

The Joseph Project
Registered Charity No: 1112380

Accounts
for the year ended 31 December 2020

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Independent Examiner's Report to the Trustees of The Joseph Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2020 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Judith Summerfield, FCA
Summerfield Accountancy Services
ICAEW
5 Bowyers Close
Copmanthorpe
York

Date *5th November* 2021

Charity Reference and Administrative Details

Name and address of charity

The Joseph Project (also known as the Joseph Trust)
Rossmoor Grange, Storwood, YO42 4SY

Registered address: 1 Esplanade Court, York, YO30 7DY

Trustees

John Brittlebank
Derick Charles Robert Frary
Nicholas Richard Wilton Lee
Sally Walker

The existing trustees appoint any new trustees following the provisions in the charity's governing instrument.

Legal Status

Unincorporated charity, registered with the charity Commission in England and Wales, Number 1112380

Governing Instrument

Charitable constitution dated 1 October 2002 as amended on 6 November 2005

Agents and Advisers

Bankers:

CAF Bank
25 Kings Hill Avenue, Kings Hill
West Malling, Kent
ME19 4JQ

Independent Examiner:

Judith Summerfield FCA
5 Bowyers Close
Copmanthorpe
York
YO23 3XW

Trustees' Annual Report

The Trustees present their report and the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Constitution

The charity is an unincorporated entity, registered with the Charity Commission, whose governance is set out in its constitution dated 1st October 2002, as amended on 6th November 2005. Trustees are appointed by the existing members and annually reappointed. Four trustees served at the year end and are continuing at the date of this report.

Activities of the charity

The activities of the charity include but are not restricted to the advancement of education among young people, in particular those who are excluded from, or are at risk of exclusion from, mainstream education, by providing educational opportunities through a range of non-classroom settings in a Christian environment. The activities are provided at Rossmoor Grange, a farm at Melbourne near York and the varied activities range from small animal care to horticulture, practical workshop skills and exploring the outdoor environment.

Review of the year

2020 started well with a stable staff team and regular client group. The main activity has continued to be work with students from Danesgate Community in York, providing a varied programme of activities to engage young students in a non-classroom environment for four days each week in term-time.

Despite the offer of one day a week to older students, in particular those at risk of offending, the charity has not been able to develop services with the Youth Justice Service as hoped. Funding was received in 2019 from Joseph Rowntree Housing Trust's York Committee towards this work and during 2020 it was agreed that the balance of this funding should be directed to the development of the alternative education service to schools across York.

As for most organisations, Covid-19 had a major impact, reducing the service dramatically as the first lockdown was put in place from the end of March 2020. We made use of the Government's furlough scheme for three staff, retaining the manager to continue and oversee the activities of the trust. Many of the young students who come to us are classed as 'vulnerable' so despite mainstream school closures their school remained open. During the summer term we engaged with younger students of primary age, attending in groups of up to 8 along with their own staff. This rapidly increased from 1 day to 3 days per week in the summer term and to 4 days from September 2020. We were pleased to see the quality of service develop with a more structured approach to forest school type activities with Primary age students and this became a real strength of the charity's services. Overall we provided our services to around thirty different young people and have seen the positive impact of our work through their engagement and enthusiasm for the activities we provide.

Trustees' Annual Report (cont.)

The staff team has worked with resilience and commitment throughout the year to provide an accepting and supportive environment in the face of considerable challenges in working with the students. They have been ably supported by a small number of volunteers, without whom we could not provide the level of support and range of activities that we do. We are grateful to all who have been involved in continuing the work of the charity through this year.

During the year our manager, Dan Beech, who had been leading the charity for the past five years, decided to step down from this role and left in December 2020. We also said goodbye in July 2020 to Olivia Cockerill-Riviere who moved to France for a new opportunity. We are indebted to both for their commitment and their patient, gracious and gentle support for the many young people who have attended the project during their time. Both have faced some very challenging situations and their resilience and patience has been tested to the full. We wish them both well in their future jobs. In August 2020 we recruited Peter Crane, a qualified teacher, as the new manager but due to his contractual notice period he was unable to start until January 2021. Meanwhile the team was supported by Susie Raimes, an experienced Primary teacher with a passion for outdoor learning.

Over the year we have seen more students, from a younger age group, with significant emotional and behavioural difficulties as well as educational needs. We consider that we are well placed to provide support and opportunities for constructive engagement in non-classroom activities. The therapeutic benefit of outdoor learning is evident from the progress that we see in these young people and since the pandemic there is a greater need than ever for these types of service, yet adequate funding for alternative educational environments is lacking and we continue to depend on the financial support from individuals and churches as well as grant-making bodies and trusts.

Despite the continuation of services to Danesgate Community and the financial support from the government's furlough scheme, the charity incurred a further deficit in 2020 of £22,589 which reduced total reserves to £20,885. We continue to depend on the financial support from individuals and churches as well as grant-making bodies and trusts. We would like to thank all those individuals and churches who have faithfully continued to support our work through this past year.

We have also been grateful for the funding provided by the National Lottery Community Fund, received in 2019, to help us provide support to those at risk of exclusion from mainstream education and to Joseph Rowntree Housing Trust's York Committee whose grant of over £4,000 in 2019 has been funding part of our work in 2020. Without the support of organisations providing funding on this scale we would not be able to provide the extent of resources and activities that have been shown to make a difference to our students.

We ended the year with a very positive outlook. We had recruited an experienced teacher to lead the service from the new year; Danesgate Community asked to increase their use of the service to five days a week; and we were promoting the service to other school across York as one of a number of alternative education providers in a new directory collated by City of York's Education department. Two other schools had already begun to use our service. Despite the ongoing challenges of the pandemic, we were looking forward to a new chapter of greater engagement with schools in the area, developing the skills of our staff and improving the programme of activities.

Events since the year end

2021 has been one of the most challenging periods in the charity's history. Having started the year with staff Coronavirus infection, self-isolation and frozen water pipes we persevered and were working to meet the requirements of City of York's Quality Assurance standards as an Alternative Education provider. This was abruptly brought to a halt in March 2021 as a result of concerns about on-site safety and the adequacy of risk assessments, despite the acknowledged high ratio of staff to students and all services stopped immediately.

Trustees' Annual Report (cont.)

This decision was compounded by Danesgate Community's subsequent decision to cease their use of our services, an arrangement which had underpinned and been the main focus of the charity for the past five years and more.

Despite these setbacks the trustees determined to put in place the necessary improvements and safety measures to re-open the charity's services. Peter Crane has ably led the transformation of the site and development of the service since then, achieving formal approval at the end of June 2021 which enabled the service to re-open. Students returned to the site in July and since September 2021 we have seen a growing number of referrals from different schools.

Going concern

Obviously this has had a massive impact on the financial position of the charity. The reserves have been used to support staff costs and improvements through the transition period and are now at a critical level. We have been successful in securing short-term funding from a grant, two personal loans and the support of individuals and churches. However, the charity is still in a vulnerable financial position. The trustees recognise the potential liabilities of continuing to operate and are committed to supporting the charity into a further financial year in 2022.

Reserves Policy

It is the policy of the charity to maintain a general, unrestricted reserve which comprises the free reserves of the charity at a level which equates to approximately three months unrestricted expenditure. This provides sufficient funds to cover operating costs, support costs and to respond to emergency needs. At the end of the year the charity had sufficient general reserves to cover three months of expenditure and the need for further fundraising as a priority was noted by the trustees.

As noted in the above paragraphs the reserves have reduced since the year end due to the events described. The aim is to secure sufficient funds over the next nine months to ensure that the charity's activities are adequately supported and reserves restored to the level set out in this policy.

Public Benefit

In reviewing the overall aim and the objectives of the Charity, and in exercising their powers and duties, the Trustees have had due regard for the Charity Commission's public benefit guidance. The activities of the Joseph Trust are carried out to further its charitable purpose for the public benefit as summarised in the section 'Activities of the Charity' (above).

Nick Lee
Chair of Trustees



Date:

4th November 2021

Statement of financial activities

		2020 [*] Unrestricted funds £	2020 Restricted funds £	2020 Total £	2019 Total £
	Note				
Income (Note 2)					
Donations and legacies		6,891	-	6,891	4,016
Charitable activities		39,375	-	39,375	49,867
Other trading activities		146	-	146	1,293
Investments (bank interest)		22	-	22	62
Total Income		46,434	-	46,434	55,238
Expenditure (Note 3)					
Charitable activities	3a	66,718	1,980	68,698	71,534
Other trading activities	3b	-	-	-	123
Governance costs	3c	310	15	325	325
Total expenditure		67,028	1,995	69,023	71,982
Net Income/ (expenditure)		(20,594)	(1,995)	(22,589)	(16,744)
Transfers between funds		-	-	-	-
Other recognised gains /(losses)		-	-	-	-
Net movement in funds		(20,594)	(1,995)	(22,589)	(16,744)
Reconciliation of funds:					
Total funds brought forward	8-9	40,316	3,158	43,474	60,218
Total funds carried forward	8-10	19,722	1,163	20,885	43,474

Balance sheet

at 31 December 2020

		2020		2019	
		£	£	£	£
	Note				
Fixed assets					
Tangible assets	4		-		-
Current assets					
Debtors	5	2,465		7,750	
Cash at bank	6	21,470		37,534	
		<u>23,935</u>		<u>45,284</u>	
Liabilities: amounts falling due within one year	7	(3,050)		(1,810)	
		<u></u>		<u></u>	
Net current assets			20,885		43,474
			<u></u>		<u></u>
Net assets/(liabilities)			20,885		43,474
			<u></u>		<u></u>
Net assets			20,885		43,474
			<u></u>		<u></u>
Funds					
Restricted	8	1,163		3,158	
Unrestricted	9	19,722		40,316	
		<u></u>		<u></u>	
Total charity funds			20,885		43,474
			<u></u>		<u></u>

These accounts were approved by the trustees on 4th November 2021 and signed on their behalf by

Nicholas Lee
Trustee



Sally Walker
Trustee



Notes

(forming part of the accounts)

1 Accounting policies

General information and basis of preparation

The Joseph Project is a charity registered in England & Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are included in the Trustees Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

At the time of signing the accounts the reserves have reduced to a critical level and the charity is supported by two loans which may be converted into gifts. The trustees are committed to ensuring the charity continues as noted in their report. Should this not be possible and the charity have to close, the trustees consider that the accounts would not materially change and that there are no assets that would have to be devalued or further liabilities that should be recorded in the accounts for 2020. The Trustees therefore continue to adopt the going concern basis of accounting in preparing the accounts.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure is included in the SOFA on an accruals basis. Resources expended are recognised in the period in which they are incurred

Notes (continued)

Funds accounting

Restricted Funds are used in accordance with the specific instructions of the donors. Expenditure relating to the use of Restricted Funding has been identified and allocated separately in the accounts, apportioned where necessary in line with the budget agreed for the particular purpose and the ratio of restricted funding provided towards this budget.

Unrestricted Funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

Fixed Assets

These are capitalised if they can be used for one year or more and have a value in excess of £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expenses

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on the following basis over their estimated useful lives:

Plant and Machinery	50% per annum straight line
Motor Vehicles	100% per annum straight line
Computer equipment	over 3 years

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Pensions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

2 Income

Donations are from regular supporters and occasional one-off gifts.

Charitable activity funding is from the provision of services to Danesgate Community and latterly other City of York schools. It also includes furlough payments from the Government towards wages costs.

3a Charitable activities

	2020 <u>Unrestricted</u>	2020 <u>Restricted</u>	2020 <u>Total</u>	2019 <u>Total</u>
Wage costs	54,826	1,515	56,341	58,639
Volunteers' costs (travel)	1,080	54	1,134	3,204
Rent and rates	2,380	100	2,480	1,757
Light and heat	1,952	88	2,040	1,372
Activities costs	649	82	731	539
Office costs (phone, internet)	917	34	951	1,080
Insurance	3,303	107	3,410	3,714
Payroll and DBS	977	-	977	849
Maintenance and other expenses	634	-	634	503
	<u>66,718</u>	<u>1,980</u>	<u>68,698</u>	<u>71,534</u>

In 2019 £923 of the costs were attributable to restricted funds

Notes (continued)

3b Other trading activities	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total £	2019 Total £
Purchase of materials and equipment	-	-	-	123
Sundry purchases	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	123
	<hr/>	<hr/>	<hr/>	<hr/>

In 2019 £0 of the costs were attributable to restricted funds

3c Governance Costs

Independent Examiner's fee	310	15	325	325
	<hr/>	<hr/>	<hr/>	<hr/>

4 Fixed Assets

	Plant & Machinery £	Computer Equipment £	Total £
Cost			
At beginning of year	2,574	248	2,824
Additions	-	-	-
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At end of year	2,574	248	2,824
	<hr/>	<hr/>	<hr/>
Depreciation			
At beginning of year	2,574	248	2,824
Charge for year	-	-	-
Eliminated on disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At end of year	2,574	248	2,824
	<hr/>	<hr/>	<hr/>
Net book value			
At 31 December 2019	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 December 2020	-	-	-
	<hr/>	<hr/>	<hr/>

Notes (continued)

	2020	2019
	£	£
5 Debtors		
Trade debtors	912	7,750
Prepayments	1,553	-
	<u>2,465</u>	<u>7,750</u>

6 Cash at bank and in hand		
CAF accounts	20,840	36,992
Current accounts	500	500
Petty cash	130	42
	<u>21,470</u>	<u>37,534</u>

7 Liabilities: Amounts falling due within one year		
HMRC	429	-
Other creditors	1,446	1,240
Accruals	1,175	570
	<u>3,050</u>	<u>1,810</u>

8 Restricted funds					
	Balance at beginning of year £	Income £	Expenditure £	Transfers £	Balance at end of year £
York Committee (JRHT)	3,158	-	(1,995)	-	1,163
	<u>3,158</u>	<u>-</u>	<u>(1,995)</u>	<u>-</u>	<u>1,163</u>

9 Unrestricted funds					
	Balance at beginning of year £	Income £	Expenditure £	Transfers £	Balance at end of year £
General purpose reserve	40,316	46,434	(67,028)	-	19,722
	<u>40,316</u>	<u>46,434</u>	<u>(67,028)</u>	<u>-</u>	<u>19,722</u>

The general purpose fund is used to fund the day to day activities of the Trust.

Notes (continued)

10 Analysis of net assets between funds

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds			
York Committee (JRHT)	-	1,163	1,163
Unrestricted funds			
General Purpose reserve	-	19,722	19,722
	<u>-</u>	<u>19,722</u>	<u>19,722</u>
	<u>-</u>	<u>20,845</u>	<u>20,845</u>
	<u>-</u>	<u>20,845</u>	<u>20,845</u>

11 Trustees and other related parties

No payments were made to Trustees or any persons connected with them during this financial period. Reimbursement of expenses incurred for the charitable activity of the organisation of £304 is due to one trustee (2019 - £60).

12 Staff costs and numbers

	2020 £	2019 £
Gross Wages & Salaries	53,855	55,997
Social Security Costs	225	232
Pension Contributions	2,261	2,410
	<u>56,341</u>	<u>58,639</u>
	<u>56,341</u>	<u>58,639</u>

The number of employees (full-time and part-time) who were engaged in each of the following activities were as follows:

Activities in furtherance of organisation's objects	4	4
	<u>4</u>	<u>4</u>

All employed members of staff are paid through PAYE systems.

No employees received emoluments in excess of £60,000. (2019: None).