

Charity Registration No. 1111899

Company Registration No. 05346480 (England and Wales)

YORK CARES
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 JULY 2021
LIMITED BY GUARANTEE

YORK CARES

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YORK CARES

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	A R Ferguson	
	P Whitwell	(Resigned 11 September 2020)
	W Campbell	(Resigned 18 November 2020)
	J E Clarke	
	S J Draper	
	M J Fleetham	
	M B Griffin	
	R J Micheli	
	E J Robinson	(Resigned 7 November 2020)
	N Thompson	
	J C Ivory	(Appointed 1 February 2021)
	L A M Soulsby - Chair	(Appointed 12 April 2021)
Secretary	S E Whitley	
Charity Manager	H Hennell	
Charity number	1111899	
Company number	05346480	
Principal address	Careers and Placements University of York Harewood Way Heslington York YO10 5DD	
Independent examiner	N Clemit ACA, FCCA JWPCreers LLP Chartered Accountants Genesis 5 Church Lane York YO10 5DQ	
Bankers	HSBC Bank Plc 13 Parliament Street York YO1 8XS	

YORK CARES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE PERIOD ENDED 31 JULY 2021

The trustees presents its report and financial statements for the Period ended 31 July 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019".

The legal and administrative information page forms part of this report.

Objectives and activities

Summary of the objects of the charity set out in its governing document

To pursue any charitable purpose for the benefit of the people for the City of York, in particular, but not exclusively, by the selection, training and provision of volunteers. "Charitable" means charitable according to the laws of England and Wales.

Summary of the main activities undertaken for the public benefit in relation to these objects

York Cares is a partnership of public, private and voluntary sector organisations committed to realising a vision of York as an ever more vibrant and socially inclusive city in which to live and work. York Cares brings employers, their employees and communities together in positive and sustainable collaborative action, principally through employee-volunteering, in support of this vision.

The activities that the charity has undertaken to further its charitable purposes for the public benefit are detailed below.

The trustees consider that they have complied with their duties under section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission.

York Cares aspires:

- to provide an opportunity for dialogue between employers and the community, which will:
 - i) contribute to the promotion of a culture of active citizenship in York through a programme of employee volunteering;
 - ii) assist employers to realise their commitment to responsible business practice;
- to effect the exchange of skills, knowledge and ideas between business and community, to the benefit of all who live and work in York.

Additional details of objectives and activities

We match the skills and expertise of employers and their employees to community projects where they can have most impact. Our tried and tested programmes deliver tangible benefits for local people, as well as workforce development opportunities for employers.

Our flexible programme of opportunities enables our employer members to mix and match opportunities to develop a tailored volunteering programme which reflects their business needs and maximises the impact of their engagement in the local community.

The trustees has paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Our programme

- Aspirations, inspiring young people aged 11-16 about possible futures and motivating them to work harder and aim higher
- Inspiring Minds, inspiring disadvantaged children aged 5-11 by linking real life and learning
- Skills Share, sharing business expertise to support voluntary, community and social enterprise (VCSE) organisations to become more sustainable
- Social Connections, contributing to the well-being of older people by having a positive impact on their lives
- Starting Blocks, giving care experienced young people an insight into the working environment
- Team Challenges, one-off projects to transform community buildings and urban green spaces

Annual member events

- York Cares annual Stakeholder Meeting: opportunity for members to meet with like-minded leaders from the private, public and VCSE sectors to discuss key strategic social issues
- York Cares annual awards ceremony: opportunity for members to recognise and celebrate employee achievements with York Cares 'Golden Moments' awards.

YORK CARES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

Achievements and performance

Highlights for 2020-21

796 employees undertook volunteering opportunities in 2020-21.

This figure is significantly lower than in previous years as a result of the continuing Covid-19 pandemic.

Aspirations

19 volunteers supported pupils virtually

- Two members of the York Cares team successfully applied to become 'System Representatives' for the Children and Young People's inquiry process being facilitated by Two Ridings Community Foundation and funded by Lankelly Chase. They worked with other partners across York to contribute to the inquiry which considered 'How can we change the systems that perpetuate disadvantage for children and young people in York?' We were awarded a £4,000 bursary to enable them to participate.
- Through our contract with UniConnect (formerly NCOP) FutureHY, we engaged employers to provide content in the form of blogs and vlogs with a focus on employability for a 'Week in the Life of' social media campaign in November.
- Employers provided pre-recorded content for the STEM for Girls conference which was delivered by FutureHY. The content was aimed at girls in Years 9 - 12 and highlighted the various routes that could be taken for a career in STEM with the aim of inspiring a future generation.
- York Cares attended a Careers Education Network meeting to raise awareness about the Aspirations programme.

Inspiring Minds

30 volunteers supported at least 430 pupils at 14 primary schools

- The Physics Department at the University of York (UoY) delivered a virtual session on 'Ask an Astronomer' to five classes at a local primary school. The session included a presentation and a Q&A session.
- As part of our Fun With Numbers programme, we developed a padlet which brought together maths resources to support parents and children during lockdown. This was shared with families across the city via York Mumbler, the Family Information Service and York Explore.
- In support of British Science Week (5-14 March), the Department of Chemistry at the UoY delivered live talks on 'What is a Scientist?' to five local schools, reaching over 250 pupils. The content was also pre-recorded and shared with an additional nine schools. In addition, pre-recorded content from the Department of Biology on 'Species and Interactions' was shared with all of these schools. A pre-recorded outreach session was delivered by the Department of Physics at a local primary school, pupils had the opportunity to pose questions in advance which were then answered as part of the session.
- The 'Healthy Humans' and 'Myths and Legends' Insight Into Industry sessions were delivered at two local primary schools by teams of students and staff from York St John University.
- The Maths Outreach Team at the UoY delivered an Enigma activity with two local primary schools. Pupils were tasked with building their own Enigma machines out of Pringles tubes and encrypting their names for others to decipher. They were also given an insight into the history of the machine.
- A Right to Read training session was delivered to seven volunteers to prepare them for starting placements in schools in September.
- We supported the UoY Festival of Ideas (FOI) in various ways. We provided content for the Bags of Creativity, including Fun with Numbers activity sheets; a competition - 'Keep Calm, Innovate and Bee Yourself' - hosted by Nestle to design a fence for their bee enclosure incorporating values such as respect, sustainability and kindness; and pencils donated by Nestle. The bags were distributed to 2,000 primary school pupils across 51 schools in York. A local primary school also recorded content to support our Fun With Numbers programme, which was hosted on the FOI website. As part of the FOI's Ask the Expert sessions, representatives from Nestle and York and District Beekeepers Association took part in a session hosted on Pubble to answer questions.

Skills Share

4 volunteers supported two organisations

- We worked with Benenden Health to offer mentoring sessions for those looking to enhance their professional development, with a focus on individuals who may have been experiencing a change of employment as a result of Covid-19. One person was referred through by a Primary Care Worker in York.
- We offered a new strand of activity for non-work-related Skills Share. Volunteers developed resources in the form of blogs and vlogs on skills such as cooking and crocheting which were shared via our social media channels.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

Social Connections

34 volunteers supported four organisations working with older people in the community

- We were able to loan out some of the devices which had been donated to us by Nestle to Sharing Life and Musical Connections to support their work with older people. The devices were pre-loaded with 'how to' videos that were produced during lockdown to enable older people to get connected.
- Nestle donated festive hampers which were delivered to Independent Living Communities across the city.
- In the run up to the festive period, we delivered 33 craft kits to five City of York Council (CYC) Independent Living Communities and two Joseph Rowntree Housing Trust schemes. Residents used the kits to create window displays as part of a 12 Days of Christmas trail which was publicised on social media.
- Nestle and Aviva hosted a virtual Christmas Party for residents at Lamel Beeches, which included a festive quiz and carol singing.
- We received a number of referrals from community partners such as Age UK, York Carers Centre, the Social Prescribing Team and CYC for individuals requiring technology support. We were able to match these individuals with employee-volunteers who provided support over the phone.
- We continued to promote the IT ReUse project, encouraging employers to donate devices for those in need.

Starting Blocks

17 volunteers supported 35 care-experienced young people

- As a result of the pandemic, the UoY agreed to roll forward some of the underspend of our funding through the Access and Participation Initiative Fund, extending the end of the funding period to December 2022.
- We held a virtual Behind the Scenes session covering the Criminal Justice System involving representatives from the Crown Prosecution Service, the Liaison and Diversion Service, the Prison Service and the Youth Offending Team.
- The On Track Programme, being delivered in partnership with FutureHY and HE providers in the city to promote HE to care experienced young people, was launched to young people and foster carers from York and North Yorkshire. The programme is being run in parallel with Starting Blocks and we had the opportunity to introduce Starting Blocks to attendees. In addition, we delivered a dedicated session for foster carers providing them with further information about Starting Blocks.
- Nestle delivered two Skills Workshops, the first was around knowing your strengths and the second was a confidence masterclass.
- A number of planned sessions either had to be cancelled or postponed as a result of low engagement from young people due to a range of factors. These included a Behind the Scenes of working with children and young people; a Behind the Scenes of volunteering and a Skills Workshop on apprenticeships.
- CYC's Speak Up Youth team facilitated and delivered a Skills Workshop with a local artist themed around relationships and a Behind the Scenes of Social Work.
- An employee-volunteer from Nestle gave a presentation as part of an On Track session, focusing on their career journey and the different routes into working with Nestle.
- We successfully appointed an apprentice to support the programme (they joined the team in August 2021).
- The Steering Group met to review activity and discuss forward plans for the academic year 2021/22. It was agreed that a more personalised individual offer might have more success going forward.

Team Challenges including Seasonal Challenges

692 volunteers supported 13 community partners

- There were 20 individual Team Challenges throughout the year, supporting six community partners.
- 21 volunteers took part in Team Challenge Week in November across three different sites. We had originally offered 15 sessions and had filled a number of the sessions. However, due to the changing Covid-19 restrictions, only four sessions were able to go ahead.
- In order to make our Christmas Collections accessible, we offered employers the option of either undertaking a collection via Amazon Wishlists or undertaking a physical collection. Over 350 volunteers donated items to support six community partners.
- Throughout February, we ran a social media campaign encouraging people to take part in activities in their outdoor spaces as a way to maintain awareness about the programme whilst we were unable to facilitate Challenges. As a part of this, we provided resources for activities such as litter picking, mindfulness and scavenger hunts.
- The Big Community Challenge ran throughout June at Rowntree Park. We facilitated 17 volunteering sessions, engaging 213 volunteers from 14 employers. A number of major tasks were completed on the site in preparation for the park's centenary celebrations, including large scale weeding and planting up of a pollinator garden; digging out a new pond; creating a bog garden in the existing pond and laying paths as part of a new educational wildlife area. Johnson's of Whixley donated plants for the family picnic garden and also agreed to donate and plant hedging later in the year.

YORK CARES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE PERIOD ENDED 31 JULY 2021**

Annual Stakeholder Meeting

- We hosted a virtual meeting, attended by 46 people, representing both employers and community partners. The meeting provided an opportunity for us to share stories from the Social Connections programme over the last year and learn from Alex Smith, Founder and CEO The Cares Family, about their model of intergenerational activities.
- The meeting highlighted the synergy between York Cares and The Cares Family and that there is much that we can learn from their model which will inform the development of the Social Connections programme and ensure its sustainability in the long-term. As a result, York Cares and City of York Council have had discussions with Alex to explore opportunities to collaborate, reflecting our shared values and connecting our strategic agendas.

York Cares Golden Moments

- We hosted a virtual awards ceremony, attended by 57 people, representing both employers and community partners.
- The event was compered by James Clarke, Head of Strategic Projects, Portakabin and York Cares Director.
- There were 10 Golden Moments Awards and five Golden Moments of the Year Awards. Elly Fiorentini, BBC Radio York conducted interviews with award winners.
- Joe Micheli, Head of Commissioning, CYC and York Cares Director, thanked volunteers on behalf of the city.

Financial review

Total income during the year was £283,570 (2020: £312,522) compared to total expenditure of £247,759 (2020: £211,443) providing a surplus of £35,811 (2020: £101,079). The unrestricted surplus was £25,974 compared with £56,001 last year.

Donations in the year include office and accommodation costs in kind from the University of York of £108,729 (2020: £112,173). Membership fees form the basis of the charity's main source of income and totalled £74,111 (2020: £72,436). The majority of the costs of the charity relate to staffing requirements totalling £113,369 (2020: £88,039).

Reserves policy

The trustees are very much aware of the need to develop a strong financial position for the charity. An objective had been set of building adequate reserves over time to cover three months forward operating costs, this has now been achieved. This allows trustees to reconsider the required level of reserves and plan for their future.

Free reserves at 31 July 2021 were £182,783 (2020: £156,809).

Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

Governing document

York Cares is governed by its Memorandum and Articles of Association.

How the charity is constituted

The Charity is a company limited by guarantee, incorporated under the Companies Act on 28 January 2005 (company number 5346480) and obtained charitable status on 1 November 2005 (registered charity number 1111899).

Trustee selection methods

Under the Articles of Association, the members of the Council of Management are empowered at any time to appoint any person to be a member of the council.

Additional governance issues

The trustees detailed below constitute directors of the company for the purpose of the Companies Act 2006. None of the trustees held an interest in the charity during the year. The trustees who served during the year were employees or representatives of members of local employers who supported York Cares during the period. The manager of York Cares is Holly Hennell.

The board of trustees shall not be less than three, but is not subject to any maximum number, and meets at least quarterly to administer the charity. The trustees may appoint a person who is willing to act as a trustee to fill a vacancy or as an additional trustee. Trustees are given an appropriate period of induction and training, depending on the individual's requirements and knowledge of the Charity's activities. All trustees are reminded of their statutory obligations and given appropriate guidance and training on their responsibilities as trustees.

YORK CARES

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

The trustees' report was approved by the Trustees.



A.R. Ferguson

Signed on 11/04/22 @ 17:03

A R Ferguson

Trustee

Date: 4 April 2022



L Soulsby

Signed on 19/04/22 @ 09:22

L A M Soulsby - Chair

Trustee

Date: 4 April 2022

YORK CARES

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE PERIOD ENDED 31 JULY 2021

The trustees, who are also the directors of York Cares for the purpose of company law, is responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that Period.

In preparing these financial statements, the trustees is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees is responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Companies Act 2006. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

YORK CARES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF YORK CARES

I report to the trustees on my examination of the financial statements of York Cares (the charity) for the Period ended 31 July 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW and ACCA, which are the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



N P Clemit

Countersigned on 28/04/22 @ 13:42

N Clemit ACA, FCCA

JWPCreers LLP
Chartered Accountants
Genesis 5
Church Lane
York
YO10 5DQ

Dated: 11 April 2022

YORK CARES

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31 JULY 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
Income							
Donations and legacies	2	200,339	-	200,339	198,712	-	198,712
Charitable activities	3	-	83,231	83,231	-	113,810	113,810
Total income		200,339	83,231	283,570	198,712	113,810	312,522
Expenditure							
Charitable activities	4	174,365	73,394	247,759	142,711	68,732	211,443
Net income before transfers		25,974	9,837	35,811	56,001	45,078	101,079
Gross transfers between funds		-	-	-	-	-	-
Net income for the year		25,974	9,837	35,811	56,001	45,078	101,079
Net movement in funds		25,974	9,837	35,811	56,001	45,078	101,079
Fund balances at 1 August 2020		156,809	45,078	201,887	100,808	-	100,808
Fund balances at 31 July 2021		182,783	54,915	237,698	156,809	45,078	201,887

The statement of financial activities includes all gains and losses recognised in the Period.

All income and expenditure derives from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

YORK CARES

STATEMENT OF FINANCIAL POSITION

AS AT 31 JULY 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Debtors	8	7,063		6,039	
Cash at bank and in hand		282,138		265,657	
		<u>289,201</u>		<u>271,696</u>	
Creditors: amounts falling due within one year	9	<u>(51,503)</u>		<u>(69,809)</u>	
Net current assets			237,698		201,887
Income funds					
Restricted funds	11		54,915		45,078
Unrestricted funds			182,783		156,809
			<u>237,698</u>		<u>201,887</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the Period ended 31 July 2021.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the Period in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 4 April 2022



A R Ferguson
Signed on 11/04/22 @ 17:03

A R Ferguson
Trustee



L Soulsby
Signed on 19/04/22 @ 09:22

L A M Soulsby - Chair
Trustee

Company Registration No. 05346480

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 JULY 2021

1 Accounting policies

Charity information

York Cares is a private company limited by guarantee incorporated in England and Wales.

The Charity's registered office and the nature of the charity's principle activities are as stated in Legal and Administrative Information.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued in October 2019)" and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy note(s).

1.2 Going concern

At the time of approving the financial statements, the trustees has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the funder or when funds are raised for a specific purpose.

1.4 Income

This is included in the statement of financial activities when:

- the charity becomes entitled to the income
- the trustees are virtually certain they will receive the income; and
- the monetary value can be measured with sufficient reliability.

Donations in kind

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Donations include donated services of £108,729 (2020: £112,173) from the University of York for office accommodation and related costs. The value of this donation in kind has been calculated using 50% of the TRAC Full Economic Costing rate used by the University of York, on the basis that York Cares does not use some elements of the University's infrastructure. Other donations in kind total £3,500 (2020: £500).

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind used by the charity are included in the accounts as income when receivable.

Grants and donations

Grants and donations are only included in the accounts when the charity has unconditional entitlement to the income.

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is included in the statement of financial activities on an accruals basis. Wages and salaries of £113,371 are in respect of a recharge of employment costs seconded from the University of York. £108,729 has been included as office accommodation and related costs provided in kind by the University of York.

Governance costs include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. These are included within charitable activities.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

1.6 Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £250.

They are valued at cost or, if gifted, at the value to the charity on receipt, less depreciation. Depreciation is provided at rates to write off the costs less estimated residual value of each asset over its expected useful life as follows:-

Fixtures and fittings	10% straight line
Computer equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Basic financial assets

Debtors are recorded when receivable.

Basic financial liabilities

Creditors are recognised as soon as there is a legal or constructive obligation committing the charity to pay out an expense.

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations in kind	112,229	112,673
Membership fees	74,111	72,436
Other	13,999	13,603
	<u>112,229</u>	<u>112,673</u>

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

3 Charitable activities

	Charitable Income 2021 £	Charitable Income 2020 £
Grants received	83,231	113,810

4 Charitable activities

	Charitable Expenditure 2021 £	Charitable Expenditure 2020 £
Seconded staff costs	113,371	88,039
Other hired and contracted services	12,699	4,362
Charitable activities related costs	108,729	112,173
Holiday pay	2,994	(437)
Insurance	1,777	1,691
Travel and subsistence	116	335
Print, post, stationery and telephone	1,892	746
Hospitality	342	239
Subscription	561	660
Equipment and materials	826	198
Training and conferences	462	102
Advertising and publicity	3,000	2,015
	246,769	210,123
Share of support costs (see note 5)	-	330
Share of governance costs (see note 5)	990	990
	247,759	211,443
Analysis by fund		
Unrestricted funds	174,365	142,711
Restricted funds	73,394	68,732
	247,759	211,443

Within the seconded staff costs are the key management personnel who received £35,140 (2020: £33,129).

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

5 Support costs

	2021			2020		
	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Other accounting services	-	-	-	330	-	330
Independent examiners fee	-	990	990	-	990	990
	<u>-</u>	<u>990</u>	<u>990</u>	<u>330</u>	<u>990</u>	<u>1,320</u>
	<u>-</u>	<u>990</u>	<u>990</u>	<u>330</u>	<u>990</u>	<u>1,320</u>
Analysed between						
Charitable activities	-	990	990	330	990	1,320
	<u>-</u>	<u>990</u>	<u>990</u>	<u>330</u>	<u>990</u>	<u>1,320</u>

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the Period.

7 Tangible fixed assets

	Fixtures and fittings	Computer equipment	Total
	£	£	£
Cost			
At 1 August 2020	362	1,808	2,170
	<u>362</u>	<u>1,808</u>	<u>2,170</u>
At 31 July 2021	362	1,808	2,170
	<u>362</u>	<u>1,808</u>	<u>2,170</u>
Depreciation			
At 1 August 2020	362	1,808	2,170
	<u>362</u>	<u>1,808</u>	<u>2,170</u>
At 31 July 2021	362	1,808	2,170
	<u>362</u>	<u>1,808</u>	<u>2,170</u>
Carrying amount			
At 31 July 2021	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
At 31 July 2020	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>

8 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	5,864	4,862
Prepayments and accrued income	1,199	1,177
	<u>7,063</u>	<u>6,039</u>
	<u>7,063</u>	<u>6,039</u>

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

9 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Deferred income	10	35,209	37,819
Trade creditors		5,000	-
Accruals		11,294	31,990
		<u>51,503</u>	<u>69,809</u>

10 Deferred income

	2021 £	2020 £
Membership fees received in advance at 1 August 2020	37,819	31,254
Released to statement of financial activities	(37,819)	(31,254)
Deferred in the period	35,209	37,819
	<u>35,209</u>	<u>37,819</u>

Deferred income comprises membership fees received in advance for future periods.

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 August 2020	Movement in funds			Balance at 31 July 2021
	£	Income £	Expenditure £	Transfers £	£
UniConnect (formerly NCOP)	-	1,655	(1,655)	-	-
Office for Students (OfS)	-	25,000	(25,000)	-	-
Aviva Foundation	20,103	40,377	(31,259)	-	29,221
UoY Access and Participant Plan Initiative Fund (APP)	-	13,199	(12,480)	-	719
CoYC Starting Blocks	24,975	-	-	-	24,975
Two Ridings Community Foundation	-	3,000	(3,000)	-	-
	<u>45,078</u>	<u>83,231</u>	<u>(73,394)</u>	<u>-</u>	<u>54,915</u>

	Balance at 1 August 2019	Movement in funds			Balance at 31 July 2020
	£	Income £	Expenditure £	Transfers £	£
UniConnect (formerly NCOP)	-	5,500	(5,500)	-	-
Office for Students (OfS)	-	25,000	(25,000)	-	-
ESRC IAA	-	4,130	(4,130)	-	-
Aviva Foundation	-	45,000	(24,897)	-	20,103
UoY Access and Participant Plan Initiative Fund (APP)	-	9,205	(9,205)	-	-
CoYC Starting Blocks	-	24,975	-	-	24,975
	<u>-</u>	<u>113,810</u>	<u>(68,732)</u>	<u>-</u>	<u>45,078</u>

UniConnect (formerly NCOP) Future HY York and North Yorkshire – funding through UniConnect (formerly National Collaborative Outreach) to work with secondary schools, inspiring disadvantaged young people about possible futures through personal encounters with people at work and university and thereby motivate them to aim higher and work harder at school.

Office for Students (OfS) - funding to promote widening participation for disadvantaged groups of students.

ESRC IAA (2020 only)– funding to support the development of ‘Fun with Numbers’ a programme to support children with numeracy to increase their confidence and capabilities in Maths.

Aviva Foundation (for 2020 and 2019) - funding to support the development of the Social Connections programme, contributing to the wellbeing of older people in York.

UoY Access and Participation Plan Initiative Fund (for 2020 and 2019) – Starting Blocks provides opportunities for employee-volunteers to support care experienced young people and young adults to gain the practical skills, knowledge, attributes, and behaviours they need to secure employment and improve their life chances.

CoYC (Starting Blocks) – Starting Blocks supports care experienced young people and young adults to secure employment and improve their life chances. This grant is for funding the salary of an apprentice to support the Starting Blocks programme.

Two Ridings Community Foundation - A bursary for participation in the York Multiple Complex Needs Children and Young People inquiry to consider how we change the systems that perpetuate disadvantage for children and young people.

YORK CARES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 JULY 2021

12 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	2021	2021	2021
	£	£	£
Fund balances at 31 July 2021 are represented by:			
Current assets/(liabilities)	182,783	54,915	237,698
	<hr/>	<hr/>	<hr/>
	182,783	54,915	237,698
	<hr/>	<hr/>	<hr/>
	Unrestricted funds	Restricted funds	Total
	2020	2020	2020
	£	£	£
Fund balances at 31 July 2020 are represented by:			
Current assets/(liabilities)	156,809	45,078	201,887
	<hr/>	<hr/>	<hr/>
	156,809	45,078	201,887
	<hr/>	<hr/>	<hr/>

13 Related party transactions

Remuneration and benefits

All of the trustees of the charity who served during the year were employees or representatives or members of local businesses who support York Cares.

No remuneration directly or indirectly has been paid or is payable for the year to any trustees or to any person or persons known to relate to any of them.

Trustees expenses

No trustees were reimbursed for expenses in either year.