

**HOME-START NORTH-WEST HAMPSHIRE**  
**DIRECTORS' AND TRUSTEES' REPORT**  
**AND**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31ST MARCH 2022**

Company No. 5604443 (Registered in England and Wales)  
Charity No. 1112233

# **HOME-START NORTH-WEST HAMPSHIRE**

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## HOME-START NORTH-WEST HAMPSHIRE

### OFFICERS AND PROFESSIONAL ADVISERS

Directors and trustees	Janette Hewitt (Chair)	
	Natalie Fletcher	
	Jeffrey Northam	
	Mark Flower	
	Sheren Butler	
	Elizabeth Taylor	
	Lauren English	
	Patricia Fox	
	Naila Aslam	Appointed November 2021
	Jane Drew	Resigned March 2022
	Margaret Bates	Resigned November 2021
	Karin Jardine-Brown	Resigned May 2021

Company Secretary      Jeffrey Northam

Company number      5604443 (Registered in England and Wales)

Charity number      1112233

Registered Office      Rucstall Community Centre  
Holbein Close  
Basingstoke  
RG21 3QN

Bankers      Lloyds Bank plc  
Basingstoke

Independent Examiner      Caroline Scull  
B20 Ltd  
Charwell House  
Wilsom Road  
Alton  
Hampshire  
GU34 2PP

# **HOME-START NORTH-WEST HAMPSHIRE**

## **REPORT OF THE TRUSTEES**

### **FOR THE YEAR ENDED**

### **31ST MARCH 2022**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31<sup>st</sup> March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 - effective 1<sup>st</sup> January 2015).

#### **Objects of the Charity, Principal Activities and Organisation of our work**

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

The charity's objects are to safeguard, protect and preserve the good health, both mental and physical of children and parents of children, to prevent cruelty to or maltreatment of children, to relieve sickness amongst children and parents of children within the areas of North West Hampshire and its environs.

It's principal activity is the recruiting and training of volunteers and suitable staff who then offer confidential, friendly support to families in need.

The board of trustees, who meet at least 6 times a year are responsible for the administration of the charity. The day to day management is delegated to the Director of Operations, who is responsible for the management of the other members of the team.

Trustees are appointed by the existing board members and are drawn from interested members of the public.

The charity places much reliance on the services of unpaid volunteers. This includes the time provided by the Trustees.

#### **Future Developments**

Home-Start North West Hampshire is now successfully established in Basingstoke. There is a plan to maintain family and specialist support groups in the area as well as continuing the core home-visiting family support work.

#### **Public Benefit**

In setting its plans for areas of work, the Trustees of Home-Start North West Hampshire have had regard to the guidance from the Charity Commission on public statement of benefit. Home-Start North West Hampshire's business plan and the analysis of achievements against that plan demonstrates how Home-Start North West Hampshire has set out to fulfil its principle charitable objective that is the relief of children or parents in despair or in distress and the prevention of emotional, physical or mental abuse or neglect of such children and to promote their welfare and wellbeing

# HOME-START NORTH-WEST HAMPSHIRE

## REPORT OF THE TRUSTEES (continued)

### FOR THE YEAR ENDED

**31ST MARCH 2022**

#### Reserves Policy

The trustees have reviewed the charity's needs for its reserves in line with the guidance issued by the Charity Commission and have set aside or designated £100,904 to safeguard the charity's service commitment in the event of delays in receipt of grants or accrued legacies. This approximates to six months running costs plus closure costs. The Trustees believe that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries.

#### Directors and Trustees

All directors of the company are also Trustees of the charity and there are no other trustees. The Trustees are named on page 1.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of its profit or loss for that period.

In preparing those financial statements the directors are required to:-

- (i) Select suitable accounting policies and then apply them consistently.
- (ii) Make judgements and estimates that are reasonable and prudent.
- (iii) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Small company exemption

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Signed by

Director

Date:

Janette Hewitt

*Janette Hewitt*  
20/5/2022

# HOME-START NORTH-WEST HAMPSHIRE

## STATEMENT OF FINANCIAL ACTIVITIES

### FOR THE YEAR ENDED

31ST MARCH 2022

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
Notes	2022	2022	2022	2021
Total incoming resources	50,835	92,775	143,610	125,901
Total direct charitable expenditure	39,717	94,775	134,492	115,790
Total support costs	15,317	0	15,317	15,448
Total resources expended	55,033	94,775	149,808	131,238
Net incoming resources for the year	(4,198)	(2,000)	(6,198)	(5,337)
Balance brought forward	114,550	2,000	116,550	121,887
Balance carried forward	<u>110,352</u>	<u>0</u>	<u>110,352</u>	<u>116,550</u>

The notes on pages 6 to 9 form part of these financial statements.

# HOME-START NORTH-WEST HAMPSHIRE

## BALANCE SHEET

AS AT 31ST MARCH 2022

	Notes	£	2022 £	£	2021 £
<b>Current Assets</b>					
Debtors	8	676		451	
Cash at bank and in hand		124,280		140,393	
		<u>124,956</u>		<u>140,844</u>	
<b>Creditors: amounts falling due within one year</b>	9	<u>(14,603)</u>		<u>(24,294)</u>	
<b>Net current assets</b>			110,352		116,550
<b>Net assets</b>			<u>110,352</u>		<u>116,550</u>
<b>Capital Funds</b>					
Unrestricted Funds			110,352		114,550
Restricted Funds			0		2,000
<b>Total funds</b>			<u>110,352</u>		<u>116,550</u>


### Approval

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors on 20/5/22 and signed by:

  
Janette Hewitt

The notes on pages 6 to 9 form part of these financial statements.

# HOME-START NORTH-WEST HAMPSHIRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED

31ST MARCH 2022

#### 1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

##### a Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Charities SORP (FRS102) Accounting and Reporting of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

##### b Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

The Trustees are named on page 1.

##### c Incoming resources

Voluntary income, donations and grants are accounted for on an accruals basis.

##### d Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Direct charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

2	Grants received - unrestricted funds	2022 £	2021 £
	Hampshire and Isle of Wight	5,000	14,000
	Basingstoke & Deane Borough Council	0	10,000
	Garfield Weston	5,833	4,167
	Henry Smith	7,000	1,750
	Parish Councils	2,325	2,775
	The Park Family Trust	3,750	1,250
	Newby Trust	3,333	1,668
	Groundwork - Comic Relief	400	3,600
	Manydown Trust	3,250	500
	Home Start UK	1,391	2,000
		<hr/>	<hr/>
		<u>32,282</u>	<u>41,709</u>



# HOME-START NORTH-WEST HAMPSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (continued)

### FOR THE YEAR ENDED

31ST MARCH 2022

	2022 £	2021 £
<b>3 Grants received - restricted funds</b>		
Lottery Mental Health Project Grant	59,000	49,092
Basingstoke & Deane Borough Council - for groups	10,000	0
Children in Need - for groups	5,000	8,000
Greenham Common - for home visiting services	8,775	3,350
Home Start UK -for consultancy	0	3,200
Greenham Common - for Wellbeing Group	0	2,000
Hampshire County Council - for home visiting	5,000	0
SJP Foundation - for other groups	2,500	0
Sunlife - for other groups	2,500	0
	<u>92,775</u>	<u>65,642</u>
<b>4 Donations</b>		
Donations via CAF	2,869	3,230
Anon	60	1,000
Waitrose	500	966
James Malmesbury	500	500
Other donations	0	493
Just Giving	1,274	390
K Jardine-Brown	350	300
Carolyn Anderson	240	290
Caversham Lodge	300	250
Sue Jamerson	0	250
Greywell	190	180
Volunteers' and Trustees expenses donated	106	111
Jo & Alan Attridge	100	110
Ladies Breakfast Club	0	100
Heather Wilson	0	75
Oxfordshire Masonic Lodge	500	0
Mole	100	0
Loddon Rotary	250	0
Davies	60	0
Other Donations Received	<u>690</u>	<u>0</u>
	<u>8,088</u>	<u>8,245</u>

# HOME-START NORTH-WEST HAMPSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (continued)

### FOR THE YEAR ENDED

31ST MARCH 2022

	2022 £	2021 £
<b>6 Fundraising income</b>		
Masks - Sue Bailey	0	489
Judith James	0	250
Donations	0	208
Ladies Choir bucket	0	205
Apple Juicing	0	195
Ramble	0	194
Easyfundraising	107	63
Mark Flower	1,000	0
Sherfied on Loddon Reindeer Trail	759	0
	<u>1,866</u>	<u>1,604</u>
Less: Relevant fundraising costs	<u>0</u>	<u>693</u>
Profit from fundraising	<u>1,866</u>	<u>912</u>
<b>7 Investment income</b>		
Bank interest received	<u>12</u>	<u>28</u>
<b>8 Debtors</b>		
Prepayments	<u>676</u>	<u>451</u>
	<u>676</u>	<u>451</u>
<b>9 Creditors: amounts falling due within one year</b>		
Garfield Weston	0	5,833
Henry Smith	5,250	5,250
Parish Councils	0	2,325
The Park Family Trust	0	3,750
Newby Trust	0	3,333
Manydown Trust	2,250	2,500
Children in Need	5,000	0
PAYE	236	553
Credit card	550	209
200 Club Prizes Payable	746	0
Accruals - Independent Examination	<u>572</u>	<u>540</u>
	<u>14,603</u>	<u>24,294</u>

# HOME-START NORTH-WEST HAMPSHIRE

## NOTES TO THE FINANCIAL STATEMENTS (continued)

### FOR THE YEAR ENDED

31ST MARCH 2022

	2022 £	2021 £
<b>10 Surplus for the year</b>		
This is stated after charging:		
Depreciation of tangible fixed assets owned by the charity	<u>0</u>	<u>0</u>
Independent Examiner's Fees	<u>540</u>	<u>540</u>
<b>11 Trustees' remuneration</b>		
No remuneration was paid to any trustee during the year, except to re-imburse them for purchases or out of pocket expenses made on behalf of the charitable company.		
<b>12 Governance costs</b>		
Independent Examiners Fee	572	540
AGM	334	0
Information Commissioner	35	35
Trustee expenses	<u>138</u>	<u>53</u>
	<u>1,079</u>	<u>628</u>
<b>13 Reserves Policy</b>		
The value of designated reserves are calculated as follows:		
Cost of closure	16,000	16,000
Six month's operating costs	74,904	65,619
Designated funds for development of the charity	<u>10,000</u>	<u>25,000</u>
Designated Reserves	<u>100,904</u>	<u>106,619</u>
Total Funds	110,352	116,550
Designated reserves	<u>(100,904)</u>	<u>(106,619)</u>
Free Reserves	<u>9,448</u>	<u>9,931</u>

## Report to the trustees of Home-Start North West Hampshire

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31<sup>st</sup> March 2022 as set out on pages 4 to 9.

### Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this year under Part 16 of the Companies Act 2006 or section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

I have completed my examination. I confirm that no matter has come to my attention in connection with the examination:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 to 396 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities; statement of Recommended Practice applicable to charities preparing the account in accordance with the Financial Reporting Standard FRS102 have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Caroline Scull BA FCCA  
B20 Limited  
Charwell House  
Wilsom Road  
Alton  
GU34 2PP

Date 15/7/22

Signed.....

# HOME-START NORTH-WEST HAMPSHIRE

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

31ST MARCH 2022

	Notes	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021
<b>Incoming resources</b>					
Grants received	2/3	32,282	92,775	125,057	107,351
Donations	4	8,088		8,088	8,245
Fundraising income	6/5	1,866		1,866	1,604
Gift Aid		752		752	1,028
200 Club Lottery		7,835		7,835	7,645
Investment income	7	12		12	28
<b>Total incoming resources</b>		<b>50,835</b>	<b>92,775</b>	<b>143,610</b>	<b>125,901</b>
<b>Resources expended</b>					
<u>Direct charitable expenditure</u>					
Core Salary costs		34,107	12,977	47,084	46,026
Pension costs		1,579	1,579	3,157	2,963
Recruitment		339	0	339	0
Covid-19 direct costs		(11)	0	(11)	2,192
Learning Together Packs		597		597	595
Family Groups - including salaries		0	23,206	23,206	16,274
Family Support		0		0	0
Volunteer prep courses and support		(0)	1,506	1,506	495
Staff travel expenses		464	464	929	433
Staff training		480	480	959	810
Mental Health Project payments to HS Rushmoor		0	29,500	29,500	19,934
Mental Health Project delivery costs		0	23,767	23,767	20,653
DBS checks for staff		0	383	383	236
Fundraising		651	0	651	3,893
200 Club Lottery prizes		1,511	0	1,511	992
Volunteer travel expenses		0	913	913	295
		<b>39,717</b>	<b>94,775</b>	<b>134,492</b>	<b>115,790</b>
<u>Support costs</u>					
Rent		3,090		3,090	3,000
Office move		0		0	0
Telephone and internet		2,064		2,064	1,991
Printing, stationery and postage		1,548		1,548	2,122
Home Start fees		1,272		1,272	1,822
Insurance		1,059		1,059	976
Payroll bureau		346		346	360
Bookkeeping		1,306		1,306	1,013
IT, Software and consumables		3,267		3,267	3,392
Advertising & Marketing		132		132	25
Sundry		89		89	55
Bank charges		64		64	64
Governance costs		1,079		1,079	628
		<b>15,317</b>	<b>0</b>	<b>15,317</b>	<b>15,448</b>
<b>Total resources expended</b>		<b>55,033</b>	<b>94,775</b>	<b>149,808</b>	<b>131,238</b>
Net incoming resources for the year		(4,198)	(2,000)	(6,198)	(5,337)
Balance brought forward		114,550	2,000	116,550	121,887
<b>Balance carried forward</b>		<b>110,352</b>	<b>0</b>	<b>110,352</b>	<b>116,550</b>

The notes on pages 6 to 9 form part of these financial statements.