

**Making A Difference**


**18 Victoria Road  
Hartlepool  
TS26 8DD**

**Reg. Charity Number 1111978**

**Income & Expenditure Accounts**

**Year Ending 31<sup>st</sup> December 2020**

**Stranton Business Centre Limited  
49 Stockton Road  
Hartlepool  
TS25 1TX**

  
25<sup>TH</sup> APR 2022

**Making A Difference**

**18 Victoria Road  
Hartlepool  
TS26 8DD**

In accordance with instructions given to us, we have prepared, without carrying out an audit, the Year End Accounts from the accounting records and information supplied to us.

**D Jinks MAAT**

**Stranton Business Centre Limited  
49 Stockton Road  
Hartlepool  
TS25 1TX**

## Making A Difference

### Year End Accounts

#### Income & Expenditure Year Ending 31st December 2020

<u>Income</u>	<u>2019</u>	<u>2020</u>
Grant funding	27745	25984
Donation	1052	35
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	28797	26019

#### Expenses

Wages	11553	8759
Paye & NI	344	-344
Supervisory & Sessional Fees	923	2107
Rent	8000	8000
Rates	253	457
Water & Sewerage	80	50
Insurance Property	0	866
Repairs & Renewals	0	35
Electricity	404	753
Postage	11	0
Stationery	29	0
Telephone	557	409
Cleaning	19	0
Insurance General	1017	1380
Parking	350	58
Travelling Expenses	140	0
Accountancy Fees	525	249
Subscriptions	240	240
Depreciation Office Equipment	21	31
Fixtures & Fittings	75	112
	<hr/>	<hr/>
24542		23163
Surplus of Income over Expenditure	4255	2856

## Making A Difference

### Year End Accounts

#### Balance Sheet as at 31st December 2020

##### Assets

Office Equipment	64
Fixtures & Fittings	230

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294

##### Current Assets

Barclays Current Account	3753	
Barclays Tracker Account	9	
Children In Need	4100	
	<hr/>	7863

##### Current Liabilities

Accruals	441	
Creditors	1072	
	<hr/>	1513

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6350

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6644

##### Represented By

Accumulated Funds B/fd	3788	
Net Surplus	2856	
Accumulated Funds C/fd	<hr/>	6644

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## MAKING A DIFFERENCE

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### TRUSTEES REPORT FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2020

<b>Official name:</b>	Making a Difference
<b>Registered charity number:</b>	1111978
<b>Official address:</b>	The Haven, 18 Victoria Road, Hartlepool, TS26 8DD
<b>Auditors:</b>	Stranton Business Centre 47-49 Stockton Road, Hartlepool, TS25 1TX
<b>Bankers:</b>	Barclays Bank Plc, 148 York Road, Hartlepool, TS26 9BT

#### CONSTITUTION

The charity was established by a constitution adopted on 31<sup>st</sup> October 2003, amended on 5<sup>th</sup> September 2005.

To promote the benefit of young people in Hartlepool and surrounding areas (the “area of benefit”), without distinction of race, gender, sexual orientation, age, or political, religious or other opinion, by associating and individuals, voluntary organisations and statutory authorities in a common effort to advance education, relieve sickness and distress and promote good health and provide facilities in the interest of social welfare for recreation and other leisure time activities, with the aim of improving the conditions of life of said persons.

#### ORGANISATIONAL STRUCTURE

The project is governed by an annually elected Management Committee which reflects a variety of skills and interests. This committee is currently made up of a Business Manager, Accountant, an adviser from the Council for Voluntary Services, Youth Worker and a former Connexions Advisor who is currently working with a local supported housing initiative for young people aged 16-25 years old with complex needs.

All members of the Management Committee have a vote. The Management Committee have the power to invite people to join the committee in a consultative capacity but they do not have a vote. The Project Co-ordinator falls into this category.

To ensure that the project is well managed and delivered effectively and to discuss present and future strategies the Management Team meets once a month. The day to day running of the project is overseen by the Project Co-ordinator. The Project Co-ordinator is responsible to the Chair and the Management Committee. Paid and Volunteer Counsellors report to the Project Co-ordinator.

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## MAKING A DIFFERENCE

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### TRUSTEES NAMES

The following trustees served during the year:-

Michael Sumpter	Chairperson
Peter Gowland	Treasurer
Maria Miller	Secretary
John Clark	

### REVIEW

We have continued to offer a free and confidential counselling service to young people aged 11-25 years old who are experiencing emotional or mental health issues. Young people can access the service directly and we also receive referrals from GPs, CAHMS, schools, colleges, social workers, parents and other voluntary and statutory organisations. The counselling is provided by a team of paid and volunteer counsellors. All counsellors are qualified to a minimum of Diploma level, volunteers are either fully qualified to Diploma level or are second year students on a recognised Diploma course or Foundation Degree. They are all individual members of the British Association for Counselling and Psychotherapy and work within the Ethical Framework for the Counselling Professions and are subject to the Professional Conduct Procedure therein. All of our counsellors receive individual supervision from a fully qualified and experienced external supervisor as required by the British Association for Counselling and Psychotherapy to ensure competent and ethical practice.

### RESERVES POLICY

The Charity drew up a Reserves Policy in 2007 in which it was agreed to maintain reserves at a level which ensures that the project could continue to operate during a period of unforeseen difficulties. Making a Difference will continue to seek ongoing grants and donations to ensure that we are able to sustain and develop this valuable counselling service to vulnerable young people in Hartlepool.

### ASSESSMENT OF RISKS

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate our exposure to major risks. The Trustees have ensured that appropriate professional indemnity insurance policies are in place for Trustees, Staff and Volunteers.

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# **MAKING A DIFFERENCE**

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## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Law applicable to charities in England/Wales requires the Trustees to prepare financial statements for each financial year, which gives a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements the Trustees have:

- selected suitable accounting policies and applied them consistently.
- made judgements and estimates that are reasonable and prudent.
- prepared the financial statements on a going concern basis (unless it is inappropriate to presume that the Charity will continue in operation).

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the detection and prevention of fraud and other irregularities.

## **APPROVAL**

This report was approved by the Trustees on 25<sup>th</sup> January 2022