

REGISTERED COMPANY NUMBER: 05608695 (England and Wales)

REGISTERED CHARITY NUMBER: 1112783

Report of the Trustees

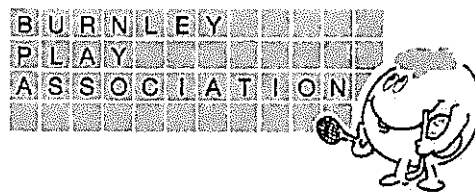
and

REVISED

Unaudited Financial Statements for the period 01 April 2023 to 31 March 2024

For

Burnley Play Association



M B Procter (Bookkeeper)

40 Springfield Bank

Burnley

BB11 3AU

Burnley Play Association

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Burnley Play Association

Reference and Administrative Details

For the period 01 April 2023 to 31 March 2024

TRUSTEES	Chairperson	Mr T Harrison
	Trustees	Mrs B Foster
		Mr C Pate
		Mrs A Pate
		Miss R Davison
		Mrs A J Thornton
COMPANY SECRETARY		Mrs A J Thornton
REGISTERED OFFICE		Vanguard Community Centre
		65 Bevington Close
		BURNLEY
		Lancashire
		BB11 4SD
REGISTERED COMPANY NUMBER		05608695 (England and Wales)
REGISTERED CHARITY NUMBER		1112783
INDEPENDENT EXAMINER		M B Procter (Bookkeeper)
		40 Springfield Bank
		BURNLEY
		BB11 3AU
BANKERS		Virgin Money
		25 Manchester Road
		BURNLEY
		BB11 2AZ

Burnley Play Association

Report of the Trustees

For the period 01 April 2023 to 31 March 2024

The Trustees who are also the directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 01 April 2021 to 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (The FRSSE) effective 01 January 2015.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

The object of the charity is the facilitation of recreation and other leisure activities for children, young people and adults including those with special needs, especially from the deprived areas of Burnley. The Trustees aim to provide the staff and facilities to enable the objects of the charity to be attained.

Public benefit

The Trustees confirm that we have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake.

The remainder of this Annual Report explains the Charity's work during the year and how it has been carried out for the public benefit.

Burnley Play Association

Report of the Trustees

For the period 01 April 2023 to 31 March 2024

The ongoing economical affects of previous years restrictions have impacted on Burnley Play Association, as they have on many other charities and this past year has been no different for us.

Meeting the increasing costs of utilities including Electricity Gas and services etc and the increased costs of staffing under the National Living Wage increases have made it more challenging for us within tighter budgets. The outcome being that we have had to increase some hire charges for centre use, reduce staffing in some areas, and rely much more on volunteers to help support the organisation and its aims. Overall, we have seen a reduction in people wishing to book our facilities, and we are very much in competition with other centres across Burnley who are offering groups and services like ours.

As a charity, our key aim is to provide services for children and especially those with special needs and disabilities. Supporting families by providing activities, play groups and services at as low cost as possible and providing these services free of charge on occasion where money is tight and increased costs for families might prevent children from having equal access to play and learning outside of school, and in particularly supporting families at holiday times.

Food poverty is a key issue in Burnley, and we have always stood by our policy of providing food and drinks at the point of access as part of groups offer, whether this be our Play & Stay breakfasts, snacks for Phabkids sessions or providing drinks to parents to welcome them in.

Our grant from the National Lottery Community Fund has been a lifeline in allowing us to provide activities for children and families and they very much understand where the money comes from to provide such a comprehensive service.

Families know of our great reputation and seek us out as a key provider during holidays and know their children are safe with us and will enjoy a great experience.

Fundraising is difficult, but necessary, as each group of services users have different needs, and this affects what we can bid for and often how much we can get from the source of funds. Going forward, we will need to continue seeking suitable funding streams for groups to not only provide resources but for the cost of putting these groups on.

As we go forward, we want to continue to offer well-being programs and we hope we have got things right with our Keep Fit and Healthy lifestyle support.

The introduction of under 5s, Play and Stay groups in early 2022 had a positive effect. Demand for childcare is increasing and there is a definite need in our local community. Our SEN provision is also necessary, and we will continue to provide Saturday Club, in an inclusive way.

The issue of Mental Wellbeing and how we offer support for individuals is now more important than ever and we try our best to meet the needs of the community with a welcoming program through each week.

Friendships and local support are a major purpose of why we do what we do within our community, and we are seeing increased demand at all levels, from residents dropping in for company and a chat or for advice, to new participants accessing groups, all supported through the valuable contribution of our volunteers, which is priceless.

With the retirement of our manager in 2024, and the handover of the running of the charity to trustees we need to acknowledge that there will be challenges ahead, as other services compete for the same business. Trustees need to consult with service users, and target provision to where it is needed most to provide the best service in the months ahead.

Burnley Play Association

Report of the Trustees

For the period 01 April 2023 to 31 March 2024 continued.

We have an amazing group of practitioners running sessions with our fitness program and arts and knitting groups not forgetting the contribution from our volunteers Walter who runs a walking group and mans our office each morning and with Sharron who delivers our Luncheon Club and Breakfast club sessions. Volunteers are important to us, and we need to nurture and support them in return.

Private hire income supports us to provide facilities but has reduced and we need to further promote these facilities for private hire to survive. Our facilities are good, and previous bookings suggest there is a positive future with this funding stream. There needs to be a clear focus as part of our fundraising plan going forward. Links with the NHS, College and health and social care providers is a key opportunity to develop additional income.

Volunteers have provided many hours of their own time over the years and in monetary terms this is an immense contribution. Although there is still much to do, we believe that Burnley Play Association and The Vanguard Centre has a positive future, and with continued support of the local community, we believe that the long-term picture looks good as we move into the next year.

We recognize that going forward, costs will increase, and spending needs to be managed prudently, as we also continue to improve facilities and provision based on demand. Means of bringing in additional funding through grants and contracts will continue to be important in securing the long future for the organization. This is the major challenge going forward for the Trustees.

Finally, we should not forget the original charitable aims of BPA as this will help direct new investment in our services going forward.

As Chairperson, I offer this report to members and supporters, and look forward to your continued support.

Produced on Behalf of Trustees and Members of Burnley Play Association.

Signed: Tom Harrison, Chairperson – June 2024

FINANCIAL REVIEW

Financial position

The Statement of Financial Activities shows a surplus of **£9,101** with a balance carried forward of **£12,719** at the year end.

Principal funding sources

The charity aims to have three months running costs in reserves. This equates to approximately £11,031 (based on last year's expenditure) at the year end, reserves were **slightly more** than this target level.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was incorporated on 1st November 2005 and is governed by its Memorandum and Articles of that date. Charity registration was obtained on 20th January 2006.

Recruitment and appointment of new trustees

The charity's work focuses on young people and the Trustees seek to ensure the needs of this group are appropriately reflected through the diversity of the board and its advisors. As with other organisations of a similar nature, the Trustees approach volunteers with the necessary skills on a personal level.

Induction and training of new trustees

The Trustees are already familiar with the practical work of the Charity having served the organisation in various ways over many years. Their experience and the encouragement to attend practical training sessions help to maintain its skills base.

Risk management

The Trustees have introduced a risk management process to assess business risks and are implementing systems to mitigate these risks. Internal risks are minimised by the implementation of procedures or authorisation of all transactions and projects to ensure consistent quality of delivery for all operational aspects of the charitable company. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. All staff and volunteers are CRB checked and receive the necessary ongoing training. These procedures are periodically reviewed to ensure that they meet the needs of the Charity.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006

Approved by order of the Board of Trustees on 01-06-24 and signed on its behalf by:

Mr T Harrison – Trustee

Burnley Play Association

Statement of Trustees' Responsibilities

For the period 01 April 2023 to 31 March 2024

The Trustees (who are also the directors of the Burnley Play Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (UKGAAP)

Company law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and the application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles in the Charity SORP
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Burnley Play Association

I report on the accounts for the period 01 April 2023 to 31 March 2024

Respective responsibilities of Trustees and Examiner

The Charity's Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statement

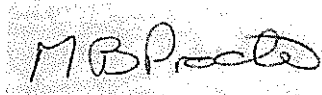
In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - To prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities presenting their accounts in accordance with the Financial Reporting Standards for Smaller Entities (the FRSSE) (effective 01 January 2015)

Have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



01 June 2024

M B Procter

40 Springfield Bank

Burnley

BB11 3AU

Burnley Play Association

Statement of Financial Activities

For the period 01 April 2023 to 31 March 2024

	Period End			
	Mar 21	Mar22	Mar23	Mar24
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and Legacies	24,185	66,508	13,495	38,350
Charitable activities				
Play activities	654		1,210	22,518
Other trading activities				
Other income	129	933	1,244	14,878
Total	24,968	68,651	14,739	53,227
EXPENDITURE ON				
Charitable activities				
	16,910	49,813	40,424	44,126
NET INCOME / (EXPENDITURE)	8,058	18,838	(25,685)	9,101
RECONCILIATION OF FUNDS				
Total funds brought forward	1,04	9,099	27,937	2,252
Total funds carried forward	9,099	27,937	2,252	11,353
	=====	=====	=====	=====

Burnley Play Association

Balance Sheet at 31 March 2024

	At			
	Mar21	Mar22	Mar23	Mar24
	£	£	£	£
CURRENT ASSETS				
Debtors	0	0	0	
Prepayments and accrued income	0	0	0	
Cash at bank	11,390	28,578	2,465	12,719
Petty cash	(134)	1,516	428	0
	<u>11,256</u>	<u>30,094</u>	<u>2,893</u>	<u>12,719</u>
CREDITORS				
Amounts falling due within one year	0	0	0	6,030
NET CURRENT ASSETS	<u>11,256</u>	<u>30,094</u>	<u>2,893</u>	<u>6,689</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>11,256</u>	<u>30,094</u>	<u>2,893</u>	<u>6,689</u>
NET ASSETS	<u>11,256</u>	<u>30,094</u>	<u>2,893</u>	<u>6,689</u>
	=====	=====	=====	=====
FUNDS				
Unrestricted funds	11,256	30,094	2,893	6,689
TOTAL FUNDS	<u>11,256</u>	<u>30,094</u>	<u>2,893</u>	<u>6,689</u>
	=====	=====	=====	=====

Burnley Play Association

Balance sheet – continued

At 31 March 2024

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2024.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

- a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015)

The financial statements were approved by the Board of Trustees on _____ and were signed in its behalf by:

Mr T Harrison – Trustee

Burnley Play Association

Notes to the Financial Statements

For the period 01 April 2023 to 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the FRSSE (effective January 2015), the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The Charity is exempt from corporation Tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. MEMBERS LIABILITY

The Charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 (one pound) towards the assets of the Charity in the event of liquidation.

The members of the company are the Trustees.

Burnley Play Association[**Detailed Statement of Financial Activities**

For the period 01 April 2023 to 31 March 2024

INCOME AND ENDOWMENTS	Mar24	Mar23	Mar22
Donations/Grants	38,350	13,495	66,508
Miscellaneous Income		933	0
Room Hire	728	1,210	783
Subscriptions			
Luncheon Club and Other Activities	10,914		
TOTAL INCOMING RESOURCES	53,228	68651	24968
<u>less</u> EXPENDITURE			
Charitable activities			
Play activities	1,394	11,482	4,770
Training projects	688	241	381
Donations	0	25	0
Water rates	1,364	945	1,437
Electricity	3,146	3,341	1,067
Gas	4,005	*	923
Travel	1,404	850	0
Printing	0	78	0
Telephone	1,315	848	1,986
Office Stationery	258	324	0
Office machine maintenance	0	483	0
Repairs and renewals	108	865	1,025
Cleaning	942	2,653	1,490
Miscellaneous expenses	6,608	4,962	70
Insurance	665	450	450
Remunerations	21,124	8,765	12,619
Audit and accountancy fees	250	250	250
Professional fees / licences / subs	676	750	181
Bank Charges	180	0	0
TOTAL RESOURCES EXPENDED	44,127	41,166	16,910
NET INCOME / (EXPENDITURE)	9,101	27,485	8,058
	=====	=====	=====

This page does not form part of the statutory financial statements. *Dual Fuel arrangement