

THE JOSEPH PROJECT

England & Wales · Charity number 1112380

Details

Other names	JOSEPH TRUST (YORK)
Status	Registered
Legal form	Other
Registered	2005-12-05
Register	View on the Charity Commission register

Contact

Address	Rossmoor Grange Storwood York YO42 4SY
Phone	01904399024
Email	nick.lee@josephtrust.org.uk
Website	www.josephtrust.org.uk

Activities

Objects: THE ADVANCEMENT OF EDUCATION AMONG YOUNG PEOPLE WITHIN YORKSHIRE AND SURROUNDING AREAS, IN PARTICULAR THOSE WHO HAVE SERVED CUSTODIAL SENTENCES OR ARE CONSIDERED TO BE AT RISK OF OFFENDING OR RE-OFFENDING, BY THE PROVISION OF TRAINING IN A RANGE OF VOCATIONAL/OCCUPATIONAL/SOCIAL SKILLS AND SUBJECTS.

Activities: Working with disaffected young people on horticultural/workshop projects for them to gain work experience and enhance life skills and job opportunities and to return them if possible to full time education.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science, Economic/community Development/employment
- **Who:** Children/young People, Other Defined Groups

Geography

- **Area of benefit:** YORKSHIRE AND SURROUNDING AREAS
- City Of York
- East Riding Of Yorkshire
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£0	£0	-	-
2023-12-31	£0	£0	-	-
2022-12-31	£139,714	£83,072	-	-
2021-12-31	£62,245	£79,105	-	-
2020-12-31	£46,434	£69,023	-	-

Trustees

Name	Role	Appointed
NICHOLAS RICHARD WILTON LEE	Chair	2019-01-06
DERICK CHARLES ROBERT FRARY		2019-01-06
Mark Thomas Mills		2025-08-26

THE JOSEPH PROJECT

England & Wales - Charity number 1112380

Accounts

The Joseph Project
Registered Charity No: 1112380

Accounts
for the year ended 31 December 2022

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Independent Examiner's Report to the Trustees of The Joseph Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2022 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Judith Summerfield, FCA
Summerfield Accountancy Services
ICAEW
5 Bowyers Close
Copmanthorpe
York

Date: 27th October 2023

Charity Reference and Administrative Details

Name and address of charity

The Joseph Project (trading as The Joseph Trust)
Rossmoor Grange, Storwood, YO42 4SY

Registered address: 1 Esplanade Court, York, YO30 7DY

Trustees

John Brittlebank
Derick Charles Robert Frary
Nicholas Richard Wilton Lee
Sally Walker

The existing trustees appoint any new trustees following the provisions in the charity's governing instrument.

Legal Status

Unincorporated charity, registered with the charity Commission in England and Wales, Number 1112380

Governing Instrument

Charitable constitution dated 1 October 2002 as amended on 6 November 2005

Agents and Advisers

Bankers:

CAF Bank
25 Kings Hill Avenue, Kings Hill
West Malling, Kent
ME19 4JQ

Independent Examiner:

Judith Summerfield FCA
5 Bowyers Close
Copmanthorpe
York
YO23 3XW

Trustees' Annual Report

The Trustees present their report and the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Objectives and activities

The objectives of the charity are the advancement of education among young people, in particular those who are excluded from, or are at risk of exclusion from, mainstream education. We do this by providing a range of activities in a supportive environment for young people to learn and develop so that they can better engage with mainstream school. The activities are provided at Rossmoor Grange, a farm at Melbourne near York and the varied activities range from small animal care to horticulture, practical workshop skills and exploring the outdoor environment.

Review of the year - activities and performance

2022 has been the first year since 2019 in which we have been able to deliver a full year of uninterrupted activities, working with over 12 schools across York to support some of their most troubled students. The income generated from activities increased from less than £30,000 in 2021 to over £60,000 in 2022.

This has been a year of consolidation as we have built our reputation for engaging and supporting students to enable them to continue in mainstream schools. Peter Crane, the manager, has led the team effectively and ensured the delivery of safe, caring, imaginative and challenging activities and the consistent reporting of student progress through their time with us. It has been a delight to see how troubled students have responded to the environment that we provide, finding space to explore new skills, work collaboratively with their peers, build resilience and develop their confidence and self-esteem. Not all students who visit and start a placement with us continue to complete their placements and we continually challenge ourselves to sit alongside students, understand their needs and provide engaging activities to give them a sense of achievement and enjoyment of their surroundings.

In terms of impact, we report to schools on each student on a daily basis and provide more detailed reports as required, even attending case conferences to give input to the wider support that our students need. Feedback from schools is overwhelmingly positive with improved engagement in mainstream schools, better attendance and improved behaviour. We continue to use the Warwick-Edinburgh Mental Wellbeing Scales to assess the impact of our programme on the mental wellbeing of these young students. Feedback includes comments such as "this is the only day that I don't have to struggle to get T to get up and out to school"; and "we cannot believe the change that we've seen in J's behaviour, he is calmer and copes much better when things go wrong". We are sufficiently confident in what we do to build further capacity. In 2023 we have been successful in applying for start-up funding for a new post to enhance the team and offer more places to meet the continuing enquiries from York's schools. This will also enable us to operate more efficiently and reduce our reliance on donations going forwards.

Trustees' Annual Report (cont.)

The staff team has benefited from specific training and under Peter Crane's consistent and steady guidance has worked with perseverance and commitment through the year. At times the days can be extremely challenging with the day's planned activities disrupted by sudden changes of mood amongst the students. The staff team continue to grow in confidence and experience to manage these challenges and respond thoughtfully to the needs of our students. We have recruited further volunteers and welcomed the skills and enthusiasm of this supportive group. The charity is nothing without the dedication of the staff and the generosity of our volunteers in providing consistent and patient support. We are grateful to all who have been involved in continuing the work of the charity through this year.

Financial Review

What a difference a year makes. We are delighted to report that the financial position of the charity has been transformed through the amazingly generous support of a few individuals and businesses in 2022. The reserves of the charity have increased from just over £4,000 to over £60,000 at the year end. As reported last year, we negotiated the opportunity to purchase our site from the landlord and donations received late in 2022 make this possible, with additional funds to support the ongoing operating costs. The purchase was finally completed in September 2023 and the charity is in a much better position than we could have imagined this time last year.

The general reserve has now recovered to a level that ensures we are viable. Ideally, we would have a reserve of £25,000 and we need to note that the current reserve includes £15,000 of funds donated in extremis last year which the charity intends to repay. We continue to seek grant funding from trusts and organisations that are willing to support our specific area of work and are grateful for the ongoing financial support from both individuals and churches across York. In 2023 we were successful in applying for funding towards an additional part-time post to increase our capacity and help us towards a more viable financial situation.

We would like to thank all those individuals and churches who have faithfully continued to support us through this past year. We are enormously grateful for all this generous support, without which we would not be able to continue our work.

Plans for future periods

2022 has seen growing demand for our services with young students attending from over 15 different schools across York. Our capacity is limited but most weeks see another enquiry come through for a placement so we are working to increase the number of students that we can support each day. We have been increasing our volunteer base to support our activities and plan to recruit a further member of staff.

As we work to secure our future and develop our resources further, we were delighted to purchase the small site where we are based. This will enable us to invest sensibly in upgrading our buildings, particularly our ageing portacabins. The outdoor activity elements of our programme are an essential part of our work and the installation of showers and improved toilet facilities will enable us to make use of these whatever the weather.

We also want to expand the outdoor activities with more physical challenges, alongside a wider range of animals and more engaging workshop projects. We recognise the benefits of our setting with its peaceful surroundings and we aim to make the project more flexible and engaging in order to meet the full range of needs of young students who are placed with us.

Trustees' Annual Report (cont.)

Structure, governance and management

The charity is an unincorporated entity, registered with the Charity Commission, whose governance is set out in its constitution dated 1st October 2002, as amended on 6th November 2005. Trustees are appointed by the existing members and annually reappointed. Four trustees served at the year end and are continuing for a further year at the date of this report.

A new CIO has been set up and started to operate from 1st January 2023. During 2023 the existing charity will be wound up and its assets and liabilities are being transferred into the new incorporated charity.

The trustees met formally four times during the year and are closely involved in guiding the work of the charity, setting the overall strategy and direction and taking responsibility for the resources needed. They provide a range of skills which are drawn on to support and develop the charity.

There is a small staff team, led by the Manager who works closely with the Chair of Trustees and there is regular monitoring and scrutiny of the charity's affairs.

Reserves Policy

It is the policy of the charity to maintain a general, unrestricted cash reserve at a level which equates to three months unrestricted expenditure, equivalent to about £25,000. This would provide sufficient funds to cover operating costs, support costs and to respond to emergency needs. At the end of the year the charity had received donations and fees in excess of operating costs, taking our unrestricted reserves to just over £40,000 which is above our target level. However, £17,000 of these reserves were used to complete the property purchase in 2023 leaving the underlying unrestricted reserve at £23,000. While this is a transformation from the position last year, the trustees recognise the importance of raising further charitable funds to support our activities and fundraising continues to be an essential task. We need to raise approximately £20,000 each year to ensure that the charity is able to continue operating.

It is a remarkable turnaround to be able to report that with the financial support received over the past year the charity's activities are back on a viable footing and reserves have been restored to close to the level set out in this policy.

Public Benefit

In reviewing the overall aim and the objectives of the Charity, and in exercising their powers and duties, the Trustees have had due regard for the Charity Commission's public benefit guidance. The activities of the Joseph Trust are carried out to further its charitable purpose for the public benefit as summarised in the section 'Activities of the Charity' (above).



Nick Lee
Chair of Trustees

Date: 25th October 2023

Statement of financial activities

for the year ended 31 December 2022

		2022 Unrestricted funds £	2022 Restricted funds £	2022 Total £	2021 Total £
	<i>Note</i>				
Income (Note 2)					
Donations and legacies		58,123	20,000	78,123	17,630
Charitable activities		61,365	-	61,365	29,300
Other trading activities		194	-	194	315
Investments (bank interest)		32	-	32	0
Separate material item of income	11	-	-	-	15,000
Total income		119,714	20,000	139,714	62,245
Expenditure (Note 3)					
Charitable activities	3a	82,687	-	82,687	78,755
Other trading activities	3b	-	-	-	-
Governance costs	3c	385	-	385	350
Total expenditure		83,072	-	83,072	79,105
Net income/ (expenditure)		36,642	20,000	56,642	(16,860)
Other recognised gains /(losses)		-	-	-	-
Net movement in funds		36,642	20,000	56,642	(16,860)
Reconciliation of funds:					
Total funds brought forward	8-9	4,025	-	4,025	20,885
Total funds carried forward	8-10	40,667	20,000	60,667	4,025

Balance sheet

at 31 December 2022

		2022		2021	
		£	£	£	£
	<i>Note</i>				
Fixed assets					
Tangible assets	4		-		-
Current assets					
Debtors	5	18,254		7,423	
Cash at bank	6	51,807		2,423	
		<u>70,061</u>		<u>9,846</u>	
Creditors: amounts falling due within one year	7	<u>(9,394)</u>		<u>(5,821)</u>	
Net current assets			<u>60,667</u>		<u>4,025</u>
Net current assets			<u>60,667</u>		<u>4,025</u>
Funds					
Restricted	8	20,000			-
Designated reserve	9	20,000			-
General reserve	9	20,667			4,025
Total charity funds			<u>60,667</u>		<u>4,025</u>

These accounts were approved by the trustees on 25th October 2023 and signed on their behalf by

Nicholas Lee
Trustee



Sally Walker
Trustee



Notes

(forming part of the accounts)

1 Accounting policies

General information and basis of preparation

The Joseph Project is a charity registered in England & Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are included in the Trustees Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure is included in the SOFA on an accruals basis. Resources expended are recognised in the period in which they are incurred

Notes (continued)

Funds accounting

Restricted Funds are used in accordance with the specific instructions of the donors. Expenditure relating to the use of Restricted Funding has been identified and allocated separately in the accounts, apportioned where necessary in line with the budget agreed for the particular purpose and the ratio of restricted funding provided towards this budget.

Unrestricted Funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

Fixed Assets

These are capitalised if they can be used for one year or more and have a value in excess of £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expenses

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on the following basis over their estimated useful lives:

Plant and Machinery	50% per annum straight line
Motor Vehicles	100% per annum straight line
Computer equipment	over 3 years

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Pensions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

2 Income

Donations are from regular supporters and occasional one-off gifts. In particular a small number of churches in York continue to support our work.

There was one very significant donation of £30,000 and a grant of £20,000 to enable us to proceed with the purchase of our site from our landlord and the development of our facilities. These funds have provided us with the security we need for the future and enable us to invest further funds in our buildings to improve the facilities provided.

Charitable activity funding is from the provision of services to City of York schools who have made increasing use of our services through the year, with average income increasing from just £8,000 per term in 2021 to over £20,000 per term in 2022. This demonstrates the value of our services and the extent to which schools in York are making use of our unique mix of activities and therapeutic support.

Trading income relates to minor income generated from use of the site and sales of surplus items owned by the charity.

Notes (continued)

3a Charitable activities

	2022	2022	2022	2021
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Wage costs (note 12)	67,200	-	67,200	65,442
Supply staff and Volunteers' costs (travel)	78	-	78	150
Training	1,120	-	1,120	1,507
Rent and rates	2,800	-	2,800	2,600
Light and heat	4,738	-	4,738	2,148
Activities costs	1,216	-	1,216	685
Office costs (phone, internet)	499	-	499	871
Insurance	3,557	-	3,557	3,228
Payroll and DBS	799	-	799	773
Maintenance	386	-	386	1,108
Bank charges & other costs	294	-	294	243
	<u>82,687</u>	<u>-</u>	<u>82,687</u>	<u>78,755</u>

In 2021 £1,138 of the costs were attributable to restricted funds

3b Other trading activities

There were no additional costs associated with the minor income generated during the year (2021 nil).

3c Governance Costs

Independent Examiner's fee	385	385	350
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4 Fixed Assets

	Plant & Machinery £	Computer Equipment £	Total £
Cost			
At beginning of year	2,574	248	2,824
Additions	-	-	-
Disposals	-	-	-
At end of year	<u>2,574</u>	<u>248</u>	<u>2,824</u>
Depreciation			
At beginning of year	2,574	248	2,824
Charge for year	-	-	-
Eliminated on disposals	-	-	-
At end of year	<u>2,574</u>	<u>248</u>	<u>2,824</u>
Net book value			
At 31 December 2021	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2022	<u>-</u>	<u>-</u>	<u>-</u>

Notes (continued)

	2022	2021
	£	£
5 Debtors		
Trade debtors	3,230	-
Other debtors	8,676	61
Prepayments	6,348	7,362
	<u>18,254</u>	<u>7,423</u>
	<u><u>18,254</u></u>	<u><u>7,423</u></u>
6 Cash at bank and in hand		
CAF accounts	51,277	1,857
Current accounts	500	500
Petty cash	30	66
	<u>51,807</u>	<u>2,423</u>
	<u><u>51,807</u></u>	<u><u>2,423</u></u>
7 Liabilities: Amounts falling due within one year		
HMRC	2,364	2,813
Pensions	2,226	1,040
Other creditors	1,819	-
Accruals	2,985	1,968
	<u>9,394</u>	<u>5,821</u>
	<u><u>9,394</u></u>	<u><u>5,821</u></u>

8 Restricted funds

	Balance at beginning of year £	Income £	Expenditure £	Transfers £	Balance at end of year £
Donation for land purchase	0	20,000	-	-	20,000
	<u>0</u>	<u>20,000</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
	<u><u>0</u></u>	<u><u>20,000</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>20,000</u></u>

9 Unrestricted funds

	Balance at beginning of year £	Income £	Expenditure £	Transfer between reserves £	Balance at end of year £
General purpose reserve	4,025	119,714	(83,072)	(20,000)	20,667
Designated reserve	-	-	-	20,000	20,000
	<u>4,025</u>	<u>119,714</u>	<u>(83,072)</u>	<u>(20,000)</u>	<u>20,667</u>
	<u><u>4,025</u></u>	<u><u>119,714</u></u>	<u><u>(83,072)</u></u>	<u><u>(20,000)</u></u>	<u><u>20,667</u></u>

The general purpose reserve is used to fund the day to day activities of the Trust. During the year a donation of £30,000 (plus gift aid) was received to enable the land purchase to proceed. This gift is not restricted but £20,000 has been transferred to a designated reserve specifically for the land purchase and associated professional fees.

Notes (continued)

The General purpose reserve includes £15,000 of income in 2021 noted as a 'Separate material item of income'. It is still the intention of the Trustees to repay this funding when reserves reach an appropriate level.

10 Analysis of net assets between funds

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds	-	20,000	-
Unrestricted funds			
General Purpose reserve	-	20,877	4,025
Designated reserve	-	20,000	-
	-	60,877	4,025
	-	60,877	4,025

11 Trustees and other related parties

No payments were made to Trustees or any persons connected with them during this financial period. Reimbursement of expenses incurred for the charitable activity of the organisation of £12 is due to one trustee (2021 - £1,509). In 2021 there was a trustee loan of £10,000 to support the ongoing activity of the charity, included in the 'Separate material item of income', and this still forms part of the reserves of the charity. The intention is to repay all of the 'Separate material item of income' when reserves reach a level that secures the viability of the charity.

12 Staff costs and numbers

	2022 £	2021 £
Gross Wages & Salaries	63,229	61,895
Social Security Costs	899	477
Pension Contributions	3,072	3,070
	67,200	65,442
	67,200	65,442

The number of employees (full-time and part-time) who were engaged in each of the following activities were as follows:

Activities in furtherance of organisation's objects	3	3
	3	3
	3	3

All employed members of staff are paid through PAYE systems.
No employees received emoluments in excess of £60,000. (2020: None).

THE JOSEPH PROJECT

England & Wales - Charity number 1112380

Accounts

The Joseph Project
Registered Charity No: 1112380

Accounts
for the year ended 31 December 2021

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I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
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3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Judith Summerfield, FCA
Summerfield Accountancy Services
ICAEW
5 Bowyers Close
Copmanthorpe
York

Date 27th October 2022

Charity Reference and Administrative Details

Name and address of charity

The Joseph Project (trading as The Joseph Trust)
Rossmoor Grange, Storwood, YO42 4SY

Registered address: 1 Esplanade Court, York, YO30 7DY

Trustees

John Brittlebank
Derick Charles Robert Frary
Nicholas Richard Wilton Lee
Sally Walker

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Agents and Advisers

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West Malling, Kent
ME19 4JQ

Independent Examiner:

Judith Summerfield FCA
5 Bowyers Close
Copmanthorpe
York
YO23 3XW

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Objectives and activities

The objectives of the charity are the advancement of education among young people, in particular those who are excluded from, or are at risk of exclusion from, mainstream education. We do this by providing a range of activities in a supportive environment for young people to learn and develop so that they can better engage with mainstream school. The activities are provided at Rossmoor Grange, a farm at Melbourne near York and the varied activities range from small animal care to horticulture, practical workshop skills and exploring the outdoor environment.

Review of the year - activities and performance

As noted in last year's accounts, 2021 proved to be the most difficult year in the charity's recent history. We had successfully worked through the impact of the Covid pandemic, built up our service and recruited a new manager to lead the charity forward. We were developing the skills of our staff and improving the programme of activities. Our provision for Danesgate school had increased to 5 days a week for the first time and was working well. Alongside this work we were developing links with mainstream schools across York and liaising with the City of York's Alternative Education team to promote our service more widely.

This came to an abrupt halt in March 2021 following a Quality Assurance visit. There were concerns about on-site safety and the adequacy of risk assessments, despite the acknowledged high ratio of staff to students, and all services stopped immediately. Following this suspension of activity, Danesgate school decided to discontinue its block agreement for our services, an arrangement which had underpinned and been the main focus of the charity for the past five years and more. We faced a very uncertain future but the trustees determined to put in place the necessary improvements and safety measures to re-open the charity's services. Peter Crane, the manager, has ably led the transformation of the site and development of the service since then, achieving formal approval at the end of June 2021 which enabled the service to re-open. Students returned to the site in July and from September 2021 there were a growing number of referrals from different schools.

By the end of the year the outlook was very positive, with student places close to capacity on all five days and a full programme of activities in place. The reputation of the service was spreading and enquiries were coming from an increasing range of schools across York.

The impact of our work is seen in progress that students make following placements with us. We report to schools on each student on a daily basis and provide more detailed reports as required, even attending case conferences to give input to the wider support that our students need. Feedback from schools is overwhelmingly positive with improved engagement in mainstream schools, better attendance and improved behaviour. We have made use of the Warwick-Edinburgh Mental Wellbeing Scales to assess the impact of our programme on the mental wellbeing of these young students. Although it is difficult to find objective measures of progress, it is clear through school and

Trustees' Annual Report (cont.)

parental feedback that we provide a valued service. The number of schools using us has increased from eight in the period from re-opening to the end of 2021 to over fifteen currently, with further enquiries pending.

The staff team has worked with perseverance and commitment through the year, adapting to the challenges and taking the opportunity of the break in service to develop the small site for a wider range of activities. Professional development continued and further specialist training in managing the behaviour of young students took place just after the year end. We have added to the volunteer base and welcomed the skills and enthusiasm of this new support. Without them we could not provide the level of support and range of activities that we do. We are grateful to all who have been involved in continuing the work of the charity through this year.

Financial Review

Due to the operational difficulties, there was a deficit on the general fund in the year of almost £16,000. This has reduced the reserves at the year end to just over £4,000. There is an urgent need for further funding through donations and grants, and there are promising signs of further support from individuals and churches across York. Meanwhile the trustees continue to support the charity and enable it to continue operating, meeting its liabilities and financial requirements.

We invested in staff, with further training and in particular with the appointment of a full-time manager from January 2021 and we have seen the benefits of this in the quality of the programme and the positive reputation that is spreading across York. Although income was disrupted in 2021, the additional staffing costs will be more than offset by the increase in contributions from schools which began in autumn 2021 and continued to grow through 2022. The level of income from charitable activity will be more than 50% higher in 2022 than it was in previous normal years.

Although the reserves are at a very low level, the outlook is positive and the demand for our services continues to be strong, to the extent that we are looking at increasing capacity. This will enable us to operate more cost effectively and make future funding a more achievable target.

We would like to thank all those individuals and churches who have faithfully continued to support our work through this past year. In particular we could not have continued without the grant from York Foodbank who recognised the support we provide to those from disadvantaged backgrounds and who are at risk of future poverty through poor education and lack of skills.

Plans for future periods

2022 has seen growing demand for our services with young students attending from over 15 different schools across York. Our capacity is limited but most weeks see another enquiry come through for a placement so we are working to increase the number of students that we can support each day. We have been increasing our volunteer base to support our activities and plan to recruit a further member of staff.

As we work to secure our future and develop our resources further, we have an opportunity to purchase the small site where we are based. This would enable us to invest sensibly in upgrading our buildings, particularly our ageing portacabins. The outdoor activity elements of our programme are an essential part of our work and the installation of showers and improved toilet facilities will enable us to make use of these whatever the weather.

Trustees' Annual Report (cont.)

We also want to expand the outdoor activities with more physical challenges, alongside a wider range of animals and more engaging workshop projects. We recognise the benefits of our setting with its peaceful surroundings and we aim to make the project more flexible and engaging in order to meet the full range of needs of young students who are placed with us.

Structure, governance and management

The charity is an unincorporated entity, registered with the Charity Commission, whose governance is set out in its constitution dated 1st October 2002, as amended on 6th November 2005. Trustees are appointed by the existing members and annually reappointed. Four trustees served at the year end and are continuing for a further year at the date of this report.

A new CIO has been set up and the existing charity will be wound up and its assets and liabilities transferred into the new incorporated charity with effect from January 2023.

The trustees met formally four times during the year and are closely involved in guiding the work of the charity, setting the overall strategy and direction and taking responsibility for the resources needed. They provide a range of skills which are drawn on to support and develop the charity.

There is a small staff team, led by the Manager who works closely with the Chair of Trustees and there is regular monitoring and scrutiny of the charity's affairs.

Reserves Policy

It is the policy of the charity to maintain a general, unrestricted reserve which comprises the free reserves of the charity at a level which equates to approximately three months unrestricted expenditure. This would provide sufficient funds to cover operating costs, support costs and to respond to emergency needs. At the end of the year the charity had insufficient general reserves and the need for further fundraising is a priority.

As noted in the above paragraphs the reserves have been impacted by the exceptionally difficult year with a period of closure and a re-start of the charity's activities with a new client base. The charity is able to continue operating due to the support of long-term loans and the aim is to build up the financial support over the coming year to ensure that the charity's activities are adequately supported and reserves restored to the level set out in this policy.

Public Benefit

In reviewing the overall aim and the objectives of the Charity, and in exercising their powers and duties, the Trustees have had due regard for the Charity Commission's public benefit guidance. The activities of the Joseph Trust are carried out to further its charitable purpose for the public benefit as summarised in the section 'Activities of the Charity' (above).

Nick Lee
Chair of Trustees



Date: 11th October 2022

Statement of financial activities

		2021 Unrestricted funds £	2021 Restricted funds £	2021 Total £	2020 Total £
	<i>Note</i>				
Income (Note 2)					
Donations and legacies		17,630	-	17,630	6,891
Charitable activities		29,300	-	29,300	39,375
Other trading activities		315	-	315	146
Investments (bank interest)		0	-	0	22
Separate material item of income		15,000	-	15,000	-
Total income		62,245	-	62,245	46,434
Expenditure (Note 3)					
Charitable activities	<i>3a</i>	77,617	1,138	78,755	68,698
Other trading activities	<i>3b</i>	-	-	-	-
Governance costs	<i>3c</i>	325	25	350	325
Total expenditure		77,942	1,163	79,105	69,023
Net income/ (expenditure)		(15,697)	(1,163)	(16,860)	(22,589)
Other recognised gains / (losses)		-	-	-	-
Net movement in funds		(15,697)	(1,163)	(16,860)	(22,589)
Reconciliation of funds:					
Total funds brought forward	<i>8-9</i>	19,722	1,163	20,885	43,474
Total funds carried forward	<i>8-10</i>	4,025	-	4,025	20,885

Balance sheet

at 31 December 2021

		2021		2020	
		£	£	£	£
	<i>Note</i>				
Fixed assets					
Tangible assets	4		-		-
Current assets					
Debtors	5	7,423		2,465	
Cash at bank	6	2,423		21,470	
		9,846		23,935	
Creditors: amounts falling due within one year					
	7	(5,821)		(3,050)	
Net current assets			4,025		20,885
Net current assets			4,025		20,885
Funds					
Restricted	8		-		1,163
General reserve	9		4,025		19,722
Total charity funds			4,025		20,885

These accounts were approved by the trustees on 11th October 2022 and signed on their behalf by

Nicholas Lee
Trustee



Sally Walker
Trustee



Notes

(forming part of the accounts)

1 Accounting policies

General information and basis of preparation

The Joseph Project is a charity registered in England & Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are included in the Trustees Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

At the time of signing the accounts the reserves have reduced to a critical level and the charity is supported by two long-term loans which have been gifted, but may be repaid when resources make this possible. The trustees are committed to ensuring the charity continues as noted in their report. Should this not be possible and the charity have to close, the trustees consider that the accounts would not materially change and that there are no assets that would have to be devalued or further liabilities that should be recorded in the accounts for 2021. The Trustees therefore continue to adopt the going concern basis of accounting in preparing the accounts.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure is included in the SOFA on an accruals basis. Resources expended are recognised in the period in which they are incurred

Notes (continued)

Funds accounting

Restricted Funds are used in accordance with the specific instructions of the donors. Expenditure relating to the use of Restricted Funding has been identified and allocated separately in the accounts, apportioned where necessary in line with the budget agreed for the particular purpose and the ratio of restricted funding provided towards this budget.

Unrestricted Funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

Fixed Assets

These are capitalised if they can be used for one year or more and have a value in excess of £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expenses

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on the following basis over their estimated useful lives:

Plant and Machinery	50% per annum straight line
Motor Vehicles	100% per annum straight line
Computer equipment	over 3 years

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Pensions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

2 Income

Donations are from regular supporters and occasional one-off gifts. In particular a small number of churches in York continue to support our work.

There was one significant grant of £10,000 from York Foodbank for our work to support those from disadvantaged backgrounds and who are at risk of future poverty through poor education and lack of skills. Without this grant we would not have been able to continue through the critical months immediately after re-opening.

Charitable activity funding is from the provision of services to Danesgate Community and an increasing number of other City of York schools.

Trading income relates to minor income generated from use of the site and sales of surplus items owned by the charity.

The separate material item of income relates to two long-term loans which were given to the charity to enable it to continue to operate. These will be repaid if future financial resources enable the charity to do this, but otherwise will be converted to gifts and remain part of the charity's funds.

Notes (continued)

3a Charitable activities

	2021	2021	2021	2020
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Wage costs (note 12)	64,304	1,138	65,442	56,341
Volunteers' costs (travel)	150	-	150	1,134
Training	1,507	-	1,507	-
Rent and rates	2,600	-	2,600	2,480
Light and heat	2,148	-	2,148	2,040
Activities costs	685	-	685	731
Office costs (phone, internet)	871	-	871	951
Insurance	3,228	-	3,228	3,410
Payroll and DBS	773	-	773	977
Maintenance	1,108	-	1,108	634
Bank charges & other costs	243	-	243	-
	<u>77,617</u>	<u>1,138</u>	<u>78,755</u>	<u>68,698</u>

In 2020 £1,980 of the costs were attributable to restricted funds

3b Other trading activities

There were no additional costs associated with the minor income generated during the year (2020 nil).

3c Governance Costs

Independent Examiner's fee	325	25	350	325
	<u>325</u>	<u>25</u>	<u>350</u>	<u>325</u>

4 Fixed Assets

	Plant & Machinery	Computer Equipment	Total
	£	£	£
Cost			
At beginning of year	2,574	248	2,824
Additions	-	-	-
Disposals	-	-	-
	<u>2,574</u>	<u>248</u>	<u>2,824</u>
At end of year	2,574	248	2,824
Depreciation			
At beginning of year	2,574	248	2,824
Charge for year	-	-	-
Eliminated on disposals	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
At end of year	2,574	248	2,824
Net book value			
At 31 December 2020	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2021	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>

Notes (continued)

	2021	2020
	£	£
5 Debtors		
Trade debtors	-	912
Other debtors	61	-
Prepayments	7,362	1,553
	<u>7,423</u>	<u>2,465</u>

6 Cash at bank and in hand		
CAF accounts	1,857	20,840
Current accounts	500	500
Petty cash	66	130
	<u>2,423</u>	<u>21,470</u>

7 Liabilities: Amounts falling due within one year		
HMRC	2,813	429
Other creditors	1,040	1,446
Accruals	1,968	1,175
	<u>5,821</u>	<u>3,050</u>

	Balance at beginning of year £	Income £	Expenditure £	Transfers £	Balance at end of year £
8 Restricted funds					
York Committee (JRHT)	1,163	-	(1,163)	-	0
	<u>1,163</u>	<u>-</u>	<u>(1,163)</u>	<u>-</u>	<u>0</u>

	Balance at beginning of year £	Income £	Expenditure £	Other material item £	Balance at end of year £
9 Unrestricted funds					
General purpose reserve	19,722	47,245	(77,942)	15,000	4,025
	<u>19,722</u>	<u>47,245</u>	<u>(77,942)</u>	<u>15,000</u>	<u>4,025</u>

The general purpose fund is used to fund the day to day activities of the Trust.

Notes (continued)

10 Analysis of net assets between funds

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds	-	-	-
Unrestricted funds			
General Purpose reserve	-	4,025	4,025
	<u>-</u>	<u>4,025</u>	<u>4,025</u>
	<u>-</u>	<u>4,025</u>	<u>4,025</u>

11 Trustees and other related parties

No payments were made to Trustees or any persons connected with them during this financial period. Reimbursement of expenses incurred for the charitable activity of the organisation of £1,509 is due to one trustee (2020 - £304) and a further £8,500 of loan funding. Of this £10,000 remains at the year end as long-term loan to fund the ongoing activity of the charity and meet the trustees' liabilities for the costs of the organisation.

12 Staff costs and numbers

	2021	2020
	£	£
Gross Wages & Salaries	61,895	53,855
Social Security Costs	477	225
Pension Contributions	3,070	2,261
	<u>65,442</u>	<u>56,341</u>
	<u>65,442</u>	<u>56,341</u>

The number of employees (full-time and part-time) who were engaged in each of the following activities were as follows:

Activities in furtherance of organisation's objects	3	4
	<u>3</u>	<u>4</u>

All employed members of staff are paid through PAYE systems.

No employees received emoluments in excess of £60,000. (2020: None).

THE JOSEPH PROJECT

England & Wales - Charity number 1112380

Accounts

The Joseph Project
Registered Charity No: 1112380

Accounts
for the year ended 31 December 2020

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Independent Examiner's Report to the Trustees of The Joseph Project

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2020 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Judith Summerfield, FCA
Summerfield Accountancy Services
ICAEW
5 Bowyers Close
Copmanthorpe
York

Date *5th November* 2021

Charity Reference and Administrative Details

Name and address of charity

The Joseph Project (also known as the Joseph Trust)
Rossmoor Grange, Storwood, YO42 4SY

Registered address: 1 Esplanade Court, York, YO30 7DY

Trustees

John Brittlebank
Derick Charles Robert Frary
Nicholas Richard Wilton Lee
Sally Walker

The existing trustees appoint any new trustees following the provisions in the charity's governing instrument.

Legal Status

Unincorporated charity, registered with the charity Commission in England and Wales, Number 1112380

Governing Instrument

Charitable constitution dated 1 October 2002 as amended on 6 November 2005

Agents and Advisers

Bankers: CAF Bank
25 Kings Hill Avenue, Kings Hill
West Malling, Kent
ME19 4JQ

Independent Examiner: Judith Summerfield FCA
5 Bowyers Close
Copmanthorpe
York
YO23 3XW

Trustees' Annual Report

The Trustees present their report and the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Constitution

The charity is an unincorporated entity, registered with the Charity Commission, whose governance is set out in its constitution dated 1st October 2002, as amended on 6th November 2005. Trustees are appointed by the existing members and annually reappointed. Four trustees served at the year end and are continuing at the date of this report.

Activities of the charity

The activities of the charity include but are not restricted to the advancement of education among young people, in particular those who are excluded from, or are at risk of exclusion from, mainstream education, by providing educational opportunities through a range of non-classroom settings in a Christian environment. The activities are provided at Rossmoor Grange, a farm at Melbourne near York and the varied activities range from small animal care to horticulture, practical workshop skills and exploring the outdoor environment.

Review of the year

2020 started well with a stable staff team and regular client group. The main activity has continued to be work with students from Danesgate Community in York, providing a varied programme of activities to engage young students in a non-classroom environment for four days each week in term-time.

Despite the offer of one day a week to older students, in particular those at risk of offending, the charity has not been able to develop services with the Youth Justice Service as hoped. Funding was received in 2019 from Joseph Rowntree Housing Trust's York Committee towards this work and during 2020 it was agreed that the balance of this funding should be directed to the development of the alternative education service to schools across York.

As for most organisations, Covid-19 had a major impact, reducing the service dramatically as the first lockdown was put in place from the end of March 2020. We made use of the Government's furlough scheme for three staff, retaining the manager to continue and oversee the activities of the trust. Many of the young students who come to us are classed as 'vulnerable' so despite mainstream school closures their school remained open. During the summer term we engaged with younger students of primary age, attending in groups of up to 8 along with their own staff. This rapidly increased from 1 day to 3 days per week in the summer term and to 4 days from September 2020. We were pleased to see the quality of service develop with a more structured approach to forest school type activities with Primary age students and this became a real strength of the charity's services. Overall we provided our services to around thirty different young people and have seen the positive impact of our work through their engagement and enthusiasm for the activities we provide.

Trustees' Annual Report (cont.)

The staff team has worked with resilience and commitment throughout the year to provide an accepting and supportive environment in the face of considerable challenges in working with the students. They have been ably supported by a small number of volunteers, without whom we could not provide the level of support and range of activities that we do. We are grateful to all who have been involved in continuing the work of the charity through this year.

During the year our manager, Dan Beech, who had been leading the charity for the past five years, decided to step down from this role and left in December 2020. We also said goodbye in July 2020 to Olivia Cockerill-Riviere who moved to France for a new opportunity. We are indebted to both for their commitment and their patient, gracious and gentle support for the many young people who have attended the project during their time. Both have faced some very challenging situations and their resilience and patience has been tested to the full. We wish them both well in their future jobs. In August 2020 we recruited Peter Crane, a qualified teacher, as the new manager but due to his contractual notice period he was unable to start until January 2021. Meanwhile the team was supported by Susie Raimes, an experienced Primary teacher with a passion for outdoor learning.

Over the year we have seen more students, from a younger age group, with significant emotional and behavioural difficulties as well as educational needs. We consider that we are well placed to provide support and opportunities for constructive engagement in non-classroom activities. The therapeutic benefit of outdoor learning is evident from the progress that we see in these young people and since the pandemic there is a greater need than ever for these types of service, yet adequate funding for alternative educational environments is lacking and we continue to depend on the financial support from individuals and churches as well as grant-making bodies and trusts.

Despite the continuation of services to Danesgate Community and the financial support from the government's furlough scheme, the charity incurred a further deficit in 2020 of £22,589 which reduced total reserves to £20,885. We continue to depend on the financial support from individuals and churches as well as grant-making bodies and trusts. We would like to thank all those individuals and churches who have faithfully continued to support our work through this past year.

We have also been grateful for the funding provided by the National Lottery Community Fund, received in 2019, to help us provide support to those at risk of exclusion from mainstream education and to Joseph Rowntree Housing Trust's York Committee whose grant of over £4,000 in 2019 has been funding part of our work in 2020. Without the support of organisations providing funding on this scale we would not be able to provide the extent of resources and activities that have been shown to make a difference to our students.

We ended the year with a very positive outlook. We had recruited an experienced teacher to lead the service from the new year; Danesgate Community asked to increase their use of the service to five days a week; and we were promoting the service to other school across York as one of a number of alternative education providers in a new directory collated by City of York's Education department. Two other schools had already begun to use our service. Despite the ongoing challenges of the pandemic, we were looking forward to a new chapter of greater engagement with schools in the area, developing the skills of our staff and improving the programme of activities.

Events since the year end

2021 has been one of the most challenging periods in the charity's history. Having started the year with staff Coronavirus infection, self-isolation and frozen water pipes we persevered and were working to meet the requirements of City of York's Quality Assurance standards as an Alternative Education provider. This was abruptly brought to a halt in March 2021 as a result of concerns about on-site safety and the adequacy of risk assessments, despite the acknowledged high ratio of staff to students and all services stopped immediately.

Trustees' Annual Report (cont.)

This decision was compounded by Danesgate Community's subsequent decision to cease their use of our services, an arrangement which had underpinned and been the main focus of the charity for the past five years and more.

Despite these setbacks the trustees determined to put in place the necessary improvements and safety measures to re-open the charity's services. Peter Crane has ably led the transformation of the site and development of the service since then, achieving formal approval at the end of June 2021 which enabled the service to re-open. Students returned to the site in July and since September 2021 we have seen a growing number of referrals from different schools.

Going concern

Obviously this has had a massive impact on the financial position of the charity. The reserves have been used to support staff costs and improvements through the transition period and are now at a critical level. We have been successful in securing short-term funding from a grant, two personal loans and the support of individuals and churches. However, the charity is still in a vulnerable financial position. The trustees recognise the potential liabilities of continuing to operate and are committed to supporting the charity into a further financial year in 2022.

Reserves Policy

It is the policy of the charity to maintain a general, unrestricted reserve which comprises the free reserves of the charity at a level which equates to approximately three months unrestricted expenditure. This provides sufficient funds to cover operating costs, support costs and to respond to emergency needs. At the end of the year the charity had sufficient general reserves to cover three months of expenditure and the need for further fundraising as a priority was noted by the trustees.

As noted in the above paragraphs the reserves have reduced since the year end due to the events described. The aim is to secure sufficient funds over the next nine months to ensure that the charity's activities are adequately supported and reserves restored to the level set out in this policy.

Public Benefit

In reviewing the overall aim and the objectives of the Charity, and in exercising their powers and duties, the Trustees have had due regard for the Charity Commission's public benefit guidance. The activities of the Joseph Trust are carried out to further its charitable purpose for the public benefit as summarised in the section 'Activities of the Charity' (above).

Nick Lee
Chair of Trustees



Date: 4th November 2021

Statement of financial activities

		2020 ¹ Unrestricted funds £	2020 Restricted funds £	2020 Total £	2019 Total £
	<i>Note</i>				
Income (Note 2)					
Donations and legacies		6,891	-	6,891	4,016
Charitable activities		39,375	-	39,375	49,867
Other trading activities		146	-	146	1,293
Investments (bank interest)		22	-	22	62
		<hr/>	<hr/>	<hr/>	<hr/>
Total income		46,434	-	46,434	55,238
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure (Note 3)					
Charitable activities	3a	66,718	1,980	68,698	71,534
Other trading activities	3b	-	-	-	123
Governance costs	3c	310	15	325	325
		<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure		67,028	1,995	69,023	71,982
		<hr/>	<hr/>	<hr/>	<hr/>
Net income/ (expenditure)		(20,594)	(1,995)	(22,589)	(16,744)
Transfers between funds		-	-	-	-
Other recognised gains /(losses)		-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		(20,594)	(1,995)	(22,589)	(16,744)
		<hr/>	<hr/>	<hr/>	<hr/>
Reconciliation of funds:					
Total funds brought forward	8-9	40,316	3,158	43,474	60,218
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward	8-10	19,722	1,163	20,885	43,474
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Balance sheet

at 31 December 2020

		2020		2019	
		£	£	£	£
	Note				
Fixed assets					
Tangible assets	4		-		-
Current assets					
Debtors	5	2,465		7,750	
Cash at bank	6	21,470		37,534	
		<u>23,935</u>		<u>45,284</u>	
Liabilities: amounts falling due within one year	7	(3,050)		(1,810)	
Net current assets			<u>20,885</u>		<u>43,474</u>
Net assets/(liabilities)			<u>20,885</u>		<u>43,474</u>
Net assets			<u>20,885</u>		<u>43,474</u>
Funds					
Restricted	8	1,163		3,158	
Unrestricted	9	19,722		40,316	
Total charity funds			<u>20,885</u>		<u>43,474</u>

These accounts were approved by the trustees on 4th November 2021 and signed on their behalf by

Nicholas Lee
Trustee



Sally Walker
Trustee



Notes

(forming part of the accounts)

1 Accounting policies

General information and basis of preparation

The Joseph Project is a charity registered in England & Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are included in the Trustees Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going concern

At the time of signing the accounts the reserves have reduced to a critical level and the charity is supported by two loans which may be converted into gifts. The trustees are committed to ensuring the charity continues as noted in their report. Should this not be possible and the charity have to close, the trustees consider that the accounts would not materially change and that there are no assets that would have to be devalued or further liabilities that should be recorded in the accounts for 2020. The Trustees therefore continue to adopt the going concern basis of accounting in preparing the accounts.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure and Liabilities

Expenditure is included in the SOFA on an accruals basis. Resources expended are recognised in the period in which they are incurred

Notes (continued)

Funds accounting

Restricted Funds are used in accordance with the specific instructions of the donors. Expenditure relating to the use of Restricted Funding has been identified and allocated separately in the accounts, apportioned where necessary in line with the budget agreed for the particular purpose and the ratio of restricted funding provided towards this budget.

Unrestricted Funds comprise those funds which the Trustees are free to use in accordance with the charitable objects.

Fixed Assets

These are capitalised if they can be used for one year or more and have a value in excess of £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expenses

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on the following basis over their estimated useful lives:

Plant and Machinery	50% per annum straight line
Motor Vehicles	100% per annum straight line
Computer equipment	over 3 years

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Pensions

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

2 Income

Donations are from regular supporters and occasional one-off gifts.

Charitable activity funding is from the provision of services to Danesgate Community and latterly other City of York schools. It also includes furlough payments from the Government towards wages costs.

3a Charitable activities

	2020	2020	2020	2019
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Wage costs	54,826	1,515	56,341	58,639
Volunteers' costs (travel)	1,080	54	1,134	3,204
Rent and rates	2,380	100	2,480	1,757
Light and heat	1,952	88	2,040	1,372
Activities costs	649	82	731	539
Office costs (phone, internet)	917	34	951	1,080
Insurance	3,303	107	3,410	3,714
Payroll and DBS	977	-	977	849
Maintenance and other expenses	634	-	634	503
	<u>66,718</u>	<u>1,980</u>	<u>68,698</u>	<u>71,534</u>

In 2019 £923 of the costs were attributable to restricted funds

Notes (continued)

3b Other trading activities	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total £	2019 Total £
Purchase of materials and equipment	-	-	-	123
Sundry purchases	-	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	-	-	-	123
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

In 2019 £0 of the costs were attributable to restricted funds

3c Governance Costs

Independent Examiner's fee	310	15	325	325
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

4 Fixed Assets

	Plant & Machinery £	Computer Equipment £	Total £
Cost			
At beginning of year	2,574	248	2,824
Additions	-	-	-
Disposals	-	-	-
	<u> </u>	<u> </u>	<u> </u>
At end of year	2,574	248	2,824
	<u> </u>	<u> </u>	<u> </u>
Depreciation			
At beginning of year	2,574	248	2,824
Charge for year	-	-	-
Eliminated on disposals	-	-	-
	<u> </u>	<u> </u>	<u> </u>
At end of year	2,574	248	2,824
	<u> </u>	<u> </u>	<u> </u>
Net book value			
At 31 December 2019	-	-	-
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2020	-	-	-
	<u> </u>	<u> </u>	<u> </u>

Notes (continued)

	2020	2019			
	£	£			
5 Debtors					
Trade debtors	912	7,750			
Prepayments	1,553	-			
	<u>2,465</u>	<u>7,750</u>			
6 Cash at bank and in hand					
CAF accounts	20,840	36,992			
Current accounts	500	500			
Petty cash	130	42			
	<u>21,470</u>	<u>37,534</u>			
7 Liabilities: Amounts falling due within one year					
HMRC	429	-			
Other creditors	1,446	1,240			
Accruals	1,175	570			
	<u>3,050</u>	<u>1,810</u>			
8 Restricted funds					
	Balance at beginning of year £	Income £	Expenditure £	Transfers £	Balance at end of year £
York Committee (JRHT)	3,158	-	(1,995)	-	1,163
	<u>3,158</u>	<u>-</u>	<u>(1,995)</u>	<u>-</u>	<u>1,163</u>
9 Unrestricted funds					
	Balance at beginning of year £	Income £	Expenditure £	Transfers £	Balance at end of year £
General purpose reserve	40,316	46,434	(67,028)	-	19,722
	<u>40,316</u>	<u>46,434</u>	<u>(67,028)</u>	<u>-</u>	<u>19,722</u>

The general purpose fund is used to fund the day to day activities of the Trust.

Notes (continued)

10 Analysis of net assets between funds

	Tangible fixed assets £	Net current assets £	Total £
Restricted funds			
York Committee (JRHT)	-	1,163	1,163
Unrestricted funds			
General Purpose reserve	-	19,722	19,722
	-----	-----	-----
	-	20,845	20,845
	=====	=====	=====

11 Trustees and other related parties

No payments were made to Trustees or any persons connected with them during this financial period. Reimbursement of expenses incurred for the charitable activity of the organisation of £304 is due to one trustee (2019 - £60).

12 Staff costs and numbers

	2020 £	2019 £
Gross Wages & Salaries	53,855	55,997
Social Security Costs	225	232
Pension Contributions	2,261	2,410
	-----	-----
	56,341	58,639
	=====	=====

The number of employees (full-time and part-time) who were engaged in each of the following activities were as follows:

Activities in furtherance of organisation's objects	4	4
	-----	-----

All employed members of staff are paid through PAYE systems.
No employees received emoluments in excess of £60,000. (2019: None).