

# SALISBURY WOMEN'S REFUGE

England & Wales · Charity number 1112497

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [05632436](#)

**Registered** 2005-12-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Alexandra House  
St Johns Street  
Salisbury  
Wiltshire  
SP1 2SB

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**Website** [www.salisburywomensrefuge.co.uk](http://www.salisburywomensrefuge.co.uk)

## Activities

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**Objects:** 3.1 TO RELIEVE DISTRESS AND SUFFERING EXPERIENCED BY WOMEN WHO HAVE BEEN MALTREATED BY THEIR RELATIVES, COHABITEES, HUSBANDS OR THE FATHERS OF THEIR CHILDREN;3.2 TO RELIEVE DISTRESS AND SUFFERING AMONGST THE CHILDREN OF SUCH WOMEN; AND3.3 TO RELIEVE THE NEED OF OTHER WOMEN AND CHILDREN IN NECESSITOUS CIRCUMSTANCES WHO ARE TEMPORARILY HOMELESS.

**Activities:** Relief of stress and suffering experienced by women and their children who have been maltreated by their relatives, cohabitees, husbands or the fathers of their children.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Accommodation/housing
- **Who:** Children/young People, Other Defined Groups

## Geography

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- **Area of benefit:** SALISBURY, WILTSHIRE
- Wiltshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£208,732	£249,935	-	-
2023-12-31	£207,308	£214,447	-	-
2022-12-31	£206,151	£215,375	-	-
2021-12-31	£198,532	£198,378	-	-
2020-12-31	£199,877	£187,599	-	-

## Trustees

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Name	Role	Appointed
<b>Caroline Probert</b>	Chair	2022-05-23
CATRIONA FAY WOOD		2012-06-13
Christopher Dragonetti		2020-10-14
Dr Ann Monahan		2024-07-17
Jill Brazier		2026-06-10
Rev Andrew Bryant		2026-05-04

## Linked charities

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- REFUGE AND SHELTER FOR MOTHERS AND BABIES (1112497-1)

**SALISBURY WOMEN'S REFUGE**

England & Wales - Charity number 1112497

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# Accounts

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# Salisbury Women's Refuge

## Annual report 2024



Registered Charity Number 01112497

Registered Company Number 05632436

# Salisbury Women's Refuge

## Annual report and Accounts 2024

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## Foreword

Fundraising has continued to be one of the most important activities of the trustees during 2024. The highlight of the year was the 40<sup>th</sup> anniversary party held at the South Canonry courtesy of Bishop Stephen Lake and Carol Lake. In 1982 the charitable purposes of Salisbury Women's Refuge were extended and the refuge, as it currently operates, was born. We held an evening party for about 100 guests and supporters with Deputy Lieutenant Lady Lansdowne as guest of honour. Other distinguished guests included the Mayor of Salisbury, Sven Hocking and his wife, and the Chief Constable of Police, Catherine Roper. Piano music was provided by Sam Lake and harp music by Katie Salomon.

The cost of running the refuge has continued to exceed the income the trustees can raise from grants, donations and housing benefit so we have continued build our links with other similar organisations in the region with a view to establishing more formal connections to achieve greater efficiencies of scale as well as bringing a wider range of expertise to the delivery of the service the refuge provides in Salisbury. We believe that this will provide long term stability for the refuge.

We said goodbye to several trustees over the course of 2024. Sadly in a number of cases this was due to ill health, though I am pleased to report that all those former trustees are now much better. We say thank you to Val Jackson, Rosemary Pemberton, Colin Reed and Liz King for their many different contributions to the running of the refuge. We have also welcomed two new trustees, Ann Cox and Alison Bradley who bring other strengths and experience to the refuge.

One of the key workers at the refuge,

Katie Hillary, left during the summer due to a family house move. That role has been filled by Nicola Praulins who joined the refuge staff after a long career in school administration and extensive experience of safe guarding and family liaison. Munavera Ghauri, The office administrator also left due to a family house move and her role has been taken on by Alex Lazar, our housekeeper. Katie and Munavera both made quite an impact on the running of the refuge in their own personal ways.

As always, we are very grateful to our supporters, many of whom are long standing. In particular the Mothers' Union and the Salisbury Soroptimists have donated to the refuge and helped raise our profile. Birthdays and Christmas in the refuge would not be the same without the generosity of the Mothers' Union members throughout the diocese. Numerous local organisations and businesses have fundraised for us. We thank everyone who has helped us stay open during 2024.

**Caroline Probert**  
**Chair of trustees**



**40<sup>th</sup> anniversary cake at the party held at the South Canonry in May 2025.**

**Photograph taken by Spencer Mulholland**

## Our Finances

During 2024 we received unrestricted grants from the Brook Trust, the National Benevolent Charity, Wiltshire Community Foundation, St Mary's Fund and Albert Hunt Trust and we are most grateful to all these bodies for their support which has enabled the refuge to continue to operate.

Also, during the year, we received a substantial grant from Nationwide through their Colleague Grant Scheme, which enabled us to upgrade the CCTV system. We also received a number of grants from Women's Aid to assist individual women when moving out of the refuge into independent accommodation. We also received generous support from many individuals and local churches, and a number of concerts took place, mainly over Christmas, in support of the refuge.

A local office of Mazars accountants chose the refuge as their charity for last year. Their substantial donation enabled us to replace the roof of the large conservatory with a new insulated roof early this year. This has improved temperature control in the conservatory, making it warmer in winter and cooler in summer, with a knock on effect on the energy bills.

Our expenditure in 2024 was just under £250,000 with the largest expenditure heading being our staff costs, accounting for 62% of that total. We are fortunate to have a dedicated team of staff and we benefit from low staff turnover. Bec Burrow joined us early in the year to take on the role of finance assistant in place of Eileen Day, and quickly got to grips with the demands of the role. A few months into that role she also took on the task of assisting with grant applications.

We were not as successful in 2024 as we had hoped to be in raising

funds to support the refuge, but our other main source of income, housing benefit, held up reasonably well in 2024. The refuge had an average occupancy rate over 2024 of just under 88%. During the course of the year the refuge accommodated 29 women and 19 children. Despite this, overall the refuge ended 2024 with a deficit of £40,574 which has been met from reserves.

## Chris Dragonetti Treasurer



**Jewellery making lead by a volunteer at the refuge**

**The refuge Christmas tree with decorations made by residents**



## Our service

During 2024 19 women and families moved out of the refuge. 8 of these moved when they obtained their own home, 4 to another refuge, 4 returned home and 3 left to stay with family.

13 of the 19 leavers completed a feedback questionnaire with an overall satisfaction rating of 8.2 out of 10, and an overall score for staff interactions of 8.9 out of 10, and accommodation scored 8.6 out of 10.

From the feedback questionnaires we received some very positive comments

“All staff go above and beyond”

“changed my life, each day you all made me feel safe, proved to me that I do matter and I feel you have changed my life for the better”

“Good support, we looked at college courses for English”

“It’s been transformative”

We were able to offer 12 residents counselling sessions from 2 counsellors in the past year. The sessions are offered by trainee counsellors averaging 3 sessions per week for as long as the resident feels they need it. We also hold a waiting list for those who want counselling and we can also signpost to counsellors in the community. This service is very much appreciated, and residents report back that the counselling is beneficial.

6 families were also able to access the play therapist, Laura Brunton, who offers a variety of support for families, either one to one or in groups. She helps families deal with trauma experienced and put it behind them. This has helped the children to settle into school and be ready to learn.

In addition to the counsellors, we have been lucky to have regular visits from Hug, a therapy dog, who pops in to see everyone a couple of times a month and whose visits are looked forward to by adults and children

alike.



**Hug the therapy dog at work**

A volunteer has lead sessions of yoga and other volunteers have offered sessions of poetry writing and reading, and a jewellery making workshop. The refuge also took part in 2 of the local Christmas Tree Festivals at St Thomas’ Church in Salisbury and St Laurence’s Church Downton.

### **Sandra Horner Refuge Manager**

Occupancy rates for 2024 showing the number of nights adult residents spent at the refuge.

January	278	74.7%
February	305	87.6%
March	291	78.2%
April	298	82.8%
May	327	87.9%
June	330	91.7%
July	310	83.3%
August	343	92.2%
September	335	93.1%
October	338	90.9%
November	344	95.6%
December	357	96.0%

The average over the full year was 87.33%. The figures do not include the number of children who were also staying at the refuge.

In 2023 the cost of keeping a resident at the refuge was £57.36. In 2024 it was £64.82. These figures do not include the children in the refuge.

## **Our buildings**

2024 was another challenging year with regards to fabric and maintenance upkeep of the house. However, it is good to report that because of all the hard work by Alex our Housekeeper and especially Paul our maintenance “wizz” the house and garden are generally in a good condition. We are reaping the benefits of good communication and a plan of action for regular maintenance, repair and redecoration. Regular meetings with the Manager, Alex and Paul, have helped to monitor and keep abreast of issues arising.

At the beginning of 2024 Paul set out his plan of action - jobs that needed to be done, or he wanted to complete in the coming year, such as replacing the steps from the conservatory into the garden, trimming the apple tree, reseeding or repairing the grass in the garden, painting the Annexe, repainting the internal doors of the landings and stairwells in the main house as well as in the extension and the main entrance. Any job not completed was rolled over into his action plan for 2025. Paul’s daily work also involved addressing problems that arose such as leakages from pipes, a defective flat roof and missing tiles, also heating and boiler problems which in the end needed external contractors.

One of Alex’s many tasks is to monitor the cleaning of the communal areas by the residents as well as organising the “deep cleans”, in areas such as the kitchens and conservatory. These are undertaken approximately four times a year. She along with Paul also completes the weekly Health and Safety checks.

Refurbishment of the residents’ rooms has been undertaken in 2024 as residents leave, with thorough cleaning and replacement of any damaged furniture and flooring, as well as any necessary redecorating.

A new carpet was laid in the main entrance hall. All resident’s rooms have now had room locks with codes installed. These come into use particularly at night meaning that the support staff do not have to come out to the house to let the residents into their room when they have locked themselves out.

Annual Health and Safety assessments have been undertaken such as the Fire Maintenance assessment with necessary remedial work addressed. PAT, the Asbestos check and testing for Legionella have all been completed for 2024. The Control of Substances Hazardous to Health and the Health and Safety policies were reviewed.

On behalf of the Trustees, I would like to thank the staff for their help and co-operation but especially Alex and Paul whose input and hard work has proved invaluable.

**Catriona Wood**  
**Trustee with responsibility for buildings**

**Our income and expenditure for 2024**  
**Simplified Annual Accounts for 2024**

<b>INCOME</b>	2024	2023
Contract payments and government support	29,180	52,561
Donations and fund raising	40,368	36,872
Housing benefit and rent	101,168	97,710
Service charge	15,804	13,807
Interest and investment income	4,122	2,220
Other income	150	4,138
<b>TOTAL</b>	<b>190,792</b>	<b>207,308</b>
<b>EXPENDITURE</b>		
Staff salary costs	155,921	140,771
Utilities	27,278	25,047
Repairs and maintenance	13,556	10,827
Planned maintenance projects	507	6,333
Insurance	6,390	6,224
Office costs	8,881	7,409
Residents' welfare	11,155	8,270
House operating costs	1,230	1,614
Governance costs	4,213	3,075
Other expenditure	5,160	4,877
<b>TOTAL</b>	<b>234,291</b>	<b>214,447</b>

For further information, the full accounts and Report of the Trustees for the year ending 31 December 2023 and the auditors' report on those accounts should be consulted. Copies of the full accounts are available free of charge from the Charity. The simplified accounts do not constitute full accounts within the meaning of the Companies Act 2006 and the Charities Act 2011. A full version of the accounts can also be found on the Charity Commission website.

**Charity no: 1112497**  
**Company no: 05632436**  
**England and Wales**

**SALISBURY WOMEN'S REFUGE**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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**FLETCHER & PARTNERS**  
**CHARTERED ACCOUNTANTS**  
**SALISBURY**

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Reference and administrative details**

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilson's (Company Secretaries) Limited
Independent Examiner	Mr G D Thomas FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilson's, Alexandra House, St Johns Street, Salisbury, SP1 2SB

**Directors and trustees**

The directors who served as trustees during the period were as follows:-

Mrs Caroline Probert Chair		Nominated by: Salisbury Diocesan Mothers' Union
Mr Colin Reed Treasurer	(resigned 21 October 2024)	
Mr Christopher Dragonetti Treasurer		Salisbury Diocesan Board of Finance
Mrs Rosemary Pemberton	(resigned 13 November 2024)	
Mrs Anne Smith	(resigned 11 June 2024)	
Mrs Catriona Wood		
Mrs Sharon King	(resigned 8 January 2025)	
Dr Ann Cox	(appointed 17 July 2024)	
Mrs Alison Bradley	(appointed 15 November 2024)	

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Constitution**

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

**Objects and activities**

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Organisational structure and decision making**

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

**Method of appointment or election of Trustees**

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

**Trustee induction and training**

The trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Review of activities**

During 2024 13 families (2023 - 11) and 16 women without children (2023 - 10) were accommodated. Accommodation days for women totalled 3,853 (2023 - 3,755) an average of 10.53 per day compared to 10.29 in 2023. The accommodation days for children were 3,675 (2023 - 4,633), an average of 10.04 per day compared to 12.69 in 2023.

Gross income for 2024 was £208,732 (2023 - £207,308). Expenditure increased to £249,935 (2023 - £214,447).

Net expenditure for 2024 was £41,203 (2023 - net expenditure of £7,139). There was a deficit of £43,499 (2023 - £3,241 surplus) arising on unrestricted funds and a surplus of £2,296 arising on restricted funds (2023 - £10,380 deficit).

Investments were sold in the year, realising a gain of £629. Overall there was a net movement in funds of a £40,574 deficit (2023 - £5,705 deficit).

At the end of the year the net assets of the charity were £731,516 (2023 - £772,090).

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances in recent years include " The Refuge is a wonderful safe welcoming place. Everyone has helped me regain my confidence". " Amazing work that helped me learn to trust myself and generally be there through the process". " The staff have supported me well and given me good advice and helped me to try and stay strong". "Each day you made me feel safe, proved to me that I do matter and I feel you have changed my life for the better. I thank you for everything you have done for me".

**Reserves policy and Reserve Fund balances**

The trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2024 the General Fund (Note 15) reserves amounted to £117,044 (2023 - £159,914) of which £100,000 (2023 - £100,000) has been designated as a contingency fund and £25,000 (2023 - £30,000) as a reserve for major repairs and improvements to the building. The remaining undesignated reserves were £7,956 in deficit (2023 - £29,914 surplus including a fair value reserve of £1,853). The balance on Restricted Funds (Note 16) at 31 December 2024 was £14,472 (2023 - £12,176).

**Investment policy**

The Refuge will hold its reserves in a variety of ways – current accounts, deposit accounts and investments. Investments should amount to a maximum of 20% of the total reserves. Any investment should be in well-established managed charity fund with an ethical investment policy.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Going concern**

The trustees are required to assess the going concern of the charity, looking at least 12 months ahead from the date the accounts are approved. Since the end of its contracted services grant in March 2023 the trustees have been unable to attract alternative funding to the extent needed to cover increasing costs. Although a small surplus on unrestricted funds was reported for 2023, the 2024 results show a significant deficit. If this level of deficit continues there will be insufficient funds to meet future obligations. At the same time the charity has lost a number of trustees and the recruitment of new trustees has proved difficult.

To address these challenges the chair has approached a number of other, larger charitable organisations with similar activities in geographically adjacent areas to see if there might be scope for a merger. There are currently conversations ongoing with another organisation and it is hoped that these will lead to the merger of the charity with another entity, thereby securing the future of a women's refuge in Salisbury.

As at the date of the approval of these accounts there is still uncertainty over the achievement of a merger and ongoing funding for the charity, however the trustees remain hopeful that the charity is a going concern but recognise that there are material uncertainties in reaching this conclusion.

**Risk Management**

The trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

**Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 16 April 2025 and signed on its behalf by Mrs Caroline Probert



**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

**Material uncertainty relating to going concern.**

I draw attention to Note 1b in the financial statements, in which Trustees indicate that a material uncertainty exists as to whether the company may be able to continue as a going concern. My opinion is not modified in respect of this matter.



Geoffrey Thomas FCA  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 16 April 2025

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2024	Total 2023 (Note 22)
<b>INCOME</b>						
Grants						
Splitz Support Services		-	-	-	-	15,784
Other		29,180	17,940	-	47,120	36,777
	2	29,180	17,940	-	47,120	52,561
Donations and fund raising	3	40,368	-	-	40,368	36,872
Housing benefit and rent		101,168	-	-	101,168	97,710
Service charges		12,251	-	-	12,251	13,807
Laundry takings		3,553	-	-	3,553	4,049
Bank and deposit interest		3,977	-	-	3,977	1,930
Dividends		145	-	-	145	290
Sundry income - Other		150	-	-	150	89
<b>Total income</b>	4	<b>190,792</b>	<b>17,940</b>	<b>-</b>	<b>208,732</b>	<b>207,308</b>
<b>EXPENDITURE</b>						
Salaries	5	155,921	-	-	155,921	140,771
Training		671	-	-	671	1,138
Office costs	6	8,881	-	-	8,881	7,409
Residents' welfare and social activities		11,155	5,804	-	16,959	8,270
Professional services		1,275	-	-	1,275	525
Utilities	7	27,278	-	-	27,278	25,047
Insurance		6,390	-	-	6,390	6,224
Depreciation	10	2,839	-	-	2,839	2,839
House operating expenses		1,230	-	-	1,230	1,614
Repairs and maintenance		13,556	-	-	13,556	10,827
Planned maintenance		507	9,840	-	10,347	6,333
Sundry expenses		375	-	-	375	375
Governance costs	8	4,213	-	-	4,213	3,075
<b>Total expenditure</b>	9	<b>234,291</b>	<b>15,644</b>	<b>-</b>	<b>249,935</b>	<b>214,447</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>(43,499)</b>	<b>2,296</b>	<b>-</b>	<b>(41,203)</b>	<b>(7,139)</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments	11	629	-	-	629	1,434
<b>Net Movement in Funds</b>		<b>(42,870)</b>	<b>2,296</b>	<b>-</b>	<b>(40,574)</b>	<b>(5,705)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		159,914	12,176	600,000	772,090	777,795
<b>Total funds carried forward</b>	18	<b>£ 117,044</b>	<b>£ 14,472</b>	<b>£ 600,000</b>	<b>£ 731,516</b>	<b>£ 772,090</b>

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2024**


	Notes	2024	2023
<b>FIXED ASSETS</b>			
Tangible assets	10	602,839	605,678
Investments	11	-	11,853
		602,839	617,531
<b>CURRENT ASSETS</b>			
Investments	12	37,367	35,630
Debtors	13	6,609	9,506
CBF deposit account		20,753	13,417
Cash at bank and in hand		74,528	107,294
		139,257	165,847
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	14	10,580	11,288
<b>NET CURRENT ASSETS</b>		128,677	154,559
<b>NET ASSETS</b>	18	£ 731,516	£ 772,090
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted funds	15		
Designated funds		125,000	130,000
General fund		(7,956)	28,061
Fair value reserve		-	1,853
		117,044	159,914
Restricted funds	16	14,472	12,176
Endowed funds	17	600,000	600,000
<b>TOTAL CHARITY FUNDS</b>		£ 731,516	£ 772,090

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

For the financial year ended 31 December 2024 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2024 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on 16 April 2025 and signed on its behalf by Mrs Caroline Probert



The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The trustees have assessed the going concern of the charity and remain hopeful that the charity is a going concern. Without additional donations or funding the charity may not have sufficient resources to meet future obligations in 2026. The trustees are actively seeking a solution to ensure the continuation of the women's refuge service in Salisbury.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Realised gains and losses**

All gains and losses taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value (opening market value or cost for purchases in the year). Unrealised gains and losses are calculated as the difference between the market value at the year end and the carrying value (opening market value or cost for purchases in the year). Realised and unrealised gains are not separated in the Statement of Financial Activities.

**Tangible fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1b ACCOUNTING POLICIES (continued)**

**Tangible fixed assets (continued)**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the trustees consider that the residual value will be at least equivalent to cost.

**Investments**

Fixed asset investments comprise common investment fund shares. Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account. Investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The statement of financial activities includes the net gains and losses arising on revaluation and disposals.

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Operating leases: the Company as lessee**

Rentals paid under operating leases are charged on a straight line basis over the lease term.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:

	2024	2023
<u>Unrestricted funds</u>		
Splitz Support Services      Contract services	-	15,784
St Mary's Fund, Salisbury	5,000	-
Albert Hunt Trust	4,000	
Wiltshire Community Foundation	5,000	
National Benevolent Charity	5,000	10,000
The Brook Trust	10,000	10,000
National Lottery Community Fund	-	10,000
Police and Crime Commissioners Fund	-	5,000
Diocese of Salisbury      Granted dividends from the Moral Welfare Area 1 fund	180	177
	29,180	50,961
<u>Restricted funds</u>		
St Mary's Fund, Salisbury      Ex-residents assistance	-	1,600
Women's Aid - Future Fund      Ex-residents assistance	8,100	-
Nationwide Colleague Grant      CCTV upgrade Scheme	9,840	-
	17,940	1,600
	£ 47,120	£ 52,561

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>3 DONATIONS AND FUND RAISING</b>	<b>2024</b>	<b>2023</b>
Unrestricted funds	40,368	36,872
Restricted funds	-	-
	<u>£ 40,368</u>	<u>£ 36,872</u>
<p>Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. A legacy of £1,000 was received in 2024 (2023 - no legacies received).</p>		
<b>4 TOTAL INCOME</b>	<b>2024</b>	<b>2023</b>
Unrestricted funds	190,792	205,708
Restricted funds	17,940	1,600
	<u>£ 208,732</u>	<u>£ 207,308</u>
<b>5 STAFF COSTS</b>	<b>2024</b>	<b>2023</b>
Gross wages and salaries	148,878	135,358
Employer's national insurance	4,792	3,719
Pension costs	2,251	1,694
	<u>£ 155,921</u>	<u>£ 140,771</u>
<p>No employee had emoluments above £60,000. The average headcount for the year was 10.75 (2023 - 8.75). The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £48,100 (2023 - £46,452).</p>		
<b>6 OFFICE COSTS</b>	<b>2024</b>	<b>2023</b>
General office costs	6,829	6,085
Payroll charges	895	721
Legal and professional fees	1,005	367
Staff travel	152	236
	<u>£ 8,881</u>	<u>£ 7,409</u>
<b>7 UTILITIES</b>	<b>2024</b>	<b>2023</b>
Gas and electric	15,476	14,303
Water rates	2,961	2,618
Telephone and broadband	2,017	1,882
Waste collection	6,824	6,244
	<u>£ 27,278</u>	<u>£ 25,047</u>
<b>8 GOVERNANCE COSTS</b>	<b>2024</b>	<b>2023</b>
Trustee expenses (Note 19)	-	140
Legal and professional fees	1,313	-
Accountancy charges	1,450	1,467
Independent examination fee	1,450	1,468
	<u>£ 4,213</u>	<u>£ 3,075</u>
<b>9 TOTAL EXPENDITURE</b>	<b>2024</b>	<b>2023</b>
Unrestricted funds	234,291	202,467
Restricted funds	15,644	11,980
	<u>£ 249,935</u>	<u>£ 214,447</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>10 TANGIBLE FIXED ASSETS</b>	<b>Freehold property</b>	<b>Furniture and equipment</b>	<b>Total</b>
<b>Cost or valuation</b>			
Balance at 1 January 2024	600,000	39,981	639,981
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Balance at 31 December 2024	<u>600,000</u>	<u>39,981</u>	<u>639,981</u>
<b>Depreciation</b>			
Balance at 1 January 2024	-	34,303	34,303
Depreciation charge for year	-	2,839	2,839
Written back on disposals	-	-	-
Balance at 31 December 2024	<u>-</u>	<u>37,142</u>	<u>37,142</u>
<b>Net book value</b>			
Balance at 31 December 2024	<u>£ 600,000</u>	<u>£ 2,839</u>	<u>£ 602,839</u>
Balance at 1 January 2024	<u>£ 600,000</u>	<u>£ 5,678</u>	<u>£ 605,678</u>

<b>11 FIXED ASSET INVESTMENTS</b>	<b>Listed investments</b>
Carrying (fair) value at 1 January 2024	11,853
Disposals at carrying value	(11,853)
Carrying (fair) value at 31 December 2024	<u>£ -</u>
Cost at 31 December 2024	<u>£ -</u>

All investments were held in the UK.

Listed investments comprised COIF Charities Global Equity Income Fund Income units.

The investment was sold in the year for £12,482, realising a gain of £629 on the opening value.

<b>12 CURRENT ASSET INVESTMENTS</b>	<b>Cash &amp; cash equivalents</b>
Carrying (fair) value at 1 January 2024	35,630
Additions at cost	1,737
Disposals at carrying value	-
Net gain/(loss) on revaluation	-
Carrying (fair) value at 31 December 2024	<u>£ 37,367</u>
Cost at 31 December 2024	<u>£ 37,367</u>

All investments were held in the UK.

Cash and cash equivalents comprise United Trust Bank Charity 2 year bond accounts. Additions represent interest added to the bonds in 2024. The trustees gave notice in December 2024 so that funds will be accessible in June 2025.

<b>13 DEBTORS</b>	<b>2024</b>	<b>2023</b>
Prepayments and accrued interest	4,128	3,291
Other debtors	2,481	6,215
	<u>£ 6,609</u>	<u>£ 9,506</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>14 CREDITORS: Amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
Trade creditors	3,696	1,231
Other taxation and social security	2,045	4,188
Other creditors	479	665
Accruals and deferred income	4,360	5,204
	<u>£ 10,580</u>	<u>£ 11,288</u>

<b>Deferred income</b>	<b>2024</b>	<b>2023</b>
Balance at 1 January 2024	-	15,784
Amount released to income	-	(15,784)
Balance at 31 December 2024	<u>£ -</u>	<u>£ -</u>

Deferred income comprised Contract Services Grants invoiced in advance for the period January to March 2023.

<b>15 UNRESTRICTED FUNDS - 2024</b>	<b>Balance at 1.1.2024</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2024</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers and gains / (losses)</b>	
Designated Funds					
Contingencies	100,000	-	-	-	100,000
Major repairs and improvements	30,000	-	-	(5,000)	25,000
	<u>130,000</u>	<u>-</u>	<u>-</u>	<u>(5,000)</u>	<u>125,000</u>
General Fund	28,061	190,792	234,291	7,482	(7,956)
Fair value reserve	1,853	-	-	(1,853)	-
	<u>£ 159,914</u>	<u>£ 190,792</u>	<u>£ 234,291</u>	<u>£ 629</u>	<u>£ 117,044</u>

<b>UNRESTRICTED FUNDS - 2023</b>	<b>Balance at 1.1.2023</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2023</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers and gains / (losses)</b>	
Designated Funds					
Contingencies	90,000	-	-	10,000	100,000
Major repairs and improvements	30,000	-	-	-	30,000
	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>130,000</u>
General Fund	34,820	205,708	202,467	(10,000)	28,061
Fair value reserve	419	-	-	1,434	1,853
	<u>£ 155,239</u>	<u>£ 205,708</u>	<u>£ 202,467</u>	<u>£ 1,434</u>	<u>£ 159,914</u>

<b>Name of unrestricted fund</b>	<b>Description, nature and purposes of fund</b>
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.
Fair value reserve	The difference between the cost of investments when first recognised and their fair value at the balance sheet date.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**16 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

Material funds are detailed below. Other funds include all non-material funds.

<b>RESTRICTED FUNDS - 2024</b>	<b>Balance at 1.1.2024</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2024</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
<b>Capital funds</b>					
Lounge refurbishment (College of Matrons)	1,315	-	-	-	1,315
Annex refurbishment (Chalke Valley Benefice)	1,147	-	-	-	1,147
CCTV upgrade (Nationwide Colleague Grant Scheme)	-	9,840	9,840	-	-
Other funds	1,517	-	-	-	1,517
	<u>3,979</u>	<u>9,840</u>	<u>9,840</u>	<u>-</u>	<u>3,979</u>
<b>Residents welfare</b>					
Child development and welfare	582	-	582	-	-
Managers Discretionary Fund	1,986	-	27	-	1,959
Women's Aid - Future Fund	-	8,100	5,195	-	2,905
No public funds support	5,000	-	-	-	5,000
Other funds	629	-	-	-	629
	<u>8,197</u>	<u>8,100</u>	<u>5,804</u>	<u>-</u>	<u>10,493</u>
Total funds	<u>£ 12,176</u>	<u>£ 17,940</u>	<u>£ 15,644</u>	<u>£ -</u>	<u>£ 14,472</u>

<b>RESTRICTED FUNDS - 2023</b>	<b>Balance at 1.1.2023</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2023</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Capital funds	9,452	-	5,473	-	3,979
Residents welfare	13,104	1,600	6,507	-	8,197
Total funds	<u>£ 22,556</u>	<u>£ 1,600</u>	<u>£ 11,980</u>	<u>£ -</u>	<u>£ 12,176</u>

<b>Name of restricted fund</b>	<b>Description, nature and purposes of fund</b>
<b>Capital funds</b>	
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Annex refurbishment (Chalke Valley Benefice)	To fund refurbishment of the Refuge's annex.
CCTV upgrade (Nationwide Colleague Grant Scheme)	To fund the upgrade of the Refuge's CCTV system.
<b>Residents welfare</b>	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
Women's Aid - Future Fund	To assist ex-residents of the Refuge.
No public funds support	To provide funding for residents who have no access to public funds.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**17 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

<b>At 31 December 2024</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2024</b>
Fixed Assets				
Tangible assets	2,839	-	600,000	602,839
Investments	-	-	-	-
Current Assets				
Current Asset Investments	37,367	-	-	37,367
Debtors	6,609	-	-	6,609
CBF Deposit Account	20,753	-	-	20,753
Cash at Bank and in Hand	60,056	14,472	-	74,528
Current Liabilities	(10,580)	-	-	(10,580)
	<u>£ 117,044</u>	<u>£ 14,472</u>	<u>£ 600,000</u>	<u>£ 731,516</u>
<b>At 31 December 2023</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2023</b>
Fixed Assets				
Tangible assets	5,678	-	600,000	605,678
Investments	11,853	-	-	11,853
Current Assets				
Current Asset Investments	35,630	-	-	35,630
Debtors	9,506	-	-	9,506
CBF Deposit Account	13,417	-	-	13,417
Cash at Bank and in Hand	95,118	12,176	-	107,294
Current Liabilities	(11,288)	-	-	(11,288)
	<u>£ 159,914</u>	<u>£ 12,176</u>	<u>£ 600,000</u>	<u>£ 772,090</u>

**19 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2024 or 2023. No trustees were reimbursed for expenses in 2024 (2023 - Two trustees were reimbursed for expenses totalling £140. £20 for travel and £120 for expenses incurred on behalf of the charity).

**20 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**21 COMMITMENTS**

At 31 December 2024 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2024 the charity had no commitments under operating leases.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**22 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2023	Total 2022
<b>INCOME</b>						
Grants						
Splitz Support Services		15,784	-	-	15,784	62,601
Other		35,177	1,600	-	36,777	7,500
	2	50,961	1,600	-	52,561	70,101
Donations and fund raising	3	36,872	-	-	36,872	40,964
Housing benefit		97,710	-	-	97,710	78,662
Service charges		13,807	-	-	13,807	11,652
Laundry takings		4,049	-	-	4,049	2,878
Bank and deposit interest		1,930	-	-	1,930	1,655
Dividends		290	-	-	290	145
Sundry income - Other		89	-	-	89	94
<b>Total income</b>	4	<b>205,708</b>	<b>1,600</b>	<b>-</b>	<b>207,308</b>	<b>206,151</b>
<b>EXPENDITURE</b>						
Salaries	5	140,771	-	-	140,771	139,044
Training		1,138	-	-	1,138	932
Office costs	6	7,409	-	-	7,409	7,438
Residents' welfare and social activities		2,686	5,584	-	8,270	5,783
Professional services		525	-	-	525	666
Utilities	7	25,047	-	-	25,047	22,180
Insurance		6,224	-	-	6,224	5,457
Depreciation		2,839	-	-	2,839	-
House operating expenses		1,614	-	-	1,614	3,742
Repairs and maintenance		9,363	1,464	-	10,827	13,887
Planned maintenance		1,401	4,932	-	6,333	12,936
Sundry expenses		375	-	-	375	475
Governance costs	8	3,075	-	-	3,075	2,835
<b>Total expenditure</b>	9	<b>202,467</b>	<b>11,980</b>	<b>-</b>	<b>214,447</b>	<b>215,375</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>3,241</b>	<b>(10,380)</b>	<b>-</b>	<b>(7,139)</b>	<b>(9,224)</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments		1,434	-	-	1,434	419
<b>Net Movement in Funds</b>		<b>4,675</b>	<b>(10,380)</b>	<b>-</b>	<b>(5,705)</b>	<b>(8,805)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		155,239	22,556	600,000	777,795	786,600
<b>Total funds carried forward</b>	18	<b>£ 159,914</b>	<b>£ 12,176</b>	<b>£ 600,000</b>	<b>£ 772,090</b>	<b>£ 777,795</b>

**Charity no: 1112497**  
**Company no: 05632436**  
**England and Wales**

**SALISBURY WOMEN'S REFUGE**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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**FLETCHER & PARTNERS**  
**CHARTERED ACCOUNTANTS**  
**SALISBURY**

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Reference and administrative details**

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilson's (Company Secretaries) Limited
Independent Examiner	Mr G D Thomas FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilson's, Alexandra House, St Johns Street, Salisbury, SP1 2SB

**Directors and trustees**

The directors who served as trustees during the period were as follows:-

Mrs Caroline Probert Chair		Nominated by: Salisbury Diocesan Mothers' Union
Mr Colin Reed Treasurer	(resigned 21 October 2024)	
Mr Christopher Dragonetti Treasurer		Salisbury Diocesan Board of Finance
Mrs Rosemary Pemberton	(resigned 13 November 2024)	
Mrs Anne Smith	(resigned 11 June 2024)	
Mrs Catriona Wood		
Mrs Sharon King	(resigned 8 January 2025)	
Dr Ann Cox	(appointed 17 July 2024)	
Mrs Alison Bradley	(appointed 15 November 2024)	

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Constitution**

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

**Objects and activities**

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Organisational structure and decision making**

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

**Method of appointment or election of Trustees**

The management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

**Trustee induction and training**

The trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Review of activities**

During 2024 13 families (2023 - 11) and 16 women without children (2023 - 10) were accommodated. Accommodation days for women totalled 3,853 (2023 - 3,755) an average of 10.53 per day compared to 10.29 in 2023. The accommodation days for children were 3,675 (2023 - 4,633), an average of 10.04 per day compared to 12.69 in 2023.

Gross income for 2024 was £208,732 (2023 - £207,308). Expenditure increased to £249,935 (2023 - £214,447).

Net expenditure for 2024 was £41,203 (2023 - net expenditure of £7,139). There was a deficit of £43,499 (2023 - £3,241 surplus) arising on unrestricted funds and a surplus of £2,296 arising on restricted funds (2023 - £10,380 deficit).

Investments were sold in the year, realising a gain of £629. Overall there was a net movement in funds of a £40,574 deficit (2023 - £5,705 deficit).

At the end of the year the net assets of the charity were £731,516 (2023 - £772,090).

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances in recent years include " The Refuge is a wonderful safe welcoming place. Everyone has helped me regain my confidence". " Amazing work that helped me learn to trust myself and generally be there through the process". " The staff have supported me well and given me good advice and helped me to try and stay strong". "Each day you made me feel safe, proved to me that I do matter and I feel you have changed my life for the better. I thank you for everything you have done for me".

**Reserves policy and Reserve Fund balances**

The trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2024 the General Fund (Note 15) reserves amounted to £117,044 (2023 - £159,914) of which £100,000 (2023 - £100,000) has been designated as a contingency fund and £25,000 (2023 - £30,000) as a reserve for major repairs and improvements to the building. The remaining undesignated reserves were £7,956 in deficit (2023 - £29,914 surplus including a fair value reserve of £1,853). The balance on Restricted Funds (Note 16) at 31 December 2024 was £14,472 (2023 - £12,176).

**Investment policy**

The Refuge will hold its reserves in a variety of ways – current accounts, deposit accounts and investments. Investments should amount to a maximum of 20% of the total reserves. Any investment should be in well-established managed charity fund with an ethical investment policy.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**Going concern**

The trustees are required to assess the going concern of the charity, looking at least 12 months ahead from the date the accounts are approved. Since the end of its contracted services grant in March 2023 the trustees have been unable to attract alternative funding to the extent needed to cover increasing costs. Although a small surplus on unrestricted funds was reported for 2023, the 2024 results show a significant deficit. If this level of deficit continues there will be insufficient funds to meet future obligations. At the same time the charity has lost a number of trustees and the recruitment of new trustees has proved difficult.

To address these challenges the chair has approached a number of other, larger charitable organisations with similar activities in geographically adjacent areas to see if there might be scope for a merger. There are currently conversations ongoing with another organisation and it is hoped that these will lead to the merger of the charity with another entity, thereby securing the future of a women's refuge in Salisbury.

As at the date of the approval of these accounts there is still uncertainty over the achievement of a merger and ongoing funding for the charity, however the trustees remain hopeful that the charity is a going concern but recognise that there are material uncertainties in reaching this conclusion.

**Risk Management**

The trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

**Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 16 April 2025 and signed on its behalf by Mrs Caroline Probert

  
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**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

**Material uncertainty relating to going concern.**

I draw attention to Note 1b in the financial statements, in which Trustees indicate that a material uncertainty exists as to whether the company may be able to continue as a going concern. My opinion is not modified in respect of this matter.



Geoffrey Thomas FCA  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 16 April 2025

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2024	Total 2023 (Note 22)
<b>INCOME</b>						
Grants						
Splitz Support Services		-	-	-	-	15,784
Other		29,180	17,940	-	47,120	36,777
	2	29,180	17,940	-	47,120	52,561
Donations and fund raising	3	40,368	-	-	40,368	36,872
Housing benefit and rent		101,168	-	-	101,168	97,710
Service charges		12,251	-	-	12,251	13,807
Laundry takings		3,553	-	-	3,553	4,049
Bank and deposit interest		3,977	-	-	3,977	1,930
Dividends		145	-	-	145	290
Sundry income - Other		150	-	-	150	89
<b>Total income</b>	4	<b>190,792</b>	<b>17,940</b>	<b>-</b>	<b>208,732</b>	<b>207,308</b>
<b>EXPENDITURE</b>						
Salaries	5	155,921	-	-	155,921	140,771
Training		671	-	-	671	1,138
Office costs	6	8,881	-	-	8,881	7,409
Residents' welfare and social activities		11,155	5,804	-	16,959	8,270
Professional services		1,275	-	-	1,275	525
Utilities	7	27,278	-	-	27,278	25,047
Insurance		6,390	-	-	6,390	6,224
Depreciation	10	2,839	-	-	2,839	2,839
House operating expenses		1,230	-	-	1,230	1,614
Repairs and maintenance		13,556	-	-	13,556	10,827
Planned maintenance		507	9,840	-	10,347	6,333
Sundry expenses		375	-	-	375	375
Governance costs	8	4,213	-	-	4,213	3,075
<b>Total expenditure</b>	9	<b>234,291</b>	<b>15,644</b>	<b>-</b>	<b>249,935</b>	<b>214,447</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>(43,499)</b>	<b>2,296</b>	<b>-</b>	<b>(41,203)</b>	<b>(7,139)</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments	11	629	-	-	629	1,434
<b>Net Movement in Funds</b>		<b>(42,870)</b>	<b>2,296</b>	<b>-</b>	<b>(40,574)</b>	<b>(5,705)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		159,914	12,176	600,000	772,090	777,795
<b>Total funds carried forward</b>	18	<b>£ 117,044</b>	<b>£ 14,472</b>	<b>£ 600,000</b>	<b>£ 731,516</b>	<b>£ 772,090</b>

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2024**

	Notes	2024	2023
<b>FIXED ASSETS</b>			
Tangible assets	10	602,839	605,678
Investments	11	-	11,853
		602,839	617,531
<b>CURRENT ASSETS</b>			
Investments	12	37,367	35,630
Debtors	13	6,609	9,506
CBF deposit account		20,753	13,417
Cash at bank and in hand		74,528	107,294
		139,257	165,847
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	14	10,580	11,288
<b>NET CURRENT ASSETS</b>		128,677	154,559
<b>NET ASSETS</b>	18	£ 731,516	£ 772,090
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted funds	15		
Designated funds		125,000	130,000
General fund		(7,956)	28,061
Fair value reserve		-	1,853
		117,044	159,914
Restricted funds	16	14,472	12,176
Endowed funds	17	600,000	600,000
<b>TOTAL CHARITY FUNDS</b>		£ 731,516	£ 772,090

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

For the financial year ended 31 December 2024 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2024 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on 16 April 2025 and signed on its behalf by Mrs Caroline Probert



The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The trustees have assessed the going concern of the charity and remain hopeful that the charity is a going concern. Without additional donations or funding the charity may not have sufficient resources to meet future obligations in 2026. The trustees are actively seeking a solution to ensure the continuation of the women's refuge service in Salisbury.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Realised gains and losses**

All gains and losses taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value (opening market value or cost for purchases in the year). Unrealised gains and losses are calculated as the difference between the market value at the year end and the carrying value (opening market value or cost for purchases in the year). Realised and unrealised gains are not separated in the Statement of Financial Activities.

**Tangible fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1b ACCOUNTING POLICIES (continued)**

**Tangible fixed assets (continued)**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the trustees consider that the residual value will be at least equivalent to cost.

**Investments**

Fixed asset investments comprise common investment fund shares. Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account. Investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The statement of financial activities includes the net gains and losses arising on revaluation and disposals.

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Operating leases: the Company as lessee**

Rentals paid under operating leases are charged on a straight line basis over the lease term.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:

	2024	2023
<u>Unrestricted funds</u>		
Splitz Support Services      Contract services	-	15,784
St Mary's Fund, Salisbury	5,000	-
Albert Hunt Trust	4,000	
Wiltshire Community Foundation	5,000	
National Benevolent Charity	5,000	10,000
The Brook Trust	10,000	10,000
National Lottery Community Fund	-	10,000
Police and Crime Commissioners Fund	-	5,000
Diocese of Salisbury      Granted dividends from the Moral Welfare Area 1 fund	180	177
	29,180	50,961
<u>Restricted funds</u>		
St Mary's Fund, Salisbury      Ex-residents assistance	-	1,600
Women's Aid - Future Fund      Ex-residents assistance	8,100	-
Nationwide Colleague Grant      CCTV upgrade Scheme	9,840	-
	17,940	1,600
	£ 47,120	£ 52,561

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>3 DONATIONS AND FUND RAISING</b>	<b>2024</b>	<b>2023</b>
Unrestricted funds	40,368	36,872
Restricted funds	-	-
	<u>£ 40,368</u>	<u>£ 36,872</u>
<p>Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. A legacy of £1,000 was received in 2024 (2023 - no legacies received).</p>		
<b>4 TOTAL INCOME</b>	<b>2024</b>	<b>2023</b>
Unrestricted funds	190,792	205,708
Restricted funds	17,940	1,600
	<u>£ 208,732</u>	<u>£ 207,308</u>
<b>5 STAFF COSTS</b>	<b>2024</b>	<b>2023</b>
Gross wages and salaries	148,878	135,358
Employer's national insurance	4,792	3,719
Pension costs	2,251	1,694
	<u>£ 155,921</u>	<u>£ 140,771</u>
<p>No employee had emoluments above £60,000. The average headcount for the year was 10.75 (2023 - 8.75). The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £48,100 (2023 - £46,452).</p>		
<b>6 OFFICE COSTS</b>	<b>2024</b>	<b>2023</b>
General office costs	6,829	6,085
Payroll charges	895	721
Legal and professional fees	1,005	367
Staff travel	152	236
	<u>£ 8,881</u>	<u>£ 7,409</u>
<b>7 UTILITIES</b>	<b>2024</b>	<b>2023</b>
Gas and electric	15,476	14,303
Water rates	2,961	2,618
Telephone and broadband	2,017	1,882
Waste collection	6,824	6,244
	<u>£ 27,278</u>	<u>£ 25,047</u>
<b>8 GOVERNANCE COSTS</b>	<b>2024</b>	<b>2023</b>
Trustee expenses (Note 19)	-	140
Legal and professional fees	1,313	-
Accountancy charges	1,450	1,467
Independent examination fee	1,450	1,468
	<u>£ 4,213</u>	<u>£ 3,075</u>
<b>9 TOTAL EXPENDITURE</b>	<b>2024</b>	<b>2023</b>
Unrestricted funds	234,291	202,467
Restricted funds	15,644	11,980
	<u>£ 249,935</u>	<u>£ 214,447</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>10 TANGIBLE FIXED ASSETS</b>	<b>Freehold property</b>	<b>Furniture and equipment</b>	<b>Total</b>
<b>Cost or valuation</b>			
Balance at 1 January 2024	600,000	39,981	639,981
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Balance at 31 December 2024	<u>600,000</u>	<u>39,981</u>	<u>639,981</u>
<b>Depreciation</b>			
Balance at 1 January 2024	-	34,303	34,303
Depreciation charge for year	-	2,839	2,839
Written back on disposals	-	-	-
Balance at 31 December 2024	<u>-</u>	<u>37,142</u>	<u>37,142</u>
<b>Net book value</b>			
Balance at 31 December 2024	<u>£ 600,000</u>	<u>£ 2,839</u>	<u>£ 602,839</u>
Balance at 1 January 2024	<u>£ 600,000</u>	<u>£ 5,678</u>	<u>£ 605,678</u>

<b>11 FIXED ASSET INVESTMENTS</b>	<b>Listed investments</b>
Carrying (fair) value at 1 January 2024	11,853
Disposals at carrying value	(11,853)
Carrying (fair) value at 31 December 2024	<u>£ -</u>
Cost at 31 December 2024	<u>£ -</u>

All investments were held in the UK.

Listed investments comprised COIF Charities Global Equity Income Fund Income units.

The investment was sold in the year for £12,482, realising a gain of £629 on the opening value.

<b>12 CURRENT ASSET INVESTMENTS</b>	<b>Cash &amp; cash equivalents</b>
Carrying (fair) value at 1 January 2024	35,630
Additions at cost	1,737
Disposals at carrying value	-
Net gain/(loss) on revaluation	-
Carrying (fair) value at 31 December 2024	<u>£ 37,367</u>
Cost at 31 December 2024	<u>£ 37,367</u>

All investments were held in the UK.

Cash and cash equivalents comprise United Trust Bank Charity 2 year bond accounts. Additions represent interest added to the bonds in 2024. The trustees gave notice in December 2024 so that funds will be accessible in June 2025.

<b>13 DEBTORS</b>	<b>2024</b>	<b>2023</b>
Prepayments and accrued interest	4,128	3,291
Other debtors	2,481	6,215
	<u>£ 6,609</u>	<u>£ 9,506</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

<b>14 CREDITORS: Amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
Trade creditors	3,696	1,231
Other taxation and social security	2,045	4,188
Other creditors	479	665
Accruals and deferred income	4,360	5,204
	<u>£ 10,580</u>	<u>£ 11,288</u>

<b>Deferred income</b>	<b>2024</b>	<b>2023</b>
Balance at 1 January 2024	-	15,784
Amount released to income	-	(15,784)
Balance at 31 December 2024	<u>£ -</u>	<u>£ -</u>

Deferred income comprised Contract Services Grants invoiced in advance for the period January to March 2023.

<b>15 UNRESTRICTED FUNDS - 2024</b>	<b>Balance at 1.1.2024</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2024</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers and gains / (losses)</b>	
Designated Funds					
Contingencies	100,000	-	-	-	100,000
Major repairs and improvements	30,000	-	-	(5,000)	25,000
	<u>130,000</u>	<u>-</u>	<u>-</u>	<u>(5,000)</u>	<u>125,000</u>
General Fund	28,061	190,792	234,291	7,482	(7,956)
Fair value reserve	1,853	-	-	(1,853)	-
	<u>£ 159,914</u>	<u>£ 190,792</u>	<u>£ 234,291</u>	<u>£ 629</u>	<u>£ 117,044</u>

<b>UNRESTRICTED FUNDS - 2023</b>	<b>Balance at 1.1.2023</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2023</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers and gains / (losses)</b>	
Designated Funds					
Contingencies	90,000	-	-	10,000	100,000
Major repairs and improvements	30,000	-	-	-	30,000
	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>130,000</u>
General Fund	34,820	205,708	202,467	(10,000)	28,061
Fair value reserve	419	-	-	1,434	1,853
	<u>£ 155,239</u>	<u>£ 205,708</u>	<u>£ 202,467</u>	<u>£ 1,434</u>	<u>£ 159,914</u>

<b>Name of unrestricted fund</b>	<b>Description, nature and purposes of fund</b>
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.
Fair value reserve	The difference between the cost of investments when first recognised and their fair value at the balance sheet date.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**16 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

Material funds are detailed below. Other funds include all non-material funds.

<b>RESTRICTED FUNDS - 2024</b>	<b>Balance at 1.1.2024</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2024</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
<b>Capital funds</b>					
Lounge refurbishment (College of Matrons)	1,315	-	-	-	1,315
Annex refurbishment (Chalke Valley Benefice)	1,147	-	-	-	1,147
CCTV upgrade (Nationwide Colleague Grant Scheme)	-	9,840	9,840	-	-
Other funds	1,517	-	-	-	1,517
	<u>3,979</u>	<u>9,840</u>	<u>9,840</u>	<u>-</u>	<u>3,979</u>
<b>Residents welfare</b>					
Child development and welfare	582	-	582	-	-
Managers Discretionary Fund	1,986	-	27	-	1,959
Women's Aid - Future Fund	-	8,100	5,195	-	2,905
No public funds support	5,000	-	-	-	5,000
Other funds	629	-	-	-	629
	<u>8,197</u>	<u>8,100</u>	<u>5,804</u>	<u>-</u>	<u>10,493</u>
Total funds	<u>£ 12,176</u>	<u>£ 17,940</u>	<u>£ 15,644</u>	<u>£ -</u>	<u>£ 14,472</u>

<b>RESTRICTED FUNDS - 2023</b>	<b>Balance at 1.1.2023</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2023</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Capital funds	9,452	-	5,473	-	3,979
Residents welfare	13,104	1,600	6,507	-	8,197
Total funds	<u>£ 22,556</u>	<u>£ 1,600</u>	<u>£ 11,980</u>	<u>£ -</u>	<u>£ 12,176</u>

<b>Name of restricted fund</b>	<b>Description, nature and purposes of fund</b>
<b>Capital funds</b>	
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Annex refurbishment (Chalke Valley Benefice)	To fund refurbishment of the Refuge's annex.
CCTV upgrade (Nationwide Colleague Grant Scheme)	To fund the upgrade of the Refuge's CCTV system.
<b>Residents welfare</b>	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
Women's Aid - Future Fund	To assist ex-residents of the Refuge.
No public funds support	To provide funding for residents who have no access to public funds.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**17 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

<b>At 31 December 2024</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2024</b>
Fixed Assets				
Tangible assets	2,839	-	600,000	602,839
Investments	-	-	-	-
Current Assets				
Current Asset Investments	37,367	-	-	37,367
Debtors	6,609	-	-	6,609
CBF Deposit Account	20,753	-	-	20,753
Cash at Bank and in Hand	60,056	14,472	-	74,528
Current Liabilities	(10,580)	-	-	(10,580)
	<u>£ 117,044</u>	<u>£ 14,472</u>	<u>£ 600,000</u>	<u>£ 731,516</u>

<b>At 31 December 2023</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2023</b>
Fixed Assets				
Tangible assets	5,678	-	600,000	605,678
Investments	11,853	-	-	11,853
Current Assets				
Current Asset Investments	35,630	-	-	35,630
Debtors	9,506	-	-	9,506
CBF Deposit Account	13,417	-	-	13,417
Cash at Bank and in Hand	95,118	12,176	-	107,294
Current Liabilities	(11,288)	-	-	(11,288)
	<u>£ 159,914</u>	<u>£ 12,176</u>	<u>£ 600,000</u>	<u>£ 772,090</u>

**19 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2024 or 2023. No trustees were reimbursed for expenses in 2024 (2023 - Two trustees were reimbursed for expenses totalling £140. £20 for travel and £120 for expenses incurred on behalf of the charity).

**20 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**21 COMMITMENTS**

At 31 December 2024 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2024 the charity had no commitments under operating leases.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**22 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2023	Total 2022
<b>INCOME</b>						
Grants						
Splitz Support Services		15,784	-	-	15,784	62,601
Other		35,177	1,600	-	36,777	7,500
	2	50,961	1,600	-	52,561	70,101
Donations and fund raising	3	36,872	-	-	36,872	40,964
Housing benefit		97,710	-	-	97,710	78,662
Service charges		13,807	-	-	13,807	11,652
Laundry takings		4,049	-	-	4,049	2,878
Bank and deposit interest		1,930	-	-	1,930	1,655
Dividends		290	-	-	290	145
Sundry income - Other		89	-	-	89	94
<b>Total income</b>	4	<b>205,708</b>	<b>1,600</b>	<b>-</b>	<b>207,308</b>	<b>206,151</b>
<b>EXPENDITURE</b>						
Salaries	5	140,771	-	-	140,771	139,044
Training		1,138	-	-	1,138	932
Office costs	6	7,409	-	-	7,409	7,438
Residents' welfare and social activities		2,686	5,584	-	8,270	5,783
Professional services		525	-	-	525	666
Utilities	7	25,047	-	-	25,047	22,180
Insurance		6,224	-	-	6,224	5,457
Depreciation		2,839	-	-	2,839	-
House operating expenses		1,614	-	-	1,614	3,742
Repairs and maintenance		9,363	1,464	-	10,827	13,887
Planned maintenance		1,401	4,932	-	6,333	12,936
Sundry expenses		375	-	-	375	475
Governance costs	8	3,075	-	-	3,075	2,835
<b>Total expenditure</b>	9	<b>202,467</b>	<b>11,980</b>	<b>-</b>	<b>214,447</b>	<b>215,375</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>3,241</b>	<b>(10,380)</b>	<b>-</b>	<b>(7,139)</b>	<b>(9,224)</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments		1,434	-	-	1,434	419
<b>Net Movement in Funds</b>		<b>4,675</b>	<b>(10,380)</b>	<b>-</b>	<b>(5,705)</b>	<b>(8,805)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		155,239	22,556	600,000	777,795	786,600
<b>Total funds carried forward</b>	18	<b>£ 159,914</b>	<b>£ 12,176</b>	<b>£ 600,000</b>	<b>£ 772,090</b>	<b>£ 777,795</b>

**SALISBURY WOMEN'S REFUGE**

England & Wales - Charity number 1112497

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# Accounts

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# Salisbury Women's Refuge

## Annual report 2023



Registered Charity Number 01112497

Registered Company Number 05632436

# Salisbury Women's Refuge

## Annual report and Accounts 2023

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## Foreword

During 2023 the refuge had one of its highest ever average levels of occupancy. Unlike many others, Salisbury refuge accepts residents with children, and last year this included a few particularly large families. The statistics of occupancy rates are shown at the end of the manager's report on page 4. These show the number of adult overnight stays in the refuge each month. The figures do not include any children staying with the residents.

Notwithstanding the pressures on space, the refuge has remained a welcoming space providing stability and security to residents. The support provided to residents has continued to adapt to needs. The play therapist, who will be speaking at our AGM, has worked with both children and adults to repair family relationships and deal with past trauma through play. The key workers and counsellors work in conjunction with the play therapist to provide support to independent living in a holistic way. The benefits of this support are already being felt in many ways inside and outside the refuge.

In March 2023 the grant funding which the refuge has received for a number of years from the local authority came to an end, which meant that the main focus for last year was fundraising rather than implementing any significant changes to the accommodation offered at the refuge.

We applied to a number of grant making organisations with some notable successes. The outlook for the future is that grants will become an increasingly necessary part of the funding of the refuge, so we have appointed a member of staff to take on this work.

During the year we built links with similar organisations based

elsewhere to share information and experience. It is likely that those links will become stronger and more fundamental to the refuge in future.

We have a large number of loyal supporters and donors who have continued to provide us with donations in kind and money during the year for which we are very grateful. In particular the Mothers' Union and the Salisbury Soroptimists have given us support and helped raise our profile through events such as the 16 days of activism to end gender-based violence. The refuge would not be the warm and safe place that it is without our supporters.

**Caroline Probert**  
**Chair of trustees**



**Jenny Hair, President of Salisbury Soroptimists, presenting a cheque for funds raised by the film night held in November at St John's Place Bemerton.**

## Our Finances

As we reported last year, the contract to provide safe accommodation for 12 women and families for Wiltshire County Council came to an end on 31 March 2023; this reduced our income by about £47,000 in 2023. (In a full year the reduction will be £63,000.) In view of this, the overall financial result of a £5,705 deficit reflects a considerable effort on two fronts – control of our expenditure, and fund-raising.

Our total expenditure for the year actually decreased a little compared with 2022; this was in spite of a significant rise in staff salaries. The biggest contributor to this positive move was that we reduced our spending on improvements, repairs, and maintenance of the building, largely because we have managed to do most of the work we needed to do and much of what we hoped to do. The increase in staff costs was mitigated by the retirement of Eileen Day, who had been keeping the books and dealing with financial administration at the Refuge for more than 10 years; there was a gap between Eileen's leaving and a new recruit starting work early in 2024.

The Refuge has always been supported by generous donors, but during the long period when we had a regular income from a series of contracts with the Council, we did not have a strong focus on fund-raising;

it was not our aim to maximise our income, but to ensure that we were able to provide the services that are, sadly, necessary to support women and families who have suffered from domestic abuse. With the loss of Council funding this policy had to change, and in 2023 we began to devote time and effort to fundraising; through the hard work of a Trustee, Chris Dragonetti, we were able to raise £35,000 in grants. This is not a task that a Trustee should be

carrying out, so in 2024 we will appoint someone with experience of fund-raising for charities. Bearing in mind that to "fill the gap" we need to find £63,000 (at 2022 prices) I consider that a professional fundraiser is an essential investment.

The job of Treasurer is a bit like that of a ship's chief engineer. You report to the captain and passengers on how the ship is getting on, you comment on proposals people put forward to change things, you smile sweetly, accept the plaudits that come your way, and remain calm at all times. Meanwhile the real work is going on, unseen, in the engine room. So I offer heartfelt thanks to the engine room staff, particularly to Eileen Day who, as I said above, has now left us, and to Chris Dragonetti, who took on fund-raising duties, manages Gift Aid claims, and also sat in for Eileen for several weeks and ensured that the financial engine did not stop when she left.

**Colin Reed  
Treasurer**



**The Gallery Singers Carol Concert – a toddler friendly sung nativity story performed for the benefit of the refuge**

## Our service

A question I am asked often is about how we are put in touch with the women and families who are looking for refuge.

We are part of a network of refuges which upload refuge vacancies onto a national database. Professionals who work with victims of domestic abuse can access the database and find refuges which have vacancies and get in touch with us to complete a referral. We receive referrals from Police, Social Care, IDVA's, other refuges and self-referrals from women who have been in touch with the National Helpline.

Once we have a completed referral form, we look at the individual circumstances and make contact with professionals working with survivors to gather background information to enable us to make a decision on whether Salisbury Women's Refuge is a good fit for the survivor. We are careful not to have women from the same area, we cannot take boys who are 13 or older or any women with a history of arson. We also take account of the safety of the women already residing at the refuge. If we feel the refuge is not a good fit, we will always offer details of other refuges with space advertised on the database and invite them to call us back if they need to. We also give survivors advice about how to stay safe and on contact police, local councils etc if appropriate.

Occupancy rates for 2023 showing the number of nights adult residents spent at the refuge

January	304	81.7%
February	306	91.1%
March	349	93.8%
April	327	90.8%
May	336	90.3%
June	310	86.1%

When we are able to accept a survivor, we can arrange safe travel to Salisbury via the new rail to refuge and road to refuge schemes. These are operated by National Rail and National Express to ensure that any woman who needs to flee to refuge can do so safely and at no cost to her.

On arrival the refuge provides an assortment of toiletries and a food box which will tide them over for the

first 48 hours; we support them to change their bank details, register with a GP, arrange schools for the children and apply for housing benefit and universal credit if necessary. We work with survivors on what other support they might need and assist with sourcing this for them if we cannot provide it ourselves.

In 2023 the occupancy rate for rooms in the refuge were above 80% for the whole of the year. The average occupancy for 2023 was 89.13% in comparison with 2022 which was 77.45%.

The referrals for 2023 were also higher than 2022 at 162 and 154 respectively. We took in 12 new referrals and families last year.

**Sandra Horner**  
**Refuge Manager**

The figures do not include the number of children who were also staying at the refuge.

July	300	80.6%
August	331	89.0%
September	330	91.75
October	345	92.75
November	325	90.35
December	340	91.4%

## **Our buildings**

2023 was a year for appreciating the hard work undertaken by both Alex, our Housekeeper, and Paul, our maintenance man. Paul has dealt with water leakages and refurbishment of resident's rooms when they become vacant as well as dealing with many daily tasks, such as replacing a shower, replacing a tap in the extension kitchen and a bath panel.

Water damage caused by leakage problems in the first-floor bathroom in the main house damaged the ceiling in the reception area and the lounge, which also needed his attention. Although the bathroom has been repainted the best type of flooring to prevent further damage has to be ascertained. Paul's repainting rolling programme for 2023 included the corridor and stairwell to the extension. He also plans to upgrade or replace the vanity units in the resident's rooms.

Following work by a contractor, Paul and Alex worked hard to improve the state and storage in the Annexe. Damp proofing and remedial plasterwork was carried out, new shelving erected and a general tidying up of the contents was undertaken.

Besides his usual summer work in the garden, Paul has also improved the appearance of the external areas of the property by painting fences at the rear of the garden and at the side of the driveway.

An additional bonus, which has improved the garden and exterior of the house is that Kirsty, one of the Support Workers, has taken on additional hours to work in the garden with residents. This work is reflected at the front door where there are containers of flowering plants as well as displays portraying the season or time of year such as Halloween.



### **A refurbished family room ready for new residents**

Alex has been beavering away throughout the year working with the residents to maintain the general upkeep of the communal areas and standards have much improved. She establishes a good rapport with the residents.

The usual Health and Safety assessments were addressed such as the weekly check, the annual Control of Substances Hazardous to Health review and the Annual Fire Maintenance Assessment. Following the report of the Fire Assessment remedial action was undertaken.

I would like to thank all the staff for their support in maintaining the upkeep of the Refuge but particularly Alex and Paul for the continuing hard work.

**Catriona Wood**  
**Trustee with responsibility for buildings**

## Our income and expenditure for 2023

### Simplified Annual Accounts for 2023

<b>INCOME</b>	2023	2022
Contract payments and Government support	52,561	70,101
Donations and Fund raising	36,872	40,964
Housing Benefit	97,710	78,662
Service charge	13,807	11,652
Interest and investment income	2,220	1,655
Other income	4,138	3,117
<b>TOTAL</b>	<b>207,308</b>	<b>206,151</b>
<b>EXPENDITURE</b>		
Staff salary costs	140,771	139,044
Utilities	25,047	22,180
Repairs and maintenance	10,827	13,887
Planned maintenance projects	6,333	12,936
Insurance	6,224	5,457
Office costs	7,409	7,436
Residents' welfare	8,270	5,783
House operating costs	1,614	3,742
Governance costs	3,075	2,835
Other expenditure	4,877	2,075
<b>TOTAL</b>	<b>214,447</b>	<b>215,375</b>
<b>Deficit</b>	<b>7,139</b>	<b>9,224</b>

For further information, the full accounts and Report of the Trustees for the year ending 31 December 2023 and the auditors' report on those accounts should be consulted. Copies of the full accounts are available free of charge from the Charity. The simplified accounts do not constitute full accounts within the meaning of the Companies Act 2006 and the Charities Act 2011. A full version of the accounts can also be found on the Charity Commission website.

Charity no: 1112497  
Company no: 05632436  
England and Wales

**SALISBURY WOMEN'S REFUGE**  
(A company limited by guarantee)

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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**FLETCHER & PARTNERS**  
**CHARTERED ACCOUNTANTS**

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Reference and administrative details**

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilson's (Company Secretaries) Limited
Independent Examiner	Mr G D Thomas FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilson's, Alexandra House, St Johns Street, Salisbury, SP1 2SB

**Directors and trustees**

The directors who served as trustees during the period were as follows:-

		Nominated by:
Mrs Caroline Probert		Salisbury Diocesan Mothers' Union
Chair		
Rev Penelope Joyce	(resigned 19 April 2023)	
Vice-chair		
Mr Colin Reed		
Treasurer		
Mrs Rosemary Pemberton		
Ms Valerie Jackson	(resigned 31 December 2023)	Salisbury Diocesan Mothers' Union
Mrs Anne Smith		
Mrs Catriona Wood		
Mr Christopher Dragonetti		Salisbury Diocesan Board of Finance
Mrs Sharon King		

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Constitution**

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

**Objects and activities**

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Organisational structure and decision making**

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the Trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

**Method of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

**Trustee induction and training**

The Trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Review of activities**

During 2023 11 families (2022 - 15) and 10 women without children (2022 - 7) were accommodated. Accommodation days for women totalled 3,755 (2022- 3,358) an average of 10.29 per day compared to 9.20 in 2022. The accommodation days for children were 4,633 (2022 - 4,883), an average of 12.69 per day compared to 13.38 in 2022.

Gross income for 2023 was £207,308 (2022 - £206,151). Expenditure decreased to £214,447 (2022 - £215,375).

Net expenditure for 2023 was £7,139 (2022 - net expenditure of £9,224). There was a surplus of £3,241 (2022 - £10,441 deficit) arising on unrestricted funds and a deficit of £10,380 arising on restricted funds (2022 - £1,217 surplus).

Investment gains for the year were £1,434, giving a net movement in funds of a £5,705 deficit (2022 - £8,805 deficit).

At the end of the year the net assets of the charity were £772,090 (2022 - £777,795).

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances in recent years include " The Refuge is a wonderful safe welcoming place. Everyone has helped me regain my confidence". " Amazing work that helped me learn to trust myself and generally be there through the process". " The staff have supported me well and given me good advice and helped me to try and stay strong".

**Reserves policy and Reserve Fund balances**

The Trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The Trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The Trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2023 the General Fund (Note 15) reserves amounted to £159,914 (2022 - £155,239) of which £100,000 (2022 - £90,000) has been designated as a contingency fund and £30,000 (2022 - £30,000) as a reserve for major repairs and improvements to the building. The remaining undesignated reserves of £29,914 (2022 - £35,239), including a fair value reserve of £1,853 (2022 - £419), are adequate to maintain the day to day activities of the charity. The balance on Restricted Funds (Note 16) at 31 December 2023 was £12,176 (2022 - £22,556).

**Investment policy**

The Refuge will hold its reserves in a variety of ways – current accounts, deposit accounts and investments. Investments should amount to a maximum of 20% of the total reserves. Any investment should be in well-established managed charity fund with an ethical investment policy.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Going concern**

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2025.

**Risk Management**

The Trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

**Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

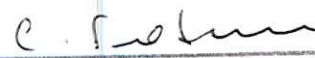
Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 17 April 2024 and signed on its behalf by:

  
CAROLINE ROBERT - CHAIR

**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G D Thomas FCA  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 30 April 2024

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2023	Total 2022 (Note 22)
<b>INCOME</b>						
Grants						
Splitz Support Services		15,784	-	-	15,784	62,601
Other		35,177	1,600	-	36,777	7,500
	2	50,961	1,600	-	52,561	70,101
Donations and fund raising	3	36,872	-	-	36,872	40,964
Housing benefit and rent		97,710	-	-	97,710	78,662
Service charges		13,807	-	-	13,807	11,652
Laundry takings		4,049	-	-	4,049	2,878
Bank and deposit interest		1,930	-	-	1,930	1,655
Dividends		290	-	-	290	145
Sundry income - Resident's allowance		-	-	-	-	-
Sundry income - Other		89	-	-	89	94
<b>Total income</b>	4	<b>205,708</b>	<b>1,600</b>	<b>-</b>	<b>207,308</b>	<b>206,151</b>
<b>EXPENDITURE</b>						
Salaries	5	140,771	-	-	140,771	139,044
Training		1,138	-	-	1,138	932
Office costs	6	7,409	-	-	7,409	7,438
Residents' welfare and social activities		2,686	5,584	-	8,270	5,783
Professional services		525	-	-	525	666
Utilities	7	25,047	-	-	25,047	22,180
Insurance		6,224	-	-	6,224	5,457
Depreciation	10	2,839	-	-	2,839	-
House operating expenses		1,614	-	-	1,614	3,742
Repairs and maintenance		9,363	1,464	-	10,827	13,887
Planned maintenance		1,401	4,932	-	6,333	12,936
Sundry expenses		375	-	-	375	475
Governance costs	8	3,075	-	-	3,075	2,835
<b>Total expenditure</b>	9	<b>202,467</b>	<b>11,980</b>	<b>-</b>	<b>214,447</b>	<b>215,375</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>3,241</b>	<b>(10,380)</b>	<b>-</b>	<b>(7,139)</b>	<b>(9,224)</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments	11	1,434	-	-	1,434	419
<b>Net Movement in Funds</b>		<b>4,675</b>	<b>(10,380)</b>	<b>-</b>	<b>(5,705)</b>	<b>(8,805)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		155,239	22,556	600,000	777,795	786,600
<b>Total funds carried forward</b>	18	<b>£ 159,914</b>	<b>£ 12,176</b>	<b>£ 600,000</b>	<b>£ 772,090</b>	<b>£ 777,795</b>

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2023**


	Notes	2023	2022
<b>FIXED ASSETS</b>			
Tangible assets	10	605,678	600,000
Investments	11	11,853	10,419
		617,531	610,419
<b>CURRENT ASSETS</b>			
Investments	12	35,630	90,000
Debtors	13	9,506	5,270
CBF deposit account		13,417	13,000
Cash at bank and in hand		107,294	86,949
		165,847	195,219
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	14.	11,288	27,843
		154,559	167,376
<b>NET CURRENT ASSETS</b>			
		154,559	167,376
<b>NET ASSETS</b>	18	£ 772,090	£ 777,795
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted funds	15		
Designated funds		130,000	120,000
General fund		28,061	34,820
Fair value reserve		1,853	419
		159,914	155,239
Restricted funds	16	12,176	22,556
Endowed funds	17	600,000	600,000
<b>TOTAL CHARITY FUNDS</b>		- £ 772,090	£ 777,795

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

For the financial year ended 31 December 2023 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2023 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on 17 April 2024 and signed on its behalf by:

  
 CAROLINE PROBERT - CHAIR

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2025.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Realised gains and losses**

All gains and losses taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value (opening market value or cost for purchases in the year). Unrealised gains and losses are calculated as the difference between the market value at the year end and the carrying value (opening market value or cost for purchases in the year). Realised and unrealised gains are not separated in the Statement of Financial Activities.

**Tangible fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1b ACCOUNTING POLICIES (continued)**

**Tangible fixed assets (continued)**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the Trustees consider that the residual value will be at least equivalent to cost.

**Investments**

Fixed asset investments comprise common investment fund shares. Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account. Investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The statement of financial activities includes the net gains and losses arising on revaluation and disposals.

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Operating leases: the Company as lessee**

Rentals paid under operating leases are charged on a straight line basis over the lease term.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:

		2023	2022
<u>Unrestricted funds</u>			
Spliz Support Services	Contract services	15,784	62,601
National Benevolent Charity		10,000	-
The Brook Trust		10,000	-
National Lottery Community Fund		10,000	-
Police and Crime Commissioners Fund		5,000	-
Diocese of Salisbury	Granted dividends from the Moral Welfare Area 1 fund	177	176
		<u>50,961</u>	<u>62,777</u>
<u>Restricted funds</u>			
	<u>Fund</u>		
St Mary's Fund, Salisbury	Ex-residents assistance	1,600	-
SCAWC	Ex-residents assistance	-	1,600
Screwfix	Fencing replacement	-	2,270
FP Gardiner	Boiler replacement	-	2,754
Wiltshire High Sheriff	Kitchen equipment	-	700
		<u>1,600</u>	<u>7,324</u>
		<u>£ 52,561</u>	<u>£ 70,101</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

<b>3 DONATIONS AND FUND RAISING</b>	<b>2023</b>	<b>2022</b>
Unrestricted funds	36,872	34,344
Restricted funds	-	6,620
	<u>£ 36,872</u>	<u>£ 40,964</u>
<p>Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. No legacies were received in 2023 or 2022.</p>		
<b>4 TOTAL INCOME</b>	<b>2023</b>	<b>2022</b>
Unrestricted funds	205,708	192,207
Restricted funds	1,600	13,944
	<u>£ 207,308</u>	<u>£ 206,151</u>
<b>5 STAFF COSTS</b>	<b>2023</b>	<b>2022</b>
Gross wages and salaries	135,358	132,727
Employer's national insurance	3,719	5,219
Pension costs	1,694	1,098
	<u>£ 140,771</u>	<u>£ 139,044</u>
<p>No employee had emoluments above £60,000. The average headcount for the year was 8.75 (2022 - 7.83) and the average number of full-time equivalent staff during the year was 4.45 (2022 - 4.56).  The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £46,452 (2022 - £50,083).</p>		
<b>6 OFFICE COSTS</b>	<b>2023</b>	<b>2022</b>
General office costs	6,085	6,119
Payroll charges (including late payment interest)	721	620
Legal and professional fees	367	596
Staff travel	236	103
	<u>£ 7,409</u>	<u>£ 7,438</u>
<b>7 UTILITIES</b>	<b>2023</b>	<b>2022</b>
Gas and electric	14,303	12,322
Water rates	2,618	2,251
Telephone and broadband	1,882	1,969
Waste collection	6,244	5,638
	<u>£ 25,047</u>	<u>£ 22,180</u>
<b>8 GOVERNANCE COSTS</b>	<b>2023</b>	<b>2022</b>
Trustee expenses (Note 19)	140	-
Accountancy charges	1,467	1,417
Independent examination fee	1,468	1,418
	<u>£ 3,075</u>	<u>£ 2,835</u>
<b>9 TOTAL EXPENDITURE</b>	<b>2023</b>	<b>2022</b>
Unrestricted funds	202,467	202,648
Restricted funds	11,980	12,727
	<u>£ 214,447</u>	<u>£ 215,375</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

10 TANGIBLE FIXED ASSETS	Freehold property	Furniture and equipment	Total
<b>Cost or valuation</b>			
Balance at 1 January 2023	600,000	31,464	631,464
Additions	-	8,517	8,517
Disposals	-	-	-
Revaluation	-	-	-
Balance at 31 December 2023	<u>600,000</u>	<u>39,981</u>	<u>639,981</u>
<b>Depreciation</b>			
Balance at 1 January 2023	-	31,464	31,464
Depreciation charge for year	-	2,839	2,839
Written back on disposals	-	-	-
Balance at 31 December 2023	<u>-</u>	<u>34,303</u>	<u>34,303</u>
<b>Net book value</b>			
Balance at 31 December 2023	<u>£ 600,000</u>	<u>£ 5,678</u>	<u>£ 605,678</u>
Balance at 1 January 2023	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>

11 FIXED ASSET INVESTMENTS	Listed investments
Carrying (fair) value at 1 January 2023	10,419
Additions at cost	-
Disposals at carrying value	-
Net gain/(loss) on revaluation	1,434
Carrying (fair) value at 31 December 2023	<u>£ 11,853</u>
Cost at 31 December 2023	<u>£ 10,000</u>

All investments were held in the UK.

Listed investments comprise COIF Charities Global Equity Income Fund Income units £11,853.

12 CURRENT ASSET INVESTMENTS	Cash & cash equivalents
Carrying (fair) value at 1 January 2023	90,000
Additions at cost	630
Disposals at carrying value	(55,000)
Net gain/(loss) on revaluation	-
Carrying (fair) value at 31 December 2023	<u>£ 35,630</u>
Cost at 31 December 2023	<u>£ 35,630</u>

All investments were held in the UK.

Cash and cash equivalents comprise a United Trust Bank Charity 2 year bond account £35,000 maturing 2 April 2024. Interest of £630 was added to the account in 2023.

13 DEBTORS	2023	2022
Prepayments and accrued interest	3,291	3,507
Other debtors	6,215	1,763
	<u>£ 9,506</u>	<u>£ 5,270</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023	2022
<b>14 CREDITORS: Amounts falling due within one year</b>		
Trade creditors	1,231	2,612
Other taxation and social security	4,188	4,229
Other creditors	665	413
Accruals and deferred income	5,204	20,589
	<u>£ 11,288</u>	<u>£ 27,843</u>

	2023	2022
<b>Deferred income</b>		
Balance at 1 January 2023	15,784	15,250
Amount released to income	(15,784)	(15,250)
Amount deferred in year	-	15,784
Balance at 31 December 2023	<u>£ -</u>	<u>£ 15,784</u>

Deferred income comprised Contract Services Grants invoiced in advance for the period January to March 2023.

	Balance at 1.1.2023	Movement in funds			Balance at 31.12.2023
		Income	Expenditure	Transfers and gains / (losses)	
Designated Funds					
Contingencies	90,000	-	-	10,000	100,000
Major repairs and improvements	30,000	-	-	-	30,000
	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>130,000</u>
General Fund	34,820	205,708	202,467	(10,000)	28,061
Fair value reserve	419	-	-	1,434	1,853
	<u>£ 155,239</u>	<u>£ 205,708</u>	<u>£ 202,467</u>	<u>£ 1,434</u>	<u>£ 159,914</u>

	Balance at 1.1.2022	Movement in funds			Balance at 31.12.2022
		Income	Expenditure	Transfers and gains / (losses)	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	-	-	30,000
	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>120,000</u>
General Fund	45,261	192,207	202,648	-	34,820
Fair value reserve	-	-	-	419	419
	<u>£ 165,261</u>	<u>£ 192,207</u>	<u>£ 202,648</u>	<u>£ 419</u>	<u>£ 155,239</u>

Name of unrestricted fund	Description, nature and purposes of fund
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.
Fair value reserve	The difference between the cost of investments when first recognised and their fair value at the balance sheet date.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**16 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

Material funds are detailed below. Other funds include all non-material funds.

<b>RESTRICTED FUNDS - 2023</b>	<b>Balance at 1.1.2023</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2023</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
<b>Capital funds</b>					
Lounge refurbishment (College of Matrons)	1,315	-	-	-	1,315
Annex refurbishment (Chalke Valley Benefice)	6,620	-	5,473	-	1,147
Other funds	1,517	-	-	-	1,517
	<u>9,452</u>	<u>-</u>	<u>5,473</u>	<u>-</u>	<u>3,979</u>
<b>Residents welfare</b>					
Child development and welfare	4,493	-	3,911	-	582
Managers Discretionary Fund	2,909	-	923	-	1,986
St Mary's Fund	-	1,600	1,600	-	-
No public funds support	5,000	-	-	-	5,000
Other funds	702	-	73	-	629
	<u>13,104</u>	<u>1,600</u>	<u>6,507</u>	<u>-</u>	<u>8,197</u>
Total funds	<u>£ 22,556</u>	<u>£ 1,600</u>	<u>£ 11,980</u>	<u>£ -</u>	<u>£ 12,176</u>

<b>RESTRICTED FUNDS - 2022</b>	<b>Balance at 1.1.2022</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2022</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Capital funds	5,917	12,344	8,809	-	9,452
Residents welfare	15,422	1,600	3,918	-	13,104
Total funds	<u>£ 21,339</u>	<u>£ 13,944</u>	<u>£ 12,727</u>	<u>£ -</u>	<u>£ 22,556</u>

<b>Name of restricted fund</b>	<b>Description, nature and purposes of fund</b>
<b>Capital funds</b>	
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Annex refurbishment (Chalke Valley Benefice)	To fund refurbishment of the Refuge's annex.
<b>Residents welfare</b>	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
St Mary's Fund	To assist ex-residents of the Refuge with the purchase of household items.
No public funds support	To provide funding for residents who have no access to public funds.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**17 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds	Restricted funds	Endowed funds	Total 2023
<b>At 31 December 2023</b>				
Fixed Assets				
Tangible assets	5,678	-	600,000	605,678
Investments	11,853	-	-	11,853
Current Assets				
Current Asset Investments	35,630	-	-	35,630
Debtors	9,506	-	-	9,506
CBF Deposit Account	13,417	-	-	13,417
Cash at Bank and in Hand	95,118	12,176	-	107,294
Current Liabilities	(11,288)	-	-	(11,288)
	<u>£ 159,914</u>	<u>£ 12,176</u>	<u>£ 600,000</u>	<u>£ 772,090</u>
<b>At 31 December 2022</b>				
Fixed Assets				
Tangible assets	-	-	600,000	600,000
Investments	10,419	-	-	10,419
Current Assets				
Current Asset Investments	90,000	-	-	90,000
Debtors	5,270	-	-	5,270
CBF Deposit Account	13,000	-	-	13,000
Cash at Bank and in Hand	64,220	22,729	-	86,949
Current Liabilities	(27,670)	(173)	-	(27,843)
	<u>£ 155,239</u>	<u>£ 22,556</u>	<u>£ 600,000</u>	<u>£ 777,795</u>

**19 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2023 or 2022. Two trustees were reimbursed for expenses totalling £140 in 2023 (£20 for travel and £120 for expenses incurred on behalf of the charity). No trustees were reimbursed for expenses in 2022.

**20 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**21 COMMITMENTS**

At 31 December 2023 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2023 the charity had no commitments under operating leases.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**22 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2022	Total 2021
<b>INCOME</b>						
Grants						
Splitz Support Services		62,601	-	-	62,601	69,525
UK Government		-	-	-	-	-
Other		176	7,324	-	7,500	6,821
	2	62,777	7,324	-	70,101	76,346
Donations and fund raising	3	34,344	6,620	-	40,964	46,879
Housing benefit		78,662	-	-	78,662	63,000
Service charges		11,652	-	-	11,652	8,672
Laundry takings		2,878	-	-	2,878	1,900
Bank and deposit interest		1,655	-	-	1,655	1,660
Dividends		145	-	-	145	-
Sundry income - Other		94	-	-	94	75
<b>Total income</b>	4	<b>192,207</b>	<b>13,944</b>	<b>-</b>	<b>206,151</b>	<b>198,532</b>
<b>EXPENDITURE</b>						
Salaries (2021 excluding Caretaker)	5	139,044	-	-	139,044	109,058
Training		932	-	-	932	708
Office costs	6	7,438	-	-	7,438	7,871
Residents' welfare and social activities		1,865	3,918	-	5,783	3,047
Professional services		666	-	-	666	2,690
Utilities	7	22,180	-	-	22,180	19,759
Insurance		5,457	-	-	5,457	5,029
Depreciation		-	-	-	-	-
House operating expenses		3,742	-	-	3,742	7,811
Repairs and maintenance (2021 including Caretaker)		10,764	3,123	-	13,887	19,566
Planned maintenance		7,250	5,686	-	12,936	19,208
Fundraising costs		-	-	-	-	290
Sundry expenses		475	-	-	475	581
Governance costs	8	2,835	-	-	2,835	2,760
<b>Total expenditure</b>	9	<b>202,648</b>	<b>12,727</b>	<b>-</b>	<b>215,375</b>	<b>198,378</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>(10,441)</b>	<b>1,217</b>	<b>-</b>	<b>(9,224)</b>	<b>154</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments		419	-	-	419	-
<b>Net Movement in Funds</b>		<b>(10,022)</b>	<b>1,217</b>	<b>-</b>	<b>(8,805)</b>	<b>154</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		165,261	21,339	600,000	786,600	786,446
<b>Total funds carried forward</b>	18	<b>£ 155,239</b>	<b>£ 22,556</b>	<b>£ 600,000</b>	<b>£ 777,795</b>	<b>£ 786,600</b>

Charity no: 1112497  
Company no: 05632436  
England and Wales

**SALISBURY WOMEN'S REFUGE**  
(A company limited by guarantee)

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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**FLETCHER & PARTNERS**  
**CHARTERED ACCOUNTANTS**

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Reference and administrative details**

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilson's (Company Secretaries) Limited
Independent Examiner	Mr G D Thomas FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilson's, Alexandra House, St Johns Street, Salisbury, SP1 2SB

**Directors and trustees**

The directors who served as trustees during the period were as follows:-

Mrs Caroline Probert Chair		Nominated by: Salisbury Diocesan Mothers' Union
Rev Penelope Joyce Vice-chair	(resigned 19 April 2023)	
Mr Colin Reed Treasurer		
Mrs Rosemary Pemberton		
Ms Valerie Jackson	(resigned 31 December 2023)	Salisbury Diocesan Mothers' Union
Mrs Anne Smith		
Mrs Catriona Wood		
Mr Christopher Dragonetti		Salisbury Diocesan Board of Finance
Mrs Sharon King		

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Constitution**

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

**Objects and activities**

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Organisational structure and decision making**

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the Trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

**Method of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

**Trustee induction and training**

The Trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Review of activities**

During 2023 11 families (2022 - 15) and 10 women without children (2022 - 7) were accommodated. Accommodation days for women totalled 3,755 (2022- 3,358) an average of 10.29 per day compared to 9.20 in 2022. The accommodation days for children were 4,633 (2022 - 4,883), an average of 12.69 per day compared to 13.38 in 2022.

Gross income for 2023 was £207,308 (2022 - £206,151). Expenditure decreased to £214,447 (2022 - £215,375).

Net expenditure for 2023 was £7,139 (2022 - net expenditure of £9,224). There was a surplus of £3,241 (2022 - £10,441 deficit) arising on unrestricted funds and a deficit of £10,380 arising on restricted funds (2022 - £1,217 surplus).

Investment gains for the year were £1,434, giving a net movement in funds of a £5,705 deficit (2022 - £8,805 deficit).

At the end of the year the net assets of the charity were £772,090 (2022 - £777,795).

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances in recent years include " The Refuge is a wonderful safe welcoming place. Everyone has helped me regain my confidence". " Amazing work that helped me learn to trust myself and generally be there through the process". " The staff have supported me well and given me good advice and helped me to try and stay strong".

**Reserves policy and Reserve Fund balances**

The Trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The Trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The Trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2023 the General Fund (Note 15) reserves amounted to £159,914 (2022 - £155,239) of which £100,000 (2022 - £90,000) has been designated as a contingency fund and £30,000 (2022 - £30,000) as a reserve for major repairs and improvements to the building. The remaining undesignated reserves of £29,914 (2022 - £35,239), including a fair value reserve of £1,853 (2022 - £419), are adequate to maintain the day to day activities of the charity. The balance on Restricted Funds (Note 16) at 31 December 2023 was £12,176 (2022 - £22,556).

**Investment policy**

The Refuge will hold its reserves in a variety of ways – current accounts, deposit accounts and investments. Investments should amount to a maximum of 20% of the total reserves. Any investment should be in well-established managed charity fund with an ethical investment policy.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**Going concern**

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2025.

**Risk Management**

The Trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

**Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

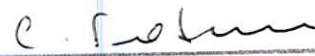
Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 17 April 2024 and signed on its behalf by:

  
CAROLINE ROBERT - CHAIR

**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G D Thomas FCA  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 30 April 2024

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2023	Total 2022 (Note 22)
<b>INCOME</b>						
Grants						
Splitz Support Services		15,784	-	-	15,784	62,601
Other		35,177	1,600	-	36,777	7,500
	2	50,961	1,600	-	52,561	70,101
Donations and fund raising	3	36,872	-	-	36,872	40,964
Housing benefit and rent		97,710	-	-	97,710	78,662
Service charges		13,807	-	-	13,807	11,652
Laundry takings		4,049	-	-	4,049	2,878
Bank and deposit interest		1,930	-	-	1,930	1,655
Dividends		290	-	-	290	145
Sundry income - Resident's allowance		-	-	-	-	-
Sundry income - Other		89	-	-	89	94
<b>Total income</b>	4	<b>205,708</b>	<b>1,600</b>	<b>-</b>	<b>207,308</b>	<b>206,151</b>
<b>EXPENDITURE</b>						
Salaries	5	140,771	-	-	140,771	139,044
Training		1,138	-	-	1,138	932
Office costs	6	7,409	-	-	7,409	7,438
Residents' welfare and social activities		2,686	5,584	-	8,270	5,783
Professional services		525	-	-	525	666
Utilities	7	25,047	-	-	25,047	22,180
Insurance		6,224	-	-	6,224	5,457
Depreciation	10	2,839	-	-	2,839	-
House operating expenses		1,614	-	-	1,614	3,742
Repairs and maintenance		9,363	1,464	-	10,827	13,887
Planned maintenance		1,401	4,932	-	6,333	12,936
Sundry expenses		375	-	-	375	475
Governance costs	8	3,075	-	-	3,075	2,835
<b>Total expenditure</b>	9	<b>202,467</b>	<b>11,980</b>	<b>-</b>	<b>214,447</b>	<b>215,375</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>3,241</b>	<b>(10,380)</b>	<b>-</b>	<b>(7,139)</b>	<b>(9,224)</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments	11	1,434	-	-	1,434	419
<b>Net Movement in Funds</b>		<b>4,675</b>	<b>(10,380)</b>	<b>-</b>	<b>(5,705)</b>	<b>(8,805)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		155,239	22,556	600,000	777,795	786,600
<b>Total funds carried forward</b>	18	<b>£ 159,914</b>	<b>£ 12,176</b>	<b>£ 600,000</b>	<b>£ 772,090</b>	<b>£ 777,795</b>

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2023**


	Notes	2023	2022
<b>FIXED ASSETS</b>			
Tangible assets	10	605,678	600,000
Investments	11	11,853	10,419
		617,531	610,419
<b>CURRENT ASSETS</b>			
Investments	12	35,630	90,000
Debtors	13	9,506	5,270
CBF deposit account		13,417	13,000
Cash at bank and in hand		107,294	86,949
		165,847	195,219
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	14.	11,288	27,843
<b>NET CURRENT ASSETS</b>		154,559	167,376
<b>NET ASSETS</b>	18	£ 772,090	£ 777,795
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted funds	15		
Designated funds		130,000	120,000
General fund		28,061	34,820
Fair value reserve		1,853	419
		159,914	155,239
Restricted funds	16	12,176	22,556
Endowed funds	17	600,000	600,000
<b>TOTAL CHARITY FUNDS</b>		- £ 772,090	£ 777,795

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

For the financial year ended 31 December 2023 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2023 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on 17 April 2024 and signed on its behalf by:

  
 CAROLINE PROBERT - CHAIR

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2025.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Realised gains and losses**

All gains and losses taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value (opening market value or cost for purchases in the year). Unrealised gains and losses are calculated as the difference between the market value at the year end and the carrying value (opening market value or cost for purchases in the year). Realised and unrealised gains are not separated in the Statement of Financial Activities.

**Tangible fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**1b ACCOUNTING POLICIES (continued)**

**Tangible fixed assets (continued)**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the Trustees consider that the residual value will be at least equivalent to cost.

**Investments**

Fixed asset investments comprise common investment fund shares. Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account. Investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The statement of financial activities includes the net gains and losses arising on revaluation and disposals.

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Operating leases: the Company as lessee**

Rentals paid under operating leases are charged on a straight line basis over the lease term.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:

		2023	2022
<u>Unrestricted funds</u>			
Spliz Support Services	Contract services	15,784	62,601
National Benevolent Charity		10,000	-
The Brook Trust		10,000	-
National Lottery Community Fund		10,000	-
Police and Crime Commissioners Fund		5,000	-
Diocese of Salisbury	Granted dividends from the Moral Welfare Area 1 fund	177	176
		<u>50,961</u>	<u>62,777</u>
<u>Restricted funds</u>			
	<u>Fund</u>		
St Mary's Fund, Salisbury	Ex-residents assistance	1,600	-
SCAWC	Ex-residents assistance	-	1,600
Screwfix	Fencing replacement	-	2,270
FP Gardiner	Boiler replacement	-	2,754
Wiltshire High Sheriff	Kitchen equipment	-	700
		<u>1,600</u>	<u>7,324</u>
		<u>£ 52,561</u>	<u>£ 70,101</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

		2023	2022
<b>3</b>	<b>DONATIONS AND FUND RAISING</b>		
	Unrestricted funds	36,872	34,344
	Restricted funds	-	6,620
		£ 36,872	£ 40,964
	<p>Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. No legacies were received in 2023 or 2022.</p>		
<b>4</b>	<b>TOTAL INCOME</b>	<b>2023</b>	<b>2022</b>
	Unrestricted funds	205,708	192,207
	Restricted funds	1,600	13,944
		£ 207,308	£ 206,151
<b>5</b>	<b>STAFF COSTS</b>	<b>2023</b>	<b>2022</b>
	Gross wages and salaries	135,358	132,727
	Employer's national insurance	3,719	5,219
	Pension costs	1,694	1,098
		£ 140,771	£ 139,044
	<p>No employee had emoluments above £60,000. The average headcount for the year was 8.75 (2022 - 7.83) and the average number of full-time equivalent staff during the year was 4.45 (2022 - 4.56).  The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £46,452 (2022 - £50,083).</p>		
<b>6</b>	<b>OFFICE COSTS</b>	<b>2023</b>	<b>2022</b>
	General office costs	6,085	6,119
	Payroll charges (including late payment interest)	721	620
	Legal and professional fees	367	596
	Staff travel	236	103
		£ 7,409	£ 7,438
<b>7</b>	<b>UTILITIES</b>	<b>2023</b>	<b>2022</b>
	Gas and electric	14,303	12,322
	Water rates	2,618	2,251
	Telephone and broadband	1,882	1,969
	Waste collection	6,244	5,638
		£ 25,047	£ 22,180
<b>8</b>	<b>GOVERNANCE COSTS</b>	<b>2023</b>	<b>2022</b>
	Trustee expenses (Note 19)	140	-
	Accountancy charges	1,467	1,417
	Independent examination fee	1,468	1,418
		£ 3,075	£ 2,835
<b>9</b>	<b>TOTAL EXPENDITURE</b>	<b>2023</b>	<b>2022</b>
	Unrestricted funds	202,467	202,648
	Restricted funds	11,980	12,727
		£ 214,447	£ 215,375

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

10 TANGIBLE FIXED ASSETS	Freehold property	Furniture and equipment	Total
<b>Cost or valuation</b>			
Balance at 1 January 2023	600,000	31,464	631,464
Additions	-	8,517	8,517
Disposals	-	-	-
Revaluation	-	-	-
Balance at 31 December 2023	<u>600,000</u>	<u>39,981</u>	<u>639,981</u>
<b>Depreciation</b>			
Balance at 1 January 2023	-	31,464	31,464
Depreciation charge for year	-	2,839	2,839
Written back on disposals	-	-	-
Balance at 31 December 2023	<u>-</u>	<u>34,303</u>	<u>34,303</u>
<b>Net book value</b>			
Balance at 31 December 2023	<u>£ 600,000</u>	<u>£ 5,678</u>	<u>£ 605,678</u>
Balance at 1 January 2023	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>

11 FIXED ASSET INVESTMENTS	Listed investments
Carrying (fair) value at 1 January 2023	10,419
Additions at cost	-
Disposals at carrying value	-
Net gain/(loss) on revaluation	1,434
Carrying (fair) value at 31 December 2023	<u>£ 11,853</u>
Cost at 31 December 2023	<u>£ 10,000</u>

All investments were held in the UK.

Listed investments comprise COIF Charities Global Equity Income Fund Income units £11,853.

12 CURRENT ASSET INVESTMENTS	Cash & cash equivalents
Carrying (fair) value at 1 January 2023	90,000
Additions at cost	630
Disposals at carrying value	(55,000)
Net gain/(loss) on revaluation	-
Carrying (fair) value at 31 December 2023	<u>£ 35,630</u>
Cost at 31 December 2023	<u>£ 35,630</u>

All investments were held in the UK.

Cash and cash equivalents comprise a United Trust Bank Charity 2 year bond account £35,000 maturing 2 April 2024. Interest of £630 was added to the account in 2023.

13 DEBTORS	2023	2022
Prepayments and accrued interest	3,291	3,507
Other debtors	6,215	1,763
	<u>£ 9,506</u>	<u>£ 5,270</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023	2022
<b>14 CREDITORS: Amounts falling due within one year</b>		
Trade creditors	1,231	2,612
Other taxation and social security	4,188	4,229
Other creditors	665	413
Accruals and deferred income	5,204	20,589
	<b>£ 11,288</b>	<b>£ 27,843</b>

	2023	2022
<b>Deferred income</b>		
Balance at 1 January 2023	15,784	15,250
Amount released to income	(15,784)	(15,250)
Amount deferred in year	-	15,784
Balance at 31 December 2023	<b>£ -</b>	<b>£ 15,784</b>

Deferred income comprised Contract Services Grants invoiced in advance for the period January to March 2023.

	Balance at 1.1.2023	Movement in funds			Balance at 31.12.2023
		Income	Expenditure	Transfers and gains / (losses)	
Designated Funds					
Contingencies	90,000	-	-	10,000	100,000
Major repairs and improvements	30,000	-	-	-	30,000
	120,000	-	-	10,000	130,000
General Fund	34,820	205,708	202,467	(10,000)	28,061
Fair value reserve	419	-	-	1,434	1,853
	<b>£ 155,239</b>	<b>£ 205,708</b>	<b>£ 202,467</b>	<b>£ 1,434</b>	<b>£ 159,914</b>

	Balance at 1.1.2022	Movement in funds			Balance at 31.12.2022
		Income	Expenditure	Transfers and gains / (losses)	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	-	-	30,000
	120,000	-	-	-	120,000
General Fund	45,261	192,207	202,648	-	34,820
Fair value reserve	-	-	-	419	419
	<b>£ 165,261</b>	<b>£ 192,207</b>	<b>£ 202,648</b>	<b>£ 419</b>	<b>£ 155,239</b>

Name of unrestricted fund	Description, nature and purposes of fund
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.
Fair value reserve	The difference between the cost of investments when first recognised and their fair value at the balance sheet date.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**16 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

Material funds are detailed below. Other funds include all non-material funds.

<b>RESTRICTED FUNDS - 2023</b>	<b>Balance at 1.1.2023</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2023</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
<b>Capital funds</b>					
Lounge refurbishment (College of Matrons)	1,315	-	-	-	1,315
Annex refurbishment (Chalke Valley Benefice)	6,620	-	5,473	-	1,147
Other funds	1,517	-	-	-	1,517
	<u>9,452</u>	<u>-</u>	<u>5,473</u>	<u>-</u>	<u>3,979</u>
<b>Residents welfare</b>					
Child development and welfare	4,493	-	3,911	-	582
Managers Discretionary Fund	2,909	-	923	-	1,986
St Mary's Fund	-	1,600	1,600	-	-
No public funds support	5,000	-	-	-	5,000
Other funds	702	-	73	-	629
	<u>13,104</u>	<u>1,600</u>	<u>6,507</u>	<u>-</u>	<u>8,197</u>
Total funds	<u>£ 22,556</u>	<u>£ 1,600</u>	<u>£ 11,980</u>	<u>£ -</u>	<u>£ 12,176</u>

<b>RESTRICTED FUNDS - 2022</b>	<b>Balance at 1.1.2022</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2022</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Capital funds	5,917	12,344	8,809	-	9,452
Residents welfare	15,422	1,600	3,918	-	13,104
Total funds	<u>£ 21,339</u>	<u>£ 13,944</u>	<u>£ 12,727</u>	<u>£ -</u>	<u>£ 22,556</u>

<b>Name of restricted fund</b>	<b>Description, nature and purposes of fund</b>
<b>Capital funds</b>	
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Annex refurbishment (Chalke Valley Benefice)	To fund refurbishment of the Refuge's annex.
<b>Residents welfare</b>	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
St Mary's Fund	To assist ex-residents of the Refuge with the purchase of household items.
No public funds support	To provide funding for residents who have no access to public funds.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**17 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds	Restricted funds	Endowed funds	Total 2023
<b>At 31 December 2023</b>				
Fixed Assets				
Tangible assets	5,678	-	600,000	605,678
Investments	11,853	-	-	11,853
Current Assets				
Current Asset Investments	35,630	-	-	35,630
Debtors	9,506	-	-	9,506
CBF Deposit Account	13,417	-	-	13,417
Cash at Bank and in Hand	95,118	12,176	-	107,294
Current Liabilities	(11,288)	-	-	(11,288)
	<u>£ 159,914</u>	<u>£ 12,176</u>	<u>£ 600,000</u>	<u>£ 772,090</u>
	Unrestricted funds	Restricted funds	Endowed funds	Total 2022
<b>At 31 December 2022</b>				
Fixed Assets				
Tangible assets	-	-	600,000	600,000
Investments	10,419	-	-	10,419
Current Assets				
Current Asset Investments	90,000	-	-	90,000
Debtors	5,270	-	-	5,270
CBF Deposit Account	13,000	-	-	13,000
Cash at Bank and in Hand	64,220	22,729	-	86,949
Current Liabilities	(27,670)	(173)	-	(27,843)
	<u>£ 155,239</u>	<u>£ 22,556</u>	<u>£ 600,000</u>	<u>£ 777,795</u>

**19 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2023 or 2022. Two trustees were reimbursed for expenses totalling £140 in 2023 (£20 for travel and £120 for expenses incurred on behalf of the charity). No trustees were reimbursed for expenses in 2022.

**20 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**21 COMMITMENTS**

At 31 December 2023 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2023 the charity had no commitments under operating leases.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**22 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2022	Total 2021
<b>INCOME</b>						
Grants						
Splitz Support Services		62,601	-	-	62,601	69,525
UK Government		-	-	-	-	-
Other		176	7,324	-	7,500	6,821
	2	62,777	7,324	-	70,101	76,346
Donations and fund raising	3	34,344	6,620	-	40,964	46,879
Housing benefit		78,662	-	-	78,662	63,000
Service charges		11,652	-	-	11,652	8,672
Laundry takings		2,878	-	-	2,878	1,900
Bank and deposit interest		1,655	-	-	1,655	1,660
Dividends		145	-	-	145	-
Sundry income - Other		94	-	-	94	75
<b>Total income</b>	4	<b>192,207</b>	<b>13,944</b>	<b>-</b>	<b>206,151</b>	<b>198,532</b>
<b>EXPENDITURE</b>						
Salaries (2021 excluding Caretaker)	5	139,044	-	-	139,044	109,058
Training		932	-	-	932	708
Office costs	6	7,438	-	-	7,438	7,871
Residents' welfare and social activities		1,865	3,918	-	5,783	3,047
Professional services		666	-	-	666	2,690
Utilities	7	22,180	-	-	22,180	19,759
Insurance		5,457	-	-	5,457	5,029
Depreciation		-	-	-	-	-
House operating expenses		3,742	-	-	3,742	7,811
Repairs and maintenance (2021 including Caretaker)		10,764	3,123	-	13,887	19,566
Planned maintenance		7,250	5,686	-	12,936	19,208
Fundraising costs		-	-	-	-	290
Sundry expenses		475	-	-	475	581
Governance costs	8	2,835	-	-	2,835	2,760
<b>Total expenditure</b>	9	<b>202,648</b>	<b>12,727</b>	<b>-</b>	<b>215,375</b>	<b>198,378</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>(10,441)</b>	<b>1,217</b>	<b>-</b>	<b>(9,224)</b>	<b>154</b>
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments		419	-	-	419	-
<b>Net Movement in Funds</b>		<b>(10,022)</b>	<b>1,217</b>	<b>-</b>	<b>(8,805)</b>	<b>154</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		165,261	21,339	600,000	786,600	786,446
<b>Total funds carried forward</b>	18	<b>£ 155,239</b>	<b>£ 22,556</b>	<b>£ 600,000</b>	<b>£ 777,795</b>	<b>£ 786,600</b>

**SALISBURY WOMEN'S REFUGE**

England & Wales - Charity number 1112497

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# Accounts

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# Salisbury Women's Refuge



## Annual report 2022

Registered Charity Number 01112497

Registered Company Number 05632436



# Salisbury Women's Refuge

## Annual report and Accounts 2022

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## Foreword

During 2022 The Refuge continued to provide support and safe accommodation to several women and their children as the restrictions of the pandemic were lifted. The staff have continued to provide excellent high quality support for the residents, drawing on numerous local resources and contacts to help them obtain the particular support they need to regain confidence and independence, including counselling, paid or voluntary work, access to clothes and other household goods, and play working for children. It is because our staff are well established at the Refuge and know the Salisbury area well, that they are able to draw on an immense range of facilities to meet the particular needs of each individual or family at the time it is needed.

The trustees were able to start thinking again about their strategy and how to resume implementation of their goals after the restrictions placed on everyone by the pandemic. The accommodation in the Refuge is the main area of concern as space is very tight, especially for families. We currently have no self contained accommodation nor anything suitable for disabled users. Our main building is quite old and expensive to maintain due to its age, and increasingly does not meet the needs of the staff or the residents in the accommodation or the office and communal areas.

Residents, especially the larger families, often stay for longer periods than in the past, mainly due to the difficulty in obtaining housing to move on to. The average length of stay at the Refuge has increased from a few months to several months, and in the case of larger families the stay is likely to be between one and two years. The accommodation available in the Refuge therefore needs to be more suitable for these longer stays.



### ***Storage in the Annexe, now under refurbishment***

This year has seen growing public awareness of mental health issues and domestic abuse, and a growing unwillingness to tolerate or ignore it. The staff at the Refuge are at the sharp end of these issues, dealing on a daily basis with people who have been most severely affected, and who arrive, often with little from their previous lives, needing a safe place to stay. Addressing the needs of each individual is core to the service our staff provide. Each resident has a personal plan for rebuilding their confidence and coping with their experiences, which is mutually agreed and which will be put into effect over the weeks following their arrival. Some will want counselling, which is provided by external trained counsellors, one of whom is presenting her work at the Refuge to



2023 AGM.

In the Autumn last year Ros Hepplewhite stood down as chair of trustees after several years of dedicated service to the Refuge. Under her leadership a great deal of modernisation of the management processes was introduced. We thank Ros for her sterling work. She remains a friend of the Refuge.

Liz King was appointed a trustee in place of Ros, and brings a wealth of experience in the charitable sector and HR.

Lastly we thank all our donors, both individuals and organisations, who have supported us through donations over the last year. We have a very wide range of loyal supporters and friends without whom we would not continue to provide the Refuge service and we are very grateful for their generosity and continued support.

**Caroline Probert - Chair of trustees**

***Opposite:  
Retired Chair of Trustees, Ros Hepplewhite with Tom Corbin,  
Mayor of Salisbury 2022-2023***

## Our Finances

As a Trustee body we are currently more concerned about the future than the past. The contract for the provision of services to Wiltshire Council, which has provided us with core funding for the past 5 years, ended on 31 March 2023, and the provider chosen by the Council for the next contract decided not to include us as part of their team. So we are looking at ways in which we can continue to provide our services by finding other sources of funding. Thanks to our prudent reserves policy, we are confident that we can operate for at least 12 months, and we are in discussion with other organisations to see if we can work together in some way to our mutual advantage and we are increasing our fundraising from grant making charities.

But this is a report about 2022, so I need to comment on the figures in the accounts. In 2022 our expenditure exceeded our income by £9,224. This is about twice the deficit that I had anticipated in my budget for the year, and is primarily the result of the larger than anticipated pay increase awarded to our staff. (Our staff salaries are based on nationally agreed rates for public sector employees with similar roles and responsibilities to those of our staff). Bearing in mind the rise in costs due to the remarkable and unexpectedly high rate of inflation in the latter part of the year, this was a satisfactory performance. Over the 5 years of the contract which has now ended, we managed to make a small surplus of £1,063, partly because of sensible cost control measures, and partly because of a more active fund-raising effort in the recent past.

As Honorary Treasurer I do not actually do much work – I report to the Board on what others are doing. My thanks go to Eileen Day, who does all our book-keeping and deals with Housing Benefit claims, to Sandra Horner our manager, who identifies



***Donations of food, cosmetics and household items***

needs and finds people to quote for work when we need it, to my fellow Trustee Chris Dragonetti, who deals with Gift Aid and has been active in fund raising, and to Amanda Beaven of Fletchers & Partners who takes our raw data and turns them into properly structured Annual Accounts, as well as helping me (a civil engineer) understand what accounting is all about.

**Colin Reed – Treasurer**



**Above; The adults' sitting room was completely redecorated and refurbished through the generous support of the College of Matrons' in Salisbury**

**Opposite: Children's entertainment during the summer holidays in the garden at the refuge**





**Guests from the College of Matrons, staff, residents and trustees at a garden party during last summer**

**The local Freemasons are generous and loyal supporters of the refuge**



## Our service

We have had a busy year which has seen 23 women and families move on from the refuge support, mainly into independent living. 15 moved into their own home, 3 went to stay with a relative, 3 moved to a different safe house, (either because their whereabouts had been compromised or in order to be closer to their support network) 1 returned home and 1 to temporary accommodation.

13 of these chose to complete our feedback questionnaire as they left and we are really pleased with the overall scoring we received with an overall satisfaction score of 98% (up from 77.5% in 2021)). Our residents are particularly satisfied with the accommodation provided scoring 100% (up from 85%) and the interactions they have with staff which also scored 100% (up from 70%).

The refuge scored higher in the other 3 areas of Overall experience 97% (up from 80%), Support 99% (up from 90%) and Courses/signposting offered 95% (up from 62.5%). This is a wonderful reflection of the hard work the staff put in and the care they take of our residents.

These are some of the testimonies of residents this year:

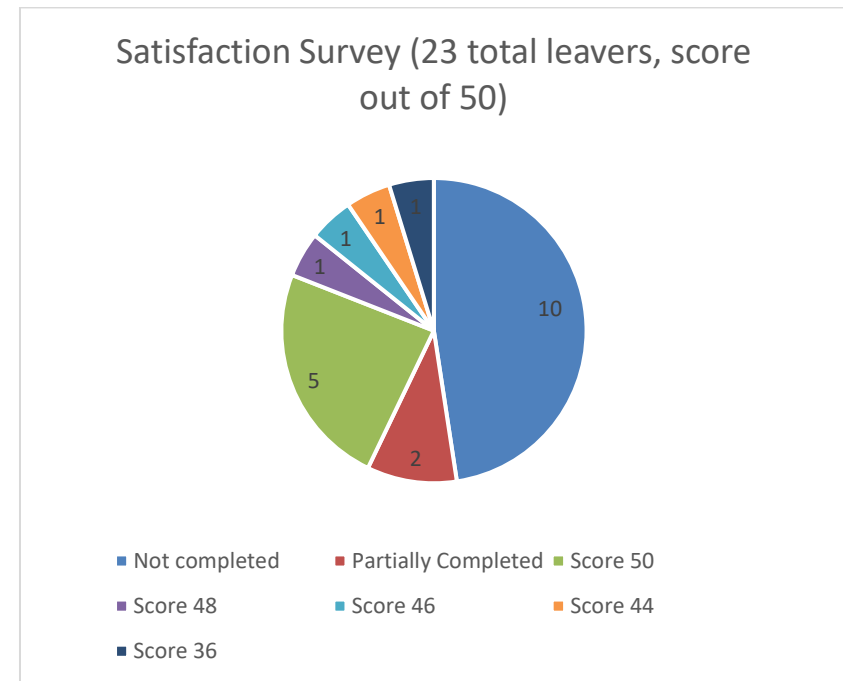
“I have never experienced such kindness. I have had amazing support, care and encouragement. Any issues were dealt with straight away and professionally. Staff are excellent. The house is lovely and we have everything we need”

“Changed my life but was challenging. I love you all. I wouldn't be who I am without you and the help you gave me”.

We have supported a woman to obtain her leave to remain, been a birth partner to another and assisted women into volunteering and paid work. We were also able to access grant funding to provide carpeting in several cases and also white goods for others.

We have supported women through court processes where child arrangements or criminal charges against a perpetrator are involved, walked to appointments with medical professionals, solicitors, work coaches. Sat and listened to heart-breaking experiences, mopped eyes, held hands, and shared in the little wins like opening bank accounts and getting the children into schools.

## Sandra Horner – Refuge Manager



## **Our buildings**

Due to Covid and the lack of a housekeeper at the start of the year, much of 2022 was spent catching up on planned projects, annual Health and Safety assessments and cleaning programmes. We were able to appoint a new housekeeper and she joined the staff in June. Alex settled into the post extremely well and approached her role with gusto. She identified some areas where cleaning standards needed to be revisited with the residents; tidied cupboards, fridges, freezers and undertook a linen inventory which identified additional linen that needed to be purchased.

The main project of 2022 was to completely refurbish the resident's sitting room in the main house, to make it lighter, by painting all the wooden panels, and to make it a more homely and welcoming space. Paul, our invaluable maintenance man who can turn his hand to most things, undertook repairs, and new furnishings and furniture were purchased to complete the new look. We were able to take this project forward with the support of funding from the Trustees of the College of Matrons.

Another project identified for 2022 was to address the damp and storage in the Annexe. Unfortunately, Paul had difficulty finding a contractor to undertake this project so it had to be delayed until 2023. We were lucky enough to receive funding from the Broadchalke Benefice to help finance this project which is now underway.

We also received a grant from Screwfix which enabled us to renew the chain fence at the side of the back garden.

Although the residents have a weekly cleaning rota, usually four times a year we undertake a deep clean in different communal

areas within the Refuge. These are carried out by residents, trustees and volunteers. With Alex in post, we were able to organise two in the latter part of 2022. The kitchens, reception area, conservatory and learning and development room had in depth cleaning.

Paul continued with his rolling programme of repainting throughout the year. The stairwell leading to and the hallway in the extension were repainted. At the same time he addressed any repainting necessary in residents' rooms when they became vacant. A new carpet was laid in the stairwell and in the hallway in the extension to match that in the main house. It is not unusual to have to replace carpets in rooms of residents with children.

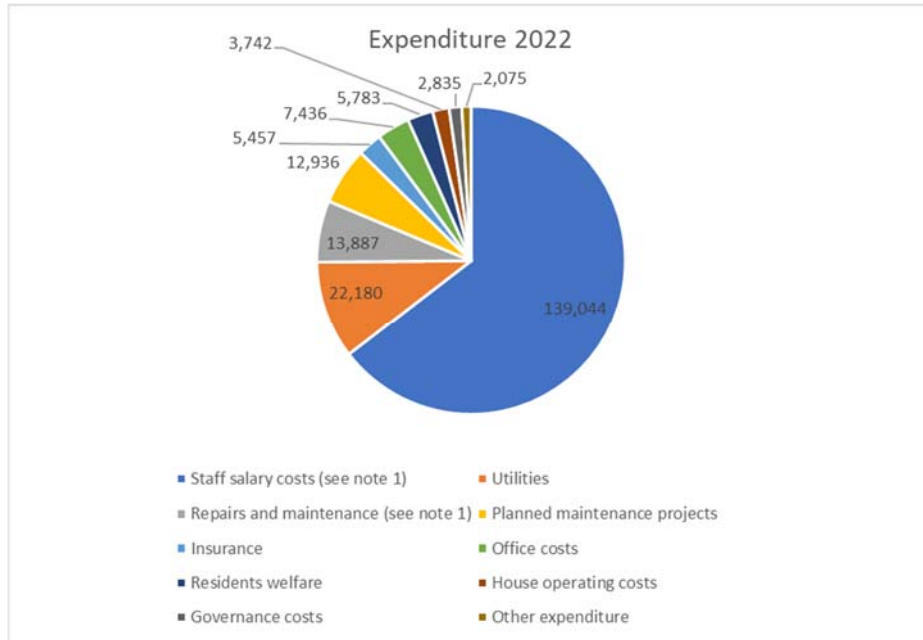
In 2022 the house had several water leaks. Unfortunately, these caused residual damage in ceilings, walls and flooring which Paul then had to address. The boiler in the extension had to be replaced. We received a generous individual donation for this work.

Paul also undertook the maintenance of the garden throughout the year. Initially an ex-resident helped but she is no longer available. As well as the general upkeep, he has pruned the apple tree. The beech tree has had its annual assessment.

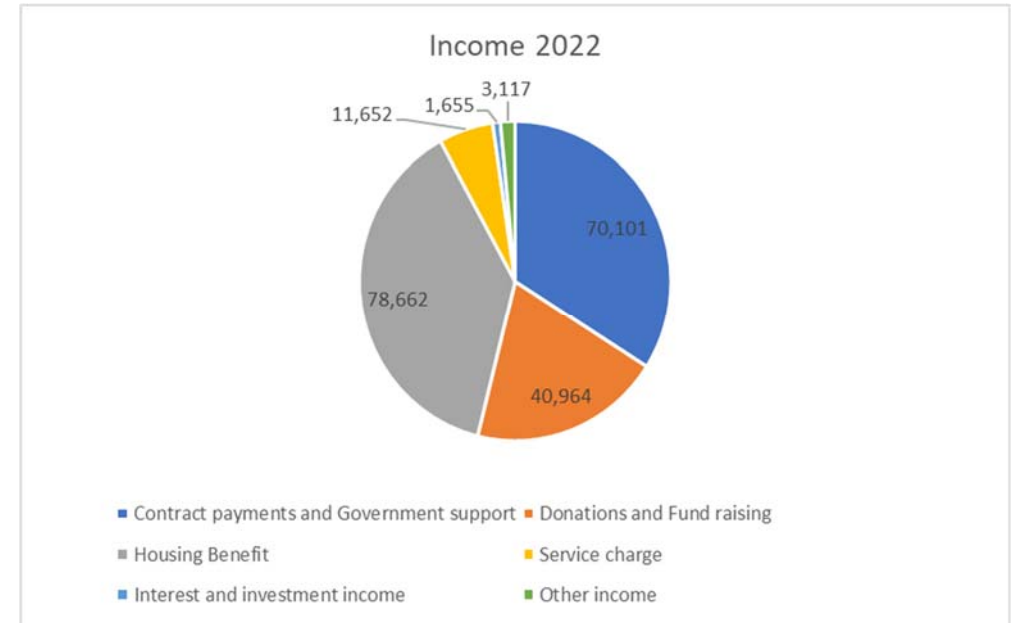
I would like to thank all the staff for helping with the upkeep of the Refuge but particular thanks and appreciation to Paul and Alex for all their hard work.

**Catriona Wood - Trustee**

## Our income and expenditure for 2022



The trustees of the Charity confirm that the above charts are a summary of information extracted from the full accounts for the year ended 31 December 2022. They may not contain enough information for a full understanding of the financial affairs of the Charity.



For further information and the full accounts and Report of the Trustees for the year ending 31 December 2022 and the auditors report on those accounts should be consulted.

Copies of the full accounts are available free of charge from the Charity. The summarized accounts do not constitute full accounts within the meaning of the Companies Act 2006 and the Charities Act 2011.

**Charity no: 1112497**  
**Company no: 05632436**  
**England and Wales**

**SALISBURY WOMEN'S REFUGE**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**FLETCHER & PARTNERS**  
**CHARTERED ACCOUNTANTS**  
**SALISBURY**

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Reference and administrative details**

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilsons (Company Secretaries) Limited
Independent Examiner	Mr G D Thomas FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilsons, Alexandra House, St Johns Street, Salisbury, SP1 2SB

**Directors and trustees**

The directors who served as trustees during the period were as follows:-

		Nominated by:
Mrs Rosalind Hepplewhite	(resigned 30 September 2022)	Salisbury Diocesan Mothers' Union
Chair (until 30 September 2022)		
Mrs Caroline Probert	(appointed 23 May 2022)	Salisbury Diocesan Mothers' Union
Chair (from 1 October 2022)		
Rev Penelope Joyce		
Vice-chair		
Mr Colin Reed		
Treasurer		
Mrs Rosemary Pemberton		
Ms Valerie Jackson		Salisbury Diocesan Mothers' Union
Mrs Anne Smith		
Mrs Catriona Wood		
Mr Christopher Dragonetti		Salisbury Diocesan Board of Finance
Mrs Sharon King	(appointed 1 October 2022)	

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Constitution**

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

**Objects and activities**

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Organisational structure and decision making**

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the Trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

**Method of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

**Trustee induction and training**

The Trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Review of activities**

During 2022 15 families (2021 - 7) and 7 women without children (2021 - 7) were accommodated. Accommodation days for women totalled 3,358 (2021- 3,047) an average of 9.20 per day compared to 8.35 in 2021. The accommodation days for children were 4,883 (2021 - 3,112), an average of 13.38 per day compared to 8.53 in 2021.

Gross income for 2022 was £206,151 (2021 - £198,532). Expenditure increased to £215,375 (2021 - £198,378).

Net expenditure for 2022 was £9,224 (2021 - net income of £154), of which net expenditure of £10,441 (2021 - net income of £5,528) related to unrestricted funds. There was a surplus of £1,217 arising on restricted funds compared to a deficit of £5,374 in 2021.

Investment gains for the year were £419, giving a net movement in funds of £8,805 deficit (2021 - £154 surplus).

At the end of the year the net assets of the charity were £777,795 (2021 - £786,600).

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances include in 2022 " The Refuge is a wonderful safe welcoming place. Everyone has helped me regain my confidence." " Amazing work that helped me learn to trust myself and generally be there through the process." " I felt so much love and am grateful for the Refuge and all the staff. I have healed so much due to the support, love and care I have received."

**Reserves policy and Reserve Fund balances**

The Trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The Trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The Trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2022 the General Fund (Note 15) reserves amounted to £155,239 (2021 - £165,261) of which £120,000 (2021 - £120,000) has been designated as a contingency fund and for major repairs and improvements to the property. The remaining undesignated reserves of £35,239 (2021 - £45,261), including a fair value reserve of £419 (2021 - £nil), are adequate to maintain the day to day activities of the charity. The balance on Restricted Funds (Note 16) at 31 December 2022 was £22,556 (2021 - £21,339).

**Investment policy**

The Refuge will hold its reserves in a variety of ways – current accounts, deposit accounts and investments. Investments should amount to a maximum of 20% of the total reserves. Any investment should be in well-established managed charity fund with an ethical investment policy.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Going concern**

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2024.

**Risk Management**

The Trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

**Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 19 April 2023 and signed on its behalf by:



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**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G D Thomas FCA  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 19 April 2023

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2022	Total 2021 (Note 22)
<b>INCOME</b>						
Grants						
Splitz Support Services		62,601	-	-	62,601	69,525
Other		176	7,324	-	7,500	6,821
	2	<u>62,777</u>	<u>7,324</u>	<u>-</u>	<u>70,101</u>	<u>76,346</u>
Donations and fund raising	3	34,344	6,620	-	40,964	46,879
Housing benefit and rent		78,662	-	-	78,662	63,000
Service charges		11,652	-	-	11,652	8,672
Laundry takings		2,878	-	-	2,878	1,900
Bank and deposit interest		1,655	-	-	1,655	1,660
Dividends		145	-	-	145	-
Sundry income - Other		94	-	-	94	75
		<u>192,207</u>	<u>13,944</u>	<u>-</u>	<u>206,151</u>	<u>198,532</u>
Total income	4					
<b>EXPENDITURE</b>						
Salaries (2021 excl. Caretaker)		139,044	-	-	139,044	109,058
Training		932	-	-	932	708
Office costs	6	7,438	-	-	7,438	7,871
Residents' welfare and social activities		1,865	3,918	-	5,783	3,047
Professional services		666	-	-	666	2,690
Utilities	7	22,180	-	-	22,180	19,759
Insurance		5,457	-	-	5,457	5,029
House operating expenses		3,742	-	-	3,742	7,811
Repairs and maintenance (2021 incl. Caretaker)		10,764	3,123	-	13,887	19,566
Planned maintenance		7,250	5,686	-	12,936	19,208
Fundraising costs		-	-	-	-	290
Sundry expenses		475	-	-	475	581
Governance costs	8	2,835	-	-	2,835	2,760
		<u>202,648</u>	<u>12,727</u>	<u>-</u>	<u>215,375</u>	<u>198,378</u>
Total expenditure	9					
<b>Net income/(expenditure) and net movement in funds for the year</b>		(10,441)	1,217	-	(9,224)	154
<b>Other recognised gains/(losses)</b>						
Gain on fixed asset investments	11	419	-	-	419	-
		<u>(10,022)</u>	<u>1,217</u>	<u>-</u>	<u>(8,805)</u>	<u>154</u>
<b>Net Movement in Funds</b>						
<b>Reconciliation of funds</b>						
Total funds brought forward		165,261	21,339	600,000	786,600	786,446
<b>Total funds carried forward</b>	18	<u>£ 155,239</u>	<u>£ 22,556</u>	<u>£ 600,000</u>	<u>£ 777,795</u>	<u>£ 786,600</u>

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2022**

	Notes	2022	2021
<b>FIXED ASSETS</b>			
Tangible assets	10	600,000	600,000
Investments	11	10,419	-
		610,419	600,000
<b>CURRENT ASSETS</b>			
Investments	12	90,000	100,000
Debtors	13	5,270	4,794
CBF deposit account		13,000	2,849
Cash at bank and in hand		86,949	106,248
		195,219	213,891
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	14	27,843	27,291
<b>NET CURRENT ASSETS</b>		167,376	186,600
<b>NET ASSETS</b>	18	£ 777,795	£ 786,600
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted funds	15		
Designated funds		120,000	120,000
General fund		34,820	45,261
Fair value reserve		419	-
		155,239	165,261
Restricted funds	16	22,556	21,339
Endowed funds	17	600,000	600,000
<b>TOTAL CHARITY FUNDS</b>		£ 777,795	£ 786,600

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

For the financial year ended 31 December 2022 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2022 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on 19 April 2023 and signed on its behalf by:



The notes on pages 8 to 15 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The Trustees are satisfied that the charity is a going concern with sufficient reserves to continue its operations beyond April 2024.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Realised gains and losses**

All gains and losses taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and carrying value (opening market value or cost for purchases in the year). Unrealised gains and losses are calculated as the difference between the market value at the year end and the carrying value (opening market value or cost for purchases in the year). Realised and unrealised gains are not separated in the Statement of Financial Activities.

**Tangible fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**1b ACCOUNTING POLICIES (continued)**

**Tangible fixed assets (continued)**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the Trustees consider that the residual value will be at least equivalent to cost.

**Investments**

Fixed asset investments comprise common investment fund shares. Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account. Investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The statement of financial activities includes the net gains and losses arising on revaluation and disposals.

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Operating leases: the Company as lessee**

Rentals paid under operating leases are charged on a straight line basis over the lease term.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:

		<b>2022</b>	<b>2021</b>
<u>Unrestricted funds</u>			
Splitz Support Services	Contract services	62,601	62,525
Splitz Support Services	Covid support	-	7,000
Diocese of Salisbury	Granted dividends from the Moral Welfare Area 1 fund	176	171
		<u>62,777</u>	<u>69,696</u>
<u>Restricted funds</u>			
	<u>Fund</u>		
Wiltshire High Sheriff	Kitchen equipment	700	-
SCAWC	Ex-residents assistance	1,600	-
Screwfix	Fencing replacement	2,270	-
FP Gardiner	Boiler replacement	2,754	-
St Mary's Fund, Salisbury	St Mary's Fund (Ex-residents assistance)	-	750
Clothworker's Guild	Wi-Fi Infrastructure	-	5,900
		<u>7,324</u>	<u>6,650</u>
		<u>£ 70,101</u>	<u>£ 76,346</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>3 DONATIONS AND FUND RAISING</b>	<b>2022</b>	<b>2021</b>
Unrestricted funds	34,344	35,304
Restricted funds	6,620	11,575
	<u>£ 40,964</u>	<u>£ 46,879</u>

Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. No legacies were received in 2022 or 2021.

<b>4 TOTAL INCOME</b>	<b>2022</b>	<b>2021</b>
Unrestricted funds	192,207	180,307
Restricted funds	13,944	18,225
	<u>£ 206,151</u>	<u>£ 198,532</u>

<b>5 STAFF COSTS</b>	<b>2022</b>	<b>2021</b>
Gross wages and salaries	132,727	111,385
Employer's national insurance	5,219	2,946
Pension costs	1,098	1,018
	<u>£ 139,044</u>	<u>£ 115,349</u>

The staff costs analysis includes caretaker costs of £6,291 for 2021 reported under repairs and maintenance in the Statement of Financial Activities.

No employee had emoluments above £60,000. The average headcount for the year was 7.83 (2021 - 7.42) and the average number of full-time equivalent staff during the year was 4.65 (2021 - 4.56).

The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £50,083 (2021 - £41,900).

<b>6 OFFICE COSTS</b>	<b>2022</b>	<b>2021</b>
General office costs	6,119	6,680
Payroll charges (including late payment interest)	620	824
Legal and professional fees	596	367
Staff travel	103	-
	<u>£ 7,438</u>	<u>£ 7,871</u>

<b>7 UTILITIES</b>	<b>2022</b>	<b>2021</b>
Gas and electric	12,322	13,121
Water rates	2,251	2,108
Telephone and broadband	1,969	745
Waste collection	5,638	3,785
	<u>£ 22,180</u>	<u>£ 19,759</u>

<b>8 GOVERNANCE COSTS</b>	<b>2022</b>	<b>2021</b>
Trustee expenses (Note 19)	-	-
Accountancy charges	1,417	1,380
Independent examination fee	1,418	1,380
	<u>£ 2,835</u>	<u>£ 2,760</u>

<b>9 TOTAL EXPENDITURE</b>	<b>2022</b>	<b>2021</b>
Unrestricted funds	202,648	174,779
Restricted funds	12,727	23,599
	<u>£ 215,375</u>	<u>£ 198,378</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**10 TANGIBLE FIXED ASSETS**

	Freehold property	Furniture and equipment	Total
<b>Cost or valuation</b>			
Balance at 1 January 2022	600,000	31,464	631,464
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Balance at 31 December 2022	<u>600,000</u>	<u>31,464</u>	<u>631,464</u>
<b>Depreciation</b>			
Balance at 1 January 2022	-	31,464	31,464
Depreciation charge for year	-	-	-
Written back on disposals	-	-	-
Balance at 31 December 2022	<u>-</u>	<u>31,464</u>	<u>31,464</u>
<b>Net book value</b>			
Balance at 31 December 2022	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>
Balance at 1 January 2022	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>

**11 FIXED ASSET INVESTMENTS**

	Listed investments
Carrying (fair) value at 1 January 2022	-
Additions at cost	10,000
Disposals at carrying value	-
Net gain/(loss) on revaluation	419
Carrying (fair) value at 31 December 2022	<u>£ 10,419</u>
Cost at 31 December 2022	<u>£ 10,000</u>

All investments were held in the UK.

Listed investments comprise COIF Charities Global Equity Income Fund Income units £10,419.

**12 CURRENT ASSET INVESTMENTS**

	Cash & cash equivalents
Carrying (fair) value at 1 January 2022	100,000
Additions at cost	35,000
Disposals at carrying value	(45,000)
Net gain/(loss) on revaluation	-
Carrying (fair) value at 31 December 2022	<u>£ 90,000</u>
Cost at 31 December 2022	<u>£ 90,000</u>

All investments were held in the UK.

Cash and cash equivalents comprise Cambridge & Counties 2 year deposit £55,000 maturing 24 March 2023 and United Trust Bank Charity 2 year bond account £35,000 maturing 2 April 2024.

**13 DEBTORS**

	2022	2021
Prepayments and accrued interest	3,507	3,329
Other debtors	1,763	1,465
	<u>£ 5,270</u>	<u>£ 4,794</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>14 CREDITORS: Amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
Trade creditors	2,612	2,119
Other taxation and social security	4,229	1,748
Other creditors	413	174
Accruals and deferred income	20,589	23,250
	<u>£ 27,843</u>	<u>£ 27,291</u>

<b>Deferred income</b>	<b>2022</b>	<b>2021</b>
Balance at 1 January 2022	15,250	-
Amount released to income	(15,250)	-
Amount deferred in year	15,784	15,250
Balance at 31 December 2022	<u>£ 15,784</u>	<u>£ 15,250</u>

Deferred income comprises Contract Services Grants invoiced in advance for the period January to March 2023.

<b>15 UNRESTRICTED FUNDS - 2022</b>	<b>Balance at 1.1.2022</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2022</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers and gains / (losses)</b>	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	-	-	30,000
	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>120,000</u>
General Fund	45,261	192,207	202,648	-	34,820
Fair value reserve	-	-	-	419	419
	<u>£ 165,261</u>	<u>£ 192,207</u>	<u>£ 202,648</u>	<u>£ 419</u>	<u>£ 155,239</u>

<b>UNRESTRICTED FUNDS - 2021</b>	<b>Balance at 1.1.2021</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2021</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers and gains / (losses)</b>	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	27,187	-	-	2,813	30,000
	<u>117,187</u>	<u>-</u>	<u>-</u>	<u>2,813</u>	<u>120,000</u>
General Fund	42,546	180,307	174,779	(2,813)	45,261
	<u>£ 159,733</u>	<u>£ 180,307</u>	<u>£ 174,779</u>	<u>£ -</u>	<u>£ 165,261</u>

<b>Name of unrestricted fund</b>	<b>Description, nature and purposes of fund</b>
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.
Fair value reserve	The difference between the cost of investments when first recognised and their fair value at the balance sheet date.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**16 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

Material funds are detailed below. Other funds include all non-material funds.

<b>RESTRICTED FUNDS - 2022</b>	<b>Balance at 1.1.2022</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2022</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
<b>Capital funds</b>					
Lounge refurbishment (College of Matrons)	5,000	-	3,685	-	1,315
Boiler replacement (FP Gardiner)	-	2,754	2,754	-	-
Annex refurbishment (Chalke Valley Benefice)	-	6,620	-	-	6,620
Fencing (Screwfix)	-	2,270	2,270	-	-
Other funds	917	700	100	-	1,517
	<u>5,917</u>	<u>12,344</u>	<u>8,809</u>	<u>-</u>	<u>9,452</u>
<b>Residents welfare</b>					
Child development and welfare	5,403	-	910	-	4,493
Managers Discretionary Fund	2,929	-	20	-	2,909
Move in / Move on	1,062	-	1,062	-	-
SCAWC	-	1,600	1,600	-	-
No public funds support	5,000	-	-	-	5,000
Other funds	1,028	-	326	-	702
	<u>15,422</u>	<u>1,600</u>	<u>3,918</u>	<u>-</u>	<u>13,104</u>
Total funds	<u>£ 21,339</u>	<u>£ 13,944</u>	<u>£ 12,727</u>	<u>£ -</u>	<u>£ 22,556</u>

<b>RESTRICTED FUNDS - 2021</b>	<b>Balance at 1.1.2021</b>	<b>Movement in funds</b>			<b>Balance at 31.12.2021</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Capital funds	12,234	12,225	18,542	-	5,917
Residents welfare	14,479	6,000	5,057	-	15,422
Total funds	<u>£ 26,713</u>	<u>£ 18,225</u>	<u>£ 23,599</u>	<u>£ -</u>	<u>£ 21,339</u>

<b>Name of restricted fund</b>	<b>Description, nature and purposes of fund</b>
<b>Capital funds</b>	
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Boiler replacement (FP Gardiner)	To fund the replacement of the Refuge's boiler.
Annex refurbishment (Chalke Valley Benefice)	To fund refurbishment of the Refuge's annex.
Fencing (Screwfix)	To fund the installation of fencing.
<b>Residents welfare</b>	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
Move in / Move on	To assist residents with moving into or on from the Refuge.
SCAWC	To assist ex-residents of the Refuge with the purchase of household items.
No public funds support	To provide funding for residents who have no access to public funds.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**17 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**18 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

<b>At 31 December 2022</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2022</b>
Fixed Assets				
Tangible assets	-	-	600,000	600,000
Investments	10,419	-	-	10,419
Current Assets				
Current Asset Investments	90,000	-	-	90,000
Debtors	5,270	-	-	5,270
CBF Deposit Account	13,000	-	-	13,000
Cash at Bank and in Hand	64,220	22,729	-	86,949
Current Liabilities	(27,670)	(173)	-	(27,843)
	<u>£ 155,239</u>	<u>£ 22,556</u>	<u>£ 600,000</u>	<u>£ 777,795</u>

<b>At 31 December 2021</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2021</b>
Fixed Assets				
Tangible assets	-	-	600,000	600,000
Investments	-	-	-	-
Current Assets				
Current Asset Investments	100,000	-	-	100,000
Debtors	4,794	-	-	4,794
CBF Deposit Account	2,849	-	-	2,849
Cash at Bank and in Hand	84,257	21,991	-	106,248
Current Liabilities	(26,639)	(652)	-	(27,291)
	<u>£ 165,261</u>	<u>£ 21,339</u>	<u>£ 600,000</u>	<u>£ 786,600</u>

**19 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2022 or 2021. No trustees were reimbursed for expenses in 2022 or 2021.

**20 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**21 COMMITMENTS**

At 31 December 2022 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2022 the charity had no commitments under operating leases. (2021 - £1,267 expiring in less than one year).

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**22 STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2021 FOR COMPARATIVE PURPOSES**

	Notes	Unrestricted funds (Note 15)	Restricted funds (Note 16)	Endowed funds (Note 17)	Total 2021	Total 2020
<b>INCOME</b>						
Grants						
Splitz Support Services		69,525	-	-	69,525	64,551
UK Government		-	-	-	-	660
Other		171	6,650	-	6,821	1,215
	2	69,696	6,650	-	76,346	66,426
Donations and fund raising	3	35,304	11,575	-	46,879	40,586
Housing benefit		63,000	-	-	63,000	78,940
Service charges		8,672	-	-	8,672	9,298
Laundry takings		1,900	-	-	1,900	2,123
Bank and deposit interest		1,660	-	-	1,660	2,304
Sundry income - Resident's allowance		-	-	-	-	200
Sundry income - Other		75	-	-	75	-
<b>Total income</b>	4	<b>180,307</b>	<b>18,225</b>	<b>-</b>	<b>198,532</b>	<b>199,877</b>
<b>EXPENDITURE</b>						
Salaries (excluding Caretaker)		108,226	832	-	109,058	105,190
Training		708	-	-	708	285
Office costs	6	7,587	284	-	7,871	7,803
Residents' welfare and social activities		1,133	1,914	-	3,047	1,446
Professional services		723	1,967	-	2,690	825
Utilities	7	19,759	-	-	19,759	21,657
Insurance		5,029	-	-	5,029	4,952
Depreciation		-	-	-	-	742
House operating expenses		5,592	2,219	-	7,811	4,199
Repairs and maintenance (including Caretaker)		17,502	2,064	-	19,566	16,280
Planned maintenance		5,068	14,140	-	19,208	20,291
Fundraising costs		290	-	-	290	-
Sundry expenses		402	179	-	581	1,392
Governance costs	8	2,760	-	-	2,760	2,537
<b>Total expenditure</b>	9	<b>174,779</b>	<b>23,599</b>	<b>-</b>	<b>198,378</b>	<b>187,599</b>
<b>Net income/(expenditure) and net movement in funds for the year</b>		<b>5,528</b>	<b>(5,374)</b>	<b>-</b>	<b>154</b>	<b>12,278</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		159,733	26,713	600,000	786,446	774,168
<b>Total funds carried forward</b>	18	<b>£ 165,261</b>	<b>£ 21,339</b>	<b>£ 600,000</b>	<b>£ 786,600</b>	<b>£ 786,446</b>

**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G D Thomas FCA  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 19 April 2023

**SALISBURY WOMEN'S REFUGE**

England & Wales - Charity number 1112497

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# Accounts

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# Salisbury Women's Refuge



## Annual Report 2021

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Registered Charity Number 01112497

Registered Company Number 05632436

# **Salisbury Women's Refuge**

## **Annual Report and Accounts 2021**

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## Foreword

The Refuge continued to run a near normal service in 2021 despite the various Covid restrictions still in place. It was not quite however service as usual. Although the Refuge was spared serious illness or disruption, we did have suspected and actual cases of Covid infection amongst our residents and staff and stringent procedures were needed for this to be contained.

Because of the pandemic, we were not able to make our usual arrangements for the AGM in 2021 or to hold our Christmas Crib Service. We did however in July welcome our Friends and supporters to a wonderful summer party in the grounds of Myles Place thanks to the ever generous Kelly family. This event was attended by the Lord Lieutenant, the Mayor and Deputy Mayor of Salisbury and our MP John Glen and sponsored by Fletcher & Partners.

In October we also hosted the first of what we hope will be a series of lectures. The event was sponsored by Wilsons LLP and the lecture, on the history of the Women's Refuge in Salisbury, given by local historian and Refuge trustee, Rosemary Pemberton. Events such as these are vital in raising funds and in raising awareness of domestic abuse.

Prior to the pandemic, the trustees had intended to review our services and develop plans for the future. We were aware that our 3 year contract for the provision of Refuge services funded by Wiltshire Council would come to an end in 2021 and that we were likely to be involved in a tendering exercise for the ongoing provision of services. In the event our contract was renewed for a further 2 years until March 2023.

Whilst this gave us very welcome breathing space, nevertheless the task of setting strategic direction for the Refuge remained a priority. In 2021 the trustees embarked on a series of visits to other Refuges to be better informed about how others had funded, staffed and organised refuge provision. This has been a very valuable exercise and has reassured us that the staff team in Salisbury and the caring yet professional service we offer is second to none.

We do recognise however that there are shortcomings in our current premises. We do not have self-contained units for the families who stay with us – kitchens and bathrooms are shared. We also have very limited meetings and office space. The trustees will therefore be formulating plans in the current year to improve our accommodation. We would also like to increase the numbers of families to whom we can provide refuge given the high levels of demand.

Domestic abuse has been much in the news during the pandemic. We continue to see an increasing number of reported cases as women find the courage to seek help. Salisbury Women's Refuge has been providing support to these women and their children since 1984. We intend to continue to do so and to respond to changing needs and patterns of service as they arise.

*Ros Hepplewhite - Chair of Trustees*



***Ros Hepplewhite and John Glen, MP at the Summer Party***

## Our service

This year was once again a very challenging one with coronavirus still very much a presence in the community. We were thankfully very lucky to escape any cases in the house again this year but did have staff members catch it towards the end of the year. However, with the residents and staff having access to the vaccine and generally knowing more about the infection we felt well placed to cope with the threat in a proactive and positive way.

The families have benefited from a volunteer play therapist who joined the team in February. Several of our families have both one to one and group sessions. Laura has also been able to go into school and work with some of the children in their school setting. This is a fluid arrangement which can change and adapt to the needs of the families very quickly. Laura will complete 100 hours with us while she completes her Diploma.

We have also been able to offer yoga one evening a week for some of the year. This has always been dependant on the community levels of Covid-19 and at times we have had to suspend classes but our residents really enjoy the relaxation and benefits of yoga on mind and body.

The Pantry Partnership have been able to deliver excess fruit and vegetables to us once a week. This is of great help to our families as they can supplement their food budget by making use of produce which may otherwise go to waste. The Pantry Partnership also use some of the produce to make homemade vegetarian soups, meals and puddings which they freeze and give to our families in refuge. These are always eagerly received and we hope to be able to do some workshops with them in the future to enhance residents' cooking skills and food hygiene knowledge.

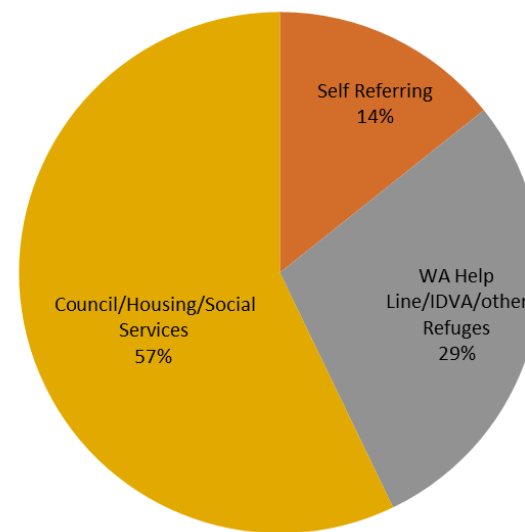
In September the residents decided that they wanted to do something for the Afghanistan refugees following the Taliban taking control of the country. They sourced a local charity taking donations of clothing and toiletries for Afghanistan. Residents felt that this was something they would like to do on a regular basis and have been invited to put forward suggestions of charities or causes we could collect and donate for.

I would like to thank my amazing staff team for coping with everything so calmly and professionally over the past year. They really have gone the extra mile.

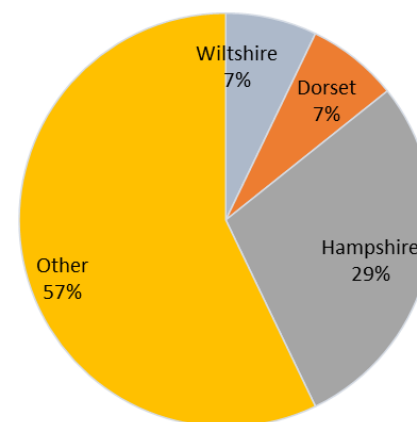
*Sandra Horner - Refuge Manager*

## Some Statistics

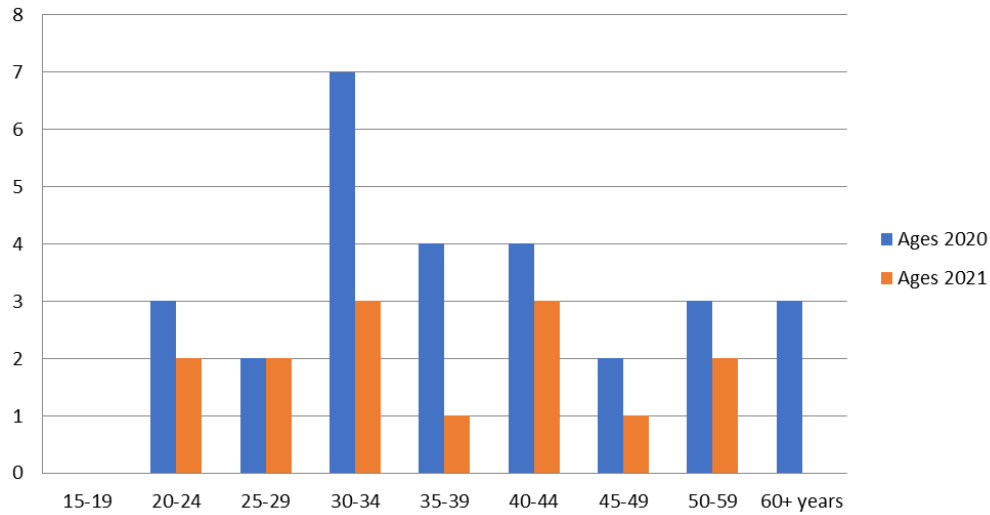
### Referring Agencies



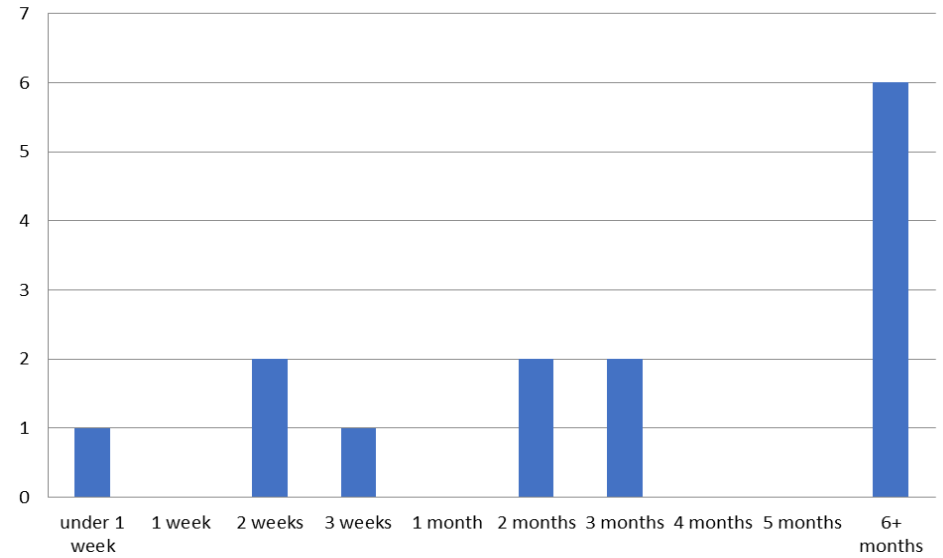
### Catchment Area of Residents



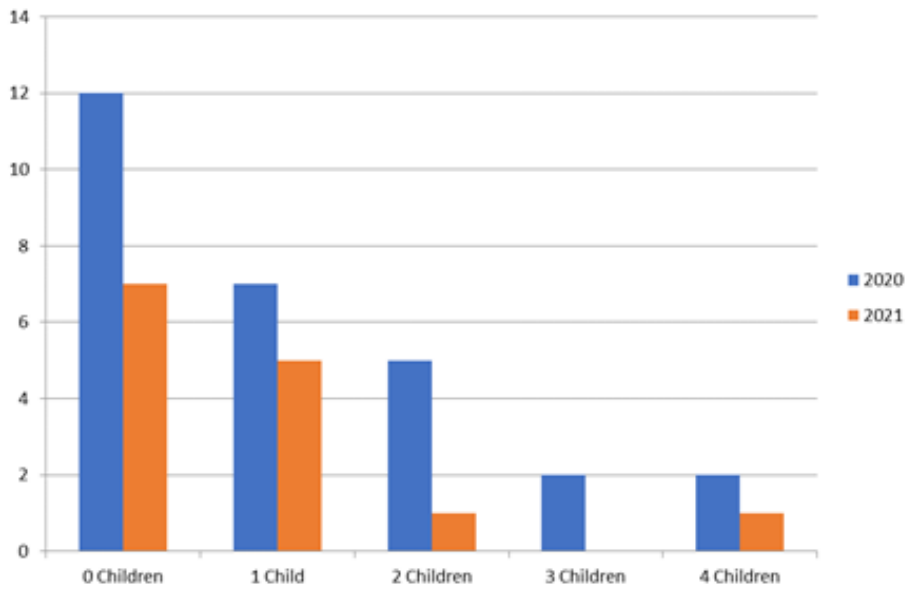
**Ages of Women 2020 - 2021**



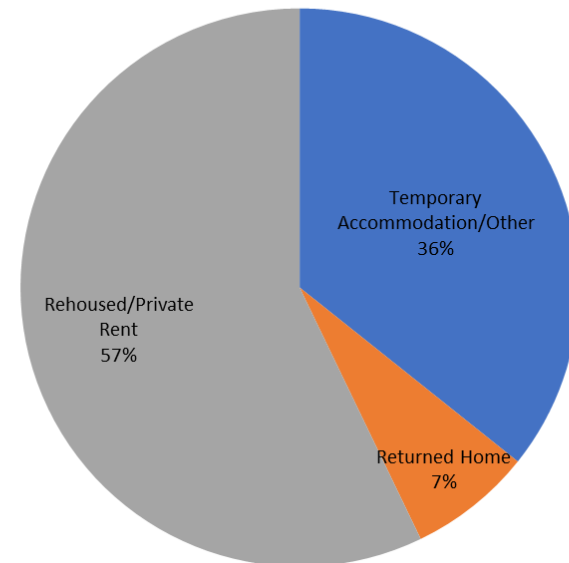
**Length of Stay**



**Size of Families 2020 - 2021**



**Destinations of Leavers**



## *Our building*

The year 2021 was a difficult year, not only because of Covid restrictions preventing entry into the House but also because of illness, injury, the loss of our dear handyman and delays in obtaining contractors. Although we employed an interim handyman one day a week at a cost, maintenance of the House fell behind at the beginning of the year.

The repainting and refurbishment of residents' rooms, which is often needed when residents leave the House, was delayed until we could get an outside contractor to carry out the work. This was eventually done but at a greater cost financially and it reduced our ability to accept more families. Our new handyman joined the staff in June and things have moved into full swing since then. Paul has been able to advise, address leaks, replaster and renew walls for us to name but a few tasks!

The projects of upgrading the main kitchen and the bathroom on the second floor in the main house, identified for 2021, have been completed. Several annual assessments such as PAT had to be delayed from 2020 and these were undertaken at the first opportunity in June and July. The project to modernise the sitting room, to make it a lighter, more comfortable room, was put on hold until 2022 as was assessing the guttering and replacement of some fascia boards and addressing damp and storage in the Annexe.

Work continued in the garden with help from an ex- resident. Remedial action was undertaken regarding the beech tree and a new security fence was erected at the side and rear of the House. With a generous donation from the residents of the village of Charlton All Saints we were able to purchase new garden furniture.

Day to day cleaning was undertaken through the residents' housekeeping rota and we were able to carry out one of the four annual deep cleans. This was with help of residents, Ros, myself and Beth a volunteer.

I would like to thank all the staff for their continued hard work in helping to maintain the building in a good state of repair and meeting the challenges associated with an older building.

*Catrina Wood -Trustee*



***New garden furniture purchased with a gift from the village of Charlton All Saints***

## *Our finances*

Looking back on a year dominated by Covid and the restrictions that it imposes, I am delighted to be able to report that the Refuge finances held their own in 2021; we ended up with a very small positive result. However, the overall picture does hide some details that should be commented on.

One problem we faced early in the year was that a resident who we had been told would be eligible for public funding support was not able to access public funds for a considerable time. This is one of the reasons that housing benefit and service charge income were lower than in 2020; the other is that because the restrictions of 2020 prevented families from moving on from the Refuge, we had an unusual exodus in 2021 which resulted in lower than anticipated occupation rates.

You will see comments in the formal accounts about the caretaker. For several years we had a caretaker, Colin Aldridge, who was not an employee but a contractor – so his costs appeared as part of maintenance, not as staff salaries. Our new caretaker, who joined us after Colin so sadly died, is an employee – but to allow for simple year on year comparisons I decided to allocate his costs to maintenance for the rest of 2021. From the start of 2022 his costs will be included as part of the salaries item.

There is much concern about fuel prices. The Refuge has fixed price contracts for both gas and electricity that end towards the end of this year; we have been able to take advantage of new fixed price offers that were available early in this year, to start when our existing contracts end, and although the new rates are considerably higher than the current one, they were fixed before the latest increases resulting from the war in Ukraine.

In a year's time (at the end of March 2023) our existing contract to provide services to Wiltshire Council will end. We expect that the Council will initiate a new tender process in the summer or autumn this year. We do not know if they will be changing their requirements or looking for "more of the same"; until we get the relevant documents, we cannot prepare our bid. Much Trustee time will be spent on this once the process starts.

At this point I was tempted to copy one of the paragraphs from my report for 2020, about our donors. We are blessed with remarkably generous donors, and yet again the amount given has increased significantly. We are deeply grateful.

We continue to work remotely far more than we used to, but the systems we have in place operate smoothly most of the time. I am delighted that a fellow Trustee, Chris Dragonetti, has taken over some of my work as Treasurer – in particular taking on responsibility for our Gift Aid claims, but also sorting other problems on an ad hoc basis as they arise. My thanks go to him, to Eileen Day who does the routine book keeping work for me as well as dealing

with Housing Benefit claims and other financial chores, and to the Finance Sub-committee for their comments and support.

Finally I record my thanks to the two ladies from Fletchers who have been involved in preparing and formally examining our accounts – Amanda Beavan and Pat Proctor. Pat has said that this is definitely the last time she will be acting as our Independent Examiner, and the Trustees will miss her annual visits to us to guide us through the draft accounts before they are finalised and printed.

*Colin Reed – Treasurer*



***One of our family rooms***

## Annex

### Trustees' Report for the Year ended 31 December 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

#### Reference and administrative details

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilson's (Company Secretaries) Limited
Independent Examiner	Mrs PA Proctor FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilson's, Alexandra House, St Johns Street, Salisbury, SP1 2SB

#### Directors and trustees

The directors who served as trustees during the period were as follows:-

Nominated by

Mrs Rosalind Hepplewhite – Chair	Salisbury Diocesan Mothers' Union
Rev Penelope Joyce - Vice-chair	
Mr Colin Reed - Treasurer	
Mrs Rosemary Pemberton	
Ms Valerie Jackson	Salisbury Diocesan Mothers' Union

Mrs Anne Smith

Mrs Catriona Wood

Mrs Deborah Underhill (resigned 15 Sept. 2021) Salisbury Diocesan Board of Finance

Mr Christopher Dragonetti Salisbury Diocesan Board of Finance

#### Constitution

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

#### Objects and activities

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

#### Organisational structure and decision making

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the Trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

### **Method of appointment or election of trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

Two by Salisbury Diocesan Mothers' Union

One by Salisbury Diocesan Board of Finance

One by the Trustees who will hold the post of Honorary Treasurer, and

Up to five additional trustees may be co-opted by the Trustees.

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

### **Trustee induction and training**

The Trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

### **Review of activities**

Despite the continuing difficulties of operating in the pandemic, the Refuge stayed open to referrals throughout 2021 although for reasons that are not likely to be repeated, occupancy levels were reduced.

During 2021 7 families (2020 - 16) and 7 women without children (2020 - 12) were accommodated. Accommodation days for women totalled 3,047 (2020 - 3,336) an average of 8.35 per day compared to 9.11 in 2020. The accommodation days for children were 3,112 (2020 - 4,312), an average of 8.53 per day compared to 11.78 in 2020.

Gross income for 2021 was £198,532 (2020 - £199,877). Expenditure increased to £198,378 (2020 - £187,599) and included some projects deferred from 2020.

Net income for 2021 was £154 (2020 - net income of £12,278), of which net income of £5,528 (2020 - net income of £3,982) related to unrestricted funds. There was a deficit of £5,374 arising on restricted funds compared to a surplus of £8,296 in 2020.

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances include in 2021 "All opportunities and support I've had here has been excellent. I think all staff have been great." "The support I did get was amazing. Such helpful people." "Thank you so much for everything. You made a difficult experience as comforting as possible".

### **Reserves policy and Reserve Fund balances**

The Trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months' running costs. The Trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The Trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2021 the General Fund (Note 14) reserves amounted to £165,261 (2020 - £159,733), of which £120,000 (2020 - £117,187) has been designated as a contingency fund and for major repairs and improvements to the property. The remaining undesignated reserves of £45,261 (2020 - £42,546) are adequate to maintain the day to day activities of the charity. The balance on Restricted Funds (Note 15) at 31 December 2021 was £21,339 (2020 - £26,713).

### **Going concern**

As a result of unusual circumstances that the trustees hope will not be repeated, in part related to Covid and the Government's restrictions and advice, both occupation rates and housing benefit were significantly reduced compared with 2020; the problem was partly mitigated by additional support from Splitz. The trustees note that the Refuge has reserves that are more than adequate to cover future deficits for several years, and are therefore confident that the charity remains a going concern.

### **Risk Management**

The Trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

### **Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report. The charity trustees (who

are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

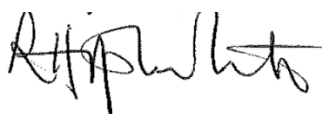
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on 25 March 2022

and signed on its behalf by:



## Salisbury Women's Refuge

### Independent Examiner's Report to the Trustees for the year ended 31 December 2021.

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2021.

#### Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Patricia A Proctor

Date: 28 March 2022

P A Proctor

Chartered Accountants, Crown Chambers, Bridge Street, Salisbury

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted funds (Note 14)	Restricted funds (Note 15)	Endowed funds (Note 16)	Total 2021	Total 2020
<b>INCOME</b>						
Grants						
Splitz Support Services		69,525	-	-	69,525	64,551
UK Government		-	-	-	-	660
Other		171	6,650	-	6,821	1,215
	2	69,696	6,650	-	76,346	66,426
Donations and fund raising	3	35,304	11,575	-	46,879	40,586
Housing benefit		63,000	-	-	63,000	78,940
Service charges		8,672	-	-	8,672	9,298
Laundry takings		1,900	-	-	1,900	2,123
Bank and deposit interest		1,660	-	-	1,660	2,304
Sundry income - Resident's allowance		-	-	-	-	200
Sundry income - Other		75	-	-	75	-
Total income	4	180,307	18,225	-	198,532	199,877
<b>EXPENDITURE</b>						
Salaries (excluding Caretaker)		108,226	832	-	109,058	105,190
Training		708	-	-	708	285
Office costs	6	7,587	284	-	7,871	7,803
Residents' welfare and social activities		1,133	1,914	-	3,047	1,446
Professional services		723	1,967	-	2,690	825
Utilities	7	19,759	-	-	19,759	21,657
Insurance		5,029	-	-	5,029	4,952
Depreciation	10	-	-	-	-	742
House operating expenses		5,592	2,219	-	7,811	4,199
Repairs and maintenance (including Caretaker)		17,502	2,064	-	19,566	16,280
Planned maintenance		5,068	14,140	-	19,208	20,291
Fundraising costs		290	-	-	290	-
Sundry expenses		402	179	-	581	1,392
Governance costs	8	2,760	-	-	2,760	2,537
Total expenditure	9	174,779	23,599	-	198,378	187,599
<b>Net income/(expenditure) and net movement in funds for the year</b>		5,528	(5,374)	-	154	12,278
<b>Reconciliation of funds</b>						
Total funds brought forward		159,733	26,713	600,000	786,446	774,168
<b>Total funds carried forward</b>	17	<u>£ 165,261</u>	<u>£ 21,339</u>	<u>£ 600,000</u>	<u>£ 786,600</u>	<u>£ 786,446</u>

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

The notes on pages 5-8 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2021**

	Notes	2021	2020
<b>FIXED ASSETS</b>			
Tangible assets	10	600,000	600,000
<b>CURRENT ASSETS</b>			
Debtors	11	4,794	4,716
Current asset investments	12	100,000	100,000
CBF deposit account		2,849	22,840
Cash at bank and in hand		106,248	70,600
		<u>213,891</u>	<u>198,156</u>
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	13	27,291	11,710
<b>NET CURRENT ASSETS</b>		186,600	186,446
<b>NET ASSETS</b>	17	<u>£ 786,600</u>	<u>£ 786,446</u>
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted income funds	14		
General fund		45,261	42,546
Designated funds		120,000	117,187
		<u>165,261</u>	<u>159,733</u>
Restricted funds	15	21,339	26,713
Endowed funds	16	600,000	600,000
<b>TOTAL CHARITY FUNDS</b>		<u>£ 786,600</u>	<u>£ 786,446</u>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

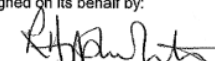
For the financial year ended 31 December 2021 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2021 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on

and signed on its behalf by:

25 March 2022



The notes on pages 5-8 form part of these accounts

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a private company limited by guarantee incorporated in England and Wales, registered number 05632436. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The charity has reported net income (after expenditure) of £154 for 2021. Income for 2022 is forecast to be higher but, due to rising utility costs in particular, a small deficit is expected. There are, however, sufficient general reserves to cover the forecast deficit so that the Trustees are satisfied that the charity remains a going concern.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the Trustees consider that the residual value will be at least equivalent to cost.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**1b ACCOUNTING POLICIES (continued)**

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Current asset investments**

Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Operating leases: the Company as lessee**

Rentals paid under operating leases are charged on a straight line basis over the lease term.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:	2021	2020
<u>Unrestricted funds</u>		
Splitz Support Services Contract services	62,525	60,687
Splitz Support Services Covid support	7,000	-
UK Government Coronavirus Job Retention Scheme	-	660
Diocese of Salisbury Granted dividend income arising from the Moral Welfare Area 1 fund	171	165
	<u>69,696</u>	<u>61,512</u>
<u>Restricted funds</u>		
Splitz Support Services Move in / Move on Fund	-	3,864
St Mary's Fund, Salisbury St Mary's Fund (Ex-residents assistance)	750	1,050
Clothworker's Guild Wi-Fi Infrastructure	5,900	-
	<u>6,650</u>	<u>4,914</u>
	<u>£ 76,346</u>	<u>£ 66,426</u>

**3 DONATIONS AND FUND RAISING**

	2021	2020
Unrestricted funds	35,304	31,860
Restricted funds	11,575	8,726
	<u>£ 46,879</u>	<u>£ 40,586</u>

Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. No legacies were received in 2021 or 2020.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

4 TOTAL INCOME	2021	2020
Unrestricted funds	180,307	186,237
Restricted funds	18,225	13,640
	<u>£ 198,532</u>	<u>£ 199,877</u>
5 STAFF COSTS	2021	2020
Gross wages and salaries	111,385	101,569
Employer's national insurance	2,946	2,633
Pension costs	1,018	988
	<u>£ 115,349</u>	<u>£ 105,190</u>
<p>No employee had emoluments above £60,000. The average headcount for the year was 7.42 (2020 - 8.17) and the average number of full-time equivalent staff during the year was 4.56 (2020 - 3.79).</p> <p>The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £41,900 (2020 - £41,073).</p>		
6 OFFICE COSTS	2021	2020
General office costs	6,680	6,207
Payroll charges (including late payment interest)	824	521
Legal and professional fees	367	1,002
Staff travel	-	73
	<u>£ 7,871</u>	<u>£ 7,803</u>
7 UTILITIES	2021	2020
Gas and electric	13,121	15,049
Water rates	2,108	2,136
Telephone	745	979
Waste collection	3,785	3,493
	<u>£ 19,759</u>	<u>£ 21,657</u>
8 GOVERNANCE COSTS	2021	2020
Trustee expenses (Note 18)	-	17
Accountancy charges	1,380	1,260
Independent examination fee	1,380	1,260
	<u>£ 2,760</u>	<u>£ 2,537</u>
9 TOTAL EXPENDITURE	2021	2020
Unrestricted funds	174,779	182,255
Restricted funds	23,599	5,344
	<u>£ 198,378</u>	<u>£ 187,599</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

10 TANGIBLE FIXED ASSETS	Freehold property	Furniture and equipment	Total
<b>Cost or valuation</b>			
Balance at 1 January 2021	600,000	36,485	636,485
Additions	-	-	-
Disposals	-	(5,021)	(5,021)
Revaluation	-	-	-
Balance at 31 December 2021	<u>600,000</u>	<u>31,464</u>	<u>631,464</u>
<b>Depreciation</b>			
Balance at 1 January 2021	-	36,485	36,485
Depreciation charge for year	-	-	-
Written back on disposals	-	(5,021)	(5,021)
Balance at 31 December 2021	<u>-</u>	<u>31,464</u>	<u>31,464</u>
<b>Net book value</b>			
As at 31 December 2021	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>
As at 31 December 2020	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>
11 DEBTORS	2021	2020	
Prepayments and accrued interest		3,329	3,005
Other debtors		1,465	1,711
		<u>£ 4,794</u>	<u>£ 4,716</u>
12 CURRENT ASSET INVESTMENTS	2021	2020	
Aldermore Bank 1 year bond maturing March 2021	-	55,000	
Cambridge & Counties Bank 2 Year bond maturing April 2023	55,000	-	
United Trust Bank 2 Year bond maturing March 2022	45,000	45,000	
	<u>£ 100,000</u>	<u>£ 100,000</u>	
13 CREDITORS: Amounts falling due within one year	2021	2020	
Trade creditors	2,119	-	
Other taxation and social security	1,748	5,435	
Other creditors	174	232	
Accruals and deferred income	23,250	6,043	
	<u>£ 27,291</u>	<u>£ 11,710</u>	
<b>Deferred income</b>	2021	2020	
Balance at 1 January 2021	-	-	
Amount released to income	-	-	
Amount deferred in year	15,250	-	
Balance at 31 December 2021	<u>£ 15,250</u>	<u>£ -</u>	

Deferred income comprises Contract Services Grants invoiced in advance for the period January to March 2022.

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

14 UNRESTRICTED FUNDS - 2021	Balance at	Movement in funds			Balance at
	1.1.2021	Income	Expenditure	Transfers	31.12.2021
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	27,187	-	-	2,813	30,000
	117,187	-	-	2,813	120,000
General Fund	42,546	180,307	174,779	(2,813)	45,261
	<u>£ 159,733</u>	<u>£ 180,307</u>	<u>£ 174,779</u>	<u>£ -</u>	<u>£ 165,261</u>

UNRESTRICTED FUNDS - 2020	Balance at	Movement in funds			Balance at
	1.1.2020	Income	Expenditure	Transfers	31.12.2020
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	2,813	-	27,187
	120,000	-	2,813	-	117,187
General Fund	35,751	186,237	179,442	-	42,546
	<u>£ 155,751</u>	<u>£ 186,237</u>	<u>£ 182,255</u>	<u>£ -</u>	<u>£ 159,733</u>

Name of unrestricted fund	Description, nature and purposes of fund
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.

£2,813 was transferred from the general fund to the major repairs and improvements fund to reinstate the reserve at £30,000.

**15 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- for the improvement to the facilities at the refuge, including the purchase of equipment.
  - for the welfare of residents, including the funding of counselling sessions and social activities.
  - for raising awareness of the charity, to increase public support and funding.
- Material funds are detailed below. Other funds includes all non-material funds.

RESTRICTED FUNDS - 2021	Balance at	Movement in funds			Balance at
	1.1.2021	Income	Expenditure	Transfers	31.12.2021
<b>Capital funds</b>					
Equipment (SCAWC)	2,232	-	2,232	-	-
Equipment (College of Matrons)	1,350	-	1,350	-	-
Lounge refurbishment (College of Matrons)	-	5,000	-	-	5,000
Bathroom refurbishment	2,500	-	2,500	-	-
Computers (Splitz)	4,861	-	4,861	-	-
Garden furniture	-	1,325	960	-	365
Wi-Fi system infrastructure	-	5,900	5,900	-	-
Other funds	1,291	-	739	-	552
	<u>12,234</u>	<u>12,225</u>	<u>18,542</u>	<u>-</u>	<u>5,917</u>
<b>Residents welfare</b>					
Child development and welfare	7,178	-	1,775	-	5,403
Managers Discretionary Fund	2,907	250	228	-	2,929
Move in / Move on	3,115	-	2,053	-	1,062
St Mary's Fund	-	750	750	-	-
No public funds support	-	5,000	-	-	5,000
Other funds	1,279	-	251	-	1,028
	<u>14,479</u>	<u>6,000</u>	<u>5,057</u>	<u>-</u>	<u>15,422</u>
Total funds	<u>£ 26,713</u>	<u>£ 18,225</u>	<u>£ 23,599</u>	<u>£ -</u>	<u>£ 21,339</u>

RESTRICTED FUNDS - 2020	Balance at	Movement in funds			Balance at
	1.1.2020	Income	Expenditure	Transfers	31.12.2020
Capital funds	6,163	8,561	2,490	-	12,234
Residents welfare	12,254	5,079	2,854	-	14,479
Total funds	<u>£ 18,417</u>	<u>£ 13,640</u>	<u>£ 5,344</u>	<u>£ -</u>	<u>£ 26,713</u>

Name of restricted fund	Description, nature and purposes of fund
Equipment (SCAWC)	To purchase domestic appliances.
Equipment (College of Matrons)	To purchase computers, provide a working area for older children and outdoor play equipment with any remaining funds to be used for furniture and equipment subject to the agreement of the donor.
Lounge refurbishment (College of Matrons)	To purchase furniture and fittings for the lounge refurbishment.
Bathroom refurbishment	To fund refurbishment of bathrooms in the Refuge.
Computers (Splitz)	To purchase computers.
Garden furniture	To purchase garden furniture for residents.
Wi-fi system infrastructure	To fund the supply and installation of equipment to expand Wi-fi in the Refuge.
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
Move in / Move on	To assist residents with moving into or on from the Refuge.
St Mary's Fund	To assist ex-residents of the Refuge with the purchase of household items.
No public funds support	To provide funding for residents who have no access to public funds.

**SALISBURY WOMEN'S REFUGE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**16 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**17 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

At 31 December 2021	Unrestricted funds	Restricted funds	Endowed funds	Total 2021
Fixed Assets	-	-	600,000	600,000
Current Assets				
Debtors	4,794	-	-	4,794
Current Asset Investments	100,000	-	-	100,000
CBF Deposit Account	2,849	-	-	2,849
Cash at Bank and in Hand	84,257	21,991	-	106,248
Current Liabilities	(26,639)	(652)	-	(27,291)
	<u>£ 165,261</u>	<u>£ 21,339</u>	<u>£ 600,000</u>	<u>£ 786,600</u>

At 31 December 2020	Unrestricted funds	Restricted funds	Endowed funds	Total 2020
Fixed Assets	-	-	600,000	600,000
Current Assets				
Debtors	4,716	-	-	4,716
Current Asset Investments	100,000	-	-	100,000
CBF Deposit Account	22,840	-	-	22,840
Cash at Bank and in Hand	43,887	26,713	-	70,600
Current Liabilities	(11,710)	-	-	(11,710)
	<u>£ 159,733</u>	<u>£ 26,713</u>	<u>£ 600,000</u>	<u>£ 786,446</u>

**18 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2021 or 2020. No trustees were reimbursed for expenses (2020 - one trustee reimbursed £17 for travel expenses).

**19 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**20 COMMITMENTS**

At 31 December 2021 the charity had no pension commitments and no capital expenditure commitments not already included in the balance sheet.

At 31 December 2021 the charity had total commitments under operating leases expiring in less than one year of £1,267 (2020 - £3,801 expiring in two to five years).

**SALISBURY WOMEN'S REFUGE**

England & Wales - Charity number 1112497

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# Accounts

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# Salisbury Women's Refuge



## Annual Report 2020

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Registered Charity Number 01112497  
Registered Company Number 5632436

# Salisbury Women's Refuge

## Annual Report and Accounts 2020

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## *Foreword*

It would be very easy in a year dominated by a pandemic to focus on all the things we have not been able to do. It is of course a great sadness that we were not able to meet up with our friends and supporters at the AGM in the Spring or at the Crib Service at Christmas. We were not able to give talks to local groups about our work or arrange any fundraising events. Nor could staff and trustees meet together to consider best practice at our annual planning day.

It is ironic that 2020 was the year that the Domestic Abuse Bill was introduced. The Refuge had plans not only to provide better facilities for staff and residents but also to think strategically about how to improve our service. I am pleased to report that the Refuge was able to carry out some of its refurbishment programme despite the pandemic. The main kitchen has been renovated and the office IT upgraded. We have also introduced new systems of collecting data for monitoring purposes and to inform long term planning.

The pandemic in fact arrived swiftly at the Refuge. Within days of the first lockdown we had our first suspected case. Given that there are in effect 12 households at the Refuge and that our residents live as a single community, sharing kitchens and bathrooms, we have been and continue to be at high risk of transmitting infection. Fortunately, even before the first lockdown was announced, the trustees and staff had met to assess what needed to be done.

Foremost in our minds was that we needed to maintain services at a time of unprecedented reported levels of Domestic Abuse. We also needed to protect our staff. It is to the credit of staff that the Refuge remained open to referrals throughout 2020 except on the three occasions when we had a suspected case. Our occupancy levels in 2020 were in fact slightly higher than in 2019.

Our manager has outlined in her report the measures which were put in place to keep our small community safe. Residents and staff have on the whole adapted well to new ways of working. Hygiene has been a high priority. We cannot however deny that a lot has been lost over the past year. The teamwork and banter of a busy office, so important in dealing with the everyday and the crisis, is not easy with social distancing. More importantly the ability of staff to observe and assess situations, to learn from each other, to support residents not only directly but also intuitively, can be compromised by remote working or the wearing of masks.

That having been said, it is due to the extraordinary efforts of staff that these effects of the pandemic have been minimised. The staff have shown exceptional levels of patience and kindness to residents. They have been significantly hampered in their normal enabling work by the closure or reduced operation of almost all support services. I would like to thank them for 'keeping the show on the road' and my fellow trustees for their commitment to the Refuge at this most difficult of times.

*Ros Hepplewhite - Chair of Trustees.*

## *Our service*

As you can imagine working during a pandemic has been extremely challenging. When it became apparent that we were dealing with such a serious and worrying situation, we took steps in February/March to write a Coronavirus Management Plan and risk assessments in preparation. These plans were quickly put into practice when one of our residents showed potential symptoms of the virus. We commenced remote working with staff entering the house only in order to deliver shopping and cleaning items. Residents were confined to their rooms and a rota implemented for use of the kitchens and bathrooms. Residents could contact staff via the office phone number, which was redirected to my mobile phone and the support workers conducted their key working and support via the telephone. Our residents, although frustrated and concerned, responded sensibly.

We have had to self-isolate the house on two additional occasions since March. None of the residents proved to have coronavirus. Our plan and risk assessment measures have been developed and altered over the course of the pandemic, led by Government guidance as the virus became better understood. I receive daily updates from the Government website, which informs me of the latest guidelines and developments, and we change our working practices and advice to our residents accordingly. The office has been reconfigured to enable social distancing as much as possible. It is a small space and we try to limit the number of staff to 2 at any one time. I have been able to work from home with regular visits to the refuge; staff have been working their shifts partly in the refuge and partly from home.

For the residents the impact was felt keenly. In a communal house, managing social distancing and keeping everyone as safe as possible is complex. Much stricter cleaning regimes are necessary; hand sanitiser stations and face masks have been introduced and staff ensure windows are open to allow air circulation. It did feel foreign to all of us in the beginning. As a staff team we had to become much more rigid with routine and with implementing these safety measures. For the most part these additional measures have been met with understanding and respect.

The Council had to suspend its 'Move On' programme for a time in the early stages of the pandemic to ensure that all street homeless people had somewhere safe to live. This affected our residents' ability to move out of the Refuge and into their own property. The 'Move On' processes are now fully open and several long staying residents have secured tenancies in the community. We have managed to keep taking new referrals with some suspension when the house was self-isolating. Additional questions around covid are asked as part of the referral process and additional measures put into place for the first 10 days of a new resident's arrival.

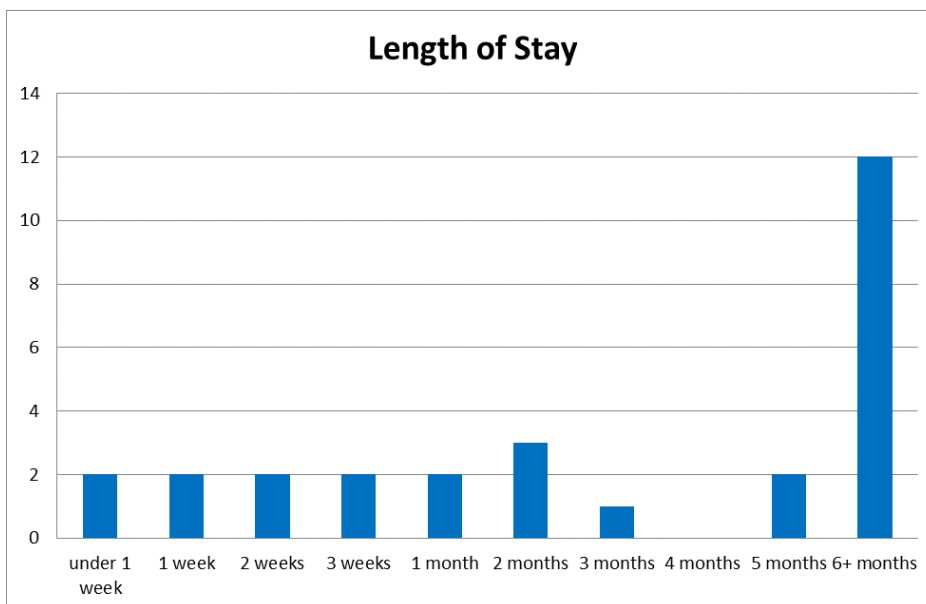
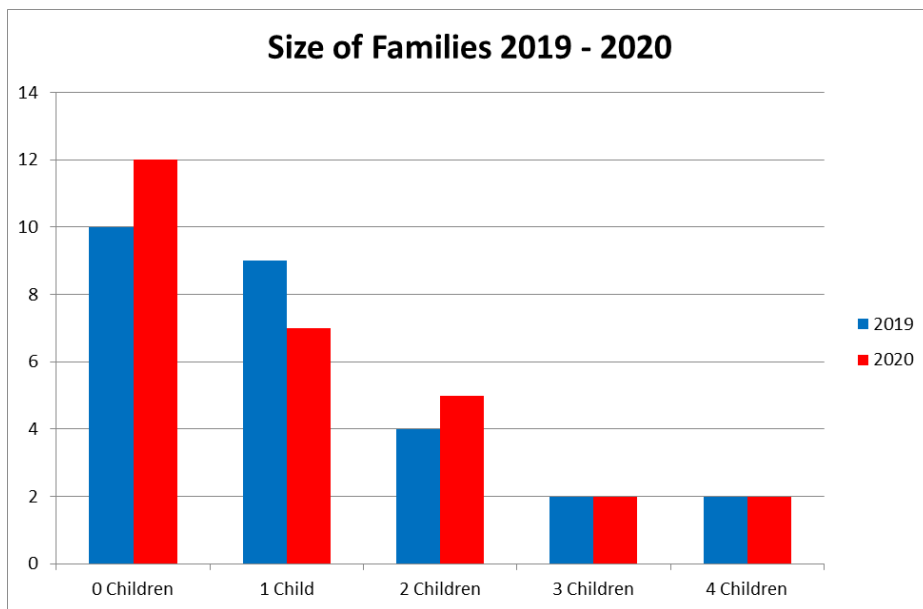
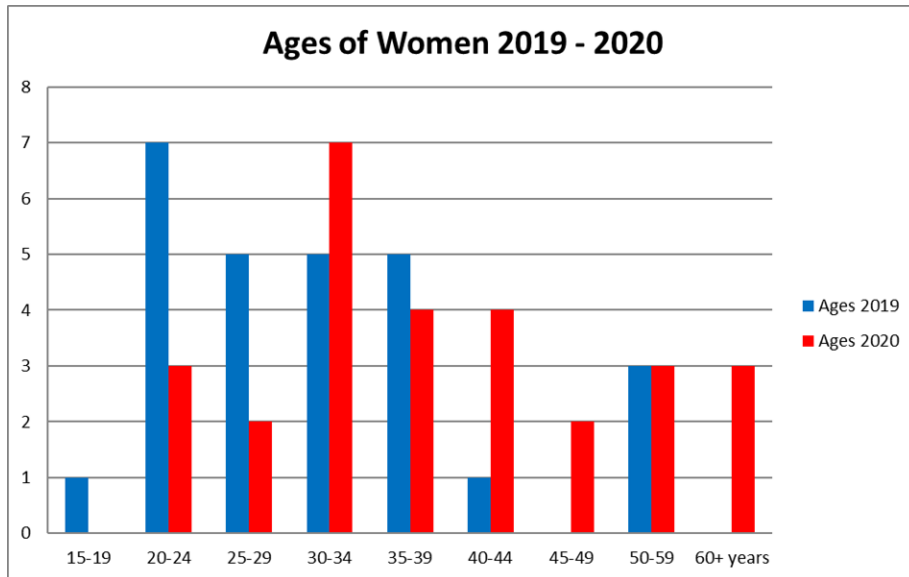
We were blessed with donations of games from the 'Kids Out' charity and Pizza nights and Christmas Day lunch gifted by a local family. Food donations from local Churches and charities continue to be delivered as well as support from local supermarkets and individuals.

Staff morale has remained high despite not being able to hold meetings face to face or verbally hand over at shift changeover. Staff meetings have moved to zoom and some of our routine communications have had to be tweaked in order to ensure the best possible communication is maintained. We have not had a case of covid amongst the staff, but we have had several staff self-isolating at various times. The resilience and adaptability of the team has been incredible and this year more than ever I am grateful and thankful for their unwavering dedication and support.

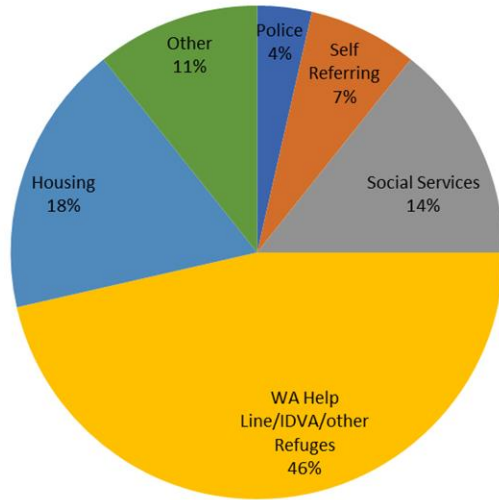
We continue to strive to ensure our families are safe, secure and in a good position to be able to move forward with their lives, once this crisis has passed.

*Sandra Horner - Refuge Manager*

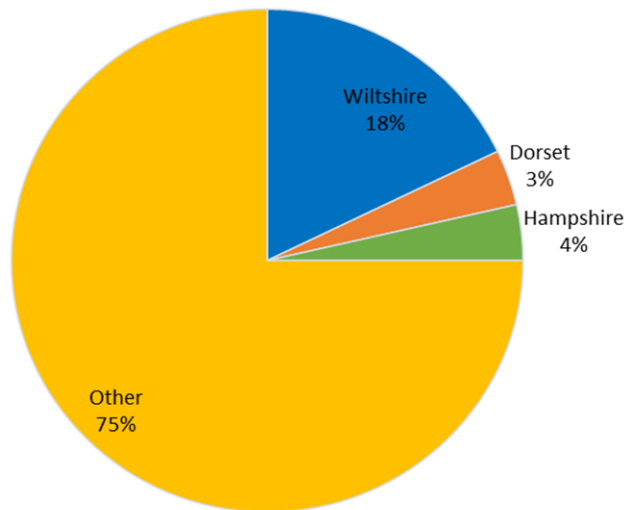
Some Statistics



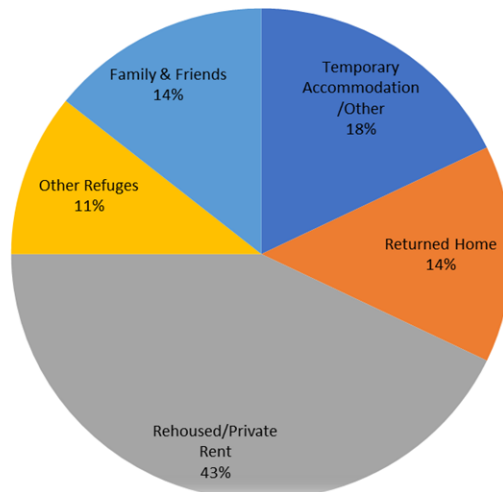
### Referring Agencies



### Catchment Area of Residents



### Destinations of Leavers



## *Our staff*

The trustees are very aware of their responsibility towards the staff of the Refuge and to that end have updated the staff handbook to ensure that it is current and reflects the expectation and working conditions within the Refuge.

We are most appreciative of the Manager and staff and how they have coped with the many issues that Covid has created. Their attention to the health, wellbeing and needs of the residents has been exemplary, and we are most grateful for this. We said goodbye to Debbie during the year and Jade, a bank staff member, stepped into the role which made the transition much easier. New staff always undertake a training period prior to starting work to ensure that they are au fait with policies and procedures in the refuge. We still hope to appoint an administrative assistant but during these difficult times we have deferred advertising it.

Annual appraisals have occurred this year undertaken by the Manager and then signed off by the staffing trustee. It gives the opportunity for trustees to ensure that the staff have no major issues as a result of working at the Refuge. Happily they all indicated that they are a strong and supportive team, and say that they still enjoyed their work, despite the current Covid pressures!

Two members of staff undertake extra responsibilities; Nicky who works with community engagement and fundraising, and Tracy who does follow up and outreach work. We are delighted to say that Becci will be working with our children as a Playworker for 8 hours per month from March. Staff also cover 'out of hours' issues if our out of hours helpline requires a staff member to attend the Refuge in an emergency after 6pm.

We had hoped to have a second Strategy Day with staff this year after such a successful one last year, but Covid has prevented this. We now have an annual plan to ensure that each year there is a focus on programmed maintenance, staffing issues etc.

We continue to be very proud that the Refuge is a place of safety for women fleeing from abuse.

## *Penny Joyce and Anne Smith -Trustees*



*The newly refurbished kitchen*

## *Our building*

As for many, 2020 was a challenging year with regards to the completion of projects and the day-to-day maintenance within the house. This was due not only to coronavirus lockdowns and restrictions but also to ongoing staff health issues and long-term residents vacating their rooms at approximately the same time with the then need for total refurbishment.

We started the year by monitoring problems identified in previous years such as damp in the extension ceiling kitchen and behind the sink in the main kitchen. Extractor fans were inserted in the extension kitchen with a full loft door. This seems to have rectified the problem and no further remedial work was identified. In the main kitchen it was decided that refurbishment was needed. This project started in November and completion is due by the end of February 2021.

At the end of 2019 an assessment took place of the emergency lighting both inside and outside the house. Additional lighting was installed at the beginning of the year which improved the situation particularly in the basement. A thorough assessment of all electrical installations which was due in August 2020, took place prior to that date and the remedial work necessary was undertaken. This was a requisite as part of the insurance cover for the house. Some of the annual Health and Safety checks were able to be undertaken such as water testing for Legionella but others such as PAT, because of Covid-19, have had to be delayed until 2021.

The rolling redecoration and refurbishment plan has continued where possible throughout the year but a hiatus with this occurred towards the end of the year when several families left at the same time and some of the work on the rooms has drifted over into 2021. Some of the residents' rooms in the main house have been recarpeted along with the stairwell and landings. This gives the main house a more modern, clean appearance.

Due to a second leak in the second-floor landing bathroom in the main house, it was decided that with donations from the Soroptimists to update it. It was hoped that the work on the bathroom would have taken place prior to the end of the year with reduced family numbers in the house but this was not to be and the work is due to start in March 2021.

Many other minor repairs have been undertaken throughout the year in response to damage, leakages and breakages. Work has continued in the garden with security fencing and the attendance of a tree surgeon.

A Control of Substances Hazardous to Health (COSHH) review was undertaken in September by a trustee and the housekeeper. This was not only to identify any new substances which may cause danger particularly to children but also to check that measures previously recommended had been put into practice or were being used effectively to safeguard staff and residents. On the whole the situation was much better than previously found. One example of a measure implemented is that every resident's room and some of the communal rooms have magnetic lockable cupboards to store toiletries, medication and cleaning products in. The Health and Safety weekly check form which had been updated, as the older style one was found to be very time-consuming, was further amended to include hot and cold water checks in line with Prevention of Legionella guidelines.

Regular monthly fire checks have taken place throughout the year. At the end of the year reorganisation of the office took place to improve the working environment. This was following a new laminated flooring being laid. It was hoped that the new computer system and Wifi which would be available for all would be in place with the reorganisation but unfortunately this has been delayed but should be in place by the end of February 2021.

We would like to thank Emeline, the housekeeper, and Colin, the handyman, for their fortitude and invaluable contribution to the upkeep of the house in these difficult times.

*Debby Underhill and Catriona Wood -Trustees*

## *Our finances*

Last year I said that 2018 had been a year of change, and 2019 a year of stability. 2020, for us and for everyone, will be remembered as the year of Covid.

Unlike charitable organisations that depend on a market – for example, charity shops – or for which there seems to be no limit on demand for their services – for example, the Trussell Trust – the Refuge has come through the year financially unscathed. Much of our income is secure because it comes through a contract or from Housing Benefit, and the services we can offer are limited by the number of rooms we have which puts a ceiling on our costs. The figures for 2020 show that we had a modest surplus of income over expenditure, though I expect this position to be reversed in 2021 when some refurbishment projects that we had planned for 2020, but were unable to carry out, will be done.

One big change forced on us by the pandemic is that we have stopped using cheques and are instead operating through on-line banking. This is something we perhaps should have done earlier, but our hand was forced when it became impractical to arrange for two Trustees to go to the Refuge to sign cheques, and we will continue to use on-line banking in the future. We have maintained the safeguard of requiring two Trustees to authorise payments made using on-line banking.

Once again, the generosity of our donors has been quite remarkable. In a break with tradition we have not listed them in this report, but that does not imply that we are less grateful. We receive gifts from Friends, from individuals who are not Friends, from Mothers' Union branches, PCCs and other organisations, and through charities such as Local Giving and PayPal Giving that people use when they make online purchases. The money we receive from donations allows us to make improvements to our facilities which would not be possible, or would have to be carried out far more slowly, otherwise. Thank you all; it is especially heart-warming that donations have increased even in this very difficult year.

I am delighted to be able to confirm that Wiltshire Council have agreed to extend their contract with Splitsz, who have in turn extended their contract with us. We are therefore assured of a considerable proportion of our regular income for the next two years.

Although the fact that we cannot meet in person has made it more difficult, I am pleased that our financial procedures have continued to operate well, using extensive email and telephone contacts. Thanks are due to Eileen Day, our Financial Administrator, for the work she does, and to Sandra, our Manger, for keeping me informed about the money we are spending. Once again Fletchers (actually Amanda Beavan) have taken the raw materials of our paper files, together with their access to our internet accounting system, and produced the accounts for us. Last year I said that Pat Proctor, our Independent Examiner, was hanging up her abacus (metaphorically speaking) – but the idea clearly did not appeal and she has examined us again this year.

*Colin Reed – Treasurer*



*The bright new entrance hall and stair carpet.*

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual directors' report and the financial statements of Salisbury Women's Refuge (the company) for the year ended 31 December 2020 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the requirements of the charity's governing document and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**Reference and administrative details**

Charity Number	1112497
Company Number	05632436
Registered Office	Alexandra House, St Johns Street, Salisbury, SP1 2SB
Company Secretary	Wilson's (Company Secretaries) Limited
Independent Examiner	Mrs PA Proctor FCA, Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ
Bankers	The Central Board of Finance of the Church of England, London Lloyds Bank plc, Blue Boar Row, Salisbury
Solicitors	Wilson's, Alexandra House, St Johns Street, Salisbury, SP1 2SB

**Directors and trustees**

The directors who served as trustees during the period were as follows:-

Mrs Rosalind Hepplewhite Chair	Nominated by: Salisbury Diocesan Mothers' Union
Rev Penelope Joyce Vice-chair	
Mr Colin Reed Treasurer	
Mrs Rosemary Pemberton	
Ms Valerie Jackson	Salisbury Diocesan Mothers' Union
Mrs Anne Smith	
Mrs Catriona Wood	
Mrs Deborah Underhill	Salisbury Diocesan Board of Finance
Mr Christopher Dragonetti (appointed 14 October 2020)	

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Constitution**

Salisbury Women's Refuge is a charitable company limited by guarantee and was set up to take over the operations previously carried out by the trust known as Refuge and Shelter for Mothers and Babies Charity No 207775 (previously known as Salisbury Women's Refuge). The transfer was carried out in accordance with an Incorporation Agreement dated 20th December 2005. The charity is governed by its Memorandum and Articles of Association dated 14 November 2005, amended by a resolution on 12 April 2010.

**Objects and activities**

The objects of the charity are to relieve distress and suffering experienced by women who have been maltreated by their relatives, cohabitants, husbands or the fathers of their children; to relieve distress and suffering amongst the children of such women; and to relieve the need of other women and children in necessitous circumstances who are temporarily homeless.

The charity aims to achieve its objects by providing safe accommodation in the property used by the charity, whilst also providing support and advice and social activities for the residents. The charity develops partnerships with other agencies and promotes knowledge and understanding of domestic violence within the wider community.

In planning their activities the Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit.

**Organisational structure and decision making**

The board of trustees, consisting of at least four and not more than nine individuals, administers the charity. The board meets quarterly. A manager is appointed by the Trustees to manage the day to day operations of the charity.

The charitable company has a subsidiary charity, Refuge and Shelter for Mothers and Babies, Charity No 1112497-1 (previously known as Salisbury Women's Refuge, Charity No 207775). The charitable company is the sole corporate trustee of the subsidiary charity; the charitable company's directors are therefore effectively trustees of the charity. The property is held by the charitable company in trust for the charity.

**Method of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association, as follows:

- Two by Salisbury Diocesan Mothers' Union
- One by Salisbury Diocesan Board of Finance
- One by the Trustees who will hold the post of Honorary Treasurer, and
- Up to five additional trustees may be co-opted by the Trustees

Trustees retire by rotation every 5 years, but a retiring trustee may be reappointed.

**Trustee induction and training**

The Trustees receive training on charity law and their duties as trustees. Trustees also attend some staff training sessions on welfare and similar issues, according to their needs and interests, to keep themselves up to date.

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Review of activities**

Despite the difficulty of operating in a pandemic, the Refuge stayed open to referrals throughout 2020 and maintained high levels of occupancy. It is to the credit of the Manager and her staff that this was possible.

During 2020 16 families (2019 - 17) and 12 women without children (2019 - 10) were accommodated.

Accommodation days for women totalled 3,336 (2019 - 3,303) an average of 9.11 per day compared to 9.04 in 2019. The accommodation days for children were 4,312 (2019 - 4,388), an average of 11.78 per day compared to 12.02 in 2019.

Gross income for 2020 was £199,877 (2019 - £170,226) with increased donations and grants received by the charity. Some of the projects for which donations had been received were deferred to 2021 due to the pandemic, so expenditure only increased marginally to £187,599 (2019 - £183,945).

Net income for 2020 was £12,278 (2019: net expenditure of £13,719), of which net income of £3,982 (2019: net expenditure of £7,490) related to unrestricted funds. There was a surplus of £8,296 arising on restricted funds compared to a deficit of £6,229 in 2019, though as previously mentioned this is largely due to a deferral of projects to 2021.

The residents avail themselves of local services (advocacy and support, schools and health services). They also have access to the Freedom Programme, which is a nationally used evidence based programme for survivors of domestic abuse to help them come to terms with what has happened, to affirm that it is not their fault, and to equip them to be able to recognise indicators of potential abuse in the future. Support is also available after leaving the Refuge, especially for those women and families who settle locally.

Comments from residents which indicate the difference the charity's work has made to their circumstances include in 2020 "I am hugely grateful for my time here. I hope that you will remain here and offer the same help to many other women and children for many years to come. Sadly you are needed so much" and "Thank you so much for everything ladies. I can't believe I am saying this but I will miss you. It was so nice to know someone is there for you. The Freedom Programme was great".

**Reserves policy and Reserve Fund balances**

The Trustees are of the opinion that ideally the General Fund should be maintained with a balance to cover at least six months running costs.

The Trustees have designated funds to provide for major repairs and improvements to the building and to cover the risks inherent in operating a business of this type, including running the charity for six months in the event of funding not being available. The Trustees do not intend to accumulate reserves greater than such needs may require.

At 31 December 2020 the General Fund (Note 14) reserves amounted to £159,733 (2019: £155,751), of which £117,187 (2019: £120,000) has been designated as a contingency fund and for major repairs and improvements to the property. The remaining undesignated reserves of £42,546 (2019: £35,751) are adequate to maintain the day to day activities of the charity. The balance on Restricted Funds (Note 15) at 31 December 2020 was £26,713 (2019: £18,417).

**SALISBURY WOMEN'S REFUGE**  
**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Going concern**

The Covid-19 pandemic has not had a financially detrimental impact on the Refuge. The Trustees are aware that the Refuge has reserves which are more than adequate to cover any future deficits for several years. The Trustees are therefore confident that the charity remains a going concern.

**Risk Management**

The Trustees examine the major risks that the charity faces each financial year when preparing the budget and reviewing the annual accounts. The charity has developed systems to monitor and control these risks and to mitigate any impact that they may have on the Refuge's ability to continue its work. As discussed above, the charity maintains a level of working capital sufficient to deal with any short term difficulties.

**Trustees' responsibilities**

The purpose of this statement is to distinguish the trustees' responsibilities for the accounts from those of the independent examiners, as stated in their report.

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- observe the methods and principles in the Charities SORP;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will be able to continue to meet its objectives.

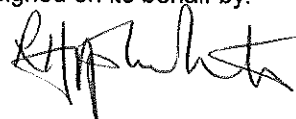
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the board of trustees on

13 April 2021

and signed on its behalf by:



**SALISBURY WOMEN'S REFUGE  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2020**

I report to the trustees on my examination of the accounts of the Salisbury Women's Refuge (the Company) for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*P A Proctor*

P A Proctor  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury

Date: 15 April 2021

**SALISBURY WOMEN'S REFUGE**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted funds (Note 14)	Restricted funds (Note 15)	Endowed funds (Note 16)	Total 2020	Total 2019
<b>INCOME</b>						
Grants						
Splitz Support Services		60,687	3,864	-	64,551	59,436
UK Government		660	-	-	660	-
Other		165	1,050	-	1,215	160
	2	61,512	4,914	-	66,426	59,596
Donations and fund raising	3	31,860	8,726	-	40,586	21,928
Housing benefit		78,940	-	-	78,940	73,617
Service charges		9,298	-	-	9,298	8,770
Laundry takings		2,123	-	-	2,123	2,498
Bank and deposit interest		2,304	-	-	2,304	2,267
Sundry income - Resident's allowance		200	-	-	200	1,530
Sundry income - Other		-	-	-	-	20
	4	186,237	13,640	-	199,877	170,226
<b>EXPENDITURE</b>						
Salaries	5	105,190	-	-	105,190	102,015
Training		285	-	-	285	1,169
Office costs	6	7,803	-	-	7,803	11,836
Residents' welfare and social activities		1,015	431	-	1,446	2,304
Professional services		-	825	-	825	815
Utilities	7	21,657	-	-	21,657	22,584
Insurance		4,952	-	-	4,952	4,436
Depreciation	10	380	362	-	742	1,019
House operating expenses		4,199	-	-	4,199	3,894
Repairs and maintenance		13,467	2,813	-	16,280	24,660
Planned maintenance		20,291	-	-	20,291	5,700
Fundraising costs		-	-	-	-	72
Sundry expenses		479	913	-	1,392	832
Governance costs	8	2,537	-	-	2,537	2,609
	9	182,255	5,344	-	187,599	183,945
<b>Net income/(expenditure) and net movement in funds for the year</b>		3,982	8,296	-	12,278	(13,719)
<b>Reconciliation of funds</b>						
Total funds brought forward		155,751	18,417	600,000	774,168	787,887
<b>Total funds carried forward</b>	17	£ 159,733	£ 26,713	£ 600,000	£ 786,446	£ 774,168

The statement of financial activities includes all gains and losses in the period. All income and expenditure derive from continuing activities.

**SALISBURY WOMEN'S REFUGE**  
**REGISTERED NUMBER: 05632436**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020**

	Notes	2020	2019
<b>FIXED ASSETS</b>			
Tangible assets	10	600,000	600,742
<b>CURRENT ASSETS</b>			
Debtors	11	4,716	4,821
Current asset investments	12	100,000	100,000
CBF deposit account		22,840	22,743
Cash at bank and in hand		70,600	52,677
		198,156	180,241
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	13	11,710	6,815
		186,446	173,426
<b>NET CURRENT ASSETS</b>			
		186,446	173,426
<b>NET ASSETS</b>			
	17	£ 786,446	£ 774,168
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted income funds			
General fund	14	42,546	35,751
Designated funds		117,187	120,000
		159,733	155,751
Restricted funds	15	26,713	18,417
Endowed funds	16	600,000	600,000
		626,713	626,417
<b>TOTAL CHARITY FUNDS</b>			
	-	£ 786,446	£ 774,168

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

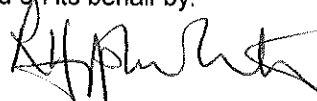
For the financial year ended 31 December 2020 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The trustees acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 December 2020 and of its surplus for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

Approved by the board of trustees on

13 April 2021

and signed on its behalf by:



**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1a LEGAL STATUS OF THE TRUST**

The charitable company is a company limited by guarantee incorporated in England and Wales. The registered office is Alexandra House, St Johns Street, Salisbury, SP1 2SB. The members of the charitable company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**1b ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

Salisbury Women's Refuge meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Preparation of the accounts on a going concern basis**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**Reserves**

- a) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- b) Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- c) Restricted funds are subject to restrictions on their expenditure imposed by the donor or through terms of an appeal.
- d) Endowed funds are assets that have been given to the charity and which must be permanently retained.

**Income**

All income is recognised once the charity has entitlement to them, and it is certain that the resources will be received, and their monetary value can be measured with sufficient reliability.

**Expenditure**

Expenditure is included on an accruals basis. Direct charitable expenditure includes the costs of maintaining the property and the costs of providing help and support to the residents. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

**Fixed assets**

Generally, tangible fixed assets costing more than £500 are capitalised and included at cost, but purchases from restricted funds will not normally be capitalised. The endowed property, for which no cost was known, was included at a previous revalued amount. As at the date of transition to FRS102 the value is now treated as deemed cost.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- Furniture and equipment - 3 year straight line

No depreciation is provided on the freehold property because the Trustees consider that the residual value will be at least equivalent to cost.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1b ACCOUNTING POLICIES (continued)**

**Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**Current asset investments**

Current asset investments comprise cash or cash equivalents with a maturity date of one year or more from the date of acquisition or opening of the deposit or similar account.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

**Liabilities**

Liabilities are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**Financial instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund during the year.

**2 GRANTS**

Grant income was received from the following grantors:

	<b>2020</b>	<b>2019</b>
<u>Unrestricted funds</u>		
Splitz Support Services	60,687	59,436
UK Government	660	-
Diocese of Salisbury	165	160
	<u>61,512</u>	<u>59,596</u>
<u>Restricted funds</u>		
Splitz Support Services	3,864	-
St Mary's Fund, Salisbury	1,050	-
	<u>4,914</u>	<u>-</u>
	<u>£ 66,426</u>	<u>£ 59,596</u>

**3 DONATIONS AND FUND RAISING**

	<b>2020</b>	<b>2019</b>
Unrestricted funds	31,860	21,881
Restricted funds	8,726	47
	<u>£ 40,586</u>	<u>£ 21,928</u>

Donations and fund-raising does not include donations of goods for which the fair value cannot be measured reliably. No legacies were received in 2020 or 2019.

**4 TOTAL INCOME**

	<b>2020</b>	<b>2019</b>
Unrestricted funds	186,237	170,179
Restricted funds	13,640	47
	<u>£ 199,877</u>	<u>£ 170,226</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

<b>5 STAFF COSTS</b>	<b>2020</b>	<b>2019</b>
Gross wages and salaries	101,569	98,237
Employer's national insurance	2,633	3,033
Pension costs	988	745
	<u>£ 105,190</u>	<u>£ 102,015</u>

No employee had emoluments above £60,000. The average headcount for the year was 8.17 (2019 - 8.5) and the average number of full-time equivalent staff during the year was 3.79 (2019 - 4.72).

The day to day operations of the charity are delegated by the Trustees to the manager who is considered to be the key management person. The total cost of the key management person during the year was £41,073 (2019 - £38,393).

<b>6 OFFICE COSTS</b>	<b>2020</b>	<b>2019</b>
General office costs	6,207	6,590
Payroll charges	521	646
Legal and professional fees	1,002	4,273
Staff recruitment	-	-
Staff travel	73	327
	<u>£ 7,803</u>	<u>£ 11,836</u>

<b>7 UTILITIES</b>	<b>2020</b>	<b>2019</b>
Gas and electric	15,049	16,202
Water rates	2,136	2,288
Telephone	979	892
Waste collection	3,493	3,202
	<u>£ 21,657</u>	<u>£ 22,584</u>

<b>8 GOVERNANCE COSTS</b>	<b>2020</b>	<b>2019</b>
Trustee expenses (Note 18)	17	34
Accountancy charges	1,260	1,290
Independent examination fee	1,260	1,285
	<u>£ 2,537</u>	<u>£ 2,609</u>

<b>9 TOTAL EXPENDITURE</b>	<b>2020</b>	<b>2019</b>
Unrestricted funds	182,255	177,669
Restricted funds	5,344	6,276
	<u>£ 187,599</u>	<u>£ 183,945</u>

<b>10 TANGIBLE FIXED ASSETS</b>	<b>Freehold property</b>	<b>Furniture and equipment</b>	<b>Total</b>
<b>Cost or valuation</b>			
Balance at 1 January and 31 December 2020	<u>600,000</u>	<u>36,485</u>	<u>636,485</u>
<b>Depreciation</b>			
Balance at 1 January 2020	-	35,743	35,743
Depreciation charge for year	-	742	742
Balance at 31 December 2020	<u>-</u>	<u>36,485</u>	<u>36,485</u>
<b>Net book value</b>			
As at 31 December 2020	<u>£ 600,000</u>	<u>£ -</u>	<u>£ 600,000</u>
As at 31 December 2019	<u>£ 600,000</u>	<u>£ 742</u>	<u>£ 600,742</u>

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

<b>11 DEBTORS</b>	<b>2020</b>	<b>2019</b>
Prepayments and accrued interest	3,005	3,256
Other debtors	1,711	1,565
	<b>£ 4,716</b>	<b>£ 4,821</b>

<b>12 CURRENT ASSET INVESTMENTS</b>	<b>2020</b>	<b>2019</b>
Aldermore Bank 1 year bond maturing March 2021	55,000	55,000
United Trust Bank 2 Year bond maturing March 2022	45,000	45,000
	<b>£ 100,000</b>	<b>£ 100,000</b>

<b>13 CREDITORS: Amounts falling due within one year</b>	<b>2020</b>	<b>2019</b>
Trade creditors	-	-
Other taxation and social security	5,435	2,536
Other creditors	232	154
Accruals and deferred income	6,043	4,125
	<b>£ 11,710</b>	<b>£ 6,815</b>

<b>14 UNRESTRICTED FUNDS - 2020</b>	<b>Balance at 1 January 2020</b>	<b>Movement in funds</b>			<b>Balance at 31 December 2020</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	2,813	-	27,187
	120,000	-	2,813	-	117,187
General Fund	35,751	186,237	179,442	-	42,546
	<b>£ 155,751</b>	<b>£ 186,237</b>	<b>£ 182,255</b>	<b>£ -</b>	<b>£ 159,733</b>

<b>UNRESTRICTED FUNDS - 2019</b>	<b>Balance at 1 January 2019</b>	<b>Movement in funds</b>			<b>Balance at 31 December 2019</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Designated Funds					
Contingencies	90,000	-	-	-	90,000
Major repairs and improvements	30,000	-	-	-	30,000
	120,000	-	-	-	120,000
General Fund	43,241	170,179	177,669	-	35,751
	<b>£ 163,241</b>	<b>£ 170,179</b>	<b>£ 177,669</b>	<b>£ -</b>	<b>£ 155,751</b>

<b>Name of unrestricted fund</b>	<b>Description, nature and purposes of fund</b>
Designated Funds	
Contingencies	To cover the risks inherent in running an entity of this type, including running the charity for six months in the event of funding not being available.
Major repairs and improvements	For the possibility of unexpected items.
General fund	The 'free' reserves after allowing for all designated funds.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**15 RESTRICTED FUNDS**

The restricted funds of the charity include the unexpended balances of grants and donations received for specific purposes. Funds can be grouped into the following categories of purpose:

- a) for the improvement to the facilities at the refuge, including the purchase of equipment.
- b) for the welfare of residents, including the funding of counselling sessions and social activities.
- c) for raising awareness of the charity, to increase public support and funding.

<b>RESTRICTED FUNDS - 2020</b>	<b>Balance at 1 January 2020</b>	<b>Movement in funds</b>			<b>Balance at 31 December 2020</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
<b>Capital funds</b>					
Equipment (SCAWC)	2,607	-	375	-	2,232
Equipment (College of Matrons)	2,450	-	1,100	-	1,350
Wiltshire High Sheriff	1,006	-	315	-	691
Bathroom refurbishment	-	2,500	-	-	2,500
Computers (Splitz)	-	4,861	-	-	4,861
Other funds	100	1,200	700	-	600
	<u>6,163</u>	<u>8,561</u>	<u>2,490</u>	<u>-</u>	<u>12,234</u>
<b>Residents welfare</b>					
Child development and welfare	7,178	-	-	-	7,178
Managers Discretionary Fund	2,907	-	-	-	2,907
Salisbury Motorcycle Club	1,017	-	825	-	192
Move in / Move on	-	3,864	749	-	3,115
St Mary's Fund	-	1,050	1,050	-	-
Other funds	1,152	165	230	-	1,087
	<u>12,254</u>	<u>5,079</u>	<u>2,854</u>	<u>-</u>	<u>14,479</u>
Total funds	<u>£ 18,417</u>	<u>£ 13,640</u>	<u>£ 5,344</u>	<u>£ -</u>	<u>£ 26,713</u>

<b>RESTRICTED FUNDS - 2019</b>	<b>Balance at 1 January 2019</b>	<b>Movement in funds</b>			<b>Balance at 31 December 2019</b>
		<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	
Capital funds	11,637	-	5,474	-	6,163
Residents welfare	12,924	47	717	-	12,254
Fundraising	85	-	85	-	-
Total funds	<u>£ 24,646</u>	<u>£ 47</u>	<u>£ 6,276</u>	<u>£ -</u>	<u>£ 18,417</u>

<b>Name of restricted fund</b>	<b>Description, nature and purposes of fund</b>
<b>Capital funds</b>	
Equipment (SCAWC)	To purchase domestic appliances.
Equipment (College of Matrons)	To purchase computers, provide a working area for older children and outdoor play equipment.
Wiltshire High Sheriff	To fund refurbishment of the rooms in the Refuge.
Bathroom refurbishment	To fund refurbishment of bathrooms in the Refuge.
Computers (Splitz)	To purchase computers.
<b>Residents welfare</b>	
Child development and welfare	To fund children's activities and a play therapist.
Managers Discretionary Fund	To assist residents as necessary.
Salisbury Motorcycle Club	To provide counselling for residents and their children.
Move in / Move on	To assist residents with moving into or on from the Refuge.
St Mary's Fund	To assist ex-residents of the Refuge with the purchase of household items.

**SALISBURY WOMEN'S REFUGE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**16 ENDOWED FUNDS**

The endowment fund represents the value of the freehold property. The freehold property is held in trust for the charitable company's subsidiary charity, Refuge and Shelter for Mothers and Babies. When the charitable company no longer requires the property for the current charitable purpose the endowment must be transferred to Salisbury Diocesan Board of Finance. It would then become available to the Diocesan Board of Finance to use for other charitable purposes. The Board of Finance hold the right to veto any change in the property which forms the endowment.

**17 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

<b>At 31 December 2020</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2020</b>
Fixed Assets	-	-	600,000	600,000
Current Assets				
Debtors	4,716	-	-	4,716
Current Asset Investments	100,000	-	-	100,000
CBF Deposit Account	22,840	-	-	22,840
Cash at Bank and in Hand	43,887	26,713	-	70,600
Current Liabilities	(11,710)	-	-	(11,710)
	<u>£ 159,733</u>	<u>£ 26,713</u>	<u>£ 600,000</u>	<u>£ 786,446</u>

<b>At 31 December 2019</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total 2019</b>
Fixed Assets	380	362	600,000	600,742
Current Assets				
Debtors	4,773	48	-	4,821
Current Asset Investments	100,000	-	-	100,000
CBF Deposit Account	22,743	-	-	22,743
Cash at Bank and in Hand	34,670	18,007	-	52,677
Current Liabilities	(6,815)	-	-	(6,815)
	<u>£ 155,751</u>	<u>£ 18,417</u>	<u>£ 600,000</u>	<u>£ 774,168</u>

**18 TRUSTEE REMUNERATION AND EXPENSES**

No trustees received any remuneration or received any benefits in 2020 or 2019. One trustee was reimbursed £17 for travel expenses (2019 - one trustee reimbursed £34 for secretarial expenses and one trustee £24 for fundraising costs).

**19 RELATED PARTY TRANSACTIONS**

There were no related party transactions during the year.

**20 COMMITMENTS**

At 31 December 2020 there were no capital expenditure commitments and no pension commitments not already included in the balance sheet. The charity had total commitments under operating leases expiring in two to five years of £3,801 (2019 - £6,336) at the year-end.