



Trustees' Annual Report for the period						
		Period start date			Period end date	
From	01	05	2023	To	30	04 2024



Reference and administration details

Charity name	NCBF
Other names charity is known by	National Concert Band Festival
Registered charity number (if any)	1111790
Charity's principal address	6 Colehurst Croft
	Monkspath
	Solihull
Postcode	B90 4XQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Joseph George Stubbs	Chair		
2	Kevin Cooke	Business Manager		
3	Barrie Christopher Johnson	Deputy Chairman		
4	Jayne Elizabeth Allen			
5	Simon Plattford			
6	Olivia Wild			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Accountant	David Evans	1 Kirtton Grove, Solihull, B91 3NW

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Company – Limited by Guarantee No. 05315734
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

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Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trust Objectives and Purposes

To advance the education of the public in the appreciation of band music and in particular the education and training of people in the playing of band instruments by:-

- Promoting and encouraging the performance and presentation of music, particularly ensembles;
- Raising awareness of standards in music making in all its aspects;
- The development of musical repertoire particularly for ensembles;
- Providing training opportunities in musicianship, including conducting, composition and arrangement; and
- Organising and promoting festivals and events at which music ensembles can perform, receive critical appraisal, encouragement and training.

Summary of the main activities in relation to these objects

The provision of several Regional festivals with 4 levels of non-competitive awards. Ensembles with a platinum award are invited to perform at the National Festival held each year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

In planning our activities for the year we kept in mind the Charity Commissions guidance on Public Benefit at our Trustees meetings.

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

Covid continues to reduce the number of bands taking part compared to pre-covid levels.

Regional festivals were held in Warwick, Northampton, Crowthorne, Oldham, Romsey, and Glengarnock.

We received good support from bands. Numbers were still below that of pre-covid but bands that took place were glad to be back. As before those bands achieving the higher awards were invited to the National Festival held at Warwick Hall, Warwick in April 2024.

We were also recipients of an Arts Council Grant to further our work and to support the National Festival costs. This was a three year project to include,

NCBF at Home – a workshop by a specialist mentor at the bands own rehearsal venue,

NCBF Youth Ambassadors - to allow a youth platform to input new ideas and feedback into the development of NCBF,

NCBF Young Composers – to give opportunities to young composers (under 30 years) to develop skills writing for wind band and/or big bands,

The focus of our activities remains that of providing a high quality performance venue for bands and players at all ages to instil an on-going benefit to ensure that players continue to play their instruments well into their later life.

NCBF firmly believe that adjudications of bands performances should be adjudicated by adjudicators who specialise in the field of the performance, ie Wind Band or Big Band and use a criteria sheet to gauge the level of performance. There are no winners, just bands who can read the adjudication sheet and use the information to progress in the future.

This benefits all players to develop their self-confidence and social skills leading to life skills.

Financial review

Brief statement of the charity's policy on reserves

All reserves are used to further the effectiveness of the festivals held.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity’s principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Kevin Cooke	
Position (eg secretary, chair, etc)	Business Manager/Trustee	
Date	16 th February 2025	

Company registration number: 05315734

Charity registration number: 1111790

NCBF

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 30 April 2024

DAVID J EVANS LTD
Radcliffe House
Blenheim Court
Warwick Road
Solihull
B91 2AA

NCBF

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NCBF

Reference and Administrative Details

Chairman	Duncan Joseph George STUBBS
Trustees	Kevin COOKE Barrie Christopher JOHNSON Jayne Elizabeth ALLEN Simon PLATFORD Olivia Leigh WILD Duncan Joseph George STUBBS
Secretary	Kevin COOKE
Registered Office	6 Colehurst Croft Monkspath Solihull West Midlands B90 4XQ
Company Registration Number	05315734
Charity Registration Number	1111790
Independent Examiner	DAVID J EVANS LTD Radcliffe House Blenheim Court Warwick Road Solihull B91 2AA

NCBF

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 30 April 2024.

Objectives and activities

Public benefit

To advance the education of the public in the appreciation of band music and in particular the education and training of people in the playing of band instruments by:

- a) Promoting and encouraging the performance and presentation of music, particularly ensembles
- b) Raising awareness of standards in music making in all its aspects
- c) Providing training opportunities in musicianship, including conducting, composition and arrangement and
- d) Organising and promoting festivals and events at which music ensembles can perform, receive critical appraisal, encouragement and training.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 14 January 2025 and signed on its behalf by:

Kevin Cooke
Kevin Cooke (Jan 14, 2025 19:55 GMT)
Kevin COOKE
Company secretary and trustee

NCBF

Independent Examiner's Report to the trustees of NCBF ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

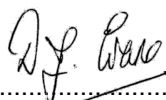
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of NCBF as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Evans
David J Evans Ltd

Radcliffe House
Blenheim Court
Warwick Road
Solihull
B91 2AA

14 January 2025

NCBF

Statement of Financial Activities for the Year Ended 30 April 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Income from:					
Donations	3	5,500	-	5,500	10,000
Charitable activities	4	<u>37,999</u>	<u>7,471</u>	<u>45,470</u>	<u>35,176</u>
Total income		<u>43,499</u>	<u>7,471</u>	<u>50,970</u>	<u>45,176</u>
Expenditure on:					
Charitable activities & Governance costs	5	<u>(36,497)</u>	<u>(7,471)</u>	<u>(43,968)</u>	<u>(48,090)</u>
Total expenditure		<u>(36,497)</u>	<u>(7,471)</u>	<u>(43,968)</u>	<u>(48,090)</u>
Net income/(expenditure)		<u>7,002</u>	<u>-</u>	<u>7,002</u>	<u>(2,914)</u>
Net movement in funds		7,002	-	7,002	(2,914)
Reconciliation of funds					
Total funds brought forward		<u>7,248</u>	<u>-</u>	<u>7,248</u>	<u>10,162</u>
Total funds carried forward	12	<u><u>14,250</u></u>	<u><u>-</u></u>	<u><u>14,250</u></u>	<u><u>7,248</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 12.

The notes on pages 6 to 11 form an integral part of these financial statements.

NCBF

(Registration number: 05315734) Balance Sheet as at 30 April 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	7	667	1,000
Investments	8	<u>1</u>	<u>1</u>
		<u>668</u>	<u>1,001</u>
Current assets			
Debtors	9	-	727
Cash at bank and in hand	10	<u>33,605</u>	<u>30,272</u>
		33,605	30,999
Creditors: Amounts falling due within one year	11	<u>(20,023)</u>	<u>(24,752)</u>
Net current assets		<u>13,582</u>	<u>6,247</u>
Net assets		<u>14,250</u>	<u>7,248</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>14,250</u>	<u>7,248</u>
Total funds	12	<u>14,250</u>	<u>7,248</u>

For the financial year ending 30 April 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 4 to 11 were approved by the trustees, and authorised for issue on 14 January 2025 and signed on their behalf by:

Kevin Cooke
.....
Kevin COOKE
Company secretary and trustee

The notes on pages 6 to 11 form an integral part of these financial statements.

NCBF

Notes to the Financial Statements for the Year Ended 30 April 2024

1 Charity status

The charity is limited by guarantee,, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

6 Colehurst Croft

Monkspath

Solihull

West Midlands

B90 4XQ

These financial statements were authorised for issue by the trustees on 14 January 2025.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

NCBF meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. .

NCBF

Notes to the Financial Statements for the Year Ended 30 April 2024

Raising funds

These are costs incurred in attracting voluntary income.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Equipment	Straight line, 25%

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

NCBF

Notes to the Financial Statements for the Year Ended 30 April 2024

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

3 Income from donations

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Capital donations	5,500	5,500	10,000
	<u>5,500</u>	<u>5,500</u>	<u>10,000</u>

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Appeals and donations	2,171	-	2,171	440
Ticket sales	7,922	-	7,922	5,837
Participation fees	21,103	-	21,103	16,224
Trade stand income	5,635	-	5,635	3,279
Income - Play days	1,108	-	1,108	355
Interest on cash deposits	60	-	60	31
Arts Council Funding	-	7,471	7,471	9,010
	<u>37,999</u>	<u>7,471</u>	<u>45,470</u>	<u>35,176</u>

NCBF

Notes to the Financial Statements for the Year Ended 30 April 2024

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Venue hire		5,626	-	5,626	8,528
Adjudicator fees		6,011	-	6,011	5,004
Volunteers expenses		12,413	-	12,413	11,113
Play day expenses		590	-	590	395
Organiser's fees		6,000	-	6,000	6,000
Staff training		260	-	260	-
Insurance		735	-	735	290
Website maintenance		704	-	704	706
Printing, postage and stationery		1,469	-	1,469	1,660
Trade subscriptions		562	-	562	515
Independent examiner's fee		216	-	216	216
Business Manager's fees		1,500	-	1,500	3,000
Partnership Coordinator expenses		-	-	-	204
Bank charges		78	-	78	75
Depreciation of equipment		333	-	333	374
Organiser's fees		-	500	500	500
Website maintenance		-	900	900	900
Business Manager's fees		-	1,000	1,000	1,000
Partnership coordinator		-	5,071	5,071	5,000
ACE - At home		-	-	-	1,310
ACE - Bursaries		-	-	-	300
Allocated support costs		-	-	-	1,000
		<u>36,497</u>	<u>7,471</u>	<u>43,968</u>	<u>48,090</u>

NCBF

Notes to the Financial Statements for the Year Ended 30 April 2024

6 Taxation

The charity is a registered charity and is therefore exempt from taxation.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 May 2023	2,820	2,820
At 30 April 2024	2,820	2,820
Depreciation		
At 1 May 2023	1,820	1,820
Charge for the year	333	333
At 30 April 2024	2,153	2,153
Net book value		
At 30 April 2024	667	667
At 30 April 2023	1,000	1,000

8 Fixed asset investments

	2024 £	2023 £
Investment - NCBF title	1	1

9 Debtors

	2024 £	2023 £
Prepayments	-	727

10 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	33,605	30,272

11 Creditors: amounts falling due within one year

NCBF

Notes to the Financial Statements for the Year Ended 30 April 2024

	2024 £	2023 £
Other creditors	17,280	24,752
Accruals	2,743	-
	<u>20,023</u>	<u>24,752</u>

12 Funds

	Balance at 1 May 2023 £	Incoming resources £	Resources expended £	Balance at 30 April 2024 £
Unrestricted funds				
General	7,248	32,238	(25,236)	14,250
Restricted funds	<u>-</u>	<u>7,471</u>	<u>(7,471)</u>	<u>-</u>
Total funds	<u>7,248</u>	<u>39,709</u>	<u>(32,707)</u>	<u>14,250</u>

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 April 2024 £
Tangible fixed assets	667	-	667
Fixed asset investments	1	-	1
Current assets	11,068	22,537	33,605
Current liabilities	<u>(2,743)</u>	<u>(17,280)</u>	<u>(20,023)</u>
Total net assets	<u>8,993</u>	<u>5,257</u>	<u>14,250</u>

NCBF

Independent Examiner's Report to the trustees of NCBF ('the Company')

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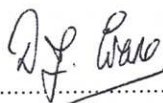
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David Evans
David J Evans Ltd

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14 January 2025