

Registered number: 05392093
Charity number: 1111800

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

For the year ended 30 September 2022

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Contents

	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report	2 - 6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 25

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Reference and administrative details of the Charity, its Trustees and advisers
For the year ended 30 September 2022

Trustees

S Addley
H De Souza
V Kosumi
A Ladds (appointed 18 February 2022)
E Pugh, Chair
J Sutton
B D C Wilding (resigned 10 February 2023)
N R Wood (resigned 18 February 2022)

E. Pugh. 28/3/23

Company registered number 05392093

Charity registered number 1111800

Registered office 3 Park Street
Deal
Kent
CT14 6AG

Company secretary K Smith

Chief executive officer K Smith

Accountants Kreston Reeves LLP
Chartered Accountants
37 St Margaret's Street
Canterbury
Kent
CT1 2TU

Independent examiners Samantha Rouse FCCA DChA
Kreston Reeves LLP
37 St Margarets Street
Canterbury
CT1 2TU

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Trustees' report
For the year ended 30 September 2022

The Trustees present their annual report together with the financial statements of the charity for the year from 1 October 2021 to 30 September 2022. The annual report serves the purposes of both a Trustees' report and a Directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Report of the Chair & CEO

Since its inception in September 2018, Kent Coast Volunteering (KCV) has worked tirelessly to position itself as the go to provider of all things volunteering on the Kent coast, connecting volunteers, organisations, and groups to services and support that bring benefit to individuals and communities. What sets us apart, is that we are the largest accredited Volunteer Center in Kent covering Dover, Folkestone & Hythe and Thanet, designing and delivering volunteer involving services with a unique expertise. Our staff and volunteers are inspired by the difference they and KCV make, most live in the communities we serve and our culture is shaped by our shared values about the power of volunteering and social action.

In our last Trustee Report, we said that a priority objective for us in 2022 would be to support the recovery of our communities and the volunteer involving organisations across our wide area of operation.

To do this we directed our attention to KCV's strategic development and our role of strengthening communities and we consulted with Volunteer Involving Organisations (VIO's), potential volunteers and beneficiaries we support to identify and clarify their different needs.

We targeted potential volunteers and raised awareness about the range of volunteering opportunities open to them and working with partners we took purposeful steps that will better support and connect potential volunteers from hard-to-reach groups such as the deaf community in Thanet, the Nepalese and Eastern European communities and the isolated or lonely.

We have focussed our energies on achieving our vision of supportive and connected communities where volunteers and organisations are supported to come together to improve the lives of those most in need, impacting the communities we live and work in and we did this by providing infrastructure support which covered:

- A Disclosure and Barring Service
- Training to help vulnerable adults access volunteering roles
- Training to support volunteer involving organisations with the recruitment, retention and management of volunteers
- Bespoke project support to help develop the Folkestone Nepalese Community Centre in partnership with the Folkestone Nepalese Community
- Having active Volunteer Connectors in Dover, Thanet, and Folkestone, supporting the recruitment of volunteers and the sustainability of volunteer led services provided by voluntary sector organisations.

We have met head on the challenges that have faced us in the rebuilding and restoring of everything that we do, taking difficult and bold decisions against a backdrop of depleted reserves, lost income and a challenging funding environment. Our new 3-year Business Plan helped us to align our short-, medium- and long-term priorities which cover Fundraising, Communications, Data Management, Policies and Procedures, HR, Finance, Service Users and Risk Assessment and all are regularly reviewed.

Trustees' report (continued)
For the year ended 30 September 2022

Our day-to-day work and our achievements of the last year have been thanks to the extraordinary skill, agility and dedication of our staff and volunteers and our sector partners and colleagues. This collegiate approach has meant that we have been able to continue doing what we do best: -

- Recruit and place volunteers where and when they are needed
- Provide essential services that promote independent living
- Support volunteer-involving organisations in strengthening their offer and infrastructure
- Deliver community-based projects that contribute to all aspects of health and wellbeing. Work across all sectors to ensure that people and organisations are signposted to appropriate services and support
- Promote collaboration across all sectors for a joined-up approach to resolving community issues

We are immensely proud of our achievements in 2022 but we recognise that there are still key challenges ahead.

- We ended the financial year with a deficit and whilst our early forecast projects a financial shortfall, we are committed to advancing our sustainability so that we can cover core and running costs.
- Our dedicated and committed employees are our most valuable asset and we are committed to reviewing terms and conditions so that we can both attract and keep staff as well as create a structure that can respond to the vagaries of funding and project timelines.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Our Vision and Mission continue to be a future where Kent's coastal communities improve their quality of life through the power of volunteering and social action, connecting communities across East Kent through volunteering and community-led projects;

Our core purpose is volunteering – we are here for the individual and the organisation

Volunteering is at the heart of everything that we do. Our service has always been focused on those that are most disadvantaged, including the elderly, disabled and people who are economically disadvantaged.

Our Volunteer led projects support much valued and much needed services.

- As the NHS opened up, Volunteer Drivers completed 6701 trips getting people to and from medical and other health related appointments across Kent. The Community Transport Service, (part funded by the NHS Kent and Medway Integrated Care Board) this volunteer led service supports over 953 members, 700 of who are aged 75+ with just over 600 using mobility aids.
- As part of our ongoing campaign, 62 volunteer befrienders, recruited and co-ordinated by our Accredited Befriending Team, helped to combat the loneliness and isolation of 77 clients. Demand for this service remains very high, with over 100 older people (mainly from Thanet), asking to go on a waiting list – A priority focus for KCV next year is to secure funding that will enable us to respond to this need by recruiting volunteers.

Trustees' report (continued)
For the year ended 30 September 2022

Objectives and activities (continued)

- Our Volunteer Led Digital Champions Project, run in partnership with the Folkestone Nepalese Community was recognised under the 'Innovation and Excellence category in the Healthwatch Recognition Awards. With initial development funding from EK360, we recruited and trained volunteer 'digital champions' to support delivery of a 10 week course to over 50 learners and thanks to additional funding from the Armed Forces Covenant Fund and Kent Community foundation, learners report being able to:-
 - o Access health & social care services online
 - o Book flu vaccinations
 - o Connect with friends and family online, to feel less lonely and isolated
 - o Shop online, and help other people in the Nepalese Community to do the same

Our Staff

The trustees delegate day to day management to the CEO who leads a dedicated team of staff and volunteers. KCV aims to recruit high calibre individuals who contribute to the achievement of the charity's aims and objectives and understand the ethos of the organization.

The Trustees

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the notes to the financial statements.

Induction and training of new Trustees

The induction programme for new trustees includes:

- Written information and induction of KCV's activities
- A meeting with existing trustees and the CEO
- Time in the office to meet staff
- Invitations to attend KCV's activities in the community
- Charity Commission Good Governance Guidance

Together we are proud of our achievements: -

- We secured strategic and recovery funding which helped us to create a leaner organisation reducing overheads while at the same time improving the end-to-end experience for the beneficiaries and service users
- We managed a forecast position of a £65,570 deficit reducing the deficit to £18,850 at year end 30th Sept 2022.
- We implemented new financial systems and processes, improving our financial management
- We Implemented our new fundraising strategy, diversifying our funding base away from our current reliance upon Trusts and Foundations, generating income from services and local fundraising
- We appointed a Community Fundraising role to build relationships and generate income
- We introduced a single door CRM called Beacon, recording funding info to support funder and donor records and develop relationships, as well as recording monitoring and evaluation obligations
- We managed the volunteering accounts of 716 diverse Volunteer Involving Organisations and partnered with the newly launched Kent Volunteers Partnership promoting volunteering opportunities across the whole of Kent

Trustees' report (continued)
For the year ended 30 September 2022

Objectives and activities (continued)

- We listened to what Volunteer Involving Organisations were telling us they needed to help them recover from the challenges thrust upon them by Covid and what we learnt underpinned a 3-year funding application to The National Lottery setting out how KCV could respond to those needs.
- We refreshed our new online Resource, <https://kcv.org.uk/resources/>, supporting VIOs with the recruitment and retention of volunteers and we introduced a bespoke training offer
- Our Social Inclusion Projects, against a backdrop of lockdown challenges, kept people connected to their communities, with talks from Community Wardens, Fire Service, Police, Health Providers, Care Navigators.
- Funding to support paid staff to co-ordinate these projects came to an end in September 2022 and officers worked closely with volunteer members to help them take over the running of the groups

Funders, Fundraisers & Donors

We are grateful to the many funders and donors who have all contributed to the services and projects of Kent Coast Volunteering, they include:-

Age UK Herne Bay & Whitstable, Armed Forces Covenant, Colyer Fergusson, Dover District Council, Folkestone & Hythe District Council Ward Grants, Tesco Extra Community Fundraising, Garfield Weston, GNS Anonymous, Kent County Council, Kent Community Foundation, KCV Christmas Raffle and 500 Club, NHS Kent and Medway Integrated Care Board, Philip & Connie Phillips Foundation, Roger de Haan, The Cole Trust The National Lottery, Tudor Trust.

What next? We will continue to:-

- Develop diversified fundraising revenue that improves the funding mix
- Grow operating revenue so we can better meet operating costs / central overheads
- Increase / replenish unrestricted reserves
- Maintain tight control of operating costs
- Implement priorities identified in our 3 year Business Plan
- Make volunteering accessible to the wider community

We would like to thank trustees and all the staff, volunteers' donors and fundraisers and stakeholders for everything they have done to support the work and success of KCV.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

The Company is largely dependant upon grant funding and as the Trustees are aware of the uncertainties and challenges surrounding this income source, they aim to hold a balance in the General Fund equivalent to 3-6 months of unrestricted expenditure dependant on prevailing circumstances.

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Trustees' report (continued)
For the year ended 30 September 2022

Reserves policy (cont'd)

At the year end, the Company had unrestricted reserves of £109,163. Of these, £50,000 has been designated for specific purposes, leaving £59,163 in the General Fund. This is in excess of the target figure, but the Trustees have assessed the Company's financial projections for the coming year and feel the level of funds is appropriate for the charity's activities..

In addition, the company held a balance in restricted funds at the year end of £8,499 which is expected to be fully spent in the coming year.

Structure, governance and management

a. Constitution

Kent Coast Volunteering Ltd is registered as a charitable company limited by guarantee and was set up by a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum & Articles.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Eddy Pugh

Chair

Date:


28/3/23

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Independent examiner's report
For the year ended 30 September 2022

Independent examiner's report to the Trustees of Kent Coast Volunteering Ltd ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 30 September 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

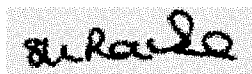
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Dated:

28 March 2023

S M Rouse FCCA DChA

Kreston Reeves LLP
Canterbury

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Statement of financial activities (incorporating income and expenditure account)
For the year ended 30 September 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Grants, donations and legacies	3	11,137	348,852	359,989	344,881
Charitable activities	4	66,459	-	66,459	40,039
Other trading activities	5	1,461	-	1,461	1,656
Investments	6	277	-	277	7
Other income	7	15	-	15	26
Total income		79,349	348,852	428,201	386,609
Expenditure on:					
Charitable activities		98,199	344,147	442,346	394,525
Total expenditure		98,199	344,147	442,346	394,525
Net (expenditure)/income		(18,850)	4,705	(14,145)	(7,916)
Transfers between funds	14	943	(943)	-	-
Net movement in funds		(17,907)	3,762	(14,145)	(7,916)
Reconciliation of funds:					
Total funds brought forward		127,070	4,737	131,807	139,723
Net movement in funds		(17,907)	3,762	(14,145)	(7,916)
Total funds carried forward		109,163	8,499	117,662	131,807

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 25 form part of these financial statements.

Kent Coast Volunteering Ltd
(A company limited by guarantee)
Registered number: 05392093

Balance sheet
As at 30 September 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	4,462	5,592
		<u>4,462</u>	<u>5,592</u>
Current assets			
Debtors	12	13,583	7,105
Cash at bank and in hand		233,464	270,152
		<u>247,047</u>	<u>277,257</u>
Creditors: amounts falling due within one year	13	(133,847)	(151,042)
Net current assets		<u>113,200</u>	<u>126,215</u>
Net assets		<u><u>117,662</u></u>	<u><u>131,807</u></u>
Charity funds			
Restricted funds	14	8,499	4,737
Unrestricted funds	14	109,163	127,070
Total funds		<u><u>117,662</u></u>	<u><u>131,807</u></u>

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Eddy Pugh
Chair
Date:

E. Pugh.
20/3/23

The notes on pages 10 to 25 form part of these financial statements.

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

1. General information

Kent Coast Volunteering Ltd is a charity (company number 05392093) limited by guarantee, incorporated in England and Wales. The address of the registered office is 3 Park Street, Deal, CT14 6AG. Details of the principal activities are included in the Trustees' Report.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Kent Coast Volunteering Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in pound Sterling and rounded to the nearest pound.

2.2 Going concern

The Trustees have considered the level of the Charity's reserves along with its projected income and expenditure and are satisfied that the Charity has adequate resources to continue in operational existence for the foreseeable future.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Notes to the financial statements
For the year ended 30 September 2022

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition have been included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Motor vehicles	-	20% reducing balance
Office equipment	-	20% reducing balance
Computer equipment	-	25% reducing balance

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Notes to the financial statements
For the year ended 30 September 2022

2. Accounting policies (continued)

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from grants, donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations	11,137	-	11,137
Grants	-	348,852	348,852
	<u>11,137</u>	<u>348,852</u>	<u>359,989</u>

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

3. Income from grants, donations and legacies (continued)

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations	3,771	-	3,771
Grants	2,720	338,390	341,110
	<u>6,491</u>	<u>338,390</u>	<u>344,881</u>

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
DBS service fees	4,265	4,265	3,490
Good Neighbour Service income	19,981	19,981	3,987
Transport income	42,213	42,213	32,562
	<u>66,459</u>	<u>66,459</u>	<u>40,039</u>

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
500 Club income	1,461	1,461	1,656
	<u>1,461</u>	<u>1,461</u>	<u>1,656</u>

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Interest received	277	277	7
	<u>277</u>	<u>277</u>	<u>7</u>
	<u><u>277</u></u>	<u><u>277</u></u>	<u><u>7</u></u>

7. Other incoming resources

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Other income	15	15	26
	<u>15</u>	<u>15</u>	<u>26</u>
	<u><u>15</u></u>	<u><u>15</u></u>	<u><u>26</u></u>

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

8. Charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Expenditure on Charitable Activities (Current Year)			
Insurances	1,517	682	2,199
Light & Heat	1,837	1,211	3,048
Premises expenses	891	2,111	3,002
Rent & Rates	2,978	6,667	9,645
Computer expenses	3,968	8,637	12,605
Motor expenses	-	1,104	1,104
Telephone	6,722	6,372	13,094
Postage & Stationery	3,432	4,105	7,537
Sundries	2,258	6,167	8,425
Promotional costs	2,425	3,605	6,030
Subscriptions & Publications	304	8,797	9,101
Event expenses	4,376	11,278	15,654
Advertising	989	915	1,904
Travel & Training	2,006	4,103	6,109
Volunteer expenses	2,359	1,183	3,542
Wages & salaries	41,542	262,034	303,576
Pension costs	3,166	1,400	4,566
National insurance	9,298	4,177	13,475
DBS charges	714	726	1,440
Bank charges	365	164	529
Depreciation	1,975	446	2,421
Accountancy	2,507	913	3,420
Professional fees	2,570	7,350	9,920
Total 2022	98,199	344,147	442,346

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Expenditure on Charitable Activities (Prior Year)			
Insurances	985	1,156	2,141
Light & Heat	1,251	1,753	3,004
Premises expenses	853	6,138	6,991
Rent & Rates	3,384	6,320	9,704
Computer expenses	2,072	7,825	9,897
Motor expenses	-	1,012	1,012
Telephone	2,769	4,844	7,613
Postage & Stationery	1,194	7,740	8,934
Sundries	1,966	7,018	8,984
Promotional costs	1,437	1,688	3,125
Subscriptions & Publications	1,406	8,344	9,750
Events expenses	221	1,253	1,474
Advertising	8	496	504
Travel & Training	826	2,678	3,504
Volunteer expenses	1,198	1,783	2,981
Wages & Salaries	30,677	255,317	285,994
Pension costs	488	4,220	4,708
National Insurance	1,305	12,826	14,131
DBS charges	194	1,446	1,640
Bank charges	32	46	78
Depreciation	395	1,830	2,225
Bad debts written off	298	351	649
Accountancy	1,137	1,335	2,472
Professional fees	235	2,775	3,010
Total 2021	54,331	340,194	394,525

9. Staff costs

	2022 £	2021 £
Wages and salaries	303,576	285,994
National Insurance	13,475	14,131
Contribution to defined contribution pension schemes	4,566	4,708
	321,617	304,833

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

2022	2021
No.	No.
22	18
=====	=====

No employee received remuneration amounting to more than £60,000 in either year.

Remuneration paid to Key Management Personnel during the year was £37,144 (2021: £36,061).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 30 September 2022, expenses totalling £42 were reimbursed or paid directly to 1 Trustee (2021 - £NIL to any Trustee). .

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

11. Tangible fixed assets

	Motor vehicles £	Office equipment £	Computer equipment £	Total £
Cost or valuation				
At 1 October 2021	3,729	8,201	6,203	18,133
Additions	-	-	1,290	1,290
At 30 September 2022	<u>3,729</u>	<u>8,201</u>	<u>7,493</u>	<u>19,423</u>
Depreciation				
At 1 October 2021	2,602	5,723	4,216	12,541
Charge for the year	254	495	1,671	2,420
At 30 September 2022	<u>2,856</u>	<u>6,218</u>	<u>5,887</u>	<u>14,961</u>
Net book value				
At 30 September 2022	<u>873</u>	<u>1,983</u>	<u>1,606</u>	<u>4,462</u>
At 30 September 2021	<u>1,127</u>	<u>2,478</u>	<u>1,987</u>	<u>5,592</u>

12. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	13,583	941
Prepayments and accrued income	-	6,164
	<u>13,583</u>	<u>7,105</u>

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

13. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	4,409	3,662
Other taxation and social security	4,232	4,114
Other creditors	-	5
Accruals and deferred income	125,206	143,261
	<u>133,847</u>	<u>151,042</u>
	2022 £	2021 £
Deferred income		
Deferred income at 1 October 2021	140,871	138,027
Resources deferred during the period	112,630	113,155
Amounts released from previous periods	(132,310)	(110,311)
Deferred income at 30 September 2022	<u>121,191</u>	<u>140,871</u>

Deferred income relates to income received during the year but has been deferred based on the conditions attached to the grant.

Notes to the financial statements
For the year ended 30 September 2022

14. Statement of funds

Statement of funds - current year

	Balance at 1 October 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 30 September 2022 £
Unrestricted funds					
Designated funds					
Winding up reserve	50,000	-	-	-	50,000
General funds					
General Fund	77,070	79,349	(98,199)	943	59,163
Total Unrestricted funds	127,070	79,349	(98,199)	943	109,163
Restricted funds					
Centre for Aging Better	4,737	7,919	(12,570)	(86)	-
Folkestone & Hythe Over Fifties Forum	-	1,000	(48)	(952)	-
Gardening Task Force	-	9,697	(9,697)	-	-
Good Neighbours Service	-	45,384	(37,757)	-	7,627
Good Neighbours Service Dover District	-	29,386	(29,386)	-	-
KCV Overheads (funded by grant)	-	88,118	(87,823)	-	295
Nepalese Community Centre	-	59,629	(59,629)	-	-
Nepalese Digital Inclusion Programme	-	22,849	(22,272)	-	577
Transport Service	-	24,342	(24,437)	95	-
Volunteer Outreach Project Dover	-	60,528	(60,528)	-	-
	4,737	348,852	(344,147)	(943)	8,499
Total of funds	131,807	428,201	(442,346)	-	117,662

Notes to the financial statements
For the year ended 30 September 2022

14. Statement of funds (continued)

Purpose of designated funds

Winding up reserve - This represents the Trustees' estimate of costs that may be incurred in the event of the charity ceasing to operate.

Purpose of Restricted Funds

Centre for Aging Better – A programme to promote age-friendly and inclusive volunteering.

Folkestone & Hythe Over Fifties Forum - To inform and raise the voice of Folkestone & Hythe's older residents on matters of local and national interest.

Gardening Task Force - A gardening project supporting volunteers with learning difficulties and mental health issues to provide gardening services to the residents of Folkestone & Hythe District.

Good Neighbours Service – A volunteer befriending service aimed at reducing the feeling of loneliness and isolation among older people in our communities.

Good Neighbour Service Welfare Befriending Dover District - this service helped to provide a telephone befriending service to reduce loneliness and isolation due to the Coronavirus outbreak.

KCV overheads (funded by grant) - This represents monies given specifically to fund our overheads.

Nepalese Community Centre – provides funding to establish a Nepalese Community Centre and set up and run a series of activities aimed at combatting loneliness for people of all ages within the local community.

Nepalese Digital Inclusion Programme - This programme has been implemented to help the Nepalese community within Folkestone access online services which will enable individuals to better connect to services and the wider community, which will promote wellbeing and overcome isolation.

Transport Service - An essential, volunteer led community transport service, enabling people to attend hospital appointments, GP's and Dental appointments, as well as visit relatives, go shopping or attend social events.

Volunteer Outreach Project Dover - A comprehensive outreach and brokerage service to help match individuals to voluntary organisations in Dover District.

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 October 2020 £	Income £	Expenditure £	Balance at 30 September 2021 £
Unrestricted funds				
Designated funds				
Winding up reserve	50,000	-	-	50,000
General funds				
General Fund	83,182	48,219	(54,331)	77,070
Total Unrestricted funds	133,182	48,219	(54,331)	127,070

Kent Coast Volunteering Ltd
(A company limited by guarantee)

Notes to the financial statements
For the year ended 30 September 2022

14. Statement of funds (continued)

	Balance at 1 October 2020 £	Income £	Expenditure £	Balance at 30 September 2021 £
Restricted funds				
Centre for Aging Better	5,866	381	(1,510)	4,737
Folkestone & Hythe Over Fifties Forum	-	6,529	(6,529)	-
Gardening Task Force	-	4,732	(4,732)	-
Good Neighbours Service	-	51,044	(51,044)	-
Good Neighbours Service Dover District	-	10,214	(10,214)	-
KCV Overheads (funded by grant)	-	29,842	(29,842)	-
Money Matters	675	1,812	(2,487)	-
Nepalese Community Centre	-	16,519	(16,519)	-
Nepalese Digital Inclusion Programme	-	12,241	(12,241)	-
Shed Fund	-	600	(600)	-
Stronger Kent Communities	-	39,484	(39,484)	-
Thanet Community Support Partnership	-	71,970	(71,970)	-
Thanet Over Fifties Forum	-	3,189	(3,189)	-
Transport Service	-	57,365	(57,365)	-
Volunteer Outreach Project Dover	-	32,468	(32,468)	-
	<u>6,541</u>	<u>338,390</u>	<u>(340,194)</u>	<u>4,737</u>
Total of funds	<u>139,723</u>	<u>386,609</u>	<u>(394,525)</u>	<u>131,807</u>

Notes to the financial statements
For the year ended 30 September 2022

Purpose of designated funds

Winding up reserve - This represents the Trustees' estimate of costs that may be incurred in the event of the charity ceasing to operate.

Purpose of Restricted Funds

Centre for Aging Better – A programme to promote age-friendly and inclusive volunteering.

Folkestone & Hythe Over Fifties Forum - To inform and raise the voice of Folkestone & Hythe's older residents on matters of local and national interest.

Gardening Task Force - A gardening project supporting volunteers with learning difficulties and mental health issues to provide gardening services to the residents of Folkestone & Hythe District.

Good Neighbours Service – A volunteer befriending service aimed at reducing the feeling of loneliness and isolation among older people in our communities.

Good Neighbour Service Welfare Befriending Dover District - this service helped to provide a telephone befriending service to reduce loneliness and isolation due to the Coronavirus outbreak.

KCV overheads (funded by grant) - This represents monies given specifically to fund our overheads.

Money Matters - This project is to support individuals in matters relating to managing money so that they can lead an independent life.

Nepalese Community Centre – provides funding to establish a Nepalese Community Centre and set up and run a series of activities aimed at combatting loneliness for people of all ages within the local community.

Nepalese Digital Inclusion Programme - This programme has been implemented to help the Nepalese community within Folkestone access online services which will enable individuals to better connect to services and the wider community, which will promote wellbeing and overcome isolation.

Shed Fund - provides peer support, advice and the opportunity to learn new skills to ex-military personnel and their families.

Stronger Kent Communities - This consortium champions the voluntary sector and volunteering in Kent because they are essential for a better and stronger society. They do this by networking organisations with the people and resources they need to make the biggest difference they can.

Thanet Community Support Partnership - A project led by Kent Coast Volunteering which exists to tackle many of the major problems experienced by older residents in Thanet.

Thanet Over Fifties Forum - To inform and raise the voice of Thanet's older residents on matters of local and national interest.

Transport Service - An essential, volunteer led community transport service, enabling people to attend hospital appointments, GP's and Dental appointments, as well as visit relatives, go shopping or attend social events.

Volunteer Outreach Project Dover - A comprehensive outreach and brokerage service to help match individuals to voluntary organisations in Dover District.

Notes to the financial statements
For the year ended 30 September 2022

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	4,462	-	4,462
Current assets	117,356	129,691	247,047
Creditors due within one year	(12,655)	(121,192)	(133,847)
Total	109,163	8,499	117,662

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	5,592	-	5,592
Current assets	131,649	145,608	277,257
Creditors due within one year	(10,171)	(140,871)	(151,042)
Total	127,070	4,737	131,807

16. Pension commitments

The Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Company in an independently administered fund. The pension cost charge represents contributions payable by the Company to the fund and amounted to £4,566 (2021 - £4,963). £nil (2021: £5) was payable to the fund at the balance sheet date and is included in creditors.

17. Related party transactions

During the year, the Charity received donations of £3,214 from the Trustees (2021: £nil).

The Charity has not entered into any related party transactions during the year or the prior year, nor are there any outstanding balances owing between related parties and the Charity as at 30 September 2022 or 30 September 2021.

