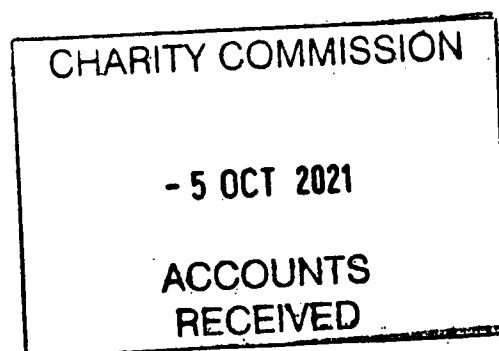
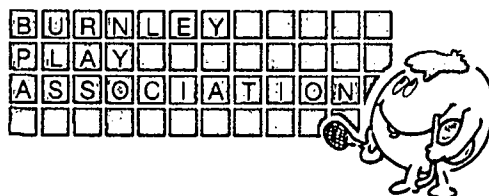


REGISTERED COMPANY NUMBER: 05608695 (England and Wales)

REGISTERED CHARITY NUMBER: 1112783

Report of the Trustees
and
Unaudited Financial Statements for the period 01 April 2020 to 31 March 2021
For
Burnley Play Association



M B Procter (Bookkeeper)

40 Springfield Bank

Burnley

BB11 3AU

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Notes to the Financial Statements

Detailed Statement of Financial Activities

Burnley Play Association

Reference and Administrative Details

For the period 01 April 2020 to 31 March 2021

TRUSTEES

Mrs B Foster

Mr T Harrison

Mrs B Lambert

Mr C Pate

Miss R Davidson

COMPANY SECRETARY

Mrs Audrey J Thornton

REGISTERED OFFICE

Vanguard Community Centre

65 Bevington Close

BURNLEY

Lancashire

BB11 4SD

REGISTERED COMPANY NUMBER

05608695 (England and Wales)

REGISTERED CHARITY NUMBER

1112783

INDEPENDENT EXAMINER

M B Procter (Bookkeeper)

40 Springfield Bank

BURNLEY

BB11 3AU

BANKERS

Yorkshire Bank / Virgin Money

25 Manchester Road

BURNLEY

BB11 2AZ

Report of the Trustees

For the period 01 April 2020 to 31 March 2021

The Trustees who are also the directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 01 April 2020 to 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (The FRSSE) effective 01 January 2015.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

The object of the charity is the facilitation of recreation and other leisure activities for children, young people and adults including those with special needs, especially from the deprived areas of Burnley. The Trustees aim to provide the staff and facilities to enable the objects of the charity to be attained.

Public benefit

The Trustees confirm that we have paid due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake.

The remainder of this Annual Report explains the Charity's work during the year and how it has been carried out for the public benefit.

Burnley Play Association

Report of the Trustees

For the period 01 April 2020 to 31 March 2021

It is with pleasure that I am able to write this summary today.

As we have all been separated by Covid-19, with its implications on businesses and the impact on family life, services and our aims. The influence of what we have been doing to try to gain a positive outcome for our ongoing services, customers of The Vanguard Centre is clear to all.

Starting the year, we were in the unknown position of knowing what a pandemic or its impact would be on us as a charity. First off, we had very little notice of the lockdown coming in March and pretty much had to close with less than a week of notice. We had no guidance or plans in place or any idea of what our outcome would be ongoing.

Closed to customers initially, we have had to deal with the business of maintaining a centre with no customers or income; trying to keeping in touch with members and providers and manage staff issues. Welfare contacts were maintained with vulnerable adults and our children during closure.

My first action was to close the children's provision and our planned play schemes, laying off staff. These are usually funded by LCC under Lancashire Break Time provision and bring in some £18,000 a year. Most of this income goes on paying staff and we make a little profit which is then invested in resources to keep that service going. By closing, we did cut our wage costs, although it left staff with no income, but we weren't in a position to use furlough as we did not fit the criteria for furlough.

All our other activities for adults and our older members were halted including Luncheon Club, Fitness and wellbeing classes, arts and cookery groups. Additionally, we had to shelve our income generating work including Adult Learning, keep fit, and other classes and private hire, all of whom paid us on invoice. This income helps us to keep the bills paid. This was all lost. Burnley Blind Society did continue to pay a retainer for their group and we are very grateful for this support, however we later halted this as they were in a similar position to ourselves.

Our 3 yr. lottery bid for children's provision was initially put on hold, we would not be getting any further with this bid until the end of 2020. My challenge was to keep paying our bills with no income coming in. We had a small balance in the bank but still needed to look at other income options. Luckily we had some payments due from LCC and this helped.

Through the year we looked at available grants and with luck, hit on some Covid grants. Sports England was an option and we applied for £5000, but received £1500 to cover utility costs for Electricity, Gas, Phone and Water, but didn't get the extra to fund groups.

The National Lottery directed me towards another Covid fund, to which we applied (to support adults and some wellbeing provision). I received a £9000 grant, and the purpose of this funding was to help re-establish services post Covid.

Over the period of closure, I continue to pay Christine, (business administrator) who maintained our care links with members and we continue the cleaning and developed our Covid compliance at centre. These were our only regular paid staff, and we had a responsibility to them, and is why the decision was made to continue to pay them.

Our volunteers stepped up to help and gave countless hours of free time to maintain and keep the doors open for locals to drop in for advice and support, and they helped maintain a presence for the community.

I was able to get our annual accounts completed, and can state that we have made a small profit for the year.

As we continued into 2021, and looked forward to coming out of lockdown, we were continually working to get our groups going again especially for income generation. We were limited in many areas in what we could provide, due to the guidelines, so couldn't take private hire bookings or hire out facilities for groups; but

we are looking forward to re-opening our welfare services for the community and will continue to follow the rules to allow this.

Looking forward in 2021. We received the news that we had been successful in getting our National Lottery Community grant which will begin in July 2021, and this will allow us to develop children's provision over the next three years. Financially we appear to be stable, and although making little profit this year, managed to pay our bills, while providing the best community support which is our marker for quality.

Can we thank our trustees, management, members and in particular our fantastic volunteers for sticking with us and supporting us, and we look forward to a fruitful future for Burnley Play Association and The Vanguard Community Centre?

With Thanks,

A handwritten signature in black ink, appearing to read 'Tom Harrison', with a large circular flourish at the end.

Tom Harrison, Chairperson for the Trustees and Centre manager. July 2021.

FINANCIAL REVIEW

Financial position

The Statement of Financial Activities shows a **surplus** of £8058 with a balance carried forward of £9099 at the year end.

Principal funding sources

The charity aims to have three months running costs in reserves. This equates to approximately £8000 (based on a normal year's expenditure) at the year end, reserves were more than this target level.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was incorporated on 1st November 2005 and is governed by its Memorandum and Articles of that date. Charity registration was obtained on 20th January 2006.

Recruitment and appointment of new trustees

The charity's work focuses on young people and the Trustees seek to ensure the needs of this group are appropriately reflected through the diversity of the board and its advisors. As with other organisations of a similar nature, the Trustees approach volunteers with the necessary skills on a personal level.

Induction and training of new trustees

The Trustees are already familiar with the practical work of the Charity having served the organisation in various ways over many years. Their experience and the encouragement to attend practical training sessions help to maintain its skills base.

Risk management

The Trustees have introduced a risk management process to assess business risks and are implementing systems to mitigate these risks. Internal risks are minimised by the implementation of procedures or authorisation of all transactions and projects to ensure consistent quality of delivery for all operational aspects of the charitable company. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. All staff and volunteers are CRB checked and receive the necessary ongoing training. These procedures are periodically reviewed to ensure that they meet the needs of the Charity.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006

Approved by order of the Board of Trustees on _____ and signed on its behalf by:

Mr T Harrison – Trustee

Burnley Play Association

Statement of Trustees' Responsibilities

For the period 01 April 2020 to 31 March 2021

The Trustees (who are also the directors of the Burnley Play Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (UKGAAP)

Company law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and the application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles in the Charity SORP
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Burnley Play Association

I report on the accounts for the period 01 April 2020 to 31 March 2021

Respective responsibilities of Trustees and Examiner

The Charity's Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the account, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide a "true and fair view" and the report is limited to those matters set out in the statements below.

Independent examiner's statement

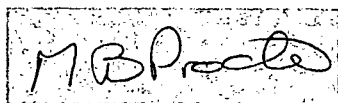
In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - To prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities presenting their accounts in accordance with the Financial Reporting Standards for Smaller Entities (the FRSSE) (effective 01 January 2015)

Have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



19 July 2021

M B Procter

40 Springfield Bank

Burnley

BB11 3AU

Burnley Play Association**Statement of Financial Activities**

For the period 01 April 2020 to 31 March 2021

	Period End		
	31.03.19	31.03.20	31.03.21
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and Legacies	21,671	22,834	24,185
Charitable activities			
Play activities	14,999	14,030	654
Other trading activities			
Other income	4040	275	129
	<hr/>	<hr/>	<hr/>
Total	40,710	37,139	24,968
EXPENDITURE ON			
Charitable activities			
	40,321	34,537	16,910
	<hr/>	<hr/>	<hr/>
NET INCOME / (EXPENDITURE)	389	2602	8,058
RECONCILIATION OF FUNDS			
Total funds brought forward	(1,950)	(1,561)	1,041
	<hr/>	<hr/>	<hr/>
Total funds carried forward	(1,561)	1,041	9,099
	=====	=====	=====

Burnley Play Association

Balance Sheet at 31 March 2021

	At		
	31.03.19	31.03.20	31.03.21
	£	£	£
CURRENT ASSETS			
Debtors	0	0	0
Prepayments and accrued income	0	1,735	0
Cash at bank	2,626	3,634	11,390
Petty cash			(134)
	<hr/>	<hr/>	<hr/>
	2,626	5,369	11,256
 CREDITORS			
Amounts falling due within one year	(900)	(139)	0
	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS	1,726	5,230	11,256
	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES	1,726	5,230	11,256
	<hr/>	<hr/>	<hr/>
NET ASSETS	1,726	5,230	11,256
	=====	=====	=====
 FUNDS			
Unrestricted funds	1,726	5,230	11,256
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	1,726	5,230	11,256
	=====	=====	=====

Burnley Play Association

Balance sheet – continued

At 31 March 2021

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2021.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

- a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015)

The financial statements were approved by the Board of Trustees on 20/7/2021 and were signed in its behalf by:



Mr T Harrison – Trustee

Burnley Play Association

Notes to the Financial Statements

For the period 01 April 2020 to 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the FRSSE (effective January 2015), the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The Charity is exempt from corporation Tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. MEMBERS LIABILITY

The Charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 (one pound) towards the assets of the Charity in the event of liquidation.

The members of the company are the Trustees.

Burnley Play Association

Detailed Statement of Financial Activities

For the period 01 April 2020 to 31 March 2021

INCOME AND ENDOWMENTS	30.03.21	31.03.20	31.03.19
Donations/Grants	24185	22834	21671
Computershare			
Miscellaneous Income	0	275	230
Room Hire	783	9311	14999
Subscriptions			
Luncheon Club and Other Activities	0	4719	3810
TOTAL INCOMING RESOURCES	24968	37139	40710
<u>less</u> EXPENDITURE			
Charitable activities			
Play activities	4770	5833	9267
Training projects	381	568	175
Donations	0	320	
Water rates	1437	758	1346
Electricity	1067	1428	1991
Gas	923	3191	1945
Travel	0	335	
Printing	0	469	
Telephone	1986	879	755
Office Stationery	0	187	259
Office machine maintenance			
Repairs and renewals	1025	1391	1718
Cleaning	1490	1536	4383
Miscellaneous expenses	70	146	396
Insurance	450	450	450
Remunerations	2680	16401	14913
Audit and accountancy fees	250	500	1196
Professional fees / licences / subs	181	614	1058
Corporation Tax	200		
TOTAL RESOURCES EXPENDED	16910	34537	40321
NET INCOME / (EXPENDITURE)	8058	2602	389
	=====	=====	=====

This page does not form part of the statutory financial statements