

# SHARING VOICES (BRADFORD)

England & Wales · Charity number 1112686

## Details

---

**Other names** SV(B)

**Status** Registered

**Legal form** Charitable company

**Company number** [05130896](#)

**Registered** 2006-01-11

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 10 Mornington Villas  
Bradford  
BD8 7HB

**Phone** 01274731166

**Email** [info@sharingvoices.org.uk](mailto:info@sharingvoices.org.uk)

**Website** [www.sharingvoices.org.uk](http://www.sharingvoices.org.uk)

## Activities

---

**Objects:** THE PRESERVATION AND PROMOTION OF GOOD MENTAL HEALTH OF MINORITY ETHNIC COMMUNITIES IN THE UNITED KINGDOM FOCUSING PRIMARILY ON PEOPLE LIVING IN WEST YORKSHIRE

**Activities:** Sharing Voices Bradford is a community development mental health charity that seeks to engage BME communities and services. Working to enable services to become more culturally appropriate and responsive to the diverse needs of all communities

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Accommodation/housing, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** UNITED KINGDOM, FOCUSING PRIMARILY IN WEST YORKSHIRE
- Bradford City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£60,773	£162,759	-	-
2024-03-31	£316,439	£213,185	-	-
2023-03-31	£337,907	£460,980	-	-
2022-03-31	£220,211	£669,320	-	-
2021-03-31	£745,552	£482,709	£783,026	23

## Trustees

Name	Role	Appointed
Azhar Iqbal		2024-02-14
Daud Khan		2023-02-15
Faisal Khan		2021-07-08
Shazad Mohammed		2024-02-14

**SHARING VOICES (BRADFORD)**

England & Wales - Charity number 1112686

---

# Accounts

---

Registered number  
05130896

Charity number  
1112686

SHARING VOICES (BRADFORD)  
(Company limited by guarantee)

Report and Accounts

31 March 2025

## **SHARING VOICES (BRADFORD)**

### **Report and accounts**

#### **Contents**

	<b>Page</b>
Company information	1
Director/ Trustees' report	2 to 3
Accountants' report	4
Income and expenditure account	5
Balance sheet	6
Notes to the accounts	7 to 9
Detailed income and expenditure account	10

## **SHARING VOICES (BRADFORD)**

### **Company Information**

#### **Directors**

Azhar Iqbal  
Daud Khan  
Faisal Khan  
Shazad Mohammed

#### **Secretary**

Ishtiaq Ahmed

#### **Accountants**

Rehman Michael & Co  
277 Roundhay Road  
Leeds  
West Yorkshire  
LS8 4HS

#### **Registered office**

10 Mornington Villas  
Bradford  
West Yorkshire  
England  
BD8 7HB

#### **Registered number**

05130896

## **SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

### **Directors/ Trustees' Report**

The directors present their report and accounts for the year ended 31 March 2025.

#### **Principal activities**

The company's principal activity during the year continued to be a non profit making organization offering Education, Health, Housing and related services for the local community.

#### **Directors/ Trustees**

The following persons served as directors during the year:

Azhar Iqbal  
Daud Khan  
Faisal Khan  
Shazad Mohammed

#### **Mission and vision of the company:**

Work with and support all diverse BME groups with mental health difficulties and develop our services in partnership with them and other mental health service providers in Bradford  
Recognise that there is inequality and discrimination (in particular with BME Communities) and we are proactive in tackling it by advocating for the needs of communities with policy makers and service providers to influence mainstream strategic change.

#### **Main plans for the coming year**

Raise awareness in relation to mental health and emotional well-being and challenge the stigma associated with mental illness within BME communities and to educate practitioners and service providers.

Influence policy, service delivery and all stakeholders through partnership work, strategic influence, being a critical friend and a community advocate who holds agencies to account for delivery in relation to BME mental health services.

#### **Structure, Governance and Management**

The charity (Sharing Voices Bradford, SVB) is a Company Limited by Guarantee, incorporated 18th April 2004 and registered as a charity on 11th January 2006. The charity's objects are "the preservation and promotion of good mental health of minority ethnic communities in the United Kingdom, focusing primarily on people living in West Yorkshire".

The Trustees are also the directors for the purposes of company law and under the company's Articles are known as members of the Management Committee.

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Secretary is one of the Committee members and also has voting rights.

#### **Risk management**

Responsibility for ensuring that the charity delivers the services specified and that key performance indicators are met is delegated to our Senior Management Team, whom hold overall responsibility for the operation of the charity and provision of services. Individual supervision of the staff team as well as ensuring that the team continue to develop their skills and working practices in line with good practice. There has been a change in structure of the organisation to help it meet its objectives

The Management Committee has during the year reviewed the main risks facing the charity and

## **SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

### **Directors/ Trustees' Report**

will continue to do so on a regular basis. Trustees are satisfied that systems and processes are in place to manage the risks that have been identified. In particular, the Committee continues to ensure good financial forward planning and cash flow awareness and has established reserves for six to twelve months.

#### **Statement of Trustees Responsibilities**

Company and Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure for that period.

#### **Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 10 December 2025 and signed on its

Faisal Khan  
Directors/ trustees

**SHARING VOICES (BRADFORD)**  
**Accountants' Report**

**Accountants' report to the directors of**  
**SHARING VOICES (BRADFORD)**

You consider that the company is exempt from an audit for the year ended 31 March 2025. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

in accordance with your instructions, we have prepared the accounts which comprise the Income and Expenditure account, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

Rehman Michael & Co  
Chartered Certified Accountants

277 Roundhay Road  
Leeds  
West Yorkshire  
LS8 4HS

10 December 2025

**SHARING VOICES (BRADFORD)**  
**Income and expenditure account**  
**for the year ended 31 March 2025**

	Notes	2025 £	2024 £
<b>Income</b>	1	60,773	316,439
Administrative expenses		(162,759)	(213,185)
<b>Operating surplus</b>		<u>(101,986)</u>	<u>103,254</u>
<b>Surplus/ (deficit) for the financial year</b>		<u>(101,986)</u>	<u>103,254</u>

Please see detailed income and expenditure statement for restricted and unrestricted income and expenditure analysis as required by SORP FRS 102.

**SHARING VOICES (BRADFORD)****Registered number:** 05130896**Balance Sheet  
as at 31 March 2025**

	Notes	2025 £	2024 £
<b>Current assets</b>			
Debtors	5	85,811	85,811
Cash at bank and in hand		<u>93,124</u>	<u>193,110</u>
		178,935	278,921
<b>Creditors: amounts falling due within one year</b>			
	6	(5,500)	(3,503)
<b>Net current assets</b>		<u>173,435</u>	<u>275,418</u>
<b>Net assets</b>		<u>173,435</u>	<u>275,418</u>
<b>Capital and reserves</b>			
Reserves accumulated	8	173,435	275,418
<b>Net reserves</b>		<u>173,435</u>	<u>275,418</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Faisal Khan

Director/ Trustee

Approved by the board on 10 December 2025

## SHARING VOICES (BRADFORD)

### Notes to the Accounts

for the year ended 31 March 2025

#### 1 Accounting policies

##### ***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

##### ***Turnover (Income)***

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

##### ***Unrestricted funds***

Unrestricted funds are the net incoming resources available for the objects of the charity without specified purposes and are part of the general funds.

##### ***Restricted funds***

Restricted funds are the net incoming resources available for a particular area or purpose stated by the donor and are allocated appropriately.

##### ***Depreciation***

*Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.*

Leasehold land and buildings	over the lease term
Plant and machinery	over 20 years (SL)
Fixtures, fittings, tools and equipment	over 20 years (SL)

##### ***Stocks***

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first in first out method. The carrying amount of stock sold is recognised as an expense in the period in which the related revenue is recognised.

##### ***Creditors***

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

#### 2 Employees

	<b>2025</b>	<b>2024</b>
	<b>Number</b>	<b>Number</b>
Average number of persons employed by the company	<u>7</u>	<u>14</u>
There were no employees receiving more than £50,000 per annum		

**SHARING VOICES (BRADFORD)****Notes to the Accounts****for the year ended 31 March 2025****3 Tangible fixed assets**

	<b>Land and buildings £</b>	<b>Plant and machinery etc £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 2024	43,900	25,280	-	69,180
At 31 March 2025	<u>43,900</u>	<u>25,280</u>	<u>-</u>	<u>69,180</u>
<b>Depreciation</b>				
At 1 April 2024	43,900	25,280	-	69,180
At 31 March 2025	<u>43,900</u>	<u>25,280</u>	<u>-</u>	<u>69,180</u>
<b>Net book value</b>				
At 31 March 2025	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**4 Debtors**

	<b>2025 £</b>	<b>2024 £</b>
Other debtors	<u>85,811</u>	<u>85,811</u>

**5 Creditors: amounts falling due within one year**

	<b>2025 £</b>	<b>2024 £</b>
Other creditors	<u>5,500</u>	<u>3,503</u>

	<b>Balance b/f £</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>2025 £</b>
Current Assets	278,921	178,935	-	178,935
Current Liabilities (creditors)	<u>(3,503)</u>	<u>(5,500)</u>	<u>-</u>	<u>(5,500)</u>
<b>Reserves accumulated</b>	<u>275,418</u>	<u>173,435</u>	<u>-</u>	<u>173,435</u>

Please see detailed income and expenditure statement for restricted and unrestricted income and expenditure analysis.

**6 Controlling party and related parties**

The directors/ trustees have control of the company/charity. There were no related parties.

**7 Other information**

SHARING VOICES (BRADFORD) is a private company limited by guarantee and incorporated in England. Its registered office is: 10 Mornington Villas, Bradford, West Yorkshire, England, BD8 7HB

**11 Going concern**

The company has sufficient cash at bank and has raised further funds since the year end, which provide adequate resources to finance committed development programme, along with the day to day operations. The trustees monitor the expenditure level and adjust development expenditure to ensure that expenditure is only incurred when sufficient funds are available to cover payments as they fall due. On this basis, the trustees have reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future, being a period of twelve months after the date on which this report and financial statements are signed. For this reason, it continues to adopt the going concern basis in the financial statements.

**SHARING VOICES (BRADFORD)**

**Notes to the Accounts**

**for the year ended 31 March 2025**

**12 Winding up or dissolution of the company/charity**

If the charity were to be dissolved or wound up the trustees would pass any net assets to similar organisations and deserving causes.

**SHARING VOICES (BRADFORD)**

Charity number 1112686

**Detailed income and expenditure account****for the year ended 31 March 2025***This schedule does not form part of the statutory accounts*

	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
<b>Income</b>				
Better start project	-	-	-	-
Bradford city council	11,398	-	<b>11,398</b>	10,667
CABAT	-	-	-	-
CCG	-	-	-	200,000
Cycling projects	-	-	-	-
Fusion	-	-	-	75,000
NHS commissioning	-	-	-	-
Other donations	49,375	-	<b>49,375</b>	30,772
	<u>60,773</u>	<u>-</u>	<u><b>60,773</b></u>	<u>316,439</u>
<b>Less:</b>				
<b>Less Administrative expenses</b>				
Employee costs:				
Wages, employer ni, pensions and remunerations	118,019	-	<b>118,019</b>	171,072
Staff recruitment, training and welfare	-	-	-	303
Motor and travel expenses	-	-	-	-
	<u>118,019</u>	<u>-</u>	<u><b>118,019</b></u>	<u>171,375</u>
Premises costs:				
Rates and water	14,425	-	<b>14,425</b>	15,131
Light and heat	6,768	-	<b>6,768</b>	-
Cleaning and service charges	4,539	-	<b>4,539</b>	3,053
	<u>25,732</u>	<u>-</u>	<u><b>25,732</b></u>	<u>18,184</u>
General administrative expenses:				
Telephone and fax	2,732	-	<b>2,732</b>	2,038
Subscriptions	205	-	205	-
Bank and card machine charges	1,986	-	<b>1,986</b>	1,943
Insurance	867	-	<b>867</b>	893
Software and IT	1,778	-	1,778	-
Repairs and maintenance	440	-	<b>440</b>	-
Depreciation	-	-	-	-
Sundry expenses	-	-	-	1,909
	<u>8,008</u>	<u>-</u>	<u><b>8,008</b></u>	<u>6,783</u>
Legal and professional costs:				
Accountancy fees	2,000	-	<b>2,000</b>	2,000
Audit fees	-	-	-	-
Solicitors fees/ other legal	-	-	-	3,111
Consultancy fees	-	9,000	<b>9,000</b>	6,036
Advertising and PR	-	-	-	5,696
	<u>2,000</u>	<u>9,000</u>	<u><b>11,000</b></u>	<u>16,843</u>
Total administrative expenses	<u>153,759</u>	<u>9,000</u>	<u><b>162,759</b></u>	<u>213,185</u>
<b>Surplus/ (deficit) for the financial year</b>	<u>(92,986)</u>	<u>(9,000)</u>	<u><b>(101,986)</b></u>	<u>103,254</u>
			59,767	552,363

**SHARING VOICES (BRADFORD)**

England & Wales - Charity number 1112686

---

# Accounts

---

Registered number  
05130896

Charity number  
1112686

SHARING VOICES (BRADFORD)  
(Company limited by guarantee)

Report and Accounts

31 March 2024

**SHARING VOICES (BRADFORD)**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Director/ Trustees' report	1
Accountants' report	3
Income and expenditure account	4
Balance sheet	5
Notes to the accounts	6
Detailed income and expenditure account	9

## **SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

### **Directors/ Trustees' Report**

The directors present their report and accounts for the year ended 31 March 2024.

#### **Principal activities**

The company's principal activity during the year continued to be a non profit making organization offering Education, Health, Housing and related services for the local community.

#### **Directors/ Trustees**

The following persons served as directors during the year:

Faisal Khan (Trustee and director appointed 8 July 2021)  
Daud Khan (Trustee and director appointed 15 Feb.2023)  
Shazad Mohammed (Trustee and director appointed 14 Feb.2024)  
Azhar Iqbal (Trustee and director appointed 14 Feb.2024)  
Ishtiaq Ahmed (Trustee and secretary appointed 1 Jun.2023)

#### **Mission and vision of the company:**

Work with and support all diverse BME groups with mental health difficulties and develop our services in partnership with them and other mental health service providers in Bradford  
Recognise that there is inequality and discrimination (in particular with BME Communities) and we are proactive in tackling it by advocating for the needs of communities with policy makers and service providers to influence mainstream strategic change.

#### **Main plans for the coming year**

Raise awareness in relation to mental health and emotional well-being and challenge the stigma associated with mental illness within BME communities and to educate practitioners and service providers.

Influence policy, service delivery and all stakeholders through partnership work, strategic influence, being a critical friend and a community advocate who holds agencies to account for delivery in relation to BME mental health services.

#### **Structure, Governance and Management**

The charity (Sharing Voices Bradford, SVB) is a Company Limited by Guarantee, incorporated 18th April 2004 and registered as a charity on 11th January 2006. The charity's objects are "the preservation and promotion of good mental health of minority ethnic communities in the United Kingdom, focusing primarily on people living in West Yorkshire".

The Trustees are also the directors for the purposes of company law and under the company's Articles are known as members of the Management Committee.

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Secretary is one of the Committee members and also has voting rights.

#### **Risk management**

Responsibility for ensuring that the charity delivers the services specified and that key performance indicators are met is delegated to our Senior Management Team, whom hold overall responsibility for the operation of the charity and provision of services. Individual supervision of the staff team as well as ensuring that the team continue to develop their skills and working practices in line with good practice. There has been a change in structure of the organisation to help it meet its objectives

The Management Committee has during the year reviewed the main risks facing the charity and will continue to do so on a regular basis. Trustees are satisfied that systems and processes are in

**SHARING VOICES (BRADFORD)**  
**Registered number: 05130896**  
**Directors/ Trustees' Report**

place to manage the risks that have been identified. In particular, the Committee continues to ensure good financial forward planning and cash flow awareness and has established reserves for six to twelve months.

**Statement of Trustees Responsibilities**

Company and Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure for that period.

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 27 April 2025 and signed on its behalf.

Faisal Khan

Ishtiaq Ahmed

Director and trustee

Secretary and trustee

**SHARING VOICES (BRADFORD)**  
**Accountants' Report**

**Accountants' report to the directors of**  
**SHARING VOICES (BRADFORD)**

You consider that the company is exempt from an audit for the year ended 31 March 2024. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

in accordance with your instructions, we have prepared the accounts which comprise the Income and Expenditure account, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

Rehman Michael & Co  
Chartered Certified Accountants

277 Roundhay Road  
Leeds  
West Yorkshire  
LS8 4HS

27 April 2025

**SHARING VOICES (BRADFORD)**  
**Income and expenditure account**  
**for the year ended 31 March 2024**

	<b>Notes</b>	<b>2024</b> £	<b>2023</b> £
<b>Income</b>	1	316,439	337,907
Cost of generating income		-	(38,680)
<b>Gross profit</b>		<u>316,439</u>	<u>299,227</u>
Distribution costs		-	-
Administrative expenses		(213,185)	(460,980)
<b>Operating surplus</b>		<u>103,254</u>	<u>(161,753)</u>
<b>Surplus/ (deficit) for the financial year</b>		<u>103,254</u>	<u>(161,753)</u>

Please see detailed income and expenditure statement for restricted and unrestricted income and expenditure analysis as required by SORP FRS 102.

**SHARING VOICES (BRADFORD)**

Registered number: 05130896

**Balance Sheet**

as at 31 March 2024

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	3	-	-
Investments	4	-	-
		<u>-</u>	<u>-</u>
<b>Current assets</b>			
Stocks		-	-
Debtors	5	85,811	85,811
Cash at bank and in hand		<u>193,110</u>	<u>92,056</u>
		278,921	177,867
<b>Creditors: amounts falling due within one year</b>			
	6	(3,500)	(5,700)
		<u>275,421</u>	<u>172,167</u>
<b>Net current assets</b>			
		<u>275,421</u>	<u>172,167</u>
Total assets less current liabilities			
		275,421	172,167
<b>Creditors: amounts falling due after more than one year</b>			
	7	-	-
		<u>275,421</u>	<u>172,167</u>
<b>Net assets</b>			
		<u>275,421</u>	<u>172,167</u>
<b>Capital and reserves</b>			
Reserves accumulated	8	275,421	172,167
		<u>275,421</u>	<u>172,167</u>
<b>Net reserves</b>			
		<u>275,421</u>	<u>172,167</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Faisal Khan

Director/ Trustee

Approved by the board on 27 April 2025

## SHARING VOICES (BRADFORD)

### Notes to the Accounts

for the year ended 31 March 2024

#### 1 Accounting policies

##### ***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

##### ***Turnover (Income)***

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

##### ***Unrestricted funds***

Unrestricted funds are the net incoming resources available for the objects of the charity without specified purposes and are part of the general funds.

##### ***Restricted funds***

Restricted funds are the net incoming resources available for a particular area or purpose stated by the donor and are allocated appropriately.

##### ***Depreciation***

*Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.*

Leasehold land and buildings	over the lease term
Plant and machinery	over 20 years (SL)
Fixtures, fittings, tools and equipment	over 20 years (SL)

##### ***Investments***

Investments in subsidiaries, associates and joint ventures are measured at cost less any accumulated impairment losses. Listed investments are measured at fair value. Unlisted investments are measured at fair value unless the value cannot be measured reliably, in which case they are measured at cost less any accumulated impairment losses. Changes in fair value are included in the profit and loss account.

##### ***Stocks***

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first in first out method. The carrying amount of stock sold is recognised as an expense in the period in which the related revenue is recognised.

##### ***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

**SHARING VOICES (BRADFORD)****Notes to the Accounts****for the year ended 31 March 2024****Creditors**

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

<b>2 Employees</b>	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>

Average number of persons employed by the company	14	30
There were no employees receiving more than £50,000 per annum		

**3 Tangible fixed assets**

	Land and buildings £	Plant and machinery etc £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2023	43,900	25,280	-	69,180
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2024	43,900	25,280	-	69,180
<b>Depreciation</b>				
At 1 April 2023	43,900	25,280	-	69,180
Charge for the year	-	-	-	-
On disposals	-	-	-	-
At 31 March 2024	43,900	25,280	-	69,180
<b>Net book value</b>				
At 31 March 2024	-	-	-	-
At 31 March 2023	-	-	-	-

**4 Investments**

	Investments in subsidiary undertakings £	Other investments £	Total £
<b>Cost</b>			
At 1 April 2023	-	-	-
At 31 March 2024	-	-	-

**5 Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade debtors	-	-
Other debtors	85,811	85,811
	85,811	85,811

**6 Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>

**SHARING VOICES (BRADFORD)****Notes to the Accounts****for the year ended 31 March 2024**

Trade creditors		-	-
Other creditors		3,500	5,700
		<u>3,500</u>	<u>5,700</u>
<b>7 Creditors: amounts falling due after one year</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Loans		-	-
		<u>-</u>	<u>-</u>
<b>8 Analysis of assets and liabilities representing each of the charity's funds</b>			
	<b>2023</b>	<b>2024</b>	<b>2024</b>
	<b>Balance b/f</b>	<b>Unrestricted</b>	<b>Restricted</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	-	-	-
Current Assets	177,867	278,921	-
Current Liabilities (creditors)	(5,700)	(3,500)	-
<b>Reserves accumulated</b>	<u>172,167</u>	<u>275,421</u>	<u>-</u>
			<b>Total</b>
			<b>2024</b>
			<b>£</b>

Please see detailed income and expenditure statement for restricted and unrestricted income and expenditure analysis.

**9 Controlling party and related parties**

The directors/ trustees have control of the company/charity. There were no related parties.

**10 Other information**

SHARING VOICES (BRADFORD) is a private company limited by guarantee and incorporated in England. Its registered office is: 10 Mornington Villas, Bradford, West Yorkshire, England, BD8 7HB

**11 Going concern**

The company has sufficient cash at bank and has raised further funds since the year end, which provide adequate resources to finance committed development programme, along with the day to day operations. The trustees monitor the expenditure level and adjust development expenditure to ensure that expenditure is only incurred when sufficient funds are available to cover payments as they fall due. On this basis, the trustees have reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future, being a period of twelve months after the date on which this report and financial statements are signed. For this reason, it continues to adopt the going concern basis in the financial statements.

**12 Winding up or dissolution of the company/charity**

If the charity were to be dissolved or wound up the trustees would pass any net assets to similar organisations and deserving causes.

**SHARING VOICES (BRADFORD)**

Charity number 1112686

**Detailed income and expenditure account****for the year ended 31 March 2024***This schedule does not form part of the statutory accounts*

	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Total 2023 £
<b>Income</b>				
Better start project	-	-	-	43,784
Bradford city council	10,667	-	<b>10,667</b>	100
CABAT	-	-	-	60,000
Fusion	75,000	-	<b>75,000</b>	30,799
NHS commissioning	-	200,000	<b>200,000</b>	200,000
Other donations	30,772	-	<b>30,772</b>	3,224
	<u>116,439</u>	<u>200,000</u>	<u><b>316,439</b></u>	<u>337,907</u>
<b>Less:</b>				
<b>Cost of generating income</b>				
Other direct costs	-	-	-	-
User activities, events and materials	-	-	-	38,680
	-	-	-	<u>38,680</u>
<b>Less Administrative expenses</b>				
Employee costs:				
Wages, employer ni, pensions and remunerations	-	171,072	<b>171,072</b>	385,937
Staff recruitment, training and welfare	-	303	<b>303</b>	3,445
Motor and travel expenses	-	-	-	2,290
	-	<u>171,375</u>	<u><b>171,375</b></u>	<u>391,672</u>
Premises costs:				
Rent and room hire	-	-	-	29,338
Rates and water	15,131	-	<b>15,131</b>	688
Light and heat	-	-	-	5,626
Cleaning and service charges	-	3,053	<b>3,053</b>	3,879
	<u>15,131</u>	<u>3,053</u>	<u><b>18,184</b></u>	<u>39,531</u>
General administrative expenses:				
Telephone and fax	2,038	-	<b>2,038</b>	5,720
Stationery, software and printing	-	-	-	941
Subscriptions	-	-	-	1,680
Bank and card machine charges	1,943	-	<b>1,943</b>	1,097
Insurance	893	-	<b>893</b>	2,405
Equipment hired and expensed	-	-	-	-
Software and IT	-	-	-	9,656
Repairs and maintenance	-	-	-	409
Depreciation	-	-	-	1,153
Sundry expenses	-	1,909	<b>1,909</b>	500
	<u>4,874</u>	<u>1,909</u>	<u><b>6,783</b></u>	<u>23,561</u>
Legal and professional costs:				
Accountancy fees	2,000	-	<b>2,000</b>	5,125
Audit fees	-	-	-	-
Solicitors fees/ other legal	3,111	-	<b>3,111</b>	1,091
Consultancy fees	-	6,036	<b>6,036</b>	-
Advertising and PR	-	5,696	<b>5,696</b>	-
	<u>5,111</u>	<u>11,732</u>	<u><b>16,843</b></u>	<u>6,216</u>
Total administrative expenses	<u>25,116</u>	<u>188,069</u>	<u><b>213,185</b></u>	<u>460,980</u>
<b>Surplus/ (deficit) for the financial year</b>	<u>91,323</u>	<u>11,931</u>	<u><b>103,254</b></u>	<u>(161,753)</u>
	-	-	-	-

**SHARING VOICES (BRADFORD)**

England & Wales - Charity number 1112686

---

# Accounts

---

Registered number  
05130896

Charity number  
1112686

SHARING VOICES (BRADFORD)  
(Company limited by guarantee)

Report and Accounts

31 March 2023

**SHARING VOICES (BRADFORD)**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Director/ Trustees' report	1
Accountants' report	3
Income and expenditure account	4
Balance sheet	5
Notes to the accounts	6
Detailed income and expenditure account	9

## **SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

### **Directors/ Trustees' Report**

The directors present their report and accounts for the year ended 31 March 2023.

#### **Principal activities**

The company's principal activity during the year continued to be a non profit making organization offering Education, Health, Housing and related services for the local community.

#### **Directors/ Trustees**

The following persons served as directors during the year:

Faisal Khan (Trustee appointed 8 July 2021)

Daud Khan (Trustee appointed 15 Feb.2023)

#### **Mission and vision of the company:**

Work with and support all diverse BME groups with mental health difficulties and develop our services in partnership with them and other mental health service providers in Bradford  
Recognise that there is inequality and discrimination (in particular with BME Communities) and we are proactive in tackling it by advocating for the needs of communities with policy makers and service providers to influence mainstream strategic change.

#### **Main plans for the coming year**

Raise awareness in relation to mental health and emotional well-being and challenge the stigma associated with mental illness within BME communities and to educate practitioners and service providers.

Influence policy, service delivery and all stakeholders through partnership work, strategic influence, being a critical friend and a community advocate who holds agencies to account for delivery in relation to BME mental health services.

#### **Structure, Governance and Management**

The charity (Sharing Voices Bradford, SVB) is a Company Limited by Guarantee, incorporated 18th April 2004 and registered as a charity on 11th January 2006. The charity's objects are "the preservation and promotion of good mental health of minority ethnic communities in the United Kingdom, focusing primarily on people living in West Yorkshire".

The Trustees are also the directors for the purposes of company law and under the company's Articles are known as members of the Management Committee.

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Secretary is one of the Committee members and also has voting rights.

#### **Risk management**

Responsibility for ensuring that the charity delivers the services specified and that key performance indicators are met is delegated to our Senior Management Team, whom hold overall responsibility for the operation of the charity and provision of services. Individual supervision of the staff team as well as ensuring that the team continue to develop their skills and working practices in line with good practice. There has been a change in structure of the organisation to help it meet its objectives

The Management Committee has during the year reviewed the main risks facing the charity and will continue to do so on a regular basis. Trustees are satisfied that systems and processes are in place to manage the risks that have been identified. In particular, the Committee continues to

**SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

**Directors/ Trustees' Report**

ensure good financial forward planning and cash flow awareness and has established reserves for six to twelve months.

**Statement of Trustees Responsibilities**

Company and Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure for that period.

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 31 December 2023 and signed on its behalf.

Faisal Khan

Directors/ trustees

**SHARING VOICES (BRADFORD)**  
**Accountants' Report**

**Accountants' report to the directors of**  
**SHARING VOICES (BRADFORD)**

You consider that the company is exempt from an audit for the year ended 31 March 2023. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

in accordance with your instructions, we have prepared the accounts which comprise the Income and Expenditure account, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

Rehman Michael & Co  
Chartered Certified Accountants

277 Roundhay Road  
Leeds  
West Yorkshire  
LS8 4HS

31 December 2023

**SHARING VOICES (BRADFORD)**  
**Income and expenditure account**  
**for the year ended 31 March 2023**

	<b>Notes</b>	<b>2023</b> <b>£</b>	<b>2022</b> <b>£</b>
<b>Income</b>	1	337,907	220,211
Cost of generating income		(38,680)	(50,657)
<b>Gross profit</b>		<u>299,227</u>	<u>169,554</u>
Distribution costs		-	-
Administrative expenses		(460,980)	(618,663)
<b>Operating surplus</b>		<u>(161,753)</u>	<u>(449,109)</u>
<b>Surplus/ (deficit) for the financial year</b>		<u>(161,753)</u>	<u>(449,109)</u>

Please see detailed income and expenditure statement for restricted and unrestricted income and expenditure analysis as required by SORP FRS 102.

**SHARING VOICES (BRADFORD)**

Registered number: 05130896

**Balance Sheet**

as at 31 March 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	3	-	1,153
Investments	4	-	-
		<u>-</u>	<u>1,153</u>
<b>Current assets</b>			
Stocks		-	-
Debtors	5	85,811	3,450
Cash at bank and in hand		<u>92,056</u>	<u>332,917</u>
		177,867	336,367
<b>Creditors: amounts falling due within one year</b>	6	(5,700)	(3,603)
<b>Net current assets</b>		<u>172,167</u>	<u>332,764</u>
Total assets less current liabilities		<u>172,167</u>	<u>333,917</u>
<b>Creditors: amounts falling due after more than one year</b>	7	-	-
<b>Net assets</b>		<u>172,167</u>	<u>333,917</u>
<b>Capital and reserves</b>			
Reserves accumulated	8	172,167	333,917
<b>Net reserves</b>		<u>172,167</u>	<u>333,917</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Faisal Khan  
Director/ Trustee

Approved by the board on 31 December 2023

## SHARING VOICES (BRADFORD)

### Notes to the Accounts

for the year ended 31 March 2023

#### 1 Accounting policies

##### ***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

##### ***Turnover (Income)***

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

##### ***Unrestricted funds***

Unrestricted funds are the net incoming resources available for the objects of the charity without specified purposes and are part of the general funds.

##### ***Restricted funds***

Restricted funds are the net incoming resources available for a particular area or purpose stated by the donor and are allocated appropriately.

##### ***Depreciation***

*Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.*

Leasehold land and buildings	over the lease term
Plant and machinery	over 20 years (SL)
Fixtures, fittings, tools and equipment	over 20 years (SL)

##### ***Investments***

Investments in subsidiaries, associates and joint ventures are measured at cost less any accumulated impairment losses. Listed investments are measured at fair value. Unlisted investments are measured at fair value unless the value cannot be measured reliably, in which case they are measured at cost less any accumulated impairment losses. Changes in fair value are included in the profit and loss account.

##### ***Stocks***

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first in first out method. The carrying amount of stock sold is recognised as an expense in the period in which the related revenue is recognised.

##### ***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

**SHARING VOICES (BRADFORD)****Notes to the Accounts****for the year ended 31 March 2023****Creditors**

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

**2 Employees**

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Average number of persons employed by the company	14	30
There were no employees receiving more than £50,000 per annum		

**3 Tangible fixed assets**

	<b>Land and buildings £</b>	<b>Plant and machinery etc £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 2022	43,900	25,280	-	69,180
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2023	<u>43,900</u>	<u>25,280</u>	<u>-</u>	<u>69,180</u>
<b>Depreciation</b>				
At 1 April 2022	42,747	25,280	-	68,027
Charge for the year	1,153	-	-	1,153
On disposals	-	-	-	-
At 31 March 2023	<u>43,900</u>	<u>25,280</u>	<u>-</u>	<u>69,180</u>
<b>Net book value</b>				
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>1,153</u>	<u>-</u>	<u>-</u>	<u>1,153</u>

**4 Investments**

	<b>Investments in subsidiary undertakings £</b>	<b>Other investments £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2022	-	-	-
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>

**5 Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade debtors	-	-
Other debtors	85,811	3,450
	<u>85,811</u>	<u>3,450</u>

**SHARING VOICES (BRADFORD)****Notes to the Accounts****for the year ended 31 March 2023**

<b>6 Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>		
	<b>£</b>	<b>£</b>		
Trade creditors	-	-		
Other creditors	5,700	3,603		
	<u>5,700</u>	<u>3,603</u>		
<b>7 Creditors: amounts falling due after one year</b>	<b>2023</b>	<b>2022</b>		
	<b>£</b>	<b>£</b>		
Loans	-	-		
	<u>-</u>	<u>-</u>		
<b>8 Analysis of assets and liabilities representing each of the charity's funds</b>				
	<b>2022</b>	<b>2023</b>	<b>2023</b>	<b>Total</b>
	Balance b/f	Unrestricted	Restricted	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	1,153	-	-	-
Current Assets	336,367	177,867	-	177,867
Current Liabilities (creditors)	(3,603)	(5,700)	-	(5,700)
<b>Reserves accumulated</b>	<u>333,917</u>	<u>172,167</u>	<u>-</u>	<u>172,167</u>

Please see detailed income and expenditure statement for restricted and unrestricted income and expenditure analysis.

**9 Controlling party and related parties**

The directors/ trustees have control of the company/charity. There were no related parties.

**10 Other information**

SHARING VOICES (BRADFORD) is a private company limited by guarantee and incorporated in England. Its registered office is: 10 Mornington Villas, Bradford, West Yorkshire, England, BD8 7HB

**11 Going concern**

The company has sufficient cash at bank and has raised further funds since the year end, which provide adequate resources to finance committed development programme, along with the day to day operations. The trustees monitor the expenditure level and adjust development expenditure to ensure that expenditure is only incurred when sufficient funds are available to cover payments as they fall due. On this basis, the trustees have reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future, being a period of twelve months after the date on which this report and financial statements are signed. For this reason, it continues to adopt the going concern basis in the financial statements.

**12 Winding up or dissolution of the company/charity**

If the charity were to be dissolved or wound up the trustees would pass any net assets to similar organisations and deserving causes.

**SHARING VOICES (BRADFORD)**

Charity number 1112686

**Detailed income and expenditure account for the year ended 31 March 2023***This schedule does not form part of the statutory accounts*

	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
<b>Income</b>				
Better start project	-	43,784	<b>43,784</b>	40,842
Bradford city council	100	-	<b>100</b>	-
CABAT	60,000	-	<b>60,000</b>	37,968
Cycling projects	-	30,799	<b>30,799</b>	15,170
NHS commissioning	-	200,000	<b>200,000</b>	115,235
Other donations	3,224	-	<b>3,224</b>	10,996
	<u>63,324</u>	<u>274,583</u>	<u><b>337,907</b></u>	<u>220,211</u>
<b>Less:</b>				
<b>Cost of generating income</b>				
Other direct costs	-	-	-	-
User activities, events and materials	-	38,680	<b>38,680</b>	50,657
	-	<u>38,680</u>	<u><b>38,680</b></u>	<u>50,657</u>
<b>Less Administrative expenses</b>				
Employee costs:				
Wages, employer ni, pensions and remunerations	28,220	357,717	<b>385,937</b>	499,597
Staff recruitment, training and welfare	-	3,445	<b>3,445</b>	22,697
Motor and travel expenses	-	2,290	<b>2,290</b>	455
	<u>28,220</u>	<u>363,452</u>	<u><b>391,672</b></u>	<u>522,294</u>
Premises costs:				
Rent and room hire	29,338	-	<b>29,338</b>	27,052
Rates and water	688	-	<b>688</b>	1,850
Light and heat	5,626	-	<b>5,626</b>	4,972
Cleaning and service charges	-	3,879	<b>3,879</b>	5,176
	<u>35,652</u>	<u>3,879</u>	<u><b>39,531</b></u>	<u>39,050</u>
General administrative expenses:				
Telephone and fax	5,720	-	<b>5,720</b>	6,556
Stationery, software and printing	941	-	<b>941</b>	15,438
Subscriptions	1,680	-	<b>1,680</b>	1,861
Bank and card machine charges	1,097	-	<b>1,097</b>	2,047
Insurance	2,405	-	<b>2,405</b>	2,337
Equipment hired and expensed	-	-	-	3,034
Software and IT	9,656	-	<b>9,656</b>	7,637
Repairs and maintenance	409	-	<b>409</b>	2,996
Depreciation	1,153	-	<b>1,153</b>	2,273
Sundry expenses	500	-	<b>500</b>	-
	<u>23,561</u>	<u>-</u>	<u><b>23,561</b></u>	<u>44,179</u>
Legal and professional costs:				
Accountancy fees	5,125	-	<b>5,125</b>	3,898
Audit fees	-	-	-	1,520
Solicitors fees/ other legal	1,091	-	<b>1,091</b>	6,761
Consultancy fees	-	-	-	100
Advertising and PR	-	-	-	861
	<u>6,216</u>	<u>-</u>	<u><b>6,216</b></u>	<u>13,140</u>
Total administrative expenses	<u>93,649</u>	<u>367,331</u>	<u><b>460,980</b></u>	<u>618,663</u>
<b>Surplus/ (deficit) for the financial year</b>	<u>(30,325)</u>	<u>(131,428)</u>	<u><b>(161,753)</b></u>	<u>(449,109)</u>
			-	-

**SHARING VOICES (BRADFORD)**

England & Wales - Charity number 1112686

---

# Accounts

---

Registered number  
05130896

Charity number  
1112686

SHARING VOICES (BRADFORD)  
(Limited by Guarantee)

Report and Accounts

31 March 2022

**SHARING VOICES (BRADFORD)**  
**Report and accounts**  
**for the year ended 31 March 2022**

<b>Contents</b>	<b>Page</b>
Information	1
Directors' report	2-5
Independent auditor's report	6-7
Income and expenditure statement	8
Balance sheet	9
Notes to the accounts	10-12
Detailed income and expenditure statement	13

**SHARING VOICES (BRADFORD)**  
**Company Information**

**Directors/ Trustees**

F Khan  
R May  
Y Hussain  
S McIntosh  
A Ali  
C Minette  
I Amin (resigned 18/03/2022)

**Chair**

F Khan

**Solicitors**

Ellis Whittam Solicitors

**Auditors**

Adam & Co Accountancy Ltd  
1 Edmund Street  
Bradford  
West Yorkshire  
BD5 0BH

**Bank**

Unity Trust  
Brindley Place  
Birmingham  
B1 2HB

**Registered office**

10 Mornington Villas  
Bradford,  
West Yorkshire  
BD8 7HB

**Registered number**

05130896

**Charity number**

1112686

**Directors and Trustees**

The following persons served as directors/trustees of Sharing Voices (SV) during the year:

F Khan  
R May  
Y Hussain  
S Mcintosh  
A Ali  
C Minette  
I Amin (resigned 18/03/2022)

The trustees present their report and accounts for the year ended 31 March 2022. At Sharing Voices Bradford we aim to ensure that people who experience mental illness from all backgrounds but in particular those from various backgrounds are able to play a full, productive role and are fully included, integrated into society as valued members who contribute positively. We aim to overcome mental health distress and proactively support all individuals with particular focus on BME communities to achieve our vision of a society where:

***All people are valued, feel included, understood, supported and cared for without discrimination.***

**Our mission at SVB recognises it is imperative that we:**

Work with and support all diverse BME groups with mental health difficulties and develop our services in partnership with them and other mental health service providers in Bradford  
Recognise that there is inequality and discrimination (in particular with BME Communities) and we are proactive in tackling it by advocating for the needs of communities with policy makers and service providers to influence mainstream strategic change

Develop excellent leadership and governance so that we are a efficiently run and highly professional organisation that is recognised at the regional and national level as a best practice model.

Raise awareness in relation to mental health and emotional well-being and challenge the stigma associated with mental illness within BME communities and to educate practitioners and service providers.

Influence policy, service delivery and all stakeholders through partnership work, strategic influence, being a critical friend and a community advocate who holds agencies to account for delivery in relation to BME mental health services.

At SVB we have pioneered a community development approach to mental health service delivery which bridges the gap in service access and provision between communities and agencies; we position ourselves to be a broker and conduit between the bottom up, community level and the top-down strategic level. This is demonstrated by working in partnership with local mental health service providers in particular Community Mental Health Teams, Bradford District Community Trust and all relevant mental health practitioners to ensure that services are accessible. Through effective engagement and empowerment of communities in relation to mental health well-being and facilitating their access to relevant culturally appropriate and competent services we aim to ensure that individuals access mental health services strategically and their experience of services is positive in supporting their long term well being and preventing dependence on acute services and crises intervention.

**1. Structure, Governance and Management**

The charity (Sharing Voices Bradford, SVB) is a Company Limited by Guarantee, incorporated 18th April 2004 and registered as a charity on 11th January 2006. The charity's objects are "the preservation and promotion of good mental health of minority ethnic communities in the United Kingdom, focusing primarily on people living in West Yorkshire".

The Trustees are also the directors for the purposes of company law and under the company's Articles are known as members of the Management Committee.

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Secretary is one of the Committee members and also has voting rights.

## **SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

**Charity No. 1112686**

### **Director (Trustee) s' Report**

The charity seeks to maintain a Management Committee that is reflective of the diversity of Bradford's black and minority ethnic (BME) communities and is always seeking to enhance this diversity. In addition, Management Committee members between them contribute a range of relevant business and professional skills to the organisation. Most members are already familiar with the practical work of the charity having been involved in some external capacity in working with the charity and/or working for one of its core partner agencies e.g. Bradford District Care Trust.

Responsibility for ensuring that the charity delivers the services specified and that key performance indicators are met is delegated to our Senior Management Team, whom hold overall responsibility for the operation of the charity and provision of services. Individual supervision of the staff team as well as ensuring that the team continue to develop their skills and working practices in line with good practice. There has been a change in structure of the organisation to help it meet its objectives.

The Management Committee has during the year reviewed the main risks facing the charity and will continue to do so on a regular basis. Trustees are satisfied that systems and processes are in place to manage the risks that have been identified. In particular, the Committee continues to ensure good financial forward planning and cash flow awareness and has established a reserves policy, setting aside reserves equivalent to approximately 6 months running costs for the charity. Policies and procedures are regularly updated to minimise operational risks and to ensure appropriate protection measures are in place for e.g. vulnerable adults and children.

## **2. Aims and Objectives**

Sharing Voices Bradford (SVB) is a community development mental health organisation working in Bradford to promote the well-being and inclusion of black and minority ethnic communities (BME). The main issues that we work to address are inequalities and disadvantage in mental health and social care experienced by Black Minority Ethnic (BME) communities. Many of these inequalities have been acknowledged as a national concern and are reflected locally – they include:

The need to include BME culture, faith, language and spirituality in designing responsive, appropriate and effective mental health services

The lack of a BME 'voice' and influence in service planning and design

Lack of 'choice' in terms of accessing support and networks that are more meaningful, non-stigmatising, less oppressive approaches to distress.

Lack of information about support and services (in both mental and non-mental health services)

## **3. Activities**

Our work is directed to engaging BME individuals and communities in an inclusive and progressive manner, which recognises and values their cultural, religious, linguistic and spiritual backgrounds. People with lived experiences of mental distress are at the centre of our work and shape its development: we are committed to ensuring 'choice' and 'participation' remain at the heart of our approach so that people become active in developing their own pathways to recovery. We value our independence and our freedom to support individuals living with distress in challenging stigma, and in influencing the policies and services which impact directly on their daily lives.

Sharing Voices provides a range of services that includes signposting, providing information, promoting self-help and mutual support and facilitating members to develop collective action and participation in activities of their own choice. These include fitness, music and faith groups as well as activities around art and activities that are gender specific. At the same time we work in partnership and collaboratively with service providers such as the Bradford District Care Trust (BDCT), GPs, social workers and voluntary groups and community centres across Bradford to ensure that individuals and communities are engaged right across the district in enabling recovery to take place.

## **4. The focus of our work 2021-2022**

### **SVB STRATEGIC OBJECTIVES 2018 to 2023**

To ensure that SVB has robust, transparent, governance and is a well run and highly competent

**Director (Trustee) s' Report**

and sustainable, professional business

That we continue to develop as a leader in the delivery of community development mental health services to diverse communities and promote our unique model of work nationally and globally

That we continue to provide comprehensive, integrated and responsive mental health services in a community-based setting through the SVB community development method and we expand our delivery regionally and nationally.

That we secure an annual income of one million £'s by 2023

Implement projects for promotion and prevention in mental health and to raise awareness of mental health well-being and that we challenge the stigma associated with mental illness

Strengthen information systems, evidence-based practice and research related to SVB service delivery and practice

To ensure we influence key policy makers, decision makers, commissioners, service providers and stakeholders locally and nationally and we become a key player in shaping mental health policy in the future

To train and develop practitioners and agencies in the delivery of mental health services to BME communities in a culturally competent manner and they integrate a community needs led approach to service provision

To give particular focus to meeting the needs of priority groups in particular young people and women.

**List of Key Achievements in 2021/2022**

Successfully delivered and completed the Health and Wellbeing through Faith project.

Successfully delivered and completed the Resilient Dads project.

Successfully delivered and completed the Crisis Skills Facilitation project.

Successfully delivered and completed the Community Advocacy Link project.

Successfully delivered and completed Suicide Prevention work with CEE communities.

Successfully completed research into Suicide Prevention for South Asian Communities.

Continued work in Culturally Adapted Behaviour therapy.

Produce further films on mental health care.

Reviewed all areas of service delivery.

Secured funding for further two project to commence work in 22/23 amounting £150,000.

**5. Key Actions for 2022/2023**

\* Continue to strengthen board.

\* Continue to make improvements and changes in all areas.

\* Improve staff integration and working provide greater support to staff including the provision clinical supervision.

\* Ensure staff receive clinical supervision.

\* Delivery cultural competence training in Suicide Prevention in South Asian Communities.

\* Commence work on Future Focus Project.

\* Pursue funding for other projects.

**6. Public Benefit**

The charity works for the benefit of the public by acting to preserve and promote good mental health among minority ethnic communities, offering meaningful and appropriate support to individuals in times of distress and assisting statutory agencies in developing and delivering appropriate services for these groups.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

**7. Financial Review**

Against the backdrop of limited resources and insecurities over future funding, it has continued to be challenging to plan or develop services. Nevertheless the charity, with the aid of sound financial management and the support of both its staff and volunteers generated a very positive financial outcome for the period.

Sharing Voices successfully retained income from existing source without significant addition of new funding. Furthermore we also have had no major cuts in income from our main funders (Bradford CCG) and therefore have not been affected by the cuts experienced by other agencies in the district.

Going forward our key strategy remains to secure our main source of funds. Furthermore we have already begun the process of securing external funds to support our work which we hope this will yield some benefits by the 2022/23. Sharing Voices has a 6 to 12 months operational reserve policy, which is considered prudent in the current climate.

**8. Statement of Trustees Responsibilities**

The trustees of Sharing Voices are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

Company and Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure for that period.

**In preparing these financial statements, the Trustees are required to:**

Select suitable accounting policies and then apply them consistently;

Approved by the management committee and signed on its behalf by:

Faisal Khan  
Chair

Sandra Mcintosh  
Trustee

Sharing Voices (Bradford)  
Approved by the board on 24 February 2023

**SHARING VOICES (BRADFORD)**  
**Independent auditor's report**  
**to the members of SHARING VOICES (BRADFORD)**

**Opinion**

We have audited the accounts of SHARING VOICES (BRADFORD) for the year ended 31 March 2022 which comprise the Profit and Loss Account, the Balance Sheet and notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- give a true and fair view of the state of the company's affairs as at 31 March 2022 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the directors have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

**Other information**

The other information comprises the information included in the report and accounts, other than the accounts and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the directors' report has been prepared in accordance with applicable legal requirements.

**SHARING VOICES (BRADFORD)**  
**Independent auditor's report**  
**to the members of SHARING VOICES (BRADFORD)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the accounts in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of directors**

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

**Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud.**

Based on our understanding of the company and its industry, we identified the main risks of non-compliance with laws and regulations applicable such as Company Law.

We then considered those laws and regulations that have a direct impact on the preparation of the financial statements, which include Companies Act 2006, Charities Act 2011, Tax, Payroll Tax and VAT (sales tax).

We also considered and evaluated the company's management incentives and opportunities for fraudulent manipulation of the financial statements, including the risk of over riding of internal controls.

We determined that the principal risks for the company was relating to posting inappropriate journal entries to revenue, expenditure and bias in accounting estimates.

The audit procedures performed by the audit team were as follows:

- \* Inspecting any correspondence with regulators and tax authorities.
- \* Evaluating management controls designed to prevent and detect irregularities.
- \* Discussing with management and considering of known or suspected instances of non-compliance with laws, regulations and fraud.
- \* Challenging management on their assumptions and judgements in regards to their critical accounting estimates.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

Shahbaz Munir (FCCA)  
(Senior Statutory Auditor)  
for and on behalf of  
Adam & Co Accountancy Ltd  
Accountants and Statutory Auditors  
24 February 2023

First floor  
1 Edmund Street  
Bradford  
West Yorkshire  
BD5 0BH

**SHARING VOICES (BRADFORD)**  
**Income and expenditure statement**  
**for the year ended 31 March 2022**

	<b>Notes</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
<b>Incoming resources</b>					
Donations and grants received	1	164,199	56,012	220,211	745,552
<b>Less resources expended</b>					
Less: Cost of income generation		(30,350)	(20,307)	(50,657)	(34,203)
<b>Net incoming resources</b>		133,849	35,705	169,554	711,349
Less administrative expenses		(585,129)	(33,534)	(618,663)	(448,506)
<b>Operating Surplus/ (deficit)</b>		(451,280)	2,171	(449,109)	262,843
<b>(Deficit)/surplus/ deficit) before taxation</b>		(451,280)	2,171	(449,109)	262,843
Tax on (deficit)/surplus		-	-	-	-
<b>Surplus/ (deficit) for the year</b>	8	(451,280)	2,171	(449,109)	262,843

**SHARING VOICES (BRADFORD)**

Registered number: 05130896

**Balance Sheet  
as at 31 March 2022**

	<b>Notes</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets		1,153	3,426
<b>Current assets</b>			
Debtors	5	3,450	3,450
Cash at bank and in hand		332,917	778,034
		<u>336,367</u>	<u>781,484</u>
<b>Creditors: amounts falling due within one year</b>	6	(3,603)	(1,884)
<b>Net current assets</b>		<u>332,764</u>	<u>779,600</u>
<b>Net assets</b>		<u>333,917</u>	<u>783,026</u>
<b>Capital and reserves</b>			
Reserves	9	783,026	520,183
Surplus/ (deficit) for year		(449,109)	262,843
<b>Accumulated funds</b>		<u>333,917</u>	<u>783,026</u>
		-	-

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Approved by the board on 24 February 2023

Faisal Khan  
Director (Chair)

Sandra McIntosh  
Trustee

**SHARING VOICES (BRADFORD)**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

**1 Accounting policies**

**a Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

**b Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

Voluntary income

The value of services provided by volunteers has not been included in the accounts.

Grants and donations

Grants, including grants for the purchase of fixed assets, are recognised in full in the period to which they relate, and are split depending on the nature of the incoming resource.

Resources expended

Resources expended are recognised in the period in which they relate on an accruals basis and split depending on the nature of the expenditure incurred.

Winding up or dissolution of the charity

If the charity were to be dissolved or wound up the trustees would pass any net assets to similar organisations and deserving causes.

Going concern

The Charity has sufficient cash at bank as at the year end and has raised further funds since then, which provide adequate resources to finance committed delivery programmes, along with the day to day operations. The trustees monitor the expenditure level and adjust development expenditure to ensure that expenditure is only incurred when sufficient funds are available to cover payments as they fall due. On this basis, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, being a period of twelve months after the date on which this report and financial statements are signed. For this reason, it continues to adopt the going concern basis in the financial statements.

Purposes of Unrestricted/ Restricted Funds

Delivering mental health and other services to local community.

The activities are described in the Trustees Report.

Full analysis of income and expenditure is available on the last page.

**c Tangible fixed assets**

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Leasehold land and buildings	over the lease term
Plant and machinery	over 20 years (SL)
Fixtures, fittings, tools and equipment	over 20 years (SL)

**d Debtors**

**SHARING VOICES (BRADFORD)**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

**e Creditors**

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

**f Pensions**

Contributions to defined contribution plans are expensed in the period to which they relate.

**Surplus/ deficit is stated**

<b>g after:</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Employee costs	522,294	367,100
Depreciation	2,273	2,273
Audit fees	1,520	1,520
Accountants fees	3,898	2,700

<b>h Analysis of income</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2022 Total</b>	<b>2021 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bradford and district CCG (NHS mental heal	115,235	-	115,235	418,048
Day opportunities (rest)/ BMDC (well being c	-	-	-	24,125
Advocacy & Link / Award for all (rest)	-	-	-	31,250
Better start project and CEEC suicide	-	40,842	40,842	27,577
CABAT	37,968	-	37,968	108,880
Cycling project	-	15,170	15,170	10,500
HWF project	-	-	-	99,500
MH and Radicalisation and YIM counselling	-	-	-	25,000
Sundry funding (Other donations/ Hall hire e	10,996	-	10,996	672
	<u>164,199</u>	<u>56,012</u>	<u>220,211</u>	<u>745,552</u>

**2 Audit information**

*The audit report is unqualified.*

Senior statutory auditor: Shahbaz Munir (FCCA)  
 Firm: Adam & Co Accountancy Ltd  
 Date of audit report: 24 February 2023

<b>3 Employees</b>	<b>No. of staff</b>	<b>No. of staff</b>
Average number of persons employed by the company	<u>30</u>	<u>23</u>

<b>4 Tangible fixed assets</b>	<b>Land and buildings</b>	<b>Plant and machinery etc</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2021	43,900	25,280	69,180
At 31 March 2022	<u>43,900</u>	<u>25,280</u>	<u>69,180</u>
<b>Depreciation</b>			
At 1 April 2021	40,474	25,280	65,754
Charge for the year	2,273	-	2,273

**SHARING VOICES (BRADFORD)**  
**Notes to the Accounts**  
**for the year ended 31 March 2022**

At 31 March 2022	42,747	25,280	68,027
<b>Net book value</b>			
At 31 March 2022	1,153	-	1,153
At 31 March 2021	3,426	-	3,426

Depreciation method has been changed to 5% straightline because the fixed assets remain in use for over 20 years.

<b>5 Debtors</b>	<b>2022</b>	<b>2021</b>
	£	£
Trade debtors and prepayments (Bradford CPA/ NHS)	3,450	3,450
<b>6 Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
Other creditors :	£	£
Audit and accountants fees	1,886	1,884
PAYE and social security	1,717	-
	3,603	1,884

**7 Ultimate control and related parties**

Directors/ Trustees are the ultimate controlling party. There were no related parties.

**8 Analysis of assets and liabilities representing each of the charity's funds**

	Balance at March 2021	Unrestricted funds £	Restricted funds £	Designated funds £	Balance at March 2022
Tangible fixed assets	3,426	1,153	-	-	1,153
Current Assets	781,484	336,367	-	-	336,367
Current Liabilities (creditors)	(1,884)	(3,603)	-	-	(3,603)
	783,026	333,917	-	-	333,917

**9 Movement in Funds**  
(Capital account)

	Balance at March 2021	Incoming Resources £	Resources Expended £	Balance at March 2022
Unrestricted funds	467,505	164,199	(615,479)	16,225
Restricted funds	52,678	56,012	(53,841)	54,849
Total funds reconciled to balance sheet	520,183	220,211	(669,320)	71,074

**8 Other information**

SHARING VOICES (BRADFORD) is a private company limited by guarantee and is incorporated in England. Its registered office is:10 Morningson Villas, Bradford, West Yorkshire, BD8 7HB

**SHARING VOICES (BRADFORD)**  
**Detailed income and expenditure statement**  
**for the year ended 31 March 2022**

Charity number 1112686

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<b>2022 Total</b>	<b>2021 Total</b>
	£	£	£	£
<b>Income (grants and donations)</b>				
Bradford and district CCG (NHS mental health)	115,235	-	<b>115,235</b>	418,048
Day opportunities (rest)/ BMDC (well being café)	-	-	-	24,125
Advocacy & Link / Award for all (rest)	-	-	-	31,250
Better start project and CEEC suicide	-	40,842	<b>40,842</b>	27,577
CABAT	37,968	-	<b>37,968</b>	108,880
Cycling project	-	15,170	<b>15,170</b>	10,500
HWF project	-	-	-	99,500
MH and Radicalisation and YIM counselling	-	-	-	25,000
Sundry funding (Other donations/ Hall hire etc)	10,996	-	<b>10,996</b>	672
<b>Grants and donations</b>	<b>164,199</b>	<b>56,012</b>	<b>220,211</b>	<b>745,552</b>
<b>Less: Cost of income generation</b>				
Charitable direct costs ( user activities, materials and evi	30,350	20,307	<b>50,657</b>	34,203
<b>Less: Administrative expenses</b>				
Employee costs:				
Wages and salaries	426,355	22,440	<b>448,795</b>	294,572
Chairs and CEOs remunerations	32,950	-	<b>32,950</b>	27,533
Pensions	14,249	-	<b>14,249</b>	13,391
Employer's NI	18,102	-	<b>18,102</b>	19,441
Temporary staff and recruitment	1,030	-	<b>1,030</b>	3,845
Staff training and welfare	-	-	-	7,235
Travel and subsistence	7,168	-	<b>7,168</b>	1,083
	<b>499,854</b>	<b>22,440</b>	<b>522,294</b>	<b>367,100</b>
Premises costs:				
Rent and room hire	27,052	-	<b>27,052</b>	12,350
Rates and water	1,850	-	<b>1,850</b>	1,859
Service charges	513	-	<b>513</b>	-
Light and heat	4,972	-	<b>4,972</b>	4,841
Cleaning and refuse	4,663	-	<b>4,663</b>	7,250
	<b>39,050</b>	<b>-</b>	<b>39,050</b>	<b>26,300</b>
General administrative expenses:				
Telephone and fax	4,589	1,967	<b>6,556</b>	5,143
Stationery and printing	10,807	4,631	<b>15,438</b>	4,121
Subscriptions	1,861	-	<b>1,861</b>	2,196
Bank charges	2,047	-	<b>2,047</b>	278
Insurance	2,337	-	<b>2,337</b>	3,616
Equipment expensed	3,034	-	<b>3,034</b>	8,595
Software	7,637	-	<b>7,637</b>	6,568
Repairs and maintenance	-	2,996	<b>2,996</b>	3,882
Depreciation	2,273	-	<b>2,273</b>	2,273
Sundry expenses	-	-	-	623
	<b>34,585</b>	<b>9,594</b>	<b>44,179</b>	<b>37,295</b>
Legal and professional costs:				
Audit fees	1,520	-	<b>1,520</b>	1,520
Accountancy fees	2,398	1,500	<b>3,898</b>	2,700
Consultancy fees (commissioning costs)	100	-	<b>100</b>	6,742
Advertising and PR	861	-	<b>861</b>	900
Other legal and professional	6,761	-	<b>6,761</b>	5,949
	<b>11,640</b>	<b>1,500</b>	<b>13,140</b>	<b>17,811</b>
Total administration costs	<b>585,129</b>	<b>33,534</b>	<b>618,663</b>	<b>448,506</b>
<b>Operating surplus/ (deficit)</b>	<b>(451,280)</b>	<b>2,171</b>	<b>(449,109)</b>	<b>262,843</b>

**SHARING VOICES (BRADFORD)**

England & Wales - Charity number 1112686

---

# Accounts

---

Registered number  
05130896

Charity number  
1112686

SHARING VOICES (BRADFORD)  
(Limited by Guarantee)

Report and Accounts

31 March 2021

**SHARING VOICES (BRADFORD)**  
**Report and accounts**  
**for the year ended 31 March 2021**

<b>Contents</b>	<b>Page</b>
Information	1
Directors' report	2-6
Independent auditor's report	7-8
Income and expenditure statement	9
Balance sheet	10
Notes to the accounts	11-13
Detailed income and expenditure statement	14

**SHARING VOICES (BRADFORD)**  
**Company Information**

**Directors/ Trustees**

F Khan  
R May  
A Karmani (resigned 17/02/2021)  
K Wyszynski (resigned 06/06/2020)  
Y Hussain  
S Mcintosh  
A Ali  
C Minette  
I Amin  
R Ahmed  
D Khan (resigned 17/03/2021)

**Chair**

F Khan

**Solicitors**

Ellis Whittam Solicitors

**Auditors**

Adam & Co Accountancy Ltd  
1 Edmund Street  
Bradford  
West Yorkshire  
BD5 0BH

**Bank**

Unity Trust  
Brindley Place  
Birmingham  
B1 2HB

**Registered office**

10 Mornington Villas  
Bradford,  
West Yorkshire  
BD8 7HB

**Registered number**

05130896

**Charity number**

1112686

## SHARING VOICES (BRADFORD)

Registered number: 05130896

Charity No. 1112686

### Director (Trustee) s' Report

#### Directors and Trustees

The following persons served as directors/trustees of Sharing Voices (SV) during the year:

R May  
A Karmani (resigned 17/02/2021)  
K Wyszynski (resigned 06/06/2020)  
Y Hussain  
S Mcintosh  
A Ali  
C Minette  
I Amin  
D Khan (resigned 17/03/2021)

The trustees present their report and accounts for the year ended 31 March 2021. At Sharing Voices Bradford we aim to ensure that people who experience mental illness from all backgrounds but in particular those from BME backgrounds are able to play a full, productive role and are fully included, integrated into society as valued members who contribute positively. We aim to overcome mental health distress and proactively support all individuals with particular focus on BME communities to achieve our vision of a society where:

***All people are valued, feel included, understood, supported and cared for without discrimination.***

#### **Our mission at SVB recognises it is imperative that we:**

Work with and support all diverse BME groups with mental health difficulties and develop our services in partnership with them and other mental health service providers in Bradford  
Recognise that there is inequality and discrimination (in particular with BME Communities) and we are proactive in tackling it by advocating for the needs of communities with policy makers and service providers to influence mainstream strategic change

Develop excellent leadership and governance so that we are an efficiently run and highly professional organisation that is recognised at the regional and national level as a best practice model.

Raise awareness in relation to mental health and emotional well-being and challenge the stigma associated with mental illness within BME communities and to educate practitioners and service providers.

Influence policy, service delivery and all stakeholders through partnership work, strategic influence, being a critical friend and a community advocate who holds agencies to account for delivery in relation to BME mental health services.

At SVB we have pioneered a community development approach to mental health service delivery which bridges the gap in service access and provision between communities and agencies; we position ourselves to be a broker and conduit between the bottom up, community level and the top-down strategic level. This is demonstrated by working in partnership with local mental health service providers in particular Community Mental Health Teams, Bradford District Community Trust and all relevant mental health practitioners to ensure that services are accessible. Through effective engagement and empowerment of communities in relation to mental health well-being and facilitating their access to relevant culturally appropriate and competent services we aim to ensure that individuals access mental health services strategically and their experience of services is positive in supporting their long term well being and preventing dependence on acute services and crises intervention.

## **SHARING VOICES (BRADFORD)**

**Registered number: 05130896**

**Charity No. 1112686**

### **Director (Trustee) s' Report**

#### **1. Structure, Governance and Management**

The charity (Sharing Voices Bradford, SVB) is a Company Limited by Guarantee, incorporated 18th April 2004 and registered as a charity on 11th January 2006. The charity's objects are "the preservation and promotion of good mental health of minority ethnic communities in the United Kingdom, focusing primarily on people living in West Yorkshire".

The Trustees are also the directors for the purposes of company law and under the company's Articles are known as members of the Management Committee.

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Secretary is one of the Committee members and also has voting rights.

The charity seeks to maintain a Management Committee that is reflective of the diversity of Bradford's black and minority ethnic (BME) communities and is always seeking to enhance this diversity. In addition, Management Committee members between them contribute a range of relevant business and professional skills to the organisation. Most members are already familiar with the practical work of the charity having been involved in some external capacity in working with the charity and/or working for one of its core partner agencies e.g. Bradford District Care Trust.

Responsibility for ensuring that the charity delivers the services specified and that key performance indicators are met is delegated to our Senior Management Team, whom hold overall responsibility for the operation of the charity and provision of services. Individual supervision of the staff team as well as ensuring that the team continue to develop their skills and working practices in line with good practice. There has been a change in structure of the organisation to help it meet its objectives.

The Management Committee has during the year reviewed the main risks facing the charity and will continue to do so on a regular basis. Trustees are satisfied that systems and processes are in place to manage the risks that have been identified. In particular, the Committee continues to ensure good financial forward planning and cash flow awareness and has established a reserves policy, setting aside reserves equivalent to approximately 6 months running costs for the charity. Policies and procedures are regularly updated to minimise operational risks and to ensure appropriate protection measures are in place for e.g. vulnerable adults and children.

#### **2. Aims and Objectives**

Sharing Voices Bradford (SVB) is a community development mental health organisation working in Bradford to promote the well-being and inclusion of black and minority ethnic communities (BME). The main issues that we work to address are inequalities and disadvantage in mental health and social care experienced by Black Minority Ethnic (BME) communities. Many of these inequalities have been acknowledged as a national concern and are reflected locally – they include:

The need to include BME culture, faith, language and spirituality in designing responsive, appropriate and effective mental health services

The lack of a BME 'voice' and influence in service planning and design

Lack of 'choice' in terms of accessing support and networks that are more meaningful, non-stigmatising, less oppressive approaches to distress.

Lack of information about support and services (in both mental and non-mental health services)

**3. Activities**

Our work is directed to engaging BME individuals and communities in an inclusive and progressive manner, which recognises and values their cultural, religious, linguistic and spiritual backgrounds. People with lived experiences of mental distress are at the centre of our work and shape its development: we are committed to ensuring 'choice' and 'participation' remain at the heart of our approach so that people become active in developing their own pathways to recovery. We value our independence and our freedom to support individuals living with distress in challenging stigma, and in influencing the policies and services which impact directly on their daily lives.

Sharing Voices provides a range of services that includes signposting, providing information, promoting self-help and mutual support and facilitating members to develop collective action and participation in activities of their own choice. These include fitness, music and faith groups as well as activities around art and activities that are gender specific. At the same time we work in partnership and collaboratively with service providers such as the Bradford District Care Trust (BDCT), GPs, social workers and voluntary groups and community centres across Bradford to ensure that individuals and communities are engaged right across the district in enabling recovery to take place.

**4. The focus of our work 2020-2021**

**SVB STRATEGIC OBJECTIVES 2018 to 2023**

To ensure that SVB has robust, transparent, governance and is a well run and highly competent and sustainable, professional business

That we continue to develop as a leader in the delivery of community development mental health services to diverse communities and promote our unique model of work nationally and globally

That we continue to provide comprehensive, integrated and responsive mental health services in a community-based setting through the SVB community development method and we expand our delivery regionally and nationally.

That we secure an annual income of one million £'s by 2023

Implement projects for promotion and prevention in mental health and to raise awareness of mental health well-being and that we challenge the stigma associated with mental illness

Strengthen information systems, evidence-based practice and research related to SVB service delivery and practice

To ensure we influence key policy makers, decision makers, commissioners, service providers and stakeholders locally and nationally and we become a key player in shaping mental health policy in the future

To train and develop practitioners and agencies in the delivery of mental health services to BME communities in a culturally competent manner and they integrate a community needs led approach to service provision

To give particular focus to meeting the needs of priority groups in particular young people and women.

**List of Key Achievements in 2020/2021**

- \* Established homeworking for staff. All staff supplied with mobile phones and laptops.
- \* Delivered 1-2-1 Support throughout COVID Period.
- \* Agree and establish new staffing structure.
- \* Appoint new Chief Executive
- \* Increase both diversity and numbers of Board Members.
- \* Experienced chair elected.
- \* Delivered training increase cultural competence of professionals in the City.
- \* Recruit personnel to a number of projects and commence work on those projects.
- \* Increase the capacity within the community to manage self-care in mental health.
- \* Undertake project on culturally adapted behaviour activation therapy.
- \* Undertake project on crisis skills development.
- \* Undertake project on working with faith institutions to tackle mental health problems within their faith communities.
- \* Undertake community and advocacy link project to ensure appropriate support is received by those who are referred to SVB for help with their mental health problems.
- \* Undertake suicide prevention project for CEE communities using biking as an approach to therapy.
- \* Undertake research into South Asian Communities and Suicide Prevention.
- \* Recruit Social Media Marketing and Communications Officer and increase presence on Social Media platforms.
- \* Delivered training and development support to Thornbury Community Centre staff around suicide prevention.
- \* Ran Radio campaign on suicide prevention.
- \* Produced two films on suicide prevention and young people.

**5. Key Actions for 2020/2021**

- \* Continue to strengthen Board with appropriately skilled and qualified Board Members.
- \* Undertake review of all service areas
- \* Deliver activity post lifting of COVID restrictions
- \* Hold workshops in all service areas to identify future action based on need
- \* Complete Suicide Prevention Research in South Asian Communities
- \* Complete Suicide prevention project in CEE Communities.
- \* Complete project in Crisis Skills facilitation

**6. Public Benefit**

The charity works for the benefit of the public by acting to preserve and promote good mental health among minority ethnic communities, offering meaningful and appropriate support to individuals in times of distress and assisting statutory agencies in developing and delivering appropriate services for these groups.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

## SHARING VOICES (BRADFORD)

Registered number: 05130896

Charity No. 1112686

### Director (Trustee) s' Report

#### 7. Financial Review

Against the backdrop of limited resources and insecurities over future funding, it has continued to be challenging to plan or develop services. Nevertheless the charity, with the aid of sound financial management and the support of both its staff and volunteers generated a very positive financial outcome for the period.

Sharing Voices successfully retained income from existing source without significant addition of new funding. Furthermore we also have had no major cuts in income from our main funders (Bradford CCG) and therefore have not been affected by the cuts experienced by other agencies in the district.

Going forward our key strategy remains to secure our main source of funds. Furthermore we have already begun the process of securing external funds to support our work which we hope this will yield some benefits by the 2022/23. Sharing Voices has a 6 to 12 months operational reserve policy, which is considered prudent in the current climate.

Reserves designated for future projects: 2021: £783,026 2020: £520,183

#### 8. Statement of Trustees Responsibilities

The trustees of Sharing Voices are responsible for preparing the Trustees' report and the financial statements in accordance with the applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

Company and Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure for that period.

#### In preparing these financial statements, the Trustees are required to:

Select suitable accounting policies and then apply them consistently;

Observe the methods and principles in the charities SORP;

Make judgements and estimates that are reasonable and prudent;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and henceforth taking reasonable steps for the prevention and detection of fraud and other irregularities.

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards FRS 102 for Smaller Entities.

The financial statements have been prepared in compliance with the Statement of Recommended Practice on Charity Accounts and Companies Act 2006.

In accordance with company law, as the Companies Directors, the Trustees certify that so far as we are aware, there is no relevant audit information of which the Companies Auditors are unaware.

Approved by the management committee and signed on its behalf by:

Faisal Khan  
Chair

Yaseen Hussain  
Trustee

Sandra Mcintosh  
Trustee

Sharing Voices (Bradford)

Approved by the board on 16 December 2021

**SHARING VOICES (BRADFORD)**  
**Independent auditor's report**  
**to the members of SHARING VOICES (BRADFORD)**

**Opinion**

We have audited the accounts of SHARING VOICES (BRADFORD) for the year ended 31 March 2021 which comprise the Profit and Loss Account, the Balance Sheet and notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- give a true and fair view of the state of the company's affairs as at 31 March 2021 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the directors have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

**Other information**

The other information comprises the information included in the report and accounts, other than the accounts and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the directors' report has been prepared in accordance with applicable legal requirements.

**SHARING VOICES (BRADFORD)**  
**Independent auditor's report**  
**to the members of SHARING VOICES (BRADFORD)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the accounts in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of directors**

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

**Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud.**

Based on our understanding of the company and its industry, we identified the main risks of non-compliance with laws and regulations applicable such as Company Law.

We then considered those laws and regulations that have a direct impact on the preparation of the financial statements, which include Companies Act 2006, Charities Act 2011, Tax, Payroll Tax and VAT (sales tax).

We also considered and evaluated the company's management incentives and opportunities for fraudulent manipulation of the financial statements, including the risk of over riding of internal controls.

We determined that the principal risks for the company was relating to posting inappropriate journal entries to revenue, expenditure and bias in accounting estimates.

The audit procedures performed by the audit team were as follows:

- \* Inspecting any correspondence with regulators and tax authorities.
- \* Evaluating management controls designed to prevent and detect irregularities.
- \* Discussing with management and considering of known or suspected instances of non-compliance with laws, regulations and fraud.
- \* Challenging management on their assumptions and judgements in regards to their critical accounting estimates.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

Shahbaz Munir (FCCA)  
(Senior Statutory Auditor)  
for and on behalf of  
Adam & Co Accountancy Ltd  
Accountants and Statutory Auditors  
16 December 2021

First floor  
1 Edmund Street  
Bradford  
West Yorkshire  
BD5 0BH

**SHARING VOICES (BRADFORD)**  
**Income and expenditure statement**  
**for the year ended 31 March 2021**

	<b>Notes</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
<b>Incoming resources</b>					
Donations and grants received	1	627,100	118,452	745,552	476,655
<b>Less resources expended</b>					
Less: Cost of income generation		-	(34,203)	(34,203)	(13,632)
<b>Net incoming resources</b>		627,100	84,249	711,349	463,023
Less administrative expenses		(430,498)	(18,008)	(448,506)	(368,870)
<b>Operating Surplus/ (deficit)</b>		196,602	66,241	262,843	94,153
<b>Surplus/ deficit) before taxation</b>		196,602	66,241	262,843	94,153
Tax on surplus		-	-	-	-
<b>Surplus/ (deficit) for the year</b>	8	196,602	66,241	262,843	94,153

**SHARING VOICES (BRADFORD)**

Registered number: 05130896

**Balance Sheet  
as at 31 March 2021**

	<b>Notes</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets		3,426	4,375
<b>Current assets</b>			
Debtors	5	3,450	64,465
Cash at bank and in hand		778,034	461,547
		<u>781,484</u>	<u>526,012</u>
<b>Creditors: amounts falling due within one year</b>	6	(1,884)	(10,204)
<b>Net current assets</b>		<u>779,600</u>	<u>515,808</u>
<b>Net assets</b>		<u>783,026</u>	<u>520,183</u>
<b>Capital and reserves</b>			
Reserves	9	520,183	426,030
Surplus for year		262,843	94,153
<b>Accumulated funds</b>		<u>783,026</u>	<u>520,183</u>
		-	-

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Faisal Khan  
Chair

Yaseen Hussain  
Director/ Trustee

Sandra McIntosh  
Director/ Trustee

Approved by the board on 16 December 2021

**SHARING VOICES (BRADFORD)**  
**Notes to the Accounts**  
**for the year ended 31 March 2021**

**1 Accounting policies**

**a Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

**b Turnover**

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

Voluntary income

The value of services provided by volunteers has not been included in the accounts.

Grants and donations

Grants, including grants for the purchase of fixed assets, are recognised in full in the period to which they relate, and are split depending on the nature of the incoming resource.

Resources expended

Resources expended are recognised in the period in which they relate on an accruals basis and split depending on the nature of the expenditure incurred.

Winding up or dissolution of the charity

If the charity were to be dissolved or wound up the trustees would pass any net assets to similar organisations and deserving causes.

Going concern

The Charity has sufficient cash at bank as at the year end and has raised further funds since then, which provide adequate resources to finance committed delivery programmes, along with the day to day operations. The trustees monitor the expenditure level and adjust development expenditure to ensure that expenditure is only incurred when sufficient funds are available to cover payments as they fall due. On this basis, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, being a period of twelve months after the date on which this report and financial statements are signed. For this reason, it continues to adopt the going concern basis in the financial statements.

Purposes of Unrestricted/ Restricted Funds

Delivering mental health and other services to local community.

The activities are described in the Trustees Report.

Full analysis of income and expenditure is available on the last page.

**c Tangible fixed assets**

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Leasehold land and buildings	over the lease term
Plant and machinery	over 20 years (SL)
Fixtures, fittings, tools and equipment	over 20 years (SL)

**d Debtors**

**SHARING VOICES (BRADFORD)**  
**Notes to the Accounts**  
**for the year ended 31 March 2021**

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

**e Creditors**

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

**f Pensions**

Contributions to defined contribution plans are expensed in the period to which they relate.

**g Surplus is stated after:**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Employee costs	367,100	287,058
Depreciation	2,273	1,973
Audit fees	1,520	1,420
Accountants fees	2,700	1,500
	<u>2,700</u>	<u>1,500</u>

**h Analysis of income**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
	<b>Funds</b>	<b>Funds</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bradford and district CCG (NHS mental heal	418,048	-	418,048	435,805
Day opportunities (rest)/ BMDC (well being c	-	24,125	24,125	30,310
Advocacy & Link / Award for all (rest)	-	31,250	31,250	9,980
Better start project and CEEC suicide	-	27,577	27,577	-
CABAT	108,880	-	108,880	-
Cycling project	-	10,500	10,500	-
HWF project	99,500	-	99,500	-
MH and Radicalisation and YIM counselling	-	25,000	25,000	-
Sundry funding (Other donations/ Hall hire e	672	-	672	560
	<u>627,100</u>	<u>118,452</u>	<u>745,552</u>	<u>476,655</u>

**2 Audit information**

*The audit report is unqualified.*

Senior statutory auditor: Shahbaz Munir (FCCA)  
 Firm: Adam & Co Accountancy Ltd  
 Date of audit report: 16 December 2021

**3 Employees**

	<b>No. of staff</b>	<b>No. of staff</b>
Average number of persons employed by the company	<u>23</u>	<u>21</u>

**4 Tangible fixed assets**

	<b>Land and</b>	<b>Plant and</b>	<b>Total</b>
	<b>buildings</b>	<b>machinery</b>	<b>Total</b>
	<b>£</b>	<b>etc</b>	<b>£</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2020	42,576	25,280	67,856
Additions	1,324	-	1,324
At 31 March 2021	<u>43,900</u>	<u>25,280</u>	<u>69,180</u>
<b>Depreciation</b>			
At 1 April 2020	38,201	25,280	63,481
Charge for the year	2,273	-	2,273

**SHARING VOICES (BRADFORD)**  
**Notes to the Accounts**  
**for the year ended 31 March 2021**

At 31 March 2021	40,474	25,280	65,754
<b>Net book value</b>			
At 31 March 2021	3,426	-	3,426
At 31 March 2020	4,375	-	4,375

Depreciation method has been changed to 5% straightline because the fixed assets remain in use for over 20 years.

<b>5 Debtors</b>	<b>2021</b>	<b>2020</b>
	£	£
Trade debtors and prepayments (Bradford CPA/ NHS)	3,450	64,465
<b>6 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
Other creditors :	£	£
Audit and accountants fees	1,884	5,785
PAYE and social security	-	4,420
	1,884	10,205

**7 Ultimate control and related parties**

Directors/ Trustees are the ultimate controlling party. There were no related parties.

**8 Analysis of assets and liabilities representing each of the charity's funds**

	Balance at March 2020	Unrestricted funds £	Restricted funds £	Designated funds £	Balance at March 2021
Tangible fixed assets	4,375	3,426	-	-	3,426
Current Assets	526,012	781,484	-	-	781,484
Current Liabilities (creditors)	(10,204)	(1,884)	-	-	(1,884)
	520,183	783,026	-	-	783,026

**9 Movement in Funds**  
(Capital account)

	Balance at March 2020	Incoming Resources £	Resources Expended £	Balance at March 2021
Unrestricted funds	467,505	627,100	(430,498)	664,107
Restricted funds	52,678	118,452	(52,211)	118,919
Total funds reconciled to balance sheet	520,183	745,552	(482,709)	783,026

**10 Other information**

SHARING VOICES (BRADFORD) is a private company limited by guarantee and is incorporated in England. Its registered office is:10 Morningson Villas, Bradford, West Yorkshire, BD8 7HB

**SHARING VOICES (BRADFORD)**  
**Detailed income and expenditure statement**  
**for the year ended 31 March 2021**

Charity number 1112686

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<b>2021 Total</b>	<b>2020 Total</b>
	£	£	£	£
<b>Income (grants and donations)</b>				
Bradford and district CCG (NHS mental health)	418,048	-	<b>418,048</b>	435,805
Day opportunities (rest)/ BMDC (well being café)	-	24,125	<b>24,125</b>	30,310
Advocacy & Link / Award for all (rest)	-	31,250	<b>31,250</b>	9,980
Better start project and CEEC suicide	-	27,577	<b>27,577</b>	-
CABAT	108,880	-	<b>108,880</b>	-
Cycling project	-	10,500	<b>10,500</b>	-
HWF project	99,500	-	<b>99,500</b>	-
MH and Radicalisation and YIM counselling	-	25,000	<b>25,000</b>	-
Sundry funding (Other donations/ Hall hire etc)	672	-	<b>672</b>	560
<b>Grants and donations</b>	<b>627,100</b>	<b>118,452</b>	<b>745,552</b>	<b>476,655</b>
<b>Less: Cost of income generation</b>				
Direct labour	-	-	-	3,915
Charitable direct costs (events etc)	-	34,203	<b>34,203</b>	9,717
	-	34,203	<b>34,203</b>	13,632
<b>Less: Administrative expenses</b>				
Employee costs:				
Wages and salaries	279,843	14,729	<b>294,572</b>	258,427
Chairs and CEOs remunerations	27,533	-	<b>27,533</b>	-
Pensions	13,391	-	<b>13,391</b>	17,579
Employer's NI	19,441	-	<b>19,441</b>	-
Temporary staff and recruitment	3,845	-	<b>3,845</b>	-
Staff training and welfare	7,235	-	<b>7,235</b>	5,759
Travel and subsistence	1,083	-	<b>1,083</b>	5,017
Motor expenses	-	-	-	276
	<b>352,371</b>	<b>14,729</b>	<b>367,100</b>	<b>287,058</b>
Premises costs:				
Rent and room hire	12,350	-	<b>12,350</b>	10,146
Rates and water	1,859	-	<b>1,859</b>	1,962
Light and heat	4,841	-	<b>4,841</b>	3,865
Cleaning and refuse	7,250	-	<b>7,250</b>	3,299
	<b>26,300</b>	<b>-</b>	<b>26,300</b>	<b>19,272</b>
General administrative expenses:				
Telephone and fax	3,600	1,543	<b>5,143</b>	1,689
Postage	-	-	-	286
Stationery and printing	2,885	1,236	<b>4,121</b>	4,389
Subscriptions	2,196	-	<b>2,196</b>	3,644
Bank charges	278	-	<b>278</b>	128
Insurance	3,616	-	<b>3,616</b>	3,427
Equipment expensed	8,595	-	<b>8,595</b>	10,447
Software	6,568	-	<b>6,568</b>	10,501
Repairs and maintenance	3,882	-	<b>3,882</b>	871
Depreciation	2,273	-	<b>2,273</b>	1,973
Sundry expenses	623	-	<b>623</b>	1,807
	<b>34,516</b>	<b>2,779</b>	<b>37,295</b>	<b>39,162</b>
Legal and professional costs:				
Audit fees	1,520	-	<b>1,520</b>	1,420
Accountancy fees	2,200	500	<b>2,700</b>	1,500
Consultancy fees (commissioning costs)	6,742	-	<b>6,742</b>	14,693
Advertising and PR	900	-	<b>900</b>	1,785
Other legal and professional	5,949	-	<b>5,949</b>	3,980
	<b>17,311</b>	<b>500</b>	<b>17,811</b>	<b>23,378</b>
<b>Total administration costs</b>	<b>430,498</b>	<b>18,008</b>	<b>448,506</b>	<b>368,870</b>
<b>Operating surplus/ (deficit)</b>	<b>196,602</b>	<b>66,241</b>	<b>262,843</b>	<b>94,153</b>