

DISABILITY SHEFFIELD CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales · Charity number 1112712

Details

| | |
|----------------|---|
| Other names | DISABILITY SHEFFIELD CENTRE FOR INDEPENDENT LIVING, INCLUSIVE LIVING SHEFFIELD LIMITED, SHEFFIELD CENTRE FOR INDEPENDENT LIVING LIMITED |
| Status | Registered |
| Legal form | Charitable company |
| Company number | 04639160 |
| Registered | 2006-01-13 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
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| Email | info@disabilitysheffield.org.uk |
| Website | www.disabilitysheffield.org.uk |

Activities

Objects: THE OBJECTS BEING PARTICULARLY FOR THE BENEFIT OF PARTICIPANTS (AS DEFINED IN CLAUSE 3.1 OF THE MEMORANDUM) AND THEIR DEPENDENTS AND FAMILIES ARE:A) TO ADVANCE EDUCATION AND TRAINING AND TO PROVIDE THE APPROPRIATE SKILLS FOR PARTICIPANTS, THEIR FAMILIES, CARERS AND THE WIDER COMMUNITY; ANDB) THE PROMOTION OF EQUALITY OF DIVERSITY BY PROVIDING, OR ENCOURAGING IN THE PROVISION OF, SERVICES AIMED AT IMPROVING PARTICIPANTS CONDITIONS OF LIFE AND FACILITATING THEIR ACTIVE PARTICIPATION AND INCLUSION IN SOCIETY

Activities: We work in partnership with disabled people to:- Promote inclusive living- Campaign for equality and control- Co-produce solutions to the barriers disabled people faceWe achieve our aims by:- Campaigning for change - Supporting empowered networks of disabled people and disabled people's organisations- Developing and delivering services which promote inclusive living

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE SHEFFIELD
- Sheffield City

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|----------|-----------|
| 2025-03-31 | £994,386 | £999,565 | £204,376 | 47 |
| 2024-03-31 | £624,934 | £621,229 | £209,555 | 21 |
| 2023-03-31 | £556,262 | £578,544 | £205,850 | 23 |
| 2022-03-31 | £568,829 | £521,710 | £228,132 | 17 |
| 2021-03-31 | £444,622 | £385,947 | - | - |

Trustees

| Name | Role | Appointed |
|------------------|------|------------|
| Hannah Cartledge | | 2024-07-19 |
| Keith Campbell | | 2025-01-17 |

DISABILITY SHEFFIELD CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1112712

Accounts



Disability Sheffield
Centre for Independent Living

**Disability Sheffield
Centre for Independent Living Limited**

**Annual Report and Unaudited Financial
Statements for the year ending 31 March
2024**

**Registered Charity Number:1112712
Company Number: 04639160**

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Disability Centre for Independent Living Limited Report of the trustees for the year ending 31 March 2024

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2024, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Our vision is for Sheffield to be a place where disabled people have freedom, equality and independence

Disability Sheffield Centre for Independent Living Limited (Disability Sheffield) is a registered charity and a Disabled People's Organisation (DPO). DPOs are organisations run by disabled people, for disabled people.

Since 2003, our local charity has been enabling disabled people in Sheffield to overcome the barriers that prevent them from being fully included in society.

We are committed to and promote the 'Social Model of Disability'. We believe that people with impairments are disabled by the barriers they face in everyday life – e.g. inaccessible communication formats, people's attitudes or inaccessible buildings – not by the way their minds and bodies work.

We are a user- and lived-experience led organisation. In addition to our main work of engaging the local disabled community on community issues that matter to them, a high percentage of our trustees, staff and volunteers have personal experience of living with an impairment (currently >75%). We are therefore well placed to equip disabled people with the knowledge and confidence to address the challenges they face.

During 2023/24 our fantastic, dedicated team of paid staff, trustees and volunteers continued to engage the disabled community in Sheffield on a whole range of important issues that mattered most to them. We also stepped in to save the Sheffield Travel Support service, which provides independent travel support to adults with learning disabilities across Sheffield, which would otherwise have been lost. As a result of taking on the STS team, we go into 2024/25 with a staff team of 40 and over 40 volunteers, including our trustees. During the year we also hosted a number of educational placements, including medical students and local sixth-formers.

Our purposes and activities

The purposes of the charity are:

1. To promote the benefit of participants (person with substantial and long term impairments who is thereby subject to disability) and their dependents and families resident in the city of Sheffield and elsewhere by:

- a. Providing, or encouraging provision of, services aimed at improving their condition of life
 - b. Facilitating their active participation and full inclusion in society.
 - c. Providing services for the relief of effects of disability, such as providing specialist advice, equipment or accommodation or providing access to services and adaptations for disabled people
2. To advance education amongst participants (as defined above) and their dependants and families
 3. To promote and/or provide training in skills of all kinds, particularly such skills as will assist the participants (as defined above) or those who assist in their care, in pursuing an independent life and in promoting their inclusion within the community generally.
 4. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society
 5. To promote equality and diversity for the public benefit by the elimination of discrimination on the grounds of race, gender, disability, sexual orientation or religion
 - a. Advancing education and raising awareness in equality and diversity;
 - b. Conducting or commissioning research on equality and diversity issues and publishing the results to the public
 6. To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations)
 - a. Monitor abuses of human rights
 - b. Comment on proposed human rights legislation
 7. To provide advice and counselling
 - a. Where appropriate the provision of advocacy and assistance to persons who, through lack of means, would otherwise be unable to obtain such advice

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance the guidance 'public benefit: running a charity (PB2)'.

Our Aims

We work alongside disabled people, organisations that represent them, the statutory and voluntary sectors, and the wider community to:

1. Promote inclusion, choice and control.
2. Encourage independent living.
3. Give a collective voice to one of Sheffield's lesser heard communities.
4. Challenge negative perceptions of disability.

We achieve our aims by:

Campaigning for change through strengthening the voice of disabled people

Advocacy and Information Service

We continued to deliver an advocacy support for people struggling to access health and social care and an information service for disabled people through our grant from Sheffield CCG. We entered our 7th year working with Citizens Advice Sheffield and Cloverleaf as part of the Advocacy Hub for the City, providing statutory advocacy. 2023-24 was the final year of provision under the previous contract before the service was retendered. The partnership – now also including Sheffield African and Caribbean Mental Health Association (SACMHA) – was successful in winning the retender which secures the service with Disability Sheffield until April 2031.

In 2023-24 we supported over 186 different people with advocacy support and helped over 500 people over the phone with information, advice and sign-posting to other support. The top ten topics that came up for us this year were:

Both our Generic and Statutory advocacy contracts continue to be heavily oversubscribed however, with significant waiting lists / periods to access support. Whilst this is intrinsically linked to levels of funding available, this is an area we are hoping to look at over the next year or two.

Information and Communication

Our information service has been key to providing disabled people with general and personalised signposting and information across a whole range of issues that fall outside of traditional advocacy. Alongside this we ensured that up to date information and upcoming opportunities were available via our website, regular newsletter and other comms channels, including social media.

During 2023-24 we were successful in securing two separate grants: one to build an entirely new website and the other to develop and roll-out the charities first ever member database. As a community advocacy and engagement charity, the ability to clearly and effectively manage communications with our members is essential, and we hope that these key projects will provide a much more effective platform to communicate with our members from 2024-25.

Sheffield Voices

Our self-advocacy group for people with a learning disability and/or autism continued to grow both in terms of members, profile and impact.

We delivered 3 large scale Big Voice events on Transport, Access and Employment at the town hall, with each event being attended by between 50-100 people with learning disabilities to have their say. These were supported by several local community 'We Speak, You Listen' events which took the themes out to community groups, meeting people where they are and particularly targeting global majority specific groups and residents in further out geographical locations who had previously been underrepresented.

We supported consultation for Sheffield City Council with our members around housing, blue badges, disability facilities, parking, transport (tram and travel), voting and taxis, to name just a few.

Sheffield Voices members attended and spoke at a number of national conferences, including Positive Voices, Birmingham, the restraints reduction network and Bild events.

We continued our involvement in the Learning Disability Partnership Board and the Autism Partnership Board, with several core Sheffield Voices ambassadors and staff involved directly, and linking our wider groups back in to have their say, too.

In particular this year, we have started to develop a promising partnership with Sheffield University which we hope to see progress further over the next few years. As well as directly contributing to more academic pieces of work, supporting the University to put genuine co-production at the heart of social research is a fantastic and very rewarding opportunity for scaling-up genuine user-led change in the long-term.

Our drama and creative groups were again very involved:

- Creating a film about Long Covid, which was published alongside supporting easy read work earlier in the year.
- Developing 'Stomp', a film about the overmedication of people with LD and Autistic people, which we hope to complete next year
- Performed 'Welcome to Sunny Smiles', their own play about group living, several times in public for council run events
- The art group took part in supporting events and small exhibitions, including the 80 Candles holocaust memorial event
- The Magic Pen writing group created entries for writing competitions and creative responses to local consultations on a number of issues

Equality Partnership and Engagement Work

This year we continued to facilitate the Disability Partnership as part of the Sheffield Equality Partnership raising issues of concern for disabled people in the City directly with decision makers, and working closely with the other partnership representatives to raise issues of inequality, particularly when intersectionality or conflicting interests between broad priority groups occurred.

Over the last year, we have supported the disabled community to positively influence a whole range of issues affecting all aspects of people's lives in Sheffield. Some of the highlights include:

- Securing a number of changes around accessibility (both physical and information) and completing the first round of public elections work
- Feeding into Sheffield City Council's governance review in response to the entire committee system changing
- Supporting the direct engagement of and representing disabled people in the development of the new 'Sheffield City Goals'
- Supporting the disabled community with advice, information and signing-posting to other support related to the cost of living crisis
- Developing a user-led taxi driver disability training from the perspective of disabled people ready to be rolled out by Sheffield College across the city

- Supported people to raise issues relating to the Blue Badge system delays and public transport support and accessibility
- Consulted on the GP hub design and build accessibility follow ups
- Challenged the closure of the staff rail ticket office in Sheffield train station, which would have had a disproportionate impact on disabled people

Our engagement, communication and policy worker also continued to support ongoing groups including the Access Liaison Group, of which he is the interim Chair, and the Sheffield Transport for All partnership.

Developing and delivering services which promote inclusive living – and promote good practice across Sheffield and Nationally

Direct Payment engagement work and PA Register

We continued to facilitate the Individual Employer and PA Development Group which meets to discuss and raise issues of concern for people in receipt of a direct payment employing their own personal assistant, including discussions around direct payment support within the City. We also attempted to expand our mailing list / reach of people in receipt of a direct payment, particularly those from LGBT and ethnically diverse communities which had previously been under-represented. However this work has not yet had the impact hoped for due largely to unforeseeable circumstances. We are hopeful that the review next year of how we structure our broader community advocacy and outreach & engagement work, plus the improvements to communication with and retention of our members that we should see through the database and website work, will provide a significant boost in this area.

We were successful in winning the tender to rebuild Sheffield's web-based PA register from scratch. The PA register has been designed and developed with a local developer and has been fully co-produced by a working group of our members. The register was launched in the autumn and has been well received, with a number of other local authorities contacting us to enquire how we built and developed it.

Sheffield Cycling 4 All

The project continues to expand its reach and cycling opportunities. The original 5 year Lottery community programme grant that underpinned the project for the last few years will enter its final year in 2024-25. We are already well underway in our application to extend this vital core funding and are confident of getting the outcome we hope for at this stage in the process.

- **Cycling sessions**
We run pan-disability and condition-specific cycling sessions with a wide array of cycles in the safe surroundings of Hillsborough Park. In the past 12 months, we...
 - supported 562 individuals at our cycling sessions
 - welcomed over 450 new people
 - had on average 60 visits each week
- **E-cycle loan scheme**
Our fleet of 10 electric assist cycles are available to borrow for free for up to 3 months. In the last 12 months:
 - 17 people loaned one of our e-cycles
 - 95% said they would cycle again

- 1 in 4 went on to buy their own cycle
- **Campaigning & advocacy**

We are represented on six Active Travel bodies in South Yorkshire. In the last 12 months we advised local authorities on:

 - the accessibility of a proposed new route for non-standard cycles in Sheffield
 - proposed cycle routes in the Sheaf Valley and city centre
 - the accessibility of Concord Park for non-standard cycles.
- **Outreach & engagement**

We get referrals from over 130 organisations across South Yorkshire. To further widen our reach, in the last 12 months we

 - ran cycling activities at 5 community events, supporting over 500 people to cycle
 - gave talks on inclusive cycling to a further 500 people.

We also provided information and support to anyone looking to buy or ride a trike or cycle, ranging from information sheets, video reviews of cycles, and advising people 1-1.

Healthy Living and Physical Activity Project

The health living project closed early in 2023-24. After a slow start, the project had developed a promising pilot scheme that looked to support disabled people past the barrier of attending activity sessions for the first time and until they are confident enough to continue attending, unsupported. Unfortunately, despite signing up a number of prominent local organisations to the scheme and having very promising initial results, the NHS was unable to continue funding the project.

Training

We secured a 7th year of funding from Skills for Care to offer a training programme for over individual employers in receipt of a direct payment and personal assistants. The training was delivered both on-line and in person but take-up was again very low as it has been for the last few years. This, however, is not an issue specific to Disability Sheffield as a very similar pattern is reported by other organisations delivering the programme across the country.

We continue to provide Disability Equality Training to organisations on demand, but currently have very limited capacity to promote and deliver the training as we would like. This is an area we may look to expand in the coming year if possible.

Sheffield Travel Support service

In autumn 2023, Disability Sheffield was approached by Yes2Ventures, a Sheffield-based parent social firm that was apparently being wound down, to take over the running of the Sheffield Travel Support service (STS). STS provides travel support to adults with learning disabilities or autism to access a range of services and activities and, as no other potential host organisation has been identified, this unique support service, which benefits our member community directly, would be lost if we did not intervene. Following a period of discussions and assessment, Disability Sheffield has therefore agreed to take on the service from 1st April, 2024.

Working in partnership with a range of organisations:

We continue to work in partnership with a range of organisations including amongst others; Healthwatch Sheffield, Sheffield City Council, South Yorkshire Integrated Care Board. We have continued to be members of the Learning Disability and Autism Partnership Boards, and have supported the development of an Autism Partnership Network in the City. We are part of a city-wide response to the Cost of Living Crisis and sit on the strategic partnership and tactical group.

Trustees, staff members and volunteers represent the organisation on a number of local, regional and national boards, committees and partnerships including; Disability Rights UK Your Voices Group, Learning Disability England, BUiLD amongst others. The Chief Executive regularly meets with other social leaders in the city through the Sheffield VCS Leaders Forum and VCS strategic health group. Sheffield Voices are part of several University of Sheffield projects, including Humanising Healthcare.

How we funded our work

Our funding portfolio includes a mix of commissioned services and engagements from public sector bodies (such as our individual advocacy support, the Sheffield Equality Hub Partnership, etc.), targeted grants and projects (Sheffield Voices Big Voice events, Sheffield Cycling 4 All, etc.) and earned and donated income.

We are grateful to our funders who have enabled us to continue working with disabled people in Sheffield. Our largest funders this year continue to be Sheffield City Council, the South Yorkshire Integrated Care Board (was NHS Sheffield Clinical Commissioning Group) and the National Lottery Community Fund.

We are also grateful to our other funders and key partners in 2023-24, including:

- Arts Council
- James Neill Trust Fund
- Magic Pen
- MSE Charity
- National Lottery Community Fund
- Rix-Thompson-Rothenberg Foundation
- Sheffield Autism Partnership Network
- Sheffield University Sheffield Town Trust
- Skills for Care
- South Yorkshire Community Foundation
- South Yorkshire Integrated Care Board
- South Yorkshire Police and Crime Commission
- Sport England

We are very grateful for the donations we have received in support of our work in 2023-24. Some donations have been as a thank you for the service people have accessed and others in memory of a loved one.

We also generated some earned income through on-demand training delivery and Sheffield Voices paid-for easy-read service which produces commissioned easy read versions of documents for a number of organisations including Sheffield City Council and Sheffield Health and Social Care.

Strategic Plan and Developments

The strategic plan is reviewed on annual basis. At the January 2023 board meeting the trustees reviewed the strategic plan, agreeing that it is still a true reflection of our purpose and future direction.

Board meetings and the finance sub-group have now been changed to being quarterly rather than bi-monthly meetings. With the departure of Adam Butcher as a trustee, the finance group has struggled to recruit sufficient members to be quorate. This is an area we will look to strengthen in the coming year.

We continue to be relatively bottom heavy as an organisation, largely as a long-term impact of the period of growth and how it was structured over the last few years. Over the coming financial year we will therefore be reviewing our staffing structures, resources and operational infrastructure to ensure that they are effective, efficient and fit for purpose as we try to balance increasing our impact with an ever diminishing availability of funding from statutory sources.

We have some stability in our core funding with the resecuring of the statutory advocacy contract, the likelihood of SC4A core-funding extension and the 'core' funding for Sheffield Voices now provided by Sheffield City Council. Sheffield Voices in particular are also exploring new relationships with academia and other previously untried partnerships, which may provide new opportunities for our work. Over the next 12-18 months we will also be developing a new fundraising strategy to increase the clarity around our longer term funding model and sustainability, in light of the significant period of change, both internally and externally, that the organisation has recently been through.

Financial results of activities and events

The total income for the year was £624,934 (2023: £556,262) and total expenditure amounted to £621,229 (2023: £578,544). Over the last couple of years the organisation has managed surpluses and maintained a good level of unrestricted reserves to guard against sudden changes. However with the continued pressure on resources the Board recognise the importance of continuing to ensure that the organisation has sufficient unrestricted reserves.

Reserves policy

The trustees have agreed that reserves should be maintained at a level which ensures that the organisation's core activity could continue during a period of unforeseen difficulty and could meet all known liabilities, both contingent and actual involved in winding up the organisation including redundancy costs should that be necessary.

The reserves target is calculated annually and reviewed at the end of each financial year in line with the Reserves Policy. Within the annual accounts where the reserves are above the agreed total in the policy the Directors will be explicit about how this funding should be deployed. The directors consider it prudent that the level of unrestricted reserves held should be no less than £96,700.

As at 31 March 2024 free reserves (general funds excluding fixed assets) stood at £157,268 which is above the sum required by Disability Sheffield Centre for Independent Living, the excess will be used to support the strategic plans going forwards.

An additional £23,659 was held in designated funds for ongoing projects.

Future Aims with regard to Reserves

Disability Sheffield Centre for Independent Living will continue to ensure that sufficient grant funding and revenue income is sought in a timely manner to retain reserves at the agreed level within each financial accounting period.

Monitoring and Reviewing

The adequacy of the level of reserves required will be reviewed on an annual basis by the directors.

Governing documents

The organisation is a charitable company limited by guarantee, incorporated on 16th January 2003 and registered as a charity on 13th January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 to the assets of the charity. The total number of such guarantees at 31 March 2024 is 36 (2023 - 36). The Directors' have no beneficial interest in the charity.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve a year after which they must be re-elected at the next Annual General Meeting. Temporary vacancies are filled by the Directors until the following AGM and can be re-elected. The Board appoints the honorary officers at its first meeting after the Annual General Meeting.

The Board seeks to represent the voice of disabled people in the City and we strive to ensure that no less than 75% of its members are disabled people. This is an important part of our structure and one that ensures Disability Sheffield remains a Disabled People's User Led Organisation (DPULO).

Darren Lee continued for a further year as Chair. New directors are subject to a recruitment process, to encourage individuals to think about what they will bring to the organisation. It also gives the Chair, Vice Chair and directors an opportunity to meet with candidates before joining the Board.

Organisational structure

All directors serve on the Board, which meets a minimum of 4 times per year to review performance and long-term strategies for Disability Sheffield. Task and finish groups are established as required to support one-off projects.

During 2023-24 the senior management team comprised of;

Chief Executive, Stephen Bonner

Advocacy Manager, Mary Philipps

They led a team of ~20 staff (majority part-time) and over 40 volunteers.

Overall strategic responsibility for the organisation lies with the directors who serve on the Board to set policy and monitor performance. The Chief Executive implements the policies; manages day to day affairs, and report to the Board. The Chief Executive is supported by a team of staff underpinned by robust governance and decision-making arrangements to ensure the effective running of the organisation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04639160 (England and Wales)

Registered Charity number

1112712

Registered office

The Circle
33 Rockingham Lane
Sheffield
South Yorkshire
S1 4FW

Directors and Trustees

The directors of the charitable company (charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

| Trustee | Appointed (after 01/04/2023) | Resigned |
|-----------------------------|---------------------------------|------------|
| Darren Lee | | |
| Emmanuela Banda | 20/10/2023 | |
| John Kenneth Fuller | | |
| Stephanie Ruth Hannam-Swain | 20/10/2023 | |
| Hannah Cartledge | 19/07/2024 | |
| Tim Heptinstall | 19/07/2024 | |
| Matthew David Gibson | | |
| Graham Moss | 19/07/2024 | 08/11/2024 |
| Robert Smith | 20/10/2023 | 27/10/2024 |
| Die Green | 20/10/2023 | 02/04/2024 |
| Adam Butcher | | 29/11/2023 |
| Christine Griffiths | | 31/03/2024 |
| Grahame Whitfield | | 10/07/2023 |
| Kate Whittaker | | 18/04/2023 |
| Natalie Yarrow | | 01/09/2023 |

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Exemptions

The trustees have taken advantage of the exemptions available to small companies including the audit exemption (see statement on balance sheet).

Approved by order of the board of trustees on 6/12/24 and signed on behalf by:



M D Gibson
Treasurer, Trustee

Independent examiner's report to the directors of Disability Sheffield Centre for Independent Living Limited ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement


Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:


Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 12/12/24

Statement of financial activities
(incorporating the income and expenditure account)
For the year to 31 March 2024

| | Notes | Unrestricted funds £ | Restricted funds £ | Total 2024 £ | Unrestricted funds £ | Restricted funds £ | Total 2023 £ |
|--------------------------------------|-------|-------------------------|-----------------------|--------------------|-------------------------|-----------------------|--------------------|
| Income from: | | | | | | | |
| Donations and grants | 2 | 92,529 | 226,115 | 318,644 | 9,717 | 243,692 | 253,409 |
| Charitable activities | 3 | 26,935 | 279,355 | 306,290 | 95,310 | 207,543 | 302,853 |
| | | 119,464 | 505,470 | 624,934 | 105,027 | 451,235 | 556,262 |
| Expenditure on: | | | | | | | |
| Charitable activities | 4 | 210,818 | 410,877 | 621,695 | 140,362 | 440,850 | 581,212 |
| (Profit)/ loss on disposal of assets | | (466) | - | (466) | (2,668) | - | (2,668) |
| | | 210,352 | 410,877 | 621,229 | 137,694 | 440,850 | 578,544 |
| Net income/(expenditure) | | (90,888) | 94,593 | 3,705 | (32,667) | 10,385 | (22,282) |
| Transfers between funds | 12 | 134,754 | (134,754) | - | 26,374 | (26,374) | - |
| Net movement in funds | | 43,866 | (40,161) | 3,705 | (6,293) | (15,989) | (22,282) |
| Total funds brought forward | | 147,781 | 58,069 | 205,850 | 154,074 | 74,058 | 228,132 |
| Total funds carried forward | | 191,647 | 17,908 | 209,555 | 147,781 | 58,069 | 205,850 |

Balance Sheet
As at 31 March 2024

Company number: 04639160

| | Notes | 2024 £ | 2023 £ |
|---|-----------|----------------|----------------|
| Tangible fixed assets | 7 | 10,720 | 20,294 |
| Current assets | | | |
| Debtors | 8 | 64,181 | 115,255 |
| Cash at bank and in hand | | 149,611 | 144,235 |
| Total current assets | | 213,792 | 259,490 |
| Creditors: amounts falling due within one year | 9 | (14,957) | (73,934) |
| Net current assets | | 198,835 | 185,556 |
| Total assets less current liabilities | | 209,555 | 205,850 |
| Creditors: amounts falling due after more than one year | | - | - |
| Total net assets | | 209,555 | 205,850 |
| Represented by: | | | |
| Funds of the Charity | | | |
| General funds | | 167,988 | 113,769 |
| Designated funds | 11 | 23,659 | 34,012 |
| Total unrestricted funds | | 191,647 | 147,781 |
| Restricted income funds | 12 | 17,908 | 58,069 |
| | 13 | 209,555 | 205,850 |

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

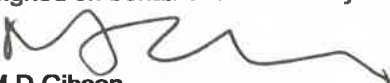
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board of trustees on 6/12/24

Signed on behalf of the board by:



M D Gibson
Treasurer, Trustee

Statement of cash flows

For the year to 31 March 2024

| | Note | 2024 £ | 2023 £ |
|--|-----------|----------------|-----------------|
| Cash flows from operating activities | | | |
| Net cash provided by/ (used in) operating activities | 16 | 10,200 | (82,731) |
| Cash flows from investing activities | | | |
| Proceeds for sale of equipment | | 1,200 | 7,000 |
| Purchase of fixed assets | | (6,024) | (17,919) |
| | | <u>5,376</u> | <u>(93,650)</u> |
| Change in cash and cash equivalents | | | |
| Cash and cash equivalents at the beginning of the year | | 144,235 | 237,885 |
| Cash and cash equivalents at the end of the year | | <u>149,611</u> | <u>144,235</u> |

Notes to the Accounts For the year to 31 March 2024

1 Accounting Policies

(a) General

Disability Sheffield Centre for Independent Living Limited is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1, and taken advantage of the option not to prepare a Statement of Cashflows.

Disability Sheffield Centre for Independent Living Limited meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the organisation has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income for multi or split financial year projects, as specified by the funder, has been recognised in that year. This may result in deferred income or income received in advance.

Income from services provided is included in the year in which the service took place. Investment income is included when receivable.

(c) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

(d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(e) Fixed Assets

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful life, as follows:

| | |
|--------------------------------|-----------------------------------|
| Fixtures, fittings & equipment | - straight line over 3 to 5 years |
| Bicycles | - straight line over 3 to 5 years |

(f) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(g) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Notes to the accounts (continued)
For the year to 31 March 2024

1 Accounting Policies (continued)

(h) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(i) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are funds set aside at the discretion of the trustees for a specific project.

Restricted funds are to be used for specific purposes as laid down by the funder.

(j) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(l) Leases

Rental payable and receivable under operation leases are charged to the SOFA on a straight line basis over the period of the lease.

(m) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(n) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements. Not all funding streams are secure this far in advance however the trustees will develop a plan of action to be taken to reduce costs, should the required income not be secured.

Notes to the accounts (continued)
For the year to 31 March 2024

2 Income from grants and donations

| | Unrestricted Funds £ | Restricted Funds £ | Total 2024 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2023 £ |
|---|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Keystone Fund | 42,050 | - | 42,050 | - | - | - |
| Garfield Weston | 25,000 | - | 25,000 | - | - | - |
| SHSC Easy Read | 2,000 | - | 2,000 | - | - | - |
| Sheffield Town Trust | 2,000 | - | 2,000 | 2,000 | - | 2,000 |
| SCC WSYL | 20,000 | - | 20,000 | - | - | - |
| Skills for Care- Workforce Development Fund | - | 15,671 | 15,671 | - | - | - |
| Clothworkers Foundation | - | 8,400 | 8,400 | - | - | - |
| SCC Safer Sheffield Partnership | - | 1,000 | 1,000 | - | - | - |
| SCC You Speak We Listen | - | 33,035 | 33,035 | - | - | - |
| VAS Long Covid Grant | - | 1,000 | 1,000 | - | - | - |
| SCC Community Safer Partnership | - | 492 | 492 | - | 11,000 | 11,000 |
| The Edward Gostling Foundation | - | 10,000 | 10,000 | - | - | - |
| SCC - Universal Youth Work Grant | - | 19,630 | 19,630 | - | - | - |
| SCC - Cost of Living | - | 7,490 | 7,490 | - | - | - |
| VAS Collaborative Conversations | - | 1,300 | 1,300 | - | - | - |
| The University of Sheffield | - | 6,400 | 6,400 | - | - | - |
| SCC Equality and Fairness Grant | - | 15,950 | 15,950 | - | - | - |
| SCC Cohesion fund | - | 2,000 | 2,000 | - | - | - |
| National Lottery Community Fund | - | 80,711 | 80,711 | - | 79,346 | 79,346 |
| Keyfund | - | 2,499 | 2,499 | - | - | - |
| Tramlines Festival Grant | 2,000 | - | 2,000 | - | - | - |
| Sport England | - | 13,837 | 13,837 | - | - | - |
| Department for Works and Pensions - Access to Work | - | - | - | - | 41,026 | 41,026 |
| Sheffield Voices | - | - | - | 249 | - | 249 |
| Sheffield City Council - EF16029 Equality Hub | - | - | - | - | 15,000 | 15,000 |
| SCC direct payment support | - | - | - | - | 16,500 | 16,500 |
| SYCF Resilience Fund | - | - | - | - | 11,250 | 11,250 |
| Arts Council | - | - | - | - | 5,937 | 5,937 |
| Sheffield Autism Partnership Network | - | - | - | - | 2,500 | 2,500 |
| SY ICB SV Health Experience Engagement | - | - | - | - | 8,000 | 8,000 |
| SCC Covid Community Recovery Fund | - | - | - | - | 13,200 | 13,200 |
| MSE Charity | - | - | - | - | 5,400 | 5,400 |
| Magic Pen | - | - | - | - | 1,500 | 1,500 |
| Rix-Thompson-Rothenberg Foundation | - | - | - | - | 6,920 | 6,920 |
| SYICB Primary Care Cap | - | - | - | - | 5,000 | 5,000 |
| SFC Training | - | - | - | - | 9,113 | 9,113 |
| SCC Covid memorial fund | - | - | - | - | 2,000 | 2,000 |
| Sport England Together Fund | - | - | - | - | 10,000 | 10,000 |
| Other donations | (521) | 6,700 | 6,179 | 7,468 | - | 7,468 |
| | 92,529 | 226,115 | 318,644 | 9,717 | 243,692 | 253,409 |

Notes to the accounts (continued)
For the year to 31 March 2024

3 Income from charitable activities

| | Unrestricted Funds | Restricted Funds | Total 2024 | Unrestricted Funds | Restricted Funds | Total 2023 |
|---|---------------------------|-------------------------|-------------------|---------------------------|-------------------------|-------------------|
| | £ | £ | £ | £ | £ | £ |
| Projects: | | | | | | |
| Sheffield Cycling 4 All | - | - | - | 10,090 | - | 10,090 |
| Sheffield Voices | - | - | - | 5,174 | - | 5,174 |
| SCC PA register | - | 48,150 | 48,150 | - | - | - |
| NHS Sheffield ICB- Disability Health Advocacy & Info Services | - | 93,686 | 93,686 | - | 91,046 | 91,046 |
| NHS Sheffield ICB- Healthy Living and Physical Activity project | - | 44,144 | 44,144 | - | 60,000 | 60,000 |
| Other service income | 26,935 | 93,375 | 120,310 | 80,046 | 56,497 | 136,543 |
| | 26,935 | 279,355 | 306,290 | 95,310 | 207,543 | 302,853 |

4 Expenditure on charitable activities

| Note | Unrestricted Funds | Restricted Funds | Total 2024 | Unrestricted Funds | Restricted Funds | Total 2023 |
|---|---------------------------|-------------------------|-------------------|---------------------------|-------------------------|-------------------|
| | £ | £ | £ | £ | £ | £ |
| Transcription and interpreter | 132 | 807 | 939 | - | 580 | 580 |
| Project costs | 768 | 3,776 | 4,544 | 515 | 25,863 | 26,378 |
| Grants payable | - | - | - | 5,236 | 41 | 5,277 |
| Return of grant underspend | - | - | - | - | 5,100 | 5,100 |
| Staff salary costs | 6 134,263 | 348,393 | 482,656 | 83,528 | 340,588 | 424,116 |
| Consultancy | 3,628 | 35,476 | 39,104 | - | 1,484 | 1,484 |
| Staff training | 1,413 | 5,521 | 6,934 | - | 1,934 | 1,934 |
| Staff travel, meeting and subsistence costs | 179 | 1,809 | 1,988 | 497 | 9,337 | 9,834 |
| Volunteer travel, meeting and subsistence costs | 52 | 1,547 | 1,599 | 1,373 | 3,362 | 4,735 |
| Payroll administration | 2,192 | - | 2,192 | 562 | 1,123 | 1,685 |
| Rent, rates and room hire | 27,975 | 7,737 | 35,712 | 7,260 | 28,349 | 35,609 |
| Insurance | 513 | 279 | 792 | 3,882 | 1,309 | 5,191 |
| Printing, stationery and office costs | 4,000 | 2,051 | 6,051 | 4,578 | 16,279 | 20,857 |
| Advertising | - | - | - | - | - | - |
| Publications and subscriptions | 975 | - | 975 | 156 | 460 | 616 |
| IT maintenance, support and equipment | 9,952 | 2,701 | 12,653 | 1,162 | 4,187 | 5,349 |
| Depreciation | 14,864 | - | 14,864 | 26,182 | - | 26,182 |
| Other expenses | 4,356 | 780 | 5,136 | 1,681 | 746 | 2,427 |
| Bank charges | 316 | - | 316 | 305 | 108 | 413 |
| Legal and professional fees | 2,480 | - | 2,480 | 805 | - | 805 |
| Independent examination fees | 5 2,760 | - | 2,760 | 2,640 | - | 2,640 |
| | 210,818 | 410,877 | 621,695 | 140,362 | 440,850 | 581,212 |

Notes to the accounts (continued)
For the year to 31 March 2024

5 Fees payable to Independent examiner's organisation

| | 2024 | 2023 |
|------------------------------|--------------|--------------|
| | £ | £ |
| Independent examination fees | <u>2,760</u> | <u>2,640</u> |

6 Staff salary costs

| | 2024 | 2023 |
|---------------------------------|----------------|----------------|
| | £ | £ |
| Salaries | 428,469 | 379,099 |
| Employer's National Insurance | 28,695 | 23,802 |
| Employer's pension contribution | 25,492 | 21,215 |
| | <u>482,656</u> | <u>424,116</u> |

No employee received emoluments of more than £60,000. The average monthly number of employees during the year was 22 (2023: 23).

7 Tangible fixed assets

| | Fixtures, fittings and equipment £ | Bicycles £ | Total £ |
|----------------------------|---|---------------|---------------|
| Cost or Valuation | | | |
| As at 1 April 2023 | 23,215 | 72,289 | 95,504 |
| Additions | 3,374 | 2,650 | 6,024 |
| Disposals | - | (2,200) | (2,200) |
| As at 31 March 2024 | <u>26,589</u> | <u>72,739</u> | <u>99,328</u> |
| Depreciation | | | |
| As at 1 April 2023 | 18,395 | 56,815 | 75,210 |
| Charge this period | 3,367 | 11,497 | 14,864 |
| Disposals | - | (1,466) | (1,466) |
| As at 31 March 2024 | <u>21,762</u> | <u>66,846</u> | <u>88,608</u> |
| Net Book Value | | | |
| As at 31 March 2024 | <u>4,827</u> | <u>5,893</u> | <u>10,720</u> |
| As at 31 March 2023 | <u>4,820</u> | <u>15,474</u> | <u>20,294</u> |

Notes to the accounts (continued)
For the year to 31 March 2024

8 Debtors

| | 2024 £ | 2023 £ |
|---------------|---------------|----------------|
| Trade debtors | 59,962 | 90,942 |
| Other debtors | - | 1,112 |
| Prepayments | 4,219 | 23,201 |
| | 64,181 | 115,255 |

9 Creditors: amounts falling due within one year

| | Note | 2024 £ | 2023 £ |
|-----------------|------|---------------|---------------|
| Trade creditors | | 6,390 | 1,454 |
| Accruals | | 8,567 | 4,700 |
| Deferred income | 10 | - | 67,780 |
| | | 14,957 | 73,934 |

10 Deferred income

| | 2024 £ | 2023 £ |
|---------------------------------|-----------|---------------|
| Deferred income brought forward | 67,780 | 62,200 |
| Income released in the year | (67,780) | (62,200) |
| Income received in the year | - | 67,780 |
| Deferred income carried forward | - | 67,780 |

11 Designated funds

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|-------------|------------------|-----------------|-------------------------|
| Sheffield Cycling 4 All | 23,659 | - | - | - | 23,659 |
| Sheffield Voices | 10,353 | - | - | (10,353) | - |
| | 34,012 | - | - | (10,353) | 23,659 |

Sheffield Cycling 4 All

Prior to April 2016 Sheffield Cycling 4 All was operating as a small community group. In April 2016 it became part of Disability Sheffield. The community group ceased to exist and all funds were transferred across from the groups bank account to Disability Sheffield and ring-fenced for inclusive cycling. The overspend from the People's Health Trust (Health Rich) restricted fund has been transferred to this designated fund.

Sheffield Voices

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the group who meet regularly, both in person and on zoom. The group is now known as Sheffield Voices. Funds include earned income from involvement in regional and national projects, and providing training.

Prior year comparison

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|---------------|------------------|-----------------|-------------------------|
| Sheffield Cycling 4 All | 25,542 | 10,937 | (3,681) | (9,139) | 23,659 |
| Sheffield Voices | 15,522 | 10,123 | (10,912) | (4,380) | 10,353 |
| | 41,064 | 21,060 | (14,593) | (13,519) | 34,012 |

Notes to the accounts (continued)
For the year to 31 March 2024

12 Restricted funds

| | Brought forward | Income | Expenditure | Transfers | Carried forward |
|--|------------------------|----------------|--------------------|------------------|------------------------|
| | £ | £ | £ | £ | £ |
| Central costs | 11,939 | 72,221 | (52,764) | (27,196) | 4,200 |
| Advocacy | - | 157,636 | (130,407) | (27,229) | - |
| Sheffield Voices | 5,305 | 97,877 | (83,561) | (16,813) | 2,808 |
| DS Network | 812 | 35,950 | (32,337) | (3,902) | 523 |
| SC4A | 1,394 | 97,642 | (80,537) | (8,122) | 10,377 |
| Healthy Living & Physical Activity Project | 38,619 | 44,144 | (31,271) | (51,492) | - |
| | 58,069 | 505,470 | (410,877) | (134,754) | 17,908 |

Central costs

Grant funding received to support the core services of the organisation and the associated costs. These include the development and maintenance of a PA register and the work involved in the learning and development of personal assistants and the people who employ them. The transfer represents the allocation of overheads and the completion of projects where it was agreed by the funder that the balance did not have to be returned.

Advocacy

Funding to support the delivery of an independent, free of charge, dedicated Advocacy and Disability Information Service for all disabled people over 18 years of age living in Sheffield, and who are encountering barriers to receiving an NHS funded and/or provided health services which they feel meets their individual requirements. The transfer represents the allocation of overheads to the project.

Sheffield Voices

Funding to support the project costs of a self advocacy group 'Sheffield Voices' who work with members whose voices are seldom heard. The group meets regularly, both in person and on zoom. The transfer represents the allocation of overheads and the completion of projects where it was agreed by the funder that the balance did not have to be returned.

DS Network

Funding to support the Disability Sheffield network which includes education and awareness sessions and the development of the Equality network in Sheffield. The transfer represents the allocation of overheads and the completion of projects where it was agreed by the funder that the balance did not have to be returned.

SC4A

Funding to support the running of an inclusive all-ability cycling group providing opportunities for anyone who is unable to ride a 2-wheel bike due to disability or a long term health condition. The transfer represents the allocation of overheads. Funding was received to purchase a new bicycle, as the use of the asset is not restricted, a transfer has been made to unrestricted funds.

Healthy Living & Physical Activity Project

Project working across community and NHS/local authority providers to develop/implement innovative ways to increase community organisations capacity to support people living with SMI, LD, and ASC to access healthy living/physical activity opportunities in their local communities. In previous periods the project costs had not been fully attributed to the fund, the transfer this year represents the allocation of prior and current period project costs and the subsequent closure of the project where it was agreed by the funder that the balance did not have to be returned.

Notes to the accounts (continued)
For the year to 31 March 2024

12 Restricted funds (continued)

| <i>Prior year comparison</i> | <i>Brought forward</i> | <i>Income</i> | <i>Expenditure</i> | <i>Transfers</i> | <i>Carried forward</i> |
|--|------------------------|----------------|--------------------|------------------|------------------------|
| | £ | £ | £ | £ | £ |
| <i>NHS Sheffield CCG- Disability Health Advocacy & Info Services</i> | 3,554 | 91,046 | (94,600) | - | - |
| <i>Department for Works and Pensions - Access to Work</i> | 4,359 | 41,026 | (43,070) | (921) | 1,394 |
| <i>Sheffield City Council - EF16029 Equality Hub</i> | 1,774 | 15,560 | (17,334) | - | - |
| <i>The Big Lottery Community Fund</i> | 11,271 | 79,346 | (85,084) | (5,533) | - |
| <i>Sports England</i> | 7,256 | - | (6,782) | - | 474 |
| <i>SfC Training WP2.1-DIS-20012 2020-21</i> | (1) | - | - | 1 | - |
| <i>Sports England Tackling Inequalities</i> | 5,027 | - | (3,476) | (1,551) | - |
| <i>SCC direct payment support</i> | 99 | 16,500 | (16,500) | - | 99 |
| <i>SYCF Resilience Fund</i> | 904 | 11,250 | (12,154) | - | - |
| <i>Sports England Return to Play</i> | 7,898 | - | - | (7,898) | - |
| <i>SCC Direct Payment Engagement Work</i> | - | 18,000 | (18,000) | - | - |
| <i>CCG vaccine support</i> | 3,259 | - | (3,259) | - | - |
| <i>Talbot Trusts 2021</i> | 2,876 | - | (2,786) | - | 90 |
| <i>SY ICB healthy living and physical activity project</i> | 9,024 | 60,000 | (29,649) | (756) | 38,619 |
| <i>SfC training 2021 -22</i> | 5,100 | - | (5,100) | - | - |
| <i>Toyota Parasport</i> | 3,567 | - | (3,567) | - | - |
| <i>Arts Council</i> | 387 | 5,937 | (6,324) | - | - |
| <i>SCC Involvement Fees</i> | 1,760 | - | (948) | - | 812 |
| <i>SYICB Primary Care Cap</i> | - | 5,000 | (4,793) | - | 207 |
| <i>James Neill Trust Fund</i> | 550 | - | (450) | - | 100 |
| <i>Sheffield Autism Partnership Network</i> | 407 | 2,500 | - | - | 2,907 |
| <i>SY ICB SV Health Experience Engagement</i> | 287 | 8,000 | (3,000) | - | 5,287 |
| <i>Humanising Healthcare</i> | - | 3,750 | (3,750) | - | - |
| <i>SCC Covid Community Recovery Fund</i> | 2,200 | 13,200 | (15,400) | - | - |
| <i>SCC Digital Device Loan Scheme</i> | 2,500 | 2,937 | (2,875) | - | 2,562 |
| <i>MSE Charity</i> | - | 5,400 | (5,391) | - | 9 |
| <i>Chance to choose</i> | - | 31,250 | (31,241) | - | 9 |
| <i>Magic Pen</i> | - | 1,500 | (1,785) | 285 | - |
| <i>SFC Training</i> | - | 9,113 | (9,112) | (1) | - |
| <i>Rix-Thompson-Rothenberg Foundation</i> | - | 6,920 | (6,920) | - | - |
| <i>SY PCC Hate Crime</i> | - | 11,000 | (5,500) | - | 5,500 |
| <i>SCC Covid memorial fund</i> | - | 2,000 | (2,000) | - | - |
| <i>Sport England Together Fund</i> | - | 10,000 | - | (10,000) | - |
| | <u>74,058</u> | <u>451,235</u> | <u>(440,850)</u> | <u>(26,374)</u> | <u>58,069</u> |

Notes to the accounts (continued)
For the year to 31 March 2024

13 Net asset by fund

| | General funds £ | Designated funds £ | Restricted funds £ | Total 2024 £ |
|-----------------------------------|--------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| Fixed assets | 10,720 | - | - | 10,720 |
| Net current assets/ (liabilities) | 157,268 | 23,659 | 17,908 | 198,835 |
| | <u>167,988</u> | <u>23,659</u> | <u>17,908</u> | <u>209,555</u> |
| <i>Prior year comparison</i> | <i>General funds £</i> | <i>Designated funds £</i> | <i>Restricted funds £</i> | <i>Total 2023 £</i> |
| <i>Fixed assets</i> | - | - | 20,294 | 20,294 |
| <i>Net current assets</i> | 113,769 | 34,012 | 37,775 | 185,556 |
| | <u>113,769</u> | <u>34,012</u> | <u>58,069</u> | <u>205,850</u> |

14 Trustees and key management remuneration, benefits and expenses

No trustees were reimbursed for travel costs during the year (2023: No trustees totalling £Nil).

The key management personnel of the charity comprise the trustees and the senior management team (the Chief Executive and Advocacy manager). The total employee benefits of the key management personnel of the charity were £69,672 (2023 :£70,696).

15 Related Party Transactions

There were no related party transactions other than those detailed above.

16 Reconciliation of net expenditure to net cash flow from operating activities

| | 2024 £ | 2023 £ |
|---|----------------------|------------------------|
| Net income/(expenditure) for the year (as per the SOFA) | 3,705 | (22,282) |
| Adjustments for: | | |
| Depreciation of equipment and bicycles | 14,864 | 26,182 |
| Profit on disposal of fixed assets | (466) | (2,668) |
| (Increase)/decrease in debtors | 51,074 | (76,429) |
| Increase/(decrease) in creditors | (58,977) | (7,534) |
| Net cash provided by/(used in) operating activities | <u>10,200</u> | <u>(82,731)</u> |

DISABILITY SHEFFIELD CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1112712

Accounts



Disability Sheffield
Centre for Independent Living

**Disability Sheffield
Centre for Independent Living Limited**

**Annual Report and Unaudited Financial
Statements for the year ending 31 March
2023**

**Registered Charity Number:1112712
Company Number: 04639160**

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Disability Centre for Independent Living Limited Report of the trustees for the year ending 31 March 2023

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2023, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Our vision is for Sheffield to be a place where disabled people have freedom, equality and independence

Disability Sheffield Centre for Independent Living Limited (Disability Sheffield) is a registered charity and a Disabled People's Organisation (DPO). DPOs are organisations run by disabled people, for disabled people.

Since 2003, our local charity has been enabling disabled people in Sheffield to overcome the barriers that prevent them from being fully included in society.

We are committed to and promote the 'Social Model of Disability'. We believe that people with impairments are disabled by the barriers they face in everyday life – e.g. inaccessible communication formats, people's attitudes or inaccessible buildings – not by the way their minds and bodies work.

We are a user- and lived-experience led organisation. In addition to our main work of engaging the local disabled community, a high percentage of our trustees, staff and volunteers have personal experience of living with an impairment (currently >75%). We are therefore well placed to equip disabled people with the knowledge and confidence to address the challenges they face.

During 2022/23 our fantastic, dedicated team of paid staff, trustees and volunteers continued to rebuild and reshape activities in the aftermath of the Covid-19 pandemic. We continued our critical work of getting much needed PPE out to vulnerable people and re-adapted other services in a way that kept the positive learning from the pandemic, in particular using a hybrid mix of face-face and online activity and engagement to reach more people. We now have a staff team of 20 and over 40 volunteers, including our trustees. During the year we also hosted a number of educational placements, including medical students and local sixth-formers.

After more than a decade of service to Disability Sheffield having stabilised the organisation over recent years, Emily Morton, our Chief Executive left to pursue a new life in Wales. We are thankful for all Emily's hard work over the years and wish her all the best in the future. Emily was succeeded by Stephen Bonner at the beginning of January 2023.

During the year we also sadly lost both our long-serving trustee, Brian Hodges and former colleague Andrew Crooks, both of whom were hugely valued and much loved across the organisation. We will always be grateful for all their support, commitment, passion and humanity.

Our purposes and activities

The purposes of the charity are:

1. To promote the benefit of participants (person with substantial and long term impairments who is thereby subject to disability) and their dependents and families resident in the city of Sheffield and elsewhere by:
 - a. Providing, or encouraging provision of, services aimed at improving their condition of life
 - b. Facilitating their active participation and full inclusion in society.
 - c. Providing services for the relief of effects of disability, such as providing specialist advice, equipment or accommodation or providing access to services and adaptations for disabled people
2. To advance education amongst participants (as defined above) and their dependants and families
3. To promote and/or provide training in skills of all kinds, particularly such skills as will assist the participants (as defined above) or those who assist in their care, in pursuing an independent life and in promoting their inclusion within the community generally.
4. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society
5. To promote equality and diversity for the public benefit by the elimination of discrimination on the grounds of race, gender, disability , sexual orientation or religion
 - a. Advancing education and raising awareness in equality and diversity;
 - b. Conducting or commissioning research on equality and diversity issues and publishing the results to the public
6. To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations)
 - a. Monitor abuses of human rights
 - b. Comment on proposed human rights legislation
7. To provide advice and counselling
 - a. Where appropriate the provision of advocacy and assistance to persons who, through lack of means, would otherwise be unable to obtain such advice

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance the guidance 'public benefit: running a charity (PB2)'.

Our Aims

We work alongside disabled people, organisations that represent them, the statutory and voluntary sectors, and the wider community to:

1. Promote inclusion, choice and control.
2. Encourage independent living.
3. Give a collective voice to one of Sheffield's lesser heard communities.
4. Challenge negative perceptions of disability.

We achieve our aims by:

Campaigning for change through strengthening the voice of disabled people

Sheffield Voices

Our self-advocacy group for people with a learning disability and/or autism continued to grow both in terms of people involved and issues addressed. It has developed over the year with engagement in a range of activities. The group has been meeting both on-line over zoom and face to face, an approach developed initially as a response to COVID, but one that has proven successful and will be continued. Meetings have been a mixture of socials and issues based.

The group has been exploring ways of using creative arts to focus on issues affecting people with a learning disability. We continued to support The Magic Pen writing group, creative art group and the Pyjama Drama creative drama groups as ways of providing a range of accessible ways for members to focus on issues for disabled people.

For example, the drama group, created two different plays over the year. The first, ['Welcome to Sunny Smiles'](#) was a parody of what care and group living looks like for a lot of people with a learning disability and Autism, consisting of 5 separate, scripted scenes. This hard hitting but also funny play was shown to an audience of around 150 people which included family and friends of the actors and professionals such as commissioners of services. The second play 'Waiting Room Anon' was shown on the 18th November to a similar audience but also including clinical leads, local commissioners and psychiatrists from Sheffield Health and Social Care.

In 2022-23 Sheffield Voices, commissioned by Sheffield City Council, also delivered the coproduction element of the new Working Age Framework for adults with a learning disability. 'A Chance to Choose' was chosen thanks to our creative suite of self-advocacy projects which enabled participation from seldom heard voices, such as the drama, art and film groups. The new framework not only included supported living providers as before, but also day/evening opportunities and respite care, which would become the new 'People with a Disability' framework. We worked with over 500 people with a learning disability and carers during a four-month period to understand what people think about supported living services, respite care and people's day activities. The culmination of the coproduction period was setting up 'We Speak You Listen' - a community sharing space where people can come together, share ideas and have direct access to service providers at a policy level.

Equality Partnership and Engagement Work

This year we continued to facilitate the Disability Partnership as part of the Equality Partnership raising issues of concern for disabled people in the City, working closely with the other Partnerships to raise issues of inequality, particularly when intersectionality or conflicting interests between broad priority groups occurred.

Our engagement, communication and policy worker continued to develop close links with the Access Liaison Group, of which he is the Chair and Sheffield Transport for All.

One area of success relates to the long-standing issue of discriminatory behaviour by taxi drivers and companies. After actively lobbying the local authority through our networks and partnerships, including both the Equalities Partnership Hub and the Access Liaison Group, the Licensing committee have recently implemented a new complaints service to investigate taxi incidents. In addition, the main taxi operator in Sheffield is now being held accountable over improvements to their systems and their duties under the Equality Act legislation. Finally, we are also working with the council for disability awareness and skills training for taxi drivers to be compulsory and supporting them in evaluating potential courses for approval, ensuring that they include a strong lived experience element.

Direct Payment engagement work

We continued to facilitate the Individual Employer and PA Development Group which meets to discuss and raise issues of concern for people in receipt of a direct payment employing their own personal assistant, including discussions around direct payment support within the City. We also attempted to expand our mailing list / reach of people in receipt of a direct payment, particularly those from LGBT and ethnically diverse communities which had previously been under-represented. However this work has not yet had the impact hoped for. As the broader approach – of reconnecting and reinvigorating with our supporter base more broadly – is essential to retain Disability Sheffield’s position as a user-led organisation, representative of the local community, this will be a priority focus area for the next year.

Developing and delivering services which promote inclusive living – and promote good practice across Sheffield and Nationally

Advocacy and Information Service

We continued to deliver an advocacy support for people struggling to access health and social care and an information service for disabled people through our grant from Sheffield CCG. We entered our 6th year working with Citizens Advice Sheffield Cloverleaf as part of the Advocacy Hub for the City, providing statutory advocacy. 2022-23 was due to be the final year of provision under this contract before the service was retendered. Due to delays with the process however the contract has been extended to 31st March 2024.

In 2022-23 we supported over 200 different people with advocacy support and helped 500 people over the phone, providing information related to disability. The top ten topics that came up for us this year were:

| Topic | Number of occasions |
|--------------------------------------|---------------------|
| Advocacy | 152 |
| Benefits | 110 |
| Voluntary Services and Organisations | 64 |

| | |
|---------------------------|----|
| Equipment and Adaptations | 49 |
| Housing | 40 |
| Adult Social Care | 19 |
| Health | 19 |
| Blue Badge | 15 |
| Grants | 15 |
| Employment | 14 |

Both our Generic and Statutory advocacy contracts continue to be heavily oversubscribed, with significant waiting lists / periods to access support. Whilst this is intrinsically linked to levels of funding available, this is an area we are hoping to look at over the next year or two.

Information and Communication

Our information service has been key to providing disabled people with general and personalised signposting and information across a whole range of issues that fall outside of traditional advocacy. An example of how this support has helped people this year is an individual fed back to us that they wanted to say thank you to our service. They spoke to someone in Jan and were signposted to NICE guidance. The information provided helped her challenge the CCG and get her son specialist equipment through the NHS.

Alongside this we ensured that up to date information and upcoming opportunities were available via our website, regular newsletter and other comms channels, including social media.

Support for people in receipt of a direct payment

Our PPE delivery service, set-up as a response to the COVID-19 pandemic, finally closed on March 31st, 2023. For three years the project provided a vital supply of PPE to some of Sheffield's most at-risk residents. In total the Disability Sheffield COVID-19 PPE Service recruited 31 volunteers who delivered 3,958 bags of PPE to 214 Individual Employers, Personal Assistants and Carers.

To conclude, the Disability Sheffield COVID-19 PPE Service was a vital service provided at a very difficult time for Disabled people in Sheffield. We should be proud of the amount of potentially vulnerable people we were able to keep safe and acknowledge that most of our PPE recipients would not have been able to receive the daily care and support they need without the support of our organisation.

Sheffield Cycling 4 All

The project continues to expand its reach and cycling opportunities, using the 5 year Lottery community programme grant as a basis for the work. In the last year 760 new people have registered with us, with an average of 100 people cycling a week and we now have 3,043 people on our data base (both cyclists and their support).

The E-Trike loan scheme has expanded and now offers a range of e-trikes. There has been learning with regards to the portability and storage of some E-Trikes as well as their functionality in a hilly City which is being used to inform future purchases. The loan scheme is expected to remain a priority area for future development, helping to bring cycling in to people's everyday lives and act as a bridge to cyclists purchasing their own trikes eventually.

The project co-ordinators have linked with other inclusive cycling projects throughout the country and alongside delivering cycling sessions have been active in promoting active travel. This has included lobbying for, and supporting cyclists to lobby for accessible cycle lanes and the removal of barriers on cycle paths, as well as increasingly being sought out by subregional statutory bodies for consultation and assessment work on planned routes and works.

We provided information and support to anyone looking to buy or ride a trike or cycle, ranging from information sheets, video reviews of cycles, and advising people 1-1. Our review video for the Etnic alone has had over 27k views and we receive inquiries from all over the UK and even internationally, including Germany and the US.

Healthy Living and Physical Activity Project

After identifying the barriers people with Severe Mental Illness, a Learning Disability and/or Autism faced in accessing healthy living and physical activity opportunities in their local communities in it's first year, this year the project worked with it's steering group to develop and roll-out a toolkit to support providers to make their sessions as accessible as possible. The project also established a 'mystery shopper' scheme to help organisations identify specific elements in relation to their services. In total the toolkit was sent out to 47 VCS organisations across Sheffield, with 17 organisations taking part in mystery shopper visits.

Training

We have continued to develop our training offer including delivery of our autism training to supported living staff, delivering mental health training to PAs, Disability Equality Training to Providers. Capacity of staff and freelance workers has limited the development of this offer further.

We secured a 6th year of funding from Skills for Care to offer a training programme for over individual employers in receipt of a direct payment and personal assistants. The training was delivered both on-line and in person but take-up was again very low as it has been for the last few years. This, however, is not an issue specific to Disability Sheffield as a very similar pattern is reported by other organisations delivering the programme across the country.

Working in partnership with a range of organisations:

We continue to work in partnership with a range of organisations including amongst others; Healthwatch Sheffield, Sheffield City Council, South Yorkshire Integrated Care Board. Our engagement worker James is chair of the Access Liaison Group and Sheffield Transport 4 All. We have continued to be members of the Learning Disability and Autism Partnership Boards, and have supported the development of an Autism Partnership Network in the City. We are part of a city-wide response to the Cost of Living Crisis and sit on the strategic partnership and tactical group.

Trustees, staff members and volunteers represent the organisation on a number of local, regional and national boards, committees and partnerships including; Disability Rights UK Your Voices Group, Learning Disability England, BUiLD amongst others. The Chief Executive regularly meets with other social leaders in the city through the Sheffield VCS Leaders Forum and VCS strategic health group. Sheffield Voices are part of several University of Sheffield projects, including Humanising Healthcare.

How we funded our work

Our funding portfolio includes a mix of commissioned services and engagements from public sector bodies (such as our individual advocacy support, the Sheffield Equality Hub Partnership, etc.), targeted grants and projects (Sheffield Voices Pyjama Drama group, Sheffield Cycling 4 All, etc.) and earned and donated income.

We are grateful to our funders who have enabled us to continue working with disabled people in Sheffield. Our largest funders this year continue to be Sheffield City Council, the South Yorkshire Integrated Care Board (was NHS Sheffield Clinical Commissioning Group) and the National Lottery Community Fund.

We are also grateful to our other funders in 2022-23 including:

- Arts Council
- James Neill Trust Fund
- Magic Pen
- MSE Charity
- National Lottery Community Fund
- Rix-Thompson-Rothenberg Foundation
- Sheffield Autism Partnership Network
- Sheffield City Council
- Sheffield Town Trust
- Skills for Care
- South Yorkshire Community Foundation
- South Yorkshire Integrated Care Board
- South Yorkshire Police and Crime Commission
- Sport England
- Talbot Trust
- Toyota Parasport

We are very grateful for the donations we have received in support of our work in 2022-23, including from Next and our ongoing anonymous donation to support bike maintenance. Some donations have been as a thank you for the service people have accessed and others in memory of a loved one.

We also generated some earned income through delivery of training on a range of areas including autism insight, disability equality. Sheffield Voices continues to develop its paid-for easy-read service, producing commissioned easy read versions of documents for a number of organisations including Sheffield City Council and Sheffield Health and Social Care.

Strategic Plan and Developments

The strategic plan is reviewed on an annual basis. At the July 2022 Board meeting the trustees reviewed the strategic plan, agreeing that it is still a true reflection of our purpose and future direction. However it was agreed that we need to rewrite the strategic plan in a more accessible and easy read format and that this will be part of a whole organisation away day later this year

Over the past two years we have grown as an organisation both in terms of the numbers of staff, volunteers and also the disabled people we engage with. We will therefore be reviewing our staffing structures, resources and operational infrastructure over the coming 18-months / 2 years to ensure that they are still fit for purpose as we become a larger organisation.

The funding and fundraising board sub-group continues to meet bi-monthly. This has provided the opportunity for more focused discussions on our funding situation and enabled us to explore options to diversify our income as they have arisen. We migrated from SAGE 50 to SAGE Cloud during the year and employed a finance officer which has freed up some of the Chief Executive's time. A freelance accountant and volunteer supported with the migration including the development of some finance management report templates for Board reporting.

Our internal group POTs (Part of the Solution) made up of staff, trustees and volunteers continued to meet throughout the year and has recently decided to be amalgamated into the team meeting on a 6 weekly basis to enable everyone to be involved in this important piece of work. The group has helped us to focus as an organisation on how we become a more diverse and inclusive organisation.

We continue to review the suitability of our office accommodation with an expanded staff team, though an increase in hybrid working. Our office located in the city centre has always made for an accessible, easy to access location, however developments in the City centre have led to the loss of a number of disabled parking bays and changes to road layouts which are impacting on people's ability to access the offices.

We have some stability in our funding with 18 months left on the SC4A Reaching Communities Funding and 15 months on our 3 year SY ICB healthy living and physical activity project. In addition the Council are wanting to commission us for 2 years to facilitate increased engagement and coproduction of people with a learning disability in the City following on from the success of the Sheffield Voices 'We Speak, You Listen' monthly engagement sessions and the Your Chance to Choose Project. We are also in discussions with Penderels Trust who have a pot of funding committed to working with a disabled people's organisation as part of their delivery of a direct payment support service in the City.

Over the coming year we will continue to look at raising funds in a range of ways to enable us to increase the number of disabled people we are reaching. There have been a number of opportunities to generate income through delivery of training and consultancy support, as well as input into national and local projects, including partnerships with the Universities, which we will carry on developing.

Financial results of activities and events

The total income for the year was £556,262 (2022: £568,829) and total expenditure amounted to £578,544 (2022: £521,710) Disability Sheffield saw a decrease in income for this financial year of £12,567 and an increase in expenditure of £56,834. This resulted in a net expenditure of £22,282. Over the last couple of years the organisation has managed surpluses and maintained a good level of unrestricted reserves to guard against sudden changes. However with the continued pressure on resources the Board recognise the importance of continuing to ensure that the organisation has sufficient unrestricted reserves.

Reserves policy

The trustees have agreed that reserves should be maintained at a level which ensures that the organisation's core activity could continue during a period of unforeseen difficulty and could meet all known liabilities, both contingent and actual involved in winding up the organisation including redundancy costs should that be necessary.

The reserves target is calculated annually and reviewed at the end of each financial year in line with the Reserves Policy. Within the annual accounts where the reserves are above the agreed total in the policy the Directors will be explicit about how this funding should be deployed. The directors consider it prudent that the level of unrestricted reserves held should be no less than £96,700.

As at 31 March 2023 free reserves (general funds excluding fixed assets) stood at £113,769 which is in line with the sum required by Disability Sheffield Centre for Independent Living.

An additional £34,012 was held in designated funds for ongoing projects.

Future Aims with regard to Reserves

Disability Sheffield Centre for Independent Living will continue to ensure that sufficient grant funding and revenue income is sought in a timely manner to retain reserves at the agreed level within each financial accounting period.

Monitoring and Reviewing

The adequacy of the level of reserves required will be reviewed on an annual basis by the directors.

Governing documents

The organisation is a charitable company limited by guarantee, incorporated on 16th January 2003 and registered as a charity on 13th January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 to the assets of the charity. The total number of such guarantees at 31 March 2023 is 36 (2022 - 36). The Directors' have no beneficial interest in the charity.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve a year after which they must be re-elected at the next Annual General Meeting. Temporary vacancies are filled by the Directors until the following AGM and can be re-elected. The Board appoints the honorary officers at its first meeting after the Annual General Meeting.

Darren Lee continued for a further year as Chair. Zanib Malik was elected at the AGM as Vice Chair and continued in the role until May 2022 when she secured a role within the organisation as a paid advocate and therefore resigned as a director. New directors are subject to a recruitment process, to encourage individuals to think about what they will bring to the organisation. It gives the Chair, Vice Chair and directors an opportunity to meet with candidates before joining the Board.

The Board seeks to represent the voice of disabled people in the City and we strive to ensure that no less than 75% of its members are disabled people. This is an important part of our structure and one that ensures Disability Sheffield remains a Disabled People's User Led Organisation (DPULO).

Organisational structure

All directors serve on the Board, which meets a minimum of 4 times per year to review performance and long-term strategies for Disability Sheffield. Task and finish groups are established as required to support one-off projects.

During 2022-23 the senior management team comprised of;

Chief Executive: Emily Morton, 1st April to 31st December 2022, then Stephen Bonner 1st January to 31st March 2023.

Advocacy Manager Mary Philipps

They led a team of 20 staff (majority part-time) and over 40 volunteers.

Overall strategic responsibility for the organisation lies with the directors who serve on the Board to set policy and monitor performance. The Chief Executive implements the policies; manages day to day affairs, and report to the Board. The Chief Executive is supported by a team of staff underpinned by robust governance and decision-making arrangements to ensure the effective running of the organisation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04639160 (England and Wales)

Registered Charity number
1112712

Registered office
The Circle
33 Rockingham Lane
Sheffield
South Yorkshire
S1 4FW

Directors and Trustees

The directors of the charitable company (charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

| | |
|----------------|----------------------|
| A G Pick | Resigned 18/11/2022 |
| C Griffiths | |
| B E Hodges | Resigned 14/12/2022 |
| D R Lee | Chair |
| J K Fuller | |
| K J Whittaker | Resigned 08/04/2023 |
| L M Harker | Resigned 18/11/2022 |
| M D Gibson | Treasurer |
| N J Simpson | Resigned 18/11/2022 |
| N Yarrow | Resigned 01/09/2023 |
| A Butcher | Resigned 29/11/2023 |
| E Banda | Appointed 20/10/2023 |
| D Green | Appointed 20/10/2023 |
| S Hannam-Swain | Appointed 20/10/2023 |
| R Smith | Appointed 20/10/2023 |

Independent Examiner

Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Exemptions

The trustees have taken advantage of the exemptions available to small companies including the audit exemption (see statement on balance sheet).

Approved by order of the board of trustees on 19/01/2024 and signed on behalf by:



M D Gibson
Treasurer, Trustee

Independent examiner's report to the directors of Disability Sheffield Centre for Independent Living Limited ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Cochrane

Signed: _____
Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 29/01/2024

Statement of financial activities
(incorporating the income and expenditure account)
For the year to 31 March 2023

| | Notes | Unrestricted funds £ | Restricted funds £ | Total 2023 £ | Unrestricted funds £ | Restricted funds £ | Total 2022 £ |
|--------------------------------------|-------|-------------------------|-----------------------|--------------------|-------------------------|-----------------------|--------------------|
| Income from: | | | | | | | |
| Donations and grants | 2 | 9,717 | 394,738 | 404,455 | 27,960 | 445,725 | 473,685 |
| Charitable activities | 3 | 95,310 | 56,497 | 151,807 | 78,144 | 17,000 | 95,144 |
| | | 105,027 | 451,235 | 556,262 | 106,104 | 462,725 | 568,829 |
| Expenditure on: | | | | | | | |
| Charitable activities | 4 | 140,362 | 440,850 | 581,212 | 95,435 | 426,275 | 521,710 |
| (Profit)/ loss on disposal of assets | | (2,668) | - | (2,668) | - | - | - |
| | | 137,694 | 440,850 | 578,544 | 95,435 | 426,275 | 521,710 |
| Net income/(expenditure) | | (32,667) | 10,385 | (22,282) | 10,669 | 36,450 | 47,119 |
| Transfers between funds | 12 | 26,374 | (26,374) | - | - | - | - |
| Net movement in funds | | (6,293) | (15,989) | (22,282) | 10,669 | 36,450 | 47,119 |
| Total funds brought forward | | 154,074 | 74,058 | 228,132 | 143,405 | 37,608 | 181,013 |
| Total funds carried forward | | 147,781 | 58,069 | 205,850 | 154,074 | 74,058 | 228,132 |

Balance Sheet
As at 31 March 2023

Company number: 04639160

| | Notes | 2023 £ | 2022 £ |
|---|-------|-----------------------|-----------------------|
| Tangible fixed assets | 7 | <u>20,294</u> | <u>32,889</u> |
| Current assets | | | |
| Debtors | 8 | 115,255 | 38,826 |
| Cash at bank and in hand | | 144,235 | 237,885 |
| Total current assets | | <u>259,490</u> | <u>276,711</u> |
| Creditors: amounts falling due within one year | 9 | (73,934) | (81,468) |
| Net current assets | | <u>185,556</u> | <u>195,243</u> |
| Total assets less current liabilities | | 205,850 | 228,132 |
| Creditors: amounts falling due after more than one year | | - | - |
| Total net assets | | <u><u>205,850</u></u> | <u><u>228,132</u></u> |
| Represented by: | | | |
| Funds of the Charity | | | |
| General funds | | 113,769 | 113,010 |
| Designated funds | 11 | <u>34,012</u> | <u>41,064</u> |
| Total unrestricted funds | | 147,781 | 154,074 |
| Restricted income funds | 12 | <u>58,069</u> | <u>74,058</u> |
| | 13 | <u><u>205,850</u></u> | <u><u>228,132</u></u> |

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board of trustees on 19/01/2024

Signed on behalf of the board by:



M D Gibson
Treasurer, Trustee

Statement of cashflow

For the year to 31 March 2023

| | Note | 2023 £ | 2022 £ |
|--|-----------|-----------------|----------------|
| Cash flows from operating activities | | | |
| Net cash provided by/ (used in) operating activities | 16 | (82,731) | 108,387 |
| Cash flows from investing activities | | | |
| Proceeds for sale of equipment | | 7,000 | - |
| Purchase of fixed assets | | (17,919) | (24,884) |
| | | <u>(93,650)</u> | <u>83,503</u> |
| Change in cash and cash equivalents | | | |
| Cash and cash equivalents at the beginning of the year | | 237,885 | 154,382 |
| Cash and cash equivalents at the end of the year | | <u>144,235</u> | <u>237,885</u> |

Notes to the Accounts For the year to 31 March 2023

1 Accounting Policies

(a) General

Disability Sheffield Centre for Independent Living Limited is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1, and taken advantage of the option not to prepare a Statement of Cashflows.

Disability Sheffield Centre for Independent Living Limited meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the organisation has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income for multi or split financial year projects, as specified by the funder, has been recognised in that year. This may result in deferred income or income received in advance.

Income from services provided is included in the year in which the service took place. Investment income is included when receivable.

(c) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

(d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(e) Fixed Assets

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful life, as follows:

| | |
|--------------------------------|-----------------------------------|
| Fixtures, fittings & equipment | - straight line over 3 to 5 years |
| Bicycles | - straight line over 3 to 5 years |

(f) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(g) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Notes to the accounts (continued)
For the year to 31 March 2023

1 Accounting Policies (continued)

(h) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(i) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are funds set aside at the discretion of the trustees for a specific project.

Restricted funds are to be used for specific purposes as laid down by the funder.

(j) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

(k) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(l) Leases

Rental payable and receivable under operation leases are charged to the SOFA on a straight line basis over the period of the lease.

(m) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements. Not all funding streams are secure this far in advance however the trustees will develop a plan of action to be taken to reduce costs, should the required income not be secured.

Notes to the accounts (continued)
For the year to 31 March 2023

2 Income from grants and donations

| | Unrestricted Funds £ | Restricted Funds £ | Total 2023 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2022 £ |
|--|-------------------------------------|-----------------------------------|-----------------------------|-------------------------------------|-----------------------------------|-----------------------------|
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | - | 91,046 | 91,046 | - | 91,046 | 91,046 |
| Department for Works and Pensions - Access to Work | - | 41,026 | 41,026 | - | 26,285 | 26,285 |
| Sheffield Voices | 249 | - | 249 | 5,349 | - | 5,349 |
| Sheffield City Council - EF16029 Equality Hub | - | 15,000 | 15,000 | - | 15,000 | 15,000 |
| Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF) | - | - | - | - | 5,000 | 5,000 |
| Healthwatch Speak Up small grant | - | - | - | - | 500 | 500 |
| The Big Lottery Community Fund | - | 79,346 | 79,346 | - | 78,009 | 78,009 |
| Sports England | - | - | - | - | 5,752 | 5,752 |
| Sports England Tackling Inequalities | - | - | - | - | 10,000 | 10,000 |
| Evan Cornish Foundation | - | - | - | - | 2,083 | 2,083 |
| SCC direct payment support | - | 16,500 | 16,500 | - | 18,000 | 18,000 |
| NET funding | - | - | - | - | 1,394 | 1,394 |
| SCC Covid response | - | - | - | - | 20,000 | 20,000 |
| SYCF Resilience Fund | - | 11,250 | 11,250 | - | 15,000 | 15,000 |
| Sports England Return to Play | - | - | - | - | 48,027 | 48,027 |
| CCG vaccine support | - | - | - | - | 22,790 | 22,790 |
| Talbot Trusts 2021 | - | - | - | - | 5,000 | 5,000 |
| SY ICB healthy living and physical activity project | - | 60,000 | 60,000 | - | 30,000 | 30,000 |
| SfC training 2021 -22 | - | - | - | - | 16,850 | 16,850 |
| Toyota Parasport | - | - | - | - | 4,998 | 4,998 |
| Sheffield Town Trust | 2,000 | - | 2,000 | 2,000 | - | 2,000 |
| Arts Council | - | 5,937 | 5,937 | - | 8,750 | 8,750 |
| James Neill Trust Fund | - | - | - | - | 1,000 | 1,000 |
| Sheffield Autism Partnership Network | - | 2,500 | 2,500 | - | 2,541 | 2,541 |
| SY ICB SV Health Experience Engagement | - | 8,000 | 8,000 | - | 3,000 | 3,000 |
| SCC Covid Community Recovery Fund | - | 13,200 | 13,200 | - | 2,200 | 2,200 |
| SCC Digital Device Loan Scheme | - | - | - | - | 2,500 | 2,500 |
| CCG PA development | - | - | - | - | 10,000 | 10,000 |
| MSE Charity | - | 5,400 | 5,400 | - | - | - |
| Magic Pen | - | 1,500 | 1,500 | - | - | - |
| Rix-Thompson-Rothenberg Foundation | - | 6,920 | 6,920 | - | - | - |
| SYICB Primary Care Cap | - | 5,000 | 5,000 | - | - | - |
| SFC Training | - | 9,113 | 9,113 | - | - | - |
| SY PCC Hate Crime | - | 11,000 | 11,000 | - | - | - |
| SCC Covid memorial fund | - | 2,000 | 2,000 | - | - | - |
| Sport England Together Fund | - | 10,000 | 10,000 | - | - | - |
| NHS Sheffield CCG - Disability Audit GP | - | - | - | 1,800 | - | 1,800 |
| Merger proposal | - | - | - | - | - | - |
| Other donations | 7,468 | - | 7,468 | 18,811 | - | 18,811 |
| | 9,717 | 394,738 | 404,455 | 27,960 | 445,725 | 473,685 |

Notes to the accounts (continued)
For the year to 31 March 2023

3 Income from charitable activities

| | Unrestricted Funds | Restricted Funds | Total 2023 | Unrestricted Funds | Restricted Funds | Total 2022 |
|-------------------------|-------------------------------|-----------------------------|-----------------------|-------------------------------|-----------------------------|-----------------------|
| | £ | £ | £ | £ | £ | £ |
| Sheffield Cycling 4 All | 10,090 | - | 10,090 | 7,456 | - | 7,456 |
| Sheffield Voices | 5,174 | - | 5,174 | 11,946 | - | 11,946 |
| Other service income | 80,046 | 56,497 | 136,543 | 58,742 | 17,000 | 75,742 |
| | 95,310 | 56,497 | 151,807 | 78,144 | 17,000 | 95,144 |

4 Expenditure on charitable activities

| | Note | Unrestricted Funds | Restricted Funds | Total 2023 | Unrestricted Funds | Restricted Funds | Total 2022 |
|---|-------------|-------------------------------|-----------------------------|-----------------------|-------------------------------|-----------------------------|-----------------------|
| | | £ | £ | £ | £ | £ | £ |
| Transcription and interpreter | | - | 580 | 580 | 1 | 1,107 | 1,108 |
| Project costs | | 515 | 25,863 | 26,378 | 1,886 | 47,434 | 49,320 |
| Grants payable | | 5,236 | 41 | 5,277 | - | - | - |
| Return of grant underspend | | - | 5,100 | 5,100 | - | - | - |
| Staff salary costs | 6 | 83,528 | 340,588 | 424,116 | 66,970 | 286,474 | 353,444 |
| Consultancy | | - | 1,484 | 1,484 | 2,252 | 19,752 | 22,004 |
| Staff training | | - | 1,934 | 1,934 | 550 | 287 | 837 |
| Staff travel, meeting and subsistence costs | | 497 | 9,337 | 9,834 | 534 | 3,058 | 3,592 |
| Volunteer travel, meeting and subsistence costs | | 1,373 | 3,362 | 4,735 | 531 | 2,584 | 3,115 |
| Payroll administration | | 562 | 1,123 | 1,685 | - | 1,824 | 1,824 |
| Rent, rates and room hire | | 7,260 | 28,349 | 35,609 | 5,578 | 20,918 | 26,496 |
| Insurance | | 3,882 | 1,309 | 5,191 | 457 | 1,977 | 2,434 |
| Printing, stationery and office costs | | 4,578 | 16,279 | 20,857 | 1,630 | 9,807 | 11,437 |
| Advertising | | - | - | - | - | 32 | 32 |
| Publications and subscriptions | | 156 | 460 | 616 | 24 | 479 | 503 |
| IT maintenance, support and equipment | | 1,162 | 4,187 | 5,349 | 441 | 5,161 | 5,602 |
| Depreciation | | 26,182 | - | 26,182 | 10,662 | 15,487 | 26,149 |
| Other expenses | | 1,681 | 746 | 2,427 | 1,965 | 5,187 | 7,152 |
| Bank charges | | 305 | 108 | 413 | 240 | 63 | 303 |
| Legal and professional fees | | 805 | - | 805 | 306 | 3,652 | 3,958 |
| Independent examination fees | 5 | 2,640 | - | 2,640 | 1,408 | 992 | 2,400 |
| | | 140,362 | 440,850 | 581,212 | 95,435 | 426,275 | 521,710 |

Notes to the accounts (continued)
For the year to 31 March 2023

5 Fees payable to Independent examiner's organisation

| | |
|------------------------------|---------------------|
| | 2023 |
| | £ |
| Independent examination fees | <u>2,640</u> |

6 Staff salary costs

| | | |
|---------------------------------|-----------------------|-----------------------|
| | 2023 | 2022 |
| | £ | £ |
| Salaries | 379,099 | 315,779 |
| Employer's National Insurance | 23,802 | 19,567 |
| Employer's pension contribution | 21,215 | 18,098 |
| | <u>424,116</u> | <u>353,445</u> |

No employee received emoluments of more than £60,000. The average monthly number of employees during the year was 23 (2022: 17).

7 Tangible fixed assets

| | Fixtures, fittings and equipment | Bicycles | Total |
|----------------------------|---|----------------------|----------------------|
| | £ | £ | £ |
| Cost or Valuation | | | |
| As at 1 April 2022 | 17,446 | 73,140 | 90,586 |
| Additions | 5,769 | 12,150 | 17,919 |
| Disposals | - | (13,000) | (13,000) |
| As at 31 March 2023 | <u>23,215</u> | <u>72,290</u> | <u>95,505</u> |
| Depreciation | | | |
| As at 1 April 2022 | 13,770 | 43,927 | 57,697 |
| Charge this period | 4,625 | 21,557 | 26,182 |
| Disposals | - | (8,668) | (8,668) |
| As at 31 March 2023 | <u>18,395</u> | <u>56,816</u> | <u>75,211</u> |
| Net Book Value | | | |
| As at 31 March 2023 | <u>4,820</u> | <u>15,474</u> | <u>20,294</u> |
| As at 31 March 2022 | <u>3,676</u> | <u>29,213</u> | <u>32,889</u> |

Notes to the accounts (continued)
For the year to 31 March 2023

8 Debtors

| | 2023 £ | 2022 £ |
|---------------|----------------|---------------|
| Trade debtors | 90,942 | 36,348 |
| Other debtors | 1,112 | - |
| Prepayments | 23,201 | 2,478 |
| | <u>115,255</u> | <u>38,826</u> |

9 Creditors: amounts falling due within one year

| | Note | 2023 £ | 2022 £ |
|-----------------|------|---------------|---------------|
| Trade creditors | | 1,454 | 16,868 |
| Accruals | | 4,700 | 2,400 |
| Deferred income | 10 | 67,780 | 62,200 |
| | | <u>73,934</u> | <u>81,468</u> |

10 Deferred income

| | 2023 £ | 2022 £ |
|---------------------------------|---------------|---------------|
| Deferred income brought forward | 62,200 | 32,374 |
| Income released in the year | (62,200) | (32,374) |
| Income received in the year | 67,780 | 62,200 |
| Deferred income carried forward | <u>67,780</u> | <u>62,200</u> |

11 Designated funds

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|---------------|------------------|-----------------|-------------------------|
| Sheffield Cycling 4 All | 25,542 | 10,937 | (3,681) | (9,139) | 23,659 |
| Sheffield Voices | 15,522 | 10,123 | (10,912) | (4,380) | 10,353 |
| | <u>41,064</u> | <u>21,060</u> | <u>(14,593)</u> | <u>(13,519)</u> | <u>34,012</u> |

Sheffield Cycling 4 All

Prior to April 2016 Sheffield Cycling 4 All was operating as a small community group. In April 2016 it became part of Disability Sheffield. The community group ceased to exist and all funds were transferred across from the groups bank account to Disability Sheffield and ring-fenced for inclusive cycling. The overspend from the People's Health Trust (Health Rich) restricted fund has been transferred to this designated fund.

Sheffield Voices

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the group who meet regularly, both in person and on zoom. The group is now known as Sheffield Voices. Funds include earned income from involvement in regional and national projects, and providing training.

Prior year comparison

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|---------------|------------------|----------------|-------------------------|
| Sheffield Cycling 4 All | 26,522 | 13,836 | (14,816) | - | 25,542 |
| Sheffield Voices | 9,793 | 24,370 | (18,641) | - | 15,522 |
| | <u>36,315</u> | <u>38,206</u> | <u>(33,457)</u> | <u>-</u> | <u>41,064</u> |

Notes to the accounts (continued)
For the year to 31 March 2023

12 Restricted funds

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|---|-------------------------|----------------|------------------|-----------------|-------------------------|
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | 3,554 | 91,046 | (94,600) | - | - |
| Department for Works and Pensions - Access to Work | 4,359 | 41,026 | (43,070) | (921) | 1,394 |
| Sheffield City Council - EF16029 Equality Hub | 1,774 | 15,560 | (17,334) | - | - |
| The Big Lottery Community Fund | 11,271 | 79,346 | (85,084) | (5,533) | - |
| Sports England | 7,256 | - | (6,782) | - | 474 |
| SfC Training WP2.1-DIS-20012 2020-21 | (1) | - | - | 1 | - |
| Sports England Tackling Inequalities | 5,027 | - | (3,476) | (1,551) | - |
| SCC direct payment support | 99 | 16,500 | (16,500) | - | 99 |
| SYCF Resilience Fund | 904 | 11,250 | (12,154) | - | - |
| Sports England Return to Play | 7,898 | - | - | (7,898) | - |
| SCC Direct Payment Engagement Work | - | 18,000 | (18,000) | - | - |
| CCG vaccine support | 3,259 | - | (3,259) | - | - |
| Talbot Trusts 2021 | 2,876 | - | (2,786) | - | 90 |
| SY ICB healthy living and physical activity project | 9,024 | 60,000 | (29,649) | (756) | 38,619 |
| SfC training 2021 -22 | 5,100 | - | (5,100) | - | - |
| Toyota Parasport | 3,567 | - | (3,567) | - | - |
| Arts Council | 387 | 5,937 | (6,324) | - | - |
| SCC Involvement Fees | 1,760 | - | (948) | - | 812 |
| SYICB Primary Care Cap | - | 5,000 | (4,793) | - | 207 |
| James Neill Trust Fund | 550 | - | (450) | - | 100 |
| Sheffield Autism Partnership Network | 407 | 2,500 | - | - | 2,907 |
| SY ICB SV Health Experience Engagement | 287 | 8,000 | (3,000) | - | 5,287 |
| Humanising Healthcare | - | 3,750 | (3,750) | - | - |
| SCC Covid Community Recovery Fund | 2,200 | 13,200 | (15,400) | - | - |
| SCC Digital Device Loan Scheme | 2,500 | 2,937 | (2,875) | - | 2,562 |
| MSE Charity | - | 5,400 | (5,391) | - | 9 |
| Chance to choose | - | 31,250 | (31,241) | - | 9 |
| Magic Pen | - | 1,500 | (1,785) | 285 | - |
| SFC Training | - | 9,113 | (9,112) | (1) | - |
| Rix-Thompson-Rothenberg Foundation | - | 6,920 | (6,920) | - | - |
| SY PCC Hate Crime | - | 11,000 | (5,500) | - | 5,500 |
| SCC Covid memorial fund | - | 2,000 | (2,000) | - | - |
| Sport England Together Fund | - | 10,000 | - | (10,000) | - |
| | 74,058 | 451,235 | (440,850) | (26,374) | 58,069 |

NHS Sheffield CCG- Disability Health Advocacy & Info Services

To support the delivery of an independent, free of charge, dedicated Advocacy and Disability Information Service for all disabled people over 18 years of age living in Sheffield, and who are encountering barriers to receiving an NHS funded and/or provided health services which they feel meets their individual requirements.

Department for Works and Pensions - Access to Work

Individual payments and support provided by Access to Work - DWP to disabled employees within the organisation including travel and support worker costs. The transfer represents the purchase of capitalised assets.

Sheffield City Council - EF16029 Equality Hub

An award from Sheffield City Council to support the development of the Equality Network and Disability Hub in Sheffield and to engage with the lesser heard voices within the disabled people's community. Disability Sheffield is supporting the development of a Disability Hub which is part of the wider Equality Hub Network in Sheffield.

The Big Lottery Community Fund

Funding awarded for 5 years (2019- 2024) for developing Sheffield Cycling 4 All inclusive cycling project. The transfer represents the purchase of capitalised assets.

Sports England

Funding awarded to expand the work of Sheffield Cycling 4 All inclusive cycling project.

Notes to the accounts (continued)
For the year to 31 March 2023

12 Restricted funds (continued)

Sports England Tackling Inequalities

Funding awarded to help tackle inequalities in physical activity, experienced by disabled people and people with long term health conditions, during the Covid-19 pandemic. The transfer represents the purchase of capitalised assets.

SCC direct payment support

Funding to provide information to people in receipt of direct payments during Covid-19 and the provision of a PPE delivery service for people who employ their own Pas

SYCF Resilience Fund

Funding for the continuation of the work of Sheffield Voice group and increased engagement with people with learning disabilities and Autism during Covid-19, both online and then starting to move into more face to face activities again.

Sports England Return to Play

Funding for the purchase and re-location of 3 shipping containers and associated costs for storing SC4A trikes to enable the project to continue to operate from Hillsborough Park and to increase the number of disabled people accessing cycling post-covid19. The transfer represents the purchase of capitalised assets.

SCC Direct Payment Engagement Work

Involvement and Co-Production in the delivery of the Direct Payments Review and Strategy Development

CCG vaccine support

Funding to support the increased take up of CV19 vaccination including; engaging disabled people, promoting vaccine hubs, sharing key messages and providing feedback, insights, and concerns regarding hesitations and barriers to having a Covid vaccination.

Talbot Trusts 2021

To fund the employment of someone with a learning disability as a peer mentor within Sheffield Voices our self-advocacy group.

SY ICB healthy living and physical activity project

Project working across community and NHS/local authority providers to develop/implement innovative ways to increase community organisations capacity to support people living with SMI, LD, and ASC to access healthy living/physical activity opportunities in their local communities. The transfer represents the purchase of capitalised assets.

Toyota Parasport

New trike for trike loan scheme and spares for park cycling.

Arts Council

Funding towards the cost of Sheffield Voices self-advocacy drama project

SCC Involvement Fees

Funding for the facilitation of Involvement

SYICB Primary Care Cap

Specific consultation piece on the accessibility of primary care trust capital estate.

James Neill Trust Fund

Funding towards the cost of Sheffield Voices self-advocacy drama project.

Sheffield Autism Partnership Network

Funding to develop a 'Test and Learn' peer support group for Autistic adults who identify as belonging to the LGBTQ+ community over a 6 month period.

SY ICB SV Health Experience Engagement

Funding to engage with people with learning disabilities, people living with severe mental illness, and autistic adults on about their experiences of health services, to influence improvement activity related to the LD, autism, SMI physical health strategy and to contribute towards wider assurance on the impact of the strategy and associated activity.

Humanising Healthcare

Co-produced research project identifying and sharing healthcare practices that enhance the lives of people with learning disabilities

Notes to the accounts (continued)
For the year to 31 March 2023

12 Restricted funds (continued)

SCC Covid Community Recovery Fund

Temporary funding to provide an additional advocacy worker to help tackle the increased demand for support during the back-end of the COVID-19 pandemic.

SCC Digital Device Loan Scheme

Funding aims to provide laptops and tablet devices to organisations who can use this equipment to support digital inclusion activities in their communities (the laptops and tablet devices were not received until 2022/23).

MSE Charity

Training and resources for people who attend day activities to reduce the number of people with a learning disability who experience being scammed or use loan sharks.

Chance to choose

Large scale consultation work with the learning disability community to co-produce the Working Age LD Framework.

Magic Pen

Funding to provide the Sheffield Voices writing group.

SFC Training

Funding awarded to facilitate a programme of training for Individual Employers and their PAs.

Rix-Thompson-Rothenberg Foundation

Funding to provide the Sheffield Voices drama group.

SY PCC Hate Crime

Education and awareness training sessions for the learning disabilities community on hate crime

SCC Covid memorial fund

Commissioned piece of work to capture people from the learning disability communities experiences of living through the pandemic.

Sport England Together Fund

Funding for the purchase of two new cycles for the SC4A project. The transfer represents the purchase of capitalised assets.

Notes to the accounts (continued)
For the year to 31 March 2023

12 Restricted funds (continued)

| <i>Prior year comparison</i> | <i>Brought forward</i> | <i>Income</i> | <i>Expenditure</i> | <i>Transfers</i> | <i>Carried forward</i> |
|---|------------------------|----------------|--------------------|------------------|------------------------|
| | £ | £ | £ | £ | £ |
| <i>NHS Sheffield CCG- Disability Health Advocacy & Info Services</i> | 4,600 | 91,046 | (92,092) | - | 3,554 |
| <i>Department for Works and Pensions - Access to Work</i> | 4,980 | 26,285 | (26,906) | - | 4,359 |
| <i>Sheffield City Council - EF16029 Equality Hub</i> | 2,582 | 15,000 | (15,808) | - | 1,774 |
| <i>Sheffield Association in Aid of the Adult Deaf Community Fund (SYCI)</i> | 50 | 5,000 | (5,050) | - | - |
| <i>Healthwatch Speak Up small grant</i> | - | 500 | (500) | - | - |
| <i>The Big Lottery Community Fund</i> | 11,986 | 78,009 | (78,724) | - | 11,271 |
| <i>Sports England</i> | 3,883 | 5,752 | (2,379) | - | 7,256 |
| <i>SfC Training WP2.1-DIS-20012 2020-21</i> | 2,968 | - | (2,969) | - | (1) |
| <i>Sports England Tackling Inequalities</i> | 5,863 | 10,000 | (10,836) | - | 5,027 |
| <i>Evan Cornish Foundation</i> | 22 | 2,083 | (2,105) | - | - |
| <i>SCC direct payment support</i> | 11 | 18,000 | (17,912) | - | 99 |
| <i>NET funding</i> | 610 | 1,394 | (2,004) | - | - |
| <i>SCC Covid response</i> | 53 | 20,000 | (20,053) | - | - |
| <i>SYCF Resilience Fund</i> | - | 15,000 | (14,096) | - | 904 |
| <i>Sports England Return to Play</i> | - | 48,027 | (40,129) | - | 7,898 |
| <i>SCC Direct Payment Engagement Work</i> | - | 15,000 | (15,000) | - | - |
| <i>CCG vaccine support</i> | - | 22,790 | (19,531) | - | 3,259 |
| <i>CCG PA development</i> | - | 10,000 | (10,000) | - | - |
| <i>Talbot Trusts 2021</i> | - | 5,000 | (2,124) | - | 2,876 |
| <i>SCCG healthy living and physical activity project</i> | - | 30,000 | (20,976) | - | 9,024 |
| <i>SfC training 2021 -22</i> | - | 16,850 | (11,750) | - | 5,100 |
| <i>Toyota Parasport</i> | - | 4,998 | (1,431) | - | 3,567 |
| <i>Arts Council</i> | - | 8,750 | (8,363) | - | 387 |
| <i>SCC Involvement Fees</i> | - | 2,000 | (240) | - | 1,760 |
| <i>James Neill Trust Fund</i> | - | 1,000 | (450) | - | 550 |
| <i>Sheffield Autism Partnership Network</i> | - | 2,541 | (2,134) | - | 407 |
| <i>SCCG SV Health Experience Engagement</i> | - | 3,000 | (2,713) | - | 287 |
| <i>SCC Covid Community Recovery Fund</i> | - | 2,200 | - | - | 2,200 |
| <i>SCC Digital Device Loan Scheme</i> | - | 2,500 | - | - | 2,500 |
| | <u>37,608</u> | <u>462,725</u> | <u>(426,275)</u> | <u>-</u> | <u>74,058</u> |

Notes to the accounts (continued)
For the year to 31 March 2023

13 Net asset by fund

| | General funds £ | Designated funds £ | Restricted funds £ | Total 2023 £ |
|-----------------------------------|--------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| Fixed assets | - | - | 20,294 | 20,294 |
| Net current assets/ (liabilities) | 113,769 | 34,012 | 37,775 | 185,556 |
| | <u>113,769</u> | <u>34,012</u> | <u>58,069</u> | <u>205,850</u> |
| <i>Prior year comparison</i> | <i>General funds £</i> | <i>Designated funds £</i> | <i>Restricted funds £</i> | <i>Total 2022 £</i> |
| <i>Fixed assets</i> | - | 8,664 | 24,225 | 32,889 |
| <i>Net current assets</i> | 113,010 | 32,400 | 49,833 | 195,243 |
| | <u>113,010</u> | <u>41,064</u> | <u>74,058</u> | <u>228,132</u> |

14 Trustees and key management remuneration, benefits and expenses

No trustees were reimbursed for travel costs during the year (2022: No trustees totalling £Nil).

The key management personnel of the charity comprise the trustees and the senior management team (the Chief Executive and Advocacy manager). The total employee benefits of the key management personnel of the charity were £70,696 (2022 :£69,009).

15 Related Party Transactions

There were no related party transactions other than those detailed above.

16 Reconciliation of net expenditure to net cash flow from operating activities

| | 2023 £ | 2022 £ |
|---|------------------------|-----------------------|
| Net income/(expenditure) for the year (as per the SOFA) | (22,282) | 47,119 |
| Adjustments for: | | |
| Depreciation of equipment and bicycles | 26,182 | 26,149 |
| Profit on disposal of fixed assets | (2,668) | - |
| (Increase)/decrease in debtors | (76,429) | (4,205) |
| Increase/(decrease) in creditors | (7,534) | 39,324 |
| Net cash provided by/(used in) operating activities | <u>(82,731)</u> | <u>108,387</u> |

DISABILITY SHEFFIELD CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1112712

Accounts



Disability Sheffield
Centre for Independent Living

Disability Sheffield
Centre for Independent Living Limited

Annual Report and Unaudited Financial
Statements for the year ending 31 March
2022

Registered Charity Number: 1112712
Company Number: 04639160

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Disability Centre for Independent Living Limited Report of the trustees for the year ending 31 March 2022

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Our vision is for Sheffield to be a place where disabled people have freedom, equality and independence

Disability Sheffield Centre for Independent Living Limited (Disability Sheffield) is a registered charity and a Disabled People's Organisation (DPO). DPOs are organisations run by disabled people, for disabled people.

Since 2003, our small local charity has been enabling disabled people in Sheffield to overcome the barriers that prevent them from being fully included in society.

We are committed to and promote the 'Social Model of Disability'. We believe that people with impairments are disabled by the barriers they face in everyday life – e.g. inaccessible communication formats, people's attitudes or inaccessible buildings – not by the way their minds and bodies work.

A high percentage of our dedicated team (i.e. trustees, staff and volunteers) have personal experience of living with an impairment. We are therefore well placed to equip disabled people with the knowledge and confidence to address the challenges they face.

During 2021/22 our fantastic, dedicated team of paid staff, trustees and volunteers continued to adapt to the challenges of the Covid-19 pandemic in responding to the needs of disabled people in Sheffield, and finding new ways of working going forward. As a result we increased our engagement and contact with disabled people during this time. We now have a staff team of 19 and over 40 volunteers, including our trustees. During November Sheffield Voices hosted 2 medical students.

During the year we said goodbye to Anne Everson, one of our advocacy worker. We thank Anne for sharing her experience and skills over the years and wish her well in her retirement. We also said goodbye and thank you to Emily Hillison who worked on our Healthy Living and Physical Activity project, bringing a wealth of coproduction experience with her.

We thanked Zanib Malik, for her time as a trustee and an advocacy volunteer as she secured the paid role of an advocate with us. We also welcomed a number of new staff, volunteers and freelance workers who have all been key to us continuing to work with more disabled people in the city.

Our chief executive was one of 20 people shortlisted for a star award from the small charities collation, a real recognition of the work of the organisation during the covid-19 pandemic. She is delighted to have a real star in the night sky named after her.

Our purposes and activities

The purposes of the charity are:

To promote the benefit of participants (person with substantial and long term impairments who is thereby subject to disability) and their dependents and families resident in the city of Sheffield and elsewhere by:

- Providing, or encouraging provision of, services aimed at improving their condition of life
 - Facilitating their active participation and full inclusion in society.
 - Providing services for the relief of effects of disability, such as providing specialist advice, equipment or accommodation or providing access to services and adaptations for disabled people
- To advance education amongst participants (as defined above) and their dependants and families
- To promote and/or provide training in skills of all kinds, particularly such skills as will assist the participants (as defined above) or those who assist in their care, in pursuing an independent life and in promoting their inclusion within the community generally.
- To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society
- To promote equality and diversity for the public benefit by the elimination of discrimination on the grounds of race, gender, disability, sexual orientation or religion
 - Advancing education and raising awareness in equality and diversity;
 - Conducting or commissioning research on equality and diversity issues and publishing the results to the public
- To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations)
 - Monitor abuses of human rights
 - Comment on proposed human rights legislation
- To provide advice and counselling
 - Where appropriate the provision of advocacy and assistance to persons who, through lack of means, would otherwise be unable to obtain such advice

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance the guidance 'public benefit: running a charity (PB2)'.

Our Aims

We work alongside disabled people, organisations that represent them, the statutory and voluntary sectors, and the wider community to:

- Promote inclusion, choice and control.
- Encourage independent living.
- Give a collective voice to one of Sheffield's lesser heard communities.
- Challenge negative perceptions of disability.

We achieve our aims by:

Campaigning for change through strengthening the voice of disabled people

Sheffield Voices

Our self-advocacy group for people with a learning disability and/or autism continued to grow both in terms of people involved and issues addressed. It has developed over the year with engagement in a range of activities. The group has been meeting both on-line over zoom and face to face. Meetings have been a mixture of socials and issues based. Funding was secured to deliver accessible healthy eating and weight loss programme as part of the Live Lighter Scheme and a café for people who self-identify as being part of the LGBTQ+ community, funded through the Autism Partnership Network.

Thanks to funding for the Talbot Trust we were able to employ someone with a learning disability as a Peer Self Advocate, a role we have been wanting to introduce to the team for a while, and which we hope to replicate.

The group has really strengthened the voice of people with a learning disability and/or autism in the city with statutory sector colleagues requesting to meet with the group to discuss issues and to influence plans, including consultation on experiences of accessing healthcare. Our volunteer Andrew has been invaluable in supporting our engagement work through his film making skills and expertise.

The group have spoken out about the way disabled people have been treated including campaigning for improvements to Assessment and Treatment Units, following a poor CQC review in Sheffield and writing to the Prime Minister of Ukraine regarding the treatment of disabled people in the country.

The group has been exploring ways of using creative arts to focus on issues affecting people with a learning disability. We continued to support The Magic Pen group and secured some funding from SYCF to support its continuation, developed a creative art group following on from funding through Mind for some sessions with an art therapist. We also secured funding from the Arts Council to allow for some creative drama as a way of focussing on issues for disabled people, with a hard hitting drama performance in the summer.

Through the learning from the creative art work we were successful in tendering for a grant with Healthwatch to carry out engagement work supporting SCC in developing their working age framework for day activities, supported living and respite. This has been a pressured project due to short timescales but a fantastic opportunity to build links with more disabled people and provider organisations. The project has involved going to meet with disabled people in range of settings and exploring issues and ideas through creative medias, alongside developing a monthly 'We Speak You Listen' session for people to talk about issues that

matter to them. The success of the project has led to SCC proposing funding for an additional 2 years to take forward the work focused around the continuation of the monthly 'We Speak You Listen' sessions.

We continued to support a number of people to become digitally included through funding from SYCF and Good Things Foundation to run a conference, and the securing of some laptops and tablets from SCC to loan out to people. Members of Sheffield Voices also attended meetings with other self-advocacy groups around the country, contributing to projects with national organisations including BiLD and Inclusion North.

Other areas of work in response to issues identified by members of the group include, amongst other things, development of hate crime mate crime sessions and money management sessions to be taken in to day activities

Equality Partnership and Engagement Work

This year we continued to facilitate the Disability Partnership as part of the Equality Partnership raising issues of concern for disabled people in the City, working closing with the other Partnerships to raise issues of inequality.

Much of the focus over the past year continued to be Covid-19 related with regular Covid-19 focused engagement sessions, providing an opportunity to talk about their experiences and to share issues. Our engagement worker continued to take forward these experiences and other issues picked up through our work and feeding them into discussions with the local authority and health. As covid restrictions were lifted much of this work was around mobilisation and how to ensure disabled people feel confident and have the resources to get out and about.

Our engagement, communication and policy worker continued to develop close links with the Access Liaison Group, of which he is the Chair and Sheffield Transport for All. Work has included linking with Connecting Sheffield and being actively involved in challenging plans for the City Centre which will impact on accessibility for disabled people and suggesting improvements. His lobbying alongside others has led to the round city centre bus.

We secured some funding for work to support consultation around a proposal to potential merge 2 GP surgeries, and more recently to support the work to develop some GP sites in the north of the Cit, alongside continuing to provide evidence and intelligence to SCCG on a range of future planning activity.

Other areas of work have include, amongst other things, input in to ensuring that Local Area Committee meetings are accessible, and involvement in discussions regarding accessible polling stations and the introduction of voter ID

Direct Payment engagement work

We have continued to facilitate the Individual Employer and PA Development Group which meets to discuss and raise issues of concern for people in receipt of a direct payment employing their own personal assistant, including discussions around direct payment support within the City. We have expanded our mailing list in an attempt to engage with more people in receipt of a direct payments.

We are in our 2nd year of a grant from the council to support engagement and co-production of the council's direct payment strategy and related workstreams. Through this work we have engaged with a wider number of people in receipt of a direct payment and are currently exploring engagement with groups whose experiences and suggestions for improvements are

currently not being heard. This included an event in Dec 2021 in conjunction with SACMHA and Think Local Act Personal focused on Race, Disability and Self-Directed Support. We are currently developing some information sessions on direct payments to deliver to community groups along with going out to talk to people about their experiences and opportunities to influence change.

Developing and delivering services which promote inclusive living – and promote good practice across Sheffield and Nationally

Advocacy and Information Service

We continued to deliver an advocacy support for people struggling to access health and social care and an information service for disabled people through our grant from Sheffield CCG. We have adapted our delivery taking the learning from the covid pandemic with staff providing a mixture of remote and face to face advocacy support. We entered our 5th year working with Citizens Advice Sheffield Cloverleaf as part of the Advocacy Hub for the City, providing statutory advocacy. we anticipate that this service will go out to tender in the coming year.

The demand for your generic health and social care advocacy has increased considerably with many people approaching us when they are in a crisis situation, often as a consequence of the covid pandemic and pressures on services. We were therefore pleased to secure funding from the SCC Covid Recovery Fund which has enabled us employ an additional advocate.

We were delighted to secure another years funding from Sheffield Association in Aid of the Adult Deaf Community Fund enabling us to continue to provide an advocacy service specifically for the Deaf Community. We have been developing how we can embed this work within the wider advocacy team. One of our advocates choose to undertake her Level 1 BSL outside of work, which has enabled her to communicate more effectively with her Deaf clients. It has been great having someone on the team with these skills and we have agreed to fund her Level 2 BSL qualification. We have also been very grateful to the BSL interpreters who have worked alongside our advocates to support our ability to provide advocacy support to Deaf people.

Information and Communication

Our information service has been key to providing disabled people with up to date information throughout the pandemic. We continued to provide our dedicated CV19 webpage which was updated throughout the year, with regular news items and posts of social media. We secured some funding from the council to support this work enabling us to continue to pay for a communication worker, particularly to develop our engagement through social media which has led to much wider engagement. We are currently exploring how we can develop this information hub in response to the cost of living crisis.

Alongside this we ensured that up to date information was available for people in receipt of a direct payment on our website.

Our information worker has continued to provide some one-to-one case work supporting individuals with a range issues with an increasing number of requests for support related to council housing medical priority.

Support for people in receipt of a direct payment

At the beginning of the covid-pandemic we were aware that there was a real gap in support for people in receipt of a direct payment and in particular individual employers. In response we developed an emergency PA register and a PPE delivery service, funded by the council. Over the past year we have continued to deliver PPE to over 150 individual employers on a regular basis thanks to a team of dedicated volunteer delivery drivers.

Our Direct Payment development worker has supported people in receipt of direct payments throughout the year with both covid-19 and non-covid related issues. Complementing this work, SCCG funded us for an additional year to increase our support for people who received a Personal Health Budget and to look at explore ways of increasing the PA workforce.

Sheffield Cycling 4 All

The project continues to expand its reach and cycling opportunities, using the 5 year Lottery community programme grant as a basis for the work. With the lifting of Covid-19 restrictions the project was able to move from offering only pre-booked one-to-one sessions in a covid-secure way where rules allowed back to open sessions as well as developing some group specific sessions, for example The Visually Impaired Pedallars. A number of sessions have also been delivered in other parts of the City.

The E-Trike loan scheme has expanded and now offers a range of e-trikes. There has been learning with regards to the portability and storage of some E-Trikes as well as their functionality in a hilly City which is being used to inform future purchases.

An extension to the Sports England Tackling Inequalities Funding and flexibility of how lottery funding enabled the continued provision of a number of on-line zoom sessions throughout the week including Movement4All, Dance4All, Yoga4All, Boxing4All. The Yoga4All proved most popular and we are seeking a small pot of funding to enable the sessions to return over the winter.

The 3 new shipping containers and the securing of an 11 year lease in Hillsborough Park, funded through a Sports England Return to Play grant, along with a successful crowd funder, has provided a great storage space and permanent base for the project to run from. There are currently plans to develop the area in the park currently used by the project for new cyclists and we are currently working through how the sessions will need to adapt.

The project co-ordinators have linked with other inclusive cycling projects throughout the country and alongside delivering cycling sessions have been active in promoting active travel and lobbying for, amongst other things, accessible cycle lanes and removal of barriers on cycle paths.

Healthy Living and Physical Activity Project

We were delighted to win a tender for 3 years from SY ICB (SCCG) for a project working across community and NHS/local authority providers to develop/implement innovative ways to increase community organisations capacity to support people living with Severe Mental Illness, a Learning Disability and/or Autism to access healthy living/physical activity opportunities in their local communities.

Over the past year, the co-ordinators, along with a steering group made up of people with lived experience, have spoken to lots of people about the barriers they have experienced,

developed resources on accessible activities, met with community groups to identify their development and training needs. The coming year will involve developing a forum of community groups to share practice, and delivery of training and practice development.

Training

We have continued to develop our training offer including delivery of our autism training to supported living staff, delivering mental health training to PAs, Disability Equality Training to Providers. Capacity of staff and freelance workers has limited the development of this offer further,

We secured a 5th year of funding from Skills for Care to offer a training programme for over 40 personal assistants employed by people in receipt of a direct payment. The training was delivered both on-line and in person but the take-up was disappointingly low with high drop-out rates so we will be reviewing delivery for future years.

Working in partnership with a range of organisations:

We continue to work in partnership with a range of organisations including amongst others; Healthwatch Sheffield, Sheffield City Council, Sheffield Clinical Commissioning Group. Our engagement worker James is chair of Access Liaison Group and Sheffield Transport 4 All. We have continued to be members of the Learning Disability and Autism Partnership Boards, and have supported the development of an Autism Partnership Network in the City. We are part of a city-wide response to the Cost of Living Crisis and sit on the strategic partnership and tactical group.

Trustees, staff members and volunteers represent the organisation on a number of local, regional and national boards, committees and partnerships including; Disability Rights UK Your Voices Group, Learning Disability England, BUiLD amongst others. The Chief Executive regularly meets with other social leaders in the city through the Sheffield VCS Leaders Forum and VCS strategic health group. Sheffield Voices are part of a University of Sheffield project Humanising Healthcare.

How we funded our work

We are grateful to our funders who have enabled us to continue working with disabled people in Sheffield and for allowing us to use the funding in a flexible way in response to CV19 pandemic.

Our largest funders this year were Reaching Communities Fund, SY ICB Sheffield Place (was NHS Sheffield Clinical Commissioning Group), Sheffield City Council, and Skills for Care. Funding also came from Sheffield City Council via Citizens Advice Sheffield as lead partner for the Advocacy Hub.

We secured a number of pots of funding from SCC, SY ICB Sheffield Place and SYCF focused on tackling inequalities faced by disabled people as a result of the CV19 pandemic. This enabled us to respond to the needs of the communities

We are also grateful to our other funders in 2021 – 22 including: Arts Council, Evan Cornish, Sheffield Association in Aid of the Adult Deaf Community Fund, Healthwatch Sheffield, James Neill Trust Fund, MSE Charity, NET, Rix Thompson, Sports England, SYCF, Talbot Trust,

Toyota Passport, University of Sheffield, VAS, Zest, and Sheffield Town Trust who continue to support us through their annual subscription list.

We are very grateful for the donations we have received in support of our work including; Sainsbury's Division Street who continued to host some collection tins, ongoing anonymous donation to support bike maintenance. Some donations have been as a thank you for the service people have accessed and others in memory of a loved ones.

The large grant from Sports England Return to Play has enabled us to fund the purchase of 3 new shipping locations for our bike storage and the associated costs of relocation, planning permission and legal paperwork. We would also like to say thank you to those who responded to our crowd funding appeal to cover costs we were unable to include in the grant.

We also generated some earned income through delivery of training on a range of areas including autism insight, disability equality. Sheffield Voices developed an easy-read group and earned income through producing easy read versions of documents for a number of organisations including SCC and SHSCT

Strategic Plan and Developments

The strategic plan is reviewed on annual basis. At the July 2022 Board meeting the trustees reviewed the strategic plan, agreeing that it is still a true reflection of our purpose and future direction.

However it was agreed that we need to rewrite the strategic plan in a more accessible and easy read format and that this will be part of a whole organisation away day later this year

Over the past two years we have grown as an organisation both in terms of the numbers of staff, volunteers and also the disabled people we engage with. We will therefore be reviewing our staffing structures and resources over the coming year to ensure that they are still fit for purpose as we become a larger organisation.

The funding and fundraising board sub-group continues to meet bi-monthly. This has provided the opportunity for more focused discussions on our funding situation and enabled us to explore options to diversify our income as they have arisen. We migrated from SAGE 50 to SAGE Cloud during the year and employed a finance officer which has freed up some of the Chief Executive's time. A freelance accountant and volunteer supported with the migration including the development of some finance management report templates for Board reporting.

Our internal group POTs (Part of the Solution) made up of staff, trustees and volunteers continued to meet throughout the year and has recently decided to be amalgamated into the team meeting on a 6 weekly basis to enable everyone to be involved in this important piece of work. The group has helped us to focus as an organisation on how we become a more diverse and inclusive organisation. Having given evidence to the Sheffield Race Equality Commission, we attended the launch of their Findings and continue to talk to ALFIE to develop a programme of activity to support this work, though we are struggling to secure funding.

We continue to review the suitability of our office accommodation with an expanded staff team, though an increase in hybrid working. Our office located in the city centre has always made for an accessible, easy to access location, however developments in the City centre have led to the loss of a number of disabled parking bays and changes to road layouts which are impacting on people's ability to access the offices.

Unlike many organisations we have been fortunate that the Covid 19 pandemic has not impacted on us financially and has provided new funding opportunities and means for engagement with both disabled people and statutory bodies. We anticipate that funding opportunities will be reduced from April 2023, particularly with many Grant funding bodies having an increased level of funding applications.

We have some stability in our funding with 2 years left on the SC4A Reaching Communities Funding and 2 years on our 3 year SY ICB healthy living and physical activity project. In addition the Council are wanting to commission us for 2 years to facilitate increased engagement and coproduction of people with a learning disability in the City following on from the success of the Sheffield Voices ' We Speak, You Listen' monthly engagement sessions and the Your Chance to Choose Project. We are also in discussions with Penderels Trust who have a pot of funding committed to working with a disabled people's organisation as part of their delivery of a direct payment support service in the City.

We are in our 3rd year of a 3-year grant from Sheffield CCG with the option of a plus 1 year plus 1 year, which we are hopeful will be rolled over for at least an additional year. We had expected that the statutory advocacy in the City would be re-commissioned for April 2023 but that no longer appears to be the case though we still anticipate that re-commissioning will take place in the new financial year, providing some uncertainty for our advocacy provision going forward.

Over the coming year we will continue to look at raising funds in a range of ways to enable us to increase the number of disabled people we are reaching. There have been a number of opportunities to generate income through delivery of training and consultancy support, as well as input into national and local projects, including partnerships with the Universities, which we will carry on developing. We will also relook at community fundraising opportunities.

Financial results of activities and events

The total income for the year was £568,829 (2021: £444,622) and total expenditure amounted to £521,710 (2021: £385,947) Disability Sheffield saw an increase in income for this financial year of £124,207 and an increase in expenditure of £135,763. This resulted in a net income of £47,119. Over the last couple of years the organisation has managed surpluses and maintained a good level of unrestricted reserves to guard against sudden changes. However with the continued pressure on resources the Board recognise the importance of building up continuing to ensure that the organisation has sufficient unrestricted reserves.

Reserves policy

The trustees have agreed that reserves should be maintained at a level which ensures that the organisation's core activity could continue during a period of unforeseen difficulty, and could meet all known liabilities, both contingent and actual involved in winding up the organisation including redundancy costs should that be necessary.

The reserves target is calculated annually and reviewed at the end of each financial year in line with the Reserves Policy. Within the annual accounts where the reserves are above the agreed total in the policy the Directors will be explicit about how this funding should be deployed. The directors consider it prudent that the level of unrestricted reserves held should be no less than £96,700.

As at 31 March 2022 free reserves (general funds excluding fixed assets) stood at £113,010 which is in line with the sum required by Disability Sheffield Centre for Independent Living.

An additional £41,064 (comprising £8,664 fixed assets and £32,400 current assets) was held in designated funds for ongoing projects.

Future Aims with regard to Reserves

Disability Sheffield Centre for Independent Living will continue to ensure that sufficient grant funding and revenue income is sought in a timely manner to retain reserves at the agreed level within each financial accounting period.

Monitoring and Reviewing

The adequacy of the level of reserves required will be reviewed on an annual basis by the directors.

Governing documents

The organisation is a charitable company limited by guarantee, incorporated on 16th January 2003 and registered as a charity on 13th January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 to the assets of the charity. The total number of such guarantees at 31 March 2022 is 36 (2021 - 36). The Directors' have no beneficial interest in the charity.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve a year after which they must be re-elected at the next Annual General Meeting. Temporary vacancies are filled by the Directors until the following AGM and can be re-elected. The Board appoints the honorary officers at its first meeting after the Annual General Meeting.

Darren Lee continues for a further year as Chair. Zanib Malik was elected at the AGM as Vice Chair and continued in the role until May 2022 when she secured a role within the organisation as a paid advocate, and therefore resigned as a director. New directors are subject to a recruitment process, to encourage individuals to think about what they will bring to the organisation. It gives the Chair, Vice Chair and directors an opportunity to meet with candidates before joining the Board.

The Board seeks to represent the voice of disabled people in the City and we strive to ensure that 75% of its members are disabled people. This is an important part of our structure and one that ensures Disability Sheffield remains a Disabled People's User Led Organisation (DPULO).

Organisational structure

All directors serve on the Board, which meets a minimum of 4 times per year to review performance and long-term strategies for Disability Sheffield. Task and finish groups are established as required to support one-off projects.

During 2021 - 22 The Chief Executive Emily Morton and Advocacy Manager Mary Philipps made up the senior management team. They led a team of 19 staff (majority part-time) and over 40 volunteers.

Overall strategic responsibility for the organisation lies with the directors who serve on the Board to set policy and monitor performance. The Chief Executive implements the policies; manages day to day affairs, and report to the Board. The Chief Executive is supported by a team of staff underpinned by robust governance and decision-making arrangements to ensure the effective running of the organisation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04639160 (England and Wales)

Registered Charity number

1112712

Registered office

The Circle
33 Rockingham Lane
Sheffield
South Yorkshire
S1 4FW

Directors and Trustees

The directors of the charitable company (charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

| | | |
|---------------|------------|----------------------|
| A G Pick | | |
| C Griffiths | | |
| B E Hodges | | |
| D R Lee | Chair | |
| J K Fuller | | |
| K J Whittaker | | |
| L M Harker | | |
| M D Gibson | Treasurer | |
| N J Simpson | | |
| N Yarrow | | |
| Z Malik | Vice Chair | Resigned 20 May 2022 |
| A Butcher | | |

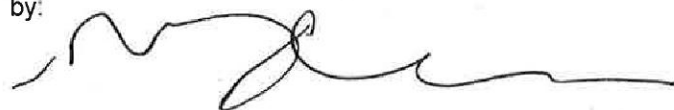
Independent Examiner

Susan Cochrane, FCA,
Employee of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield S1 4FW

Exemptions

The trustees have taken advantage of the exemptions available to small companies including the audit exemption (see statement on balance sheet).

Approved by order of the board of trustees on 18/11/22 And signed on behalf by:



M D Gibson
Treasurer, Trustee

Independent examiner's report to the directors of Disability Sheffield Centre for Independent Living Limited ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Cochrane
Susan Cochrane, FCA
Employee of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield S1 4FW

Date: 21/11/2022

Balance Sheet
As at 31 March 2022

Company number: 04639160

| | Notes | 2022 £ | 2021 £ |
|---|-------|-----------------------|-----------------------|
| Tangible fixed assets | 7 | <u>32,889</u> | <u>34,154</u> |
| Current assets | | | |
| Debtors | 8 | 38,826 | 34,621 |
| Cash at bank and in hand | | 237,885 | 154,382 |
| Total current assets | | <u>276,711</u> | <u>189,003</u> |
| Creditors: amounts falling due within one year | 9 | (81,468) | (42,144) |
| Net current assets | | <u>195,243</u> | <u>146,859</u> |
| Total assets less current liabilities | | 228,132 | 181,013 |
| Creditors: amounts falling due after more than one year | | - | - |
| Total net assets | | <u>228,132</u> | <u>181,013</u> |
| Represented by: | | | |
| Funds of the Charity | | | |
| General funds | | 113,010 | 107,090 |
| Designated funds | 11 | <u>41,064</u> | <u>36,315</u> |
| Total unrestricted funds | | 154,074 | 143,405 |
| Restricted income funds | 12 | <u>74,058</u> | <u>37,608</u> |
| | 13 | <u>228,132</u> | <u>181,013</u> |

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

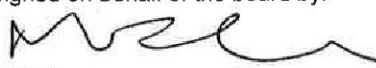
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board of trustees on 18/11/22

Signed on behalf of the board by:



M D Gibson
Treasurer, Trustee



Statement of financial activities
(incorporating the income and expenditure account)
For the year to 31 March 2022

| | Notes | Unrestricted funds £ | Restricted funds £ | Total 2022 £ | Unrestricted funds £ | Restricted funds £ | Total 2021 £ |
|------------------------------------|-------|-------------------------|-----------------------|--------------------|-------------------------|-----------------------|--------------------|
| Income from: | | | | | | | |
| Donations and grants | 2 | 27,960 | 445,725 | 473,685 | 55,381 | 295,029 | 350,410 |
| Charitable activities | 3 | 78,144 | 17,000 | 95,144 | 94,212 | - | 94,212 |
| | | 106,104 | 462,725 | 568,829 | 149,593 | 295,029 | 444,622 |
| Expenditure on: | | | | | | | |
| Fundraising | | - | - | - | 644 | 167 | 811 |
| Charitable activities | 4 | 95,435 | 426,275 | 521,710 | 100,181 | 284,955 | 385,136 |
| | | 95,435 | 426,275 | 521,710 | 100,825 | 285,122 | 385,947 |
| Net income/(expenditure) | | 10,669 | 36,450 | 47,119 | 48,768 | 9,907 | 58,675 |
| Transfers between funds | 12 | - | - | - | 3,463 | (3,463) | - |
| Net movement in funds | | 10,669 | 36,450 | 47,119 | 52,231 | 6,444 | 58,675 |
| Total funds brought forward | | 143,405 | 37,608 | 181,013 | 91,174 | 31,164 | 122,338 |
| Total funds carried forward | | 154,074 | 74,058 | 228,132 | 143,405 | 37,608 | 181,013 |

Statement of cashflow

For the year to 31 March 2022

| | Note | 2022 £ | 2021 £ |
|--|------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Net cash provided by/ (used in) operating activities | 16 | 108,387 | 93,021 |
| Cash flows from investing activities | | | |
| Purchase of fixed assets | | (24,884) | (34,589) |
| | | <u>83,503</u> | <u>58,432</u> |
| Change in cash and cash equivalents | | | |
| Cash and cash equivalents at the beginning of the year | | 154,382 | 95,950 |
| Cash and cash equivalents at the end of the year | | <u><u>237,885</u></u> | <u><u>154,382</u></u> |



Disability Sheffield
Centre for Independent Living

Notes to the Accounts
For the year to 31 March 2022

1 Accounting Policies

(a) General

Disability Sheffield Centre for Independent Living Limited is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1, and taken advantage of the option not to prepare a Statement of Cashflows.

Disability Sheffield Centre for Independent Living Limited meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the organisation has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income for multi or split financial year projects, as specified by the funder, has been recognised in that year. This may result in deferred income or income received in advance.

Income from services provided is included in the year in which the service took place. Investment income is included when receivable.

(c) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

(d) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(e) Fixed Assets

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful life, as follows:

| | |
|--------------------------------|-----------------------------------|
| Fixtures, fittings & equipment | - straight line over 3 to 5 years |
| Bicycles | - straight line over 3 to 5 years |

(f) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(g) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.



Notes to the accounts (continued)
For the year to 31 March 2022

1 Accounting Policies (continued)

(h) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(i) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are funds set aside at the discretion of the trustees for a specific project.

Restricted funds are to be used for specific purposes as laid down by the funder.

(j) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

(k) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(l) Leases

Rental payable and receivable under operation leases are charged to the SOFA on a straight line basis over the period of the lease.

(m) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements. Not all funding streams are secure this far in advance however the trustees will develop a plan of action to be taken to reduce costs, should the required income not be secured.



Notes to the accounts (continued)
For the year to 31 March 2022

2 Income from grants and donations

| | Unrestricted Funds £ | Restricted Funds £ | Total 2022 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2021 £ |
|---|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | - | 91,046 | 91,046 | - | 91,046 | 91,046 |
| Department for Works and Pensions - Access to Work | - | 26,285 | 26,285 | - | 23,403 | 23,403 |
| Sheffield Voices | 5,349 | - | 5,349 | 1,750 | - | 1,750 |
| Sheffield City Council - EF16029 Equality Hub | - | 15,000 | 15,000 | - | 19,000 | 19,000 |
| Sheffield Association in Aid of the Adult Deaf | - | 5,000 | 5,000 | - | 5,000 | 5,000 |
| Healthwatch Speak Up small grant | - | 500 | 500 | - | 1,000 | 1,000 |
| The Big Lottery Community Fund Awards for All | - | 78,009 | 78,009 | - | 81,673 | 81,673 |
| Police & Crime Commissioner | - | - | - | - | 7,500 | 7,500 |
| Sports England | - | - | - | - | 2,730 | 2,730 |
| Sports England | - | 5,752 | 5,752 | - | 3,518 | 3,518 |
| SYCF Covid-19 Response | - | - | - | - | 4,084 | 4,084 |
| SfC Training WP2.1-DIS-20012 2020-21 | - | - | - | - | 8,918 | 8,918 |
| Sports England Tackling Inequalities | - | 10,000 | 10,000 | - | 9,975 | 9,975 |
| Evan Cornish Foundation | - | 2,083 | 2,083 | - | 2,916 | 2,916 |
| SCC direct payment support | - | 18,000 | 18,000 | - | 19,000 | 19,000 |
| NET funding | - | 1,394 | 1,394 | - | 3,383 | 3,383 |
| SCC Covid response | - | 20,000 | 20,000 | - | 4,950 | 4,950 |
| SYCF Resilience Fund | - | 15,000 | 15,000 | - | 3,750 | 3,750 |
| Sports England Return to Play | - | 48,027 | 48,027 | - | 973 | 973 |
| CCG vaccine support | - | 22,790 | 22,790 | - | 2,210 | 2,210 |
| Sheffield Town Trust | 2,000 | - | 2,000 | 2,350 | - | 2,350 |
| Talbot Trusts 2021 | - | 5,000 | 5,000 | - | - | - |
| SCCG healthy living and physical activity project | - | 30,000 | 30,000 | - | - | - |
| SfC training 2021 -22 | - | 16,850 | 16,850 | - | - | - |
| Toyota Parasport | - | 4,998 | 4,998 | - | - | - |
| Arts Council | - | 8,750 | 8,750 | - | - | - |
| James Neill Trust Fund | - | 1,000 | 1,000 | - | - | - |
| Sheffield Autism Partnership Network | - | 2,541 | 2,541 | - | - | - |
| SCCG SV Health Experience Engagement | - | 3,000 | 3,000 | - | - | - |
| SCC Digital Device Loan Scheme | - | 2,500 | 2,500 | - | - | - |
| CCG PA development | - | 10,000 | 10,000 | 10,000 | - | 10,000 |
| SCC Covid Community Recovery Fund | - | 2,200 | 2,200 | - | - | - |
| NHS Sheffield CCG - Disability Audit GP Merger proposal | 1,800 | - | 1,800 | - | - | - |
| Other donations | 18,811 | - | 18,811 | 41,281 | - | 41,281 |
| | 27,960 | 445,725 | 473,685 | 55,381 | 295,029 | 350,410 |



Notes to the accounts (continued)
For the year to 31 March 2022

3 Income from charitable activities

| | Unrestricted Funds £ | Restricted Funds £ | Total 2022 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2021 £ |
|-------------------------|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Sheffield Cycling 4 All | 7,456 | - | 7,456 | 3,571 | - | 3,571 |
| Sheffield Voices | 11,946 | - | 11,946 | 5,125 | - | 5,125 |
| Other service income | 58,742 | 17,000 | 75,742 | 85,516 | - | 85,516 |
| | 78,144 | 17,000 | 95,144 | 94,212 | - | 94,212 |

4 Expenditure on charitable activities

| Note | Unrestricted Funds £ | Restricted Funds £ | Total 2022 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2021 £ |
|---|----------------------------|--------------------------|--------------------|----------------------------|--------------------------|--------------------|
| Transcription and interpreter | 1 | 1,107 | 1,108 | - | 1,151 | 1,151 |
| Project costs | 1,886 | 47,434 | 49,320 | (6,108) | 11,979 | 5,871 |
| Staff salary costs | 6 | 66,970 | 286,474 | 353,444 | 73,804 | 215,446 |
| Consultancy | 2,252 | 19,752 | 22,004 | 7,459 | 5,618 | 13,077 |
| Staff training | 550 | 287 | 837 | - | 2,500 | 2,500 |
| Staff travel, meeting and subsistence costs | 534 | 3,058 | 3,592 | 241 | 497 | 738 |
| Volunteer travel, meeting and subsistence costs | 531 | 2,584 | 3,115 | 21 | 1,810 | 1,831 |
| Payroll administration | - | 1,824 | 1,824 | 1,501 | 80 | 1,581 |
| Rent, rates and room hire | 5,578 | 20,918 | 26,496 | 6,313 | 20,838 | 27,151 |
| Insurance | 457 | 1,977 | 2,434 | - | 2,544 | 2,544 |
| Printing, stationery and office costs | 1,630 | 9,807 | 11,437 | 2,249 | 5,657 | 7,906 |
| Advertising | - | 32 | 32 | - | - | - |
| Publications and subscriptions | 24 | 479 | 503 | (614) | 777 | 163 |
| IT maintenance, support and equipment | 441 | 5,161 | 5,602 | 673 | 5,082 | 5,755 |
| Depreciation | 10,662 | 15,487 | 26,149 | 11,208 | 7,724 | 18,932 |
| Other expenses | 1,965 | 5,187 | 7,152 | 568 | 1,091 | 1,659 |
| Bank charges | 240 | 63 | 303 | 179 | 51 | 230 |
| Trustees' travel expenses | - | - | - | - | 172 | 172 |
| Legal and professional fees | 306 | 3,652 | 3,958 | 2,687 | 48 | 2,735 |
| Independent examination fees | 5 | 1,408 | 992 | 2,400 | 1,890 | 1,890 |
| | 95,435 | 426,275 | 521,710 | 100,181 | 284,955 | 385,136 |



Notes to the accounts (continued)
For the year to 31 March 2022

5 Fees payable to Independent examiner's organisation

| | 2022 | 2021 |
|---------------------------------------|----------------------|----------------------|
| | £ | £ |
| Independent examination fees | <u>2,400</u> | <u>1,890</u> |
| Payroll administration | 1,824 | 1,581 |
| Rent rates and room hire | 22,085 | 21,208 |
| IT maintenance, support and equipment | 1,475 | 1,845 |
| Printing, stationery and office costs | 144 | 336 |
| | <u><u>25,528</u></u> | <u><u>24,970</u></u> |

The charity operates from the VAS building - this is the independent examiner's organisation.

6 Staff salary costs

| | 2022 | 2021 |
|---------------------------------|-----------------------|-----------------------|
| | £ | £ |
| Salaries | 315,779 | 258,293 |
| Employer's National Insurance | 19,567 | 16,364 |
| Employer's pension contribution | 18,098 | 14,593 |
| | <u><u>353,445</u></u> | <u><u>289,251</u></u> |

No employee received emoluments of more than £60,000. The average monthly number of employees during the year was 17 (2021: 15).

7 Tangible fixed assets

| | Fixtures, fittings and equipment | Bicycles | Total |
|----------------------------|--|----------------------|----------------------|
| | £ | £ | £ |
| Cost or Valuation | | | |
| As at 1 April 2021 | 14,683 | 51,019 | 65,702 |
| Additions | 2,763 | 22,121 | 24,884 |
| As at 31 March 2022 | <u>17,446</u> | <u>73,140</u> | <u>90,586</u> |
| Depreciation | | | |
| As at 1 April 2021 | 10,428 | 21,120 | 31,548 |
| Charge this period | 3,342 | 22,807 | 26,149 |
| As at 31 March 2022 | <u>13,770</u> | <u>43,927</u> | <u>57,697</u> |
| Net Book Value | | | |
| As at 31 March 2022 | <u><u>3,676</u></u> | <u><u>29,213</u></u> | <u><u>32,889</u></u> |
| As at 31 March 2021 | <u>4,255</u> | <u>29,899</u> | <u>34,154</u> |



Notes to the accounts (continued)
For the year to 31 March 2022

8 Debtors

| | 2022 £ | 2021 £ |
|---------------|---------------|---------------|
| Trade debtors | 36,348 | 32,404 |
| Prepayments | 2,478 | 2,217 |
| | <u>38,826</u> | <u>34,621</u> |

9 Creditors: amounts falling due within one year

| | Note | 2022 £ | 2021 £ |
|-----------------|------|---------------|---------------|
| Trade creditors | | 16,868 | 7,880 |
| Accruals | | 2,400 | 1,890 |
| Deferred income | 10 | 62,200 | 32,374 |
| | | <u>81,468</u> | <u>42,144</u> |

10 Deferred income

| | 2022 £ | 2021 £ |
|---------------------------------|---------------|---------------|
| Deferred income brought forward | 32,374 | 18,464 |
| Income released in the year | (32,374) | (18,464) |
| Income received in the year | 62,200 | 32,374 |
| Deferred income carried forward | <u>62,200</u> | <u>32,374</u> |

11 Designated funds

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|---------------|------------------|----------------|-------------------------|
| Sheffield Cycling 4 All | 26,522 | 13,836 | (14,816) | - | 25,542 |
| Sheffield Voices | 9,793 | 24,370 | (18,641) | - | 15,522 |
| | <u>36,315</u> | <u>38,206</u> | <u>(33,457)</u> | <u>-</u> | <u>41,064</u> |

Sheffield Cycling 4 All

Prior to April 2016 Sheffield Cycling 4 All was operating as a small community group. In April 2016 it became part of Disability Sheffield. The community group ceased to exist and all funds were transferred across from the groups bank account to Disability Sheffield and ring-fenced for inclusive cycling. The overspend from the People's Health Trust (Health Rich) restricted fund has been transferred to this designated fund.

Sheffield Voices

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the group who meet regularly, both in person and on zoom. The group is now known as Sheffield Voices. Funds include earned income from involvement in regional and national projects, and providing training.

Prior year comparison

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|---------------|------------------|----------------|-------------------------|
| Sheffield Cycling 4 All | 319 | 41,023 | (14,820) | - | 26,522 |
| Sheffield Voices | - | 9,375 | (3,045) | 3,463 | 9,793 |
| | <u>319</u> | <u>50,398</u> | <u>(17,865)</u> | <u>3,463</u> | <u>36,315</u> |



Notes to the accounts (continued)
For the year to 31 March 2022

12 Restricted funds

| | Brought forward | Income | Expenditure | Transfers | Carried forward |
|--|-----------------|----------------|------------------|-----------|-----------------|
| | £ | £ | £ | £ | £ |
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | 4,600 | 91,046 | (92,092) | - | 3,554 |
| Department for Works and Pensions - Access to Work | 4,980 | 26,285 | (26,906) | - | 4,359 |
| Sheffield City Council - EF16029 Equality Hub | 2,582 | 15,000 | (15,808) | - | 1,774 |
| Sheffield Association in Aid of the Adult Deaf Community Fund (SYCI) | 50 | 5,000 | (5,050) | - | - |
| Healthwatch Speak Up small grant | - | 500 | (500) | - | - |
| SfC Training | - | - | - | - | - |
| The Big Lottery Community Fund | 11,986 | 78,009 | (78,724) | - | 11,271 |
| Sports England | 3,883 | 5,752 | (2,379) | - | 7,256 |
| SfC Training WP2. 1-DIS-20012 2020-21 | 2,968 | - | (2,969) | - | (1) |
| Sports England Tackling Inequalities | 5,863 | 10,000 | (10,836) | - | 5,027 |
| Evan Cornish Foundation | 22 | 2,083 | (2,105) | - | - |
| SCC direct payment support | 11 | 18,000 | (17,912) | - | 99 |
| NET funding | 610 | 1,394 | (2,004) | - | - |
| SCC Covid response | 53 | 20,000 | (20,053) | - | - |
| SYCF Resilience Fund | - | 15,000 | (14,096) | - | 904 |
| Sports England Return to Play | - | 48,027 | (40,129) | - | 7,898 |
| SCC Direct Payment Engagement Work | - | 15,000 | (15,000) | - | - |
| CCG vaccine support | - | 22,790 | (19,531) | - | 3,259 |
| CCG PA development | - | 10,000 | (10,000) | - | - |
| Talbot Trusts 2021 | - | 5,000 | (2,124) | - | 2,876 |
| SCCG healthy living and physical activity project | - | 30,000 | (20,976) | - | 9,024 |
| SfC training 2021 -22 | - | 16,850 | (11,750) | - | 5,100 |
| Toyota Parasport | - | 4,998 | (1,431) | - | 3,567 |
| Arts Council | - | 8,750 | (8,363) | - | 387 |
| SCC Involvement Fees | - | 2,000 | (240) | - | 1,760 |
| James Neill Trust Fund | - | 1,000 | (450) | - | 550 |
| Sheffield Autism Partnership Network | - | 2,541 | (2,134) | - | 407 |
| SCCG SV Health Experience Engagement | - | 3,000 | (2,713) | - | 287 |
| SCC Covid Community Recovery Fund | - | 2,200 | - | - | 2,200 |
| SCC Digital Device Loan Scheme | - | 2,500 | - | - | 2,500 |
| | 37,608 | 462,725 | (426,275) | - | 74,058 |

NHS Sheffield CCG- Disability Health Advocacy & Info Services

To support the delivery of an independent, free of charge, dedicated Advocacy and Disability Information Service for all disabled people over 18 years of age living in Sheffield, and who are encountering barriers to receiving an NHS funded and/or provided health services which they feel meets their individual requirements.

Department for Works and Pensions - Access to Work

Individual payments and support provided by Access to Work - DWP to disabled employees within the organisation including travel and support worker costs.

Sheffield City Council - EF16029 Equality Hub

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the Thursday group who meet on a regular basis at The Circle. The group is now known as Sheffield Voices.

Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF)

Funding to support the continued develop of the Access Card and to develop a Carer's access card recognising the barriers carers and disabled people face in accessing services. The project has worked with businesses to provide discounts and offers as well as raising accessibility issues.

Healthwatch Speak Up small grant

An award from Sheffield City Council to support the development of the Equality Network and Disability Hub in Sheffield and to engage with the lesser heard voices within the disabled people's community. Disability Sheffield is supporting the development of a Disability Hub which is part of the wider Equality Hub Network in Sheffield.

Notes to the accounts (continued)
For the year to 31 March 2022

12 Restricted funds (continued)

SfC Training

Project funded by Rotherham & Sheffield Branch MS Society and Barnsley Branch MS Society to provide benefits advice to people with MS and their family.

The Big Lottery Community Fund

Funding awarded for an advocacy worker to work specifically with the Deaf Community and people with a hearing impairment.

Sports England

An award from the Peoples Health Trust (Health Rich) for 2 years to expand the amount of inclusive cycling we provide via Sheffield Cycling 4 All. This includes purchasing 2 new bikes, increasing the number of drop in sessions provided and widening out the reach of Sheffield Cycling 4 All to more groups. The fund was overspent by £2,325 so a transfer from the Sheffield Cycling 4 All designated fund has been made to cover this deficit.

SfC Training WP2.1-DIS-20012 2020-21

Funding secured to develop a good practice workbook on person-centred supervision and appraisal.

Sports England Tackling Inequalities

Funding awarded to support our work with businesses, with the aim of improving accessibility for disabled people. This included money to enable a staff member to attend the Centre for Accessible Environments 'Access Auditing and Equality Act' Course

Evan Cornish Foundation

A grant to develop the work of our advocacy service to support Deaf people in accessing mental health provision.

SCC direct payment support

Funding awarded for Sheffield Voices learning disability group to develop some short films and training resources that challenge discrimination disabled people face.

NET funding

Funding awarded to facilitate a programme of training for Individual Employers and their PAs.

SCC Covid response

Funding awarded for 5 years (2019- 2024) for developing Sheffield Cycling 4 All inclusive cycling project.

SYCF Resilience Fund

Funding awarded to refurbish the wheelchair transporter trikes, which are part of the Sheffield Cycling 4 All inclusive cycling project.

Sports England Return to Play

An award to develop training for Employers and Businesses to enable them to become more disability confident.

SCC Direct Payment Engagement Work

Funding to deliver hate crime training sessions, building on work developed through People's Postcode Trust in 2018-19.

CCG vaccine support

An award to expand the work of Sheffield

CCG PA development

Funding to support the development of the PHB PA workforce

Talbot Trusts 2021

Funding to support Sheffield Voices on-line activities during Covid-19, including the purchasing of IT equipment to support people with a learning disability or Autism who are digitally excluded.

SCCG healthy living and physical activity project

Funding awarded to facilitate a programme of training for Individual Employers and their PAs.

SfC training 2021 -22

Funding awarded to help tackle inequalities in physical activity, experienced by disabled people and people with long term health conditions, during the Covid-19 pandemic.

Toyota Parasport

Funding awarded to deliver hate crime training sessions to schools building on work funded through the Police and Crime Commissioner.

Notes to the accounts (continued)
For the year to 31 March 2022

12 Restricted funds (continued)

Arts Council

Funding to provide information to people in receipt of direct payments during Covid-19 and the provision of a PPE delivery service for people who employ their own PAs.

SCC Involvement Fees

Funding to support Sheffield Voices delivery of on-line activities and to increase engagement of people with a learning disability and autism during Covid-19.

James Neill Trust Fund

Funding for staffing hours to increase communication, accessibility of information and engagement with disabled people in Sheffield related to COVID-19.

Sheffield Autism Partnership Network

Funding for the continuation of the work of Sheffield Voice group and increased engagement with people with learning disabilities and Autism during Covid-19, both online and then starting to move into more face to face activities again.

SCCG SV Health Experience Engagement

Funding for the purchase and re-location of 3 shipping containers and associated costs for storing SC4A trikes to enable the project to continue to operate from Hillsborough Park and to increase the number of disabled people accessing cycling post-covid19.

SCC Covid Community Recovery Fund

Funding for a generic advocacy worker to meet the increased demand for advocacy which falls outside of spot purchased statutory advocacy provision thereby responding to the pressure on our generic health and social care advocacy provision.

SCC Digital Device Loan Scheme

Funding to support the increased take up of CV19 vaccination including; engaging disabled people, promoting vaccine hubs, sharing key messages and providing feedback, insights, and concerns regarding hesitations and barriers to having a Covid vaccination.

CCG PA development

Small pots of funding secured to carry out health and social care engagement activity

| <i>Prior year comparison</i> | <i>Brought forward.</i> | <i>Income</i> | <i>Expenditure</i> | <i>Transfers</i> | <i>Carried forward</i> |
|---|-------------------------|----------------|--------------------|------------------|------------------------|
| | £ | £ | £ | £ | £ |
| <i>NHS Sheffield CCG- Disability Health Advocacy & Info Services</i> | 8,608 | 91,046 | (95,054) | - | 4,600 |
| <i>Department for Works and Pensions - Access to Work</i> | 4,233 | 23,403 | (22,656) | - | 4,980 |
| <i>Sheffield Voices</i> | 3,463 | - | - | (3,463) | - |
| <i>Sheffield City Council - EF16029 Equality Hub</i> | 128 | 19,000 | (16,546) | - | 2,582 |
| <i>Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF)</i> | 48 | 5,000 | (4,998) | - | 50 |
| <i>People's Postcode Trust</i> | 1,165 | - | (1,165) | - | - |
| <i>SfC Training</i> | 365 | - | (365) | - | - |
| <i>The Big Lottery Community Fund</i> | 8,663 | 81,673 | (78,350) | - | 11,986 |
| <i>Sheffield Cycling 4 All - restricted funds</i> | 2,286 | - | (2,286) | - | - |
| <i>Awards for All</i> | 955 | 7,500 | (8,455) | - | - |
| <i>Police & Crime Commissioner</i> | 800 | 2,730 | (3,530) | - | - |
| <i>Sports England</i> | 450 | 3,518 | (85) | - | 3,883 |
| <i>SYCF Covid-19 Response</i> | - | 4,084 | (4,084) | - | - |
| <i>SfC Training WP2.1-DIS-20012 2020-21</i> | - | 8,918 | (5,950) | - | 2,968 |
| <i>Sports England Tackling Inequalities</i> | - | 9,975 | (4,112) | - | 5,863 |
| <i>Evan Comish Foundation</i> | - | 2,916 | (2,894) | - | 22 |
| <i>SCC direct payment support</i> | - | 19,000 | (18,989) | - | 11 |
| <i>NET funding</i> | - | 3,383 | (2,773) | - | 610 |
| <i>SCC Covid response</i> | - | 4,950 | (4,897) | - | 53 |
| <i>SYCF Resilience Fund</i> | - | 3,750 | (3,750) | - | - |
| <i>Sports England Return to Play</i> | - | 973 | (973) | - | - |
| <i>CCG vaccine support</i> | - | 2,210 | (2,210) | - | - |
| <i>Healthwatch Speak Up small grant</i> | - | 1,000 | (1,000) | - | - |
| | 31,164 | 295,029 | (285,122) | (3,463) | 37,608 |



Notes to the accounts (continued)
For the year to 31 March 2022

13 Net asset by fund

| | General funds £ | Designated funds £ | Restricted funds £ | Total 2022 £ |
|-----------------------------------|--------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| Fixed assets | - | 8,664 | 24,225 | 32,889 |
| Net current assets/ (liabilities) | 113,010 | 32,400 | 49,833 | 195,243 |
| | <u>113,010</u> | <u>41,064</u> | <u>74,058</u> | <u>228,132</u> |
| <i>Prior year comparison</i> | <i>General funds £</i> | <i>Designated funds £</i> | <i>Restricted funds £</i> | <i>Total 2021 £</i> |
| Fixed assets | - | 18,754 | 15,400 | 34,154 |
| Net current assets | 107,090 | 17,561 | 22,208 | 146,859 |
| | <u>107,090</u> | <u>36,315</u> | <u>37,608</u> | <u>181,013</u> |

14 Trustees and key management remuneration, benefits and expenses

No trustees were reimbursed for travel costs during the year (2021: No trustees totalling £Nil).

The key management personnel of the charity comprise the trustees and the senior management team (the Chief Executive and Advocacy manager). The total employee benefits of the key management personnel of the charity were £69,009 (2021 :£62,287).

15 Related Party Transactions

There were no related party transactions other than those detailed above.

16 Reconciliation of net expenditure to net cash flow from operating activities

| | 2022 £ | 2021 £ |
|---|----------------|---------------|
| Net income/(expenditure) for the year (as per the SOFA) | 47,119 | 58,675 |
| Adjustments for: | | |
| Depreciation of equipment and bicycles | 26,149 | 18,932 |
| (Increase)/decrease in debtors | (4,205) | (914) |
| Increase/(decrease) in creditors | 39,324 | 16,328 |
| Net cash provided by/(used in) operating activities | <u>108,387</u> | <u>93,021</u> |

DISABILITY SHEFFIELD CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1112712

Accounts



Disability Sheffield
Centre for Independent Living

**Disability Sheffield
Centre for Independent Living Limited**

**Annual Report and Unaudited Financial
Statements for the year ending 31 March
2021**

**Registered Charity Number: 1112712
Company Number: 04639160**

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Disability Centre for Independent Living Limited Report of the trustees for the year ending 31 March 2021

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Our vision is for Sheffield to be a place where disabled people have freedom, equality and independence

Disability Sheffield Centre for Independent Living Limited (Disability Sheffield) is a registered charity and a Disabled People's User Led Organisation (DPULO). DPULOs are organisations run by disabled people, for disabled people.

Since 2003, our small local charity has been enabling disabled people in Sheffield to overcome the barriers that prevent them from being fully included in society.

We are committed to and promote the 'Social Model of Disability'. We believe that people with impairments are disabled by the barriers they face in everyday life – e.g. inaccessible communication formats, people's attitudes or inaccessible buildings – not by the way their minds and bodies work.

A high percentage of our dedicated team (i.e. trustees, staff and volunteers) have personal experience of living with an impairment. We are therefore well placed to equip disabled people with the knowledge and confidence to address the challenges they face.

During 2020/21 our fantastic dedicated team of paid staff, trustees and volunteers adapted to the challenges of Covid-19 in responding to the needs of disabled people in Sheffield. As a result we increased our engagement and contact with disabled people during this time. In March 2021 we had a staff team of 16 and over 40 volunteers, including our trustees. Despite working remotely during November Sheffield Voices was able to host 2 medical students.

In August we said goodbye to our engagement worker Andrew, who left through ill health and in December 2020 our advocate Darren Probets secured a new job. We thank them for sharing their experience and skills over the years and wish them well for the future.

Our purposes and activities

The purposes of the charity are:

To promote the benefit of participants (person with substantial and long term impairments who is thereby subject to disability) and their dependents and families resident in the city of Sheffield and elsewhere by:

- Providing, or encouraging provision of, services aimed at improving their condition of life
 - Facilitating their active participation and full inclusion in society.
 - Providing services for the relief of effects of disability, such as providing specialist advice, equipment or accommodation or providing access to services and adaptations for disabled people
- To advance education amongst participants (as defined above) and their dependants and families
- To promote and/or provide training in skills of all kinds, particularly such skills as will assist the participants (as defined above) or those who assist in their care, in pursuing an independent life and in promoting their inclusion within the community generally.
- To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society
- To promote equality and diversity for the public benefit by the elimination of discrimination on the grounds of race, gender, disability , sexual orientation or religion
 - Advancing education and raising awareness in equality and diversity;
 - Conducting or commissioning research on equality and diversity issues and publishing the results to the public
- To promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations)
 - Monitor abuses of human rights
 - Comment on proposed human rights legislation
- To provide advice and counselling
 - Where appropriate the provision of advocacy and assistance to persons who, through lack of means, would otherwise be unable to obtain such advice

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance the guidance 'public benefit: running a charity (PB2)'.

Our Aims

We work alongside disabled people, organisations that represent them, the statutory and voluntary sectors, and the wider community to:

- Promote inclusion, choice and control.
- Encourage independent living.
- Give a collective voice to one of Sheffield's lesser heard communities.
- Challenge negative perceptions of disability.

We achieve our aims by:

Campaigning for change through strengthening the voice of disabled people

Equality Partnership and Engagement Work

This year we continued to facilitate the Disability Partnership as part of the Equality Partnership raising issues of concern for disabled people in the City, working closely with the other Partnerships to raise issues of inequality.

Much of the focus over the past year has been Covid-19 related with regular Covid-19 focused engagement sessions, providing an opportunity to talk about their experiences and to share issues. Our engagement worker has been acting on these experiences and other issues picked up through our work and feeding them into discussions with the local authority and health.

In partnership with Healthwatch Sheffield we presented a report to the Health and Wellbeing Scrutiny Board on 'The impact of Covid-19 on disabled people' which reflected the experiences and issues of disabled people we had engaged with and had a number of recommendations. The Scrutiny Board developed an action plan in response and we have been regularly talking to the council about how the recommendations and actions are being responded to.

Our new engagement worker James joined us in September linking our work much more closely to the Access Liaison Group and Sheffield Transport for All. Work has included linking with Connecting Sheffield and being actively involved in challenging plans for the City Centre which will impact on accessibility for disabled people and suggesting improvements.

We secured some funding from the CCG to support them with the roll out of vaccinations ensuring that they are accessible for all. This included our engagement worker carrying out access audits of some vaccination hubs as well as providing clear messaging to disabled people and following up access issues people raised.

Sheffield Voices

Our self-advocacy group for people with a learning disability and/or autism responded to the challenges of covid-19 by moving on-line, with a range of sessions throughout the week including self-advocacy issues-based discussion, evening social, healthy living sessions, peer support. Over the past year the group has grown from 5 to 50 members. This includes people who were not engaged with any groups previously and those who were unable to attend their usual day activities. The group has really strengthened the voice of people with a learning disability and/or autism in the city with statutory sector colleagues requesting to meet with the group to discuss issues and to influence plans. The group plans to deliver a combination of face-to-face and on-line sessions over the coming year.

We were able to support a number of people to become digitally included through funding from SYCF and Good Things Foundation which enabled the purchasing of tablets and data, alongside support for people to learn how to contact on-line. Funding NET and SYCF also enabled us to employ a group facilitator to work with Sheffield Voices manager in expanding the group. Members of Sheffield Voices also attended meetings with other self-advocacy groups around the country and contributed to a number of projects including 'Missing Voices'

Direct Payment engagement work

We have continued to facilitate the Individual Employer and PA Development Group which meets to discuss and raise issues of concern for people in receipt of employing their own personal assistant, including discussions around direct payment support within the City. We are currently working with the group to review its purpose and looking to increase membership.

Alongside this work we won a tender to support engagement and co-production of the council's direct payment strategy and related workstreams. This was initially for 6 months but then extended for a further 9 months. Through this work we have engaged with a wider number of people in receipt of a direct payment and are currently exploring engagement with groups whose experiences and suggestions for improvements are currently not being heard.

Developing and delivering services which promote inclusive living – and promote good practice across Sheffield and Nationally

Advocacy and Information Service

We continued to provide advocacy support for people struggling to access health and social care and an information service for disabled people through our grant from Sheffield CCG. Staff adapted well to providing advocacy support remotely, with a pause on any face to face work during the year. We entered our 4th year working with Citizens Advice Sheffield Cloverleaf as part of the Advocacy Hub for the City, providing statutory advocacy.

We were pleased to also secure a 4th year of funding from Sheffield Association in Aid of the Adult Deaf Community Fund enabling us to continue to provide an advocacy service specifically for the Deaf Community. We are currently exploring how we can embed this work within the wider advocacy team.

Due to home working and lockdown restrictions we diverted our office phone. The advocacy team have been amazing picking up all our initial phone calls through a duty phone rota.

Information and Communication

Our information service has been key to providing disabled people with up to date information throughout the pandemic. We developed a dedicated CV19 webpage which has been updated throughout the year, with regular news items and posts of social media. We secured some funding from the council to support this work enabling us to pay for a communication worker, particularly to develop our engagement through social media which has led to much wider engagement.

Alongside this we ensured that up to date covid-19 information was available for people in receipt of a direct payment on our website. We worked closely with the council in the

development of their guidance on the use of a direct payment during the pandemic, co-producing a risk assessment template for PA returning to work which was used by people beyond Sheffield and shared on Skills for Care website.

Our information worker continued to provide some one-to-one case work supporting individuals with a range of issues including queries related to the wearing of face coverings and access to essential shopping, through to an increasing number of requests for support related to council housing medical priority.

Support for people in receipt of a direct payment

At the beginning of the covid-pandemic we were aware that there was a real gap in support for people in receipt of a direct payment and in particular individual employers. In response we developed an emergency PA register and a PPE delivery service, funded by the council. Over the past year we have delivered PPE to over 150 individual employers on a regular basis thanks to a team of dedicated volunteer delivery drivers. Initially the work was co-ordinated by SC4A but as it grew we developed a PPE co-ordinator post.

Our support for people in receipt of direct payments during the pandemic was used as a good practice example by the Department of Health.

Our Direct Payment development worker has supported people in receipt of direct payments throughout the year with both covid-19 and non-covid related issues. Complementing this work, SCCG funded us to increase our support for people who received a Personal Health Budget and to look at ways of increasing the PA workforce.

Sheffield Cycling 4 All

The project continues to expand its reach and cycling opportunities, using the 5 year Lottery community programme grant as a basis for the work. With Covid-19 restrictions the project adapted its delivery, offering one-to-one sessions in a covid-secure way where rules allowed. Gifting of 4 E-Trikes from the council and funding within existing grants has enabled the development of an E-Trike loan scheme enabling disabled people to borrow an E-Trike for 3 months.

Thanks to Sports England Tackling Inequalities Funding and flexibility of how lottery funding could be spent the project continued to engage with disabled people encouraging physical activity through the provision of a number of on-line zoom sessions throughout the week including Movement4All, Dance4All, Yoga4All, Boxing4All. Over 100 disabled people benefited from the provision of exercise equipment delivered to their home including items such as yoga mats, mini pedlars, balance balls, dumb bells

The securing of a national lottery heritage grant by Age UK Sheffield led to the loss of bike storage location in Hillsborough Park and resulted in the need for us to relocate our 2 shipping containers within the Park. The project was successful in securing a Sports England Return to Play grant, along with a successful crowd funder, enabling us to purchase 3 new shipping containers and to cover the relocation costs including planning permission and the securing of a 11 year lease. This will provide additional storage and a more permanent base for the project. The relocation was not without its challenges and the project co-ordinators did an amazing job of working through all the associated bureaucracy.

Training

Our development worker has continued to look at developing our training offer including work to develop our autism training, a new learning disability training session, delivering mental health training to PAs and developing a workshop for individual employers who employ PAs in the workplace. The hate crime training for schools was adapted to enable sessions to be delivered remotely enabling the sessions to be delivered to 100's of school pupils.

We secured a 3rd year of funding from Skills for Care to offer a training programme for over 60 personal assistants employed by people in receipt of a direct payment. This was supported by more people accessing our PA register.

Working in partnership with a range of organisations:

We have worked in partnership with a range of organisations including amongst others; Healthwatch Sheffield, Sheffield City Council, Sheffield Clinical Commissioning Group. Our engagement worker James is vice chair of Access Liaison Group and ST4A. During the pandemic we became a specialist Community Hub working closely with VAS and other partner organisations and have sat on the Covid-19 Prevention and Management Board. We have continued to be members of the Learning Disability and Autism Partnership Boards, and have supported the development of an Autism Partnership Network in the City.

Trustees, staff members and volunteers represent the organisation on a number of local, regional and national boards, committees and partnerships including; Disability Rights UK Your Voices Group, Regional Disability Network, DPO Forum, Learning Disability England, BUILD amongst others. The Chief Executive regularly meets with other social leaders in the city through the Sheffield VCS Leaders Forum.

We worked in partnership with ROFA and Inclusion London on 2 projects, looking at capacity building of the DPO sector. The initial project mapped DPOs in South Yorkshire and the Humber, supporting them to apply for small pots of funding to deliver projects in response to the impact of Covid-19. Following on from this work we fed into national research on the state of DPOs in the region, the issues facing them and opportunities. The national report includes recommendations for capacity building within the sector and infrastructure support required.

How we funded our work

We are grateful to our funders who have enabled us to continue working with disabled people in Sheffield and for allowing us to use the funding in a flexible way in response to CV19 pandemic.

Our largest funders this year were Reaching Communities Fund, NHS Sheffield Clinical Commissioning Group, Sheffield City Council, and Skills for Care. Funding also came from Sheffield City Council via Citizens Advice Sheffield as lead partner for the Advocacy Hub.

We secured a number of pots of funding from SCCG, SCC, SYCF, Sports England, NET focused on tackling inequalities faced by disabled people as a result of the CV19 pandemic. This enabled us to respond to the needs of the communities

We are also grateful to our other funders including: Sheffield Association in Aid of the Adult Deaf Community Fund, Awards for All, Police and Crime Commissioner, Sports England, Evan

Cornish, Inclusion London, Good Things Foundation and Sheffield Town Trust who continue to support us through their annual subscription list.

The Covid pandemic meant that we were unable to run our fundraising gigs as we had planned. We are very grateful for the donations we have received in support of our work including; being chosen as one of Tramlines charities, Sainsbury's Division Street who continued to host some collection tins, ongoing anonymous donation to support bike maintenance. Some donations have been as a thank you for the service people have accessed and others in memory of a loved ones.

We were excited to receive a large grant from Sports England Return to Play which has enabled us to fund the purchase of 3 new shipping locations for our bike storage and the associated costs of relocation, planning permission and legal paperwork. We would also like to say thank you to those who responded to our crowd funding appeal to cover costs we were unable to include in the grant.

Developments

The Covid-19 pandemic has meant the focus has been on day-to-day operational delivery and responding to a fast changing environment with limited time to focus on future development. However, as we ease out of Covid-19 restrictions we will look to reviewing the actions that came out of our away day in January 2020. This will include a review of our memorandums and article.

Over the past year we have grown as an organisation both in terms of the numbers of staff, volunteers and also the disabled people we engage with. We will therefore be reviewing our staffing structures and resources over the coming year to ensure that they are still fit for purpose as we become a larger organisation.

Since the new year we have had a funding and fundraising board sub-group which meets bi-monthly. This has provided the opportunity for more focused discussions on our funding situation and enabled us to explore options to diversify our income as they have arisen.

In response to the death of George Floyd, we have formed an internal group POTs (Part of the Solution) made up of staff, trustees and volunteers. The group is helping us to focus as an organisation on how we become a more diverse and inclusive organisation. We have given evidence to the Sheffield Race Equality Commission and have been in discussions with ALFIE to develop a programme of activity to support this work, which we are currently seeking funding for.

The security of The Circle as an office location during the pandemic, and the considerate way VAS have managed the building means that plans to explore relocating our accommodation in response to the development of new services and projects have been put on hold. With an expanded staff team and new projects we are currently reviewing our accommodation requirements in light of our new model of hybrid working.

Over the coming year we will continue to look at raising funds in a range of ways to enable us to increase the number of disabled people we are reaching. There have been a number of opportunities to generate income through delivery off training and consultancy support, as well as input into national and local projects which we will carry on developing. We will also relook at community fundraising opportunities, Having been fortunate to be named as one of Tramlines charities, due to the relationship with SC4A.

Impact of Coronavirus

Since March 2020 the impact of coronavirus and the period of lockdown has had a big impact on the services and support we have been able to provide to disabled people. Staff and volunteers have been amazing in their flexibility to adapting to new ways of working and in the range of support they have provided. In particular we have focused on providing support for people in receipt of a direct payment who employ their own PAs, developing a PA register and PPE delivery service, thanks to funding from SCC. We have also become a key resource for accessing up to date coronavirus information focused on disabled people. Alongside this support for other disabled people we have contact with developed including regular phone calls, weekly fitness and chat zoom sessions. Sheffield Voices through their on-line activities have provided increased engagement with people with a learning disability or autism.

The Circle, the building our office is based in, closed mid-March and only re-opened in August 21, with certain restrictions in place to ensure that the building remained as covid secure as possible. This meant that some staff worked partially in the office and partially at home until the Autumn. From the end of August we were able to move the PPE delivery service into the office and away from the chief execs home. Due to lockdown restrictions office working reverted to only essential work including PPE packing. Over the summer we will be looking at a phased return but anticipate hybrid working for all staff for the foreseeable future.

We are currently looking at delivery of our regular services with face-to-face advocacy meetings resuming. SC4A has adapted their offer providing one-to-one and smaller group cycling sessions. With restrictions lifting Sheffield Voices are looking to resume some face-to-face meetings whilst continuing with some on-line activity. We have covid19 risk assessed all activities restarting including the introduction of twice weekly LFT testings for indoor face to face work.

Unlike many organisations we have been fortunate that the pandemic has not impacted on us financially and has provided new funding opportunities and means for engagement with both disabled people and statutory bodies. We anticipate that funding opportunities will be reduced from April 2022, particularly with many Grant funding bodies focusing their funding on Covid responses.

The securing of a 3 year grant from Sheffield CCG for our generic advocacy service, 3 year grant for a healthy living and physical activity project alongside the 5 year grant from Reaching Communities for SC4A gives us some security in the future though the re-commissioning of statutory advocacy in the City for April 2022 provides some uncertainty for our advocacy provision going forward.

Financial results of activities and events

The total income for the year was £444,622 (2020: £334,926) and total expenditure amounted to £385,947 (2020: £341,782) Disability Sheffield saw an increase in income for this financial year of £109,696 and an increase in expenditure of £44,165. This resulted in a net income of £58,675. Over the last couple of years the organisation has managed surpluses and maintained a good level of unrestricted reserves to guard against sudden changes. However with the continued pressure on resources the Board recognise the importance of building up continuing to ensure that the organisation has sufficient unrestricted reserves.

Reserves policy

The trustees have agreed that reserves should be maintained at a level which ensures that the organisation's core activity could continue during a period of unforeseen difficulty, and could meet all known liabilities, both contingent and actual involved in winding up the organisation including redundancy costs should that be necessary.

The reserves target is calculated annually and reviewed at the end of each financial year in line with the Reserves Policy. Within the annual accounts where the reserves are above the agreed total in the policy the Directors will be explicit about how this funding should be deployed. The directors consider it prudent that the level of unrestricted reserves held should be no less than £86,500.

As at 31 March 2021 free reserves (general funds excluding fixed assets) stood at £107,090 which is in line with the sum required by Disability Sheffield Centre for Independent Living.

An additional £36,315 was held in designated funds for ongoing projects.

Future Aims with regard to Reserves

Disability Sheffield Centre for Independent Living will continue to ensure that sufficient grant funding and revenue income is sought in a timely manner to retain reserves at the agreed level within each financial accounting period.

Monitoring and Reviewing

The adequacy of the level of reserves required will be reviewed on an annual basis by the directors.

Governing documents

The organisation is a charitable company limited by guarantee, incorporated on 16th January 2003 and registered as a charity on 13th January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1 to the assets of the charity. The total number of such guarantees at 31 March 2021 is 36 (2020 - 36). The Directors' have no beneficial interest in the charity.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Directors. Under the requirements of the

Memorandum and Articles of Association the members of the Board are elected to serve a year after which they must be re-elected at the next Annual General Meeting. Temporary vacancies are filled by the Directors until the following AGM and can be re-elected. The Board appoints the honorary officers at its first meeting after the Annual General Meeting.

Darren Lee continues for a further year as Chair and Natalie Yarrow as Vice Chair. New directors are subject to a recruitment process, to encourage individuals to think about what they will bring to the organisation. It gives the Chair, Vice Chair and directors an opportunity to meet with candidates before joining the Board.

The Board seeks to represent the voice of disabled people in the City and we strive to ensure that 75% of its members are disabled people. This is an important part of our structure and one that ensures Disability Sheffield remains a Disabled People's User Led Organisation (DPULO).

Organisational structure

All directors serve on the Board, which meets a minimum of 4 times per year to review performance and long-term strategies for Disability Sheffield. Task and finish groups are established as required to support one-off projects.

During 2020 - 21 The Chief Executive Emily Morton and Advocacy Manager made up the senior management team. They led a team of 14 staff (majority part-time) and over 40 volunteers.

Overall strategic responsibility for the organisation lies with the directors who serve on the Board to set policy and monitor performance. The Chief Executive implements the policies; manages day to day affairs, and report to the Board. The Chief Executive is supported by a team of staff underpinned by robust governance and decision-making arrangements to ensure the effective running of the organisation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04639160 (England and Wales)

Registered Charity number

1112712

Registered office

The Circle
33 Rockingham Lane
Sheffield
South Yorkshire
S1 4FW

Directors and Trustees

The directors of the charitable company (charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

| | | |
|---------------|------------|-----------------------------------|
| A G Pick | | |
| C Griffiths | | |
| B E Hodges | | |
| D R Lee | Chair | |
| J K Fuller | | |
| K J Whittaker | | |
| L M Harker | | |
| M Gardner | | Resigned 18 September 2020 |
| M D Gibson | Treasurer | |
| N J Simpson | | |
| N Yarrow | Vice Chair | Until 19 th March 2021 |
| Z Malik | Vice Chair | From 19 th March 2021 |
| A Butcher | | Appointed 20 November 2020 |

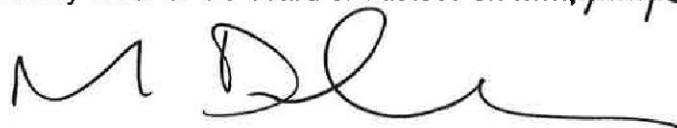
Independent Examiner

Susan Cochrane, FCA,
On behalf of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield S1 4FW

Exemptions

The trustees have taken advantage of the exemptions available to small companies including the audit exemption (see statement on balance sheet).

Approved by order of the board of trustees on19/11/21..... And signed on behalf by:



M D Gibson
Treasurer, Trustee

Independent examiner's report to the directors of Disability Sheffield Centre for Independent Living Limited ('the Company')

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S. Cochrane
Susan Cochrane, FCA
On behalf of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield S1 4FW

Date: 19/11/21

Balance Sheet
As at 31 March 2021

| | Notes | 2021 £ | 2020 £ |
|---|----------|----------------|----------------|
| Tangible fixed assets | 7 | 34,154 | 18,497 |
| Current assets | | | |
| Debtors | 8 | 34,621 | 33,707 |
| Cash at bank and in hand | | 154,382 | 95,950 |
| Total current assets | | 189,003 | 129,657 |
| Creditors: amounts falling due within one year | 9 | (42,144) | (25,816) |
| Net current assets | | 146,859 | 103,841 |
| Total assets less current liabilities | | 181,013 | 122,338 |
| Creditors: amounts falling due after more than one year | | - | - |
| Total net assets | | 181,013 | 122,338 |
| Represented by: | | | |
| Funds of the Charity | | | |
| General funds | | 107,090 | 90,855 |
| Designated funds | 11 | 36,315 | 319 |
| Total unrestricted funds | | 143,405 | 91,174 |
| Restricted income funds | 12 | 37,608 | 31,164 |
| | 13 | 181,013 | 122,338 |

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the board of trustees on 19/11/21

Signed on behalf of the board by:



M D Gibson
Treasurer, Trustee

Statement of financial activities
(incorporating the income and expenditure account)
For the year to 31 March 2021

| | Notes | Unrestricted funds £ | Restricted funds £ | Total 2021 £ | Unrestricted funds £ | Restricted funds £ | Total 2020 £ |
|------------------------------------|-------|-------------------------|-----------------------|--------------------|-------------------------|-----------------------|--------------------|
| Income from: | | | | | | | |
| Donations and grants | 2 | 55,381 | 295,029 | 350,410 | 16,140 | 219,320 | 235,460 |
| Charitable activities | 3 | 94,212 | - | 94,212 | 97,277 | 2,189 | 99,466 |
| | | 149,593 | 295,029 | 444,622 | 113,417 | 221,509 | 334,926 |
| Expenditure on: | | | | | | | |
| Fundraising | | 644 | 167 | 811 | 133 | 200 | 333 |
| Charitable activities | 4 | 100,181 | 284,955 | 385,136 | 116,703 | 224,746 | 341,449 |
| | | 100,825 | 285,122 | 385,947 | 116,836 | 224,946 | 341,782 |
| Net income/(expenditure) | | 48,768 | 9,907 | 58,675 | (3,419) | (3,437) | (6,856) |
| Transfers between funds | 12 | 3,463 | (3,463) | - | (2,325) | 2,325 | - |
| Net movement in funds | | 52,231 | 6,444 | 58,675 | (5,744) | (1,112) | (6,856) |
| Total funds brought forward | | 91,174 | 31,164 | 122,338 | 96,918 | 32,276 | 129,194 |
| Total funds carried forward | | 143,405 | 37,608 | 181,013 | 91,174 | 31,164 | 122,338 |

Notes to the Accounts
For the year to 31 March 2021

1 Accounting Policies

(a) General

Disability Sheffield Centre for Independent Living Limited is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1, and taken advantage of the option not to prepare a Statement of Cashflows.

Disability Sheffield Centre for Independent Living Limited meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the organisation has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income for multi or split financial year projects, as specified by the funder, has been recognised in that year. This may result in deferred income or income received in advance.

Income from services provided is included in the year in which the service took place. Investment income is included when receivable.

(c) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

(d) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(e) Fixed Assets

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful life, as follows:

| | |
|--------------------------------|-----------------------------------|
| Fixtures, fittings & equipment | - straight line over 3 to 5 years |
| Bicycles | - straight line over 3 to 5 years |

(f) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(g) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Notes to the accounts (continued)
For the year to 31 March 2021

1 Accounting Policies (continued)

(h) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(i) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are funds set aside at the discretion of the trustees for a specific project.

Restricted funds are to be used for specific purposes as laid down by the funder.

(j) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

(k) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(l) Leases

Rental payable and receivable under operation leases are charged to the SOFA on a straight line basis over the period of the lease.

(m) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements. Not all funding streams are secure this far in advance however the trustees will develop a plan of action to be taken to reduce costs, should the required income not be secured.

Notes to the accounts (continued)
For the year to 31 March 2021

2 Income from grants and donations

| | Unrestricted Funds £ | Restricted Funds £ | Total 2021 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2020 £ |
|--|-------------------------------------|-----------------------------------|-----------------------------|-------------------------------------|-----------------------------------|-----------------------------|
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | - | 91,046 | 91,046 | - | 88,825 | 88,825 |
| Department for Works and Pensions - Access to Work | - | 23,403 | 23,403 | - | 27,937 | 27,937 |
| Sheffield Voices | 1,750 | - | 1,750 | - | - | - |
| Sheffield City Council - Carer and Access | - | - | - | - | 5,362 | 5,362 |
| Sheffield City Council - EF16029 Equality Hub | - | 19,000 | 19,000 | - | 15,000 | 15,000 |
| Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF) | - | 5,000 | 5,000 | - | 5,000 | 5,000 |
| People's Postcode Trust | - | - | - | - | 12,500 | 12,500 |
| SfC Training | - | - | - | - | 17,895 | 17,895 |
| The Big Lottery Community Fund | - | 81,673 | 81,673 | - | 43,001 | 43,001 |
| Awards for All | - | 7,500 | 7,500 | - | 2,500 | 2,500 |
| Police & Crime Commissioner | - | 2,730 | 2,730 | - | 800 | 800 |
| Sports England | - | 3,518 | 3,518 | - | 500 | 500 |
| Sheffield Town Trust | 2,350 | - | 2,350 | 2,350 | - | 2,350 |
| SYCF Covid-19 Response | - | 4,084 | 4,084 | - | - | - |
| SfC Training WP2.1-DIS-20012 2020-21 | - | 8,918 | 8,918 | - | - | - |
| Sports England Tackling Inequalities | - | 9,975 | 9,975 | - | - | - |
| Evan Cornish Foundation | - | 2,916 | 2,916 | - | - | - |
| SCC direct payment support | - | 19,000 | 19,000 | - | - | - |
| NET funding | - | 3,383 | 3,383 | - | - | - |
| SCC Covid response | - | 4,950 | 4,950 | - | - | - |
| SYCF Resilience Fund | - | 3,750 | 3,750 | - | - | - |
| Sports England Return to Play | - | 973 | 973 | - | - | - |
| CCG vaccine support | - | 2,210 | 2,210 | - | - | - |
| SCC Direct Payment Engagement Work | 10,000 | - | 10,000 | - | - | - |
| Healthwatch Speak Up small grant | - | 1,000 | 1,000 | - | - | - |
| Other donations | 41,281 | - | 41,281 | 13,790 | - | 13,790 |
| | 55,381 | 295,029 | 350,410 | 16,140 | 219,320 | 235,460 |

Notes to the accounts (continued)
For the year to 31 March 2021

3 Income from charitable activities

| | Unrestricted Funds £ | Restricted Funds £ | Total 2021 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2020 £ |
|---|-------------------------------------|-----------------------------------|-----------------------------|-------------------------------------|-----------------------------------|-----------------------------|
| Sheffield Hallam University - placement fee | - | - | - | - | - | - |
| MS Benefits Service | - | - | - | - | 1,667 | 1,667 |
| Sheffield Cycling 4 All - designated funds | 3,571 | - | 3,571 | 10,454 | - | 10,454 |
| Sheffield Voices | 5,125 | - | 5,125 | - | - | - |
| Other service income | 85,516 | - | 85,516 | 86,823 | 522 | 87,345 |
| | 94,212 | - | 94,212 | 97,277 | 2,189 | 99,466 |

4 Expenditure on charitable activities

| | Note | Unrestricted Funds £ | Restricted Funds £ | Total 2021 £ | Unrestricted Funds £ | Restricted Funds £ | Total 2020 £ |
|---|-------------|-------------------------------------|-----------------------------------|-----------------------------|-------------------------------------|-----------------------------------|-----------------------------|
| Transcription and interpreter | | - | 1,151 | 1,151 | - | 1,646 | 1,646 |
| Project costs | | (6,108) | 11,979 | 5,871 | 1,110 | 11,492 | 12,602 |
| Staff salary costs | 6 | 73,804 | 215,446 | 289,250 | 87,755 | 164,625 | 252,380 |
| Consultancy | | 7,459 | 5,618 | 13,077 | 8,952 | 2,118 | 11,070 |
| Staff training | | - | 2,500 | 2,500 | 167 | 1,208 | 1,375 |
| Staff travel, meeting and subsistence costs | | 241 | 497 | 738 | 1,433 | 7,662 | 9,095 |
| Volunteer travel, meeting and subsistence costs | | 21 | 1,810 | 1,831 | 997 | 1,089 | 2,086 |
| Payroll administration | | 1,501 | 80 | 1,581 | 218 | 1,155 | 1,373 |
| Rent, rates and room hire | | 6,313 | 20,838 | 27,151 | 9,910 | 15,510 | 25,420 |
| Insurance | | - | 2,544 | 2,544 | 89 | 1,706 | 1,795 |
| Printing, stationery and office costs | | 2,249 | 5,657 | 7,906 | 1,417 | 5,649 | 7,066 |
| Advertising | | - | - | - | - | - | - |
| Publications and subscriptions | | (614) | 777 | 163 | - | 438 | 438 |
| IT maintenance, support and equipment | | 673 | 5,082 | 5,755 | 438 | 6,259 | 6,697 |
| Depreciation | | 11,208 | 7,724 | 18,932 | 1,597 | 2,365 | 3,962 |
| Other expenses | | 568 | 1,091 | 1,659 | 1,642 | 983 | 2,625 |
| Bank charges | | 179 | 51 | 230 | 27 | 225 | 252 |
| Trustees' travel expenses | | - | 172 | 172 | 243 | 16 | 259 |
| Legal and professional fees | | 2,687 | 48 | 2,735 | 48 | - | 48 |
| Independent examination fees | 5 | - | 1,890 | 1,890 | 660 | 600 | 1,260 |
| | | 100,181 | 284,955 | 385,136 | 116,703 | 224,746 | 341,449 |

Notes to the accounts (continued)
For the year to 31 March 2021

5 Fees payable to Independent examiner's organisation

| | 2021 | 2020 |
|---------------------------------------|---------------|---------------|
| | £ | £ |
| Independent examination fees | 1,890 | 1,260 |
| Payroll administration | 1,581 | 1,373 |
| Rent rates and room hire | 21,208 | 24,042 |
| IT maintenance, support and equipment | 1,845 | 1,966 |
| Printing, stationery and office costs | 336 | 634 |
| | 24,970 | 28,015 |

The charity operates from the VAS building - this is the independent examiner's organisation.

6 Staff salary costs

| | 2021 | 2020 |
|---------------------------------|----------------|----------------|
| | £ | £ |
| Salaries | 258,293 | 224,952 |
| Employer's National Insurance | 16,364 | 13,432 |
| Employer's pension contribution | 14,593 | 13,399 |
| Redundancy costs | - | 597 |
| | 289,251 | 252,380 |

No employee received emoluments of more than £60,000. The average monthly number of employees during the year was 14.8 (2020: 13.2).

7 Tangible fixed assets

| | Fixtures, fittings and equipment | Bicycles | Total |
|----------------------------|---|-----------------|---------------|
| | £ | £ | £ |
| Cost or Valuation | | | |
| As at 1 April 2020 | 12,886 | 18,227 | 31,113 |
| Additions | 1,797 | 32,792 | 34,589 |
| Disposals | - | - | - |
| As at 31 March 2021 | 14,683 | 51,019 | 65,702 |
| Depreciation | | | |
| As at 1 April 2020 | 7,737 | 4,879 | 12,616 |
| Charge this period | 2,691 | 16,241 | 18,932 |
| Disposals | - | - | - |
| As at 31 March 2021 | 10,428 | 21,120 | 31,548 |
| Net Book Value | | | |
| As at 31 March 2021 | 4,255 | 29,899 | 34,154 |
| As at 31 March 2020 | 5,149 | 13,348 | 18,497 |

Notes to the accounts (continued)
For the year to 31 March 2021

8 Debtors

| | 2021 £ | 2020 £ |
|---------------|---------------|---------------|
| Trade debtors | 32,404 | 31,691 |
| Prepayments | 2,217 | 2,016 |
| | <u>34,621</u> | <u>33,707</u> |

9 Creditors: amounts falling due within one year

| | Note | 2021 £ | 2020 £ |
|-----------------|------|---------------|---------------|
| Trade creditors | | 7,880 | 6,092 |
| Accruals | | 1,890 | 1,260 |
| Deferred income | 10 | 32,374 | 18,464 |
| | | <u>42,144</u> | <u>25,816</u> |

10 Deferred income

| | 2021 £ | 2020 £ |
|---------------------------------|---------------|---------------|
| Deferred income brought forward | 18,464 | 22,862 |
| Income released in the year | (18,464) | (24,112) |
| Income received in the year | 32,374 | 19,714 |
| Deferred income carried forward | <u>32,374</u> | <u>18,464</u> |

11 Designated funds

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|--|-------------------------|---------------|------------------|----------------|-------------------------|
| Sheffield Cycling 4 All - designated funds | 319 | 41,023 | (14,820) | - | 26,522 |
| Sheffield Voices | - | 9,375 | (3,045) | 3,463 | 9,793 |
| | <u>319</u> | <u>50,398</u> | <u>(17,865)</u> | <u>3,463</u> | <u>36,315</u> |

Sheffield Cycling 4 All - designated funds

Prior to April 2016 Sheffield Cycling 4 All was operating as a small community group. In April 2016 it became part of Disability Sheffield. The community group ceased to exist and all funds were transferred across from the groups bank account to Disability Sheffield and ring-fenced for inclusive cycling. The overspend from the People's Health Trust (Health Rich) restricted fund has been transferred to this designated fund.

Sheffield Voices

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the group who meet regularly, both in person and on zoom. The group is now known as Sheffield Voices. Funds include earned income from involvement in regional and national projects, and providing training.

Prior year comparison

| | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Carried forward £ |
|-------------------------|-------------------------|---------------|------------------|----------------|-------------------------|
| Sheffield Cycling 4 All | 13,696 | 15,679 | (26,731) | (2,325) | 319 |
| | <u>13,696</u> | <u>15,679</u> | <u>(26,731)</u> | <u>(2,325)</u> | <u>319</u> |

Notes to the accounts (continued)
For the year to 31 March 2021

12 Restricted funds

| | Brought forward | Income | Expenditure | Transfers | Carried forward |
|--|--------------------|----------------|------------------|----------------|--------------------|
| | £ | £ | £ | £ | £ |
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | 8,608 | 91,046 | (95,054) | - | 4,600 |
| Department for Works and Pensions - Access to Work | 4,233 | 23,403 | (22,656) | - | 4,980 |
| Sheffield Voices | 3,463 | - | - | (3,463) | - |
| Sheffield City Council - Carer and Access Card | - | - | - | - | - |
| Sheffield City Council - EF16029 Equality Hub | 128 | 19,000 | (16,546) | - | 2,582 |
| MS Benefits Service | - | - | - | - | - |
| Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF) | 48 | 5,000 | (4,998) | - | 50 |
| Peoples Health Trust (Health Rich) | - | - | - | - | - |
| SfC Innovation Fund INN-DIS-18010 2018-19 | - | - | - | - | - |
| Zachery Merton & George Woofindin Convalescent Trust | - | - | - | - | - |
| The Talbot Trusts | - | - | - | - | - |
| People's Postcode Trust | 1,165 | - | (1,165) | - | - |
| SfC Training | 365 | - | (365) | - | - |
| The Big Lottery Community Fund | 8,663 | 81,673 | (78,350) | - | 11,986 |
| Sheffield Cycling 4 All - restricted funds | 2,286 | - | (2,286) | - | - |
| Awards for All | 955 | 7,500 | (8,455) | - | - |
| Police & Crime Commissioner | 800 | 2,730 | (3,530) | - | - |
| Sports England | 450 | 3,518 | (85) | - | 3,883 |
| SYCF Covid-19 Response | - | 4,084 | (4,084) | - | - |
| SfC Training WP2.1-DIS-20012 2020-21 | - | 8,918 | (5,950) | - | 2,968 |
| Sports England Tackling Inequalities | - | 9,975 | (4,112) | - | 5,863 |
| Evan Cornish Foundation | - | 2,916 | (2,894) | - | 22 |
| SCC direct payment support | - | 19,000 | (18,989) | - | 11 |
| NET funding | - | 3,383 | (2,773) | - | 610 |
| SCC Covid response | - | 4,950 | (4,897) | - | 53 |
| SYCF Resilience Fund | - | 3,750 | (3,750) | - | - |
| Sports England Return to Play | - | 973 | (973) | - | - |
| CCG vaccine support | - | 2,210 | (2,210) | - | - |
| Healthwatch Speak Up small grant | - | 1,000 | (1,000) | - | - |
| | 31,164 | 295,029 | (285,122) | (3,463) | 37,608 |

NHS Sheffield CCG- Disability Health Advocacy & Info Services

To support the delivery of an independent, free of charge, dedicated Advocacy and Disability Information Service for all disabled people over 18 years of age living in Sheffield, and who are encountering barriers to receiving an NHS funded and/or provided health services which they feel meets their individual requirements.

Department for Works and Pensions - Access to Work

Individual payments and support provided by Access to Work - DWP to disabled employees within the organisation including travel and support worker costs.

Sheffield Voices

Reserves brought across to Disability Sheffield following the closure of SUFA, a self-advocacy organisation for people with learning difficulties. The reserves are held in a cost centre to support the project costs of the Thursday group who meet on a regular basis at The Circle. The group is now known as Sheffield Voices.

Sheffield City Council - Carer and Access Card

Funding to support the continued develop of the Access Card and to develop a Carer's access card recognising the barriers carers and disabled people face in accessing services. The project has worked with businesses to provide discounts and offers as well as raising accessibility issues.

Sheffield City Council - EF16029 Equality Hub

An award from Sheffield City Council to support the development of the Equality Network and Disability Hub in Sheffield and to engage with the lesser heard voices within the disabled people's community. Disability Sheffield is supporting the development of a Disability Hub which is part of the wider Equality Hub Network in Sheffield.

Notes to the accounts (continued)
For the year to 31 March 2021

12 Restricted funds (continued)

MS Benefits Service

Project funded by Rotherham & Sheffield Branch MS Society and Barnsley Branch MS Society to provide benefits advice to people with MS and their family.

Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF)

Funding awarded for an advocacy worker to work specifically with the Deaf Community and people with a hearing impairment.

Peoples Health Trust (Health Rich)

An award from the Peoples Health Trust (Health Rich) for 2 years to expand the amount of inclusive cycling we provide via Sheffield Cycling 4 All. This includes purchasing 2 new bikes, increasing the number of drop in sessions provided and widening out the reach of Sheffield Cycling 4 All to more groups. The fund was overspent by £2,325 so a transfer from the Sheffield Cycling 4 All designated fund has been made to cover this deficit.

SfC Innovation Fund INN-DIS-18010 2018-19

Funding secured to develop a good practice workbook on person-centred supervision and appraisal.

Zachery Merton & George Woofindin Convalescent Trust

Funding awarded to support our work with businesses, with the aim of improving accessibility for disabled people. This included money to enable a staff member to attend the Centre for Accessible Environments 'Access Auditing and Equality Act' Course

The Talbot Trusts

A grant to develop the work of our advocacy service to support Deaf people in accessing mental health provision.

People's Postcode Trust

Funding awarded for Sheffield Voices learning disability group to develop some short films and training resources that challenge discrimination disabled people face.

SfC Training

Funding awarded to facilitate a programme of training for Individual Employers and their PAs.

The Big Lottery Community Fund

Funding awarded for 5 years (2019- 2024) for developing Sheffield Cycling 4 All inclusive cycling project.

Sheffield Cycling 4 All - restricted funds

Funding awarded to refurbish the wheelchair transporter trikes, which are part of the Sheffield Cycling 4 All inclusive cycling project.

Awards for All

An award to develop training for Employers and Businesses to enable them to become more disability confident.

Police & Crime Commissioner

Funding to deliver hate crime training sessions, building on work developed through People's Postcode Trust in 2018-19.

Sports England

An award to expand the work of Sheffield

SYCF Covid-19 Response

Funding to support Sheffield Voices on-line activities during Covid-19, including the purchasing of IT equipment to support people with a learning disability or Autism who are digitally excluded.

SfC Training WP2.1-DIS-20012 2020-21

Funding awarded to facilitate a programme of training for Individual Employers and their PAs.

Sports England Tackling Inequalities

Funding awarded to help tackle inequalities in physical activity, experienced by disabled people and people with long term health conditions, during the Covid-19 pandemic.

Evan Cornish Foundation

Funding awarded to deliver hate crime training sessions to schools building on work funded through the Police and Crime Commissioner.

SCC direct payment support

Funding to provide information to people in receipt of direct payments during Covid-19 and the provision of a PPE delivery service for people who employ their own PAs.



Notes to the accounts (continued)
For the year to 31 March 2021

12 Restricted funds (continued)

NET funding

Funding to support Sheffield Voices delivery of on-line activities and to increase engagement of people with a learning disability and autism during Covid-19

SCC Covid response

Funding for staffing hours to increase communication, accessibility of information and engagement with disabled people in Sheffield related to COVID-19.

SYCF Resilience Fund

Funding for the continuation of the work of Sheffield Voice group and increased engagement with people with learning disabilities and Autism during Covid-19, both online and then starting to move into more face to face activities again.

Sports England Return to Play

Funding for the purchase and re-location of 3 shipping containers and associated costs for storing SC4A trikes to enable the project to continue to operate from Hillsborough Park and to increase the number of disabled people accessing cycling post-covid19.

CCG vaccine support

Funding to support the increased take up of CV19 vaccination including; engaging disabled people, promoting vaccine hubs, sharing key messages and providing feedback, insights, and concerns regarding hesitancies and barriers to having a Covid vaccination.

Healthwatch Speak Up small grant

Small pots of funding secured to carry out health and social care engagement activity

| <i>Prior year comparison</i> | <i>Brought forward</i> | <i>Income</i> | <i>Expenditure</i> | <i>Transfers</i> | <i>Carried forward</i> |
|--|------------------------|----------------|--------------------|------------------|------------------------|
| | £ | £ | £ | £ | £ |
| NHS Sheffield CCG- Disability Health Advocacy & Info Services | 11,873 | 88,825 | (92,090) | - | 8,608 |
| Department for Works and Pensions - Access to Work | 2,647 | 27,937 | (26,351) | - | 4,233 |
| Sheffield Voices | 5,909 | 100 | (2,546) | - | 3,463 |
| Sheffield City Council - Carer and Access Card | 228 | 5,362 | (5,590) | - | - |
| Sheffield City Council - EF16029 Equality Hub | 103 | 15,422 | (15,397) | - | 128 |
| MS Benefits Service | - | 1,667 | (1,667) | - | - |
| Sheffield Association in Aid of the Adult Deaf Community Fund (SYCF) | 47 | 5,000 | (4,999) | - | 48 |
| Peoples Health Trust (Health Rich) | 266 | - | (2,591) | 2,325 | - |
| SfC Innovation Fund INN-DIS-18010 2018-19 | 1,290 | - | (1,290) | - | - |
| Zachery Merton & George Woolfindin | | | | | |
| Convalscent Trust | 1,000 | - | (1,000) | - | - |
| The Talbot Trusts | 4,732 | - | (4,732) | - | - |
| People's Postcode Trust | 1,895 | 12,500 | (13,230) | - | 1,165 |
| SfC Training | - | 17,895 | (17,530) | - | 365 |
| The Big Lottery Community Fund | - | 43,001 | (34,338) | - | 8,663 |
| Sheffield Cycling 4 All - restricted funds | 2,286 | - | - | - | 2,286 |
| Awards for All | - | 2,500 | (1,545) | - | 955 |
| Police & Crime Commissioner | - | 800 | - | - | 800 |
| Sports England | - | 500 | (50) | - | 450 |
| | 32,276 | 221,509 | (224,946) | 2,325 | 31,164 |

Notes to the accounts (continued)
For the year to 31 March 2021

13 Net asset by fund

| | General funds | Designated funds | Restricted funds | Total 2021 |
|-----------------------------------|--------------------------|-----------------------------|-----------------------------|-----------------------|
| | £ | £ | £ | £ |
| Fixed assets | - | 18,754 | 15,400 | 34,154 |
| Net current assets/ (liabilities) | 107,090 | 17,561 | 22,208 | 146,859 |
| | 107,090 | 36,315 | 37,608 | 181,013 |
| <i>Prior year comparison</i> | | | | |
| | <i>General funds</i> | <i>Designated funds</i> | <i>Restricted funds</i> | <i>Total 2020</i> |
| | £ | £ | £ | £ |
| <i>Fixed assets</i> | 250 | 3,652 | 14,595 | 18,497 |
| <i>Net current assets</i> | 90,605 | (3,333) | 16,569 | 103,841 |
| | 90,855 | 319 | 31,164 | 122,338 |

14 Trustees and key management remuneration, benefits and expenses

No trustees were reimbursed for travel costs during the year (2020: 3 totalling £259).

The key management personnel of the charity comprise the trustees and the senior management team (the Chief Executive and Advocacy manager). The total employee benefits of the key management personnel of the charity were £67,625 (2020 :£62,287).

15 Related Party Transactions

There were no related party transactions other than those detailed above.