



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name	Ullesthorpe Pre-School Ltd		
Other names charity is known by			
Registered charity number (if any)	1112729		
Charity's principal address	Main Street Ullesthorpe, Lutterworth, Leicestershire		
Postcode	LE17 5DH		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mohottalalage Kalana Navarante		7/02/2022 to present	
2	Amy Gallagher		07/02/2022 to present	
3	Ruth Thompson		29/07/20 to Present	
4	Christina Mactaggart		5/08/2020 to present	
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
District Councillor	Rosita Page	LCC
Early Years	Jo Fisher	LCC
Business Development	Praksha Bathia	LCC
Local Authority Early Years Improvement Adviser	Kathryn Liles-Taylor	LCC

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and Articles of Association
How the charity is constituted (eg. trust, association, company)	Company
Trustee selection methods (eg. appointed by, elected by)	Appointed by current members of the Committee / Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees complete DBS checks in line with statutory requirements. Trustees meet regularly (at least once a month), are in daily email contact and work collaboratively on all aspects of the role. Induction and training takes place as part of our regular meetings.

The work of the Ullesthorpe Pre-School is overseen by a voluntary management committee. The Pre-School management structure consists of one Childcare Manager, one Deputy Manager and three Nursery Practitioner and one casual member of staff.

The Pre-School works regularly with a number of LCC professionals, namely an Early Years Inclusion Advisor and Business Development Adviser.

Our Pre-School is on the site of the Ullesthorpe Primary School and, although we are a separate body, the Trustees are in regular contact to discuss ideas.

Trustees give their time for free and receive no financial benefit.

The environment is checked daily for H&S risk and we use risk

assessments in relation to trips, activities and equipment.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objective the development and education of children and young people, in particular by:

- (1) promoting their care and safety,
- (2) promoting their education and promoting parental involvement,
- (3) promoting their health and wellbeing,
- (4) providing services to support them and their families and carers, and
- (5) furthering the aims of the Pre-School Learning Alliance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In all of our decisions we (the trustees) have regard to the guidance issued by the Charity Commission on public benefit.

Our main activity is to deliver, within our fully inclusive setting for 2–5 year olds, the Early Year Foundation Stage. In order to do this we employ childcare managers and practitioners who undertake joint daily planning of activities to meet the needs and interests of the children attending our setting.

The preschool has taken on the responsibility of the before and after school club as from 29/08/2023 offering a homework club and opportunities to make own dinner, breakfast.

We deploy a key person approach to ensure that the progress and well-being of all individual children is constantly monitored and feeds into future planning. We ensure that our staff are well trained and hence able to successfully meet the needs of the children in our care.

We promote the importance of the learning environment and endeavour to make this as stimulating as possible. We listen to the views of children, parents and staff and use this feedback to inform our improvement work. We accurately assess our children and provide this information to LCC as requested. We develop positive relationships with parents and carers and invite them into our setting as observers or helpers. We value all children as individuals and celebrate Britain's diversity of culture and ethnicity. We help the children in our care to be happy and healthy.

We have policies and procedures in place for all aspects of safeguarding, child protection and health and safety, and we use staff training days and meetings to ensure all staff are fluent in these. We follow the recommendations offered by our LCC improvement advisor and the guidance available from the Pre-School Learning Alliance.

Additional details of objectives and activities (Optional information)

We are looking to arrange fundraising events and activities within the near future to raise funds in order to develop and provide modern equipment and facilities for the children.

We actively look for improvements do the Preschool Building, applying for local grants, where possible.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have worked hard to progress via local adverts and word of mouth to increase the number of children attending our setting and the number of sessions attended by children, to improve the financial stability of the Pre-School.

We have worked with our LCC Improvement Partner to further improve the learning environment and our ability to meet the needs of two-year-olds attending our setting.

We have updated all job descriptions and employee handbook to ensure that these are aligned with the recommendations of the PLA and meet the needs of our setting.

Policies are regularly reviewed and updated where required.

Section E

Financial review

Brief statement of the charity's policy on reserves

We currently hold a sum of just over £5000 in our business bank account, this fund is our reserves and look to steadily increase.

Details of any funds materially in deficit

No funds are materially in deficit currently

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are fees collected from children (mainly aged 2 years) attending the Pre-School and income received from LCC for those children aged 3 and above who are entitled to funded sessions.

Our main expenditure is wages for our childcare staff who deliver the EYFS and enable us to meet the key objectives of the charity.

Section F

Other optional information

In August 2022 it was brought to our attention that there were no monies in the account, upon further investigations it was found that we have been a victim of significant fraudulent activity which was reported to the bank, charity commission (incident number 554547 CRM: 0458194) and police. This investigation is still ongoing to identify the full extent and time scale of the fraud to allow authorities and involved bodies to hopefully identify the persons or organisations allegedly responsible.

The above is still an ongoing situation in which the police are dealing with.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R Thompson	
Full name(s)	Ruth Thompson	
Position (eg Secretary, Chair, etc)	Chairman	
Date	2nd September 2023	

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023
FOR
ULLESTHORPE PRE-SCHOOL LIMITED

ULLESTHORPE PRE-SCHOOL LIMITED

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FOR THE YEAR ENDED 31 AUGUST 2023**

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ULLESTHORPE PRE-SCHOOL LIMITED

**INCOME STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2023**

	31.8.23	31.8.22
	£	£
TURNOVER	104,492	94,736
Other income	-	1
Cost of raw materials and consumables	(3,191)	(13,433)
Staff costs	(62,480)	(75,247)
Depreciation and other amounts written off assets	(879)	(991)
Other charges	(19,605)	(11,900)
Taxation	-	-
PROFIT/(LOSS)	<hr/> 18,337 <hr/>	<hr/> (6,834) <hr/>

BALANCE SHEET
31 AUGUST 2023

	31.8.23		31.8.22	
	£	£	£	£
FIXED ASSETS		545		834
CURRENT ASSETS	39,091		22,735	
CREDITORS				
Amounts falling due within one year	(1,800)		(4,070)	
NET CURRENT ASSETS		37,291		18,665
TOTAL ASSETS LESS CURRENT LIABILITIES		37,836		19,499
RESERVES		37,836		19,499

NOTES TO THE FINANCIAL STATEMENTS

1. STATUTORY INFORMATION

Ullesthorpe Pre-School Limited is a private company, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 05537726

Registered office: Main Street
Ullesthorpe
Lutterworth
Leicestershire
LE17 5DH

2. AVERAGE NUMBER OF EMPLOYEES

The average number of employees during the year was 7 (2022 - 8).

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

BALANCE SHEET - continued
31 AUGUST 2023

The financial statements have been prepared in accordance with the micro-entity provisions.

The financial statements were approved by the Board of Directors and authorised for issue on 28 November 2023 and were signed on its behalf by:

Mrs R Thompson - Director

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
ULLESTHORPE PRE-SCHOOL LIMITED**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Ullesthorpe Pre-School Limited for the year ended 31 August 2023 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of Ullesthorpe Pre-School Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Ullesthorpe Pre-School Limited and state those matters that we have agreed to state to the Board of Directors of Ullesthorpe Pre-School Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Ullesthorpe Pre-School Limited and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Ullesthorpe Pre-School Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Ullesthorpe Pre-School Limited. You consider that Ullesthorpe Pre-School Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Ullesthorpe Pre-School Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

PWH Accountancy Ltd
The Counting House
High Street
Lutterworth
Leicestershire
LE17 4AY

28 November 2023

ULLESTHORPE PRE-SCHOOL LIMITED

**TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2023**

	31.8.23		31.8.22	
	£	£	£	£
Turnover				
Fees	34,002		19,531	
Fundraising	1,032		3,735	
Grants received	69,458		71,470	
	<hr/>	104,492	<hr/>	94,736
Cost of sales				
Purchases		3,191		13,433
		<hr/>		<hr/>
GROSS PROFIT		101,301		81,303
Other income				
Interest Receivable		-		1
		<hr/>		<hr/>
		101,301		81,304
Expenditure				
Rent	1,850		63	
Rates and water	2,104		4,211	
Insurance	783		-	
Light and heat	10,300		-	
Wages	61,158		72,864	
Social security	212		1,192	
Pensions	1,110		1,191	
Telephone	823		864	
Post and stationery	256		2,141	
Advertising	64		168	
Computer expenses	7		474	
Repairs and renewals	-		166	
Household and cleaning	869		891	
Training and support	-		16	
Sundry expenses	269		130	
Accountancy	1,020		990	
Subscriptions	1,282		1,736	
Legal fees	50		50	
	<hr/>	82,157	<hr/>	87,147
		19,144		(5,843)
Finance costs				
Bank charges	(74)		-	
Bank loan interest	2		-	
	<hr/>	(72)	<hr/>	-
		19,216		(5,843)
Depreciation				
Fixtures and fittings	540		846	
Computer equipment	339		145	
	<hr/>	879	<hr/>	991
NET PROFIT/(LOSS)		18,337		(6,834)
		<hr/> <hr/>		<hr/> <hr/>

This page does not form part of the statutory financial statements

ULLESTHORPE PRE-SCHOOL LIMITED

**DETAILED BALANCE SHEET
FOR THE YEAR ENDED 31 AUGUST 2023**

	31.8.23 £	31.8.22 £
FIXED ASSETS		
Fixtures and fittings	1	541
Computer equipment	544	293
	<u>545</u>	<u>834</u>
 CURRENT ASSETS		
Other debtors	11,557	11,495
Bank account no. 1	23,655	9,176
Bank account no. 2	2,925	-
Bank account no. 3	652	-
Bank account no. 4	9	740
Cash in hand	293	1,324
	<u>39,091</u>	<u>22,735</u>
 CREDITORS		
Amounts falling due within one year		
Bank account no. 2	-	(349)
Trade creditors	(1,800)	(899)
Social security and other taxes	-	(2,399)
Pension	-	(423)
	<u>(1,800)</u>	<u>(4,070)</u>
 NET CURRENT ASSETS	<u>37,291</u>	<u>18,665</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES	<u>37,836</u>	<u>19,499</u>
 NET ASSETS	<u><u>37,836</u></u>	<u><u>19,499</u></u>
 RESERVES		
Retained earnings	<u><u>37,836</u></u>	<u><u>19,499</u></u>

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