

COMPANY REGISTRATION NUMBER: 05588094

CHARITY REGISTRATION NUMBER: 1112659

**Waveney Gymnastics Club
Company Limited by Guarantee
Unaudited financial statements
31 December 2021**

Waveney Gymnastics Club

Company Limited by Guarantee

Financial statements

Year ended 31 December 2021

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Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 December 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Waveney Gymnastics Club
Charity registration number	1112659
Company registration number	05588094
Principal office and registered office	104 Notley Road Lowestoft Suffolk NR33 0UG

The trustees

The trustees who served during the year and at the date of approval were as follows:

Ms T Bullard (appointed 18 September 2021)
Mr D Chipperfield (deceased on 18 March 2022)
Mr A Greenfield
Mr N Jack
Mrs M Mullender
Mr G Parr
Mr J Pawsey
Mr R Rushmere

Independent examiner	M Proctor FCA DChA Lovewell Blake LLP Chartered accountants Bankside 300 Peachman Way Broadland Business Park Norwich NR7 0LB
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Bankers	Barclays Bank plc 61 London Road North Lowestoft Suffolk NR32 1LT
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Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 December 2021

Objectives and activities

The main objective of the Club is to provide gymnastic related activities in a purpose built facility for all members of the local community to participate, irrespective of their age, ability, ethnicity, religion, sexuality or individual needs, in a safe environment under the tuition of qualified staff.

Public Benefit

The Trustees have paid regard to the guidance issued by the Charity Commission in deciding what activities the Charity should undertake to provide for its members and users. In providing the sessions within the programme available to the Club members and the general public, the Trustees consider that they are fulfilling the requirements expected of them to encourage healthier lifestyles and self esteem within the local community and area.

Achievements and performance

The year has been as difficult as the previous twelve months as the Covid-19 pandemic continued to increase in spreading new variants of the virus across many parts of the world. Once again the government put the country into lockdown at the start of the year and we were unable to function at the centre until April/May of 2021. The outcome of this situation meant that we offered some on line and zoom sessions for our members, but our income was decimated. The furlough scheme enabled us to retain the majority of our workforce in readiness for the latter part of the year, when we were able to gradually reopen the centre and offer sessions in a more limited way and with smaller size classes.

We again decided to notify all members of the club that we would be terminating all their monthly standing order payments as to continue collecting them, without knowing how long the lockdown would last could put the club into a false position regarding its financial stability, especially if we eventually had to pay them all back later in the year. The club was able to continue to benefit from government schemes that were made available to small businesses, including some rate relief, the furlough support system to help retain employed staff and local authority financial support on a monthly basis throughout the very unpredictable period.

Needless to say the pandemic eased off as a vaccine become available during the year and from around April onwards there was a slow lifting of some of the rules relating to mixing in groups etc. As the year unfolded through the summer the club was able to increase the sessions on offer, but the return of members was gradual with many families reluctant to be too optimistic after such a difficult time. This cautious attitude continued for most of the remaining part of the year. Only in the late summer and autumn period was there any competitions for our gymnasts and it was evident that the lack of training time over the last two years would take a while for them to be back to their previous standards.

During this last year it has only been possible to deliver a limited amount of contact coaching of gymnastics skills and competitions have been very few.

The centre manager and one other part time member of staff involved with the club's financial administration matters have not been full furloughed during the difficult months. All of the club's staff have continued to follow health and safety guidelines regarding social distancing, PPE practices in using masks and sanitizer for the year. Only when the virus is fully under control will we move towards a more normal approach.

Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 December 2021

Achievements and performance *(continued)*

During the year of 2021, Alex Row, (the Club's Centre Manager) has worked hard in trying to secure additional funding in these difficult times to support the club. The club wish to recognise the support we have had in some of the applications for grants from officers of British Gymnastics, local members of the community and the local MP, Mr. Peter Aldous with local government grants. The club are now gradually paying back monthly instalments to Barclays Bank for a £50,000 Bounce Back loan that we we received in June 2020, but our financial position remains tight. The closure of Waveney Drive for development work leading to the building of a new bridge across started in the late autumn. This has compounded the travelling routes to the gymnastic centre and is having a considerable impact on retaining members at the club. Delays in getting to the sessions, with their children, on time has resulted in cancellations of membership for some members. Meetings have been held with the construction company, the local authority and our local MP to improve signage to the centre and possibly disruption of business funding to assist the club. We are planning to host international gymnastics teams for training camps leading up to the Commonwealth Games in 2022.

These grants, gifts and the loan have helped the club with some of the ongoing monthly expenses that cannot be ignored, but we are conscious that our income, which fluctuates considerably from month to month continues to be insufficient to meet the full extent of our monthly running costs, so we will need to continue to seek other forms of financial support through sponsorship, partnership or donations over the short and medium term, in order to guarantee/secure the long term future of the club. It is vital that we do not lose sight of the importance of what we offer and can provide for the youngsters of our local community in promoting healthier lifestyles through physical activities in our programme. This will help them with the growing issues around mental health as well as social integration and enabling each and every one of them to build up their self esteem and confidence as the world moves forward out of this dreadful crisis for everybody and their way of life. All our coaching staff and other employees at the club are very committed and keen to return to their rolls and support the community in returning to a new normality as soon as possible.

The directors/trustees of the club have met regularly throughout the year of 2021 to plan and support the staff through these difficult times. Some of the meetings earlier in the year have been via video link/zoom/emails/telephone calls and more formal committee meetings when possible, always following the recommended government guidelines.

Details of these meetings have been recorded and circulated following the meetings. Our AGM, normally planned to be in the month of April had to be delayed until September due to several deadlines not being met by those responsible for the club's financial records not being ready. Eventually all was finalised, including the signing off of the accounts for 2020 at the AGM September.

All necessary information has been appropriately recorded in minutes in accordance with the recommendations of the Charity Commission, and relevant documentation was uploaded to both Companies House and the Charities Commission on time.

The club are able to report a significant success on various aspects of gymnastics this year in spite of the Covid-19 pandemic. Our thanks go to all those staff and families who continue to support the club in any way they can. Those young gymnasts who have competed in the later months of 2021 gave a good account of their skills in both girls and boys competitions. Several medals were won by both genders and in December two boys were had a trial for national squads and both were successful. One in the Great Britain squad and the other in the England junior squad. Well done to all and their coaches. The arrival of Mr. Peter Etherington and wife Jess to the coaching team at the club at the beginning of 2021 has been invaluable, especially with Peter's role as Director of Coaching, having been involved at national coaching level for a few years.

During the year we have seen a couple of our promising coaches leave the club to take up teacher training positions, with a view to career changes. We wish them well.

Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 December 2021

Achievements and performance *(continued)*

The Club continues to use the Xero software to control the club's financial transactions and engages the help of Mr. K. Hall with some of the finer details and checks. The administration team are finding the gocardless software and card machines for payments beneficial as records and a paper trail are more easily collated.

The whole area of grant applications and funding streams is less successful than used to be the case, largely due to the fact that most awards are granted for new ventures rather than in general terms for existing and continuation projects, hence the Club's intended focus shifting towards trying to secure partnerships and sponsors in the future. We have very useful conference room which is available for training purposes or business meetings, and, we are able to offer catering facilities as part of the hire. The catering area of the club has gradually been building back up to a more functioning section, but parties and the use of this area is still a way short of where we hope to be in another years time.

The directors wish to acknowledge and thank the Centre Manager, the Section Coordinators, Administrators, Coaches, Volunteers, Cleaners and all other staff, parents and individuals attached to the Club for their continued support in the gymnastic activities we offer to members and users.

The directors and management group of the Club meet on a regular basis throughout the year at about a six week pattern, with all matters recorded and invariably the majority of action points addressed within the recommended time scale. Serious consideration of the overall fees and subscriptions may be necessary to restore a better balance within the finances. However, on a positive note, the Club continues to be a successful, growing and developing sports facility within the local community and our fully integrated philosophy to cater for all abilities and categories is a testament to the contributions of the staff, volunteers and trustee/directors of the club.

Financial review and reserves policy

The clubs bank balances at the start of the year was around £70,000 overall and with the pandemic throughout the year of 2021 and the restricted service that we have been able to provide, our income has not been sufficient to build any real reserves for the future. Consequently, the club's financial position has just about broken even by the end of the year (£95,000; £36,000 of which is from East Suffolk Council as a COVID support grant, this also includes the Bounce Back loan of £50,000, currently being repaid in monthly instalments. Additionally, the club received £1,500 from Bridgewater College to support our Apprenticeships employment; the club was also in receipt of £2,500 as a community restart grant for additional PPE, health and safety supplies). As we move into the beginning of 2022 we are aware the 'living wage' situation and the expected pension contributions required by the club, are continuing to increase in April, which we will have to address through increasing the fees, not an ideal position to be in.

The Recharge Cafe', which although under the independent company of Waveney Gymnastics Enterprise will establish itself more in the coming years. During 2021 this area of the club has been closed down for just over half of the year, because of the pandemic constraints and as mentioned above, it will be some time before it can return to full operational capacity.

The board has an objective to retain reserves equal to around £90,000 to meet the two months salary for all staff (£45,000), which fluctuate during the year. This figure may need reviewing soon as the continuing rise in wages due to government legislation is putting more and more pressure on finances. There will be maintenance costs and the need to keep equipment in good condition so we are able to deliver our programmes safely for all members and possible host visiting teams for preparing to compete in the Commonwealth Games in 2022. The requirements to sanitise, wipe equipment regularly and clean surfaces as well as ensure that PPE is readily available is another cost which needs factoring into the equation for the foreseeable future, until we are told different.

Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 December 2021

Financial review and reserves policy *(continued)*

It is the Trustees intention to maintain funds sufficient to meet the day to day requirements of the Club and set participants' fees at appropriate levels to achieve this. The long-term policy is that the Club will seek to build reserves for reinvestment in the Club's facilities and equipment as this becomes necessary.

During the year the Club saw an increase in revenues to £487,396 (2020: £408,217), with this came an increase in costs incurred, resulting in the Club recording a deficit of £16,278 (2020: deficit of £40,771).

The Club had free reserves of £28,860 after the Bounce Back loan (2020: £23,592) at the year end which represents around 0.75 months of expenditure. In addition the Club had restricted reserves amounting to £749,837 (2020: £772,330). The Club has fixed assets amounting to £818,845 (2020: £840,391) represented in the main by the gym building.

Investment policy

The investment policy of the Club remains to maximise income by placing funds into interest bearing accounts at the best available interest levels. The Club maintains and replaces any fittings, equipment or identified needs to ensure the Club continues to deliver gymnastics related activities in a safe, controlled and manageable way within the Club's financial constraints. All underpinned by the Club's safeguarding and venerable policy guidelines. Recent events have required the Trustees to reiterate the Club's requirement for all fund movements to be formally approved by the Board of Trustees prior to any such transactions taking place.

The expenditure spent for a variety of essential improvements and unavoidable wage rises during the year has created a major reduction in the different contingency accounts and major initiatives and research for sponsorship/grant opportunities will be essential for the next few years, together with severe cutbacks on any further training facility expenditure.

Pay policy for key management personnel

The remuneration for key management personnel is set by the Chairman of the charity, Mr J Pawsey, following discussion with the Board of Trustees. Pay rates are benchmarked against average salary rates in the industry and local area, together with other relevant factors such as government legislation on 'living wage' which has a knock on effect on more senior employees who are salaried.

Through the annual performance reviews of the staff the board try whenever possible and if justifiable and affordable to reflect the individuals contributions to the club through some element of remuneration.

Plans for future periods

The Club plans to continue to provide the best service possible for the interest, safety and development of the sport of gymnastics within the community. The Club intends to deliver the highest standard of expectation for all customers, within the capabilities and capacity of the facility and staff. A fully integrated provision is a key factor, which underpins the Club's philosophy.

During the year of 2021 the club continued the production of some on line and zoom sessions to keep in touch with our members this is an area that we are intending to develop further and we may work in conjunction with other organisations in the future. We are investigating building partnerships with local care homes to offer streamed video/zoom sessions for their residents.

Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 December 2021

Structure, governance and management

Governing document

The Charity was incorporated as a Company Limited by Guarantee on 10 October 2005 and was registered as a Charity on 9 January 2006. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members and required to contribute an amount not exceeding £1.

This aspect of the organisation is kept under review.

Appointment and recruitment of Trustees

Where a vacancy exists for a Trustee, the remaining Trustees seek to appoint an individual with skills and experience which will be of benefit to the Club. Any new Trustee will be checked thoroughly regarding their suitability and record, prior to joining the board.

A new director/trustee has been appointed to the club in Ms. T. Bullard, which is mentioned earlier in this report, but we still need to recruit others.

Trustee induction and training

The club continues to work towards enlisting new Trustees to the board, but this is taking some time to achieve. Any new Trustee will be provided with the latest information about the club's position and the associated documents relating to the operational procedures being followed. Several of the important issues relating to small businesses and Charities can be reviewed and downloaded through the various websites and a new Trustee would be allocated a buddy to understand the complexities of the organisation.

Organisation structure

The Club's Trustees and Head Coach/Centre Manager meet every six to eight weeks as a controlling management group. All meetings are minuted and information passed between one another; the day to day operations are overseen by the Head Coach/Centre Manager underpinned by the senior management team with key feedback to the board at the management meetings and coaches through the Head Coach/Centre Manager when required.

Any issues relating to welfare matters are dealt with by a small group of trained welfare officers, which includes some named directors together with trained employees from the administration team and/or Head Coach. All matters of this nature and accidents are recorded formally and held on file confidentially, with outside agencies being kept in the picture, if necessary.

All matters of confidentiality regarding employees, the finances of the club, grievances, etc will be dealt with by the trustees through either extraordinary meetings or personal contact with another knowledgeable trustee. The Head Coach will be involved and kept informed at the discretion of the trustees.

Waveney Gymnastics Club

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 December 2021

Structure, governance and management *(continued)*

Risk management

The Trustees regularly review the major risks which the Charity faces, in particular regarding Health and Safety, and the requirements of the Child Protection Act. This process is ongoing and is regularly reviewed.

Regular risk assessment checks are made by members of the Club's staff and the information is recorded in the appropriate documentation book. All matters relating to H&S checks are expected to be done on a weekly basis for recording purposes. Other equipment checks and general hygiene and safety matters are monitored on a daily basis by those with cleaning and caretaking responsibilities.

Volunteers

The Club is fortunate to have the support of a body of several unpaid volunteers who do sterling work with fund raising activities, some coaching and support for those who may have individual learning or physical difficulties. All are required to work within the safeguarding policy of the club.

Appointment of Independent Examiner

The appointment of Mark Proctor FCA DChA of Lovewell Blake LLP as the Club's Independent Examiner was approved at the Annual General Meeting held in September 2021 and is documented accordingly. It is anticipated that the same procedure will be voted upon at the Club's Annual General Meeting for the current year.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report (incorporating the directors' report) was approved on 21/05/2022 and signed on behalf of the board of trustees by:

Mr J Pawsey
Trustee



Waveney Gymnastics Club

Company Limited by Guarantee

Independent examiner's report to the trustees of Waveney Gymnastics Club

Year ended 31 December 2021

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 December 2021 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M Proctor FCA DChA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
Bankside 300
Peachman Way
Broadland Business Park
Norwich
NR7 0LB

15/06/2022

Waveney Gymnastics Club

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 December 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	45,650	–	45,650	51,551
Charitable activities	6	326,030	–	326,030	216,741
Other trading activities	7	8,040	–	8,040	12,736
Investment income	8	8	–	8	25
Other income	9	107,668	–	107,668	127,164
Total income		<u>487,396</u>	<u>–</u>	<u>487,396</u>	<u>408,217</u>
Expenditure					
Raising funds					
Costs of raising funds	10	(2,284)	–	(2,284)	(6,614)
Charitable activities	11	(478,897)	(22,493)	(501,390)	(442,374)
Total expenditure		<u>(481,181)</u>	<u>(22,493)</u>	<u>(503,674)</u>	<u>(448,988)</u>
Net expenditure and net movement in funds		<u>6,215</u>	<u>(22,493)</u>	<u>(16,278)</u>	<u>(40,771)</u>
Reconciliation of funds					
Total funds brought forward		100,357	772,330	872,687	913,458
Total funds carried forward		<u>106,572</u>	<u>749,837</u>	<u>856,409</u>	<u>872,687</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 12 to 22 form part of these financial statements.

Waveney Gymnastics Club

Company Limited by Guarantee

Balance sheet

31 December 2021

	Note	2021 £	£	2020 £	£
Fixed assets					
Tangible fixed assets	16		818,845		840,391
Investments	17		1		1
			<u>818,846</u>		<u>840,392</u>
Current assets					
Stock	18	9,408		10,886	
Debtors	19	8,001		17,455	
Cash at bank and in hand		<u>94,851</u>		<u>69,664</u>	
		112,260		98,005	
Creditors: Amounts falling due within one year	20	<u>(38,867)</u>		<u>(20,710)</u>	
Net current assets			<u>73,393</u>		<u>77,295</u>
Total assets less current liabilities			<u>892,239</u>		<u>917,687</u>
Creditors: Amounts falling due after more than one year	21		<u>(35,830)</u>		<u>(45,000)</u>
Net assets			<u>856,409</u>		<u>872,687</u>
Funds of the charity					
Restricted funds			749,837		772,330
Unrestricted funds			<u>106,572</u>		<u>100,357</u>
Total charity funds	23		<u>856,409</u>		<u>872,687</u>

For the year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The balance sheet
continues on the following page.

The notes on pages 12 to 22 form part of these financial statements.

Waveney Gymnastics Club

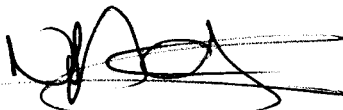
Company Limited by Guarantee

Balance sheet *(continued)*

31 December 2021

These financial statements were approved by the board of trustees and authorised for issue on ~~21/05/2021~~, and are signed on behalf of the board by:

Mr N Jack
Trustee



Mr J Pawsey
Trustee



Company registration number: 05588094

The notes on pages 12 to 22 form part of these financial statements.

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 December 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 104 Notley Road, Lowestoft, Suffolk, NR33 0UG.

2. Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the going concern basis and the Club believes that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the Trust to be able to continue as a going concern.

The trustees have considered the impact of Covid-19 in making this assessment.

Consolidation

The charity is not required to prepare consolidated accounts in accordance with the Charities Act 2011.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

Income

All income is included in the Statement of Financial Activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Income *(continued)*

- income from donations and fundraising is recognised on receipt.
- income from charitable activities is accounted for when earned.

Government grants

Government grants are recognised using the accrual model.

Under the accrual model, government grants relating to revenue are recognised on a systematic basis over the periods in which the club recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in the delivery of its activities and services. All costs, including governance costs, are allocated between the expenditure categories of the Statement of Financial Activities on a basis to reflect the use of resources.

Operating leases

Lease income is recognised in income or expenditure on a straight line basis over the lease term. The aggregate cost of lease incentives are recognised as a reduction to income over the lease term on a straight-line basis. Costs, including depreciation, incurred in earning the lease income are recognised as an expense. Any initial direct costs incurred in negotiating and arranging the operating lease are added to the carrying amount of the lease and recognised as an expense over the lease term on the same basis as the lease income.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Leasehold property	-	2% straight line
Fixtures and fittings	-	10% & 25% straight line
Motor vehicles	-	25% reducing balance
Gym equipment	-	10% straight line

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

3. Accounting policies *(continued)*

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Stocks

Stock is valued at the lower of cost and net realisable value.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Donations				
Donations and gifts	4,040	4,040	3,521	3,521
Donations under Gift aid from Waveney Gymnastics Enterprises Limited	—	—	458	458
Grants				
Grants	1,500	1,500	500	500
Covid-19 grants	40,110	40,110	47,072	47,072
	<u>45,650</u>	<u>45,650</u>	<u>51,551</u>	<u>51,551</u>

Included in donations and legacies is Government grants of £41,610 (2020: £47,072).

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

6. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Gymnastic services	<u>326,030</u>	<u>326,030</u>	<u>216,741</u>	<u>216,741</u>

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Income from the sale of merchandise	4,140	4,140	7,901	7,901
Rent from cafe	3,900	3,900	4,800	4,800
Advertising	—	—	35	35
	<u>8,040</u>	<u>8,040</u>	<u>12,736</u>	<u>12,736</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Interest receivable	<u>8</u>	<u>8</u>	<u>25</u>	<u>25</u>

9. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
CJRS - government income	<u>107,668</u>	<u>107,668</u>	<u>127,164</u>	<u>127,164</u>

10. Costs of raising funds

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Cost of goods sold	<u>2,284</u>	<u>2,284</u>	<u>6,614</u>	<u>6,614</u>

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

11. Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Direct staff costs	345,929	—	345,929
Other direct costs	111,884	—	111,884
Depreciation	16,848	22,493	39,341
Governance costs	4,236	—	4,236
	<u>478,897</u>	<u>22,493</u>	<u>501,390</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Direct staff costs	302,605	—	302,605
Other direct costs	92,349	—	92,349
Depreciation	20,980	22,493	43,473
Governance costs	3,947	—	3,947
	<u>419,881</u>	<u>22,493</u>	<u>442,374</u>

Analysis of governance costs:

	Total Funds 2021 £	Total Funds 2020 £
Independent examination fees - current year	2,940	2,952
Accountancy fees	168	370
Interest payable	1,128	625
	<u>4,236</u>	<u>3,947</u>

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	39,341	43,473
Operating lease costs	<u>3,036</u>	<u>2,120</u>

13. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	2,940	2,760
Other financial services	—	192
	<u>2,940</u>	<u>2,952</u>

Waveney Gymnastics Club

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Notes to the financial statements *(continued)*

Year ended 31 December 2021

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	343,638	304,030
Social security costs	9,014	3,524
Employer contributions to pension plans	4,170	2,857
	<u>356,822</u>	<u>310,411</u>
Less: recharged to Waveney Gymnastics Enterprise Ltd	(10,893)	(7,806)
	<u>345,929</u>	<u>302,605</u>

The remuneration of key management personnel, including senior staff, was £36,732 (2020: £36,596).

The average head count of employees during the year was 37 (2020: 39).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

15. Trustee remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration or expenses during either the current or previous year.

16. Tangible fixed assets

	Leasehold property £	Fixtures and fittings £	Motor vehicles £	Gym equipment £	Total £
Cost					
At 1 January 2021	1,085,261	35,221	15,484	285,959	1,421,925
Additions	–	4,463	–	13,332	17,795
At 31 December 2021	<u>1,085,261</u>	<u>39,684</u>	<u>15,484</u>	<u>299,291</u>	<u>1,439,720</u>
Depreciation					
At 1 January 2021	323,361	28,388	6,774	223,011	581,534
Charge for the year	21,705	4,455	2,177	11,004	39,341
At 31 December 2021	<u>345,066</u>	<u>32,843</u>	<u>8,951</u>	<u>234,015</u>	<u>620,875</u>
Carrying amount					
At 31 December 2021	<u>740,195</u>	<u>6,841</u>	<u>6,533</u>	<u>65,276</u>	<u>818,845</u>
At 31 December 2020	<u>761,900</u>	<u>6,833</u>	<u>8,710</u>	<u>62,948</u>	<u>840,391</u>

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

17. Investments

	Shares in group undertakings £
Cost or valuation	
At 1 January 2021 and 31 December 2021	<u>1</u>
Impairment	
At 1 January 2021 and 31 December 2021	<u>-</u>
Carrying amount	
At 31 December 2021	<u>1</u>
At 31 December 2020	<u>1</u>

All investments shown above are held at valuation.

Investments represents 100% share capital of Waveney Gymnastics Enterprise Limited, incorporated in England. Waveney Gymnastics Enterprise Limited was incorporated on 28 January 2019 and commenced trading from February 2019. The results for the company for the period are:

	2021 £	2020 £
Turnover	21,449	20,454
Other income	4,721	10,257
Expenditure	<u>(34,936)</u>	<u>(29,019)</u>
Net (loss)/profit	<u>(8,766)</u>	<u>1,692</u>
Payment under gift aid	-	(458)
Net assets	<u>(5,857)</u>	<u>2,909</u>

18. Stocks

	2021 £	2020 £
Goods held for resale	<u>9,408</u>	<u>10,886</u>

Stock represents merchandise items held for resale.

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

19. Debtors

	2021	2020
	£	£
Trade debtors	305	992
Amounts owed by group undertakings	–	1,151
Prepayments and accrued income	7,696	15,312
	<u>8,001</u>	<u>17,455</u>

20. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Bank loans and overdrafts	10,000	5,000
Trade creditors	2,861	1,127
Amounts owed to group undertakings	2,300	–
Accruals and deferred income	2,934	2,760
Social security and other taxes	10,810	7,152
Other creditors	9,962	4,671
	<u>38,867</u>	<u>20,710</u>

21. Creditors: Amounts falling due after more than one year

	2021	2020
	£	£
Bank loans and overdrafts	<u>35,830</u>	<u>45,000</u>

During July 2020 Waveney Gymnastics Club accessed the Coronavirus Business Interruption Loan scheme and drew down a loan of £50,000, this is repayable over 5 years from the term of the first anniversary of the loan, interest is charged at 2.50% fixed rate.

22. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £4,170 (2020: £2,857).

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

23. Analysis of charitable funds

Unrestricted funds

	At 1 January 2021	Income	Expenditure	At 31 December 2021
	£	£	£	£
General funds	<u>100,357</u>	<u>487,396</u>	<u>(481,181)</u>	<u>106,572</u>

	At 1 January 2020	Income	Expenditure	At 31 December 2020
	£	£	£	£
General funds	<u>118,635</u>	<u>408,217</u>	<u>(426,495)</u>	<u>100,357</u>

Restricted funds

	At 1 January 2021	Income	Expenditure	At 31 December 2021
	£	£	£	£
Building fund	761,970	–	(21,705)	740,265
British Gymnastics	668	–	–	668
Equipment fund	1,278	–	(638)	640
Suffolk Foundation	450	–	(150)	300
Disability facilities fund	<u>7,964</u>	<u>–</u>	<u>–</u>	<u>7,964</u>
	<u>772,330</u>	<u>–</u>	<u>(22,493)</u>	<u>749,837</u>

	At 1 January 2020	Income	Expenditure	At 31 December 2020
	£	£	£	£
Building fund	783,675	–	(21,705)	761,970
British Gymnastics	668	–	–	668
Equipment fund	1,916	–	(638)	1,278
Suffolk Foundation	600	–	(150)	450
Disability facilities fund	<u>7,964</u>	<u>–</u>	<u>–</u>	<u>7,964</u>
	<u>794,823</u>	<u>–</u>	<u>(22,493)</u>	<u>772,330</u>

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

23. Analysis of charitable funds *(continued)*

Transfers between funds

Transfers between funds represents the use of restricted funds to purchase fixed assets which no longer have a restriction upon them.

Restricted funds

The Building Fund consists of funds from the National Lottery and Local Authority grant received to construct and equip a gymnasium hall.

The British Gymnastics Fund is to provide funds to finance the cost of coaching and equipment.

The Equipment Fund relates to funds donated to the Club to finance some new equipment.

The Suffolk Foundation Fund is to provide funding to finance the cost of new equipment.

The Disability facilities fund related to funds donated to the club towards the costs of the installation of facilities for use by those with disabilities.

24. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total Funds 2021 £
Tangible fixed assets	77,711	741,134	818,845
Investments	1	–	1
Net current assets	64,690	8,703	73,393
Long term liabilities	(35,830)	–	(35,830)
	<u>106,572</u>	<u>749,837</u>	<u>856,409</u>

	Unrestricted funds £	Restricted funds £	Total Funds 2020 £
Tangible fixed assets	76,764	763,627	840,391
Investments	1	–	1
Net current assets	68,592	8,703	77,295
Long term liabilities	(45,000)	–	(45,000)
	<u>100,357</u>	<u>772,330</u>	<u>872,687</u>

Waveney Gymnastics Club

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 December 2021

25. Operating lease commitments

As lessor

The total future minimum lease payments receivable under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Not later than 1 year	3,036	2,552
Later than 1 year and not later than 5 years	2,016	5,536
	<u>5,052</u>	<u>8,088</u>

26. Related parties

During the year the Charity received income from Waveney Gymnastics Enterprises Limited totalling £14,793 (2020: £12,606), of which £3,900 (2020: £4,800) related to rental of the café and £10,893 (2020: £7,806) related to amounts recharged by the Charity. Of these amounts £Nil (2020: £1,151) is outstanding at the year end, including gift aid due of £Nil (2020: £458).

At the year end there is an amount due to Waveney Gymnastics Enterprises Limited of £2,300 (2020: £Nil) included in creditors.

Catering services amounting to £2,937 (2020: £4,113) were provided to the Charity by Waveney Gymnastics Enterprises Limited, of which £Nil (2020: £Nil) is outstanding at the year end.

During the year the Charity received income of £Nil (2020: £Nil) from Mr A Greenfield, a director, for rental of the café. An amount of £Nil (2020: £400) is outstanding at the year end.

During the year a donation of £Nil (2020: £1,500) was received from John Pawsey, Chair of the Charity.