

HOME-START NORTH-WEST HAMPSHIRE
DIRECTORS' AND TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2023

Company No. 5604443 (Registered in England and Wales)
Charity No. 1112233

HOME-START NORTH-WEST HAMPSHIRE

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HOME-START NORTH-WEST HAMPSHIRE

OFFICERS AND PROFESSIONAL ADVISERS

Directors and trustees	Janette Hewitt (Chair) Natalie Fletcher Jeffrey Northam Mark Flower Sheren Butler (resigned March 23) Elizabeth Taylor Lauren English Patricia Fox Naila Aslam
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Company Secretary	Jeffrey Northam
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Company number	5604443 (Registered in England and Wales)
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Charity number	1112233
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Registered Office	Rucstall Community Centre Holbein Close Basingstoke RG21 3QN
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Bankers	Lloyds Bank plc Basingstoke
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Independent Examiner	Caroline Scull B20 Ltd Charwell House Wilsom Road Alton Hampshire GU34 2PP
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HOME-START NORTH-WEST HAMPSHIRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED

31ST MARCH 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 - effective 1st January 2015).

Objects of the Charity, Principal Activities and Organisation of our work

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

The charity's objects are to safeguard, protect and preserve the good health, both mental and physical of children and parents of children, to prevent cruelty to or maltreatment of children, to relieve sickness amongst children and parents of children within the areas of North West Hampshire and its environs.

It's principal activity is the recruiting and training of volunteers and suitable staff who then offer confidential, friendly support to families in need.

The board of trustees, who meet at least 6 times a year are responsible for the administration of the charity. The day to day management is delegated to the Director of Operations, who is responsible for the management of the other members of the team.

Trustees are appointed by the existing board members and are drawn from interested members of the public.

The charity places much reliance on the services of unpaid volunteers. This includes the time provided by the Trustees.

Future Developments

Home-Start North West Hampshire is now successfully established in Basingstoke. There is a plan to maintain family and specialist support groups in the area as well as continuing the core home-visiting family support work.

Public Benefit

In setting its plans for areas of work, the Trustees of Home-Start North West Hampshire have had regard to the guidance from the Charity Commission on public statement of benefit. Home-Start North West Hampshire's business plan and the analysis of achievements against that plan demonstrates how Home-Start North West Hampshire has set out to fulfil its principle charitable objective that is the relief of children or parents in despair or in distress and the prevention of emotional, physical or mental abuse or neglect of such children and to promote their welfare and wellbeing

HOME-START NORTH-WEST HAMPSHIRE

REPORT OF THE TRUSTEES (continued)

FOR THE YEAR ENDED

31ST MARCH 2023

Reserves Policy

The trustees have reviewed the charity's needs for its reserves in line with the guidance issued by the Charity Commission and have set aside or designated £101,151 to safeguard the charity's service commitment in the event of delays in receipt of grants or accrued legacies. This approximates to six months running costs plus closure costs. The Trustees believe that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries.

Directors and Trustees

All directors of the company are also Trustees of the charity and there are no other trustees. The Trustees are named on page1.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of its profit or loss for that period.

In preparing those financial statements the directors are required to:-

- (i) Select suitable accounting policies and then apply them consistently.
- (ii) Make judgements and estimates that are reasonable and prudent.
- (iii) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Signed by



Director

Date: _____

Janette Hewitt

HOME-START NORTH-WEST HAMPSHIRE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2023

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
Notes	2023	2023	2023	2022
Total incoming resources	73,232	95,491	168,723	143,610
Total direct charitable expenditure	64,582	87,368	151,949	134,492
Total support costs	14,621	3,731	18,352	15,317
Total resources expended	79,203	91,098	170,301	149,808
Net incoming resources for the year	(5,971)	4,393	(1,578)	(6,198)
Balance brought forward	110,352	0	110,352	116,550
Balance carried forward	<u>104,381</u>	<u>4,393</u>	<u>108,774</u>	<u>110,352</u>

The notes on pages 6 to 9 form part of these financial statements.

HOME-START NORTH-WEST HAMPSHIRE

BALANCE SHEET

AS AT 31ST MARCH 2023

	Notes	£	2023 £	£	2022 £
Current Assets					
Debtors	9	745		676	
Cash at bank and in hand		120,719		124,280	
		<u>121,464</u>		<u>124,956</u>	
Creditors: amounts falling due within one year	10	<u>(12,690)</u>		<u>(14,603)</u>	
Net current assets			108,774		110,352
Net assets			<u>108,774</u>		<u>110,352</u>
Capital Funds					
Unrestricted Funds			104,381		110,352
Restricted Funds			4,393		0
Total funds			<u>108,774</u>		<u>110,352</u>

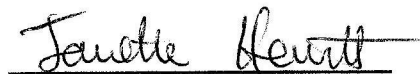
Approval

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors on 26/5/23 and signed by:



Janette Hewitt

The notes on pages 6 to 9 form part of these financial statements.

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST MARCH 2023

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Charities SORP (FRS102) Accounting and Reporting of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

b Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

The Trustees are named on page1.

c Incoming resources

Voluntary income, donations and grants are accounted for on an accruals basis.

d Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Direct charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

2 Grants received - unrestricted funds	2023 £	2022 £
Hampshire and Isle of Wight	1,000	5,000
Basingstoke & Deane	0	0
Garfield Weston	10,000	5,833
Henry Smith	11,250	7,000
Parish Councils	0	2,325
The Park Family Trust	0	3,750
Newby Trust	0	3,333
Groundwork - Comic Relief	500	400
Manydown Trust	3,250	3,250
Home Start UK	250	1,391
The Allotments for the Labouring Poor	2,000	0
The Turbary Allotment Charity	2,000	0
Albert Hunt	4,000	0
	<hr/>	<hr/>
	34,250	32,282

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2023

	2023 £	2022 £
3 Grants received - restricted funds		
Lottery Mental Health Project Grant	60,248	59,000
Awards 4 All - for young parents group	4,043	0
Basingstoke & Deane Borough Council - for groups	0	10,000
Basingstoke & Deane Borough Council - for corporate fundraising	10,000	0
Children in Need - for groups	10,500	5,000
Greenham Common - for home visiting services	2,500	8,775
Greenham Common matched funding - for Bishops Green Group	845	0
Greenham matched funding Cycle - for Bishops Green	750	0
Englefield Charitable Trust via Greenham for Bishops Green	340	0
The Peter Baker Foundation via Greenham for Bishops Green	3,000	0
Hampshire County Council - for Bishops Green Group	1,000	5,000
SJP Foundation - for other groups	0	2,500
Sunlife - for other groups	0	2,500
Four Lanes Trust - for a new laptop	448	0
	<u>93,674</u>	<u>92,775</u>
4 Donations		
Donations via CAF	1,070	2,869
Anon	500	60
Waitrose	333	500
James Malmesbury	500	500
Tadley U3A	87	0
Just Giving	0	1,274
K Jardine-Brown	350	350
Carolyn Anderson	280	240
Caversham Lodge	0	300
Bas Ladies Club	25	0
Greywell	55	190
Volunteers' and Trustees expenses donated	543	106
Jo & Alan Attridge	0	100
St Stephen's Church	10	0
Avril Massey	30	0
Oxfordshire Masonic Lodge	0	500
Mole	0	100
Basingstoke Ladies Golf	5,000	0
Arnold Clark	1,000	0
Donations from groups	37	0
HR Leppard	10,000	0
Wilson	2,500	0
Fletcher	300	0
Loddon Rotary	0	250
P & E Anderson	100	0
P Ash	120	0
Giving Tree	22	0
Davies	60	60
200 Club Lottery - Prizes gifted back	620	0
Charities Trust	31	0
Ewan	50	0
Other Donations Received	190	690
	<u>23,812</u>	<u>8,088</u>
5 Donations - restricted funds		
Janette Hewitt	63	0
Erika Wilson	160	0
Tadley U3A	125	0
Anon	160	0
Dummer Church	510	0
Joanna Hartridge-Price	50	0
For Bishops Green Group	<u>1,068</u>	<u>0</u>

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2023

	2023 £	2022 £
6 Fundraising - restricted funds		
Mark Flower - Cycle Ride	750	0
For Bishops Green Group	<u>750</u>	<u>0</u>
7 Fundraising income		
Rotary Race Night	1,483	0
Cocktails & Canapes	1,389	0
Call my Bluff	2,233	0
Greywell	345	0
Apple Juicing - Greywell	150	0
Ramble	680	0
Easyfundraising	75	107
Bridge Day	200	0
Nigel's collection - Greywell	203	0
Mark Flower Cycle	0	1,000
Sherfied on Loddon Reindeer Trail	700	759
	<u>7,458</u>	<u>1,866</u>
Less: Relevant fundraising costs	<u>815</u>	<u>651</u>
Profit from fundraising	<u>6,643</u>	<u>1,215</u>
8 Investment income		
Bank interest received	<u>190</u>	<u>12</u>
9 Debtors		
Prepayments	<u>745</u>	<u>676</u>
	<u>745</u>	<u>676</u>
10 Creditors: amounts falling due within one year		
Henry Smith	0	5,250
Awards 4 All (4 months of £6k)	2,022	0
Manydown Trust (8 months of £3k)	2,000	2,250
Children in Need (6 months of £10k)	5,000	5,000
PAYE	438	236
Credit card	376	550
200 Club Prizes Payable	629	746
Accruals - Independent Examination	<u>2,225</u>	<u>572</u>
	<u>12,690</u>	<u>14,603</u>

HOME-START NORTH-WEST HAMPSHIRE

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

31ST MARCH 2023

	2023	2022
	£	£
11 Surplus for the year		
This is stated after charging:		
Depreciation of tangible fixed assets owned by the charity	<u>0</u>	<u>0</u>
Independent Examiner's Fees	<u>540</u>	<u>540</u>
12 Trustees' remuneration		
No remuneration was paid to any trustee during the year, except to re-imburse them for purchases or out of pocket expenses made on behalf of the charitable company.		
13 Governance costs		
Independent Examiners Fee	540	572
AGM	235	334
Information Commissioner	35	35
Trustee expenses	<u>241</u>	<u>138</u>
	<u>1,051</u>	<u>1,079</u>
14 Reserves Policy		
The value of designated reserves are calculated as follows:		
Cost of closure	16,000	16,000
Six month's operating costs	85,151	74,904
Designated funds for development of the charity	<u>0</u>	<u>10,000</u>
Designated Reserves	<u>101,151</u>	<u>100,904</u>
Unrestricted Funds	104,381	110,352
Designated reserves	<u>(101,151)</u>	<u>(100,904)</u>
Free Reserves	<u>3,230</u>	<u>9,448</u>

Report to the trustees of Home-Start North West Hampshire

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31st March 2023 as set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this year under Part 16 of the Companies Act 2006 or section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no matter has come to my attention in connection with the examination:


(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 to 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities; statement of Recommended Practice applicable to charities preparing the account in accordance with the Financial Reporting Standard FRS102 have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Caroline Scull BA FCCA
B20 Limited
Charwell House
Wilsom Road
Alton
GU34 2PP

Date 27.6.23

Signed 

HOME-START NORTH-WEST HAMPSHIRE

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2023

	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
Incoming resources					
Grants received	2/3	34,250	93,674	127,924	125,057
Donations	4/5	23,812	1,068	24,880	8,088
Fundraising income	6/7	7,458	750	8,208	1,866
Gift Aid		0		0	752
200 Club Lottery		7,521		7,521	7,835
Investment income	8	190		190	12
Total incoming resources		73,232	95,491	168,723	143,610
Resources expended					
<u>Direct charitable expenditure</u>					
Core Salary costs		55,506	2,080	57,586	47,084
Pension costs		3,234	0	3,234	3,157
Recruitment		0	0	0	339
Covid-19 direct costs		0	0	0	(11)
Learning Together Packs		0	0	0	597
Family Groups - including salaries		1,957	21,968	23,925	23,206
Home Visiting project costs		0	224	224	0
Volunteer prep courses and support		863	369	1,232	1,506
Staff travel expenses		0	933	933	929
Staff training		(0)	258	258	959
Staff welfare		700	0	700	0
Mental Health Project payments to HS Rushmoor		0	30,124	30,124	29,500
Mental Health Project delivery costs		0	24,762	24,762	23,767
DBS checks		0	327	327	383
Fundraising		815	0	815	651
Corporate Fundraising		0	5,607	5,607	0
200 Club Lottery prizes		1,507	0	1,507	1,511
Volunteer travel expenses		(0)	716	716	913
		64,582	87,368	151,949	134,492
<u>Support costs</u>					
Rent		3,674	1,575	5,249	3,090
Telephone and internet		1,683	721	2,404	2,064
Printing, stationery and postage		1,685		1,685	1,548
Home Start fees		1,567	487	2,054	1,272
Insurance		574	500	1,074	1,059
Payroll bureau		463		463	346
Bookkeeping		1,136		1,136	1,306
IT, Software and consumables		2,180	448	2,628	3,267
Advertising & Marketing		340		340	132
Sundry		204		204	89
Bank charges		64		64	64
Governance costs		1,051		1,051	1,079
		14,621	3,731	18,352	15,317
Total resources expended		79,203	91,098	170,301	149,808
Net incoming resources for the year		(5,971)	4,393	(1,578)	(6,198)
Balance brought forward		110,352	0	110,352	116,550
Balance carried forward		104,381	4,393	108,774	110,352

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