

**REGISTERED COMPANY NUMBER: 05571316 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1111765**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022  
FOR  
SOLIHULL CHRISTIAN FELLOWSHIP**

LDP Luckmans  
1110 Elliott Court  
Coventry Business Park  
Herald Avenue  
Coventry  
West Midlands  
CV5 6UB

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for the year ended 31 March 2022

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## **SOLIHULL CHRISTIAN FELLOWSHIP**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Charitable Objects of Solihull Christian Fellowship ("SCF") are:

1. the advancement of the Christian faith (in accordance with the statement of faith set out in Article 34 of the Articles) and the worship of God in the United Kingdom and around the world by any lawful means whatsoever;
  2. the relief of persons who are in conditions of need, hardship or distress or who are aged or sick;
  3. to promote the development of children and young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities;
  4. to promote public education in matters concerning marriage, parenting, family life and relationships with a view to strengthening and enriching family life; and
  5. the promotion of such other charitable purpose as the Board shall from time to time determine.
- Our aim is to be a church family and to achieve our Charitable Objects through our relationships with one another, the local community and further afield.

**OBJECTIVES AND ACTIVITIES****Significant activities**

The purpose of our charitable company is the advancement of the Christian faith and the support of those in need especially young people, families and the elderly. The vision of the Fellowship is to see transformation in the life of the local and wider community and to communicate the message that everyone can 'belong, believe and become' in Christ.

**Charitable Objectives and Activities Supporting Them**

Throughout this reporting period, the charity needed to navigate a nation that was still in lockdown and had to respond to various restrictions before society began to open again. We needed to respond to meet our church members' different needs, whether running a social distanced group with controlled numbers and masks to embracing relaxed restrictions and interacting with people more freely.

As restrictions were released, and we moved from meeting over zoom or in smaller socially distanced groups, we understood the importance of recreating a sense of 'whole church family.' Our strategy, therefore, was to quickly embrace the easing of restrictions, recognising that lockdown had impacted everyone, and returning to normality would improve a sense of wellbeing and help people identify as a single group. The Fellowship. At the mid-point of the reporting period, The Fellowship reached its fiftieth year and to celebrate, we held a special event that helped bring the whole fellowship together as we sought to move forward as one group.

As the reporting period moved on and the church reformed, it became easier to move forward with our primary purpose of advancing the Christian faith and supporting each other in the church and community. The following highlights some of our activities that supported this.

**the advancement of the Christian faith (in accordance with the statement of faith set out in Article 34 of the Articles) and the worship of God in the United Kingdom and around the world by any lawful means whatsoever.**

We have focused on two aspects as we consider the advancement of the Christian faith. Firstly, we want to strengthen and encourage our current church congregants in their faith, often referred to as discipleship. The second is to focus our outward witness into the community and share the good news of the gospel

Our weekly Sunday Meeting is aimed at our church congregants and facilitates communal worship and teaching. It is an important gathering that brings the entire church membership together. Teaching covers set themes or biblical books to encourage and challenge Spiritual formation in those who attend.

The weekly meeting is complemented by small groups that meet regularly at various times of the day for all ages from 0 to 90. These smaller groups facilitate relationships and community having their own character. Each group uses different approaches and styles to focus on bible study and spiritual development through discussion and application. During the lockdown periods, these groups help hold the church together.

We also run a mid-week meeting called Love, Acceptance and Healing. Those in attendance worship together and hear real-life stories of people's faith journey and receive an opportunity for prayer.

As we looked outward, the charity had a significant focus on evangelism. We engaged an external charity called Go and Tell ministers during the year. This charity came and delivered evangelism training to over 45 adults. As we approached Easter, we ran a 3-part training programme on helping people engage with challenging subjects in the bible entitled Objections to Christianity. We also issued several self-help tools that help people develop techniques to share their faith with people they meet.

As part of a focused approach to advancing the Christian faith, we recommenced running HTB's nationally recognised Alpha course. We ran two courses during the reporting period and saw seven people make decisions to follow Christ. A three-month discipleship programme followed this up, and several began to attend churches in their locality.

## **SOLIHULL CHRISTIAN FELLOWSHIP**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2022**

#### **OBJECTIVES AND ACTIVITIES**

In addition to these, we ran several events in our local park. These events centred around a free café. The public was invited to come and engage with us as we spoke about our Christian faith, sharing real-life stories and providing opportunities for sung worship. We ensured there was something for every age group, young and old, with various crafts and sports activities. It was estimated that we reached over 350-400 people across all the events.

Throughout the year, 25 men, women and children were brought into church membership.

#### **3.2 the relief of persons who are in conditions of need, hardship or distress or who are aged or sick;**

As a church, we recognise our need to be visible in the community to support people in need. We always take a dual approach when responding to these needs, both practically and spiritually.

Forty-eight weeks of the year, we provide a hot lunch for anyone from the community who needs it. We find a wide range of people come every week for different needs. Some benefit from having a well-balanced hot meal every week; some go because they seek connection and community. We serve anywhere between 50 and 80 meals a week and have a dedicated team to support this. The team serve food and build relationships with people. Many who attend value someone to talk to and share life with, even if it is just for one afternoon a week. This can open further avenues for support and, where appropriate, prayer. Some have gone on to attend other events or groups we run in the church.

We have found that some want to give back to the church through the lunch and will serve on the team or help in any way they can.

We have also run two bereavement support groups for adults during the reporting period, with 16 in attendance. The materials help people process grief, weaving faith into the conversation where appropriate. The last session is optional and focuses more on the Christian faith. We have found that most will attend this session, and for some, this has enabled them to engage with other aspects of life in the church. We also support the charity Family Equip, which runs a similar group for children and young people. Through our connections with this group, we have seen families come and engage with the church in a broader range of activities enabling us to build other relationships and appropriately share our faith.

Our pastoral structure enables small groups, often meeting in homes, to identify needs and ways of support, whether domestic help in short-term meal plans, cleaning or any other assistance the group feels it can do. These groups also offer spiritual support through prayer, a listening ear, and advice. Some needs are beyond that of the initial group to support. Therefore, we have an escalation route where more complex needs can be understood and supported, whether from within the charity or our contacts and links with other support networks. Over 100 people who are church members are assigned to a small group or triplet support structure.

During the reporting period, we gave over £15,000 to charities that support extending the Christian faith or seek to help people in positions of need. This also included donations to individuals who we identified were in need.

#### **3.3 to promote the development of children and young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.**

The charity seeks to provide activities and opportunities for connection and spiritual development for every age group from 0 to 90. We have an extensive programme of groups and activities for young children and teenagers within the charity. We have 40-50 children and young people registered in regular group attendance, whether that is during the week or on Sundays. Each group's primary aim is to help children and young people understand the Christian faith, how it relates to the world, and how they should live in it. Each group develops age-appropriate activities adapting to the different levels of Christian understanding.

## OBJECTIVES AND ACTIVITIES

Due to the government restrictions, we could not always offer the full extent of activities we usually do. We focused on maintaining connections and relationships with parents, children, and young people during these times. Whether that was over zoom or socially distanced face-to-face events, we recognised that young people and children were not immune to the restrictions affecting their wellbeing and developed methods and created opportunities to express how they were feeling. This enabled us to offer help, support and prayer where needed.

As restrictions reduced, we increased the number of different activities we could do. Mother and Baby groups could meet more easily in person, and we could increase the numbers in our stay n playgroup, which adapted to become StoryTime@TheBridge. This change enabled us to build closer relationships with a smaller group of pre-school children and their adult(s). This change helps young children develop their listening skills and provides an opportunity for children and adults to interact and discuss what is going on in the story. Play-based learning is still a part of the group. However, it has reduced in line with the increase in story-time. Stories are chosen that align with our ethos as a church and a charity and support the children's growth and development.

We have a strong mix of mid-week and weekend activities for our primary and secondary school groups. Both build relationships and connections with those who attend. Everything we do has a strong faith basis to it. However, we also focus on how our faith is worked out in our everyday world. Subjects we have covered include:

Fun and fellowship, Mental Health and wellbeing  
Healthy relationships, Identity and Belonging  
Environment, Creativity

We will also respond to what is going on in the world around us, always seeking to relate it to God's perspective and how we should live as people who choose to follow Christ. One such activity with our young people was a 'sleep out' event with another church youth group. The two groups slept 'rough' for one night in cardboard boxes to help understand the homelessness and raise money for Birmingham City Mission. The two groups combined raised around £1700. Connecting with other youth groups is an integral part of developing your faith and connecting with people outside your church. We joined with several other church youth groups for one-off events and whole weekends throughout the year. Our primary aged children experience fun evenings when we take the group swimming or to Laser Quest. These trips help the children bond together as a group and experience new activities that otherwise they would not be able to attend.

### 3.4 to promote public education in matters concerning marriage, parenting, family life and relationships with a view to strengthening and enriching family life.

As we emerged from the lockdown restrictions, we focused on helping families reconnect and re-engage with the local community. Babies@theBridge is one such group. This group is designed to create a friendly and relaxed setting. It includes a 30-minute upbeat class with interactive songs and movement. However, it is much more than that, designed to give time for both the accompanying adult and baby to connect with others in the class. It runs for 75 minutes with little refreshments and plenty of time to chat. This has helped parents/carers reconnect with others, build relationships, and provide structured interaction with their babies. We regularly get between 8-12 parents/carers and their babies each week.

Over the last 12 months, we have seen an increase of families joining from various backgrounds who have children or young people with additional needs. For some, these needs require additional 1:1 support. To try and support these families, we have developed a specific role, Additional Needs Champion. They will be the first point of contact for families seeking to understand the child's or young person's needs and, where possible, build an action plan of support so that they can enter and be a part of the groups. With children and young people supported in their groups, this enables the parents/carers to join activities and events for them, such as our Sunday service.

### Public benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

## **SOLIHULL CHRISTIAN FELLOWSHIP**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2022**

#### **OBJECTIVES AND ACTIVITIES**

##### **Volunteers**

The charitable company continues to use volunteers in virtually all its activities and wishes to thank them all for their hard work and contributions in the last year.

##### **Supporting Other Charitable Work**

Those we regularly support financially fall in line with our Charitable Objects and are reviewed every one to two years. We continue to financially support:

- ? Family Equip - supporting families of children with emotional and behavioural difficulties;
- ? Family Support Centre, Shirley - a joint local church project, which provides a range of counselling services for the local community
- ? Kampala Children's Centre - an orphanage in Uganda;
- ? Supporting local churches in India
- ? Samaritan's Purse shoebox appeal
- ? Open Doors
- ? Mission24
- ? Shine Youth

##### **Safeguarding Update**

We were able to revise and update our Children Safeguarding policy to fit the new ways of working and communicating with children and youth. These changes focused on staying safe online for both the volunteers and child/youth of SCF. We have also implemented new training material in line with this. Additionally, we have a new vulnerable adults policy.

Training delivered, incorporated both children and adults. However, the plan is to devise a separate training document in line with the Adults Safeguarding policy. Training is delivered on an 18-monthly basis for volunteers; we delivered in April of 2021. Since July 2021, we were only required to deliver an additional 6 individual training outside of our 18 monthly training.

We also aim to complete the whole congregation training with regular updates via Church Newsletter or During the notice on a Sunday morning. Our next mass training for volunteers is scheduled for October 2022.

We are currently ensuring that all our volunteers' DBSs are up to date. Since July 2021 we have completed **11 applications and issues of certificates and another 6 awaiting completion.**

We have introduced regular audits to track and monitor our safer recruitment process. Since then we have undertaken two audits with the next one due in September 2022. Even though this is a new process for us, we have had good improvements in the way we do things and access information. We still need to work on ease of access to the relevant criteria which make up the audit.

Safeguarding Sundays run 12 monthly in October, in line with Thirtyone:Eight, our supporting charity with all things Safeguarding. In October 2021 we had 10 mins in the main Sunday morning service. During this time we introduced the Safeguarding team, explained how to report a concern and ways to contact the team, the purpose of the SG within SCF, and emphasised that Safeguarding is everybody's business.

We continue to change and address issues relating to our processes to see continued improvement.

## SOLIHULL CHRISTIAN FELLOWSHIP

### REPORT OF THE TRUSTEES

for the year ended 31 March 2022

### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

#### STRATEGIC PLANS AND DECISIONS DURING PANDEMIC

At the beginning of 2020 we began to make plans for the forthcoming financial year. A series of church wide prayer meetings in 2019 helped shape our direction. During February 2020 we started our engagement with Mission24. Their team ran a week-long evangelism training course which we believed would be the launchpad for increased activity out in our community. In March 2020 the UK began to see signs of the Coronavirus, and we were put into national lock down on the 23rd March.

As with all organisations and churches, the lockdown required us to significantly rethink and reshape our priorities, activities, and resources. As a board we developed a strategy that would help guide us through the key decisions needed during the pandemic. This approach focused our efforts into two areas;

- Mission Critical - defined as activities that would help hold the church family together. Digital church, mid-week engagements, support for emotional, psychological, and physical well-being. Mission Critical also included maintenance and repair of the building.
- Strategic Importance - Outreach opportunities both physical (within guidelines) and digital.

These principles guided us when considering our focus and our financial commitments.

A small subgroup (SCF Covid Steering Group) was appointed to review the government guidelines, and where appropriate make recommendations to the board, or take action on matters relating to;

- Finance controls and triggers
- Furlough of staff through-out the pandemic
- Staff guidance and safety relating to COVID procedures
- COVID safe practices, risk assessments and training
- External activities relating to The Bridge
- Ministry activities performed as Solihull Christian Fellowship

#### Approach to Budgets, Furlough and restructuring

Following recommendations from the Steering Group, the board agreed to suspend individual budgets. Expenditure was controlled and monitored by the board. Needs were identified and expenditure was discussed and agreed. As an organisation we were able to make use of the government's Job Retention Scheme. Each role was reviewed, and a role whose primary function could no longer operate was considered for furlough. Roles relating to the administration and maintaining of the building met the criteria for furlough. These staff were placed on furlough at 100% of salary. All other staff remained in post focusing on mission critical and strategic activities. A financial trigger was identified, that if activated would require the directors to consider placing further staff on furlough.

As the period for the pandemic extended, we recognised the need to review our building support function against our unfolding needs and financial position. A sub-team was appointed to look at the resources required to support the building both now and into the future. The review recommended that the role of kitchen cleaner was no longer viable and should be withdrawn and the administrative support for the organisation be reorganised which affected 2 members of staff. This reorganised role was offered to them together with a role as financial officer. The staff members accepted redundancy and these roles were advertised and filled.

#### Internal and external factors

There are no additional factors other than recorded elsewhere in the Trustees report.

#### FINANCIAL REVIEW

#### Principal funding sources

The principal ongoing funding is provided by way of donations from members of the church.



## **SOLIHULL CHRISTIAN FELLOWSHIP**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2022**

#### **FINANCIAL REVIEW**

##### **Reserves policy**

Total charity income for the year was £232,226 and the total expenditure was £196,151 resulting in a movement of funds of £36,075. We ended the year with cash in the bank of £101,513. Free reserves, which are after funds held in tangible fixed assets and other designated funds are 79,335£.

Our reserves policy is to have the equivalent of at least six weeks average expenditure in unrestricted free reserves. For the year ended 31 March 2022 this would have been £21,500. Plus the Directors have designated a "Sinking Fund" of £23,600 to meet increasing demands on repair and replacement commitments arising from the building.

#### **LOOKING FORWARD**

As we look forward, we recognise we are in a changing world on many levels. People's attitudes and views are changing. We want to equip our church members to live as followers of Jesus in this changing world, learning how to express His mission and values through their church and their areas of influence in work and social settings.

We want to maximise the use of The Bridge to reach out to the community, increasing the regularity and frequency of our presence in the park and the local area. Our engagement with the community will be focused on relationship building. Taking time, walking alongside others, allowing trust to build so we can understand their needs, and consider how we can support them. We win the right to share our faith with them through these relationships.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

New trustees are recruited from amongst the church membership and are selected so they may contribute to the mix of skills and balance of the Board of Trustees as a whole. The trustees are appointed in accordance with the charitable company's Articles of Association.

##### **Organisational structure**

###### **Employed Staff 2021-22**

Ben Lees	Lead Pastor
Andrea Lowndes	Associate Pastor
Mandy Flanagan	Children's Pastor (resigned November 2021)
James Cook	Youth Pastor
Lorna Wilson	Administration Clerk/Finance Clerk (resigned September 2021)
Mable Melt	Administration Clerk/Finance Clerk (appointed September 2021)
Karen Beresford	Housekeeping
Heather Cole	Site Support

##### **Induction and training of new trustees**

All newly appointed trustees are given a comprehensive induction to the general operation and financial management of the charitable company. All trustees are also given the opportunity to undertake further training with regard to relevant activities carried out by the charitable company.

##### **Wider network**

The charitable company is a member of the Evangelical Alliance and Shirley Churches Together, and has involvement with a number of Christian organisations around the world, including: Open Doors, TEAR (The Evangelical Alliance Relief Fund), Caleb Ministries, Mission24 and International Connections

# SOLIHULL CHRISTIAN FELLOWSHIP

## REPORT OF THE TRUSTEES

for the year ended 31 March 2022

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Areas the charitable company and trustees continue to give particular attention to in terms of risk management include:

- our safeguarding policy
- our health and safety policy
- our compliance with new GDPR legislation

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number  
05571316 (England and Wales)

Registered Charity number  
1111765

#### Registered office

The Bridge  
234 Stratford Road  
Shirley  
Solihull  
West Midlands  
B90 3AG

#### Trustees

J T E Sprngate (resigned 16.3.22)  
D M Wort (resigned 15.9.21)  
R C Wood Vice Chair  
A G Cave Chair  
B Lees  
D Shore  
S H Cordon  
G E Moseley (resigned 26.5.21)

#### Independent Examiner

LDP Luckmans  
1110 Elliott Court  
Coventry Business Park  
Herald Avenue  
Coventry  
West Midlands  
CV5 6UB

#### Solicitors

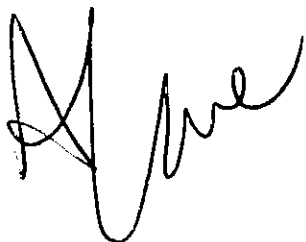
Anthony Collins LLP  
134 Edmund Street  
Birmingham  
B3 2ES

Approved by order of the board of trustees on 13 July 2022 and signed on its behalf by:

**SOLIHULL CHRISTIAN FELLOWSHIP**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

A G Cave - Trustee

A handwritten signature in black ink, appearing to read 'A G Cave', written in a cursive style.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SOLIHULL CHRISTIAN FELLOWSHIP**

**Independent examiner's report to the trustees of Solihull Christian Fellowship ('the Company')**  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'), in carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M D Spafford  
FCCA ACA  
LDP Luckmans  
1110 Elliott Court  
Coventry Business Park  
Herald Avenue  
Coventry  
West Midlands  
CV5 6UB  
20 July 2022

**SOLIHULL CHRISTIAN FELLOWSHIP**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
for the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	215,045	11,956	227,001	218,831
<b>Charitable activities</b>					
General		5,225	-	5,225	105
<b>Total</b>		<u>220,270</u>	<u>11,956</u>	<u>232,226</u>	<u>218,936</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
General		20,960	2,350	23,310	26,540
Church		112,254	6,880	119,134	124,799
Youth groups		33,505	14	33,519	31,956
Children and families		20,188	-	20,188	26,812
<b>Total</b>		<u>186,907</u>	<u>9,244</u>	<u>196,151</u>	<u>210,107</u>
<b>NET INCOME</b>		<u>33,363</u>	<u>2,712</u>	<u>36,075</u>	<u>8,829</u>
<b>Transfers between funds</b>	15	<u>2,862</u>	<u>(2,862)</u>	<u>-</u>	<u>-</u>
<b>Net movement In funds</b>		<u>36,225</u>	<u>(150)</u>	<u>36,075</u>	<u>8,829</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>1,605,676</u>	<u>173,364</u>	<u>1,779,040</u>	<u>1,770,211</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>1,641,901</u></u>	<u><u>173,214</u></u>	<u><u>1,815,115</u></u>	<u><u>1,779,040</u></u>

The notes form part of these financial statements

**BALANCE SHEET**  
**31 March 2022**

continued..

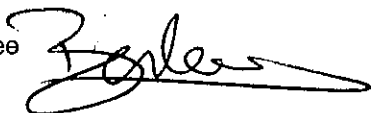
**SOLIHULL CHRISTIAN FELLOWSHIP**

**BALANCE SHEET - continued**  
**31 March 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 July 2022 and were signed on its behalf by:

B Lees - Trustee

A handwritten signature in black ink, appearing to read 'B Lees', written over a horizontal line.

A G Cave - Trustee

A handwritten signature in black ink, appearing to read 'A G Cave', written in a stylized cursive script.

The notes form part of these financial statements

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2022

### 1. CHARITY INFORMATION

The charitable company is limited by Guarantee, and is registered in England and Wales.

The registered office is:

The Bridge  
234 Stratford Road  
Shirley  
Solihull  
B90 3AG

### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Until payment is received based on the entitlement, the asset is recognised as a debtor in the financial statements.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Once a liability has been recognised as an expense, it will be recognised as a creditor until payment is made.

#### Charitable activities

The charitable company operates four main activities. These are Church, Youth, Children, and general activities. Church activities relate to Sunday worship and related teachings and home groups. Youth activities relate to activities run specifically for young people between 11 and 18. Children's and families activities is for children up to 11 and for their families attending organised groups. General activities covers the remainder of the charitable company's work.

#### Allocation and apportionment of costs

Support costs comprise service costs incurred centrally or for more than one activity in support of the activities. These are allocated in proportion to the estimated time and resources required by each charitable activity. The apportionments are reviewed annually.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 33% on cost and 20% on reducing balance



# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

### 2. ACCOUNTING POLICIES - continued

#### Tangible fixed assets

In respect of the freehold property, the trustees have determined that the annual depreciation charge under this policy is immaterial based on the current estimated residual value of the property at the balance sheet date.

Tangible fixed assets are initially recognised at their original cost plus the cost of bringing the asset into use.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Designated funds are recognised where the trustees have identified a specific purpose for funds, and these are shown separately within unrestricted funds.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

#### Hire purchase and leasing commitments

Rentals payable under operating lease commitments are charged to the Statement of Financial Activities as incurred.

### 3. DONATIONS AND LEGACIES

	2022 £	2021 £
Donations	90,315	63,499
Gift aided donations	136,686	145,398
Grants	-	9,934
	<u>227,001</u>	<u>218,831</u>

The charitable company made use of the Government's Coronavirus Job Retention Scheme during the pandemic.

Grants received, included in the above, are as follows:

	2022 £	2021 £
Coronavirus Job Retention Scheme	-	9,934

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

### 4. SUPPORT COSTS

	Premises and administration costs	Governance costs	Totals
General	1,957	£	1,957
Church	26,198	2,132	28,330
Youth groups	8,572	711	9,283
Children and families	8,572	711	9,283
	45,299	3,554	48,853

Basis of allocation  
Premises and administration  
Governance costs  
Allocated on the proportion of the activities use of support functions.  
Allocated on the proportion of the activities use of support functions.

### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

Depreciation - owned assets	2022	2021
	£	£
	2,896	3,634

### 6. TRUSTEES' REMUNERATION AND BENEFITS

Trustees' salaries	2022	2021
	£	£
	39,209	39,209
Trustees' social security	191	198
Trustees' pensions paid	3,920	3,920
	43,320	43,327

Trustees remuneration is paid to B Lees. Mr Lees is the Lead Pastor of the Church and therefore acts as a director/trustee, with authority within the Memorandum and Articles of the charitable company.

### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

### 7. STAFF COSTS

The average monthly number of employees during the year was as follows:

Ministry leaders	2022	2021
Administration	4	4
	6	8
	10	12

No employees received emoluments in excess of £60,000.

No employee has been paid more than £60,000.

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

### 8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	217,080	1,751	218,831
<b>Charitable activities</b>			
General	105	-	105
<b>Total</b>	<u>217,185</u>	<u>1,751</u>	<u>218,936</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
General	26,540	-	26,540
Church	118,000	6,799	124,799
Youth groups	30,965	991	31,956
Children and families	26,812	-	26,812
<b>Total</b>	<u>202,317</u>	<u>7,790</u>	<u>210,107</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>14,868</u>	<u>(6,039)</u>	<u>8,829</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	1,590,808	179,403	1,770,211
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>1,605,676</u>	<u>173,364</u>	<u>1,779,040</u>

### 9. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2021 and 31 March 2022	<u>1,789,009</u>	<u>106,809</u>	<u>1,895,818</u>
<b>DEPRECIATION</b>			
At 1 April 2021	-	92,288	92,288
Charge for year	-	2,896	2,896
At 31 March 2022	<u>-</u>	<u>95,184</u>	<u>95,184</u>
<b>NET BOOK VALUE</b>			
At 31 March 2022	<u>1,789,009</u>	<u>11,625</u>	<u>1,800,634</u>
At 31 March 2021	<u>1,789,009</u>	<u>14,521</u>	<u>1,803,530</u>

The freehold property with a carrying amount of £1,789,009 (2021: £1,789,009) is secured against the bank loan facility.

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

10.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Trade debtors	2022	2021
	Other debtors	£	£
	Prepayments	4,354	-
		7,782	2,942
		952	1,297
		<u>13,088</u>	<u>4,239</u>
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Bank loans and overdrafts (see note 13)	2022	2021
	Social security and other taxes	£	£
	Other creditors	14,110	14,411
	Accrued expenses	4,195	2,310
		23	139
		2,070	1,967
		<u>20,398</u>	<u>18,827</u>
12.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
	Bank loans (see note 13)	2022	2021
		£	£
		79,722	96,675
		<u>79,722</u>	<u>96,675</u>
13.	LOANS		
	An analysis of the maturity of loans is given below:		
	Amounts falling due within one year on demand:	2022	2021
	Bank loans	£	£
	Amounts falling due between two and five years:	14,110	14,411
	Bank loans - 2-5 years	<u>59,261</u>	<u>62,263</u>
	Amounts falling due in more than five years:		
	Repayable by instalments:		
	Bank loans more 5 years	20,461	34,412
		<u>20,461</u>	<u>34,412</u>
	The bank loan is repayable in equal monthly instalments over the remaining term of the loan which is due to be repaid by July 2028. The current interest rate being applied to the loan is 2.25%.		
	Interest paid during the year was £1,957 (2021: £2,167).		

The bank loan is repayable in equal monthly instalments over the remaining term of the loan which is due to be repaid by July 2028. The current monthly interest rate being applied to the loan is 2.25%.

Interest paid during the year was £1,957 (2021: £2,167).

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

### 14. SECURED DEBTS

The following secured debts are included within creditors:

	2022 £	2021 £
Bank loans	<u>93,832</u>	<u>111,086</u>

The bank loan facility is charged against the charitable company's freehold premises at 234 Stratford Road. The loan represents 5.25% (2021: 6.21%) of the net book value of the property.

### 15. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	52,758	35,829	(11,391)	77,196
Fixed Assets Fund	12,255	(2,465)	-	9,790
The Building Fund	1,517,063	-	14,253	1,531,316
The Sinking Fund	23,600	-	-	23,600
	<u>1,605,676</u>	<u>33,364</u>	<u>2,862</u>	<u>1,641,902</u>
<b>Restricted funds</b>				
Property Development Fund	-	3,000	(3,000)	-
X-Stream	2,483	-	-	2,483
Big Lottery Fund	166,000	-	-	166,000
Awards for All - SCF	180	(14)	-	166
Murcutt Travel fund	750	(208)	-	542
Community Lunches Fund	3,951	(143)	-	3,808
Open Doors	-	(138)	138	-
Ukraine	-	214	-	214
	<u>173,364</u>	<u>2,711</u>	<u>(2,862)</u>	<u>173,213</u>
<b>TOTAL FUNDS</b>	<u>1,779,040</u>	<u>36,075</u>	<u>-</u>	<u>1,815,115</u>

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

### 15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
<b>Unrestricted funds</b>			
General fund	220,270	(184,441)	35,829
Fixed Assets Fund	-	(2,465)	(2,465)
<b>Restricted funds</b>			
Property Development Fund	3,000	-	3,000
Awards for All - SCF	-	(14)	(14)
Murcutt Travel fund	290	(498)	(208)
Community Lunches Fund	6,240	(6,383)	(143)
Open Doors	912	(1,050)	(138)
Ukraine	1,514	(1,300)	214
	11,956	(9,245)	2,711
<b>TOTAL FUNDS</b>	<b>232,226</b>	<b>(196,151)</b>	<b>36,075</b>

Comparatives for movement in funds

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
<b>Unrestricted funds</b>				
General fund	58,500	17,962	(23,704)	52,758
Fixed Assets Fund	13,428	(3,094)	1,921	12,255
The Building Fund	1,497,680	-	19,383	1,517,063
The Sinking Fund	21,200	-	2,400	23,600
<b>Restricted funds</b>				
X-Stream	3,455	(972)	-	2,483
Big Lottery Fund	166,000	-	-	166,000
Awards for All - SCF	198	(18)	-	180
Murcutt Travel fund	-	750	-	750
Community Lunches Fund	9,750	(5,799)	-	3,951
	179,403	(6,039)	-	173,364
<b>TOTAL FUNDS</b>	<b>1,770,211</b>	<b>8,829</b>	<b>-</b>	<b>1,779,040</b>

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2022

### 15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	217,184	(199,222)	17,962
Fixed Assets Fund	1	(3,095)	(3,094)
	<u>217,185</u>	<u>(202,317)</u>	<u>14,868</u>
<b>Restricted funds</b>			
X-Stream	1	(973)	(972)
Awards for All - SCF	-	(18)	(18)
Murcutt Travel fund	750	-	750
Community Lunches Fund	1,000	(6,799)	(5,799)
	<u>1,751</u>	<u>(7,790)</u>	<u>(6,039)</u>
<b>TOTAL FUNDS</b>	<u>218,936</u>	<u>(210,107)</u>	<u>8,829</u>

The general funds represent the free funds of the charity which are not designated for specific purposes.

The Building Fund represents the property at 234 Stratford Road, less the remaining mortgage liabilities. The trustees have set up this fund to protect the value of the building being diminished.

The Fixed Assets Fund has been set up by the trustees to protect the value of the fixtures and fittings and other fixed assets, excluding the freehold property. It represents the net book value of the fixed assets of the charitable company.

The Sinking Fund is set aside by the trustees to meet repair and replacement commitments relating to the building. There is an expectation that the expenditure will need to be incurred within the next 24 months.

The Big Lottery Fund grant is also towards the redevelopment of 234 Stratford Road. The capital grant towards the cost of 234 Stratford Road is subject to a legal charge and therefore the restriction remains on this element of the income.

The X-Stream fund is the remaining balance from grant-funded youth activities. The trustees consider the purpose for which the funds were provided and will release the funds towards specific expenditure for the Youth activity.

Awards for All is a capital grant towards the fitting out of the children's facilities at 234 Stratford Road. The grant income will be offset by the depreciation of the equipment purchased with the grant.

The Community Lunches Fund is a National Lottery funded project to provide lunches to vulnerable individuals within the community.

#### Transfers between funds

As part of how the trustees deal with the designation of funds towards the Building Fund, funds are transferred from General Funds to enable the mortgage repayments to be made, or are transferred to the Fixed Asset Fund to reflect capital improvements. During the year, transfers totalling £14,253 were made from General Funds to the Building Fund, £3,000 from the Property Development Fund used to reduce the mortgage balance, and £138 from general funds to the Open Doors funds to cover a small overspend against income received.

**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 March 2022**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.



# SOLIHULL CHRISTIAN FELLOWSHIP

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 March 2022

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	90,315	63,499
Gift aided donations	136,686	145,398
Grants	-	9,934
	<u>227,001</u>	<u>218,831</u>
<b>Charitable activities</b>		
Room hire	5,225	105
	<u>232,226</u>	<u>218,936</u>
<b>Total Incoming resources</b>		
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Trustees' salaries	39,209	39,209
Trustees' social security	191	198
Trustees' pensions paid	3,920	3,920
Wages	59,900	59,511
Social security	4,502	4,576
Pensions	3,269	3,307
Advertising	147	-
Gifts	21,353	24,373
Ministry	11,900	8,728
Training and conferences	870	-
Events and trips	1,249	-
Fixtures and fittings	788	985
	<u>147,298</u>	<u>144,807</u>
<b>Support costs</b>		
<b>Premises and administration</b>		
Wages	16,773	28,092
Social security	94	371
Pensions	(66)	132
Rates and water	1,546	1,013
Insurance	1,773	1,597
Light and heat	7,023	4,332
Telephone	754	705
Postage and stationery	3,368	3,877
Sundries	1,685	1,462
Travelling	498	-
Subscriptions	2,183	1,923
Training & conferences	-	1,499
Equipment repair & maintenance	4,265	11,773
IT consumables	1,230	-
Bank charges	108	62
Carried forward	41,234	56,838

# SOLIHULL CHRISTIAN FELLOWSHIP

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 March 2022

	2022	2021
Premises and administration	£	£
Brought forward	41,234	56,838
Fixtures and fittings	2,108	2,649
Mortgage	1,957	2,167
	<u>45,299</u>	<u>61,654</u>
Governance costs	3,554	3,646
Accountancy fees		
Total resources expended	<u>196,151</u>	<u>210,107</u>
Net Income	<u>36,075</u>	<u>8,829</u>

This page does not form part of the statutory financial statements