



**Disability Sheffield
Centre for Independent Living Limited**

**Annual Report and Unaudited Financial
Statements for the year ending 31 March
2024**

**Registered Charity Number:1112712
Company Number: 04639160**

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Disability Centre for Independent Living Limited Report of the trustees for the year ending 31 March 2024

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2024, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Our vision is for Sheffield to be a place where disabled people have freedom, equality and independence

Disability Sheffield Centre for Independent Living Limited (Disability Sheffield) is a registered charity and a Disabled People's Organisation (DPO). DPOs are organisations run by disabled people, for disabled people.

Since 2003, our local charity has been enabling disabled people in Sheffield to overcome the barriers that prevent them from being fully included in society.

We are committed to and promote the 'Social Model of Disability'. We believe that people with impairments are disabled by the barriers they face in everyday life – e.g. inaccessible communication formats, people's attitudes or inaccessible buildings – not by the way their minds and bodies work.

We are a user- and lived-experience led organisation. In addition to our main work of engaging the local disabled community on community issues that matter to them, a high percentage of our trustees, staff and volunteers have personal experience of living with an impairment (currently >75%). We are therefore well placed to equip disabled people with the knowledge and confidence to address the challenges they face.

During 2023/24 our fantastic, dedicated team of paid staff, trustees and volunteers continued to engage the disabled community in Sheffield on a whole range of important issues that mattered most to them. We also stepped in to save the Sheffield Travel Support service, which provides independent travel support to adults with learning disabilities across Sheffield, which would otherwise have been lost. As a result of taking on the STS team, we go into 2024/25 with a staff team of 40 and over 40 volunteers, including our trustees. During the year we also hosted a number of educational placements, including medical students and local sixth-formers.

Our purposes and activities

The purposes of the charity are:

1. To promote the benefit of participants (person with substantial and long term impairments who is thereby subject to disability) and their dependents and families resident in the city of Sheffield and elsewhere by:

- a. Providing, or encouraging provision of, services aimed at improving their condition of life
 - b. Facilitating their active participation and full inclusion in society.
 - c. Providing services for the relief of effects of disability, such as providing specialist advice, equipment or accommodation or providing access to services and adaptations for disabled people
2. To advance education amongst participants (as defined above) and their dependants and families
3. To promote and/or provide training in skills of all kinds, particularly such skills as will assist the participants (as defined above) or those who assist in their care, in pursuing an independent life and in promoting their inclusion within the community generally.
4. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society
5. To promote equality and diversity for the public benefit by the elimination of discrimination on the grounds of race, gender, disability, sexual orientation or religion
 - a. Advancing education and raising awareness in equality and diversity;
 - b. Conducting or commissioning research on equality and diversity issues and publishing the results to the public
6. To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations)
 - a. Monitor abuses of human rights
 - b. Comment on proposed human rights legislation
7. To provide advice and counselling
 - a. Where appropriate the provision of advocacy and assistance to persons who, through lack of means, would otherwise be unable to obtain such advice

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance the guidance 'public benefit: running a charity (PB2)'.

Our Aims

We work alongside disabled people, organisations that represent them, the statutory and voluntary sectors, and the wider community to:

1. Promote inclusion, choice and control.
2. Encourage independent living.
3. Give a collective voice to one of Sheffield's lesser heard communities.
4. Challenge negative perceptions of disability.

We achieve our aims by:

Campaigning for change through strengthening the voice of disabled people

Advocacy and Information Service

We continued to deliver an advocacy support for people struggling to access health and social care and an information service for disabled people through our grant from Sheffield CCG. We entered our 7th year working with Citizens Advice Sheffield and Cloverleaf as part of the Advocacy Hub for the City, providing statutory advocacy. 2023-24 was the final year of provision under the previous contract before the service was retendered. The partnership – now also including Sheffield African and Caribbean Mental Health Association (SACMHA) – was successful in winning the retender which secures the service with Disability Sheffield until April 2031.

In 2023-24 we supported over 186 different people with advocacy support and helped over 500 people over the phone with information, advice and sign-posting to other support. The top ten topics that came up for us this year were:

Both our Generic and Statutory advocacy contracts continue to be heavily oversubscribed however, with significant waiting lists / periods to access support. Whilst this is intrinsically linked to levels of funding available, this is an area we are hoping to look at over the next year or two.

Information and Communication

Our information service has been key to providing disabled people with general and personalised signposting and information across a whole range of issues that fall outside of traditional advocacy. Alongside this we ensured that up to date information and upcoming opportunities were available via our website, regular newsletter and other comms channels, including social media.

During 2023-24 we were successful in securing two separate grants: one to build an entirely new website and the other to develop and roll-out the charities first ever member database. As a community advocacy and engagement charity, the ability to clearly and effectively manage communications with our members is essential, and we hope that these key projects will provide a much more effective platform to communicate with our members from 2024-25.

Sheffield Voices

Our self-advocacy group for people with a learning disability and/or autism continued to grow both in terms of members, profile and impact.

We delivered 3 large scale Big Voice events on Transport, Access and Employment at the town hall, with each event being attended by between 50-100 people with learning disabilities to have their say. These were supported by several local community 'We Speak, You Listen' events which took the themes out to community groups, meeting people where they are and particularly targeting global majority specific groups and residents in further out geographical locations who had previously been underrepresented.

We supported consultation for Sheffield City Council with our members around housing, blue badges, disability facilities, parking, transport (tram and travel), voting and taxis, to name just a few.

Sheffield Voices members attended and spoke at a number of national conferences, including Positive Voices, Birmingham, the restraints reduction network and Bild events.

We continued our involvement in the Learning Disability Partnership Board and the Autism Partnership Board, with several core Sheffield Voices ambassadors and staff involved directly, and linking our wider groups back in to have their say, too.

In particular this year, we have started to develop a promising partnership with Sheffield University which we hope to see progress further over the next few years. As well as directly contributing to more academic pieces of work, supporting the University to put genuine co-production at the heart of social research is a fantastic and very rewarding opportunity for scaling-up genuine user-led change in the long-term.

Our drama and creative groups were again very involved:

- Creating a film about Long Covid, which was published alongside supporting easy read work earlier in the year.
- Developing 'Stomp', a film about the overmedication of people with LD and Autistic people, which we hope to complete next year
- Performed 'Welcome to Sunny Smiles', their own play about group living, several times in public for council run events
- The art group took part in supporting events and small exhibitions, including the 80 Candles holocaust memorial event
- The Magic Pen writing group created entries for writing competitions and creative responses to local consultations on a number of issues

Equality Partnership and Engagement Work

This year we continued to facilitate the Disability Partnership as part of the Sheffield Equality Partnership raising issues of concern for disabled people in the City directly with decision makers, and working closely with the other partnership representatives to raise issues of inequality, particularly when intersectionality or conflicting interests between broad priority groups occurred.

Over the last year, we have supported the disabled community to positively influence a whole range of issues affecting all aspects of people's lives in Sheffield. Some of the highlights include:

- Securing a number of changes around accessibility (both physical and information) and completing the first round of public elections work
- Feeding into Sheffield City Council's governance review in response to the entire committee system changing
- Supporting the direct engagement of and representing disabled people in the development of the new 'Sheffield City Goals'
- Supporting the disabled community with advice, information and signing-posting to other support related to the cost of living crisis
- Developing a user-led taxi driver disability training from the perspective of disabled people ready to be rolled out by Sheffield College across the city

- Supported people to raise issues relating to the Blue Badge system delays and public transport support and accessibility
- Consulted on the GP hub design and build accessibility follow ups
- Challenged the closure of the staff rail ticket office in Sheffield train station, which would have had a disproportionate impact on disabled people

Our engagement, communication and policy worker also continued to support ongoing groups including the Access Liaison Group, of which he is the interim Chair, and the Sheffield Transport for All partnership.

Developing and delivering services which promote inclusive living – and promote good practice across Sheffield and Nationally

Direct Payment engagement work and PA Register

We continued to facilitate the Individual Employer and PA Development Group which meets to discuss and raise issues of concern for people in receipt of a direct payment employing their own personal assistant, including discussions around direct payment support within the City. We also attempted to expand our mailing list / reach of people in receipt of a direct payments, particularly those from LGBT and ethnically diverse communities which had previously been under-represented. However this work has not yet had the impact hoped for due largely to unforeseeable circumstances. We are hopeful that the review next year of how we structure our broader community advocacy and outreach & engagement work, plus the improvements to communication with and retention of our members that we should see through the database and website work, will provide a significant boost in this area.

We were successful in winning the tender to rebuild Sheffield's web-based PA register from scratch. The PA register has been designed and developed with a local developer and has been fully co-produced by a working group of our members. The register was launched in the autumn and has been well received, with a number of other local authorities contacting us to enquire how we built and developed it.

Sheffield Cycling 4 All

The project continues to expand its reach and cycling opportunities. The original 5 year Lottery community programme grant that underpinned the project for the last few years will enter its final year in 2024-25. We are already well underway in our application to extend this vital core funding and are confident of getting the outcome we hope for at this stage in the process.

- **Cycling sessions**
We run pan-disability and condition-specific cycling sessions with a wide array of cycles in the safe surroundings of Hillsborough Park. In the past 12 months, we...
 - supported 562 individuals at our cycling sessions
 - welcomed over 450 new people
 - had on average 60 visits each week
- **E-cycle loan scheme**
Our fleet of 10 electric assist cycles are available to borrow for free for up to 3 months. In the last 12 months:
 - 17 people loaned one of our e-cycles
 - 95% said they would cycle again

- 1 in 4 went on to buy their own cycle
- **Campaigning & advocacy**
We are represented on six Active Travel bodies in South Yorkshire. In the last 12 months we advised local authorities on:
 - the accessibility of a proposed new route for non-standard cycles in Sheffield
 - proposed cycle routes in the Sheaf Valley and city centre
 - the accessibility of Concord Park for non-standard cycles.
- **Outreach & engagement**
We get referrals from over 130 organisations across South Yorkshire. To further widen our reach, in the last 12 months we
 - ran cycling activities at 5 community events, supporting over 500 people to cycle
 - gave talks on inclusive cycling to a further 500 people.

We also provided information and support to anyone looking to buy or ride a trike or cycle, ranging from information sheets, video reviews of cycles, and advising people 1-1.

Healthy Living and Physical Activity Project

The health living project closed early in 2023-24. After a slow start, the project had developed a promising pilot scheme that looked to support disabled people past the barrier of attending activity sessions for the first time and until they are confident enough to continue attending, unsupported. Unfortunately, despite signing up a number of prominent local organisations to the scheme and having very promising initial results, the NHS was unable to continue funding the project.

Training

We secured a 7th year of funding from Skills for Care to offer a training programme for over individual employers in receipt of a direct payment and personal assistants. The training was delivered both on-line and in person but take-up was again very low as it has been for the last few years. This, however, is not an issue specific to Disability Sheffield as a very similar pattern is reported by other organisations delivering the programme across the country.

We continue to provide Disability Equality Training to organisations on demand, but currently have very limited capacity to promote and deliver the training as we would like. This is an area we may look to expand in the coming year if possible.

Sheffield Travel Support service

In autumn 2023, Disability Sheffield was approached by Yes2Ventures, a Sheffield-based parent social firm that was apparently being wound down, to take over the running of the Sheffield Travel Support service (STS). STS provides travel support to adults with learning disabilities or autism to access a range of services and activities and, as no other potential host organisation has been identified, this unique support service, which benefits our member community directly, would be lost if we did not intervene. Following a period of discussions and assessment, Disability Sheffield has therefore agreed to take on the service from 1st April, 2024.

Working in partnership with a range of organisations:

We continue to work in partnership with a range of organisations including amongst others; Healthwatch Sheffield, Sheffield City Council, South Yorkshire Integrated Care Board. We have continued to be members of the Learning Disability and Autism Partnership Boards, and have supported the development of an Autism Partnership Network in the City. We are part of a city-wide response to the Cost of Living Crisis and sit on the strategic partnership and tactical group.

Trustees, staff members and volunteers represent the organisation on a number of local, regional and national boards, committees and partnerships including; Disability Rights UK Your Voices Group, Learning Disability England, BUiLD amongst others. The Chief Executive regularly meets with other social leaders in the city through the Sheffield VCS Leaders Forum and VCS strategic health group. Sheffield Voices are part of several University of Sheffield projects, including Humanising Healthcare.

How we funded our work

Our funding portfolio includes a mix of commissioned services and engagements from public sector bodies (such as our individual advocacy support, the Sheffield Equality Hub Partnership, etc.), targeted grants and projects (Sheffield Voices Big Voice events, Sheffield Cycling 4 All, etc.) and earned and donated income.

We are grateful to our funders who have enabled us to continue working with disabled people in Sheffield. Our largest funders this year continue to be Sheffield City Council, the South Yorkshire Integrated Care Board (was NHS Sheffield Clinical Commissioning Group) and the National Lottery Community Fund.

We are also grateful to our other funders and key partners in 2023-24, including:

- Arts Council
- James Neill Trust Fund
- Magic Pen
- MSE Charity
- National Lottery Community Fund
- Rix-Thompson-Rothenberg Foundation
- Sheffield Autism Partnership Network
- Sheffield University Sheffield Town Trust
- Skills for Care
- South Yorkshire Community Foundation
- South Yorkshire Integrated Care Board
- South Yorkshire Police and Crime Commission
- Sport England

We are very grateful for the donations we have received in support of our work in 2023-24. Some donations have been as a thank you for the service people have accessed and others in memory of a loved one.

We also generated some earned income through on-demand training delivery and Sheffield Voices paid-for easy-read service which produces commissioned easy read versions of documents for a number of organisations including Sheffield City Council and Sheffield Health and Social Care.

Strategic Plan and Developments

The strategic plan is reviewed on annual basis. At the January 2023 board meeting the trustees reviewed the strategic plan, agreeing that it is still a true reflection of our purpose and future direction.

Board meetings and the finance sub-group have now been changed to being quarterly rather than bi-monthly meetings. With the departure of Adam Butcher as a trustee, the finance group has struggled to recruit sufficient members to be quorate. This is an area we will look to strengthen in the coming year.

We continue to be relatively bottom heavy as an organisation, largely as a long-term impact of the period of growth and how it was structured over the last few years. Over the coming financial year we will therefore be reviewing our staffing structures, resources and operational infrastructure to ensure that they are effective, efficient and fit for purpose as we try to balance increasing our impact with an ever diminishing availability of funding from statutory sources.

We have some stability in our core funding with the resecuring of the statutory advocacy contract, the likelihood of SC4A core-funding extension and the 'core' funding for Sheffield Voices now provided by Sheffield City Council. Sheffield Voices in particular are also exploring new relationships with academia and other previously untried partnerships, which may provide new opportunities for our work. Over the next 12-18 months we will also be developing a new fundraising strategy to increase the clarity around our longer term funding model and sustainability, in light of the significant period of change, both internally and externally, that the organisation has recently been through.

Financial results of activities and events

The total income for the year was £624,934 (2023: £556,262) and total expenditure amounted to £621,229 (2023: £578,544). Over the last couple of years the organisation has managed surpluses and maintained a good level of unrestricted reserves to guard against sudden changes. However with the continued pressure on resources the Board recognise the importance of continuing to ensure that the organisation has sufficient unrestricted reserves.

Reserves policy

The trustees have agreed that reserves should be maintained at a level which ensures that the organisation's core activity could continue during a period of unforeseen difficulty and could meet all known liabilities, both contingent and actual involved in winding up the organisation including redundancy costs should that be necessary.

The reserves target is calculated annually and reviewed at the end of each financial year in line with the Reserves Policy. Within the annual accounts where the reserves are above the agreed total in the policy the Directors will be explicit about how this funding should be deployed. The directors consider it prudent that the level of unrestricted reserves held should be no less than £96,700.

As at 31 March 2024 free reserves (general funds excluding fixed assets) stood at £157,268 which is above the sum required by Disability Sheffield Centre for Independent Living, the excess will be used to support the strategic plans going forwards.

An additional £23,659 was held in designated funds for ongoing projects.

Future Aims with regard to Reserves

Disability Sheffield Centre for Independent Living will continue to ensure that sufficient grant funding and revenue income is sought in a timely manner to retain reserves at the agreed level within each financial accounting period.

Monitoring and Reviewing

The adequacy of the level of reserves required will be reviewed on an annual basis by the directors.

Governing documents

The organisation is a charitable company limited by guarantee, incorporated on 16th January 2003 and registered as a charity on 13th January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 to the assets of the charity. The total number of such guarantees at 31 March 2024 is 36 (2023 - 36). The Directors' have no beneficial interest in the charity.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve a year after which they must be re-elected at the next Annual General Meeting. Temporary vacancies are filled by the Directors until the following AGM and can be re-elected. The Board appoints the honorary officers at its first meeting after the Annual General Meeting.

The Board seeks to represent the voice of disabled people in the City and we strive to ensure that no less than 75% of its members are disabled people. This is an important part of our structure and one that ensures Disability Sheffield remains a Disabled People's User Led Organisation (DPULO).

Darren Lee continued for a further year as Chair. New directors are subject to a recruitment process, to encourage individuals to think about what they will bring to the organisation. It also gives the Chair, Vice Chair and directors an opportunity to meet with candidates before joining the Board.

Organisational structure

All directors serve on the Board, which meets a minimum of 4 times per year to review performance and long-term strategies for Disability Sheffield. Task and finish groups are established as required to support one-off projects.

During 2023-24 the senior management team comprised of;

Chief Executive, Stephen Bonner

Advocacy Manager, Mary Philipps

They led a team of ~20 staff (majority part-time) and over 40 volunteers.

Overall strategic responsibility for the organisation lies with the directors who serve on the Board to set policy and monitor performance. The Chief Executive implements the policies; manages day to day affairs, and report to the Board. The Chief Executive is supported by a team of staff underpinned by robust governance and decision-making arrangements to ensure the effective running of the organisation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04639160 (England and Wales)

Registered Charity number

1112712

Registered office

The Circle
33 Rockingham Lane
Sheffield
South Yorkshire
S1 4FW

Directors and Trustees

The directors of the charitable company (charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Trustee	Appointed (after 01/04/2023)	Resigned
Darren Lee		
Emmanuela Banda	20/10/2023	
John Kenneth Fuller		
Stephanie Ruth Hannam-Swain	20/10/2023	
Hannah Cartledge	19/07/2024	
Tim Heptinstall	19/07/2024	
Matthew David Gibson		
Graham Moss	19/07/2024	08/11/2024
Robert Smith	20/10/2023	27/10/2024
Die Green	20/10/2023	02/04/2024
Adam Butcher		29/11/2023
Christine Griffiths		31/03/2024
Grahame Whitfield		10/07/2023
Kate Whittaker		18/04/2023
Natalie Yarrow		01/09/2023

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Exemptions

The trustees have taken advantage of the exemptions available to small companies including the audit exemption (see statement on balance sheet).

Approved by order of the board of trustees on 6/12/24 and signed on behalf by:



M D Gibson
Treasurer, Trustee

Independent examiner's report to the directors of Disability Sheffield Centre for Independent Living Limited ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.


Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 12/12/24

Statement of financial activities
(incorporating the income and expenditure account)
For the year to 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Unrestricted funds £	Restricted funds £	Total 2023 £
Income from:							
Donations and grants	2	92,529	226,115	318,644	9,717	243,692	253,409
Charitable activities	3	26,935	279,355	306,290	95,310	207,543	302,853
		119,464	505,470	624,934	105,027	451,235	556,262
Expenditure on:							
Charitable activities	4	210,818	410,877	621,695	140,362	440,850	581,212
(Profit)/ loss on disposal of assets		(466)	-	(466)	(2,668)	-	(2,668)
		210,352	410,877	621,229	137,694	440,850	578,544
Net income/(expenditure)		(90,888)	94,593	3,705	(32,667)	10,385	(22,282)
Transfers between funds	12	134,754	(134,754)	-	26,374	(26,374)	-
Net movement in funds		43,866	(40,161)	3,705	(6,293)	(15,989)	(22,282)
Total funds brought forward		147,781	58,069	205,850	154,074	74,058	228,132
Total funds carried forward		191,647	17,908	209,555	147,781	58,069	205,850

Balance Sheet
As at 31 March 2024

Company number: 04639160

	Notes	2024 £	2023 £
Tangible fixed assets	7	10,720	20,294
Current assets			
Debtors	8	64,181	115,255
Cash at bank and in hand		149,611	144,235
Total current assets		213,792	259,490
Creditors: amounts falling due within one year	9	(14,957)	(73,934)
Net current assets		198,835	185,556
Total assets less current liabilities		209,555	205,850
Creditors: amounts falling due after more than one year		-	-
Total net assets		209,555	205,850
Represented by:			
Funds of the Charity			
General funds		167,988	113,769
Designated funds	11	23,659	34,012
Total unrestricted funds		191,647	147,781
Restricted income funds	12	17,908	58,069
	13	209,555	205,850

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board of trustees on 6/12/24

Signed on behalf of the board by:



M D Gibson
Treasurer, Trustee

Statement of cash flows

For the year to 31 March 2024

		2024 £	2023 £
	Note		
Cash flows from operating activities			
Net cash provided by/ (used in) operating activities	16	10,200	(82,731)
Cash flows from investing activities			
Proceeds for sale of equipment		1,200	7,000
Purchase of fixed assets		(6,024)	(17,919)
		<u>5,376</u>	<u>(93,650)</u>
Change in cash and cash equivalents			
Cash and cash equivalents at the beginning of the year		144,235	237,885
Cash and cash equivalents at the end of the year		<u>149,611</u>	<u>144,235</u>

Notes to the Accounts For the year to 31 March 2024

1 Accounting Policies

(a) General

Disability Sheffield Centre for Independent Living Limited is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1, and taken advantage of the option not to prepare a Statement of Cashflows.

Disability Sheffield Centre for Independent Living Limited meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the organisation has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income for multi or split financial year projects, as specified by the funder, has been recognised in that year. This may result in deferred income or income received in advance.

Income from services provided is included in the year in which the service took place. Investment income is included when receivable.

(c) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

(d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(e) Fixed Assets

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful life, as follows:

Fixtures, fittings & equipment	- straight line over 3 to 5 years
Bicycles	- straight line over 3 to 5 years

(f) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(g) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Notes to the accounts (continued)
For the year to 31 March 2024

1 Accounting Policies (continued)

(h) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(i) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are funds set aside at the discretion of the trustees for a specific project.

Restricted funds are to be used for specific purposes as laid down by the funder.

(j) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(l) Leases

Rental payable and receivable under operation leases are charged to the SOFA on a straight line basis over the period of the lease.

(m) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(n) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements. Not all funding streams are secure this far in advance however the trustees will develop a plan of action to be taken to reduce costs, should the required income not be secured.

Notes to the accounts (continued)
For the year to 31 March 2024

2 Income from grants and donations

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Keystone Fund	42,050	-	42,050	-	-	-
Garfield Weston	25,000	-	25,000	-	-	-
SHSC Easy Read	2,000	-	2,000	-	-	-
Sheffield Town Trust	2,000	-	2,000	2,000	-	2,000
SCC WSYL	20,000	-	20,000	-	-	-
Skills for Care- Workforce Development Fund	-	15,671	15,671	-	-	-
Clothworkers Foundation	-	8,400	8,400	-	-	-
SCC Safer Sheffield Partnership	-	1,000	1,000	-	-	-
SCC You Speak We Listen	-	33,035	33,035	-	-	-
VAS Long Covid Grant	-	1,000	1,000	-	-	-
SCC Community Safer Partnership	-	492	492	-	11,000	11,000
The Edward Gostling Foundation	-	10,000	10,000	-	-	-
SCC - Universal Youth Work Grant	-	19,630	19,630	-	-	-
SCC - Cost of Living	-	7,490	7,490	-	-	-
VAS Collaborative Conversations	-	1,300	1,300	-	-	-
The University of Sheffield	-	6,400	6,400	-	-	-
SCC Equality and Fairness Grant	-	15,950	15,950	-	-	-
SCC Cohesion fund	-	2,000	2,000	-	-	-
National Lottery Community Fund	-	80,711	80,711	-	79,346	79,346
Keyfund	-	2,499	2,499	-	-	-
Tramlines Festival Grant	2,000	-	2,000	-	-	-
Sport England	-	13,837	13,837	-	-	-
Department for Works and Pensions - Access to Work	-	-	-	-	41,026	41,026
Sheffield Voices	-	-	-	249	-	249
Sheffield City Council - EF16029 Equality Hub	-	-	-	-	15,000	15,000
SCC direct payment support	-	-	-	-	16,500	16,500
SYCF Resilience Fund	-	-	-	-	11,250	11,250
Arts Council	-	-	-	-	5,937	5,937
Sheffield Autism Partnership Network	-	-	-	-	2,500	2,500
SY ICB SV Health Experience Engagement	-	-	-	-	8,000	8,000
SCC Covid Community Recovery Fund	-	-	-	-	13,200	13,200
MSE Charity	-	-	-	-	5,400	5,400
Magic Pen	-	-	-	-	1,500	1,500
Rix-Thompson-Rothenberg Foundation	-	-	-	-	6,920	6,920
SYICB Primary Care Cap	-	-	-	-	5,000	5,000
SFC Training	-	-	-	-	9,113	9,113
SCC Covid memorial fund	-	-	-	-	2,000	2,000
Sport England Together Fund	-	-	-	-	10,000	10,000
Other donations	(521)	6,700	6,179	7,468	-	7,468
	92,529	226,115	318,644	9,717	243,692	253,409

Notes to the accounts (continued)
For the year to 31 March 2024

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Projects:						
Sheffield Cycling 4 All	-	-	-	10,090	-	10,090
Sheffield Voices	-	-	-	5,174	-	5,174
SCC PA register	-	48,150	48,150	-	-	-
NHS Sheffield ICB- Disability Health Advocacy & Info Services	-	93,686	93,686	-	91,046	91,046
NHS Sheffield ICB- Healthy Living and Physical Activity project	-	44,144	44,144	-	60,000	60,000
Other service income	26,935	93,375	120,310	80,046	56,497	136,543
	26,935	279,355	306,290	95,310	207,543	302,853

4 Expenditure on charitable activities

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Transcription and interpreter		132	807	939	-	580	580
Project costs		768	3,776	4,544	515	25,863	26,378
Grants payable		-	-	-	5,236	41	5,277
Return of grant underspend		-	-	-	-	5,100	5,100
Staff salary costs	6	134,263	348,393	482,656	83,528	340,588	424,116
Consultancy		3,628	35,476	39,104	-	1,484	1,484
Staff training		1,413	5,521	6,934	-	1,934	1,934
Staff travel, meeting and subsistence costs		179	1,809	1,988	497	9,337	9,834
Volunteer travel, meeting and subsistence costs		52	1,547	1,599	1,373	3,362	4,735
Payroll administration		2,192	-	2,192	562	1,123	1,685
Rent, rates and room hire		27,975	7,737	35,712	7,260	28,349	35,609
Insurance		513	279	792	3,882	1,309	5,191
Printing, stationery and office costs		4,000	2,051	6,051	4,578	16,279	20,857
Advertising		-	-	-	-	-	-
Publications and subscriptions		975	-	975	156	460	616
IT maintenance, support and equipment		9,952	2,701	12,653	1,162	4,187	5,349
Depreciation		14,864	-	14,864	26,182	-	26,182
Other expenses		4,356	780	5,136	1,681	746	2,427
Bank charges		316	-	316	305	108	413
Legal and professional fees		2,480	-	2,480	805	-	805
Independent examination fees	5	2,760	-	2,760	2,640	-	2,640
		210,818	410,877	621,695	140,362	440,850	581,212

Notes to the accounts (continued)
For the year to 31 March 2024

5 Fees payable to Independent examiner's organisation

	2024	2023
	£	£
Independent examination fees	<u>2,760</u>	<u>2,640</u>

6 Staff salary costs

	2024	2023
	£	£
Salaries	428,469	379,099
Employer's National Insurance	28,695	23,802
Employer's pension contribution	25,492	21,215
	<u>482,656</u>	<u>424,116</u>

No employee received emoluments of more than £60,000. The average monthly number of employees during the year was 22 (2023: 23).

7 Tangible fixed assets

	Fixtures, fittings and equipment £	Bicycles £	Total £
Cost or Valuation			
As at 1 April 2023	23,215	72,289	95,504
Additions	3,374	2,650	6,024
Disposals	-	(2,200)	(2,200)
As at 31 March 2024	<u>26,589</u>	<u>72,739</u>	<u>99,328</u>
Depreciation			
As at 1 April 2023	18,395	56,815	75,210
Charge this period	3,367	11,497	14,864
Disposals	-	(1,466)	(1,466)
As at 31 March 2024	<u>21,762</u>	<u>66,846</u>	<u>88,608</u>
Net Book Value			
As at 31 March 2024	<u>4,827</u>	<u>5,893</u>	<u>10,720</u>
As at 31 March 2023	<u>4,820</u>	<u>15,474</u>	<u>20,294</u>

Notes to the accounts (continued)
For the year to 31 March 2024

8 Debtors

	2024 £	2023 £
Trade debtors	59,962	90,942
Other debtors	-	1,112
Prepayments	4,219	23,201
	64,181	115,255

9 Creditors: amounts falling due within one year

	Note	2024 £	2023 £
Trade creditors		6,390	1,454
Accruals		8,567	4,700
Deferred income	10	-	67,780
		14,957	73,934

10 Deferred income

	2024 £	2023 £
Deferred income brought forward	67,780	62,200
Income released in the year	(67,780)	(62,200)
Income received in the year	-	67,780
	-	67,780

11 Designated funds

	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
Sheffield Cycling 4 All	23,659	-	-	-	23,659
Sheffield Voices	10,353	-	-	(10,353)	-
	34,012	-	-	(10,353)	23,659

Sheffield Cycling 4 All

Prior to April 2016 Sheffield Cycling 4 All was operating as a small community group. In April 2016 it became part of Disability Sheffield. The community group ceased to exist and all funds were transferred across from the groups bank account to Disability Sheffield and ring-fenced for inclusive cycling. The overspend from the People's Health Trust (Health Rich) restricted fund has been transferred to this designated fund.

Sheffield Voices

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the group who meet regularly, both in person and on zoom. The group is now known as Sheffield Voices. Funds include earned income from involvement in regional and national projects, and providing training.

Prior year comparison

	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
Sheffield Cycling 4 All	25,542	10,937	(3,681)	(9,139)	23,659
Sheffield Voices	15,522	10,123	(10,912)	(4,380)	10,353
	41,064	21,060	(14,593)	(13,519)	34,012

Notes to the accounts (continued)
For the year to 31 March 2024

12 Restricted funds

	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
Central costs	11,939	72,221	(52,764)	(27,196)	4,200
Advocacy	-	157,636	(130,407)	(27,229)	-
Sheffield Voices	5,305	97,877	(83,561)	(16,813)	2,808
DS Network	812	35,950	(32,337)	(3,902)	523
SC4A	1,394	97,642	(80,537)	(8,122)	10,377
Healthy Living & Physical Activity Project	38,619	44,144	(31,271)	(51,492)	-
	58,069	505,470	(410,877)	(134,754)	17,908

Central costs

Grant funding received to support the core services of the organisation and the associated costs. These include the development and maintenance of a PA register and the work involved in the learning and development of personal assistants and the people who employ them. The transfer represents the allocation of overheads and the completion of projects where it was agreed by the funder that the balance did not have to be returned.

Advocacy

Funding to support the delivery of an independent, free of charge, dedicated Advocacy and Disability Information Service for all disabled people over 18 years of age living in Sheffield, and who are encountering barriers to receiving an NHS funded and/or provided health services which they feel meets their individual requirements. The transfer represents the allocation of overheads to the project.

Sheffield Voices

Funding to support the project costs of a self advocacy group 'Sheffield Voices' who work with members whose voices are seldom heard. The group meets regularly, both in person and on zoom. The transfer represents the allocation of overheads and the completion of projects where it was agreed by the funder that the balance did not have to be returned.

DS Network

Funding to support the Disability Sheffield network which includes education and awareness sessions and the development of the Equality network in Sheffield. The transfer represents the allocation of overheads and the completion of projects where it was agreed by the funder that the balance did not have to be returned.

SC4A

Funding to support the running of an inclusive all-ability cycling group providing opportunities for anyone who is unable to ride a 2-wheel bike due to disability or a long term health condition. The transfer represents the allocation of overheads. Funding was received to purchase a new bicycle, as the use of the asset is not restricted, a transfer has been made to unrestricted funds.

Healthy Living & Physical Activity Project

Project working across community and NHS/local authority providers to develop/implement innovative ways to increase community organisations capacity to support people living with SMI, LD, and ASC to access healthy living/physical activity opportunities in their local communities. In previous periods the project costs had not been fully attributed to the fund, the transfer this year represents the allocation of prior and current period project costs and the subsequent closure of the project where it was agreed by the funder that the balance did not have to be returned.

Notes to the accounts (continued)
For the year to 31 March 2024

12 Restricted funds (continued)

<i>Prior year comparison</i>	<i>Brought forward</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Carried forward</i>
	£	£	£	£	£
NHS Sheffield CCG- Disability Health Advocacy & Info Services	3,554	91,046	(94,600)	-	-
Department for Works and Pensions - Access to Work	4,359	41,026	(43,070)	(921)	1,394
Sheffield City Council - EF16029 Equality Hub	1,774	15,560	(17,334)	-	-
The Big Lottery Community Fund	11,271	79,346	(85,084)	(5,533)	-
Sports England	7,256	-	(6,782)	-	474
SfC Training WP2.1-DIS-20012 2020-21	(1)	-	-	1	-
Sports England Tackling Inequalities	5,027	-	(3,476)	(1,551)	-
SCC direct payment support	99	16,500	(16,500)	-	99
SYCF Resilience Fund	904	11,250	(12,154)	-	-
Sports England Return to Play	7,898	-	-	(7,898)	-
SCC Direct Payment Engagement Work	-	18,000	(18,000)	-	-
CCG vaccine support	3,259	-	(3,259)	-	-
Talbot Trusts 2021	2,876	-	(2,786)	-	90
SY ICB healthy living and physical activity project	9,024	60,000	(29,649)	(756)	38,619
SfC training 2021 -22	5,100	-	(5,100)	-	-
Toyota Parasport	3,567	-	(3,567)	-	-
Arts Council	387	5,937	(6,324)	-	-
SCC Involvement Fees	1,760	-	(948)	-	812
SYICB Primary Care Cap	-	5,000	(4,793)	-	207
James Neill Trust Fund	550	-	(450)	-	100
Sheffield Autism Partnership Network	407	2,500	-	-	2,907
SY ICB SV Health Experience Engagement	287	8,000	(3,000)	-	5,287
Humanising Healthcare	-	3,750	(3,750)	-	-
SCC Covid Community Recovery Fund	2,200	13,200	(15,400)	-	-
SCC Digital Device Loan Scheme	2,500	2,937	(2,875)	-	2,562
MSE Charity	-	5,400	(5,391)	-	9
Chance to choose	-	31,250	(31,241)	-	9
Magic Pen	-	1,500	(1,785)	285	-
SfC Training	-	9,113	(9,112)	(1)	-
Rix-Thompson-Rothenberg Foundation	-	6,920	(6,920)	-	-
SY PCC Hate Crime	-	11,000	(5,500)	-	5,500
SCC Covid memorial fund	-	2,000	(2,000)	-	-
Sport England Together Fund	-	10,000	-	(10,000)	-
	<u>74,058</u>	<u>451,235</u>	<u>(440,850)</u>	<u>(26,374)</u>	<u>58,069</u>

Notes to the accounts (continued)
For the year to 31 March 2024

13 Net asset by fund

	General funds £	Designated funds £	Restricted funds £	Total 2024 £
Fixed assets	10,720	-	-	10,720
Net current assets/ (liabilities)	157,268	23,659	17,908	198,835
	167,988	23,659	17,908	209,555
<i>Prior year comparison</i>	<i>General funds £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total 2023 £</i>
<i>Fixed assets</i>	-	-	20,294	20,294
<i>Net current assets</i>	113,769	34,012	37,775	185,556
	113,769	34,012	58,069	205,850

14 Trustees and key management remuneration, benefits and expenses

No trustees were reimbursed for travel costs during the year (2023: No trustees totalling £Nil).

The key management personnel of the charity comprise the trustees and the senior management team (the Chief Executive and Advocacy manager). The total employee benefits of the key management personnel of the charity were £69,672 (2023 :£70,696).

15 Related Party Transactions

There were no related party transactions other than those detailed above.

16 Reconciliation of net expenditure to net cash flow from operating activities

	2024 £	2023 £
Net income/(expenditure) for the year (as per the SOFA)	3,705	(22,282)
Adjustments for:		
Depreciation of equipment and bicycles	14,864	26,182
Profit on disposal of fixed assets	(466)	(2,668)
(Increase)/decrease in debtors	51,074	(76,429)
Increase/(decrease) in creditors	(58,977)	(7,534)
Net cash provided by/(used in) operating activities	10,200	(82,731)