



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st September 2022**
To **31st August 2023**

Period start date
Period end date

Charity name: **Robert Piggott Primary School PTA**

Charity registration number: **1112389**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objective of Robert Piggott Primary School PTA is to advance the education of pupils in the schools in particular by:</p> <ul style="list-style-type: none">(a) Developing effective relationships between the staff, parents and others associated with the schools.(b) Engaging in activities or providing facilities or equipment, which support the schools and advances the education of the pupils. <p>In furtherance of these objectives the Robert Piggott Primary School PTA will organise social, educational and fund-raising events.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The PTA run a number of events throughout the year, some of which are open to the public (mainly our local community and nearby communities) and others which are available for the school community only.</p> <p>Public events in 2022-2023 included the school summer fayre, Christmas fayre, Pre-loved and Prosecco event, the Ceilidh and the Fun Run.</p> <p>Closed events(i.e. for the school community) in the 2022-2023 period included the disco, Team Super Schools event, cake and ice cream sales and sports day refreshments.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees of the PTA have had regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>At the beginning of the period, we set a fundraising goal of £30,000. At the end of the period we actually raised £44,339 (gross) income for the school and it's pupils.</p> <p>With this money we funded many high cost projects for the school including:</p> <ul style="list-style-type: none"> • significantly improving the playgrounds, school grounds, assembly hall and classrooms; • providing new IT equipment; • providing new reading books in line with the school's chosen phonics programme; • installing and furnishing a nurture room; • providing new sports and PE equipment; and • funding buses to local enrichment events for the pupils. <p>Our events were very successful and had a very positive impact on parents, children and the wider community. The head teacher commented at the end of the year that "<i>These events raise a phenomenal amount of money but more than that, they bring our school family together</i>".</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity raised £44,339 in the academic year 1st Sept 2022 – 31st August 2023 through a donation from Growth House, event fundraising, sponsorship donations, match funding and individual parent contributions.</p> <p>The charity carried forward a balance of £36,839 from the previous academic year.</p> <p>The fundraising costs in the academic year 1st Sept 2022 – 31st August 2023 amounted to £10,629.</p> <p>The PTA funded £42,700 worth of school improvements and pupil learning enhancements in the academic year 1st Sept 2022 – 31st August 2023.</p> <p>At the end of the academic year 1st Sept 2022 – 31st August 2023 the charity held £27,256 for further improvements to the school grounds, learning resources and extra curricular resources to enhance the pupil's learning experiences.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Trustees have agreed on a policy of retaining a sum of £5,000 as a 'buffer' for the charities accounts as a precaution against unexpected costs and expenses.</p> <p>The remaining balance held in the charity account at the end of the academic year 1st Sept 2022 – 31st August 2023 is retained to be spent on further improvements to the school. The following projects are anticipated in the in the academic year 1st Sept 2023 – 31st August 2024:</p> <ul style="list-style-type: none"> • Further improvements to play grounds. • Continuous funding of required learning resources. • Improving and allowing extra curricular activities through PTA funded events for the children to enjoy.
Amount of reserves held	Para 1.22	£27,256 to be used in the next academic year. This reserve will be used to enhance the children's education and help provide learning materials and provide some opportunities for the school to arrange extracurricular activities for the children.
Reasons for holding zero reserves	Para 1.22	N/A

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution developed in conjunction with the PTA UK guidelines in force as at 21 May 2013 and adopted at a meeting held at Robert Piggott Junior School on Tuesday 21 st May 2013.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The charity is a registered charity with the Charities Commission with charity number 1112389 as an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The constitution provides that all members of the Committee are eligible to be trustees of the charity for Charity Law requirements and have control of the charity, its property and funds. A minimum of 2 trustees are required to be appointed by the Committee.</p> <p>The appointed trustees of the charity are:</p> <ul style="list-style-type: none"> • Rowena Clark (Co-Chair of the Committee of the charity for the period 1 September 2022 to 31 August 2023); and • Eva Eriksson (Treasurer of the Committee of the charity for the period 1 September 2022 to 31 August 2023). <p>The Trustees were appointed at an AGM on 2 November 2022 by consent and a vote (by way of show of hands when the previous Trustees (the outgoing Chair and Treasurer) retired from the role.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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Reference and Administrative details

Charity name	Robert Piggott Primary School PTA
Other name the charity uses	
Registered charity number	1112389
Charity's principal address	18 Beverley Gardens, Wargrave, Reading RG10 8ED

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1. 2.	3.	Katie Nwaeke	Trustee	1 September 2022 – 1 November 2022	Robert Piggott Primary School PTA
4. 5.	6.	Paul Dent	Trustee	1 September 2022 – 1 November 2022	Robert Piggott Primary School PTA
7. 8.	9.	Katie Nwaeke	Outgoing Chair	1 September 2022 – 1 November 2022	Robert Piggott Primary School PTA
1011.	12.	Paul Dent	Outgoing Treasurer	1 September 2022 – 1 November 2022	Robert Piggott Primary School PTA
1314.	15.	Eva Eriksson	Trustee	2 November 2022 – 31 August 2023	Robert Piggott Primary School PTA
1617.	18.	Rowena Clark	Trustee	2 November 2022 – 31 August 2023	Robert Piggott Primary School PTA
1920.	21.	Rowena Clark	Co-Chair	2 November 2022 – 31 August 2023	Robert Piggott Primary School PTA
2223.	24.	Eva Eriksson	Treasurer	2 November 2022 – 31 August 2023	Robert Piggott Primary School PTA
2526.	27.				
2829.	30.				
3132.	33.				
3435.	36.				
3738.	39.				
4041.	42.				
4344.	45.				
4647.	48.				
4950.	51.				
5253.	54.				
5556.	57.				
5859.	60.				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The charity holds the sum of £9,861.51 on behalf of the Wargrave Lido Community.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<p>The money was fundraised by the Wargrave Lido Community to go towards the costs of building a lido in the local village.</p> <p>The Wargrave Lido Community does not hold its own bank account and requested the charity's assistance to hold the funds on its behalf.</p> <p>The objectives of the charity include engaging in activities or providing facilities or equipment which advance the education of the pupils. Having a swimming pool in the village would significantly further the education of the students at the Robert Piggott Primary Schools for the following reasons:</p> <ul style="list-style-type: none"> • Enable the school to fulfil its objective relating to swimming set by the national curriculum • Provide facilities for the children to partake in physical activity promoting healthy lifestyle • Save money for the school/charity in paying for buses which are currently required to transport the children to other local swimming pools. These funds can now be reallocated and spent on other items which support the school and advance the education of the children.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<p>The Wargrave Lido monies in the sum of £9,861.51 are held in a separate designated bank account of the charity. They are clearly separate from the funds of the charity and therefore ringfenced.</p> <p>Any payments made in or out of the charity bank accounts require dual approval. The appointed Trustees of the charity are the individuals authorised to operate the charity bank account, are fully aware of both the ringfenced monies and their duties and obligations as trustees of the charity.</p>

Additional information (optional) **N/A**

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rowena Clark (electronic signature)

Full name(s)


Rowena Clark

**Position (eg Secretary, Chair,
etc)**

PTA Chair (2022-2024)

Date

4 June 2024

	CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name		No (if any)	
		Robert Piggott Primary School PTA		1112389	
		Receipts and payments accounts			
For the period from		Period start date	To	Period end date	CC16a
		1st Sept 2022		31st Aug 2023	
Section A Receipts and payments					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation Growth House	2,500	-	-	2,500	-
Event Fundraising Income	27,179	-	-	27,179	-
Sponsorship Donations	2,080	-	-	2,080	-
Matched Funding - CHARITABLE GIVING BENEVITY	10,308	-	-	10,308	-
Direct Debits (Parents payments)	2,272	-	-	2,272	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,339	-	-	44,339	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,339	-	-	44,339	-
A3 Payments					
Fund raising event- Expenses	10,629	-	-	10,629	-
PTA Cost- Parent/Kind membership	140	-	-	140	-
Other	455	-	-	455	-
School projects funded	42,699	-	-	42,699	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	53,924	-	-	53,924	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	53,924	-	-	53,924	-
Net of receipts/(payments)	- 9,584	-	-	- 9,584	-
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end					
	-	-	-	-	-
Cash funds this year end	- 9,584	-	-	- 9,584	-
Section B Statement of assets and liabilities at the end of the period					
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B1 Cash funds	Cash at	27,256	-	-	
		-	-	-	
		-	-	-	
	Total cash funds	27,256	-	-	
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK	
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
			-	-	
			-	-	
			-	-	
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
			-		
			-		
			-		
			-		
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval	
		Rowena Clark (electronic signature)	Rowena Clark	10/06/2024	
		Eva Eriksson (electronic signature)	Eva Eriksson	10/06/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Robert Piggott Primary School PTA

Receipts and payments account

For the period from

Period start date

1st Sept 2022

To

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
A1 Receipts			
Donation Growth House	2,500	-	-
Event Fundraising Income	27,179	-	-
Sponsorship Donations	2,080	-	-
Matched Funding - CHARITABLE GIVING BENEVITY	10,308	-	-
Direct Debits (Parents payments)	2,272	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	44,339	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	44,339	-	-
A3 Payments			
Fund raising event - Expenses	10,629	-	-
PTA Cost - Parent kind membership	140	-	-
Other	455	-	-
School projects funded	42,699	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	53,924	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	53,924	-	-
Net of receipts/(payments)	9,584	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-
Cash funds this year end	9,584	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds
B1 Cash funds	Cash c/f	to nearest £ 27,256
		-
		-
	Total cash funds	27,256
	(agree balances with receipts and payments account(s))	Agreement Error
B2 Other monetary assets		to nearest £ -
		-
		-
		-
		-
		-
		-
B3 Investment assets		Fund to which asset belongs
B4 Assets retained for the charity's own use		Fund to which asset belongs
B5 Liabilities		Fund to which liability relates
Signed by one or two trustees on behalf of all the trustees		
Signature		Print
Rowena Clark (electronic signature)		Rowena Clark
Eva Eriksson (electronic signature)		Eva Eriksson

No (if any)
1112389

nts

Period end date
31st Aug 2023

CC16a



Total funds

Last year

to the nearest £

to the nearest £

2,500	-
27,179	-
2,080	-
10,308	-
2,272	-
-	-
-	-
-	-
44,339	-

-	-
-	-
-	-

44,339	-
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10,629	-
140	-
455	-
42,699	-
-	-
-	-
-	-
-	-
-	-
53,924	-

-	-
-	-
-	-

53,924	-
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- 9,584	-
-	-
-	-
- 9,584	-



Restricted funds	Endowment funds																
to nearest £	to nearest £																
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Restricted funds	Endowment funds																								
to nearest £	to nearest £																								
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Amount due (optional)	When due (optional)																				
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Name	Date of approval				
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riksson					
6/10/2024					
6/10/2024					



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Robert Piggott Primary School PTA

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1112389

Set out on pages

1-13

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants of England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*** Please delete the words in the brackets if they do not apply.**

Signed:

Helen Wallace (electronic signature)

Date:

10-06-2024

Name:

Helen Wallace

Relevant professional
qualification(s) or body
(if any):

ICAEW, FCA

Address:	121 High Street
	Wargrave
	RG10 8DG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.