora to raise awareness and funds for the above cause.
3. To work with the World Church Relationships Team of the Methodist Church in Britain to continue a creative partnership with Methodist Church Nigeria
4. To be good stewards of our financial resources.

Objectives:

The coronavirus pandemic prevented us from implementing our plans for a strategic review of each facility that we support. There has been a dramatic drop in income from Wesley Guilds, fellowships and churches. 'Lockdowns' and other necessary restrictions have accelerated the pre-existing trend for reduced giving from these groups of mainly elderly supporters. Giving from individuals via our Association of Friends has held up well. Christian Guild Holidays have gone into administration so no further income is expected from that source.

- Succession planning: Rev Michael Meachin joined the Trustees with a view to take on the role of Honorary Treasurer, a process which will be completed in 2021-22. The Coordinator's roles have been listed, with a view to dividing the tasks to enable realistic succession planning for this role.
- A special appeal was launched to raise money for the Methodist College of Health Technology at Ebenta-Okwoku. This brought in almost £3000 but did not engage many new supporters with our work, as had been hoped.
- Progress was made with involvement of more people of Nigerian heritage based in the UK. Chiemela Obijuru Nwagbara was appointed as a Trustee and we have launched 'NHCP Partners' as a new focus for diaspora engagement
- Our website was renewed and it is enabled for online giving via *Stewardship*

Activities:

- i) Fund-raising mainly, but not exclusively, from organisations and individuals connected with the British Methodist Church e.g. coffee mornings, talks, distribution of leaflets, church services etc. Sustaining our level of giving to Nigeria has become increasingly dependent on legacies. These have proved to be transformative in enabling infrastructure projects in Nigeria but are

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unpredictable in their timing and amount. NHCP needs to get better at applying for grant income and we are actively seeking ways of doing this. Once NHCP Partners has reached a sufficient number of enthusiastic volunteers, we hope that additional income streams will be developed.

- ii) Allocation of funds to Nigerian health facilities based on visits by Trustees to Nigeria; information from annual reports and correspondence; information from Methodist Church Nigeria. The grants are used by the various centres/clinics to:
 - a. Facilitate building programmes
 - b. Facilitate purchase of medical equipment
 - c. Fund medical and support staff
 - d. Provide support for the mentally ill
 - e. Purchase medicines
 - f. Facilitate inspections of facilities by the Medical Board of Methodist Church Nigeria
 - g. Provide health care education
- iii) Training of health workers in Nigeria
- iv) Improving the understanding of Nigeria and its health care needs by talks, leaflets, correspondence and via the charity's website. Encouraging a wider national network of people to prosper this work.

Additional details of activities

All trustees and people supporting the project are volunteers.

Section D

Achievements and performance

Funds raised during the year were just below £198,000. This is almost triple the income of the previous year and is largely due to a single legacy from the estate of Mrs (Vera) Mollie Huggins. When legacies and other unique gifts are excluded, NHCP's core income continues to decline because much of it continues to come from relatively elderly people on fixed incomes. However, regular giving through the 'Association of Friends' has remained steady at just over £17,000

Grants made to Nigeria amounted to just over £40,000. £5000 from the Mollie Huggins legacy has been allocated to supplement the 6-monthly allocation of general funds, replacing the same regular amount that was provided by the Muriel Frampton bequest.

Using a similar process to that established for the Muriel Frampton bequest, bids were invited from facilities we support in Nigeria for funding from the Mollie Huggins legacy for infrastructure and income-generating projects. Allocations were made at the Trustees meeting in May 2021 (after the period of this report) so the annual accounts for 2021-22 will show most of the Mollie Huggins legacy allocated to facilities in Nigeria.

Core costs were 4.1% of the total amount raised, (three year rolling average). If our income continues to decline it will not be possible to keep our core costs to below 5%, which is one of our key objectives.

Training visits to Nigeria have not been possible during the Covid-19 pandemic. There have also been intermittent 'lockdowns' in Nigeria which have temporarily curtailed activities there. We remain in contact with the lead local training

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coordinators at both Bethesda Hospital, Benue State and Bende Local Government Area, Abia State, who have the necessary equipment and funding to restart training when conditions allow.

We enjoy excellent working relationships with the hierarchy of Methodist Church Nigeria (MCN). We have good links with their Health and Medical Board, the Health Secretary Deaconess Ronke Oworu and the Chair of the Board, Dr Muiyiwa Solanke.

We currently support 11 centres in Nigeria. It is now over 11 years since we were able to visit the two health centres in the North, due to security concerns.

We have more work to do in increasing the diversity of the Trustee Board and in attracting younger people as volunteers and supporters. At the end of this reporting year, 5 of the 17 Trustees were British Nigerians, 8 trustees were women.

Section E

Financial Review

No funds are in deficit. Full details of the principal sources of funds are disclosed in the Financial report. Most funds raised are sent to Nigeria every six months and allocated to centres according to need. Most of the large positive balance at the end of this financial year is due to funding from legacies/bequests, large amounts will be disbursed to facilities in Nigeria in June 2021 and recorded in next year's report.

Section F

Other optional information

Section G

Declaration

The Trustees declare they have approved the Trustees Report above.
Signed on behalf of the charity's Trustees.



Signature

Full Name **Alison Redmore**

Position **Chair** **Date** **25.09.21**



Signature

Full Name **Susan Solanke**

Position **Vice Chair** **Date** **27.09.21**

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Nigeria Health Care Project
Registered charity number 1112932
Financial Statement 1st April 2020 - 31st March 2021

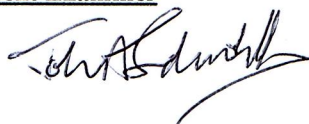
	2019/20	2020/21
	£	£
Income		
Guilds	8500.83	2615.00
Christian Guild Holidays	1658.82	nil
Churches and other Fellowships	4249.38	1610.95
Personal – Association of Friends	17982.81	17277.25
Personal – Others	16365.83	4969.61
Mollie Huggins Bequest	Nil	164500.00
Ebenta Appeal	Nil	2887.37
Training	1680.00	Nil
Misc. Income	765.83	2726.56
Income raised from Donations	51203.50	196586.74
Miscellaneous Income		
Interest and Loyalty Awards	795.50	462.53
<u>Sales</u>		
Income from Sales	770.60	
Purchases	<u>nil</u>	
Profit on Sales of Goods	770.60	770.60
Total Income Raised	53244.55	197819.87
Expenditure		
Misc. Expenditure	3672.55	
Mollie Huggins Bequest	5000.00	
Frampton Bequests	<u>18611.00</u>	
	27283.55	27283.55
Net amount raised	2689.11	170536.32
Project Expenditure (Grants from General funds)	27500.00	40389.00
Amount available for further projects	(24810.89)	130147.32
Amount b/f from previous year	<u>132776.73</u>	<u>107965.84</u>
Total funds available before restrictions	107965.84	238113.16
Restricted – Association of Friends	20230.16	17257.41
Restricted – Other	<u>81195.56</u>	<u>216558.93</u>
Unrestricted Funds available for distribution	6540.12	4296.82
Less Reserve	<u>1000.00</u>	<u>1000.00</u>
Actual amount available for distribution	5540.12	3296.82
Represented by:		
Bank Current Account	10137.94	2333.22
Bank Deposit Account	9368.68	13457.95
Central Finance Board	<u>88459.22</u>	<u>222321.99</u>
	107965.84	238113.16
Association of Friends – Number	81 (87)	
- Annual amount Pledged	£16,593	

Peter Young Hon Treasurer



Date 7.5.21

John Sudworth Independent Examiner



Date 18/5/21

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Aggregate figures since 1992 (excluding training income and expenditure and Bequests)

Total gross amount raised to date	1,628,925
Total raised by Association of Friends	235,216
Total Project Expenditure sent to Nigeria to date	1,511,445
Core Costs expenditure as % of total amount raised	4.1% (3 year moving average)

<u>Restricted and Allocated Funds</u>	Balance 31.3.20	Additions	Payments	Balance 31.3.21
Association of Friends	20,230.16	17,277.25	20,250.00	17,257.41
Training Fund	80.00	nil	nil	80.00
Travel Fund	500.00	nil	nil	500.00
Training Travel Fund	1,715.00	402.00	nil	2,117.00
Muriel Frampton Bequest	60,450.56	nil	23,611.00	36,839.56
Dr. MacDonald Bequest	13,200.00	nil	nil	13,200.00
Bethesda Hospital	5,250.00	nil	5,250.00	nil
Edawu (Accept)	nil	1,435.00	nil	1,435.00
Ebenta Appeal	nil	2,887.37	nil	2,887.37
Mollie Huggins Bequest	Nil	164,500.00	5,000.00	159,500.00
Totals	101,425.72	186,501.62	54,111.00	233,816.34

Grants

	Restricted & one off grants	June 20 Grants	Dec. 20 Grants		Total
Health Centres – Damishi, Kamuru, Galadima		3,750	3,750		7,500
Edawu Community Mental Health Care		2,500	2,500		5,000
Igbo-Ora		1,500	1,500		3,000
Bethesda Hospital		7,000	2,000		9,000
Uzakoli – a. Funding for elderly b. Motherless Babies Home		nil 1,500	nil 1,500		nil 3,000
Agboke-Centre for mentally ill		2,500	2,500		5,000
Ugboju Hospital		2,000	2,000		4,000
Ebenta School of Health Technology		750	750		1,500
Item Hospital		1,000	1,000		2,000
Bethesda Orphanage		3,500	3,500		7,000
		26,000	21,000		47,000 *

Note *

£35,389 from General and AoF Funds, £6,611 from Frampton Bequest and £5,000 from Mollie Huggins Bequest

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FRAMPTON BEQUEST

OPENING BALANCE £300,112

Balance at 31.3.20 £ 60,450

Expenditure from 1.4.20 to 31.3.21

Capital Grants made to Projects £ 16,000

General Grants made to Projects £ 6,611

Training £ 1,000

£ 23,611

Balance at 31.3.21 £ 36,839

Ring fenced money

Capital Grants to be made to Projects ** £ 16,000

Normal Grants to be made to Projects £ nil

Training £ 20,839

£ 36,839

Unallocated Funds as at 31.3.21 £ nil

** Capital Grants still to be made

Bethesda Orphans £ 10,000

MCN Medical Board £ 6,000

£ 16,000

DR MacDONALD BEQUEST

OPENING BALANCE £13,200

Balance at 31.3.20 £13,200

Expenditure 1.4.20 – 31.3.21 Nil

Balance at 31.3.21 £13,200

MOLLIE HUGGINS BEQUEST

OPENING BALANCE £164,500

Expenditure 1.4.20 – 31.3.21 £ 5,000

Balance at 31.3.21 £159,500