

**REGISTERED COMPANY NUMBER: 05407738**  
**REGISTERED CHARITY NUMBER: 1112581**

**Report of the Trustees and**  
**Financial Statements for the Year Ended 31st March 2024**  
**for**  
**Scope West Sussex**

Sheen Stickland  
Chartered Accountants  
7 East Pallant  
Chichester  
West Sussex  
PO19 1TR

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**Report of the Trustees  
for the Year Ended 31st March 2024**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

- i) The Company is established for charitable objects only.
- ii) The Company is established,
  - a) To provide, cause to be provided or assist in providing support for people with Cerebral Palsy and related disabilities, their families and carers, in accordance with the declared aims and objectives.
  - b) In particular to provide facilities for training in skills, leading, if possible, to employment and independent living.

**Public benefit**

The trustees have considered the Charity Commission guidance on public benefit and consider that the objectives and activities of Scope West Sussex provide the following benefits: -

The services of Scope West Sussex are available to any individual within West Sussex who has Cerebral Palsy or a related disability and their families and carers regardless of income, age, race or religion.

The primary activity of the charity is a day centre for young disabled adults, which is freely available to all those who choose to become members.

**Significant activities**

The primary activity of the charity is a day centre for young disabled adults, supported by Social Services. It also organises fund raising events to support the work of the charity.

**Report of the Trustees  
for the Year Ended 31st March 2024**

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**ACHIEVEMENT AND PERFORMANCE**

**Chairman's report for the year 2023/2024**

The Charity was founded in the mid-sixties, occupying the present building in 1972. It has improved the lives of the severely disabled adult members that attend. It is a unique charity where our motto is 'Giving Hope Changing Lives'.

The centre is run by Clare Goff (manager) with the support of Stuart Napper (deputy manager). They are supported by a dedicated team of 7. We are currently operating at near capacity and have a couple of prospective new members. Currently we still have our 4 adapted minibuses for use by our members for their many social outings.

Having taken over from Douglas Hayler in January 2023 we have made a few changes. Our accounting software was changed from Sage to Xero due to inefficiencies and cost savings. Unfortunately, by implementing these changes it led to some redundancies

Both of our charity shops have struggled over the last few years, due to closures during covid and the increased costs for service charges on the Pagham shop. Alternative ways were looked at to try and make the shops more profitable. Sadly, it became apparent that The Point Chichester Trading Ltd was insolvent and an Insolvency Practitioner was engaged in July 2023. Both shops were closed on 4th July 2023 and the staff were made redundant. The insolvency is still ongoing with a finalisation date of September 2024.

The trustees and centre staff have therefore spent 2023/2024 fundraising and bringing in new ideas for the future of the charity. This has given a new lease of life to the charity, and everyone is excited to support the centre as it continues to grow.

Overall, the charity remains in good financial health with strong reserves and the continuing support of its members as always, thoroughly appreciated.

I want to take this opportunity to thank previous staff members for their service and current staff members for their continuous support and positive attitudes whilst these changes have been made.

Karen Jones. Chair January 2023 to date.

**FINANCIAL REVIEW**

**Financial position**

Total income from the year amounted to £307,955, of which £nil was restricted.

Total expenditure amounted to £331,076, of which £nil was restricted.

At 31 March 2024 the charitable company made a total deficit of £19,357, bringing total funds of the charity to £472,945. Of this, £457,852 is unrestricted and £15,093 is restricted.

**Investment policy and objectives**

The charity, acting through the board of trustees, can borrow and raise money for the purpose of the charity.

**Reserves policy**

The trustees have designated a reserve of £94,027 which is held in the centre reserve fund. These monies are held to cover any unexpected revenue shortfall from the centre or to cover any unexpected expenditure incurred.

The level of reserves are reviewed annually and are set to ensure that they cover at least three months of expenditure.

**FUTURE PLANS**

The trustees plan to continue to improve the work of the Centre and to work closely with all parties to decide on the nature of the next special project.

**Report of the Trustees  
for the Year Ended 31st March 2024**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

Scope West Sussex is a company, limited by guarantee, as defined by the Companies Act 2006. It is governed by its Memorandum and Articles of Association and was incorporated on 30th March 2005. It is a charity registered with the Charity Commission.

**Recruitment and appointment of new trustees**

All members of the charity and any other person who is willing to become a trustee of the charity is eligible for election to the board of trustees. No paid employee of the charity is eligible for election to membership of the board of trustees. The members of the board of trustees are elected at the Annual General Meeting each year.

All members of the board shall hold office for three years. One third shall automatically retire at the end of each year, but those members shall be eligible for re-election. The board of trustees hold meetings on a bi-monthly basis or as required.

The trustees of the charity are also directors of the limited company.

**Organisational structure**

The headquarters of the charity is situated at The Point, Little Breach in Chichester. The day to day running of the centre is undertaken by the centre management committee. This is a standing committee appointed by the trustees.

**Induction and training of new trustees**

New trustees are introduced to the board and briefed as necessary in all aspects of the charity's objects and policies. Trustees are encouraged to seek training, as appropriate, and also to observe and follow the requirements and guidelines set down by the Charity Commission and Companies House.

**Risk management**

Risks are determined and discussed by the trustees at their meetings.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05407738 (Not specified/Other)

**Registered Charity number**

1112581

**Registered office**

The Sunray Building  
Little Breach  
Chichester  
West Sussex  
PO19 5UA

**Trustees**

Karen Jones Chair  
Nathan Burrows  
Richard Burrows  
Vicky Barks (resigned 4.4.24)  
Penelope Ellison (appointed 3.6.24)  
Jane Feild  
Douglas Hayler  
Irene Hayler (resigned 8.4.24)  
Sarah Welch (appointed 3.6.24)

**Report of the Trustees  
for the Year Ended 31st March 2024**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Paul Wright FCA DChA  
Sheen Stickland  
Chartered Accountants  
7 East Pallant  
Chichester  
West Sussex  
PO19 1TR

**Centre Manager**

Clare Goff

**Bankers**

Lloyds TSB Bank plc  
10 East Street  
Chichester  
PO19 1HJ

**Website address**

[www.scope-west-sussex.org.uk](http://www.scope-west-sussex.org.uk)

**Alternative name**

The Point Day Centre

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 7<sup>th</sup> October 2024 and signed on its behalf by:

Karen Jones - Trustee

**Independent examiner's report to the trustees of Scope West Sussex ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Wright FCA DChA

Sheen Stickland  
Chartered Accountants  
7 East Pallant  
Chichester  
West Sussex  
PO19 1TR

Date: 7<sup>th</sup> October 2024

## Scope West Sussex

### Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31st March 2024

		Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	4,366	-	4,366	2,508
<b>Charitable activities</b>	4				
SCOPE West Sussex Centre		251,580	-	251,580	254,766
Special Care		52,001	-	52,001	68,027
Investment income	3	<u>8</u>	<u>-</u>	<u>8</u>	<u>1</u>
<b>Total</b>		<u>307,955</u>	<u>-</u>	<u>307,955</u>	<u>325,302</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
SCOPE West Sussex Centre		<u>331,076</u>	<u>-</u>	<u>331,076</u>	<u>323,536</u>
Net gains/(losses) on investments		<u>3,764</u>	<u>-</u>	<u>3,764</u>	<u>(601)</u>
<b>NET INCOME/(EXPENDITURE)</b>		(19,357)	-	(19,357)	1,165
<b>Transfers between funds</b>	14	<u>18,302</u>	<u>(18,302)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		(1,055)	(18,302)	(19,357)	1,165
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>458,907</u>	<u>33,395</u>	<u>492,302</u>	<u>491,137</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>457,852</u></u>	<u><u>15,093</u></u>	<u><u>472,945</u></u>	<u><u>492,302</u></u>

The notes form part of these financial statements

**Balance Sheet**  
**31st March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	10	56,138	-	56,138	48,913
Investments	11	<u>33,305</u>	<u>-</u>	<u>33,305</u>	<u>29,541</u>
		89,443	-	89,443	78,454
<b>CURRENT ASSETS</b>					
Debtors	12	31,376	-	31,376	37,384
Cash at bank and in hand		<u>347,426</u>	<u>15,093</u>	<u>362,519</u>	<u>400,055</u>
		378,802	15,093	393,895	437,439
<b>CREDITORS</b>					
Amounts falling due within one year	13	<u>(10,393)</u>	<u>-</u>	<u>(10,393)</u>	<u>(23,591)</u>
<b>NET CURRENT ASSETS</b>		<u>368,409</u>	<u>15,093</u>	<u>383,502</u>	<u>413,848</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>457,852</u>	<u>15,093</u>	<u>472,945</u>	<u>492,302</u>
<b>NET ASSETS</b>		<u>457,852</u>	<u>15,093</u>	<u>472,945</u>	<u>492,302</u>
<b>FUNDS</b>	14				
Unrestricted funds				457,852	458,907
Restricted funds				<u>15,093</u>	<u>33,395</u>
<b>TOTAL FUNDS</b>				<u>472,945</u>	<u>492,302</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**Balance Sheet - continued**  
**31st March 2024**

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7<sup>th</sup> October 2024 and were signed on its behalf by:

Karen Jones - Trustee

## 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

### Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

### Preparation of consolidated financial statements

The financial statements contain information about Scope West Sussex as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Governance costs

Governance costs include the costs of governance arrangements which relate to the general running of the charity.

### Allocation and apportionment of costs

Support expenditure which does not directly relate to the objects of the charity is analysed between charitable expenditure across each charitable activity. Items which involve more than one cost category are apportioned as appropriate to the cost categories involved.

Expenses relating to restricted funds are shown separately.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- not provided
Improvements to property	- 20% on cost and 10% on cost
Fixtures and fittings	- 20% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 33% on cost
Assets with an initial cost greater than £1,000 are capitalised.	

**Notes to the Financial Statements - continued**  
**for the Year Ended 31st March 2024**

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**1. ACCOUNTING POLICIES - continued**

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for a particular purpose. The cost of raising and administering such funds are charged against the specific fund. The aim of each restricted fund is set out in the notes to the accounts.

Unrestricted designated funds are funds which the trustees have designated for specific projects. The aim and use of each fund is set out in the notes to the accounts. General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Where the trustees have determined to transfer money between funds, the transfer is treated as an adjustment to the balances and not as incoming or outgoing resources.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Operating leases**

Costs relating to operating leases are charged to the Statement of Financial Activities on an accruals basis.

**2. DONATIONS AND LEGACIES**

	2024	2023
	£	£
Donations and legacies	3,466	2,508
Other income	<u>900</u>	<u>-</u>
	<u><u>4,366</u></u>	<u><u>2,508</u></u>

**3. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	<u><u>8</u></u>	<u><u>1</u></u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31st March 2024**

**4. INCOME FROM CHARITABLE ACTIVITIES**

		2024	2023
	Activity	£	£
Transport income	SCOPE West Sussex Centre	5,068	-
Attendance fees	SCOPE West Sussex Centre	246,512	254,766
Special care income	Special Care	<u>52,001</u>	<u>68,027</u>
		<u>303,581</u>	<u>322,793</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
SCOPE West Sussex Centre	<u>327,543</u>	<u>3,533</u>	<u>331,076</u>

**6. SUPPORT COSTS**

	Governance costs
	£
SCOPE West Sussex Centre	<u>3,533</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Independent Examination fees	2,160	2,040
Depreciation - owned assets	<u>12,553</u>	<u>11,800</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2024 nor for the year ended 31st March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2024 nor for the year ended 31st March 2023.

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2024**9. STAFF COSTS**

	2024	2023
	£	£
Wages and salaries	200,077	174,072
Social security costs	10,542	7,757
Other pension costs	<u>3,666</u>	<u>2,859</u>
	<u>214,285</u>	<u>184,688</u>

The average monthly number of employees during the year was as follows:

	2024	2023
	<u>13</u>	<u>13</u>
Average number of employees		

No employees received emoluments in excess of £60,000.

**10. TANGIBLE FIXED ASSETS**

	Long leasehold £	Improvements to property £	Fixtures and fittings £
<b>COST</b>			
At 1st April 2023	10,756	141,459	29,714
Additions	-	18,193	1,538
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
At 31st March 2024	<u>10,756</u>	<u>159,652</u>	<u>31,252</u>
<b>DEPRECIATION</b>			
At 1st April 2023	-	119,980	26,822
Charge for year	<u>-</u>	<u>4,139</u>	<u>1,542</u>
At 31st March 2024	<u>-</u>	<u>124,119</u>	<u>28,364</u>
<b>NET BOOK VALUE</b>			
At 31st March 2024	<u>10,756</u>	<u>35,533</u>	<u>2,888</u>
At 31st March 2023	<u>10,756</u>	<u>21,479</u>	<u>2,892</u>

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2024**10. TANGIBLE FIXED ASSETS - continued**

	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>			
At 1st April 2023	127,839	12,736	322,504
Additions	-	260	19,991
Disposals	-	(212)	(212)
At 31st March 2024	<u>127,839</u>	<u>12,784</u>	<u>342,283</u>
<b>DEPRECIATION</b>			
At 1st April 2023	114,265	12,524	273,591
Charge for year	<u>6,787</u>	<u>86</u>	<u>12,554</u>
At 31st March 2024	<u>121,052</u>	<u>12,610</u>	<u>286,145</u>
<b>NET BOOK VALUE</b>			
At 31st March 2024	<u>6,787</u>	<u>174</u>	<u>56,138</u>
At 31st March 2023	<u>13,574</u>	<u>212</u>	<u>48,913</u>

**11. FIXED ASSET INVESTMENTS**

	Shares in group undertakings £	Listed investments £	Totals £
<b>MARKET VALUE</b>			
At 1st April 2023	100	29,441	29,541
Disposals	(100)	-	(100)
Revaluations	-	<u>3,864</u>	<u>3,864</u>
At 31st March 2024	-	<u>33,305</u>	<u>33,305</u>
<b>NET BOOK VALUE</b>			
At 31st March 2024	-	<u>33,305</u>	<u>33,305</u>
At 31st March 2023	<u>100</u>	<u>29,441</u>	<u>29,541</u>

There were no investment assets outside the UK.

**Notes to the Financial Statements - continued**  
**for the Year Ended 31st March 2024**

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**11. FIXED ASSET INVESTMENTS - continued**

Cost or valuation at 31st March 2024 is represented by:

	Listed investments £
Valuation in 2018	(604)
Valuation in 2019	2,295
Valuation in 2020	49
Valuation in 2021	5,191
Valuation in 2022	3,111
Valuation in 2023	(601)
Valuation in 2024	3,864
Cost	<u>20,000</u>
	<u>33,305</u>

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade debtors	18,695	17,275
Other debtors	100	1,510
Prepayments and accrued income	<u>12,581</u>	<u>18,599</u>
	<u>31,376</u>	<u>37,384</u>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Payments on account	1,191	1,675
Trade creditors	1,333	1,936
Social security and other taxes	3,505	6,577
Other creditors	792	10,674
Accruals and deferred income	<u>3,572</u>	<u>2,729</u>
	<u>10,393</u>	<u>23,591</u>

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2024**14. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
<b>Unrestricted funds</b>				
General fund	-	(100)	100	-
Transport fund	-	(6,786)	6,786	-
Centre reserve fund	90,163	3,864	-	94,027
Centre fund	<u>368,744</u>	<u>(16,335)</u>	<u>11,416</u>	<u>363,825</u>
	458,907	(19,357)	18,302	457,852
<b>Restricted funds</b>				
Fundraising Projects fund	<u>33,395</u>	<u>-</u>	<u>(18,302)</u>	<u>15,093</u>
<b>TOTAL FUNDS</b>	<u><u>492,302</u></u>	<u><u>(19,357)</u></u>	<u><u>-</u></u>	<u><u>472,945</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	-	-	(100)	(100)
Transport fund	-	(6,786)	-	(6,786)
Centre reserve fund	-	-	3,864	3,864
Centre fund	<u>307,955</u>	<u>(324,290)</u>	<u>-</u>	<u>(16,335)</u>
	<u>307,955</u>	<u>(331,076)</u>	<u>3,764</u>	<u>(19,357)</u>
<b>TOTAL FUNDS</b>	<u><u>307,955</u></u>	<u><u>(331,076)</u></u>	<u><u>3,764</u></u>	<u><u>(19,357)</u></u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	1,084	-	(1,084)	-
Centre amenity fund	55,889	(3,442)	(52,447)	-
Transport fund	-	(6,792)	6,792	-
Centre reserve fund	90,764	(601)	-	90,163
Project fund	9,455	-	(9,455)	-
Centre fund	<u>300,550</u>	<u>12,000</u>	<u>56,194</u>	<u>368,744</u>
	457,742	1,165	-	458,907
<b>Restricted funds</b>				
Fundraising Projects fund	<u>33,395</u>	<u>-</u>	<u>-</u>	<u>33,395</u>
<b>TOTAL FUNDS</b>	<u><u>491,137</u></u>	<u><u>1,165</u></u>	<u><u>-</u></u>	<u><u>492,302</u></u>

Notes to the Financial Statements - continued  
for the Year Ended 31st March 2024**14. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
Centre amenity fund	2,510	(5,952)	-	(3,442)
Transport fund	-	(6,792)	-	(6,792)
Centre reserve fund	-	-	(601)	(601)
Centre fund	<u>322,792</u>	<u>(310,792)</u>	<u>-</u>	<u>12,000</u>
	<u>325,302</u>	<u>(323,536)</u>	<u>(601)</u>	<u>1,165</u>
<b>TOTAL FUNDS</b>	<u>325,302</u>	<u>(323,536)</u>	<u>(601)</u>	<u>1,165</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
<b>Unrestricted funds</b>				
General fund	1,084	(100)	(984)	-
Centre amenity fund	55,889	(3,442)	(52,447)	-
Transport fund	-	(13,578)	13,578	-
Centre reserve fund	90,764	3,263	-	94,027
Project fund	9,455	-	(9,455)	-
Centre fund	<u>300,550</u>	<u>(4,335)</u>	<u>67,610</u>	<u>363,825</u>
	457,742	(18,192)	18,302	457,852
<b>Restricted funds</b>				
Fundraising Projects fund	<u>33,395</u>	<u>-</u>	<u>(18,302)</u>	<u>15,093</u>
<b>TOTAL FUNDS</b>	<u>491,137</u>	<u>(18,192)</u>	<u>-</u>	<u>472,945</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	-	-	(100)	(100)
Centre amenity fund	2,510	(5,952)	-	(3,442)
Transport fund	-	(13,578)	-	(13,578)
Centre reserve fund	-	-	3,263	3,263
Centre fund	<u>630,747</u>	<u>(635,082)</u>	<u>-</u>	<u>(4,335)</u>
	<u>633,257</u>	<u>(654,612)</u>	<u>3,163</u>	<u>(18,192)</u>
<b>TOTAL FUNDS</b>	<u>633,257</u>	<u>(654,612)</u>	<u>3,163</u>	<u>(18,192)</u>

**14. MOVEMENT IN FUNDS - continued**

**Unrestricted funds**

**Designated funds:**

Centre amenity fund - this fund is to meet the cost of additional equipment and amenities for members. The resources come from fundraising and donations generated by the charity.

Transport fund - this represents the vehicles held by the charity, and the costs and depreciation associated with the running of the vehicles, together with funds designated by the trustees, towards replacement vehicles.

Centre reserve fund - this is an allocation to cover any unexpected revenue shortfall for the Centre.

Project fund - this fund is resources from legacies and is to be used for specific projects as agreed upon by the trustees. This money will not be used for the day to day running of the Centre.

Centre fund - this fund is for members attendance fees and meets most of the day to day running costs of the Charity.

**General funds:**

General fund - all income not designated for purposes associated with the Centre is received into the general fund. It is used for expenditure on fundraising and grants to members.

**Restricted Funds:**

Fundraising Projects Fund - This fund is income from fundraising that is specifically used for buying specialised equipment and assets for the centre.

**Transfers between funds**

A transfer of £6,786 has been made from the Centre fund to the Transport fund to return its balance to zero as no funds are required to purchase further vehicles at this stage.

A transfer of £18,302 has been made from the Fundraising Projects fund to the Centre fund for the purchase of chairs and carpets in the year.

**15. EMPLOYEE BENEFIT OBLIGATIONS**

The charitable company operates a defined contribution scheme. Contributions payable in the year amounted to £3,666 (2023: £2,859) and contributions of £792 were outstanding at the year end (2023: £667).

**16. RELATED PARTY DISCLOSURES**

As of 4 July 2023, The Point Trading Chichester Ltd stopped trading due to insolvency and the intercompany loans became irrecoverable, the balance at 31 March 2024 is therefore £nil (2023: £nil).

**Detailed Statement of Financial Activities  
for the Year Ended 31st March 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations and legacies	3,466	2,508
Other income	<u>900</u>	<u>-</u>
	4,366	2,508
<b>Investment income</b>		
Deposit account interest	8	1
<b>Charitable activities</b>		
Special care income	52,001	68,027
Transport income	5,068	-
Attendance fees	<u>246,512</u>	<u>254,766</u>
	<u>303,581</u>	<u>322,793</u>
<b>Total incoming resources</b>	307,955	325,302
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	200,077	174,072
Social security	10,542	7,757
Pensions	3,666	2,859
Utilities	2,410	4,875
Collection and bin rental	2,313	2,267
Internal maintenance	2,676	460
Motor expenses	7,614	6,452
Fuel	6,358	2,467
Staff training	949	300
Volunteers' expenses	1,057	942
Telephone	2,485	2,174
Costs of activities	10	252
Administration	2,063	2,051
Consumables	4,218	5,319
Centre equipment	560	561
Insurance	5,756	5,787
IT support and purchase of books	686	1,058
Rent	15,075	15,000
Bad debts	46,475	75,041
Improvements to property depreciation	4,139	3,553
Fixture and fittings depreciation	1,542	1,457
Motor vehicles depreciation	6,786	6,792
Computer equipment depreciation	<u>86</u>	<u>-</u>
	327,543	321,496

**Scope West Sussex****Detailed Statement of Financial Activities  
for the Year Ended 31st March 2024**

	2024 £	2023 £
<b>Support costs</b>		
<b>Governance costs</b>		
Independent Examination fees	2,160	2,040
Professional Fees	<u>1,373</u>	<u>-</u>
	<u>3,533</u>	<u>2,040</u>
Total resources expended	<u>331,076</u>	<u>323,536</u>
<b>Net (expenditure)/income before gains and losses</b>	(23,121)	1,766
<b>Realised recognised gains and losses</b>		
Realised gains/(losses) on fixed asset investments	<u>(100)</u>	<u>-</u>
<b>Net (expenditure)/income</b>	<u><u>(23,221)</u></u>	<u><u>1,766</u></u>