

Salisbury Women's Refuge



Annual report 2022

Registered Charity Number 01112497

Registered Company Number 05632436

Salisbury Women's Refuge

Annual report and Accounts 2022

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Foreword

During 2022 The Refuge continued to provide support and safe accommodation to several women and their children as the restrictions of the pandemic were lifted. The staff have continued to provide excellent high quality support for the residents, drawing on numerous local resources and contacts to help them obtain the particular support they need to regain confidence and independence, including counselling, paid or voluntary work, access to clothes and other household goods, and play working for children. It is because our staff are well established at the Refuge and know the Salisbury area well, that they are able to draw on an immense range of facilities to meet the particular needs of each individual or family at the time it is needed.

The trustees were able to start thinking again about their strategy and how to resume implementation of their goals after the restrictions placed on everyone by the pandemic. The accommodation in the Refuge is the main area of concern as space is very tight, especially for families. We currently have no self contained accommodation nor anything suitable for disabled users. Our main building is quite old and expensive to maintain due to its age, and increasingly does not meet the needs of the staff or the residents in the accommodation or the office and communal areas.

Residents, especially the larger families, often stay for longer periods than in the past, mainly due to the difficulty in obtaining housing to move on to. The average length of stay at the Refuge has increased from a few months to several months, and in the case of larger families the stay is likely to be between one and two years. The accommodation available in the Refuge therefore needs to be more suitable for these longer stays.



Storage in the Annexe, now under refurbishment

This year has seen growing public awareness of mental health issues and domestic abuse, and a growing unwillingness to tolerate or ignore it. The staff at the Refuge are at the sharp end of these issues, dealing on a daily basis with people who have been most severely affected, and who arrive, often with little from their previous lives, needing a safe place to stay. Addressing the needs of each individual is core to the service our staff provide. Each resident has a personal plan for rebuilding their confidence and coping with their experiences, which is mutually agreed and which will be put into effect over the weeks following their arrival. Some will want counselling, which is provided by external trained counsellors, one of whom is presenting her work at the Refuge to



2023 AGM.

In the Autumn last year Ros Hepplewhite stood down as chair of trustees after several years of dedicated service to the Refuge. Under her leadership a great deal of modernisation of the management processes was introduced. We thank Ros for her sterling work. She remains a friend of the Refuge.

Liz King was appointed a trustee in place of Ros, and brings a wealth of experience in the charitable sector and HR.

Lastly we thank all our donors, both individuals and organisations, who have supported us through donations over the last year. We have a very wide range of loyal supporters and friends without whom we would not continue to provide the Refuge service and we are very grateful for their generosity and continued support.

Caroline Probert - Chair of trustees

***Opposite:
Retired Chair of Trustees, Ros Hepplewhite with Tom Corbin,
Mayor of Salisbury 2022-2023***

Our Finances

As a Trustee body we are currently more concerned about the future than the past. The contract for the provision of services to Wiltshire Council, which has provided us with core funding for the past 5 years, ended on 31 March 2023, and the provider chosen by the Council for the next contract decided not to include us as part of their team. So we are looking at ways in which we can continue to provide our services by finding other sources of funding. Thanks to our prudent reserves policy, we are confident that we can operate for at least 12 months, and we are in discussion with other organisations to see if we can work together in some way to our mutual advantage and we are increasing our fundraising from grant making charities.

But this is a report about 2022, so I need to comment on the figures in the accounts. In 2022 our expenditure exceeded our income by £9,224. This is about twice the deficit that I had anticipated in my budget for the year, and is primarily the result of the larger than anticipated pay increase awarded to our staff. (Our staff salaries are based on nationally agreed rates for public sector employees with similar roles and responsibilities to those of our staff). Bearing in mind the rise in costs due to the remarkable and unexpectedly high rate of inflation in the latter part of the year, this was a satisfactory performance. Over the 5 years of the contract which has now ended, we managed to make a small surplus of £1,063, partly because of sensible cost control measures, and partly because of a more active fund-raising effort in the recent past.

As Honorary Treasurer I do not actually do much work – I report to the Board on what others are doing. My thanks go to Eileen Day, who does all our book-keeping and deals with Housing Benefit claims, to Sandra Horner our manager, who identifies



Donations of food, cosmetics and household items

needs and finds people to quote for work when we need it, to my fellow Trustee Chris Dragonetti, who deals with Gift Aid and has been active in fund raising, and to Amanda Beaven of Fletchers & Partners who takes our raw data and turns them into properly structured Annual Accounts, as well as helping me (a civil engineer) understand what accounting is all about.

Colin Reed – Treasurer



Above; The adults' sitting room was completely redecorated and refurbished through the generous support of the College of Matrons' in Salisbury

Opposite: Children's entertainment during the summer holidays in the garden at the refuge





Guests from the College of Matrons, staff, residents and trustees at a garden party during last summer

The local Freemasons are generous and loyal supporters of the refuge



Our service

We have had a busy year which has seen 23 women and families move on from the refuge support, mainly into independent living. 15 moved into their own home, 3 went to stay with a relative, 3 moved to a different safe house, (either because their whereabouts had been compromised or in order to be closer to their support network) 1 returned home and 1 to temporary accommodation.

13 of these chose to complete our feedback questionnaire as they left and we are really pleased with the overall scoring we received with an overall satisfaction score of 98% (up from 77.5% in 2021)). Our residents are particularly satisfied with the accommodation provided scoring 100% (up from 85%) and the interactions they have with staff which also scored 100% (up from 70%).

The refuge scored higher in the other 3 areas of Overall experience 97% (up from 80%), Support 99% (up from 90%) and Courses/signposting offered 95% (up from 62.5%). This is a wonderful reflection of the hard work the staff put in and the care they take of our residents.

These are some of the testimonies of residents this year:

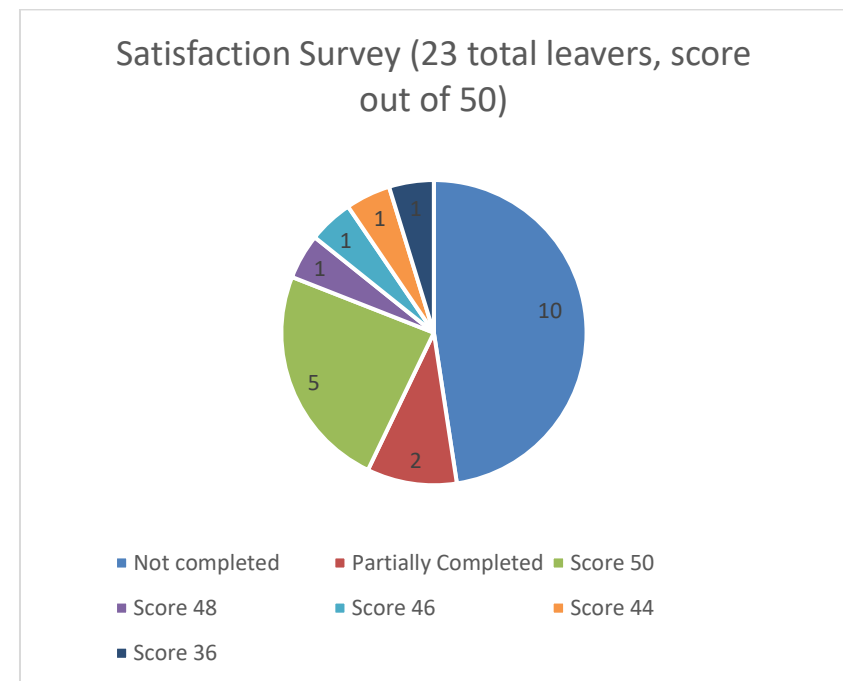
"I have never experienced such kindness. I have had amazing support, care and encouragement. Any issues were dealt with straight away and professionally. Staff are excellent. The house is lovely and we have everything we need"

"Changed my life but was challenging. I love you all. I wouldn't be who I am without you and the help you gave me".

We have supported a woman to obtain her leave to remain, been a birth partner to another and assisted women into volunteering and paid work. We were also able to access grant funding to provide carpeting in several cases and also white goods for others.

We have supported women through court processes where child arrangements or criminal charges against a perpetrator are involved, walked to appointments with medical professionals, solicitors, work coaches. Sat and listened to heart-breaking experiences, mopped eyes, held hands, and shared in the little wins like opening bank accounts and getting the children into schools.

Sandra Horner – Refuge Manager



Our buildings

Due to Covid and the lack of a housekeeper at the start of the year, much of 2022 was spent catching up on planned projects, annual Health and Safety assessments and cleaning programmes. We were able to appoint a new housekeeper and she joined the staff in June. Alex settled into the post extremely well and approached her role with gusto. She identified some areas where cleaning standards needed to be revisited with the residents; tidied cupboards, fridges, freezers and undertook a linen inventory which identified additional linen that needed to be purchased.

The main project of 2022 was to completely refurbish the resident's sitting room in the main house, to make it lighter, by painting all the wooden panels, and to make it a more homely and welcoming space. Paul, our invaluable maintenance man who can turn his hand to most things, undertook repairs, and new furnishings and furniture were purchased to complete the new look. We were able to take this project forward with the support of funding from the Trustees of the College of Matrons.

Another project identified for 2022 was to address the damp and storage in the Annexe. Unfortunately, Paul had difficulty finding a contractor to undertake this project so it had to be delayed until 2023. We were lucky enough to receive funding from the Broadchalke Benefice to help finance this project which is now underway.

We also received a grant from Screwfix which enabled us to renew the chain fence at the side of the back garden.

Although the residents have a weekly cleaning rota, usually four times a year we undertake a deep clean in different communal

areas within the Refuge. These are carried out by residents, trustees and volunteers. With Alex in post, we were able to organise two in the latter part of 2022. The kitchens, reception area, conservatory and learning and development room had in depth cleaning.

Paul continued with his rolling programme of repainting throughout the year. The stairwell leading to and the hallway in the extension were repainted. At the same time he addressed any repainting necessary in residents' rooms when they became vacant. A new carpet was laid in the stairwell and in the hallway in the extension to match that in the main house. It is not unusual to have to replace carpets in rooms of residents with children.

In 2022 the house had several water leaks. Unfortunately, these caused residual damage in ceilings, walls and flooring which Paul then had to address. The boiler in the extension had to be replaced. We received a generous individual donation for this work.

Paul also undertook the maintenance of the garden throughout the year. Initially an ex-resident helped but she is no longer available. As well as the general upkeep, he has pruned the apple tree. The beech tree has had its annual assessment.

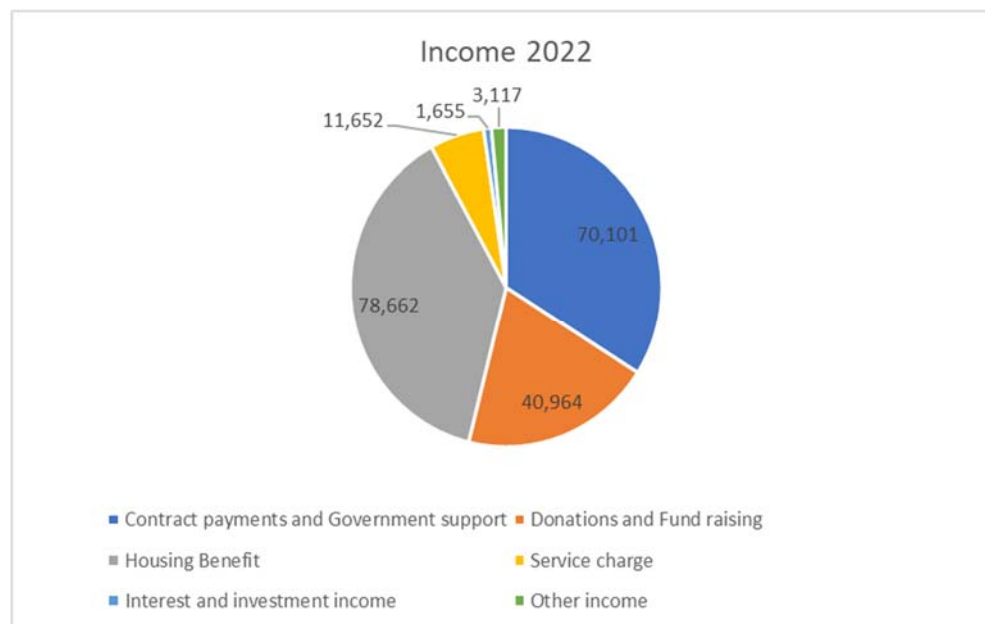
I would like to thank all the staff for helping with the upkeep of the Refuge but particular thanks and appreciation to Paul and Alex for all their hard work.

Catriona Wood - Trustee

Our income and expenditure for 2022



The trustees of the Charity confirm that the above charts are a summary of information extracted from the full accounts for the year ended 31 December 2022. They may not contain enough information for a full understanding of the financial affairs of the Charity.



For further information and the full accounts and Report of the Trustees for the year ending 31 December 2022 and the auditors report on those accounts should be consulted.

Copies of the full accounts are available free of charge from the Charity. The summarized accounts do not constitute full accounts within the meaning of the Companies Act 2006 and the Charities Act 2011.

Charity no: 1112497
Company no: 05632436
England and Wales

SALISBURY WOMEN'S REFUGE
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

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FLETCHER & PARTNERS
CHARTERED ACCOUNTANTS
SALISBURY

SALISBURY WOMEN'S REFUGE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Reference and administrative details

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilsons (Company Secretaries) Limited
Independent Examiner	Mr G D Thomas FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilsons, Alexandra House, St Johns Street, Salisbury, SP1 2SB

Directors and trustees

The directors who served as trustees during the period were as follows:-

		Nominated by:
Mrs Rosalind Hepplewhite	(resigned 30 September 2022)	Salisbury Diocesan Mothers' Union
Chair (until 30 September 2022)		
Mrs Caroline Probert	(appointed 23 May 2022)	Salisbury Diocesan Mothers' Union
Chair (from 1 October 2022)		
Rev Penelope Joyce		
Vice-chair		
Mr Colin Reed		
Treasurer		
Mrs Rosemary Pemberton		
Ms Valerie Jackson		Salisbury Diocesan Mothers' Union
Mrs Anne Smith		
Mrs Catriona Wood		
Mr Christopher Dragonetti		Salisbury Diocesan Board of Finance
Mrs Sharon King	(appointed 1 October 2022)	

SALISBURY WOMEN'S REFUGE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

Constitution

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

Objects and activities

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

Organisational structure and decision making

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the Trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

Trustee induction and training

The Trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

Review of activities

During 2022 15 families (2021 - 7) and 7 women without children (2021 - 7) were accommodated. Accommodation days for women totalled 3,358 (2021- 3,047) an average of 9.20 per day compared to 8.35 in 2021. The accommodation days for children were 4,883 (2021 - 3,112), an average of 13.38 per day compared to 8.53 in 2021.

Gross income for 2022 was £206,151 (2021 - £198,532). Expenditure increased to £215,375 (2021 - £198,378).

Net expenditure for 2022 was £9,224 (2021 - net income of £154), of which net expenditure of £10,441 (2021 - net income of £5,528) related to unrestricted funds. There was a surplus of £1,217 arising on restricted funds compared to a deficit of £5,374 in 2021.

Investment gains for the year were £419, giving a net movement in funds of £8,805 deficit (2021 - £154 surplus).

At the end of the year the net assets of the charity were £777,795 (2021 - £786,600).

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances include in 2022 " The Refuge is a wonderful safe welcoming place. Everyone has helped me regain my confidence." " Amazing work that helped me learn to trust myself and generally be there through the process." " I felt so much love and am grateful for the Refuge and all the staff. I have healed so much due to the support, love and care I have received."

Reserves policy and Reserve Fund balances

The Trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The Trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The Trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2022 the General Fund (Note 15) reserves amounted to £155,239 (2021 - £165,261) of which £120,000 (2021 - £120,000) has been designated as a contingency fund and for major repairs and improvements to the property. The remaining undesignated reserves of £35,239 (2021 - £45,261), including a fair value reserve of £419 (2021 - £nil), are adequate to maintain the day to day activities of the charity. The balance on Restricted Funds (Note 16) at 31 December 2022 was £22,556 (2021 - £21,339).

Investment policy

The Refuge will hold its reserves in a variety of ways – current accounts, deposit accounts and investments. Investments should amount to a maximum of 20% of the total reserves. Any investment should be in well-established managed charity fund with an ethical investment policy.

SALISBURY WOMEN'S REFUGE
TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

Going concern

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2024.

Risk Management

The Trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

Trustees' responsibilities

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 19 April 2023 and signed on its behalf by:



SALISBURY WOMEN'S REFUGE
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G D Thomas FCA
Chartered Accountants
Crown Chambers
Bridge Street
Salisbury

Date: 19 April 2023

SALISBURY WOMEN'S REFUGE
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2022	Total 2021 (Note 22)
INCOME						
Grants						
Splitz Support Services		62,601	-	-	62,601	69,525
Other		176	7,324	-	7,500	6,821
	2	62,777	7,324	-	70,101	76,346
Donations and fund raising	3	34,344	6,620	-	40,964	46,879
Housing benefit and rent		78,662	-	-	78,662	63,000
Service charges		11,652	-	-	11,652	8,672
Laundry takings		2,878	-	-	2,878	1,900
Bank and deposit interest		1,655	-	-	1,655	1,660
Dividends		145	-	-	145	-
Sundry income - Other		94	-	-	94	75
Total income	4	192,207	13,944	-	206,151	198,532
EXPENDITURE						
Salaries (2021 excl. Caretaker)		139,044	-	-	139,044	109,058
Training		932	-	-	932	708
Office costs	6	7,438	-	-	7,438	7,871
Residents' welfare and social activities		1,865	3,918	-	5,783	3,047
Professional services		666	-	-	666	2,690
Utilities	7	22,180	-	-	22,180	19,759
Insurance		5,457	-	-	5,457	5,029
House operating expenses		3,742	-	-	3,742	7,811
Repairs and maintenance (2021 incl. Caretaker)		10,764	3,123	-	13,887	19,566
Planned maintenance		7,250	5,686	-	12,936	19,208
Fundraising costs		-	-	-	-	290
Sundry expenses		475	-	-	475	581
Governance costs	8	2,835	-	-	2,835	2,760
Total expenditure	9	202,648	12,727	-	215,375	198,378
Net income/(expenditure) and net movement in funds for the year		(10,441)	1,217	-	(9,224)	154
Other recognised gains/(losses)						
Gain on fixed asset investments	11	419	-	-	419	-
Net Movement in Funds		(10,022)	1,217	-	(8,805)	154
Reconciliation of funds						
Total funds brought forward		165,261	21,339	600,000	786,600	786,446
Total funds carried forward	18	£ 155,239	£ 22,556	£ 600,000	£ 777,795	£ 786,600

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these accounts

SALISBURY WOMEN'S REFUGE
REGISTERED NUMBER: 05632436

BALANCE SHEET
AS AT 31 DECEMBER 2022

	Notes	2022	2021
FIXED ASSETS			
Tangible assets	10	600,000	600,000
Investments	11	10,419	-
		<u>610,419</u>	<u>600,000</u>
CURRENT ASSETS			
Investments	12	90,000	100,000
Debtors	13	5,270	4,794
CBF deposit account		13,000	2,849
Cash at bank and in hand		86,949	106,248
		<u>195,219</u>	<u>213,891</u>
LIABILITIES			
Creditors: Amounts falling due within one year	14	27,843	27,291
NET CURRENT ASSETS		<u>167,376</u>	<u>186,600</u>
NET ASSETS	18	<u><u>£ 777,795</u></u>	<u><u>£ 786,600</u></u>
THE FUNDS OF THE CHARITY			
Unrestricted funds	15		
Designated funds		120,000	120,000
General fund		34,820	45,261
Fair value reserve		419	-
		<u>155,239</u>	<u>165,261</u>
Restricted funds	16	22,556	21,339
Endowed funds	17	600,000	600,000
TOTAL CHARITY FUNDS		<u><u>£ 777,795</u></u>	<u><u>£ 786,600</u></u>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

For the financial year ended 31 December 2022 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2022 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on 19 April 2023 and signed on its behalf by:



The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1a LEGAL STATUS OF THE TRUST

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1b ACCOUNTING POLICIES

Basis of preparing the financial statements

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Preparation of the accounts on a going concern basis

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2024.

Reserves

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

Income

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

Expenditure

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

Realised gains and losses

All gains and losses taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value (opening market value or cost for purchases in the year). Unrealised gains and losses are calculated as the difference between the market value at the year end and the carrying value (opening market value or cost for purchases in the year). Realised and unrealised gains are not separated in the Statement of Financial Activities.

Tangible fixed assets

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1b ACCOUNTING POLICIES (continued)

Tangible fixed assets (continued)

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the Trustees consider that the residual value will be at least equivalent to cost.

Investments

Fixed asset investments comprise common investment fund shares. Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account. Investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The statement of financial activities includes the net gains and losses arising on revaluation and disposals.

Debtors

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

Liabilities

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

Operating leases: the Company as lessee

Rentals paid under operating leases are charged on a straight line basis over the lease term.

Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

2 GRANTS

Grant income was received from the following grantors:

		2022	2021
<u>Unrestricted funds</u>			
Splitz Support Services	Contract services	62,601	62,525
Splitz Support Services	Covid support	-	7,000
Diocese of Salisbury	Granted dividends from the Moral Welfare Area 1 fund	176	171
		<u>62,777</u>	<u>69,696</u>
<u>Restricted funds</u>			
Wiltshire High Sheriff	Kitchen equipment	700	-
SCAWC	Ex-residents assistance	1,600	-
Screwfix	Fencing replacement	2,270	-
FP Gardiner	Boiler replacement	2,754	-
St Mary's Fund, Salisbury	St Mary's Fund (Ex-residents assistance)	-	750
Clothworker's Guild	Wi-Fi Infrastructure	-	5,900
		<u>7,324</u>	<u>6,650</u>
		<u>£ 70,101</u>	<u>£ 76,346</u>

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

3 DONATIONS AND FUND RAISING	2022	2021
Unrestricted funds	34,344	35,304
Restricted funds	6,620	11,575
	<u>£ 40,964</u>	<u>£ 46,879</u>

Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. No legacies were received in 2022 or 2021.

4 TOTAL INCOME	2022	2021
Unrestricted funds	192,207	180,307
Restricted funds	13,944	18,225
	<u>£ 206,151</u>	<u>£ 198,532</u>

5 STAFF COSTS	2022	2021
Gross wages and salaries	132,727	111,385
Employer's national insurance	5,219	2,946
Pension costs	1,098	1,018
	<u>£ 139,044</u>	<u>£ 115,349</u>

The staff costs analysis includes caretaker costs of £6,291 for 2021 reported under repairs and maintenance in the Statement of Financial Activities.

No employee had emoluments above £60,000. The average headcount for the year was 7.83 (2021 - 7.42) and the average number of full-time equivalent staff during the year was 4.65 (2021 - 4.56).

The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £50,083 (2021 - £41,900).

6 OFFICE COSTS	2022	2021
General office costs	6,119	6,680
Payroll charges (including late payment interest)	620	824
Legal and professional fees	596	367
Staff travel	103	-
	<u>£ 7,438</u>	<u>£ 7,871</u>

7 UTILITIES	2022	2021
Gas and electric	12,322	13,121
Water rates	2,251	2,108
Telephone and broadband	1,969	745
Waste collection	5,638	3,785
	<u>£ 22,180</u>	<u>£ 19,759</u>

8 GOVERNANCE COSTS	2022	2021
Trustee expenses (Note 19)	-	-
Accountancy charges	1,417	1,380
Independent examination fee	1,418	1,380
	<u>£ 2,835</u>	<u>£ 2,760</u>

9 TOTAL EXPENDITURE	2022	2021
Unrestricted funds	202,648	174,779
Restricted funds	12,727	23,599
	<u>£ 215,375</u>	<u>£ 198,378</u>

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

10 TANGIBLE FIXED ASSETS

	Freehold property	Furniture and equipment	Total
Cost or valuation			
Balance at 1 January 2022	600,000	31,464	631,464
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Balance at 31 December 2022	<u>600,000</u>	<u>31,464</u>	<u>631,464</u>
Depreciation			
Balance at 1 January 2022	-	31,464	31,464
Depreciation charge for year	-	-	-
Written back on disposals	-	-	-
Balance at 31 December 2022	<u>-</u>	<u>31,464</u>	<u>31,464</u>
Net book value			
Balance at 31 December 2022	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>
Balance at 1 January 2022	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>

11 FIXED ASSET INVESTMENTS

**Listed
investments**

Carrying (fair) value at 1 January 2022	-
Additions at cost	10,000
Disposals at carrying value	-
Net gain/(loss) on revaluation	419
Carrying (fair) value at 31 December 2022	<u>£ 10,419</u>
Cost at 31 December 2022	<u>£ 10,000</u>

All investments were held in the UK.

Listed investments comprise COIF Charities Global Equity Income Fund Income units £10,419.

12 CURRENT ASSET INVESTMENTS

**Cash & cash
equivalents**

Carrying (fair) value at 1 January 2022	100,000
Additions at cost	35,000
Disposals at carrying value	(45,000)
Net gain/(loss) on revaluation	-
Carrying (fair) value at 31 December 2022	<u>£ 90,000</u>
Cost at 31 December 2022	<u>£ 90,000</u>

All investments were held in the UK.

Cash and cash equivalents comprise Cambridge & Counties 2 year deposit £55,000 maturing 24 March 2023 and United Trust Bank Charity 2 year bond account £35,000 maturing 2 April 2024.

13 DEBTORS

	2022	2021
Prepayments and accrued interest	3,507	3,329
Other debtors	1,763	1,465
	<u>£ 5,270</u>	<u>£ 4,794</u>

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

14 CREDITORS: Amounts falling due within one year	2022	2021
Trade creditors	2,612	2,119
Other taxation and social security	4,229	1,748
Other creditors	413	174
Accruals and deferred income	20,589	23,250
	<u>£ 27,843</u>	<u>£ 27,291</u>

Deferred income	2022	2021
Balance at 1 January 2022	15,250	-
Amount released to income	(15,250)	-
Amount deferred in year	15,784	15,250
Balance at 31 December 2022	<u>£ 15,784</u>	<u>£ 15,250</u>

Deferred income comprises Contract Services Grants invoiced in advance for the period January to March 2023.

15 UNRESTRICTED FUNDS - 2022	Balance at 1.1.2022	Movement in funds			Balance at 31.12.2022
		Income	Expenditure	Transfers and gains / (losses)	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	-	-	30,000
	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>120,000</u>
General Fund	45,261	192,207	202,648	-	34,820
Fair value reserve	-	-	-	419	419
	<u>£ 165,261</u>	<u>£ 192,207</u>	<u>£ 202,648</u>	<u>£ 419</u>	<u>£ 155,239</u>

UNRESTRICTED FUNDS - 2021	Balance at 1.1.2021	Movement in funds			Balance at 31.12.2021
		Income	Expenditure	Transfers and gains / (losses)	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	27,187	-	-	2,813	30,000
	<u>117,187</u>	<u>-</u>	<u>-</u>	<u>2,813</u>	<u>120,000</u>
General Fund	42,546	180,307	174,779	(2,813)	45,261
	<u>£ 159,733</u>	<u>£ 180,307</u>	<u>£ 174,779</u>	<u>£ -</u>	<u>£ 165,261</u>

Name of unrestricted fund	Description, nature and purposes of fund
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.
Fair value reserve	The difference between the cost of investments when first recognised and their fair value at the balance sheet date.

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

16 RESTRICTED FUNDS

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

Material funds are detailed below. Other funds include all non-material funds.

RESTRICTED FUNDS - 2022	Balance at 1.1.2022	Movement in funds			Balance at 31.12.2022
		Income	Expenditure	Transfers	
Capital funds					
Lounge refurbishment (College of Matrons)	5,000	-	3,685	-	1,315
Boiler replacement (FP Gardiner)	-	2,754	2,754	-	-
Annex refurbishment (Chalke Valley Benefice)	-	6,620	-	-	6,620
Fencing (Screwfix)	-	2,270	2,270	-	-
Other funds	917	700	100	-	1,517
	<u>5,917</u>	<u>12,344</u>	<u>8,809</u>	<u>-</u>	<u>9,452</u>
Residents welfare					
Child development and welfare	5,403	-	910	-	4,493
Managers Discretionary Fund	2,929	-	20	-	2,909
Move in / Move on	1,062	-	1,062	-	-
SCAWC	-	1,600	1,600	-	-
No public funds support	5,000	-	-	-	5,000
Other funds	1,028	-	326	-	702
	<u>15,422</u>	<u>1,600</u>	<u>3,918</u>	<u>-</u>	<u>13,104</u>
Total funds	<u>£ 21,339</u>	<u>£ 13,944</u>	<u>£ 12,727</u>	<u>£ -</u>	<u>£ 22,556</u>

RESTRICTED FUNDS - 2021	Balance at 1.1.2021	Movement in funds			Balance at 31.12.2021
		Income	Expenditure	Transfers	
Capital funds	12,234	12,225	18,542	-	5,917
Residents welfare	14,479	6,000	5,057	-	15,422
Total funds	<u>£ 26,713</u>	<u>£ 18,225</u>	<u>£ 23,599</u>	<u>£ -</u>	<u>£ 21,339</u>

Name of restricted fund	Description, nature and purposes of fund
Capital funds	
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Boiler replacement (FP Gardiner)	To fund the replacement of the Refuge's boiler.
Annex refurbishment (Chalke Valley Benefice)	To fund refurbishment of the Refuge's annex.
Fencing (Screwfix)	To fund the installation of fencing.
Residents welfare	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
Move in / Move on	To assist residents with moving into or on from the Refuge.
SCAWC	To assist ex-residents of the Refuge with the purchase of household items.
No public funds support	To provide funding for residents who have no access to public funds.

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

17 ENDOWED FUNDS

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

At 31 December 2022	Unrestricted funds	Restricted funds	Endowed funds	Total 2022
Fixed Assets				
Tangible assets	-	-	600,000	600,000
Investments	10,419	-	-	10,419
Current Assets				
Current Asset Investments	90,000	-	-	90,000
Debtors	5,270	-	-	5,270
CBF Deposit Account	13,000	-	-	13,000
Cash at Bank and in Hand	64,220	22,729	-	86,949
Current Liabilities	(27,670)	(173)	-	(27,843)
	<u>£ 155,239</u>	<u>£ 22,556</u>	<u>£ 600,000</u>	<u>£ 777,795</u>
At 31 December 2021	Unrestricted funds	Restricted funds	Endowed funds	Total 2021
Fixed Assets				
Tangible assets	-	-	600,000	600,000
Investments	-	-	-	-
Current Assets				
Current Asset Investments	100,000	-	-	100,000
Debtors	4,794	-	-	4,794
CBF Deposit Account	2,849	-	-	2,849
Cash at Bank and in Hand	84,257	21,991	-	106,248
Current Liabilities	(26,639)	(652)	-	(27,291)
	<u>£ 165,261</u>	<u>£ 21,339</u>	<u>£ 600,000</u>	<u>£ 786,600</u>

19 TRUSTEE REMUNERATION AND EXPENSES

No trustees received any remuneration or received any benefits in 2022 or 2021. No trustees were reimbursed for expenses in 2022 or 2021.

20 RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.

21 COMMITMENTS

At 31 December 2022 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2022 the charity had no commitments under operating leases. (2021 - £1,267 expiring in less than one year).

SALISBURY WOMEN'S REFUGE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

22 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2021 FOR COMPARATIVE PURPOSES

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2021	Total 2020
INCOME						
Grants						
Splitz Support Services		69,525	-	-	69,525	64,551
UK Government		-	-	-	-	660
Other		171	6,650	-	6,821	1,215
	2	69,696	6,650	-	76,346	66,426
Donations and fund raising	3	35,304	11,575	-	46,879	40,586
Housing benefit		63,000	-	-	63,000	78,940
Service charges		8,672	-	-	8,672	9,298
Laundry takings		1,900	-	-	1,900	2,123
Bank and deposit interest		1,660	-	-	1,660	2,304
Sundry income - Resident's allowance		-	-	-	-	200
Sundry income - Other		75	-	-	75	-
Total income	4	180,307	18,225	-	198,532	199,877
EXPENDITURE						
Salaries (excluding Caretaker)		108,226	832	-	109,058	105,190
Training		708	-	-	708	285
Office costs	6	7,587	284	-	7,871	7,803
Residents' welfare and social activities		1,133	1,914	-	3,047	1,446
Professional services		723	1,967	-	2,690	825
Utilities	7	19,759	-	-	19,759	21,657
Insurance		5,029	-	-	5,029	4,952
Depreciation		-	-	-	-	742
House operating expenses		5,592	2,219	-	7,811	4,199
Repairs and maintenance (including Caretaker)		17,502	2,064	-	19,566	16,280
Planned maintenance		5,068	14,140	-	19,208	20,291
Fundraising costs		290	-	-	290	-
Sundry expenses		402	179	-	581	1,392
Governance costs	8	2,760	-	-	2,760	2,537
Total expenditure	9	174,779	23,599	-	198,378	187,599
Net income/(expenditure) and net movement in funds for the year		5,528	(5,374)	-	154	12,278
Reconciliation of funds						
Total funds brought forward		159,733	26,713	600,000	786,446	774,168
Total funds carried forward	18	£ 165,261	£ 21,339	£ 600,000	£ 786,600	£ 786,446

**SALISBURY WOMEN'S REFUGE
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G D Thomas FCA
Chartered Accountants
Crown Chambers
Bridge Street
Salisbury

Date: 19 April 2023