

MARIAN MISSION FOR THE POOR
(*Registered Charity No: 1112407; Company No: 5589179*)



**TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 DECEMBER 2020**

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**Marian Mission for the Poor
Trustees' Annual Report
For the year ended 31 December 2020**

FULL NAME: Marian Mission for the Poor
WORKING NAMES: Marian Mission Educational and Family Support Centre
Marian Missionary Sisters of the Poor
Marian Retreat Centre

MISSION STATEMENT

The Marian Mission for the Poor aims towards the development and provision of a range of meaningful quality services to meet the growing spiritual, emotional, social and educational needs of all children and young people, particularly those who are socially excluded or are from disadvantaged families of low income/single parent or who have learning and physical disabilities.

We further aim to support the spiritual development of individual adults who seek solace and tranquillity in encountering God through reflections, contemplation and retreats.

The Marian Mission Educational and Family Support Centre exists to further its mission in the London area by enabling children and young people explore their environment, increase the opportunity for them to maximise their potentials and develop socially, academically, morally and spiritually as they grow.

The new Marian Retreat Centre at Nympsfield in Gloucestershire County will develop to provide spiritual comfort and solace to adults and school children who need the quietude to encounter God and reflect on their lives and relationships.

Our services are enriched by the cultural diversity of its surrounding communities. We aim to offer first-class services that are responsive to the needs of the children and young people who are entrusted to our care and adults who visit to explore and enjoy our retreat services.

Our philosophy is grounded in Catholic Principles and the spirit of Ecumenism and Social Inclusion. It is enriched by the cultural and religious diversity of its surrounding communities. We seek to promote community cohesion by developing an all-embracing inclusive community that enhances individual, spiritual, social, academic and cultural development in the light of the principles of social inclusion and integration.

AIMS AND OBJECTIVES OF THE ORGANISATION

The principal objects of the Charity are the advancement of education, protection and care of abused/poor/underprivileged children; the relief of poverty, the advancement of religion, the provision of primary health care for the poor in third world countries and the financial support of Catholic Churches in poor rural communities of developing countries.

Overall management of the Charity is the responsibility of the trustees who are elected or co-opted under the terms of the constitutions. Day to day projects development activities are managed by and carried out by one full time staff 7 part time sessional staff and 15 volunteers.

TRUSTEES

The Trustees of the charity are: Mother Maria Chioma Emeagi, Chair of Trustees
Rev.Dr. Augustine U. Ihedinma, Trustee/secretary Sr. Stella E. Davies, Sir Joseph Duke and Sr. Blessing O. Onuoha,

REVIEW OF ACTIVITIES AND ACHIEVEMENTS DURING THE PERIOD

The board of Trustees of the Marian Mission for the Poor achieved some of the targets set for 2019, but most were hampered by the covid-19 pandemic lockdown.

These include:

- Continuing to develop further our Fee Paying Short Break Services for disabled children from the London borough of Newham and London borough of Waltham Forest. The building of our new sensory room will enhance the level of growth for this service which is still highly needed despite the covid-19 pandemic. The Sensory Room and extended classroom will increase the capacity of our Family Support centre in London.
- We succeeded in releasing equity from our properties to renovate and extend the children centre. This building work will be completed by the first week of June 2021.
- Securing funding to purchase a minibus for children and young people, particularly for our after school club and positive holiday projects for disadvantaged children. We are still seeking for a funder to fund this project in 2020.
- Increase capacity of our Pre-school. We were not able to do this as it is dependent on the building of the proposed extension. However, this will be achieved in 2021.
- Improve access for disabled children, particularly wheel chair users. This was not achieved as it is also dependent on the building of the extension which we are hopeful will happen in 2020.
- Continue to develop and support ideas for our bakery project in Nigeria for skills development for young people. We succeeded in accomplishing this and now young disadvantaged unemployed young adults are employed and undergoing in-service skills training in Owerri, Nigeria.
- We are still working on securing funding for our international literacy and poverty eradication school project with no success.

FINANCE

The Board of Trustees has in this financial year to December 2020 worked closely with our architect to complete drawings and secure the building control approval for the building work. We also succeeded in securing the release of equity from Barclays Bank on Nos. 1 & 3 Colchester road to refurbish and extend the Marian Mission Educational and Family Support Centre.. The charity's only long term financial obligation is with Barclays Bank PLC. The building work started in August 2020 and is continuing till May June as it is very difficult for the builder to get needed materials because of covid-19 lockdown..

Our new financial management systems make it easier for both the organisation and parents to be able to make payments as required and when due to avoid undue debts. With the new financial Control systems in place, our clients are supported in the process to avoid slipping into huge debts. Our financial Consultant continues to support the committee in developing robust financial systems that will sustain the growth of the Charity.

Securing the government's Free Early Education Entitlement (FEEE)

We are still working hard and waiting for the completion of the building work and certification from the Building control. Once this is done, we will meet the condition for getting the FEEE for our pre-school service. Our committee is working really hard to ensure that this task is completed before the end of Summer holidays 2020, but the covid-19 lockdown made it impossible. We look forward to getting it done in 2021.

Further improvement of our fee paying Short Break Services for disabled children

The proposed building work includes a sensory room for disabled children, particularly those with severe autism. This sensory room will be an attraction as there is none in Forest Ward and the surrounding wards in our locality including Leyton and Grove Green wards. As improvement of disabled access is the key focus of the building project, we anticipate an increase in our disabled service users after the completion of the building project. So far, our fee paying disabled service users come to us through word of mouth referrals from other service users. This is also the motivating force driving our efforts to secure funds in order to complete the building work.

The International Literacy and Poverty Eradication Project: Proposed Building of a Secondary School of British Standard

The proposed charity secondary school project had a set back because of the effect of the covid-19 lockdown as the Friends of the Marian Mission for the Poor, Nigerian group, have still not surveyed the purchased land. The "Friends of the Marian Mission for the Poor" in Nigeria are still working on the architectural drawings of the school plan. We still did not get to the stage of getting a bill of quantity produced and this will carry over to 2021 to give us an estimated cost of developing the project as the bakery project took most of their time and fund in 2019. The Friends of the Marian Mission Nigeria were not able to carry out their planned fundraising event after the covid-19 lockdown effects and political instabilities and unrest. Hopefully, they may be able to do so in 2021. The team of project committee members are still working hard to find some funders and sponsors from Nigeria who can support the project.

Our Religious Community in Owerri, Imo State, Nigeria

Our religious community in Owerri, Imo State Nigeria is growing steadily in number as we had additional 8 new entrants to the religious life join the community. We thank God for the vocation and we brought 8 postulants who are now in the novitiate at our new community in Nympsfield, Gloucestershire GL10 3TZ. Our bakery is fully functional and in operation and developing gradually. Thanks be to God and the effort of Rev. Dr. Augustine U. Ihedinma, our Sisters and the members of the Friends of the Marian Missionary Sisters of the Poor, Nigerian branch.

The presence of the Sisters in our community in Owerri has led to the increase in number of young ladies who desire to join our religious order. It has also made it easier for us to get more sponsors and benefactors that are helping and supporting the congregation in Nigeria. We are now developing an in-depth formation for our young candidates to the religious life in Nigeria.

Our Projects in London

The pre-school the organisation started, has got to the stage of securing the government early years funding (FEEE- **Free Early Education Entitlement for Two, Three and Four Year Olds**) .

We had a good Ofsted inspection in June 2019. However, we are not still in receipt of the government FEEE because we have not completed the building work needed as a pre-requisite. We are really working hard to expand the capacity of the Pre-school and hope to achieve this at the completion of the building work which started in August 2020. The building work will improve access for physically disabled children and young people and the building of our extension will increase capacity and meet the DDA's (Disability Discrimination Act) requirements. "The City of London Bridge Trust" funded our access audit and for us to carry out the work.

Our focus for next year will be to further increase and sustain the self-financing services that the charity delivers so as to raise funds to be able to support many more vulnerable children and hard to reach disadvantaged families. The Pre-school is one of such projects and this is dependent on our ability to complete the building and access improvement project. The organisation delivered Short Break services for the London borough of Waltham Forest and the London borough of Newham and we are continuing to do so. Our self-referral direct payment short break service is gradually developing in Waltham Forest and

the London Borough of Newham to enable parents to buy in services directly for their children. However, we are hopeful to be able to deliver services to wheelchair users in our centre in 2021.

Our Saturday Supplementary School for children with Learning difficulties and school underachievers did not take place during this year 2020 because of the building work. We were not able to apply for any funding for the project because the premises was still being rebuilt. This is a very highly needed project as it helps children from disadvantaged low income families to break barriers to learning and raise academic achievements that will eventually get them out of the poverty cycle. We did put on hold any application for funding for youth projects as we still need to complete our building renovation and extension work to renew the delivery of such projects. We have been supporting families with children with challenging behaviour on an outreach 1:1 basis. It is really very important that this project continues to run after the building project is completed to prevent high level of school disaffection and exclusions in the future. Young people need a safe haven during school holidays and that was what the project provided. We have so far supported many disaffected children and young people from the charity's resources as this is one of our primary objectives and we continue to do so.

The growth of the Educational and Family Support Centre in the London Borough of Waltham Forest is progressive this year because of an increase in self financing projects. We succeeded in resourcing the pre-school and short break services for disabled children with wooden equipment and play toys that will last for years. So we do not need to spend much money on equipment in 2021 except for the equipment of the "Sensory Room" for disabled children and young people. The Organisation continues to work well with local schools, social services, Early Years Team and Disabled Children's Team. We have succeeded in continuing to offer services in the following areas:

- Positive Holiday diversionary, Careers awareness, behaviour management for children and young people with Special Educational Needs, Physical disabilities, emotional and behavioural difficulties as well as those who are socially excluded;
- Breakfast and After School club.
- Short break services for disabled children
- Outreach Family Support Services
- Catechism of the Catholic Church to Catholic children in the parish
- Pastoral support to targeted children who access our services
- Support of our Catholic Choir
- Full Childcare and Pre-school services

FUNDRAISING:

The Friends of the Marian Missionary Sisters of the Poor and the Parents/Staff association had very little online fundraising events during the year. Individual donations were also received this year. Our services were reviewed again based on the outcome of needs survey and it was decided that we continue to focus on vulnerable and disabled children and young people i.e. those with learning difficulties, behavioural and emotional difficulties as well as those with other forms of mental or physical disabilities as the need is very high on these areas. It was also agreed that we invest more on our pre-school and childcare services to be able to raise fund for our charitable services. Hence we are working hard to secure the FEEE funding.

A NEW COMMUNITY OF OUR RELIGIOUS ORDER AT NYMPSPFIELD, GLOUCESTERSHIRE

Our new religious community at the " **Our Lady's Homestead at Nympsfield**" is still under covid-19 lockdown and we hope to open up the **Marian Retreat Centre** for religious services to people when the lockdown is lifted.

TASKS AHEAD:

- Secure funding to equip the newly built Sensory Room
- Continuing to develop further our Fee Paying Short Break Services for disabled children from the London borough of Newham and London borough of Waltham Forest.

- Complete the renovation and extension of the centre and secure the building control certification, with a primary desire to improve access and increase capacity of our organisation.
- Securing funding to purchase a minibus for children and young people, particularly for our after school club and holiday projects.
- Increase capacity of our Pre-school
- Complete the improvement of access for disabled children, particularly wheel chair users.
- Intensifying efforts to secure funding for our international literacy and poverty eradication school project.

POLICIES:

RESERVES POLICY:

Since it is a matter of urgency to continue to upgrade and update the Centre, the Charity has a reserve's policy whereby any unused unrestricted income will be set aside for this purpose. The Trustees believe that by carrying out an annual review over its key financial indicators it will be able to provide sufficient resources in the event of adverse circumstances in the coming years.

INVESTMENTS

This year the charity invested in some new computers and laptops for our after school club and pre-school. We also invested on developing tailor made educational resources for our targeted pupils who needed extra support. We invested in a lot of staff training to improve quality. We are looking to investing on LEXIA READING SYSTEM for 2021 when the building work is completed. The Trustees are pleased to report that all work undertaken are progressing satisfactorily.

This report is approved by the board of Trustees and signed on their behalf.

SIGNED:



Mother Maria Chioma Emeagi
(Chairperson)

DATE: 2nd August 2021

**Report of the Independent examiner to the trustees of Marian Mission for the Poor
a charitable company limited by guarantee.**

Re Final statements for the year ended 31st December 2020

Respective responsibilities of trustees and examiner

The Trustees who are also directors of the organisation are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. These procedures do not seek to express an audit opinion on the accounts

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner.



Alex Davies

Certified Accountant

Community Accounting Support Project

702 High Road Leyton

London E10 6JP

Date 5th August 2021

Marian Mission for the Poor
Statement of Financial Activities
For Year ended 31st December 2020

		Total Funds	Total Funds
Incoming Resources	notes	2020	2019
Grant Receipts	2	7,068	1,350
Job Retention Scheme	2	13,219	-
Contracts	3	24,891	31,681
Income from Activities	4	84,862	106,368
Fundraising & Donations	5	10,804	31,098
Total Incoming Resources		140,844	170,497
Resources Expended			
Activity costs		31,980	23,615
Management & Administration costs		88,984	79,440
Mortgage /Repairs & Maintenance cost		29,908	37,977
Other Costs - Housekeeping		6,908	6,790
Miscellaneous Expenses		7,329	6,335
Governance Costs		4,676	5,106
		169,785	159,264
Net Incoming Resources	-	28,920	11,234
Cumulative Property revaluation Reserve		-	-
Fund Balances Brought Forward		1,028,112	1,016,878
Fund Balances 31st Dec 2019		999,192	1,028,112

MARIAN MISSION FOR THE POOR
BALANCE SHEET AT 31st DECEMBER 2020

	notes	<u>2020</u>	<u>2019</u>
Fixed Assets			
U K Properties M.Value (2019)	6	1,482,950	1,300,000
Land & Property Overseas	6	142,765	142,765
Computer/ Office Equipment	7	32,288	11,437
		<u>1,658,003</u>	<u>1,454,202</u>
Current Assets			
Cash at Bank and In Hand	55,950		15,396
Current Liabilities	8	<u>-</u>	<u>850</u>
Net Current Assets		55,950	14,546
Total Assets less Current Liabilities		<u>1,713,953</u>	<u>1,468,748</u>
Long Term Liabilities	9	<u>714,760</u>	<u>440,636</u>
Total Net Assets		<u>999,192</u>	<u>1,028,112</u>
Total Funds 31st Dec 2020		<u>999,192</u>	<u>1,028,112</u>

Statement of Trustees responsibilities

The Trustees are satisfied that the company is entitled to exemption under section 477 of the Companies Act 2006 and no notice has been deposited under section 476 of the act requesting the audit be conducted for the period ended 31st December 2020

The Trustees acknowledge their responsibilities for

- (a) ensuring the company keeps accounting records which complies with the requirements of section 386 of Companies Act 2006
- (b) preparing accounts which give a true and fair view of the state of affairs of the company as at 31st December 2020 and of its income and expenditure for that financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions applicable to small companies

Signed on behalf of the Trustees on... 2nd August 2021



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Mother Maria Chioma Emeagi
Chairperson

MARIAN MISSION FOR THE POOR

Notes to the Accounts for the period ending 31st December 2020

1, Accounting Policies

Accounting Basis

- (a) The Financial statements are prepared under the historic cost basis in accordance with Financial Reporting Standards For Smaller Entities and in compliance with Statements of recommended Practice applicable to Charities.)
- (b) The organisation's main source of income is from grants and donations. Some income is derived from derived from activities and services provided by the Company.
- (c) Grants received for specific purposes are accounted for as Restricted Funds and are applied in accordance with the terms of the grant. And all properties owned are restricted in that their use cannot be changed
- (d) Income and expenditure relating to the activities of the charity have been taken into account on the accruals basis.
- (e) Company Status; Marian Mission for the Poor is a company limited by guarantee without a share capital Members liability in the event of the company being wound up, is restricted to £1 each
As a registered charity, the Organisation is exempt from income & corporation tax on income derived from its charitable activities as it falls within the various exemptions available to registered charities.

Incoming Resources

2, Income from Grants

	Year 2020	Year 2019
Grant, LBWF Community Council Fund	2,068	1,350
Grant, LBWF Covid 19 Relief	5,000	-
	<u>7,068</u>	<u>1,350</u>
Job retention Scheme Fund	<u>13,219</u>	<u>-</u>

3, Income from Contracts

Short Break Services LBWF & LBN	<u>24,891</u>	<u>31,681</u>
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4, Income from Activities

	Year 2020	Year 2019
Tuition Fees		
Breakfast & after School	41,476	53,278
Pre School	14,715	23,939
Childcare	13,164	9,958
Holiday Club	6,165	7,285
Short break direct payments	6,632	11,227
Misc Income	<u>2,710</u>	<u>681</u>
	<u>84,862</u>	<u>106,368</u>

5, Income from Fundraising & Donations

Our fundraising efforts and donations received raised £10,804. this year Last years donations totalling £23,980 thanks to our many supporters who believed in us and are committed to our work

- 6, **Fixed Assets** Includes Overseas Land & property acquired for the development of educational facilities for poor and vulnerable children and young people in Nigeria and includes a Bakery Investment to ensure operations in Nigeria are self sufficient and not reliant on the UK operations
The charity owns 2 properties presently held as security for a long term loan from Barclays Bank Plc

Notes to the accounts continued

- 7, The Computers and Office Equipment are shown at the Written down value after charging depreciation at 20% to write of the asset over their estimated useful life. Depreciation is not charged in the year of acquisition
- 8, **Creditors**
Accrued expenses outstanding
- 9, **Long Term Liabilities**
These are the outstanding long term loan balances held as at 31st December 2020
Barclays Bank mortgage and commercial loan outstanding £675,690 AND
A bounce bank Loan £35,000
- 10 No payments were made to the Trustees by way of remuneration during the current period to December 2020 and there are no related party transactions during this stated period.