

**MARIAN MISSION FOR THE POOR**  
*(Registered Charity No: 1112407; Company No: 5589179)*



**TRUSTEES ANNUAL REPORT  
FOR YEAR ENDED 31 DECEMBER 2021**

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**Marian Mission for the Poor  
Trustees' Annual Report  
For the year ended 31 December 2021**

**FULL NAME:** Marian Mission for the Poor  
**WORKING NAMES:** Marian Mission Educational and Family Support Centre  
Marian Missionary Sisters of the Poor  
Marian Retreat Centre

**MISSION STATEMENT**

The Marian Mission for the Poor aim towards the development and provision of a range of meaningful quality services to meet the growing spiritual, emotional, social and educational needs of all children and young people, particularly those who are socially excluded or are from disadvantaged families of low income/single parent or who have learning and physical disabilities.

We further aim to support the spiritual development of individual adults who seek solace and tranquillity in encountering God through reflections, contemplation and retreats.

The Marian Mission Educational and Family Support Centre exists to further its mission in the London area by enabling children and young people explore their environment, increase the opportunity for them to maximise their potentials and develop socially, academically, morally and spiritually as they grow.

The new Marian Retreat Centre at Nympsfield in Gloucestershire County will develop to provide spiritual comfort and solace to adults and school children who need the quietude to encounter God and reflect on their lives and relationships.

Our services are enriched by the cultural diversity of its surrounding communities. We aim to offer first-class services that are responsive to the needs of the children and young people who are entrusted to our care and adults who visit to explore and enjoy our retreat services.

Our philosophy is grounded in Catholic Principles and the spirit of Ecumenism and Social Inclusion. It is enriched by the cultural and religious diversity of its surrounding communities. We seek to promote community cohesion by developing an all-embracing inclusive community that enhances individual, spiritual, social, academic and cultural development in the light of the principles of social inclusion and integration.

**AIMS AND OBJECTIVES OF THE ORGANISATION**

The principal objects of the Charity are the advancement of education, protection and care of abused/poor/underprivileged children; the relief of poverty, the advancement of religion, the provision of primary health care for the poor in third world countries and the financial support of Catholic Churches in poor rural communities of developing countries.

Overall management of the Charity is the responsibility of the trustees who are elected or co-opted under the terms of the constitutions. Day to day projects development activities are managed by and carried out by one full time staff 7 part time sessional staff and 15 volunteers.

**TRUSTEES**

The Trustees of the charity are: Mother Maria Chioma Emeagi, Chair of Trustees  
Rev.Dr. Augustine U. Ihedinma, Trustee/secretary Sr. Stella E. Davies, Sir Joseph Duke and  
Sr.Blessing O. Onuoha,

## REVIEW OF ACTIVITIES AND ACHIEVEMENTS DURING THE PERIOD

The board of Trustees of the Marian Mission for the Poor achieved some of the targets set for 2020, but most were hampered by the impact of the 2020 covid-19 pandemic lockdown. These include:

- **Secure funding to equip the newly built Sensory Room:** The funding was secured from Charities Aid Foundation (CAF) to furnish and equip our sensory room for disabled children and young people. The number of disabled children accessing the facility has increased by 50%. This project also is benefiting other children who access our services in the Centre.
- **Continuing to develop further our Fee Paying Short Break Services for disabled children from the London borough of Newham and London borough of Waltham Forest;** The development of this service was enhanced by the resources acquired through the aid of the CAF loan of £30,000 and grant of £15,000. The Short break service will continue to grow as the sensory room is a big attraction. The Short break services would not have been re-started again without the financial support from the Charities Aid Foundation (CAF). They gave us this opportunity to increase our capacity, which is gradually growing.
- **Complete the renovation and extension of the centre and secure the building control certification, with a primary desire to improve access and increase capacity of our organisation:**  
The renovation and extension was completed in November 2021 and we have secured the completion certificate from the Building control/Planning in the London borough of Waltham Forest. The Centre is now fully accessible to disabled children and young people.
- **Securing funding to purchase a minibus for children and young people, particularly for our after school club and holiday projects:** This target was not met, but will be looked into this year.
- **Increase capacity of our Pre-school:** This target was not met as we are still in the process of submitting our FEEE funding application. The delay was caused by some professional engineers who delayed in carrying out assessments, like "Fire Risk Assessment, Legionella Water risk assessment and other needed certificates that are prerequisite for the application.
- **Intensifying efforts to secure funding for our international literacy and poverty eradication school project:** This was not met as no funding application was submitted because we did not find any funding opportunity for such project.

## FINANCE

The Board of Trustees has in this financial year to December 2021 worked hard to secure the contract on Short Break services in the London borough of Waltham Forest and retain that of the London borough of Newham.

The charity's long term financial obligation is with Barclays Bank PLC as a commercial mortgage. The short term financial obligations are:

1. Bounce Back loan with Barclays and
2. CAF loan for the development of the sensory room.

Our new financial management systems make it easier for both the organisation and parents to be able to make payments as required and when due to avoid undue debts. With the new financial Control systems in place, our clients are supported in the process to avoid slipping into huge debts. Our financial Consultant continues to support the committee in developing robust financial systems that will sustain the growth of the Charity and our transfer from Quick book to Sage Cloud accounting has gone very smoothly .

### **Securing the government's Free Early Education Entitlement (FEEE)**

We are still working hard and waiting for some needed certificates from engineers in order to submit our application to the Early Years Team of the London borough of Waltham Forest for the approval of the FEEE funds for our pre-school service. Our senior management team is working really hard to ensure that this task is completed by early June for the autumn term 2022 start.

### **The International Literacy and Poverty Eradication Project: Proposed Building of a Secondary School of British Standard**

The proposed charity secondary school project had a set back because of the effect of the covid-19 lockdown as the Friends of the Marian Mission for the Poor, Nigerian group, have still not surveyed the purchased land. The "Friends of the Marian Mission for the Poor" in Nigeria are still working on the architectural drawings of the school plan. We still did not get to the stage of getting a bill of quantity produced and this will carry over to 2022 to give us an estimated cost of developing the project. The bakery project is developing at a very slow pace because of the covid-19 restrictions. The Friends of the Marian Mission Nigeria were still not able to carry out their planned fundraising event because of the covid-19 lockdown effects and political instabilities and unrest. Hopefully, they may be able to do so after the elections of 2023 because of constant political unrest and fighting. The team of project committee members are still working hard to find some funders and sponsors from Nigeria who can support the project.

### **Our Religious Community in Owerri, Imo State, Nigeria**

Our religious community in Owerri, Imo State Nigeria is growing steadily in number. We have a growing number of postulants who are undergoing their religious formation as part of their journey to the religious life. We thank God for the vocation and pray for more. Some of the postulants were received into the novitiate at our community in Nympsfield, Gloucestershire GL10 3TZ. Our bakery is fully functional and in operation and developing gradually. Thanks be to God and the effort of Rev. Dr. Augustine U. Ihedinma, our Sisters and the members of the Friends of the Marian Missionary Sisters of the Poor, Nigerian branch.

The presence of the Sisters in our community in Owerri has led to the increase in number of young ladies who desire to join our religious order. It has also made it easier for us to get more sponsors and benefactors that are helping and supporting the congregation in Nigeria. We are now developing an in-depth formation for our young candidates to the religious life in Nigeria.

### **Our Projects in London**

The pre-school the organisation started, has got to the stage of securing the government early years funding (FEEE- **Free Early Education Entitlement for Two, Three and Four Year Olds**).

We had a good Ofsted inspection in June 2019. However, we are not still in receipt of the government FEEE because we are still waiting to receive some required certificates after completing the building work. We are really working hard to expand the capacity of the Pre-school and hope to achieve this as soon as possible to start in September, 2022. The building work has improved access for physically disabled children and young people and the extension has increase the capacity and meets the DDA's (Disability Discrimination Act) requirements.

Our focus for next year will be to further increase and sustain the self-financing services that the charity delivers so as to raise funds to be able to support many more vulnerable children and hard to reach disadvantaged families. The Pre-school is one of such projects. The organisation delivered Short Break services for the London borough of Waltham Forest and the London borough of Newham and we are continuing to do so. Our self-referral direct payment short break service is gradually developing in Waltham Forest and the London Borough of Newham to enable parents to buy in services directly for their children. We can now deliver services to wheelchair users in our Centre.

Our Saturday Supplementary School for children with Learning difficulties and school underachievers did not take place during this year 2021 because of the building work and follow-up certificates. We were not

able to apply for any funding for the project this year. This is a very highly needed project as it helps children from disadvantaged low income families to break barriers to learning and raise academic achievements that will eventually get them out of the poverty cycle. We did put on hold any application for funding for youth projects for same reason. We have been supporting families with children with challenging behaviour on an outreach 1:1 basis. It is really very important that this project continues to run now that the building project is completed to prevent high level of school disaffection and exclusions in the future. Young people need a safe haven during school holidays and that was what the project provided. We have so far supported many disaffected children and young people from the charity's resources as this is one of our primary objectives and we continue to do so..

The growth of the Educational and Family Support Centre in the London Borough of Waltham Forest is progressive this year because of an increase in self financing projects. We succeeded in resourcing the pre-school and short break services for disabled children with sensory and wooden equipment and play toys that will last for years. So we do not need to spend much money on equipment in 2022. The Organisation continues to work well with local schools, social services, Early Years Team and Disabled Children's Team. We have succeeded in continuing to offer services in the following areas:

- Positive Holiday diversionary, Careers awareness, behaviour management for children and young people with Special Educational Needs, Physical disabilities, emotional and behavioural difficulties as well as those who are socially excluded;
- Breakfast and After School club.
- Short break services for disabled children
- Outreach Family Support Services
- Catechism of the Catholic Church to Catholic children in the parish
- Pastoral support to targeted children who access our services
- Support of our Catholic Choir
- Full Childcare and Pre-school services
- Retreat Services

#### **FUNDRAISING:**

The Friends of the Marian Missionary Sisters of the Poor and the Parents/Staff association had very little online fundraising events during the year. Individual donations were also received this year. Our services were reviewed again based on the outcome of needs survey and it was decided that we continue to focus on vulnerable and disabled children and young people i.e. those with learning difficulties, behavioural and emotional difficulties as well as those with other forms of mental or physical disabilities as the need is very high on these areas. It was also agreed that we invest more on our pre-school and childcare services to be able to raise fund for our charitable services. Hence we are working hard to secure the FEEE funding.

#### **OUR RELIGIOUS COMMUNITY AT NYMPSPFIELD IN GLOUCESTERSHIRE**

Our religious community at the " Our Lady's Homestead at Nympsfield" is still trying to survive the impact of the covid-19 lockdown as the **Marian Retreat Centre** that offers religious services to people, which is now open, is yet to start operating at full capacity.

#### **TASKS AHEAD:**

- Continuing to develop further our Fee Paying Short Break Services for disabled children from the London borough of Newham and London borough of Waltham Forest.
- Advertise our services more to increase the capacity of service users
- Securing funding to purchase a minibus for children and young people, particularly for our after school club and holiday projects.
- Complete the process of submitting application to secure FEEE funding.
- Intensifying efforts to secure funding for our international literacy and poverty eradication school project.



## **POLICIES:**

### **RESERVES POLICY:**

Since it is a matter of urgency to continue to continue our services to vulnerable, disadvantaged and poor children and their families, the Charity has a reserve's policy whereby any unused unrestricted income will be set aside for the purpose of funding services for children and young people whose families are poor and unable to pay for such services.

The Trustees believe that by carrying out an annual review over its key financial indicators it will be able to provide sufficient resources in the event of adverse circumstances in the coming years

### **INVESTMENTS**

This year the charity invested in a few computers for our after school club. We also invested on developing tailor made educational resources for our targeted pupils who needed extra support. We invested in a lot of staff training to improve quality. We also invested on LEXIA READING SYSTEM that will help children who have literacy difficulties to catch up.

The Trustees are pleased to report that all work undertaken are progressing satisfactorily.

This report is approved by the board of Trustees and signed on their behalf.

SIGNED:



Mother Maria Chioma Emeagi  
(Chairperson)

DATE: 30<sup>th</sup> May 2022

**Report of the Independent examiner to the trustees of Marian Mission for the Poor  
a charitable company limited by guarantee.**

Re Final statements for the year ended 31<sup>st</sup> December 2021

**Respective responsibilities of trustees and examiner**

The Trustees who are also directors of the organisation are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. These procedures do not seek to express an audit opinion on the accounts

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner.

  
Mr B J Roberts

Certified Accountant  
Community Accounting Support Project  
702 High Road Leyton  
London E10 6JP

Date 30/05/2022



**Marian Mission for the Poor**  
**Statement of Financial Activities**  
**For Year ended 31st December 2021**

<b>Incoming Resources</b>	<b>notes</b>	<b>Total Funds</b>	<b>Total Funds</b>
		<b>2021</b>	<b>2020</b>
Grant Receipts	2	34,685	7,068
Job Retention Scheme	2	-	13,219
Contracts	3	38,699	24,891
Income from Activities	4	101,367	84,862
Fundraising & Donations	5	24,789	10,804
<b>Total Incoming Resources</b>		<b>199,540</b>	<b>140,844</b>
<b>Resources Expended</b>			
Activity costs (educational resources, toys Ect )		18,251	31,980
Management & Administration costs		85,920	88,984
Mortgage /Repairs & Maintenance cost		114,393	29,908
Other Costs - Housekeeping		1,635	6,908
Miscellaneous Expenses		985	7,329
Governance Costs		6,518	4,676
		<b>227,702</b>	<b>169,785</b>
Net Incoming Resources		- 28,162	- 28,920
Fund Balances Brought Forward		999,192	1,028,112
Fund Balances 31st Dec 2020		<b>971,030</b>	<b>999,192</b>

**MARIAN MISSION FOR THE POOR**  
**Balance Sheet as at 31st December 2021**

	notes	<u>2021</u>	<u>2020</u>
<b>Fixed Assets</b>			
U K Properties M.Value ( 2019)	6	1,482,950	1,482,950
Land & Property Overseas	6	142,765	142,765
Computer/ Office Equipment	7	37,699	32,288
Sensory RoomEquipment	8	38,233	-
		<u>1,701,647</u>	<u>1,658,003</u>
<b>Current Assets</b>			
Cash at Bank and in Hand		9,862	55,950
<b>Current Liabilities</b>			
	8	-	-
Net Current Assets		9,862	55,950
<b>Total Assets less Current Liabilites</b>			
		<u>1,711,509</u>	<u>1,713,953</u>
Long Term Liabilities	9	740,478	714,760
<b>Total Net Assets</b>		<u>971,030</u>	<u>999,192</u>
<b>Total Funds 31st Dec 2020</b>			
		<u>971,030</u>	<u>999,192</u>

**Statement of Trustees responsibilities**

The Trustees are satisfied that the company is entitled to exemption under section 477 of the Companies Act 2006 and no notice has been deposited under section 476 of the act requesting that an audit be conducted for the period ended 31st December 2021

The Trustees acknowledge their responsibilities for

- (a) ensuring the company keeps accounting records which complies with the requirements of section 386 of Companies Act 2006
- (b) preparing accounts which give a true and fair view of the state of affairs of the company as at 31st December 2021 and of its income and expenditure for that finance year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the companies act relating to accounts so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions applicable to small companies

Signed on behalf of the Trustees on...



.....  
Mother Maria Chioma Emeagi  
Chairperson

## MARIAN MISSION FOR THE POOR

### Notes to the Accounts for the period ending 31st December 2021

#### 1, Accounting Policies

##### Accounting Basis

- ( a ) The Financial statements are prepared under the historic cost basis in accordance with Financial Reporting Standards For Smaller Entities and in compliance with Statements of recommended Practice applicable to Charities.)
- ( b ) The organisation's main source of income is from grants and donations. Some income is derived from derived from activities and services provided by the Company.
- ( c ) Grants received for specific purposes are accounted for as Restricted Funds and are applied in accordance with the terms of the grant. And all properties owned are restricted in that their use cannot be changed
- ( d ) Income and expenditure relating to the activities of the charity have been taken into account on the accrual basis or payable.
- ( e ) Company Status; Marian Mission for the Poor is a company limited by guarantee without a share capital  
Members liability in the event of the company being wound up, is restricted to £1 each  
As a registered charity, the Organisation is exempt from income & corporation tax on income derived from its charitable activities as it falls within the various exemptions available to registered charities.

#### Incoming Resources

##### 2, Income from Grants

	Year 2021	Year 2020
Grant, LBWF Community Council Fund	2,200	2,068
Grant Funding	32,485	
	<u>34,685</u>	<u>2,068</u>
<b>3, Income from Contracts</b>		
Short Break Services LBWF & LBN	<u>38,699</u>	<u>29,891</u>

##### 4, Income from Activities

	Year 2021	Year 2020
Tuition Fees	13,788	
Breakfast & after School	39,504	41,476
Pre School	-	14,715
Childcare	-	13,164
Holiday Club	5,454	6,165
Job retention Scheme Fund	17,368	11,151
Short break direct payments	15,664	8,700
Misc Income	9,589	2,710
	<u>101,367</u>	<u>98,081</u>

## Notes to the accounts continued

### 5, Income from Fundraising & Donations

Our fundraising efforts and donations received raised £24,789. this year Last years donations totalling £10,804 thanks to our many supporters who believed in us and are committed to our work

- 6, **Fixed Assets** Includes Overseas Land & property acquired for the development of educational facilities for poor and vulnerable children and young people in Nigeria and includes a Bakery Investment to ensure operations in Nigeria are self sufficient and not reliant on the UK operations  
The Uk Property which originally consisted of 2 properties has undergone substantial Redevelopment for nursery education with a sensory room for special needs children

- 7, The Computers and Office Equipment are shown at the Written down value after charging depreciation at 20% to write of the asset over their estimated useful life. Depreciation is not charged in the year of acquisition

### 8, Creditors

Accrued expenses outstanding ... NIL

### 9, Long Term Liabilities

These are the outstanding long term loan balances held as at 31st December 2021

Barclays Bank Long term Loan	662,561
Charities Aid Foundation Loan	27,717
Barclays Bank Bounce Back Loan	50,200

- 10 No payments were made to the Trustees by way of remuneration during the current period to December 2021 and there are no related party transactions during this stated period.