

Canterbury Cathedral Trust Fund

Trustees' Report and Financial Statements

For the year ended 31 March 2022

Company Registration Number: 05588837 (England and Wales)

Charity Registration Number: 1112590

Canterbury Cathedral Trust Fund

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Canterbury Cathedral Trust Fund

Trustees' report for the year ended 31 March 2022

The Trustees submit their annual report and the audited financial statements of Canterbury Cathedral Trust Fund (the charity) for the year ended 31 March 2022. The trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document, the Companies Act 2006 and the provisions of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) "Accounting and Reporting by Charities".

Objectives and Activities

The objectives of the charity are to support the priorities of Canterbury Cathedral, including to support the conservation, maintenance and improvement of the building and its collections; enhance access and interpretation; develop the site as a centre for learning; promote and perpetuate the choral music tradition of the Cathedral; create and sustain opportunities for craftsmen and women; and support such other charitable purposes for which the capitular revenues of the Cathedral are applicable. The main mechanisms for delivering its objectives are to raise funds and to make grants to the Chapter of Canterbury (the Chapter).

Grant giving is informed by the strategic aims and priorities of the Chapter. Grants are agreed by the Trustees for specific projects based on the charity's available funds. Additionally, a long-term designated Music Fund is administered by the charity, which was set up from income received in 1983 at the discretion of the Trustees, and which was invested to generate further income to support the continuation of the Cathedral's Choir and musical tradition.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in determining the activities undertaken by the charity.

Founded in 597 by St Augustine, Canterbury Cathedral is a place of global significance – historically, artistically and spiritually. As the Mother Church of the Anglican Communion and the seat of the Archbishop of Canterbury, Canterbury Cathedral is regarded as a spiritual home by 85 million people. Built and rebuilt over 1,400 years by the most talented craftspeople in Europe, Canterbury Cathedral is an architectural treasure and a UNESCO World Heritage Site.

Under normal circumstances, the Cathedral welcomes almost one million visitors each year, and plays an important role in the local community and economy, supporting employment, trade and tourism.

Throughout the Covid-19 pandemic, the Cathedral developed its outreach through online streaming of services and other communications. Visitor numbers have been severely curtailed, events postponed, and the focus of most supporting activities, such as fundraising, has been on survival and recovery. However, as 2021 progressed, and Government restrictions were gradually lifted, we began to see the return of visitors, and the hosting of in-person events (albeit with appropriate measures in place to reduce the risks associated with Covid-19).

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Fundraising Team Structure

Following the restructure of the organisation in 2019-20, and the production of the holistic Fundraising Strategy in November 2019, the Trust Fund's focus has been on supporting defined projects through major giving, seeking grants and donations from charitable trusts and foundations, and high net-worth individuals. Lower-level donations, regular giving, legacies, and in memoriam gifts are the focus of the Chapter fundraisers (although, if a potential legator particularly wishes to support the Trust Fund or The Friends of Canterbury Cathedral (The Friends), that is, of course, possible). The Friends continue to focus on developing the membership scheme.

An agreement is in place between Chapter and the Trustees for the funding of the Fundraising Team, to better reflect roles and responsibilities, as follows:

- Head of Fundraising – 80% CCTF / 20% Chapter
- Individual Giving Manager – 20% CCTF / 80% Chapter
- Trusts & Research Manager – 80% CCTF / 20% Chapter
- Fundraising Assistant – 50% CCTF / 50% Chapter

The Fundraising Team was part-furloughed until the end of June 2021, resulting in 1.2FTE working on Trust Fund activities (and 0.8FTE on Chapter fundraising) until then. The team returned to their normal hours from July 2021 onwards.

The Individual Giving Manager left in November 2021 which provided an opportunity to review tasks and responsibilities in the team. The Fundraising Assistant has been promoted to Fundraising Officer and is now responsible for stewarding Chapter's individual donors amongst other things.

Achievements and performance

The two funding priorities for the Trust Fund were to secure £1m towards the £4m West Front project by Christmas 2021, and to secure £85,000 towards the Choral Scholars programme.

Throughout autumn 2021, the team met with several prospective funders and submitted applications for the West Front project. In combination with new donations and the re-designation of existing Trust funds, we met our goal of securing £1m by Christmas. The project itself won't start until later in 2022, and there are more funds to raise, but this first phase gave Chapter the confidence to proceed with the project.

Work on the Case for Support for the Choral Scholars project took place, and several applications to prospective funders were submitted. Unfortunately, as a new initiative, and in the wake of the Pandemic there were some teething problems with setting up the project and defining its outputs and outcomes. We worked closely with the Music Department and highlighted the appeal of

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community engagement work and music outreach. Not as much of this work was able to take place in Year One, as originally hoped, which impacted on the types of funders we could approach. The four appointed Choral Scholars however made a strong positive addition to the music offering at the Cathedral and the Chapter is strongly committed to the programme. The fundraising team are continuing to work with the Music Department to ensure the project can continue to develop and widen its reach.

The Development Committee has met regularly – mainly online – and has provided feedback on our existing prospect lists and suggestions/ideas for how we can better interpret and communicate our fundraising priorities.

We have continued with the stewardship of relationships with charitable trusts and major donors, and have been able to welcome many to the Cathedral this year. Reporting on the Canterbury Journey has continued. Thanks to the support of the National Lottery Heritage Fund, a year's extension to the project was granted, and a financial uplift secured. The project is now due to end in October 2022. Since April 2021, the project has seen the following:

- The gradual removal of scaffolding on the south side of the Nave;
- The completion of fire safety works at upper levels (including the installation of a fire escape from the bell-ringers' office to the South Aisle Roof);
- The completion of works on the North and South Aisle clerestory stained glass windows;
- The reinstallation of the clock dial and mechanism on the South Tower, following a period of restoration by the Cumbria Clock Company;
- The restoration of the 16th century wooden spine beam in the Christ Church Gate roof;
- The repair, polychromy and re-gilding of Heraldry on the exterior of the Christ Church Gate;
- The installation and opening of the Crypt Exhibition space (including the manufacture of new stone floor tiles by our masons);
- The installation and opening of exhibitions in the Viewing Gallery and the Water Tower/Water Tower Corridor;
- The full utilisation of the new Visitor Centre, Shop, Viewing Gallery and Community Studio; and
- The continuation of all Learning and Participation work, concluding some of the online learning resources, the delivery of the new Media Guide, digital interpretation, face-to-face work with schools and the delivery of a 3-day Becket Conference, produced online in conjunction with the University of Kent and British Academy.

In October 2021, we were able to host our first in-person event for donors in almost two years – a reception to celebrate the inaugural Grand Organ recital. This marks the conclusion of that major fundraising project which began in 2016.

Throughout 2021, the team worked with colleagues to prepare for the installation of a new Fundraising Database. This was carried out between January and March 2022. The new database enables us to

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better record and report on activities and income, as well as collect donations online, maintain accurate supporter information and preferences, and streamline our interactions with Finance systems.

Canterbury Cathedral Trust Fund extends sincere thanks to all the individuals and organisations from around the world who have been so generous this year.

The General Data Protection Regulation

Data Handling: The Charity is fully compliant with current data protection requirements and working within General Data Protection Regulation (GDPR) requirements which became law in May 2018. The Charity takes Data Protection very seriously and does not share the charity's data with third parties, other than with some departments of Canterbury Cathedral, so that they may deliver services (such as preparation of accounts) to the Charity. No other sharing of data takes place except where it is required by law. The Charity adheres to the Canterbury Cathedral Privacy Notice which can be found at <https://www.canterbury-cathedral.org/about/privacy-and-legal>. In January 2022, the charity upgraded to a new database which will further ensure our data handling is compliant.

Financial Review

The accounts show total net expenditure of £0.01m for the year, before accounting for net gains on investments of £0.40m and after recognising grants payable of £0.73m. This compares with net expenditure of £0.76m in 2021 after recognising grants payable of £1.74m and before gains on revaluation of investments of £1.14m.

Of the total income receivable in the year (£0.86m), 40.8% (2021: 6.3%) was receivable for restricted purposes. Legacies of £0.18m, (2021: £0.73m) were received or notified in the year, making up 20% of the total income for the year. Most of the legacy income carried no restriction. Income from investments made up 34.3% of the total income.

It is the charity's policy to recognise grants payable when they are approved and communicated to the Cathedral Chapter. At the year-end there were grants approved but not yet paid of £0.5m (2021: £0.7m).

Fundraising has been focusing on raising funds towards the Cathedral's next Capital project, to repair and conserve the stone work on the West Front of the Cathedral and supporting choral scholars. At the year end the trustees had approved and provided for grants of £0.43m for the West Front and had a further £0.51m restricted or designated for the project.

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It remains unclear what external factors such as the long term impact of the pandemic and the emerging cost of living crisis will be on the global economy or on fundraising opportunities. The Trustees are committed to working with the Cathedral Chapter to maximise voluntary income.

Financial Reserves

Total funds at the year end were £8.34m of which £1.8m was for restricted purposes and £6.3m was designated by the trustees for specific purposes. Designated funds form part of unrestricted reserves and the designation can be changed by the Trustees. General funds (excluding the designated funds) were £0.27m at 31 March 2022. The Trustees have temporarily revised their policy of retaining 6 to 12 months' operating costs as general funds, to 18 months. This reflects the challenge of attracting donations for general purposes and the potential impact of the current economic position on the charity. The Trustees are of the view that the revised policy is appropriate and that the charity will be able to remain financially viable for the foreseeable future.

Investment Policy and Performance

Investments continue to be held in Charifund which is managed by M&G Securities Limited and in the Alpha CIF Fund managed by Sarasin & Partners LLP. In appointing fund managers the Trustees take account of social, environmental and ethical considerations. Neither fund invests in tobacco, pornography, armaments or gambling. The funds are kept under regular review. Performance is shown below.

Where funds will be transferred to the Cathedral in a short time period, they are held in cash. Where funds are likely to be held for a significant period, longer term investments are made.

The investment in Charifund represents the designated music fund which is invested for the long term with the income being transferred to the Chapter of Canterbury to help fund the music and choir of the Cathedral.

The investment managed by Sarasin & Partners LLP in the Alpha Fund represents the Marit and Hans Rausing Choir Bursary Fund which was established to provide bursaries for choristers. The income from the investment is available for bursaries.

The total return for each fund is shown below.

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Investment Returns - M&G	One year Return	Three year Return	Five year Return
Total Cumulative Investment Return-Charifund	+12.6%	+19.6%	+30.2%
FTSE - All-Share Total Return (Cumulative)	+13.0%	+16.7%	+25.7%

Source; M&G Investments, 31.03.2022

Investment Returns - Sarasin	One year Return	Three year Return	Five year Return
Total Cumulative Investment Return-Alpha CIF	+4.9%	+28.7%	+44.1%
Portfolio Benchmark	+9.1%	+29.9%	+43.5%

Source; Sarasin & Partners LLP 31.03.2022

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, including operational, financial and reputational risk. Trustees review and update the risk register regularly, employing a ranking system which considers the likelihood of occurrence and subsequent impact. Mitigating steps are then agreed. The format and contents of the register were updated in early 2022. Key risks include:

Risk	Mitigation/Actions
Lack of clear funding priorities agreed / articulated by Chapter. Insufficient planning and information on Cathedral projects.	Strategic plan for recovery written which sets out priorities. Clear and efficient process in place to approve/develop priorities and Projects.
Inability to identify and engage donors in order to raise sufficient funds	Chapter commitment to viable funding priorities. Support from Development Committee. High quality stewardship. Projects in a range of areas with wide appeal. Regular review of pipeline of prospects.
Continuing impact of Covid (eg further spikes) which might affect fundraising activities, staff attendance etc.	Overarching Cathedral Crisis Management Plan in place. Improved ability to communicate with donors remotely. Ability for team to work from home if necessary. HR procedures in place to minimise risk of transmission.

Plans for Future Periods

The Covid-19 pandemic brought significant challenges; a return to 'normal' is some way off but recovery has started. The Cathedral restructure and greater clarity on its aims for recovery will lead to new opportunities for fundraising across the Cathedral. The new holistic fundraising strategy has

Canterbury Cathedral Trust Fund

Trustees' report for the year ended 31 March 2022

seen greater collaboration and co-ordination between Chapter, the Trust Fund and the Friends.

The Trust Fund's focus this year will be on securing major gifts for the West Front project and for Choral Scholars. We look forward to working with colleagues on the development of both projects, in particular, to expand the elements which have most relevance and appeal to funders. We will also seek continuation funding for activities that come to an end with the Canterbury Journey – community engagement and collections management. The Development Committee will play an important role in expanding our major supporter base.

We are delighted to be able to welcome supporters back to the Cathedral and have a series of visits and events planned, including the celebration of the Canterbury Journey in June 2022.

In terms of wider fundraising (for Chapter), we will continue to focus on securing unrestricted income, through the new Becket Patrons programme (for donors giving £750 per year), the Augustine Legacy Circle (which recognises legacy pledgers), in memoriam giving, and congregational giving.

The Trustees remain committed to supporting the Cathedral's strategic objectives and core values.

Structure, Governance and Management

The charity is governed by its Trustees who meet four times a year, when policy with regard to expenditure and future projects is discussed and decided.

New Trustees are recruited to provide a balance of skills and experience on the Trustee Board. Their induction to the charity comprises a briefing on the constitution and current projects, tours of the work being done to the building, and meeting the key staff.

The strategic direction of the charity is undertaken by the Trustees. Management of the charity during the year ended 31 March 2022 was undertaken by the staff and volunteers assisted by staff employed by the Chapter of Canterbury. The accounting function is undertaken partly by the charity and partly by the accounts department of the Chapter, under the guidance and support of its Director of Finance who acts as Assistant Treasurer to this charity.

The discussion and monitoring of the financial position of the charity, and its function as an Audit Committee, have been incorporated into the full Board meetings which take place quarterly.

Key management personnel include the Head of Fundraising and the Trustees of the charity. Trustees do not receive any remuneration. The remuneration of the Head of Fundraising is determined with reference to market rates for similar posts.

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Trustees' report for the year ended 31 March 2022

Reference and Administrative Details

Those Trustees, committee members and officers who have acted at any time during the course of the financial year and up to the date of this report are listed below:

Patron: HRH The Duke of Kent KG GCMG GCVO

Life President: The Viscount De L'Isle CVO MBE

Directors/Trustees of Canterbury Cathedral Trust Fund

Lady Colgrain, Lord-Lieutenant	President
Mr James Loudon DL	Chairman and Treasurer
The Very Reverend Dr Robert Willis DL (to 16/05/22)	Dean of Canterbury
Canon Andrew Dodd	Canon Treasurer of Canterbury
Mr Paul Barrett MBE	Chair of Development Committee
Mr Roger Brookhouse	
Mrs Amanda Cottrell OBE JP DL	
Mr Benedict Moorhead DL	
Mr Richard Oldfield OBE DL (to 14/01/22)	
The Rt Hon Sir Hugh Robertson KCMG DL (to 04/10/21)	
Mrs Geraldine Allinson OBE DL (from 08/04/22)	
Mr Hugo Fenwick (from 08/04/22)	

Secretary

Mrs Joanna Luck – Head of Fundraising

Management

Mrs Joanna Luck – Head of Fundraising

The Development Committee

Mr Paul Barrett MBE	Chairman
Ms Geraldine Allinson OBE DL	
Mr Roger Brookhouse	
Canon Andrew Dodd	
Mr Nicholas Fisher	
Dr Christine Rigden	

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Company registration number:

05588837 (England and Wales)

Charity registration number:

1112590 (England and Wales)

Registered Office:

8 The Precincts
Canterbury
Kent CT1 2EE

Bankers:

Lloyds Bank plc
49 High Street
Canterbury
Kent CT1 2SE

Investment Managers:

M&G Charities Investment Managers Limited
PO Box 9038
Chelmsford CM 99 2XF

Registered Auditor:

Buzzacott LLP
130 Wood Street
London EC2V 6DL

Sarasin & Partners LLP

Juxon House
100 St Pauls Churchyard
London EC4M 8BU

Legal Structure

Canterbury Cathedral Trust Fund is registered in England and Wales as a Charitable Company limited by guarantee, company registration number 05588837, Charity registration number 1112590. The liability of each member, should the charitable company be dissolved whilst they are a member or within 12 months thereafter, is limited to £10.

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Trustees' report for the year ended 31 March 2022

Trustees' Responsibilities in Relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to companies in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the principles and methods of the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

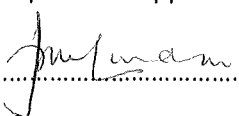
So far as each of the Trustees is aware at the time the report is approved:

- There is no relevant audit information of which the charitable company's auditor is unaware and
- Each Trustee has taken all steps that he ought to have taken to make himself aware of any relevant audit information and to establish that the auditor is aware of this information.

Auditor

The auditor, Buzzacott LLP will be proposed for reappointment in accordance with Section 485 of the Companies Act 2006.

This report was approved by the Trustees on 22 July 2022 and signed on their behalf by:-


.....

Trustee

Independent auditor's report to the members of Canterbury Cathedral Trust Fund

Opinion

We have audited the financial statements of Canterbury Cathedral Trust Fund (the 'charitable company') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the notes to the accounts including the principal accounting policies and appendix. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- ◆ give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Trustees' Report and Financial Statements, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the Trustees' report and financial statements. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Independent auditor's report to the members of Canterbury Cathedral Trust Fund (continued)

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- ◆ the information given in the Trustees' report, which is also the directors' report for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ◆ the Trustees' report, which is also the directors' report for the purposes of company law, has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of Trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit; or
- ◆ the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Independent auditor's report to the members of Canterbury Cathedral Trust Fund (continued)

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and determined that the most significant frameworks which are directly relevant to specific assertions in the financial statements are those that relate to the reporting framework (Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011) and the Companies Act 2006; and
- ◆ We understood how the charity is complying with those legal and regulatory frameworks by making enquiries of management and those responsible for legal and compliance procedures. We corroborated our enquiries through our review of the minutes of trustees' meetings.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur. Audit procedures performed by the engagement team included:

Identifying and assessing the design effectiveness of controls in place to prevent and detect fraud;

Independent auditor's report to the members of Canterbury Cathedral Trust Fund (continued)

- ◆ Understanding how those charged with governance consider and address the potential for override of controls or other inappropriate influence over the financial reporting process; and
- ◆ Assessing the extent of compliance with the relevant laws and regulations as part of our procedures on the relevant accounts item to which they relate.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships; and
- ◆ performed substantive testing on expenditure including authorization thereof.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ reading the minutes of meetings of those charged with governance; and
- ◆ enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Hugh Swainson (Senior Statutory Auditor)
For and on behalf of Buzzacott LLP, Statutory Auditor
130 Wood Street
London
EC2V 6DL

28 July 2022

Canterbury Cathedral Trust Fund

Statement of Financial Activities for the year ended 31 March 2022

	Note	General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
Income from:						
Donations and legacies	2	179,433	55,000	329,360	563,793	900,357
Other sources: Coronavirus Job Retention Scheme	2	5,183	-	-	5,183	47,273
Investments and interest receivable	3	628	272,757	23,779	297,164	262,079
Total		<u>185,244</u>	<u>327,757</u>	<u>353,139</u>	<u>866,140</u>	<u>1,209,709</u>
Expenditure on:						
Raising funds	4	151,645	-	-	151,645	231,834
Charitable activities	5	-	684,500	43,085	727,585	1,737,367
Total		<u>151,645</u>	<u>684,500</u>	<u>43,085</u>	<u>879,230</u>	<u>1,969,201</u>
Net income/(expenditure) before revaluations		33,599	(356,743)	310,054	(13,090)	(759,492)
Net gains on investments	8	-	389,502	16,536	406,038	1,139,891
Net income		<u>33,599</u>	<u>32,759</u>	<u>326,590</u>	<u>392,948</u>	<u>380,399</u>
Net movement in funds		<u>33,599</u>	<u>32,759</u>	<u>326,590</u>	<u>392,948</u>	<u>380,399</u>
Reconciliation of funds:						
Balance brought forward at 1 April		241,874	6,230,463	1,484,477	7,956,814	7,576,415
Balance carried forward at 31 March		<u>275,473</u>	<u>6,263,222</u>	<u>1,811,067</u>	<u>8,349,762</u>	<u>7,956,814</u>

The above results reflect the total gains and losses of Canterbury Cathedral Trust Fund and arise wholly from continuing activities.

Comparative figures for the year ended 31 March 2021 can be found in the appendix.

Canterbury Cathedral Trust Fund

Balance Sheet as at 31 March 2022

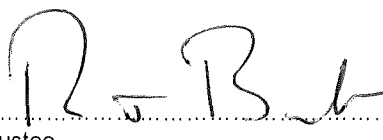
	Note	General Fund	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
Fixed assets						
Investments	8	-	5,734,385	786,258	6,520,643	6,114,605
Current assets						
Debtors	9	4,613	-	50,000	54,613	222,356
Cash at bank		835,517	528,837	974,809	2,339,163	2,357,945
		840,130	528,837	1,024,809	2,393,776	2,580,301
Current liabilities						
Creditors: amounts falling due within one year	10	564,657	-	-	564,657	738,092
Net current assets		275,473	528,837	1,024,809	1,829,119	1,842,209
Total net assets		275,473	6,263,222	1,811,067	8,349,762	7,956,814
Funds	11	275,473	6,263,222	1,811,067	8,349,762	7,956,814

Revaluation reserves gains of £1,172,286 are included in the above funds (£886,029 gains in designated funds and £286,257 gains in restricted funds).

Designated funds represent funds set aside by the Trustees for specific purposes. The Trustees can amend the designation at any time.

The financial statements were approved and authorised for issue by the Trustees on 22 July 2022 and signed on their behalf by:-

.....
Trustee 

.....
Trustee 

Comparative figures for the year ended 31 March 2021 can be found in the appendix

Canterbury Cathedral Trust Fund is a registered company, number 05588837 (England and Wales)

Canterbury Cathedral Trust Fund
Statement of cash flows
For the year ended 31 March 2022

		2022	2021
	Note	£	£
Cash flows from operating activities:			
Net cash used in operating activities	A	<u>(315,946)</u>	<u>(1,386,521)</u>
Cash flows from investing activities:			
Investment income and interest received		<u>297,164</u>	<u>262,079</u>
Net cash provided by investing activities		<u>297,164</u>	<u>262,079</u>
Change in cash and cash equivalents in the year		(18,782)	(1,124,442)
Cash and cash equivalents at the beginning of the year		2,357,945	3,482,387
Cash and cash equivalents at the end of the year	B	<u><u>2,339,163</u></u>	<u><u>2,357,945</u></u>

Reconciliation of net income/(expenditure) to net cash used in operating activities

	2022	2021
	£	£
A Net income for the reporting period (as per SOFA)	392,948	380,399
Adjustments for:		
(Gains) on investments	(406,038)	(1,139,891)
Investment income and interest receivable	(297,164)	(262,079)
Decrease/(increase) in debtors	167,743	(200,689)
Decrease in creditors	(173,435)	(164,261)
Net cash used in operating activities	<u><u>(315,946)</u></u>	<u><u>(1,386,521)</u></u>

B Analysis of cash and cash equivalents:

Total cash and cash equivalents: cash at bank	<u><u>2,339,163</u></u>	<u><u>2,357,945</u></u>
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C Analysis of changes in net debt

	2021	Cash Flows	2022
	£	£	£
Cash at bank	2,333,293	(18,788)	2,314,505
Cash at investments	<u>24,652</u>	<u>6</u>	<u>24,658</u>
	<u><u>2,357,945</u></u>	<u><u>(18,782)</u></u>	<u><u>2,339,163</u></u>

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are laid out below.

Basis of preparation of financial statements

These financial statements have been prepared for the year ended 31 March 2022 with comparative information given in respect to the year to 31 March 2021.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies or other notes to these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102)) and with the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements are presented in sterling and rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the financial statements requires the Trustees and management to make significant judgements and estimates:

The items in the financial statements where these judgements and estimates have been made include:

- assessing the probability of the receipt of legacy income;
- determining the value of designated funds needed at the year end to meet specific future expenditure;
- assessing the impact of the Covid-19 pandemic and other factors on the future income and expenditure and, in particular on whether it is appropriate to prepare the accounts on the basis of a going concern (see below); and
- the basis for the allocation of support costs.

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The Trustees have made this assessment in respect to a period of at least one year from the date of approval of these financial statements.

The Covid19 Pandemic has had a significant impact on the immediate capacity of the charity to raise funds. However, the charity has sufficient restricted cash to meet its approved grant commitments and has unrestricted and designated funds to enable it to meet its other liabilities as they fall due. The Trustees, therefore, have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees remain of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations and legacies and investment income and interest receivable.

Legacies are recognised in the statement of financial activities when the Trustees are satisfied that:

- the charity is entitled to the legacy,
- the value of the legacy can be reliably estimated,
- the executors have established that there are sufficient surplus assets in the estate to pay the legacy and that receipt of the legacy is therefore probable and
- fulfilment of any conditions attached to the legacy is wholly in the control of the Trustees.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. Interest on funds held on deposit is included when it is receivable; this is normally upon notification from the bank of the interest payable or paid.

Coronavirus Job Retention Scheme funds have been credited to the statement of financial activities when the charity is entitled to receipt and the amount has been quantified.

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and is stated inclusive of irrecoverable VAT.

Expenditure comprises direct costs and support costs. All expenditure is allocated to the relevant expenditure heading. The classification between activities is as follows:

Expenditure on raising funds comprises fundraising expenditure including support costs and governance costs.

Expenditure on charitable activities includes all costs of grant making.

Donated facilities

The value of donated services and gifts in kind provided to the charity are recognised as income in the period that they are receivable, where the benefit can be reliably measured. An equivalent amount is recognised as expenditure under the appropriate heading on the Statement of Financial Activities unless the gift is a fixed asset when it would be capitalised and depreciated over its useful economic life.

Grants payable

Grants payable are accounted for when they are paid unless a firm commitment to pay the grant exists at a date prior to the year end. No conditional grants are awarded. Where the charity is awarding grants from funds which it has received subject to restricted terms, these restrictions are maintained within the award.

Support costs and governance costs

Support costs represent indirect expenditure. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management and administration costs.

Governance costs comprise the costs relating to the public accountability of the charity (including audit costs) and costs incurred in respect of its compliance with regulation and good practice.

All support costs and governance costs are included within expenditure on raising funds.

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

Fixed asset investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and either their opening carrying value, or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value and the carrying value at year end. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt.

Fund structure

Restricted funds comprise monies raised for, or their use restricted to, a specified purpose or amounts subject to donor imposed conditions as to use.

Designated funds comprise monies set aside out of unrestricted general funds for specific future purposes or projects.

General funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the charity's charitable objects.

Pensions

The charity participates in a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the scheme in respect of the year.

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

Taxation

Canterbury Cathedral Trust Fund is a registered charity and, therefore, is not liable to income tax, corporation tax or capital gains tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.

2. Income from donations and legacies

	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Trusts and Foundations	3,463	55,000	260,990	319,453	37,050
Legacies	127,325	-	50,000	177,325	731,222
Individuals	45,343	-	18,370	63,713	125,991
Collections	3,302	-	-	3,302	6,080
Other	-	-	-	-	14
Total	<u>179,433</u>	<u>55,000</u>	<u>329,360</u>	<u>563,793</u>	<u>900,357</u>
CJRS	<u>5,183</u>	<u>-</u>	<u>-</u>	<u>5,183</u>	<u>47,273</u>

At the year end pledges received from donors payable in the next 3 years totalled £0.07million (2021 : £0.2million). These will be recognised when the funds are received.

3. Income from investments and interest receivable

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Unit trusts	-	272,252	22,999	295,251	258,623
Bank and other interest	<u>628</u>	<u>505</u>	<u>780</u>	<u>1,913</u>	<u>3,456</u>
Total	<u>628</u>	<u>272,757</u>	<u>23,779</u>	<u>297,164</u>	<u>262,079</u>

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

4. Expenditure on raising funds

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Staff costs (Note 7)	94,849	-	-	94,849	190,055
Event and campaign costs	12,252	-	-	12,252	7,452
Governance costs (Note 6)	9,582	-	-	9,582	9,300
Office and administration	27,981	-	-	27,981	20,521
Other fundraising costs	6,981	-	-	6,981	4,506
	<u>151,645</u>	<u>-</u>	<u>-</u>	<u>151,645</u>	<u>231,834</u>

Expenditure on support costs are all included in table above

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Office and administration	27,981	-	-	27,981	20,521
Governance Costs	9,582	-	-	9,582	9,300
Other Costs	6,981	-	-	6,981	4,506
Staff Support Costs	38,751	-	-	38,751	59,511
	<u>83,295</u>	<u>-</u>	<u>-</u>	<u>83,295</u>	<u>93,838</u>

5. Expenditure on charitable activities

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Grant funding: The Chapter of Canterbury	-	684,500	1,472	685,972	1,690,439
Chorister Bursaries	-	-	41,613	41,613	46,928
Total	<u>-</u>	<u>684,500</u>	<u>43,085</u>	<u>727,585</u>	<u>1,737,367</u>

6. Governance costs

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Audit Fees	<u>9,582</u>	<u>-</u>	<u>-</u>	<u>9,582</u>	<u>9,300</u>

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

7. Staff costs

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Salaries and wages	80,440	-	-	80,440	147,552
Redundancy costs	-	-	-	-	15,200
Social security costs	8,376	-	-	8,376	15,412
Pension costs	6,033	-	-	6,033	11,891
	<u>94,849</u>	<u>-</u>	<u>-</u>	<u>94,849</u>	<u>190,055</u>

The average number of full-time equivalent employees during the year was 2.3 (2021: 4.0).

Actual average headcount for the year was 4.0 (2021: 4.5).

There were no employees receiving emoluments over £60,000 (including taxable benefits but excluding employer pension and national insurance contributions) in the year. In 2021 there was one employee as follows: (50% of these costs being met by Canterbury Cathedral Trust Fund and 50% by the Chapter of Canterbury):

	2022	2021
£90,000 and £100,000	-	1

During the year there were no redundancy costs (2021: £30,401 was incurred of which 50% was met by Canterbury Cathedral Trust Fund).

Remuneration paid to key personnel in the year (including taxable benefits, employer pension and national insurance contributions) totalled £52,726 (2021: £108,139).

8. Investments

	Designated Funds £ (M&G)	Restricted Funds £ (Sarasin)	Total 2022 £
Movements in listed investments			
Market value 1 April 2021	5,344,883	769,722	6,114,605
Net unrealised gains	389,502	16,536	406,038
Market value 31 March 2022	<u>5,734,385</u>	<u>786,258</u>	<u>6,520,643</u>
Cash held in the investments portfolio	<u>-</u>	<u>24,658</u>	<u>24,658</u>
	<u>5,734,385</u>	<u>810,916</u>	<u>6,545,301</u>
Market Value 31 March 2021	5,344,883	769,722	6,114,605
Cash held in portfolio 31 March 2021	-	24,652	24,652
Total 31 March 2021	<u>5,344,883</u>	<u>794,374</u>	<u>6,139,257</u>

All listed investments held by M&G Securities Limited comprise units in Charifund common investment fund whilst those held by Sarasin & Partners LLP comprise units in the Sarasin Endowments Fund, a charities authorised investment fund.

Historic cost of investments	<u>4,843,356</u>	<u>517,953</u>	<u>5,361,309</u>
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Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

9. Debtors

	General Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Miscellaneous debtors	249	-	-	249	247
Prepayments and accrued income	4,364	-	-	4,364	5,239
Legacies receivable	-	-	50,000	50,000	216,870
Amounts due from the Chapter of Canterbury	-	-	-	-	-
	<u>4,613</u>	<u>-</u>	<u>50,000</u>	<u>54,613</u>	<u>222,356</u>

10. Creditors

	General Fund £	Designated Music Fund £	Restricted Funds £	Total 2022 £	Total 2021 £
Expense creditors	7,290	-	-	7,290	255
Accruals and deferred income	9,582	-	-	9,582	9,300
Amounts owed to the Chapter of Canterbury	546,849	-	-	546,849	727,482
Other creditors	<u>936</u>	<u>-</u>	<u>-</u>	<u>936</u>	<u>1,055</u>
	<u>564,657</u>	<u>-</u>	<u>-</u>	<u>564,657</u>	<u>738,092</u>

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

11. Statement of Funds	As at 1 April 2021	Income	Fund raising Expenditure	Charitable Activities	Transfers between funds	Gains	As at 31 March 2022
	£	£	£	£	£	£	£
Unrestricted Funds							
General Funds	241,874	185,244	(151,645)	-	-	-	275,473
Designated funds							
Designated Music Fund	5,481,623	272,252	-	(272,252)	-	389,502	5,871,125
Designated Cathedral Organ Fund	30,000	26	-	-	-	-	30,026
Designated Music Campaign Fund	5,067	4	-	-	-	-	5,071
Designated Canterbury Journey Fund	512,198	279	-	(412,248)	-	-	100,229
Designated West Front Fund	201,575	55,196	-	-	-	-	256,771
	6,230,463	327,757	-	(684,500)	-	389,502	6,263,222
Restricted Funds							
Fabric and related expenditure							
Apprentices General	10,795	177	-	-	-	-	10,972
Stained Glass Studio	39,438	754	-	-	-	-	40,192
Stones	3,059	3	-	-	-	-	3,062
Bufs Chapel to Clean	32,740	28	-	-	-	-	32,768
Fabric Fund	16,888	1,913	-	-	-	-	18,801
Stone Masons	-	490	-	-	-	-	490
North West Transept	4,966	22	-	-	-	-	4,988
Stone Auction Fabric Fund	211,512	181	-	-	-	-	211,693
West Front	-	250,107	-	-	-	-	250,107
Music							
Marit & Hans Rausing Choir Bursary	747,722	-	-	-	-	16,536	764,258
Rausing Choir Bursary Income	2,331	22,996	-	(34,571)	-	-	(9,244)
Chorister Scholarship fund	22,107	17	-	(5,390)	-	-	16,734
Choral Scholars	-	4,002	-	-	-	-	4,002
Music Fund	58,034	65,077	-	-	-	-	123,111
Music & Choir	-	82	-	-	-	-	82
John Sunley Memorial Bursary	1,652	-	-	(1,652)	-	-	-
Adopt a Stop (Organ)	9,880	171	-	-	-	-	10,051
Your Voice Endowment	1,190	1	-	-	-	-	1,191
Other							
Miscellaneous	2,183	2,003	-	-	-	-	4,186
Paper conservation	7,301	346	-	(1,472)	-	-	6,175
Canterbury Journey Project							
Project Delivery Phase Fund	312,679	4,769	-	-	-	-	317,448
	1,484,477	353,139	-	(43,085)	-	16,536	1,811,067
Total of Funds	7,956,814	866,140	(151,645)	(727,585)	-	406,038	8,349,762

Unrestricted funds are available for any of the purposes for which the Charity was established.

There are five designated funds: the Designated Music Fund which has been invested for the long term and whose income is used to support the music and choral tradition of the Cathedral; The Canterbury Journey Fund which has been designated to support the delivery of the various elements of The Canterbury Journey Project; the Cathedral Organ Fund which has been set aside for rebuilding the Cathedral Organ; and the Music Campaign Fund which will enable us to create new and bespoke events, working closely with colleagues across the Cathedral, particularly within the music team, the choirs and the lay Clerks; the West Front Project is for fabric repairs to the West Front of the Cathedral.

Restricted funds have been established for specific purposes in line with the restrictions imposed by donors. Most restricted funds are expected to be spent within the next 36 months. However the Marit and Hans Rausing Choir Bursary fund is invested to retain its capital value and the annual income is used to support chorister bursaries.

Canterbury Cathedral Trust Fund

Notes to the accounts for year ended 31 March 2022

12. Pension Commitments

The charity participates in a Group Personal Pension Scheme, whereby it agrees to pay, for eligible employees, a defined contribution into the members' individual pension plans. An insurance company independently administers contributions to the scheme. The pension cost for the year was £6,033 (2021: £11,891). Contributions of £937 were outstanding at the year end (2021: £1,055).

13. Capital and Financial Commitments

There were no capital or financial commitments at the year end which have not been recognised in the accounts (2021: £Nil).

Trustees are committed to providing the matched funds for the Cathedral's Canterbury Journey project which is part funded by the National Lottery Heritage Fund (NLHF). In 2021 the Cathedral received approval from the NLHF of a grant uplift and extension of the project by a further 12 months to October 2022. Trustees expect the Cathedral to draw down grants to the value of the restricted and designated funds held in the Balance Sheet at the year end (around £417,000) within the next 12 months.

14. Contingent Liabilities

There were no contingent liabilities at the year end (2021 – £Nil).

15. Related party transactions and Trustees' remuneration

No remuneration was paid to the Trustees, nor were any expenses reimbursed to them in the current or prior year. No travel expenses were met for Trustees travelling on business for the charity (2021: £Nil).

Donations received from Trustees during the year were £1,500 (2021: £200).

Canterbury Cathedral Trust Fund is wholly for the benefit of Canterbury Cathedral but is not controlled by the Chapter of Canterbury.

Grants payable to the Chapter of Canterbury during the year are as set out in note 5.

The charity occupies premises owned by the Chapter of Canterbury for which a full rent is paid of £9,070 (2021: £9,084). The Chapter of Canterbury met sundry costs of £13,636 (2021: £4,188) which have been recharged to the charity.

Appendix – comparative information

Canterbury Cathedral Trust Fund

Statement of Financial Activities for the year ended 31 March 2021

	Note	General Fund	Designated Funds	Restricted Funds	Total 2021
		£	£	£	£
Income from:					
Donations and legacies	2	849,529	-	50,828	900,357
Other sources: Coronavirus Job Retention Scheme	2	47,273	-	-	47,273
Investments and interest receivable	3	993	235,467	25,619	262,079
Total		897,795	235,467	76,447	1,209,709
Expenditure on:					
Raising funds	4	231,834	-	-	231,834
Charitable activities	5	575,000	1,077,064	85,303	1,737,367
Total		806,834	1,077,064	85,303	1,969,201
Net income/(expenditure) before revaluations		90,961	(841,597)	(8,856)	(759,492)
Net gains/(losses) on investments	8	-	1,005,299	134,592	1,139,891
Net income/(expenditure)		90,961	163,702	125,736	380,399
Transfers between funds	11	-	371,501	(371,501)	-
Net movement in funds		90,961	535,203	(245,765)	380,399
Reconciliation of funds:					
Balance brought forward at 1 April		150,913	5,695,260	1,730,242	7,576,415
Balance carried forward at 31 March		241,874	6,230,463	1,484,477	7,956,814

The above results reflect the total gains and losses of Canterbury Cathedral Trust Fund and arise wholly from continuing activities.

Appendix – comparative information

Canterbury Cathedral Trust Fund

Balance Sheet as at 31 March 2021

	Note	General Fund	Designated Funds	Restricted Funds	Total 2021
		£	£	£	£
Fixed assets					
Investments	8	-	5,344,883	769,722	6,114,605
Current assets					
Debtors	9	222,356	-	-	222,356
Cash at bank		639,978	935,249	782,718	2,357,945
		862,334	935,249	782,718	2,580,301
Current liabilities					
Creditors: amounts falling due within one year	10	620,460	49,669	67,963	738,092
Net current assets		241,874	885,580	714,755	1,842,209
Total net assets		241,874	6,230,463	1,484,477	7,956,814
Funds	11	241,874	6,230,463	1,484,477	7,956,814

Revaluation reserves gains of £766,248 are included in the above funds (£496,526 gains in designated fund and £269,722 gains in restricted funds).

Designated funds represent funds set aside by the Trustees for specific purposes. The Trustees can amend the designation at any time.

Canterbury Cathedral Trust Fund is a registered company, number 05588837 (England and Wales)

Appendix – comparative information

2. Income from donations and legacies

	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £
Trusts and Foundations	7,550	-	29,500	37,050
Legacies	729,002	-	2,220	731,222
Individuals	106,883	-	19,108	125,991
Collections	6,080	-	-	6,080
CJRS	47,273	-	-	47,273
Other	14	-	-	14
Total	896,802	-	50,828	947,630

At the year end pledges received from donors payable in the next 3 years totalled £0.02million (2020 : £0.2million). These will be recognised when the funds are received.

3. Income from investments and interest receivable

	General Fund £	Designated Funds £	Restricted Funds £	Total 2021 £
UK equities				
Unit trusts	-	234,137	24,486	258,623
Bank and other interest	993	1,330	1,133	3,456
Total	993	235,467	25,619	262,079

4. Expenditure on raising funds

	General Fund £	Designated Funds £	Restricted Funds £	Total 2021 £
Staff costs (Note 7)	190,055	-	-	190,055
Event and campaign costs	7,452	-	-	7,452
Governance costs (Note 6)	9,300	-	-	9,300
Office and administration	20,521	-	-	20,521
Other fundraising costs	4,506	-	-	4,506
Total	231,834	-	-	231,834

Support costs of £93,838 are included in the above.

5. Expenditure on charitable activities

	General Fund £	Designated Funds £	Restricted Funds £	Total 2021 £
Grant funding: The Chapter of Canterbury	575,000	1,077,064	38,375	1,690,439
Chorister Bursaries	-	-	46,928	46,928
Total	575,000	1,077,064	85,303	1,737,367

Appendix – comparative information

6. Governance costs	General Fund £	Designated Funds £	Restricted Funds £	Total 2021 £
Audit Fees	<u>9,300</u>	<u>-</u>	<u>-</u>	<u>9,300</u>

7. Staff costs

	General Fund £	Designated Funds £	Restricted Funds £	Total 2021 £
Salaries and wages	147,552	-	-	147,552
Redundancy costs	15,200	-	-	15,200
Social security costs	15,412	-	-	15,412
Pension costs	11,891	-	-	11,891
	<u>190,055</u>	<u>-</u>	<u>-</u>	<u>190,055</u>

The average number of full-time equivalent employees during the year was 4.0

Actual average headcount for the year was 4.5

One employee received emoluments (including taxable benefits but excluding employer pension and national insurance contributions) in the year of between £90,000 and £100,000 of which 50% is met by Canterbury Cathedral Trust and 50% by the Chapter of Canterbury.

During the year redundancy costs of £30,401 were incurred of which 50% was met by Canterbury Cathedral Trust Fund

Remuneration paid to key management personnel in the year (including taxable benefits, employer pension and national insurance contributions) totalled £108,139.

8. Investments

	Designated Funds £ (M&G)	Restricted Funds £ (Sarasin)	Total 2021 £
Movements in listed investments			
Market value 1 April 2020	4,339,584	635,130	4,974,714
Net unrealised gains	1,005,299	134,592	1,139,891
Market value 31 March 2021	<u>5,344,883</u>	<u>769,722</u>	<u>6,114,605</u>
Cash held in the investments portfolio	<u>-</u>	<u>24,652</u>	<u>24,652</u>
	<u>5,344,883</u>	<u>794,374</u>	<u>6,139,257</u>

All listed investments held by M&G Securities Limited comprise units in Charifund common investment fund whilst those held by Sarasin & Partners LLP comprise units in the Sarasin Endowments Fund, a charities authorised investment fund.

Appendix – comparative information

9. Debtors

	General Fund £	Designated Funds £	Restricted Funds £	Total 2021 £
Miscellaneous debtors	247	-	-	247
Prepayments and accrued income	5,239	-	-	5,239
Legacies receivable	216,870	-	-	216,870
Amounts due from the Chapter of Canterbury	-	-	-	-
	<u>222,356</u>	<u>-</u>	<u>-</u>	<u>222,356</u>

10. Creditors

	General Fund £	Designated Music Fund £	Restricted Funds £	Total 2021 £
Expense creditors	255	-	-	255
Accruals and deferred income	9,300	-	-	9,300
Amounts owed to the Chapter of Canterbury	609,850	49,669	67,963	727,482
Other creditors	1,055	-	-	1,055
	<u>620,460</u>	<u>49,669</u>	<u>67,963</u>	<u>738,092</u>

Appendix – comparative information

11. Statement of Funds	As at 1 April 2020	Income	Fund raising Expenditure	Charitable Activities	Transfers between funds	Gains	As at 31 March 2021
	£	£	£	£	£	£	£
Unrestricted Funds							
General Funds	150,913	897,795	(231,834)	(575,000)	-	-	241,874
Designated funds							
Designated Music Fund	4,326,324	234,137	-	(234,137)	150,000	1,005,299	5,481,623
Designated Cathedral Organ Fund	9,929	145	-	-	19,926	-	30,000
Designated Music Campaign Fund	5,061	6	-	-	-	-	5,067
Designated Canterbury Journey Fund	1,353,946	1,179	-	(842,927)	-	-	512,198
Designated West Front Fund	-	-	-	-	201,575	-	201,575
	5,695,260	235,467	-	(1,077,064)	371,501	1,005,299	6,230,463
Restricted Funds							
Fabric and related expenditure							
Apprentices (Stonemasonry) Fund	1,577	-	-	(1,577)	-	-	-
Apprentices General	12,783	3,512	-	(5,500)	-	-	10,795
Archaeological Graffiti Survey	2,010	-	-	(2,010)	-	-	-
Stained Glass Studio	37,672	1,766	-	-	-	-	39,438
Stones	1,978	1,081	-	-	-	-	3,059
Bufs Chapel to Clean	32,701	39	-	-	-	-	32,740
Fabric Fund	15,411	1,477	-	-	-	-	16,888
Glass Guardians	2,005	-	-	(2,005)	-	-	-
North West Transept	4,935	31	-	-	-	-	4,966
Library Corridor Roof	229	-	-	(229)	-	-	-
Stone Auction Fabric Fund	211,258	254	-	-	-	-	211,512
Music							
Marit & Hans Rausing Choir Bursary	613,130	-	-	-	-	134,592	747,722
Rausing Choir Bursary Income	8,026	24,492	-	(30,187)	-	-	2,331
Chorister Scholarship fund	20,862	1,245	-	-	-	-	22,107
Music Fund	57,914	120	-	-	-	-	58,034
Music & Choir	3,008	-	-	(3,008)	-	-	-
John Sunley Memorial Bursary	15,376	10	-	(13,734)	-	-	1,652
Cathedral Organ Fund	87,177	25,065	-	(6,374)	(105,868)	-	-
Adopt a Stop (Organ)	264,078	15,197	-	(3,762)	(265,633)	-	9,880
The Canterbury Voice	853	-	-	(853)	-	-	-
Your Voice Endowment	1,189	1	-	-	-	-	1,190
Other							
Miscellaneous	4,378	1,502	-	(3,697)	-	-	2,183
Cathedral Models	2,671	-	-	(2,671)	-	-	-
Paper conservation	16,717	280	-	(9,696)	-	-	7,301
Canterbury Journey Project							
Project Delivery Phase Fund	312,304	375	-	-	-	-	312,679
	1,730,242	76,447	-	(85,303)	(371,501)	134,592	1,484,477
Total of Funds	7,576,415	1,209,709	(231,834)	(1,737,367)	-	1,139,891	7,956,814

Unrestricted funds are available for any of the purposes for which the Charity was established.

There are five designated funds: the Designated Music Fund which has been invested for the long term and whose income is used to support the music and choral tradition of the Cathedral; The Canterbury Journey Fund which has been designated to support the delivery of the various elements of The Canterbury Journey Project; the Cathedral Organ Fund which has been set aside for rebuilding the Cathedral Organ; and the Music Campaign Fund which will enable us to create new and bespoke events, working closely with colleagues across the Cathedral, particularly within the music team, the choirs and the lay Clerks; the West Front Project is for fabric repairs to the Cathedral.

Restricted funds have been established for specific purposes in line with the restrictions imposed by donors. Most restricted funds are expected to be spent within the next 36 months.