

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 AUGUST 2021
FOR
HORNS DROVE COMMUNITY PRE-SCHOOL**

HORNS DROVE COMMUNITY PRE-SCHOOL

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FOR THE YEAR ENDED 31 AUGUST 2021

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HORNS DROVE COMMUNITY PRE-SCHOOL

REFERENCE AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2021

Reference and Administrative Details

Trustees

L Mallen

K Cook

V Ansell

Registered Company Number

05604221 (England and Wales)

Registered Charity Number

1112355

Registered Office

Bakers Drove

Rownhams

Southampton

SO16 8AD

Independent Examiner

Dean Weale

2 Betteridge Drive

Rownhams

Southampton

SO16 8LE

HORNS DROVE COMMUNITY PRE-SCHOOL

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 AUGUST 2021

The members, directors for the purposes of company law, presents the annual report together with the financial statements of the charitable company for the year ended 31 August 2021.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

There are three main parts to the business. Firstly, our Pre-School which offers high quality childcare in the community for ages two years and nine months to starting school at four years old, Monday to Friday, term time 9am - 3pm, with currently 61 on the register. Secondly our RASCALS after school club which caters for school age children after school from 3pm to 6pm. Thirdly our Holiday Club for four to eleven year olds operates daily every holiday from 8.30am - 6pm.

Public Benefit

The company is set up to provide Pre-School, after school and holiday club facilities for the local community, enabling a full day of activity if required. The setting provides a variety of activities under the formal Early Years guidance and also less formal in the after school and holiday clubs.

The trustees confirm that we have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature Of Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and Appointment of Trustees

All Trustees are non-executive and receive no remuneration in relation to their roles as Trustees. Mrs L Mallen was paid during the year for accounting and bookkeeping services. Trustees are appointed by serving Trustees and are normally parents of children attending our setting, bringing different skill sets and an understanding of what the setting needs to thrive.

HORNS DROVE COMMUNITY PRE-SCHOOL

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 AUGUST 2021

Organisational Structure

The Board of Trustees have responsibility for all the major decisions of the charity. The Trustees delegate the day to day running of the charity to the Childcare Manager, who manages the Pre-School Deputy Manager and the RASCALS Deputy Manager who in turn manage their teams who care and provide for children in their care. Daily decisions are made by the Managers with larger decisions reviewed and agreed by the Trustees.

Risk Management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities

We are open during term time offering sessional Pre-school or full day care depending on the needs of our parents. We are open from 9am to 3pm for Pre-School and 3pm to 6pm for our after school club.

We are supported with fund raising by The Friends of Horns Drove Community Pre-School who are a group of volunteer parents. We encourage parents and carers to take an active role in their children's time with us at preschool as this is both beneficial to the child and the adults.

Our after school club RASCALS continues to grow and flourish and we have in excess of fifty children on the register between four and eleven years. This club operates during term time between the hours of 3pm and 6pm. We also offer a holiday club throughout the year and this has become well attended and continues to grow.

We have been operating from our custom built lodge for fifteen years now and it remains a lovely environment for the children to learn, develop and explore in a safe and secure setting.

HORNS DROVE COMMUNITY PRE-SCHOOL

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 AUGUST 2021

FINANCIAL REVIEW

Reserves Policy

We have a Reserve Policy in place and the reserved funds cover three months of running costs at a minimum. We divert funds into this on an ongoing monthly basis in order to replace or refurbish our current building which should last for another 14 years, according to the recommended lifespan of a building of this type.

Plans for Future Periods

We continue to invest in staff training and development and minor internal and external refurbishment. In the future we will focus on staff training and development, minor internal and external refurbishments and updating our IT equipment.

The annual report was approved by the members of the charity on 23 September 2022 and signed on its behalf by:

.....
L Mallen (Trustee)

HORNS DROVE COMMUNITY PRE-SCHOOL

STATEMENT OF TRUSTEE'S RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2021

The trustee's (who are also directors of Horns Drove Community Preschool for the purposes of company law) are responsible for preparing the trustee's report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the members to prepare financial statements for each financial period. Under company law the members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the members are required to:

- * select suitable accounting policies and apply them consistently;
- * observe the methods and principles in the Charities SORP;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The members are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the members of the charity on 22 September 2022 and signed on its behalf by:



Mrs Lisa Mallen

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

HORNS DROVE COMMUNITY PRE-SCHOOL

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 August 2021 set out on pages 9 to 15.

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees (who are also Directors for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Horns Drove Community Preschool are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of Horns Drove Community Preschool as required by section 386 of the 2006 Act; or
- 2) the accounts did not accord with the accounting records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) the accounts have not prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Dean Weale
Dean Weale
2 Betteridge Drive
Rownhams
Southampton
SO16 8LE

5 August 2022

HORNS DROVE COMMUNITY PRE-SCHOOL**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	Unrestricted Funds	2021 Total	2020 Total
INCOME AND ENDOWMENTS FROM:				
Donations and legacies		7,412	7,412	10,664
Charitable activities		175,315	175,315	140,900
Other trading activities	3	1,470	1,470	634
Investment income	4	5	5	62
Other income		1,522	1,522	110
Total		185,724	185,724	152,370
EXPENDITURE ON				
Charitable activities				
Childcare services		149,244	149,244	144,806
Other expenses		12,345	12,345	14,148
Total		161,589	161,589	158,954
NET INCOME		24,135	24,135	(6,584)
RECONCILIATION OF FUNDS:				
Total funds brought forward		105,860	105,860	112,444
TOTAL FUNDS CARRIED FORWARD		129,995	129,995	105,860

All of the charity's activities derive from continuing operations during the above two periods.

HORNS DROVE COMMUNITY PRE-SCHOOL**BALANCE SHEET****AS AT 31 AUGUST 2021**

	Notes	Unrestricted Funds £	2021 Total £	2020 Total £
FIXED ASSETS				
Tangible Assets	9	50,754	50,754	58,477
CURRENT ASSETS				
Debtors		(892)	(892)	3,386
Cash at bank		86,420	86,420	54,197
Prepayments		1,758	1,758	4,792
TOTAL CURRENT ASSETS		87,286	87,286	62,375
CREDITORS: AMOUNTS FALLING DUE IN LESS THAN	10	8,045	8,045	14,992
NET CURRENT ASSETS		79,241	79,241	47,383
NET ASSETS		<u>129,995</u>	<u>129,995</u>	<u>105,860</u>
CHARITY FUNDS				
Unrestricted funds	12	129,995	129,995	105,860
TOTAL FUNDS		<u>129,995</u>	<u>129,995</u>	<u>105,860</u>

The financial statements were approved by the Board of Trustees on 23 September 2022 and were signed on its behalf by:



Mrs Lisa Mallen
Trustee

HORNS DROVE COMMUNITY PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

1. CHARITY STATUS

The charity is limited by guarantee, incorporated in England and Wales.

The address of its registered office is:

Bakers Drove
Rownhams
Southampton
SO16 8AD

2 ACCOUNTING POLICIES

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and The Republic of Ireland" (FRS102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Horns Drove Community Pre-School meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

HORNS DROVE COMMUNITY PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as so as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is considered to pass the test set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life:

Land and buildings	- 4% straight line
Fixtures and fittings	-25% straight line
Office equipment	- 25% straight line

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

HORNS DROVE COMMUNITY PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

2 ACCOUNTING POLICIES (continued)

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

3 OTHER TRADING ACTIVITIES

	2021 £	2020 £
Fundraising events	1,046	634
Uniform sales	424	-
	<u>1,470</u>	<u>634</u>

4 INVESTMENT INCOME

	2021 £	2020 £
Bank interest received	<u>5</u>	<u>62</u>

5 NET INCOMING RESOURCES

	2021 £	2020 £
Net resources are stated after charging:		
Depreciation - owned assets	<u>7,724</u>	<u>9,464</u>

6 TRUSTEES' REMUNERATION AND BENEFITS

Mrs L Mallen, a Trustee of Horns Drove Community Pre-School was paid £3,620 (2020: £3,220) in respect of accountancy services.

Trustees' Expenses

There were no Trustees' expenses paid for the year ended 31 August 2021 (2020: £nil)

7 TAXATION

The charity is a registered charity and is therefore exempt from taxation.

HORNS DROVE COMMUNITY PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

8 STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Childcare	10	10
Administration	1	1
	<u>11</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

9 TANGIBLE FIXED ASSETS

	Building £	Fixtures & Fittings £	Office Equipment £	Total £
COST				
Cost brought forward	119,604	19,486	2,229	141,319
Additions	-	-	-	-
Disposals	-	-	-	-
Cost carried forward	<u>119,604</u>	<u>19,486</u>	<u>2,229</u>	<u>141,319</u>
DEPRECIATION				
Depreciation brought forward	65,383	15,860	1,599	82,842
Depreciation charge	4,784	2,662	277	7,723
Depreciation on disposals	-	-	-	-
Depreciation carried forward	<u>70,167</u>	<u>18,522</u>	<u>1,876</u>	<u>90,565</u>
NET BOOK VALUE				
At 31 August 2021	<u>49,437</u>	<u>964</u>	<u>353</u>	<u>50,754</u>
At 31 August 2020	<u>54,221</u>	<u>3,626</u>	<u>630</u>	<u>58,477</u>

HORNS DROVE COMMUNITY PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Creditors control account	(286)	1,352
Accruals	4,094	6,399
PAYE and NIC creditor	1,632	1,804
Other creditors	2,605	5,437
	<u>8,045</u>	<u>14,992</u>

11 MOVEMENT IN FUNDS

	At 1.9.20	Net movement in funds	At 31.8.21
	£	£	£
Unrestricted funds			
General fund	<u>105,860</u>	<u>24,135</u>	<u>129,995</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	185,724	161,589	24,135.00
Total funds	<u>185,724</u>	<u>161,589</u>	<u>24,135.00</u>

HORNS DROVE COMMUNITY PRE-SCHOOL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 AUGUST 2020**

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	7,080	10,664
Gifts and donations	332	-
	<u>7,412</u>	<u>10,664</u>
Charitable activities		
Funding	84,088	70,323
Preschool income	28,260	15,125
RASCALS income	37,371	42,816
Holiday club income	22,881	13,370
Pre-school consumables	1,215	
Pre-school administration	1,500	
Debtors adjustments	-	(734)
Bank Charges recovered	-	-
Parties & gifts & trips	-	-
	<u>175,315</u>	<u>140,900</u>
Other trading activities		
Fundraising events	1,046	634
Uniform sales	424	-
	<u>1,470</u>	<u>634</u>
Investment income		
Bank interest received	5	62
Other		
Other income	<u>1,522</u>	<u>110</u>
Total incoming resources	185,724	152,370
EXPENDITURE ON:		
Charitable activities		
Rent	1,318	1,318
Insurance	2,589	2,036
Heat, light and power	2,276	1,633
Preschool wages and salaries	82,592	76,800
RASCALS wages and salaries	23,213	22,705
Holiday club wages	14,318	14,066
Employers NIC	1,333	3,233
	<u>127,639</u>	<u>121,791</u>

HORNS DROVE COMMUNITY PRE-SCHOOL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 AUGUST 2020**

	2021	2020
	£	£
Charitable activities (continued)		
Employers pensions	1,929	1,637
Recruitment expenses	48	34
DBS Checks	39	61
Staff welfare	22	-
Travelling expenses	40	-
Minibus lease	665	3,990
Minibus expenses	71	250
Motor insurance	144	624
Telephone & Broadband	839	726
Website	297	433
Kindersoft	480	480
Photocopier rental	674	614
Stationery	216	563
Printing & postage	14	48
Books	50	-
Tapestry	154	151
Food vouchers	1,166	-
Advertising	395	-
Consumables - Preschool	829	298
Consumables - RASCALS	1,486	1,151
Equipment - Preschool	2,252	403
Equipment - RASCALS	74	76
Equipment - Office	80	115
Craft materials	509	821
Entertainment hire	245	-
Parties, gifts and trips	9.00	(56)
Uniform costs	515	430
Fund raising costs	113	139
Staff training	274	2,190
Repairs and renewals	276	575
Garden	576	-
Playground	288	-
Cleaning and cleaning materials	3,741	3,832
Waste disposal	1,016	1,072
Premises expenses	1,579	1,751
Subscriptions	363	411
Licences	123	100
Sundries	14	96
	149,244	144,806

HORNS DROVE COMMUNITY PRE-SCHOOL

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2020

	2021	2020
	£	£
Other expenditure		
Accountancy	3,620	3,620
Bad debts	-	-
Sage	885	931
Legal and professional	13	13
Bank charges	103	120
Depreciation	7,724	9,464
	<u>12,345</u>	<u>14,148</u>
Total resources expended	161,589	158,954
	<u>24,135</u>	<u>(6,584)</u>