

THE INTERNATIONAL LAW BOOK FACILITY

England & Wales · Charity number 1112628

Details

Other names	ILBF
Status	Registered
Legal form	Charitable company
Company number	04999536
Registered	2006-01-04
Register	View on the Charity Commission register

Contact

Address	TMF Global Services (Uk) Ltd 13th Floor 1 Angel Court London
Phone	02070065000
Email	info@ilbf.org.uk
Website	www.ilbf.org.uk

Activities

Objects: TO FACILITATE THE PROVISION OF LEGAL LITERATURE TO DEVELOPING AND OTHER COUNTRIES FOR EDUCATIONAL AND OTHER CHARITABLE PURPOSES

Activities: The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes.

Classification

- **How:** Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** NATIONAL AND OVERSEAS
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£43,860	£37,849	-	-
2023-12-31	£39,332	£35,735	-	-
2022-12-31	£30,745	£33,979	-	-
2021-12-31	£31,126	£25,894	-	-
2020-12-31	£27,254	£20,956	-	-

Trustees

Name	Role	Appointed
Dr Tawanda Hondora		2022-10-21
JANE COLSTON		2013-09-13
MARK HOWARD STEPHENS CBE		
MR PHILIP HILL		
Maryann McMahon		2017-05-05
PAUL LOWENSTEIN KC		2012-01-31
Sara Elizabeth Cockerill		2024-10-01
Sophia Dirir-Slaats		2022-10-21

THE INTERNATIONAL LAW BOOK FACILITY

England & Wales - Charity number 1112628

Accounts

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2024

The Trustees submit herewith their Annual Report for the year ended 31 December 2024.

Various developments post 31 December 2024 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2024)

Charity Name:	The International Law Book Facility (the "ILBF")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	C/o TMF Group, 13 th Floor, One Angel Court, London EC2R 7HJ <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) Sir James Dingemans (<i>Lord Justice of Appeal</i>) – until 1 October 2024 Ms Sophia Dirir (<i>Head of Legal, Cancer Research UK</i>) Philip Hill (<i>Partner, Clifford Chance LLP</i>) Dr Tawanda Hondora (<i>Head, Rule of Law, Governance and Peace Directorate at the Commonwealth Secretariat</i>) Paul Lowenstein KC (<i>Twenty Essex</i>) (Chair of Trustees) Maryann McMahon (<i>Council Member, Justice</i>) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>) Dame Sara Cockerill (<i>High Court Judge</i>) – from 1 October 2024
Patrons:	The Rt Hon The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>) Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen's Bench Division</i>)

	<p>Mahmuda Gunner (<i>Attendance Officer, Dulwich College</i>)</p> <p>James Harper (<i>Head of Legal, Global Nexis Solutions, at LexisNexis</i>)</p> <p>Anesta Weekes KC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p> <p><i>The Hon Mr Justice Picken, Judge of the High Court of Justice, King's Bench Division</i></p>
<p>Operating Committee:</p>	<p>Tola Ariyo (<i>London School of Economics</i>)</p> <p>Hannah Brown KC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis UK</i>)</p> <p>Miranda Harrison (<i>Clifford Chance</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis UK</i>)</p> <p>Goviintha Krishnan (<i>The United Kingdom and Eire Malaysian Law Students' Union (KPUM)</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis UK</i>)</p> <p>Ellen Lake (<i>Rio Tinto</i>)</p> <p>Franz Zubieta Mariscal (<i>CEO of Integrarse, a Conciliation and Arbitration Centre in Bolivia</i>)</p> <p>Emma Marshall (<i>Clifford Chance</i>)</p> <p>Holly Nankivell (<i>LexisNexis UK</i>)</p> <p>Catherine Odigie (<i>ED&F Man Capital Markets</i>)</p> <p>Abby Olushola (<i>Afrissance Holdings</i>)</p> <p>Kate Scott (<i>Clifford Chance</i>)</p> <p>Claudia Stein (<i>LexisNexis UK</i>)</p>

	<p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Michael Taylor (<i>Charles Russell Speechlys</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>
Administrators and Shipping Coordinators:	<p>Administrator: Miranda Harrison (<i>Clifford Chance</i>)</p> <p>Shipping Coordinator: from September 2023: Elaf Hamid; from September 2024: Haroon Matloob</p>
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Administration Services Limited, 13 th Floor, One Angel Court, London EC2R 7HJ
Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR

Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees or alternatively Trustees may be recruited through an open recruitment process.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients, assisted in relation to Latin America by the Latin American Representative;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the Administrator and Shipping Coordinator, usually for a year. All Trustees, Patrons, members of the Operating Committee and the Administrator gave their time voluntarily to the ILBF during 2024. The Chief Executive provided their services to the ILBF on a paid consultancy basis during 2024.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILBF during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis UK also generously contributes to the funds used for payment of Chief Executive consultancy services.

In 2024, the third ILBF law undergraduate essay competition, launched in November 2023 by the Rt. Hon. the Baroness Carr of Walton-on-the-Hill, Lady Chief Justice, was concluded and the winner announced on 4 April 2024 by Lord Thomas of Cwmgiedd, former Lord Chief Justice and Fiona Rutherford, Chief Executive of JUSTICE. The winner undertook a week's work experience with the competition sponsors who were McDermott Will & Emery.

The Trustees and Operating Committee have worked hard in 2024 to ensure relationships are maintained with other legal institutions, allowing us to promote the ILBF successfully, and we look forward to working with these partners in 2025. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high-quality textbooks and in some cases students also assist with shipments. During 2024, student groups at two universities were engaged in supporting the ILBF: students at the University of Cambridge packed books for the West Ukraine National University in Ukraine and students at the University Nottingham collected and packed books for Victoria University, Uganda. In addition, the charity has continued its partnership with the **University**

of Surrey to make the Shipping Coordinator consultancy a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include Advocates for International Development (**A4ID**) rule of law programme **ROLE UK**, **Justice Defenders**, the **UK Sierra Leone Pro Bono Network**, the **Slynn Foundation**, the **Commonwealth Justices and Magistrates Association**, and the **Commonwealth Lawyers Association**.

Role of the Chief Executive

Katrina Crossley was engaged to provide Chief Executive consultancy services to the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners, make funding applications, and market the activities of the ILBF via social media and the website. Chief Executive consultancy services are funded by donations from **LexisNexis UK**.

Role of the Shipping Coordinator

Elaf Hamid was engaged to provide Shipping Coordinator consultancy services to the ILBF in September 2023, and she was succeeded by Haroon Matloob in September 2024. Their role has been to process applications for books, coordinate the collecting and packing of suitable books and to arrange the collection and processing of shipments, working with the CEO. Shipping Coordinator consultancy services have been funded by a donation from **Fieldfisher**. In 2024, the **LexisNexis Rule of Law Foundation** provided further funds to be used for payment of Shipping Coordinator consultancy services.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16, Peace, Justice and Strong Institutions, to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and shipped by sea freight to the recipient organisation in question.

Since 2005, the ILBF has sent over 97,000 books to more than 285 not-for-profit organisations in 80 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Victoria University, Uganda, Fourah Bay College, Sierra Leone, Africa University Law School, Zimbabwe, West Ukrainian National University, Ukraine), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organization or charity (such as the Rwanda Christian Lawyers Fraternity, Rwanda, the Benita Okorie Foundation, Nigeria), ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as the Andean Court of Justice, Ecuador, the Judicial Services Commission, Zimbabwe, the Diplomatic Academy of Peru, the Judicial Training Institute, Iraq, the Supreme Court of Judicature, Jamaica, the Senior Courts of Belize), ILBF books are used to assist the court or state lawyers and judges in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

In 2024, the ILBF sent shipments of books to recipients in Belize, Ecuador, Iraq, Jamaica, Nauru, Nigeria, Papua New Guinea, Peru, Rwanda, Sierra Leone, Tanzania, Turks and Caicos Islands, Uganda, Ukraine and Zimbabwe. The recipients included law schools, universities, judiciaries, ministries of justice, judicial training institutes and NGOs.

In addition, financial donations were received in 2024 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2024.

In particular, we extend our thanks to:

Anglo American and De Beers: who as part of the Ambassadors for Good project provided significant grants to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020, November 2022, July 2024), Sierra Leone (March 2019, January 2020, December 2021, March 2023, May 2024), Zambia (July and December 2020, November 2022), Botswana (November 2022) and Bolivia (November 2022, December 2023, February 2024), Ecuador (May 2024), Peru (August 2024). They have joined members of the ILBF team on packing days and provided vital logistics support in Botswana, Zimbabwe, Zambia, Sierra Leone, Peru and Ecuador;

Brill Publishers: who have donated a significant number of books and partnered with the ILBF in their 'Adopt a Library' programme;

Edward Elgar: who have donated a significant number of books.

HMCTS and the Royal Courts of Justice: who regularly make significant donations of books and organise regular cake sales to raise funds;

McDermott Will & Emery: who sponsored the ILBF law undergraduate essay competition 2023-2024;

LexisNexis: for its contribution for Chief Executive consultancy services, 2023 funding for Shipping Coordinator consultancy services, packing books and donation of books;

Thomson Reuters: who donate a significant number of books, provide grants for shipping costs and regularly pack books;

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2024's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application. Details of how to apply for books are on our website www.ilbf.org.uk.

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our website) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2024.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time. Should there be a significant drop in funding, the Trustees and Operating Committee have also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number and size of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.



Signed on behalf of the Trustees:

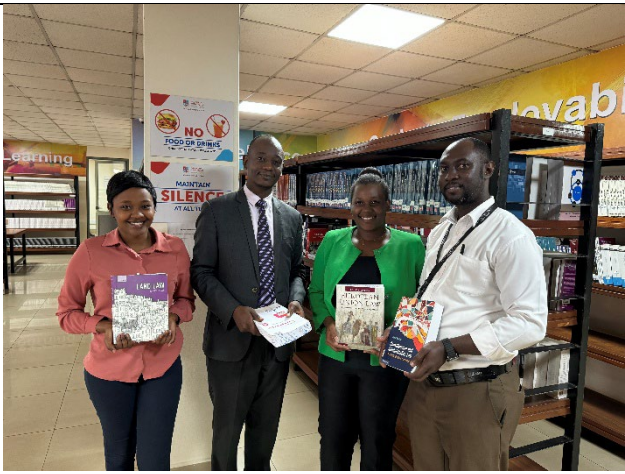
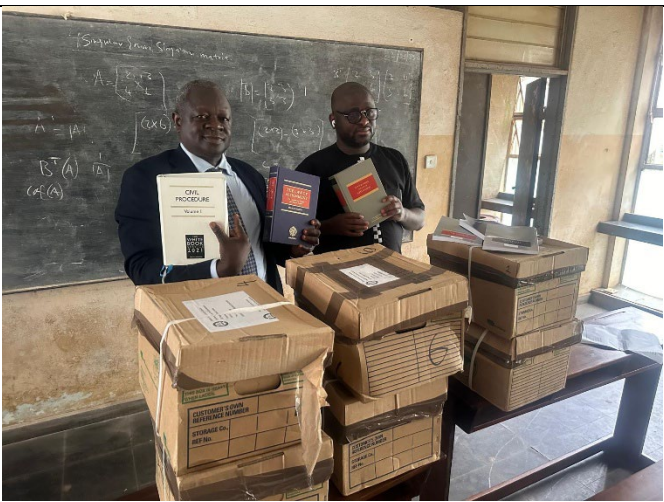
A handwritten signature in black ink, appearing to be 'PL' followed by a wavy line and a period.

Paul Lowenstein KC
Chair of Trustees



APPENDIX 1




Schedule of shipments sent in the year ended 31 December 2024

Recipient	Feedback
<p>Rwanda Christian Lawyers Fraternity, Rwanda</p>	 <p>‘On my own name and on behalf of Rwanda Christian Lawyers Fraternity, I would like to convey to you and ILBF our sincere and heartfelt gratitude for the gracious donation of books to Rwanda Christian Lawyers Fraternity and for their invaluable support and strong commitment for the rule of law in Rwanda. We would like to assure you that your gracious donation will greatly boost our operations , especially as we have opened up three liaison offices across the country and currently we have expanded our operations as we look to reach out to citizens across the country.’ <i>Louis Gitinywa, Advocate and Legal Consultant specialized on Trade, Tech Law & IP Law, FOE online and Digital Rights, Rwanda Christian Lawyers Fraternity</i></p>
<p>Centre for Judicial Excellence, Papua New Guinea</p>	 <p>The Centre for Judicial Excellence received ILBF books which were shared with the Centre and the University of Papua New Guinea Law School Library. Debbie Laudiwana of the PNG Centre for Judicial Excellence at the newly built School of Law Library in Port Moresby.</p>

Recipient	Feedback
<p>Victoria University, Kampala, Uganda</p>	 <p>‘Victoria University is extremely excited and humbled about this generous donation and appreciates you a lot for the good heart to grow our law faculty. These books will not only simplify our teaching of law at Victoria University but also make it possible for our law students to receive quality knowledge from the right resources. Thank you very much for this donation.’ <i>Steven Mubiru, Librarian, Victoria University</i></p>
<p>University of Iringa, Tanzania</p>	<p>‘We are currently in the process of arranging to collect the books from the port. We are finalizing some internal mechanisms and awaiting the Vice Chancellor’s approval before proceeding to collect them. The delay in finalizing this matter has been occasioned by recent leadership transitions at the University, which have temporarily affected the pace of decision-making. We sincerely regret any inconvenience this may have caused and reaffirm our commitment to completing the process as swiftly as possible.’ <i>Nassoro Karim, Legal Officer, University of Iringa</i></p>
<p>Supreme Court of Nauru</p>	<p>‘The books have arrived in Nauru, but they are currently in storage, awaiting clearance, as storage fees need to be paid. The books are stored in a container along with other government departmental items.’ <i>Ronald Prakash, Registrar of Courts, Nauru Judiciary</i></p>
<p>Fourah Bay College, Sierra Leone</p>	

Recipient	Feedback
	<p>‘ILBF donated books are now housed in the Law Faculty Library and are accessible to students and faculty members who use the library. The donation enriched the collection and the range of titles we now have. Indeed, hundreds of these books—are now in circulation, with many students and faculty benefiting from the expanded available resources. The lecturers are increasingly comfortable referring students to the library across various branches of law, thanks to the substantial collection we now possess. The donations from specifically the ILBF and the UK Sierra Leone Pro Bono Network have significantly enhanced the library’s holdings, broadening the spectrum of materials available to our students and staff. The Faculty of Law and Fourah Bay College, University of Sierra Leone, deeply appreciate your generosity, which has contributed immensely to the depth and quality of study for our students. These books are easing the pressure on our students in their search for materials as our environment is challenged by internet connectivity, making online access difficult’. <i>Dr. Emmanuel Saffa Abdulai, Head of Department, Department of Legal Studies, Fourah Bay College</i></p>
<p>Andean Court of Justice, Ecuador</p>	<div data-bbox="405 801 1019 1317" data-label="Image"> </div> <p>The books were received by the President of the Court, Inigo Salvador Crespo, who reopened the Court’s library. The Court says that ‘this source of knowledge will serve as a reference resource for judges, judicial officials, and other users.’</p>
<p>Benita Okorie Foundation, Nigeria</p>	<p>‘We are sincerely grateful for the generous book donation from the International Law Book Facility. The materials have been an invaluable addition to the Benita Okorie Foundation's legal resource collection. They have significantly enhanced our ability to support aspiring legal professionals and researchers within our network, particularly those with limited access to up-to-date legal texts. The books have been instrumental in facilitating our legal literacy workshops and in strengthening our community library. Their presence has already begun to make a meaningful impact on the quality of legal education and engagement in our programmes. Thank you once again for your continued support and the important work ILBF is doing globally.’ <i>Mr Okorie Ifeanyi, Benita Okorie Foundation</i></p>

Recipient	Feedback
<p>Legislative Drafting & Advocacy Practitioners, Nigeria</p>	 <p>Legislative Drafting & Advocacy Practitioners in Nigeria received ILBF books which were donated to Salem University Lokoja, Justice S. J. Adah College of Law.</p> <p>‘The National Universities Commission (NUC) which is the regulator of universities in Nigeria gave the approval of the Faculty of Law, Salem University Lokoja after they physically inspected the law books donated by the ILBF. Possession of hardcopies of law books is an essential criterion for accreditation of Faculty of Law of Universities in Nigeria by the NUC. The management of Salem University Lokoja are extremely grateful to the ILBF for the donation.’ <i>Dr. Tonye Clinton Jaja</i></p>
<p>Turks and Caicos Islands Community College, Turks and Caicos</p>	<p>‘These resources will significantly enhance our Faculty of Humanities and Liberal Studies Associate Degree programmes, particularly in fields such as Criminal Justice, Economics, Politics, and Law. These titles, such as The New Legal Realism, Advanced Introduction to International Human Rights Law, and Introduction to International Criminal Law, among others, will prove to be invaluable to our students and faculty. They align well with our curriculum and will undoubtedly support both teaching and research efforts.’ <i>Jodi-Ann Weir, Librarian, Turks and Caicos Community College</i></p>
<p>Zimbabwe, Ezekiel Guti University, Africa University Law School, Judicial Services Commission</p>	 <p>Handover of books to Ezekiel Guti University, Africa University Law School and the Judicial Services Commission, Zimbabwe with the assistance of the Anglo American team in Zimbabwe.</p>

Recipient	Feedback
Diplomatic Academy, Peru	 <p data-bbox="395 719 1385 882">‘Thanks to the ILBF and its donations, our students, Peru’s future diplomats, have access to key legal resources that are going to strengthen their understanding of law and diplomacy.’ <i>Gerardo Talavera, Deputy Director of Investigations and Financial Cooperation at the Diplomatic Academy of Peru "Javier Perez de Cuellar"</i></p>
Constitutional Court, Peru	 <p data-bbox="395 1359 1086 1391">Handover of ILBF books to the Constitutional Court, Peru</p>
Supreme Court of Judicature of Jamaica	 <p data-bbox="395 1765 1390 1895">‘We would like to express profound thanks and appreciation for your efforts in providing us with these publications. We have received the items in good condition and are in the process of processing them to include in our collection.’ <i>Janette Bailey Powell (Mrs.), Chief Librarian, Supreme Court of Judicature of Jamaica</i></p>

Recipient	Feedback
Kwara State Judiciary, Nigeria	 <p>The High Court of Kwara State, Nigeria, including Hon Justice Olawoyin Ibijoke Olabisi, with the books they received. The librarians also participated in an online training programme with experts from BIALL.</p>
West Ukrainian National University law library, Ukraine	 <p>‘On behalf of West Ukrainian National University and the entire academic community, I would like to express our heartfelt gratitude for your generous donation of books on International and European law to the European Law Library at our University, the unwavering support you have demonstrated towards Ukraine and Ukrainians in these difficult conditions of war, russian invasion of Ukraine... Your thoughtful contribution has come at an extraordinary time for Ukraine, as our country faces the unprecedented challenges of war. Amidst these difficulties, the pursuit of education and research in the field of International and European law, comparative law has become not only an academic necessity but also a vital beacon of hope and resilience for our students and scholars. The books you have donated will significantly enrich our library’s resources, providing invaluable support for the study and advancement of International and European law. They will serve as a cornerstone for academic growth, aiding our researchers and students as they strive to uphold the principles of justice, democracy, and the rule of law during these trying times.’ <i>Oksana Desyatnyuk, Rector, West Ukrainian National University</i></p>
Judicial Training Institute, Iraq	

Recipient	Feedback
	 <p data-bbox="395 837 1394 965">ILBF books were handed over to the Judicial Training Institute and Supreme Judicial Council by the British Embassy in Baghdad. The books will support legal studies and research, international co-operation and mutual understanding between the UK and Iraqi Judiciaries.</p>
<p data-bbox="204 1001 341 1106">Senior Courts of Belize</p>	 <p data-bbox="395 1554 1394 1783">‘Your donation of essential texts is particularly significant as our Senior Courts library was devastated by Hurricane Lisa. With the establishment of a new library in the recently renovated Court Treasury Building, these legal texts will play a crucial role in restoring and expanding our legal resources. Your generosity ensures that judges, legal practitioners, and scholars once again have access to critical materials necessary for legal research, case preparation, and professional development.’ <i>Chief Justice Hon Mde Louise Esther Blenman</i></p>

APPENDIX 2

Directors' Report and Accounts for the year ended 31 December 2024

Company No: 04999536
Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INTERNATIONAL
LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the Company's trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya

Viran Daya

Chartered Accountant (Zimbabwe) (ICAZ)

5 Braemore Court

Cockfosters Road

Barnet

EN4 0AE

Date: 26 September.....2025

THE INTERNATIONAL LAW BOOK FACILITY

Registered Office: C/O TMF Group, 13th Floor, One Angel Court, London EC2R 7HJ

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2024.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes; registered number 04999536. It has charitable status under registration number 1112628.

In 2024 the company sent several shipments of books to recipients in Belize, Ecuador, Iraq, Jamaica, Nauru, Nigeria, Papua New Guinea, Peru, Rwanda, Sierra Leone, Tanzania, Turks and Caicos Islands, Uganda, Ukraine and Zimbabwe. Recipients included judiciaries, Law schools, universities, government bodies and NGOs.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2024 who, unless otherwise stated, have been directors for the whole of the year ended on that date were:

Ms Jane Colston
Sir James Dingemans (until 1 October 2024)
Dame Sara Cockerill (from 1 October 2024)
Mrs Sophia Dirir-Slaats
Mr Philip Hill
Dr Tawanda Hondora
Mr Paul Lowenstein KC
Ms Maryann McMahon
Mr Mark Stephens CBE

4. The Company's bankers are as follows:

HSBC
City of London Branch
60 Queen Victoria Street
London EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited
C/O TMF Group

13th Floor
One Angel Court
London EC2R 7HJ


Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:
- * select suitable accounting policies and then apply them consistently;
 - * make judgements and estimates that are reasonable and prudent;
 - * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
 - * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.
8. The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD


.....

Paul Lowenstein KC, Director

DATE 23 September 2025

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2024

	Note	2024	2024	2024	2023
		Unrestricted	Restricted		
Incoming resources					
Donations	3	£33,664	£10,000	£43,664	£39,137
Donations - equipment & facilities		£196		£196	£195
Total Incoming resources		£33,860	£10,000	£43,860	£39,332
Resources expended					
Shipping costs from specific donations			(£8,445)	(£8,445)	(£5,205)
Shipping costs from general funds		(£12,933)		(£12,933)	(£14,344)
Consultancy services		(£15,000)		(£15,000)	(£15,000)
Storage and retrieval costs		(£196)		(£196)	(£195)
Incidental costs		(£1,275)		(£1,275)	(£991)
Total Resources expended		(£29,404)	(£8,445)	(£37,849)	(£35,735)
Net incoming / (outgoing) resources		£4,456	£1,555	£6,011	£3,597
Total funds brought forwards		£33,011	£6,358	£39,369	£35,772
Total funds carried forward		£37,467	£7,913	£45,380	£39,369

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2024

	2024	2024	2024	2023
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£25,754	£7,913	£33,667	£43,298
Gift Aid receivable	£463		£463	£276
Debtors	£15,000		£15,000	
	<u>£41,217</u>	<u>£7,913</u>	<u>£49,130</u>	<u>£43,574</u>
CURRENT LIABILITIES				
Creditors	(£3,750)	-	(£3,750)	(£4,205)
NET ASSETS	<u>£37,467</u>	<u>£7,913</u>	<u>£45,380</u>	<u>£39,369</u>
FUNDS				
Capital			-	-
Income funds	£37,467	£7,913	£45,380	£39,369
TOTAL FUNDS	<u>£37,467</u>	<u>£7,913</u>	<u>£45,380</u>	<u>£39,369</u>

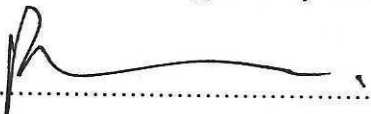
For the year ended 31 December 2024 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- (a) The members have not required the Company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 23 September2025.

.....


Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the Company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The Company has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the Company has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 (and the previous year) other than the re-imbursement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2024</u>
LexisNexis	CEO consultancy services (non-binding preference)	£15,000	-	£15,000
ROLE UK	Shipment costs (non-binding preference)	£3,564	-	£3,564
RELX PLC (LexisNexis Rule of Law Foundation)	Shipping consultancy services and shipment costs	-	£10,000	£10,000
Anglo American (via CAF)	Shipment costs (non-binding preference)	£5,098	-	£5,098
Brown Rudnick LLP	No preference given	£6,000	-	£6,000
Individuals	No preference given	£3,815	-	£3,815
		£33,477	£10,000	£43,477
Gift Aid		£187	-	£187
<i>Total with Gift Aid</i>		£33,664	£10,000	£43,664

The Company engaged Katrina Crossley to provide CEO consultancy services, which was funded by donations from LexisNexis held within unrestricted funds (final donation received late on 15 March 2025). The Company engaged Haroon Matloob to provide

shipping consultancy services, which were funded by donations from the LexisNexis Rule of Law Foundation held within restricted funds.

The Gift Aid receivable amounting to £187 is held within unrestricted funds.

Clifford Chance donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of that donation for this year amounts to £196.

THE INTERNATIONAL LAW BOOK FACILITY

England & Wales - Charity number 1112628

Accounts

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2023

The Trustees submit herewith their Annual Report for the year ended 31 December 2023.

Various developments post 31 December 2023 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2023)

Charity Name:	The International Law Book Facility (the " ILBF ")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	C/o TMF Group, 13 th Floor, One Angel Court, London EC2R 7HJ <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) Sir James Dingemans (<i>Lord Justice of Appeal</i>) Ms Sophia Dirir (<i>Head of Legal, Cancer Research UK</i>) Philip Hill (<i>Partner, Clifford Chance LLP</i>) Dr Tawanda Hondora (<i>Head, Rule of Law, Governance and Peace Directorate at the Commonwealth Secretariat</i>) Paul Lowenstein KC (<i>Twenty Essex</i>) (Chair of Trustees) Maryann McMahon (<i>Council Member, Justice</i>) Sir Simon Picken (<i>Judge of the High Court of Justice, King's Bench Division</i>) (resigned on 1 September 2023) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>)
Patrons:	The Rt Hon The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>) Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen's Bench Division</i>)

	<p>Mahmuda Gunner (<i>Attendance Officer, Dulwich College</i>)</p> <p>James Harper (<i>Head of Legal, Global Nexis Solutions, at LexisNexis</i>)</p> <p>Deborah Robinson (<i>Head of Governance, Oxfam GB</i>)</p> <p>Anesta Weekes KC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p>
Operating Committee:	<p>Tola Ariyo (<i>London School of Economics</i>)</p> <p>Lloyd Bennett (<i>Thomson Reuters</i>)</p> <p>Hannah Brown KC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis UK</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis UK</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis UK</i>)</p> <p>Ellen Lake (<i>Clifford Chance</i>)</p> <p>Emma Marshall (<i>Clifford Chance</i>)</p> <p>Miranda Harrison (<i>Clifford Chance</i>)</p> <p>Holly Nankivell (<i>LexisNexis UK</i>)</p> <p>Catherine Odigie (<i>ED&F Man Capital Markets</i>)</p> <p>Abby Olushola (<i>Afrissance Holdings</i>)</p> <p>Rebecca Perlman (<i>Herbert Smith Freehills</i>)</p> <p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Sarah Trotter (<i>London School of Economics</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>
Administrators and Shipping Coordinators:	<p>Administrator: Miranda Harrison (<i>Clifford Chance</i>)</p>

	Shipping Coordinator: from September 2022: Jodie-Lee Boyle; from September 2023: Elaf Hamid
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Administration Services Limited, 13 th Floor, One Angel Court, London EC2R 7HJ
Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR

Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees or alternatively Trustees may be recruited through an open recruitment process.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the Administrator and Shipping Coordinator, usually for a year. All Trustees, Patrons, members of the Operating Committee and the Administrator gave their time voluntarily to the ILBF during

2023. The Chief Executive provided their services to the ILBF on a paid consultancy basis during 2023.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILB

F during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis UK also generously contributes to the funds used for payment of Chief Executive consultancy services, and in 2023 the LexisNexis Rule of Law Foundation provided further funds to be used for payment of Shipping Coordinator consultancy services.

In 2023, the second ILBF law undergraduate essay competition, launched in November 2022 by Lord Burnett of Maldon, Lord Chief Justice, was concluded and the winner announced on 31 March 2023 by Lord Thomas of Cwmgiedd, former Lord Chief Justice. The winner undertook a day's internship with the competition sponsors who were Latham & Watkins and spent four days at LexisNexis with the PSL Environment team. In November 2023, Lady Justice Carr launched the third law undergraduate essay competition which was sponsored by McDermott Will & Emery.

The Trustees and Operating Committee have worked hard in 2023 to ensure relationships are maintained with other legal institutions, allowing us to promote the ILBF successfully, and we look forward to working with these partners in 2024. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high quality textbooks and in some cases students also assist with shipments. During 2023, student groups at eight universities were engaged in supporting the ILBF: for example, students at the University of Cambridge packed books for BA Isago University in Botswana and the Bolivian Senate, students at the University Nottingham collected and packed books for the University of Malawi, the University of Law in Guildford donated and packed law reports, students at LSE packed books at the Royal Courts of Justice and Kings College London donated books. In addition, the charity has continued its partnership with the **University of Surrey** to make the Shipping Coordinator consultancy a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include Advocates for International Development (**A4ID**) rule of law programme **ROLE UK**, **Justice Defenders**, the **UK Sierra Leone Pro Bono Network**, the **Slynn**

Foundation, the Commonwealth Justices and Magistrates Association, and the Commonwealth Lawyers Association.

Role of the Chief Executive

Katrina Crossley was engaged to provide Chief Executive consultancy services to the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners, make funding applications, and market the activities of the ILBF via social media and the website. Chief Executive consultancy services are funded by donations from **LexisNexis UK**.

Role of the Shipping Coordinator

Jodie-Lee Boyle was engaged to provide Shipping Coordinator consultancy services to the ILBF in September 2022, and she was succeeded by Elaf Hamid in September 2023. Their role has been to process applications for books, coordinate the collecting and packing of suitable books and to arrange the collection and processing of shipments, working with the CEO. Shipping Coordinator consultancy services have been funded by a donation from **Fieldfisher**. In 2023, the **LexisNexis Rule of Law Foundation** provided further funds to be used for payment of Shipping Coordinator consultancy services.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16, Peace, Justice and Strong Institutions, to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and shipped by sea freight to the recipient organisation in question.

Since 2005, the ILBF has sent over 91,000 books to more than 280 not-for-profit organisations in 60 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Sierra Leone Law School, Njala University and Makeni University in Sierra Leone), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organization or charity (such as the Congolese Society for the Rule of Law and Rule of Law Society in Rwanda) ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as the Ministry of Justice in Sierra Leone, The Attorney General's Office in Mauritius, the National Judicial Institute in Nigeria, and the Senate of the Plurinational State of Bolivia), ILBF books are used to assist the court or state lawyers in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

In 2023, the ILBF sent shipments of books to recipients in Belize, Bolivia, DRC, Malawi, Maldives, Mauritius, Nigeria, Sierra Leone, Spain and Uganda. The recipients included law schools, universities, judiciaries, ministries of justice, Attorneys General offices, Parliaments and NGOs.

In addition, financial donations were received in 2023 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2023.

In particular, we extend our thanks to:

Anglo American and De Beers: who as part of the Ambassadors for Good project provided significant grants to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020, November 2022), Sierra Leone (March 2019, January 2020, December 2021, March 2023), Zambia (July and December 2020, November 2022), Botswana (November 2022) and Bolivia (November 2022, December 2023). They have joined members of the ILBF team on packing days and provided vital logistics support in Botswana, Zimbabwe, Zambia and Sierra Leone;

Brill Publishers: who have donated a significant number of books and partnered with the ILBF in their 'Adopt a Library' programme;

HMCTS and the Royal Courts of Justice: who regularly make significant donations of books and organise regular cake sales to raise funds;

McDermott Will & Emery: who sponsored the ILBF law undergraduate essay competition 2023-2024;

LexisNexis: for its contribution for Chief Executive consultancy services, 2023 funding for Shipping Coordinator consultancy services, packing books and donation of books;

Thomson Reuters: who donate a significant number of books, provide grants for shipping costs and regularly pack books;

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2023's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application. Details of how to apply for books are on our website www.ilbf.org.uk.

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our website) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2023.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time. Should there be a significant drop in funding, the Trustees and Operating Committee have also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number and size of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.

Signed on behalf of the Trustees:

Signed by:
Paul Lowenstein KC
6C22D075F3D740A...

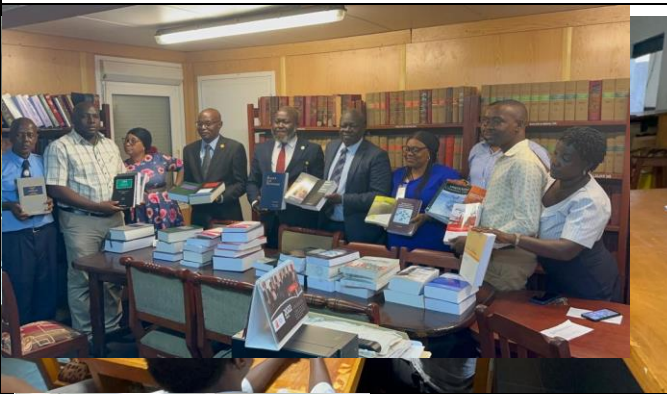

Paul Lowenstein KC
Chair of Trustees




APPENDIX 1

Schedule of shipments sent in the year ended 31 December 2023


Recipient	Feedback
<p>Rule of Law Society, Rwanda</p>	 <p>‘Through this gracious donation of law books our legal officers and paralegals are better equipped to tackle complex legal issues we have to face in our daily activities. We remain grateful and indebted to ILBF for this great support and sign of confidence to our work and mission and we also take this opportunity to express my sincere gratitude to everyone at ILBF , the whole team behind you who works tirelessly to ensure that the law books were collected and shipped in due time to Rwanda.’ <i>Floribert Gatera, Rwanda Rule of Law Society</i></p>
<p>Bar Council of the Maldives</p>	 <p>‘I would like to extend my sincere appreciation for the contribution.’ <i>Reena Hawwa Hassan, Maldives Bar Council</i></p>
<p>Public Prosecutions Office, Belize</p>	 <p>‘We thank you again for your very kind and useful donation.’ <i>Cheryl-Lynn Vidal SC, Director of Public Prosecutions</i></p>
<p>Attorney General’s Office, Mauritius</p>	<p>‘This Office expresses its deepest gratitude and appreciation to your team and yourself for having seen this through. And to the ILBF for enabling us, and countries like our own, to avail ourselves and benefit from such a facility’.</p>

Recipient	Feedback
	<i>Asha Pillay Nabasing, Ag Legal Secretary, (Barrister-at-Law), Attorney-General's Office</i>
Ministry of Justice, Sierra Leone	 <p data-bbox="1050 367 1385 501">Momo Turay, UK Sierra Leone Pro Bono Network, with Ministry of Justice Officials</p>
Fourah Bay College, Sierra Leone	 <p data-bbox="1155 779 1390 1048">Momo Turay, UK Sierra Leone Pro Bono Network, Head of law department: Saffa Abdulai, and Staff from the Registry and the law library</p>
Judiciary, Sierra Leone	 <p data-bbox="1129 1178 1358 1346">Momo Turay, UK Sierra Leone Pro Bono Network and Chief Justice of Sierra Leone</p>
Sierra Leone Law School	 <p data-bbox="1150 1626 1385 1794">Momo Turay, UK Sierra Leone Pro Bono Network and the Sierra Leone Law School faculty</p>

Recipient	Feedback
<p>University of Makeni, Sierra Leone</p>	 <p>Momo Turay, UK Sierra Leone Pro Bono Network and the University of Makeni Law Faculty</p>
<p>Congolese Rule of Law Society, DRC</p>	
<p>University of Malawi, Malawi</p>	 <p>‘We are most grateful to the ILBF for this donation of books, and we have the utmost [confidence] that they will be put to good use. Our sincerest thanks once again.’ <i>Khama Maere,</i> <i>President of the University of Malawi Students Law Society</i></p>

Recipient	Feedback
<p>Parliament of Malawi</p>	 <p>‘I write to thankfully acknowledge the receipt of your generous donation of various titles of law books to the Parliament of Malawi Library. These books are valuable source of information and useful additions to the Library collection... We are grateful for your thoughtful gift to the Parliament of Malawi. We welcome books and other information which strengthen the library collection and support the functions of the Parliament of Malawi.’ <i>Fiona Kalemba, Clerk of Parliament</i></p>
<p>National Judicial Institute, Nigeria</p>	 <p>‘I formally acknowledge the receipt of the vast array of reading materials/resources graciously donated by your prestigious organisation to the National Judicial Institute...’ With a wide range of carefully curated titles on some of the most contemporary issues in the judicial sphere, there is no gainsaying that these selections will broaden the knowledge and learning experience of all persons who use and access the institute’s library.’ <i>Hon. Justice Salisu Garba Abdullahi, Administrator, National Judicial Institute</i></p>
<p>Plateau State Ministry of Justice, Nigeria</p>	

Recipient	Feedback
<p>Córdoba University, Spain</p>	<div data-bbox="507 264 1040 1126" data-label="Image"> </div> <p data-bbox="1061 264 1390 902"> ‘Many thanks for this great initiative of the International Law Book Facility. It is an enormous honour for the University of Córdoba to receive these amazing books from LexisNexis and LexisNexis Rule of Law Foundation in our Law Faculty, that will be extremely helpful for our students and, specifically, for our researchers.’ <i>Professor Eduardo Jiménez Pineda PhD, Associate Professor, Law Faculty, University of Córdoba</i> </p>
<p>Attorney General’s Chambers, Uganda</p>	

Recipient	Feedback	
		<p>Alexander Ssajjabi, Librarian, Ministry of Justice and Constitutional Affairs, Attorney General's Office</p>
<p>Senate of the Plurinational State of Bolivia</p>	<p><i>[Awaited]</i></p>	

APPENDIX 2

Directors' Report and Accounts for the year ended 31 December 2023

Company No: 04999536
Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2023

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
INTERNATIONAL LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the Company's trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:

.....
2CB222555FGA444.....

Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE
Date: September 2024

THE INTERNATIONAL LAW BOOK FACILITY
Registered Office: C/o TMF Group, 13th Floor, One Angel Court, London EC2R 7HJ

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2023.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes; registered number 04999536. It has charitable status under registration number 1112628.

In 2023 the Company sent several shipments of books to recipients in Belize, Bolivia, DRC, Malawi, Maldives, Mauritius, Nigeria, Sierra Leone, Spain and Uganda. The recipients included law schools, universities, judiciaries, ministries of justice, Attorneys General offices, Parliaments and NGOs.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2023 who, unless otherwise stated, have been directors for the whole of the year ended on that date were:

Ms Jane Colston
Sir James Dingemans
Mrs Sophia Dirir-Slaats
Mr Philip Hill
Dr Tawanda Hondora
Mr Paul Lowenstein KC
Ms Maryann McMahan
Sir Simon Picken (resigned on 1 September 2023)
Mr Mark Stephens CBE

4. The Company's bankers are as follows:

HSBC
City of London Branch
60 Queen Victoria Street
London EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited
13th Floor
One Angel Court
London EC2R 7HJ

Structure, Governance and management


- 6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Statement of directors' responsibilities

- 7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:
 - * select suitable accounting policies and then apply them consistently;
 - * make judgements and estimates that are reasonable and prudent;
 - * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
 - * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD

Signed by:

.....6C22D075F3D740A.....

Paul Lowenstein KC, Director

Date: September 2024

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2023

	Note	2023	2023	2023	2022
		Unrestricted	Restricted		
Incoming resources					
Donations	3	£29,137	£10,000	£39,137	£29,982
Donations - equipment & facilities		£195		£195	£763
Total Incoming resources		£29,332	£10,000	£39,332	£30,745
Resources expended					
Shipping costs from specific donations			(£5,205)	(£5,205)	(£12,166)
Shipping costs from general funds		(£14,344)		(£14,344)	(£827)
Consultancy services		(£15,000)		(£15,000)	(£9,180)
Storage and retrieval costs		(£195)		(£195)	(£763)
Incidental costs		(£991)		(£991)	(£1,043)
Total Resources expended		(£30,530)	(£5,205)	(£35,735)	(£33,979)
Net incoming / (outgoing) resources		(£1,198)	£4,795	£3,597	(£3,234)
Total funds brought forwards		£34,209	£1,563	£35,772	£39,007
Total funds carried forward		£33,011	£6,358	£39,369	£35,773

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2023

	2023	2023	2023	2022
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£36,485	£6,813	£43,298	£26,865
Gift Aid receivable	£276		£276	£158
Debtors				£12,500
	<u>£36,761</u>	<u>£6,813</u>	<u>£43,574</u>	<u>£39,523</u>
CURRENT LIABILITIES				
Creditors	(£3,750)	(£455)	(£4,205)	(£3,750)
NET ASSETS	<u>£33,011</u>	<u>£6,358</u>	<u>£39,369</u>	<u>£35,773</u>
FUNDS				
Capital			-	-
Income funds	£33,011	£6,358	£39,369	£35,773
TOTAL FUNDS	<u>£33,011</u>	<u>£6,358</u>	<u>£39,369</u>	<u>£35,773</u>

For the year ended 31 December 2023 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:-

- (a) The members have not required the Company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board onSeptember 2024.

Signed by:

6C22D075F3D740A.....

Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the Company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The Company has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the Company has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the Company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 (and the previous year) other than the reimbursement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2023</u>
LexisNexis	CEO consultancy services (non-binding preference)	£15,000	-	£15,000
Latham & Watkins	No preference given	-	£10,000	£10,000
Anglo American (via CAF)	Shipment costs	£5,080	-	£5,080
McDermott, Will & Emery	No preference given	£6,000	-	£6,000
Individuals	No preference given	£2,938		£2,938
		£29,018	£10,000	£39,018
Gift Aid		£119	£0	£119
Total with Gift Aid		£29,137	£10,000	£39,137

The Company engaged Katrina Crossley to provide CEO consultancy services, which was funded by donations from LexisNexis held within unrestricted funds. The Company engaged Jodie-Lee Boyle and Elaf Hamid to provide shipping consultancy services, which were funded by donations from FieldFisher (received in a prior financial year) held in restricted funds.

The Gift Aid receivable amounting to £119 is held within unrestricted funds.

Clifford Chance donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of this year amounts to £195.

THE INTERNATIONAL LAW BOOK FACILITY

England & Wales - Charity number 1112628

Accounts

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2022

The Trustees submit herewith their Annual Report for the year ended 31 December 2022.

Various developments post 31 December 2022 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2022)

Charity Name:	The International Law Book Facility (the "ILBF")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	C/o TMF Group, 13 th Floor, One Angel Court, London EC2R 7HJ <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) Sir James Dingemans (<i>Lord Justice of Appeal</i>) Ms Sophia Dirir (<i>Head of Legal, Cancer Research UK</i>) (appointed 21 October 2022) Philip Hill (<i>Partner, Clifford Chance LLP</i>) Dr Tawanda Hondora (<i>Head, Rule of Law, Governance and Peace Directorate at the Commonwealth Secretariat</i>) (appointed 21 October 2022) Paul Lowenstein KC (<i>Twenty Essex</i>) (Chair of Trustees) Maryann McMahon (<i>Council Member, Justice</i>) Sir Simon Picken (<i>Judge of the High Court of Justice, King's Bench Division</i>) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>)
Patrons:	The Rt Hon The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>)

	<p>Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen’s Bench Division</i>)</p> <p>Mahmuda Gunner (<i>Attendance Officer, Dulwich College</i>)</p> <p>James Harper (<i>Head of Legal, Global Nexis Solutions, at LexisNexis</i>)</p> <p>Deborah Robinson (<i>Head of Governance, Oxfam GB</i>)</p> <p>Anesta Weekes KC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p>
<p>Operating Committee:</p>	<p>Tola Ariyo (<i>London School of Economics</i>)</p> <p>Lloyd Bennett (<i>Thomson Reuters</i>)</p> <p>Hannah Brown KC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis UK</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis UK</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis UK</i>)</p> <p>Ellen Lake (<i>Clifford Chance</i>)</p> <p>Emma Marshall (<i>Clifford Chance</i>)</p> <p>Miranda Harrison (<i>Clifford Chance</i>)</p> <p>Holly Nankivell (<i>LexisNexis UK</i>)</p> <p>Catherine Odigie (<i>ED&F Man Capital Markets</i>)</p> <p>Abby Olushola (<i>Afrissance Holdings</i>)</p> <p>Rebecca Perlman (<i>Herbert Smith Freehills</i>)</p> <p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Sarah Trotter (<i>London School of Economics</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>

Administrators and Shipping Coordinators:	Administrator: Miranda Harrison (<i>Clifford Chance</i>) Shipping Coordinator: from September 2021: Justin Lemeh; from September 2022: Jodie-Lee Boyle
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Administration Services Limited, 13 th Floor, One Angel Court, London EC2R 7HJ
Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR

Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees or alternatively Trustees may be recruited through an open recruitment process.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the

Administrator and Shipping Coordinator, usually for a year. All Trustees, Patrons, members of the Operating Committee and the Administrator gave their time voluntarily to the ILBF during 2022. The Chief Executive and the Shipping Coordinator provided their services to the ILBF on a paid consultancy basis during 2022.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILBF during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis UK also generously contributes to the funds used for payment of Chief Executive consultancy services, and in 2023 the LexisNexis Rule of Law Foundation provided further funds to be used for payment of Shipping Coordinator consultancy services.

In 2022, the first ILBF law undergraduate essay competition, launched in November 2021 by Lord Burnett of Maldon, Lord Chief Justice, was concluded and the winner announced on 31 March 2022 by Lord Thomas of Cwmgiedd, former Lord Chief Justice, and Professor Richard Suskind. The winner undertook an internship with the competition sponsors who were Brown Rudnick LLP. In November 2022, Lord Burnett of Maldon launched the second law undergraduate essay competition which was sponsored by Latham & Watkins.

The Trustees and Operating Committee have worked hard in 2022 to ensure relationships are maintained with other legal institutions, allowing us to promote the ILBF successfully, and we look forward to working with these partners in 2023. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high quality textbooks and in some cases students also assist with shipments. During 2022, student groups at eight universities were engaged in supporting the ILBF: for example, students at the University of Cambridge packed books for two universities in Ethiopia, a lecturer and students at the University of Roehampton packed books for organisations in Kenya, Burundi and Malawi, students at the University of Surrey packed books for the University of Ghana, students at BPP Holborn packed books for Rwanda, students at the University of Law campuses in Guildford and Moorgate packed books for Rwanda and Kenya and students at the University of Nottingham packed books for Bolivia. In addition, the charity has continued its partnership with the **University of Surrey** to make the Shipping Coordinator consultancy a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include the Foreign and Commonwealth Development Office's rule of law programme **ROLE UK**, **Justice Defenders** (formerly the **African Prisons Project**), **Advocates for International Development (A4ID)**, the **UK Sierra Leone Pro Bono Network**,

Lawyers against Poverty, the Slynn Foundation, the Commonwealth Justices and Magistrates Association, and the Commonwealth Lawyers Association.

Role of the Chief Executive

Katrina Crossley was engaged to provide Chief Executive consultancy services to the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners, make funding applications, and market the activities of the ILBF via social media and the website. Chief Executive consultancy services are funded by donations from **LexisNexis UK**.

Role of the Shipping Coordinator

Justin Lemeh was engaged to provide Shipping Coordinator consultancy services to the ILBF in September 2021, and he was succeeded by Jodie-Lee Boyle in September 2022. Their role has been to process applications for books, coordinate the collecting and packing of suitable books and to arrange the collection and processing of shipments, working with the CEO. Shipping Coordinator consultancy services are funded by donations from **Fieldfisher**. In 2023, the **LexisNexis Rule of Law Foundation** provided further funds to be used for payment of Shipping Coordinator consultancy services.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality second hand legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16, Peace, Justice and Strong Institutions, to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful secondhand books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and sent to the recipient organisation in question.

Since 2005, the ILBF has sent over 80,000 books to more than 250 not-for-profit organisations in 56 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Blantyre International University in Malawi and BA Isago University in Botswana), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organization or charity (such as Burundi Bridges for Justice in Burundi and Justice Defenders in Uganda) ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as the Judiciary in Kenya, the Court of Appeal in Zambia and the Office of the Attorney General in Bolivia), ILBF books are used to assist the court or state lawyers in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

In May 2022, in partnership with the British and Irish Association of Law Librarians (BIALL) and the UK Sierra Leone Pro Bono Network, we organised a training session for law librarians in Sierra Leone. The provision of law librarian training is a further step to enable recipients of ILBF books to maximise the usefulness and availability of the books to library users, and thereby enhance the impact of the work of the ILBF.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

In 2022, the ILBF sent shipments of books to recipients in Bolivia, Burundi, Ethiopia, Ghana, Kenya, Malawi, Rwanda, Uganda, Zambia and Zimbabwe. The recipients included law schools, universities, judiciaries, ministries of justice, prisons and NGOs. .

In addition, financial donations were received in 2022 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2022.

In particular, we extend our thanks to:

Anglo American and De Beers: who as part of the Ambassadors for Good project provided significant grants to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020, November 2022), Sierra Leone (March 2019, January 2020, and December 2021), Zambia (July and December 2020, November 2022), Botswana (November 2022) and Bolivia (November 2022). They have joined members of the ILBF team on packing days and provided vital logistics support in Botswana, Zimbabwe, Zambia and Sierra Leone;

Brill Publishers: who have donated a significant number of books and partnered with the ILBF in their 'Adopt a Library' programme;

HMCTS and the Royal Courts of Justice: who regularly make significant donations of books and organise regular cake sales to raise funds;

Latham & Watkins: who sponsored the ILBF law undergraduate essay competition 2022-2023;

LexisNexis: for its contribution for Chief Executive consultancy services, and anticipated 2023 funding for Shipping Coordinator consultancy services;

Fieldfisher: who provided a significant grant to fund Shipping Coordinator consultancy services and shipping costs;

Thomson Reuters: who donate a significant number of books, provide grants for shipping costs and regularly pack books;

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2022's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application. Details of how to apply for books are on our website www.ilbf.org.uk.

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our website) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2022.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time. Should there be a significant drop in funding, the Trustees and Operating Committee have also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number and size of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.




Signed on behalf of the Trustees:


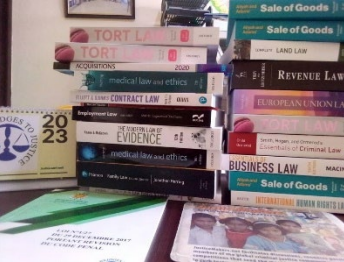


A handwritten signature in black ink, consisting of a large, stylized 'P' followed by a series of connected loops and a final horizontal stroke ending in a dot.


Paul Lowenstein KC
Chair of Trustees




APPENDIX 1

Schedule of shipments sent in the year ended 31 December 2022

Recipient	Feedback
<p>Judiciary Library, Kenya</p>	 <p>The ILBF shipped 148 boxes of books to the Kenyan Judiciary law library. The librarians expressed their gratitude for the books. Their plan is to assign the books to the appropriate regional libraries depending on thematic need. Photo shows Lord Burnett of Maldon, Lord Chief Justice, on a visit to Kenya in June 2023 with Kenyan judges, reviewing the books from the ILBF.</p>
<p>Ethiopia</p>	<p>64 boxes of books were collected and packed by the students at the University of Cambridge for Bule Hora University and Arba Minch University in Ethiopia.</p>
<p>Malawi Institute of Management, Malawi</p>	 <p>'I am writing to report that the books are now processed and users (both staff and students) are able to access and use them to support teaching, learning and research. Our library is also open to the public. These books have greatly added great value and relevance to our library. When we were publicizing the availability of the new law books, there was great excitement from our users. Thank you so much for your kind gesture. This donation will go a long way to enhance the development of human capital who will be key to national development. The mandate of Malawi Institute of Management is capacity development, providing management and leadership training, consultancy and research services to the public and private sector.'</p> <p><i>Thackson Kalulu, Learning Resources Centre Manager/Information Access Centre (IAC) Project Coordinator</i></p> <p>DONATION OF LEGAL TEXT BOOKS</p> <p>We write to acknowledge receipt of 168 legal text books.</p> <p>This donation has really added value and relevance to our stock and will ease pressure on ever increasing demand. We would greatly appreciate it if you could consider sending us more books and other publications.</p> <p>We are also developing a digital repository and we seek to partner with other institutions like International Law Book Facility to support us in provision and access of relevant electronic resources and develop our database.</p> <p>Thank you for your kind gesture. We look forward to a stronger partnership.</p> <p>Yours faithfully,  Jessie Kabwila, PhD ACTING EXECUTIVE DIRECTOR</p>

Recipient	Feedback	
	<i>Malawi Institute of Management (MIM)</i>	
Blantyre International University, Malawi		<p>‘Let me take this opportunity to thank you most sincerely for this donation which will go a long way in boosting our library of law books and the knowledge that our law students need, besides the image of our university. We count on you for more support, including online and digital law libraries. Once again, our most sincere appreciation and thanks to you.’</p> <p><i>Prof. Charles Chanthunya, Chancellor, Blantyre International University, Malawi</i></p>
Humanity 4 Sustainable Development, Kenya	13 boxes of books were donated and packed by the University of Roehampton for Humanity 4 Sustainable Development.	
Burundi Bridges to Justice, Burundi		<p>‘Once again and on behalf of Burundi Bridges to Justice, I'd like to thank ILBF for the donation and I particularly appreciate your involvement and your efforts.’</p> <p><i>Théoneste Manirambona, Country Director, Burundi Bridges to Justice</i></p>
Zambia Court of Appeal, Zambia		Bwalya Chileshe of the Court of Appeal receiving books from Brenda Longwe of Anglo American in Lusaka who acted as consignee for the shipment of 106 boxes, May 2023
Prosecution Training Institute, Kenya		31 boxes of books were shipped to the Prosecution Training Institute and reviewed by the Kenyan Securities Minister in May 2023. Books in situ in the new library.

Recipient	Feedback
<p>Attorney General's Office, Bolivia</p>	 <p>'To deeply thank the foundation directed by Katrina Crossley for the unconditional support given to this initiative from the beginning, for being able to access this donation of the most up-to-date and quality books that we have and that will be incorporated into the Specialized Legal Library of the State Attorney General's Office. It can be said that with this donation of up-to-date books, our Library will be the most important and a reference at the national level, in relation to International Law, and that will be incorporated into the Specialized Legal Library of the State Attorney General's office.</p> <p>During this time, the Legal Library has been rebuilt in every way, inaugurated through this delivery to the State Attorney General's Office. It comes at a good time to reinforce our knowledge, which has no borders; this is a message we receive from the "International Law Book Facility", which has delivered more than 680 books to us.'</p> <p><i>Extracts from the speech of Dr Wilfredo Chavez, Attorney General of Bolivia at the official handover of 40 boxes of books, including 37 boxes donated by Brill Publishers.</i></p>
<p>University of Ghana, Ghana</p>	<p>100 boxes of books have arrived in Ghana for the University of Ghana.</p>
<p>Midland State University, Zimbabwe</p>	<p><u>RE: NOTE OF APPRECIATION FOR YOUR DONATION</u></p> <p>On behalf of the Midlands State University I would like to express my sincere gratitude for your recent donation of 329 volumes of books to our university library which you sourced through your partnership in the United Kingdom with the International Law Book Facility. We greatly welcome the donation as it strengthens our library collection and supports the university's faculty of law programmes. We are deeply appreciative of your commitment to supporting academic excellence and your willingness to partner with our institution in this endeavour. Your generosity will have a lasting impact on the lives of our staff and students in the Faculty of Law.</p> <p><i>Note of thanks from Professor V N Muzvidziwa, Vice Chancellor, Midland State University, Zimbabwe</i></p>

Recipient	Feedback
<p>Justice Defenders, Uganda</p>	<p>26 boxes of books were shipped to Justice Defenders in Uganda.</p>  <p>Canaan Nkamuhabwa, a graduate of the University of London Under Justice Defenders Scholarship and now working as a legal trainee attached to one of Justice Defenders’ prison-based legal aid offices, says <i>“I use these books as a research source for drafting written submissions for our clients and I wonder how my work would have been without them”.</i></p>  <p>Brendah Akatukunda, one of Justice Defenders’ officers, says <i>“The books have really helped me so much especially when I am doing my research preparing for paralegal training and advising clients”.</i></p>
<p>BA Isago University, Botswana</p>	 <p>BA Isago University held an official handover of 74 boxes of books which were collected and packed students at the University of Cambridge on 4th July 2023.</p>
<p>Youth Service Organisation, Rwanda</p>	<p>22 boxes of books were donated and packed by students at the University of Law Moorgate and BPP Holborn.</p> <p>‘We have received the books thank you. We thank you very much for all the efforts.’</p> <p><i>Pacifique Ndayishimiye, Executive Director, Youth Service Organization (YSO)</i></p>

APPENDIX 2

Directors' Report and Accounts for the year ended 31 December 2022

Company No: 04999536

Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2022

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
INTERNATIONAL LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility (the 'Company')

I report to the Company's trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the '2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya
.....

Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE

Date: ...⁰⁵... September 2023

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2022.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes with registered number 04999536. It has charitable status under registration number 1112628.

In 2022, the Company sent several shipments of books to recipients in Bolivia, Burundi, Ethiopia, Ghana, Kenya, Malawi, Rwanda, Uganda, Zambia and Zimbabwe. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2022 who, unless otherwise stated, have been directors for the whole of the year ended on that date were: -

Ms Jane Colston
Sir James Dingemans
Ms Sophia Dirir (appointed on 21 October 2022)
Mr Philip Hill
Dr Tawanda Hondora (appointed on 21 October 2022)
Mr Paul Lowenstein KC
Ms Maryann McMahan
Sir Simon Picken
Mr Mark Stephens CBE

4. The Company's bankers are as follows:

HSBC
City of London Branch
60 Queen Victoria Street
London EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited
13th Floor
One Angel Court
London EC2R 7HJ

Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.


Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



.....

Paul Lowenstein KC, Director

Date: .05.... September 2023

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2022

	Note	2022	2022	2022	2021
		Unrestricted	Restricted		
Incoming resources					
Donations	3	£24,982	£5,000	£29,982	£27,789
Donations - equipment & facilities		£763		£763	£3,337
Total Incoming resources		£25,745	£5,000	£30,745	£31,126
Resources expended					
Shipping costs from specific donations		(£4,656)	(£7,510)	(£12,166)	(£1,757)
Shipping costs from general funds		(£827)		(£827)	(£7,565)
Consultancy		(£12,500)	(£6,680)	(£19,180)	(£10,000)
Storage and retrieval costs		(£763)		(£763)	(£3,337)
Incidental costs		(£1,043)		(£1,043)	(£3,235)
Total Resources expended		(£19,789)	(£14,190)	(£33,979)	(£25,894)
Net Incoming / (outgoing) resources		£5,956	(£9,190)	(£3,234)	£5,232
Total funds brought forwards		£28,253	£10,754	£39,007	£33,775
Total funds carried forward		£34,209	£1,564	£35,773	£39,007

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£30,302	(£3,437)	£26,865	£41,422
Gift Aid Receivable	£158		£158	£252
Debtors	£7,500	£5,000	£12,500	
	£37,960	£1,563	£39,523	£41,674
CURRENT LIABILITIES				
Creditors	(£3,750)		(£3,750)	(£2,668)
NET ASSETS	£34,210	£1,563	£35,773	£39,006
FUNDS				
Capital			-	-
Income funds	£34,210	£1,563	£35,773	£39,006
TOTAL FUNDS	£34,210	£1,563	£35,773	£39,006

For the year ended 31 December 2022 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities: -

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 4 September 2023.



.....

Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 (and the previous year) other than the reimbursement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Preferred purpose</u>	<u>Unrestricted</u> (£)	<u>Restricted</u> (£)	<u>Total (£)</u>
LexisNexis	CEO consultancy services	12,500	5,000	17,500
Latham & Watkins	-	6,000	0	6,000
Anglo American	Shipments to Botswana, Sierra Leone, South Africa, Zambia, and Latin America	5,082	0	5,082
Amazon Smile, individual donors	-	1,241	0	1,241
		24,823	5,000	29,823
Gift Aid		£158	0	£158
Rounding difference		£1	0	£1
Total with Gift Aid		£24,982	£5,000	£29,982

ILBF engaged the services of Katrina Crossley, Justin Lemeh and Jodie-Lee Boyle as consultants. Consultancy fees relating to 2022 were funded by donations from LexisNexis and Fieldfisher. The LexisNexis donations were held within unrestricted funds and the Fieldfisher donations (received in the previous year) were held within restricted funds.

The Gift Aid receivable amounting to £158 is held within unrestricted funds.

Clifford Chance donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of that donation this year amounts to £763.

THE INTERNATIONAL LAW BOOK FACILITY

England & Wales - Charity number 1112628

Accounts

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2021

The Trustees submit herewith their Annual Report for the year ended 31 December 2021.

Various developments post 31 December 2021 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2021)

Charity Name:	The International Law Book Facility (the " ILBF ")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	5 th Floor, St Andrew Street, London EC4A 3AE <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) The Right Honourable Lord Justice Dingemans (<i>Lord Justice of Appeal</i>) Philip Hill (<i>Partner, Clifford Chance LLP</i>) Paul Lowenstein KC (<i>Twenty Essex</i>) Maryann McMahon (<i>Managing Director, Morgan Stanley</i>) The Honourable Mr Justice Picken (<i>Judge of the High Court of Justice, Queen's Bench Division</i>) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>)
Patrons:	The Right Honourable The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>) Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen's Bench Division</i>) James Harper (<i>Director, Global Legal and Exec Sponsor Rule of Law, LexisNexis UK</i>)

	<p>Nicholas Munday (<i>NM Business Law</i>)</p> <p>Deborah Robinson</p> <p>Anesta Weekes QC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p> <p>Mahmuda Gunner (<i>Attendance Officer, Dulwich College</i>)</p>
Operating Committee:	<p>Lloyd Bennett (<i>Thomson Reuters</i>)</p> <p>Hannah Brown QC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Ellen Lake (<i>Clifford Chance LLP</i>)</p> <p>Emma Marshall (<i>Clifford Chance LLP</i>)</p> <p>Miranda Harrison (<i>Clifford Chance LLP</i>)</p> <p>Holly Nankivell (<i>LexisNexis</i>) Nankivell (<i>LexisNexis</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis</i>)</p> <p>Rebecca Perlman (<i>Herbert Smith Freehills</i>)</p> <p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>
Administrators and Shipping Coordinators:	<p>Administrator: Miranda Harrison</p> <p>Shipping Coordinator: from February 2021: Timothy Adetuyole; from September 2021: Justin Lemeh</p>
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Secretarial Services Limited

Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR
----------	--

Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees or alternatively Trustees may be recruited through an open recruitment process.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the Administrator and Shipping Coordinator, usually for a year. All Trustees, members of the Operating Committee (except the CEO) and the Administrator and Shipping Coordinator gave their time voluntarily to the ILBF during 2021.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILBF during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments

until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis also generously contributes Katrina Crossley's consultancy fee as Chief Executive of the ILBF.

2020 was the 15th anniversary of the establishment of the ILBF, however due to the pandemic, celebrations were delayed until November 2021. The 15th anniversary was celebrated with a reception at Two Temple Place on 25 November 2021, kindly hosted by Brown Rudnick LLP. At the event, Lord Burnett of Maldon, Lord Chief Justice, launched the ILBF's inaugural law undergraduate essay competition which was set up and administered with the assistance of Brown Rudnick LLP and three recent law graduate volunteers.

The Trustees and Operating Committee have worked hard in 2021 to ensure relationships are maintained with other legal institutions, allowing us to promote the ILBF successfully, and we look forward to working with these partners in 2022. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high quality textbooks and in some cases students also assist with shipments. During 2021, student groups at nine universities were engaged in supporting the ILBF: in particular, students at the University of Exeter collected books for Tanzania; students at the University of Surrey collected books for Ghana and held a fundraising activity; students at the University of Cambridge collected and packed books for universities in Ethiopia and Sierra Leone; students at the University of Oxford collected and packed books for Nigeria; and students at KCL volunteered to pack books at several locations. In addition, the charity has continued its partnership with the **University of Surrey** to make the volunteer Shipping Coordinator role a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include the Foreign and Commonwealth Development Office's rule of law programme **ROLE UK**, **Justice Defenders** (formerly the **African Prisons Project**), Advocates for International Development (**A4ID**), the **Sierra Leone Pro Bono Network**, **Lawyers against Poverty**, the **Slynn Foundation**, the **Commonwealth Justices and Magistrates Association**, and the **Commonwealth Lawyers Association**.

Role of the Chief Executive

Katrina Crossley was appointed as Chief Executive of the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners, make funding applications, and market the activities of the ILBF via social media and the website. Katrina Crossley's services to the charity have been funded by way of a donation from LexisNexis.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality second hand legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16 Peace, Justice and Strong Institutions to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful secondhand books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and sent to the recipient organisation in question.

Since 2005, the ILBF has sent over 75,000 books to more than 200 not-for-profit organisations in 54 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Midland State University in Zimbabwe, and Assosa University in Ethiopia), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organization or charity (such as the Rwanda Christian Lawyers Fraternity, Rwanda, and the National Legal Aid Clinic for Woman, Zambia) ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as The Ministry of Justice, Imo State Nigeria and the Supreme Court, Turks and Caicos Islands), ILBF books are used to assist the court or state lawyers in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

15 years of the ILBF: 2020 was the 15th anniversary of the establishment of the ILBF, and at the start of the year we had hoped to make the most of this anniversary to engage with existing and prospective stakeholders, fundraise and raise the profile of the charity. This event was deferred to 2021. The 15th anniversary event was held on 25 November 2021 and provided an excellent opportunity to celebrate the ILBF's success and raise awareness of our work. The event was generously sponsored by Brown Rudnick LLP. The ILBF produced a film for the 15th anniversary: <https://youtu.be/fsgmqBjZ6JM>.

In 2021 the ILBF sent shipments of books to 17 recipients in the Turks and Caicos Islands, Ghana, Tanzania, Rwanda, Ethiopia, Uganda, Nigeria and Sierra Leone. The recipients included courts, governmental organisations, universities and NGOs.

In addition, financial donations were received in 2021 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2021.

In particular, we extend our thanks to:

Anglo American and De Beers: who as part of the Ambassadors for Good project provided significant grants to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020), Sierra Leone (March 2019, January 2020, and December 2021), and Zambia (July and December 2020). They have joined members of the ILBF team on packing days and provided vital logistics support in Zimbabwe, Zambia and Sierra Leone;

HMCTS and the Royal Courts of Justice: who regularly make significant donations of books ;

LexisNexis: for its contribution to Katrina Crossley's consultancy fee; and

Fieldfisher: who provided a significant grant to assist with the Shipping Coordinator services and shipping costs.

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2021's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application. Details of how to apply for books are on our website [at https://ilbf.org.uk/apply-for-books/](https://ilbf.org.uk/apply-for-books/)

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our [website](#)) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2021.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time. Should there be a significant drop in funding, the Trustees and Operating Committee have also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number and size of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.

Signed on behalf of the Trustees:



A handwritten signature in black ink, appearing to be 'PL' followed by a wavy line and a period.





Paul Lowenstein KC


Trustee

APPENDIX 1

Schedule of shipments in the year ended 31 December 2021

Country	Feedback
<p>Supreme Court, Turks and Caicos Islands</p>	 <p>“The island of Providenciales in the Turks and Caicos Islands had no library in its Law Courts building. With immense support through donations of Law Reports and Legal Textbooks from the ILBF, our Judiciary was able, on Friday 3 September 2021, to formally commission its Providenciales library. The Judiciary is deeply grateful for the ILBF’s donations, which bolsters our Bench, Bar and Public as we strive to meet our mandate of ‘Providing Access to Quality Justice’.” <i>Chief Justice Mabel Agyemang, Turks and Caicos Islands</i></p>
<p>UPSA, Central University, Pentecost University, Ghana</p>	 <p>On the occasion of the handover of books to the three universities by Sam Okudzeto of Sam Okudzeto and Associates, Ghana, who distributed the books on behalf of the ILBF:</p> <p>It is often said that: “A book is a gift you can open again and again”. This shows how unique books are because it is very hard to give a gift that keeps on giving again and again. Over the years, ILBF has managed to give the perfect gift that keeps on giving. We at Sam Okudzeto & Associates, deem it a great privilege to be the medium through which the younger generation is impacted and has access to the endless opportunities that books have to offer.” <i>Sam Okuzeto and Associates, Ghana</i></p>

<p>Mzumbe University, Tanzania</p>		<p>‘I am writing to acknowledge a receipt of donated books at the Faculty of Law, a process that you and Hon. Dr. Ubena initiated. The Faculty of Law appreciates your support to the Faculty of Law and we are looking forward to working together in the future.’ <i>Dr. Seraphina Bakta, Ag Dean-Faculty of Law</i></p>
<p>TADERO Organisation, Tanzania</p>		<p>‘We thank you so much for your loving heart to support us with this important need in our Organization, These books will help us more. We pray to you and ILBF team that you will continue to support us even next time possible.’ <i>Pastor Elias Mpanilehi, TADERO</i></p>
<p>Rwanda Christian Lawyers Fraternity, Rwanda</p>		<p>‘Personally and on behalf of the Rwanda Christian Lawyers Fraternity, I would like to express my appreciations to you and the International Law Books Facility for your kind support and for this gracious donation of books which will contribute enormously in our work and will provides a positive and effective impact in building the capacity of our lawyers, paralegals and law students volunteers. Once again many thanks for this donation and support.’ <i>Louis Gitinwya, Advocate and Legal Consultant, Rwanda Christian Lawyers Fraternity.</i> See video of thanks at https://www.youtube.com/watch?v=Bwfje9tzDas</p>
<p>Assosa University, Ethiopia</p>		<p>‘It is with great pleasure when I notify you that I have collected our books as of today. Thus, I am thankful to you & your institution on behalf of my self and Assosa University.’ <i>Kidane Deyasa Jiru, Acting Dean & Lecturer, Assosa University School of Law</i></p>
<p>Justice Defenders, Uganda</p>	<p>‘We are really grateful to you and your team for the wide variety of Law books and we look forward to sharing some dissemination photos with you in due course.’ <i>Karen Saidi,</i></p>	

		<p>Country Director, Justice Defenders</p>
<p>Starlight Organisation and Ministry of Justice Kaduna State, Ministry of Justice, Imo State, Nigeria</p>		<p>‘MOJ Kaduna, and Starlight Correctional Services have confirmed received’ Emmanuel Finndoro-Abasi, Africa House, London</p> <p>‘The books will enhance our nation's jurisprudence and also help in the interpretation of law...these books will help the judges and magistrates, and the bar and the bench’. <i>Dr Fabian Chijiogu Ihekweme, Commissioner for Foreign and International Affairs, Imo State</i></p> <p>See video:</p>
<p>Fourah Bay College, Sierra Leone</p>		<p>Momo Turay, Country Director, UK Sierra Leone Pro Bono Network, handing over the books to Fourah Bay College-University of Sierra Leone</p>
<p>Advocaid and Institute for Legal Research and Advocacy for Justice, Sierra Leone</p>	<p>Books for Advocaid and the Institute for Legal Research and Advocacy for Justice were handed over by Momo Turay, Country Director, UK Sierra Leone Pro Bono Network</p>	
<p>High Court, Sierra Leone</p>		<p>Momo Turay, Country Director, UK Sierra Leone Pro Bono Network, handing over the books to Chief Justice Desmond Babatunde Edwards, Sierra Leone High Court</p>

Sierra Leone Bar Association,



‘Sierra Leone Bar Association President Edwina Michaela Swallow in receiving the books appreciated the donation and especially thanked Richard Honey- Chair, Steering Group UKSLPBN for the various support to the justice sector-judiciary, the Bar Association, the Universities as well as civil society of Sierra Leone. Gratitude was also expressed to ILBF and Katrina Crossley as well as the law students at University of Kent who volunteered to pack the books. SLBA President Swallow used the opportunity to reiterate her desire of ensuring the other projects-professional development they have approached the UKSLPBN for is carried out’. Momo Turay, Country Director, UK Sierra Leone Pro Bono Network

APPENDIX 2

Directors' Report and Accounts for the year ended 31 December 2021

Company No: 04999536

Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INTERNATIONAL
LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the charity's trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya
.....

Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

REGISTERED OFFICE

5th Floor, 6 St Andrew Street, London EC4A 3AE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2021.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes; registered number 04999536. It has charitable status under registration number 1112628.

In 2020 the company sent several shipments of books with recipients in Zimbabwe, Zambia, Sierra Leone, Namibia, South America, Tanzania, Uganda, Ethiopia and Nigeria. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2021 who, unless otherwise stated, have been directors for the whole of the year ended on that date were: -

Ms Jane Colston

The Rt Hon Lord Justice Dingemans

Mrs Mahmuda Gunner (until 20 September 2021)

Mr Philip Hill

Mr Paul Lowenstein KC

Ms Maryann McMahon

The Hon Mr Justice Picken

Mr Mark Stephens

4. The Company's bankers are as follows:

HSBC

City of London Branch

60 Queen Victoria Street

EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited

5th Floor
6 St. Andrew Street
London, United Kingdom
EC4A 3AE

Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



.....

Paul Lowenstein KC, Director

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2021

	Note	2021 Unrestricted	2021 Restricted	2021	2020
Incoming resources					
Donations	3	£7,714	£20,075	£27,789	£24,461
Donations - equipment & facilities		£3,337		£3,337	£2,793
Total Incoming resources		<u>£11,051</u>	<u>£20,075</u>	<u>£31,126</u>	<u>£27,254</u>
Resources expended					
Shipping costs covered by Grant			(£1,757)	(£1,757)	(£3,335)
Other Shipping costs			(£7,565)	(£7,565)	(£4,605)
Consultancy			(£10,000)	(£10,000)	(£10,000)
Storage and retrieval costs		(£3,337)		(£3,337)	(£2,793)
Incidental Costs		(£3,235)		(£3,235)	(£223)
Total Resources expended		<u>(£6,572)</u>	<u>(£19,322)</u>	<u>(£25,894)</u>	<u>(£20,956)</u>
Net Incoming / (outgoing) resources		£4,479	£753	£5,232	£6,298
Total funds brought forwards		£27,114	£6,661	£33,775	£27,477
Reclassification of funds	4	(£3,340)	£3,340	-	-
Total funds carried forward		<u>£28,253</u>	<u>£10,754</u>	<u>£39,007</u>	<u>£33,775</u>

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£28,001	£13,421	£41,422	£36,167
Gift Aid Receivable	£252		£252	£107
	£28,253	£13,421	£41,674	£36,274
CURRENT LIABILITIES				
Creditors		(£2,668)	(£2,668)	(£2,500)
NET ASSETS	£28,253	£10,753	£39,006	£33,774
FUNDS				
Capital			-	-
Income funds	£28,253	£10,753	£39,006	£33,774
TOTAL FUNDS	£28,253	£10,753	£39,006	£33,774

For the year ended 31 December 2021 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:-

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 27 September 2022.



.....

Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 (and the previous year) other than the re-imbusement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2021</u>
Lexis Nexis	CEO consultancy		£10,000	£10,000
Fieldfisher	Shipping Coordinator consultancy, funds left over to be used for shipment costs		£5,000	£5,000
Anglo American / De Beers	Shipment costs to Zambia, Sierra Leone, Namibia, Zimbabwe and South America		£5,075	£5,075
Amazon Europe and Individuals	Shipment and incidental costs	£7,569		£7,569
		£7,569	£20,075	£27,644
Gift aid		£144		£144
<i>Total with gift aid</i>		£7,714	£20,075	£27,789

ILBF engaged the services of Katrina Crossley, Timothy Adetuyole and Justin Lemeh as consultants. Consultancy fees relating to 2021 were covered by donations from LexisNexis and Fieldfisher. These funds were held within restricted funds.

The gift aid receivable amounting to £252 is held within unrestricted funds.

Clifford Chance has donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of this year amounts to £3,337.

4 Reclassification of funds

Following a review by the charity of monetary donations and any restrictions associated with their use, adjustments have been made to the classification of restricted and unrestricted funds and the cash balances have been restated accordingly.

Company No: 04999536

Charity No: 1112628

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INTERNATIONAL
LAW BOOK FACILITY**

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the charity's trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Viran Daya
.....

Viran Daya
Chartered Accountant (Zimbabwe) (ICAZ)
5 Braemore Court
Cockfosters Road
Barnet
EN4 0AE

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

REGISTERED OFFICE

5th Floor, 6 St Andrew Street, London EC4A 3AE

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2021.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes; registered number 04999536. It has charitable status under registration number 1112628.

In 2020 the company sent several shipments of books with recipients in Zimbabwe, Zambia, Sierra Leone, Namibia, South America, Tanzania, Uganda, Ethiopia and Nigeria. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors of the Company at 31 December 2021 who, unless otherwise stated, have been directors for the whole of the year ended on that date were: -

Ms Jane Colston

The Rt Hon Lord Justice Dingemans

Mrs Mahmuda Gunner (until 20 September 2021)

Mr Philip Hill

Mr Paul Lowenstein KC

Ms Maryann McMahon

The Hon Mr Justice Picken

Mr Mark Stephens

4. The Company's bankers are as follows:

HSBC

City of London Branch

60 Queen Victoria Street

EC4N 4TR

5. The Company's secretary is as follows:

TMF Corporate Administration Services Limited

5th Floor
6 St. Andrew Street
London, United Kingdom
EC4A 3AE

Structure, Governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



.....

Paul Lowenstein KC, Director

Date: 27 September 2022

THE INTERNATIONAL LAW BOOK FACILITY

Statement of financial activities

(Including income and expenditure account) - for the year ending 31 December 2021

	Note	2021 Unrestricted	2021 Restricted	2021	2020
Incoming resources					
Donations	3	£7,714	£20,075	£27,789	£24,461
Donations - equipment & facilities		£3,337		£3,337	£2,793
Total Incoming resources		<u>£11,051</u>	<u>£20,075</u>	<u>£31,126</u>	<u>£27,254</u>
Resources expended					
Shipping costs covered by Grant			(£1,757)	(£1,757)	(£3,335)
Other Shipping costs			(£7,565)	(£7,565)	(£4,605)
Consultancy			(£10,000)	(£10,000)	(£10,000)
Storage and retrieval costs		(£3,337)		(£3,337)	(£2,793)
Incidental Costs		(£3,235)		(£3,235)	(£223)
Total Resources expended		<u>(£6,572)</u>	<u>(£19,322)</u>	<u>(£25,894)</u>	<u>(£20,956)</u>
Net Incoming / (outgoing) resources		£4,479	£753	£5,232	£6,298
Total funds brought forwards		£27,114	£6,661	£33,775	£27,477
Reclassification of funds	4	(£3,340)	£3,340	-	-
Total funds carried forward		<u>£28,253</u>	<u>£10,754</u>	<u>£39,007</u>	<u>£33,775</u>

THE INTERNATIONAL LAW BOOK FACILITY

Balance Sheet - as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£28,001	£13,421	£41,422	£36,167
Gift Aid Receivable	£252		£252	£107
	£28,253	£13,421	£41,674	£36,274
CURRENT LIABILITIES				
Creditors		(£2,668)	(£2,668)	(£2,500)
NET ASSETS	£28,253	£10,753	£39,006	£33,774
FUNDS				
Capital			-	-
Income funds	£28,253	£10,753	£39,006	£33,774
TOTAL FUNDS	£28,253	£10,753	£39,006	£33,774

For the year ended 31 December 2021 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:-

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 27 September 2022.



.....

Paul Lowenstein KC, Director

The following notes form part of these accounts

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 (and the previous year) other than the re-imburement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2021</u>
Lexis Nexis	CEO consultancy		£10,000	£10,000
Fieldfisher	Shipping Coordinator consultancy, funds left over to be used for shipment costs		£5,000	£5,000
Anglo American / De Beers	Shipment costs to Zambia, Sierra Leone, Namibia, Zimbabwe and South America		£5,075	£5,075
Amazon Europe and Individuals	Shipment and incidental costs	£7,569		£7,569
		£7,569	£20,075	£27,644
Gift aid		£144		£144
<i>Total with gift aid</i>		£7,714	£20,075	£27,789

ILBF engaged the services of Katrina Crossley, Timothy Adetuyole and Justin Lemeh as consultants. Consultancy fees relating to 2021 were covered by donations from LexisNexis and Fieldfisher. These funds were held within restricted funds.

The gift aid receivable amounting to £252 is held within unrestricted funds.

Clifford Chance has donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of this year amounts to £3,337.

4 Reclassification of funds

Following a review by the charity of monetary donations and any restrictions associated with their use, adjustments have been made to the classification of restricted and unrestricted funds and the cash balances have been restated accordingly.

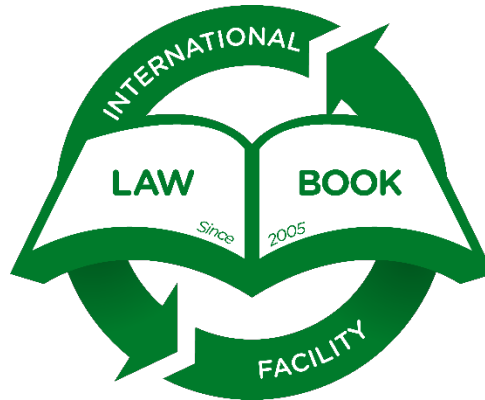
THE INTERNATIONAL LAW BOOK FACILITY

England & Wales - Charity number 1112628

Accounts

Company No. 04999536

Charity No. 1112628



THE INTERNATIONAL LAW BOOK FACILITY

ANNUAL REPORT

For the year ended 31 December 2020

The Trustees submit herewith their Annual Report for the year ended 31 December 2020.

Various developments post 31 December 2020 have also been included where relevant for completeness and to comply with Charity Commission requirements.

Our reference and administration details (as of 31 December 2020)

Charity Name:	The International Law Book Facility (the "ILBF")
Charity No.:	1112628
Company No.:	04999536
Registered Office:	5 th Floor, St Andrew Street, London EC4A 3AE <i>Note: 10 Upper Bank Street, London E14 5JJ is also used to receive donations of books and for the ILBF's banking.</i>
Trustees and Directors:	Jane Colston (<i>Partner, Brown Rudnick LLP</i>) The Honourable Mr Justice Dingemans (<i>Judge of the High Court of Justice, Queen's Bench Division</i>) Mahmuda Gunner Philip Hill (<i>Partner, Clifford Chance LLP</i>) Paul Lowenstein QC (<i>Twenty Essex</i>) Maryann McMahon (<i>Managing Director, Morgan Stanley</i>) The Honourable Mr Justice Picken (<i>Judge of the High Court of Justice, Queen's Bench Division</i>) Mark Stephens CBE (<i>Partner, Howard Kennedy</i>)
Patrons:	The Right Honourable The Lord Thomas of Cwmgiedd (<i>former Lord Chief Justice of England and Wales</i>) Sir William Blair (<i>Professor, Queen Mary University of London, former Judge of the High Court of Justice, Queen's Bench Division</i>) Professor Sir Ross Cranston (<i>Professor, London School of Economics, former Judge of the High Court of Justice, Queen's Bench Division</i>) Dame Linda Dobbs DBE (<i>former Judge of the High Court of Justice, Queen's Bench Division</i>) Christian Fleck (<i>Managing Director, LexisNexis UK</i>)

	<p>Nicholas Munday (<i>NM Business Law</i>)</p> <p>Deborah Robinson</p> <p>Anesta Weekes QC (<i>Member of the International Relations Committee of the Bar Council</i>)</p> <p>Peter Williamson (<i>Past-President of the Law Society</i>)</p>
Operating Committee:	<p>Lloyd Bennett (<i>Thomson Reuters</i>)</p> <p>Hannah Brown QC (<i>One Essex Court</i>)</p> <p>Rachel Buchanan (<i>Freelance writer, copywriter and blogger</i>)</p> <p>Amy Griggs-Wallis (<i>LexisNexis</i>)</p> <p>Zara Iqbal (<i>International Bar Association</i>)</p> <p>Ellen Lake (<i>Clifford Chance LLP</i>)</p> <p>Emma Marshall (<i>Clifford Chance LLP</i>)</p> <p>Holly Nankivell (<i>LexisNexis</i>)</p> <p>Barbora Kozusnikova (<i>LexisNexis</i>)</p> <p>Mikaela Kritikou (<i>LexisNexis</i>)</p> <p>Rebecca Perlman (<i>Herbert Smith Freehills</i>)</p> <p>Constance Sutherland (<i>Thomson Reuters</i>)</p> <p>Helen Wilding (<i>Thomson Reuters</i>)</p>
Administrators and Shipping Coordinators:	<p>Administrator: Miranda Harrison</p> <p>Shipping Coordinator: from January 2020 to February 2021, cover by Katrina Crossley; from February 2021: Timothy Adetuyole</p>
Chief Executive:	Katrina Crossley
Company Secretary:	TMF Corporate Secretarial Services Limited
Bankers:	HSBC, City of London Branch, 60 Queen Victoria St, London EC4N 4TR

Our structure, governance and management

The ILBF was incorporated as a company limited by guarantee on 18 December 2003. The company was established pursuant to a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The ILBF is run by the Trustees and Operating Committee, who come from a number of organisations in the United Kingdom legal community who are committed to advancing the rule of law through the provision of legal research resources. Potential new Trustees and members of the Operating Committee may be put forward by existing members and appointed by agreement of the Trustees.

Informal sub-committees of the Operating Committee include the Recipients Committee, Marketing Committee and Governance Committee. These are *ad-hoc* groups and are not required to meet on any formalised basis; in general, however, on behalf of the Trustees and the Operating Committee, these sub-committees handle the following areas:

Recipients Sub-committee: consider potential recipients of book donations, including working to encourage potential recipient organisations to make applications to the ILBF for books, considering the applications made to the ILBF by potential recipients and working with the Chief Executive, Administrator and Shipping Coordinator to provide appropriate shipments to approved recipients;

Marketing Sub-committee: consider the marketing of the ILBF, including the running of the website and social media, producing various marketing materials including flyers, business cards and newsletters and attending conferences and other events to promote the ILBF; and

Governance Sub-committee: consider the governance and funding of the ILBF.

Other *ad-hoc* committees of the Operating Committee may be formed on a temporary basis in order to deal with specific campaigns or events – for example to consider fundraising.

The Trustees and Operating Committee are assisted with the running of the ILBF by two volunteers, usually students, who are chosen through a recruitment process to act as the Administrator and Shipping Coordinator, usually for a year. All Trustees, members of the Operating Committee (except the CEO) and the Administrator and Shipping Coordinator gave their time voluntarily to the ILBF during 2021. We would particularly like to thank **Miranda Harrison**, who has been the Administrator since May 2019 and has generously agreed to continue in that role throughout 2020 and into 2021, while also supporting the Clifford Chance ILBF team that she has now joined.

Some of the partner organisations from which the Trustees and Operating Committee members come also contributed to the running of the ILBF during the period through the provision of resources, including:

Clifford Chance: who receive donations of books, catalogue the books, provide an offsite storage facility, packing spaces and packing materials, and store the shipments until the books are sent out to recipients. We are grateful for the generous donation of this time, material and logistical support in this period from Clifford Chance and extend

our particular thanks to **Susan Field** from Clifford Chance who oversees the cataloguing, packing and shipping of books; and

LexisNexis: who provide marketing materials, website expertise, management of social media and donated books. As noted below, LexisNexis also generously contributes Katrina Crossley's consultancy fee as Chief Executive of the ILBF.

2020 was the 15th anniversary of the establishment of the ILBF, and at the start of the year we had hoped to make the most of this anniversary to increase engagement with existing and prospective stakeholders to fundraise and raise the profile of the charity. However, as it was globally, 2020 became a particularly challenging year for the charity in that the coronavirus pandemic meant that collecting, packing, shipping and fundraising for book donations was necessarily more sporadic and involved less interaction with the various organisations and volunteers with whom the ILBF usually engages. However, shipments continued to be made and partnerships with overseas recipients of books forged. The number of student groups increased significantly during 2020 which was a great support to the ILBF.

The Trustees and Operating Committee have worked hard in 2020 to ensure relationships are maintained with other legal institutions, allowing us to successfully promote the ILBF, and we look forward to working with these partners in 2021. The ILBF is appreciative of the strong volunteer base we have formed, particularly from universities advertising the opportunity to volunteer with the ILBF to their students, and collecting, donating and packing books where it has been possible to do so.

The programme of university engagement, started in 2016, continues to build. Universities are a good source of high quality textbooks and in some cases students also assist with shipments. During 2020, student groups at seven universities were engaged in supporting the ILBF: in particular, students at the University of Exeter collected books for Tanzania; students at the University of Surrey collected books for Ghana and held a fundraising activity; and students at KCL volunteered to pack books. In addition, the charity has partnered with the **University of Surrey** to make the volunteer Shipping Coordinator role a part of its work placement scheme for students.

The ILBF also has strategic partners, with whom it works to make particular shipments of books. These include the Foreign and Commonwealth Development Office's rule of law programme **ROLE UK**, **Justice Defenders** (formerly the **African Prisons Project**), **Advocates for International Development (A4ID)**, the **Sierra Leone Pro Bono Network**, **Lawyers against Poverty** and the **Slynn Foundation**.

Role of the Chief Executive

Katrina Crossley was appointed as Chief Executive of the ILBF in June 2016. Her role is to coordinate the work of the charity including the sub-committees, work with the Administrator and Shipping Coordinator, provide reports and analysis on the progress and goals of the ILBF, develop and manage relationships with key partners and communicate with funders, partners and on social media. Katrina Crossley's services to the charity have been funded by way of a donation from LexisNexis.

Our mission and objectives

Our mission is twofold:

- To support the rule of law and access to justice across the globe; and
- To repurpose printed texts to help the environment and drive sustainability in the legal sector.

The objects for which the ILBF is established are to facilitate the provision of legal literature to developing and other countries for education and other charitable purposes. In pursuing these objects the ILBF aims to benefit the public by advancing the rule of law and access to justice through the provision of legal research resources across the globe.

The ILBF seeks to achieve this by providing good quality second hand legal textbooks, donated by the UK legal community, to not-for-profit organisations in need of legal research resources across Africa, Asia, South America, the Caribbean, the Pacific and Europe. By making legal resources available to key institutions we are helping to drive education, legal consistency, authority and fairness in the legal system.

We support the United Nations' Sustainable Development Goals and in particular SDG 16 Peace, Justice and Strong Institutions to promote the rule of law at the national and international levels and ensure equal access to justice for all.

Our activities

The way that the ILBF works is simple. We encourage donations of useful secondhand books from the UK legal community. Prospective recipient organisations submit a comprehensive application form, outlining their user demographic and the potential uses for law books, and the subject areas they are interested in, which is assessed by the Recipients Committee. Volunteers either unpack and sort book donations or request them from the offsite storage facility, determining which are most suitable for particular recipients. The selected books are then packed into boxes and sent to the recipient organisation in question. During the pandemic, volunteers not only collected books but also packed them ready for shipment.

Since 2005, the ILBF has sent over 70,000 books to more than 200 not-for-profit organisations in 54 countries across Africa, Asia, South America, the Caribbean, Europe and the Pacific.

Our books are used in different ways depending on the organisation. Where the recipient is a body that provides legal or professional training (for example, Njala University, Sierra Leone and Hawassa University, Ethiopia), ILBF books are used to train lawyers and law students. Where the recipient is a legal aid organisation or charity (such as the Justice Defenders, Uganda) ILBF books may be used when preparing cases or giving advice, empowering at-risk citizens through the legal system and improving local perceptions of legal process as a tool for justice. Where the recipient is a court or government body (such as the Institute of Judicial Administration, Tanzania and The Ministry of Justice, Niger States), ILBF books are used to assist the court or state lawyers in grounding their decisions and analysis in established law and to provide a point of comparison with other jurisdictions.

We have referred to the Charity Commission's guidance on public benefit when reviewing our objectives and in planning future activities. In particular, the Trustees have had due regard to the public benefit guidance in considering how planned activities will contribute to the aims and objectives set for the ILBF.

We plan to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Our achievements and performance

15 years of the ILBF: 2020 was the 15th anniversary of the establishment of the ILBF, and at the start of the year we had hoped to make the most of this anniversary to engage with existing and prospective stakeholders and fund raise and raise the profile of the charity. This was unfortunately not possible to the extent hoped as a result of the coronavirus pandemic, but nonetheless the charity celebrated its anniversary through production of a commemorative film featuring many of the patrons and trustees as well as recipients of donated books, which can be viewed on our website www.ilbf.org.uk. Thanks to the volunteers who donated their time to edit and produce the film. Thanks also go to **Brown Rudnick**, who were due to host the ILBF's 15th anniversary event in 2020, sadly postponed, and who have kindly agreed to host a refreshed form of the event in due course.

The ILBF has received a reduced number of book donations in 2020 owing to the pandemic and associated restrictions. However, a large donation of books in The Hague was packed by the donor and shipped to the African Court in Tanzania. Thanks to the generosity of **Thomson Reuters** in donating a significant number of recently published texts, we were able to make shipments to 10 further organisations in five countries during the lockdown period.

In 2020 the ILBF sent shipments of books to 15 recipients in Zambia, Sierra Leone, Ethiopia, Tanzania, Uganda, Niger State, Nigeria, Zimbabwe and The Turks and Caicos Islands. The recipients included courts, governmental organisations, universities and NGOs.

In addition, financial donations were received in 2020 from the legal community and charitable foundations which have enabled us to fund a number of shipments and will enable us to continue to send out shipments in the coming year.

Without this support we would be unable to reach so many worthwhile recipients and we would like to thank all those who have donated books or made a financial contribution in 2020.

In particular, we extend our thanks to:

Anglo American and **De Beers**: who as part of the Ambassadors for Good project provided a significant grant to cover the cost of shipments to Zimbabwe (January and September 2019, December 2020), Sierra Leone (March 2019 and January 2020), and Zambia (July and December 2020). They have joined members of the ILBF team on packing days and provided vital logistics support in Zimbabwe, Zambia and Sierra Leone;

Latham & Watkins: who provided a significant grant to cover the cost of shipments assisted by student groups at UK universities who collect and pack books for the ILBF;

HMCTS and the **Royal Courts of Justice:** who regularly make significant donations of books and raise funds through cake sales;

LexisNexis: for its contribution to Katrina Crossley's consultancy fee; and

ROLE UK: who provided a grant to cover the cost of the shipments to The Gambia, to Niger State Nigeria and to Uganda.

If you would like to see feedback we receive from recipients of ILBF books, please see some examples from 2020's list of shipments at Appendix 1 or visit our website www.ilbf.org.uk where you will find articles about shipments as well as more feedback from recipients.

Apply for books

The ILBF has a large number of books waiting to be donated to suitable recipients. We encourage organisations which could benefit from books provided by the ILBF to submit an application through our website www.ilbf.org.uk.

Donate to the ILBF

If you would like to donate to the ILBF, please refer to the 'Donate' page of our website www.ilbf.org.uk.

If you are considering making a book donation, please note that you can help us to reduce our costs and save volunteers' time by sending only those books that meet the General Guidance on Books (available on our [website](#)) and which have been approved by the ILBF by email. Visit the ['Contact us' page](#) on our website to get in touch.

Financial review

The ILBF is principally dependent on financial donations from the legal community to fund its activities and we are very grateful to those who have made financial donations in 2020.

The ILBF has no formal reserves policy, but we are confident that on current reserves the ILBF will be able to continue many of the current activities of the charity for some time should there be a drop in funding, scaling back the size and number of shipments if necessary to do so. Should there be a significant drop in funding, the Trustees and Operating Committee has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise; namely through limiting the number of shipments and the geographical areas to which they are sent until additional funding can be secured.

However, the ILBF's policy is to continue to encourage donations from the legal community in order to continue with the activities described above, and any reserves that are built up will be retained in order to ensure activities can continue in forthcoming years.

Signed on behalf of the Trustees:



PAUL LOWENSTEIN QC

Trustee

APPENDIX 1

Schedule of shipments in the year ended 31 December 2020

<p>Nigeria</p>		<p>Nasara Danmallam, Attorney General and Commissioner for Justice, Niger States, receives ILBF books.</p>
<p>Njala University, Sierra Leone</p>		<p>Handover organized by De Beers and UK Sierra Leone Pro Bono Network.</p>
<p>The African Court on Human and Peoples' Rights, Tanzania</p>		<p>Honourable Justice Ore giving his speech on receipt of books from the ILBF.</p> <p><i>'The books will be a useful resource for the Court, Registry and other users of our library. Kindly accept our profound appreciation'.</i></p>
<p>The Institute of Judicial Administration, Tanzania</p>		<p><i>'We wish to sincerely express our profound appreciation for your generosity which will have far reaching impact to our institution'.</i> Institute of Judicial Administration</p>

East African Court, Tanzania



‘The publications received will enrich the library collection and be beneficial to the Hon. Judges, lawyers and members of the public who look up to the Court to provide relevant and up to date legal information resources.’

The East African Court of Justice

Law School of Tanzania



‘On behalf of the school, I wish to express our profound appreciation for the donation as we believe that our students, staff and the community will benefit immensely from reading the published papers.’ Law School of Tanzania

Justice Defenders, Uganda

Strategic Response International, Uganda



Attorney General’s Chambers

‘I am particularly pleased with the updated sets of Stroud’s Judicial Dictionary, sets of Civil Procedure – White Book 2019 and the Common Law Library....I wish to take this opportunity to thank you for your

National Legal Aid
Centre for Women
Zambia



Hawassa
University,
College of Law &
Governance,
Ethiopia



'Hawassa University believes that these books will significantly enrich our library books collections and benefit our students, academic staff and researchers immensely'. Hawassa University

Dilla University,
Ethiopia



Turks and Caicos
Islands



Chief Justice and the Honorable
Mrs Justice Tanya Lobban
Jackson.

Midland State
University,
Zimbabwe



The International Law Book Facility

Company No: 04999536

Charity No: 1112628

Registered office: C/O TMF Group 8th Floor, 20 Farringdon Street, London EC4A 4AB

THE INTERNATIONAL LAW BOOK FACILITY

DIRECTORS' REPORT AND ACCOUNTS

for the year ended 31 December 2020

The International Law Book Facility
Company No: 04999536
Charity No: 1112628
Registered office: C/O TMF Group 8th Floor, 20 Farringdon Street, London EC4A 4AB

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE INTERNATIONAL LAW BOOK FACILITY

Independent examiner's report to the trustees of the International Law Book Facility ('the Company')

I report to the charity's trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Viran Daya

Chartered Accountant (Zimbabwe) (ICAZ)

5 Braemore Court

Cockfosters Road

Barnet

EN4 0AE

Date: 23 September 2021

**THE INTERNATIONAL LAW BOOK FACILITY
DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

Accounts

1. The directors submit herewith their report together with the financial statements for the year ended 31 December 2020.

Objectives and activities

2. The Company was incorporated to facilitate the provision of legal literature to developing and other countries for educational and other charitable purposes with registered number 04999536. It has charitable status under registration number 1112628.

In 2020, the company sent several shipments of books to recipients in Nigeria, Sierra Leone, Tanzania, Uganda, Zambia, Turks and Caicos Islands and Ethiopia. Recipients included law schools, universities, educational institutions and libraries.

Directors, trustees and professional advisors

3. The directors and trustees of the Company at 31 December 2020 who, unless otherwise stated, have been directors for the whole of the year ended on that date were:

Ms Jane Colston
The Rt Hon Lord Justice Dingemans
Mrs Mahmuda Gunner
Mr Philip Hill
Mr Paul Lowenstein QC
Ms Maryann McMahon
The Hon Mr Justice Picken
Mr Mark Stephens

4. The Company's bankers are as follows:

HSBC
City of London Branch
60 Queen Victoria Street
EC4N 4TR

5. The Company's secretary is as follows:

TMF Group
8th Floor
20 Farringdon Street
London
EC4A 4AB

The International Law Book Facility
Company No: 04999536
Charity No: 1112628
Registered office: C/O TMF Group 8th Floor, 20 Farringdon Street, London EC4A 4AB

Structure, governance and management

6. The Company's governing document is its Memorandum and Articles of Association (dated 18 December 2003) and it constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

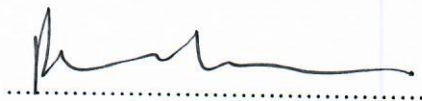
Statement of directors' responsibilities

7. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those financial statements, the directors were required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They have the general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



DIRECTOR

NAME PAUL LOWENSTEIN DC

DATE 20 September 2021

THE INTERNATIONAL LAW BOOK FACILITY

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDING 31 DECEMBER 2020

	Note	2020 Unrestricted	2020 Restricted	2020	2019
Incoming resources					
Donations	3	£101	£24,360	£24,461	£22,370
Donations - equipment & facilities		£2,793		£2,793	£2,697
Total Incoming resources		£2,984	£24,360	£27,254	£25,067
Resources expended					
Shipping costs covered by Grant			(£3,335)	(£3,335)	(£3,628)
Other Shipping costs			(£4,605)	(£4,605)	(£8,288)
Consultancy			(£10,000)	(£10,000)	(£10,000)
Storage and retrieval costs		(£2,793)		(£2,793)	(£2,697)
Incidental Costs		(£223)		(£223)	(£64)
Total Resources expended		(£3,016)	(£17,940)	(£20,956)	(£24,677)
Net Incoming / (outgoing) resources		(£122)	£6,420	£6,298	£390
Total funds brought forwards		£27,236	£241	£27,477	£27,087
Total funds carried forward		£27,114	£6,661	£33,775	£27,477

The International Law Book Facility
 Company No: 04999536
 Charity No: 1112628
 Registered office: C/O TMF Group 8th Floor, 20 Farringdon Street, London EC4A 4AB

THE INTERNATIONAL LAW BOOK FACILITY

BALANCE SHEET AS AT 31 DECEMBER 2020

	2020	2020	2020	2019
	Unrestricted	Restricted		
CURRENT ASSETS				
Cash at bank and hand	£27,248	£8,920	£36,167	£28,301
Gift Aid Receivable	£107		£107	£1,676
	£27,355	£8,920	£36,274	£29,977
CURRENT LIABILITIES				
Creditors		(£2,500)	(£2,500)	(£2,500)
NET ASSETS	£27,355	£6,420	£33,774	£27,477
FUNDS				
Capital			-	-
Income funds	£27,355	£6,420	£33,774	£27,477
TOTAL FUNDS	£27,355	£6,420	£33,774	£27,477

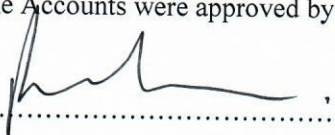
For the year ended 31 December 2020 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006; and
- (b) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The Accounts were approved by the Board on 20 September 2021.



DIRECTOR

NAME PAUL LOWENSTEIN QC

DATE 20 September 2021

The following notes form part of these accounts.

NOTES

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material to the company's financial statements.

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and the Companies Act 2006. The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement.

The financial statements are prepared on a going concern basis.

Donations

These comprise amounts received during the year.

Donations - equipment

Equipment donated is included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Incidental costs").

Donations – storage and retrieval facilities

Donations of Storage and retrieval facilities are included in the Statement of Financial Activities, Incoming resources section (with an equivalent amount in resources expended within "Storage and retrieval costs").

Grants

In the case of performance related grants, income is recognised to the extent that the charity has provided the specified goods or services as entitled to under the grant.

Bank interest

Bank interest is recognised on the accounts when received.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred.

Value added tax

As the majority of the Company's activities are classified as exempt or non-business activities for the purposes of value added tax, the Company is unable to reclaim the value added tax it incurs on its purchases. Expenditure in these financial statements is therefore shown as inclusive of value added tax.

Taxation

No provision has been made for corporate tax or deferred tax as the company is a registered charity and is therefore exempt.

2 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 (and the previous year) other than the re-imbursement of expenses incurred while undertaking Company business.

3 Donations

The following monetary donations were received during the year:

<u>Donor</u>	<u>Purpose</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total 2020</u>
Lexis Nexis	CEO Consultancy		£10,000	£10,000
Latham & Watkins LLP	Shipment costs		£5,000	£5,000
Rule of Law Expert	Shipment costs		£3,697	£3,697
Individuals	Shipment and incidental costs		£5,663	£5,663
Gift Aid adjustment		(£6)		
		(£6)	£24,360	£24,354
Gift aid		£107		£107
<i>Total with gift aid</i>		£101	£24,360	£24,461

ILBF engaged the services of Katrina Crossley as a consultant. Consultancy fees of £10,000 relating to 2020 were covered by donations from LexisNexis (as in the previous year). These funds will be held within restricted funds.

The gift aid receivable amounting to £107 is held within unrestricted funds.

Clifford Chance has also donated the use of its storage and retrieval facility held with Restore for ILBF books. The value of this year amounts to £2,793.