

REGISTERED COMPANY NUMBER: 05571316 (England and Wales)  
REGISTERED CHARITY NUMBER: 1111765

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
SOLIHULL CHRISTIAN FELLOWSHIP

LDP Luckmans  
1110 Elliott Court  
Coventry Business Park  
Herald Avenue  
Coventry  
West Midlands  
CV5 6UB

**SOLIHULL CHRISTIAN FELLOWSHIP**

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for the year ended 31 March 2021**

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**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The Charitable Objects of Solihull Christian Fellowship ("SCF") are:

1. the advancement of the Christian faith (in accordance with the statement of faith set out in Article 34 of the Articles) and the worship of God in the United Kingdom and around the world by any lawful means whatsoever;
  2. the relief of persons who are in conditions of need, hardship or distress or who are aged or sick;
  3. to promote the development of children and young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities;
  4. to promote public education in matters concerning marriage, parenting, family life and relationships with a view to strengthening and enriching family life; and
  5. the promotion of such other charitable purpose as the Board shall from time to time determine.
- Our aim is to be a church family and to achieve our Charitable Objects through our relationships with one another, the local community and further afield.

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

The purpose of our charitable company is the advancement of the Christian faith and the support of those in need especially young people, families and the elderly. The vision of the Fellowship is to see transformation in the life of the local and wider community and to communicate the message that everyone can 'belong, believe and become' in Christ.

**Charitable Objectives and Activities Supporting Them**

**1. The advancement of the Christian faith** (in accordance with the statement of faith set out in Article 34 of the Articles) and the worship of God in the United Kingdom and around the world by any lawful means whatsoever.

As we went into the pandemic in March 2020, our strategic approach focused our activity on how best to hold the church community together. Our initial focus was in three areas. Sunday meetings, maintaining contact and small group engagement.

**Sunday Meetings**

This was an important focus as it is the one regular event that brings the whole church together. Having no experience with on-line church we needed to identify the best medium and equipment needed. YouTube became our platform for church services, and our dedicated YouTube Channel was developed. During the year we have had to develop and build the infrastructure to support on-line and live streaming events. This was challenging during a time when social distancing was in its strictest form. During the early months of the pandemic, Sunday church took several forms, starting with pre-recorded clips in people's homes, moving to, recorded worship at church, and finally onto the establishment of a live stream each week. A small team of church members and members of the leadership team took this on-board. Learning new skills often outside of their comfort zone.

**Maintaining Contact and Small Groups**

As we entered lockdown, we understood the importance of maintaining contact with church members for care and support. The leadership team contacted people to ensure they were either in a small group or a triplet. For those not in an established group we explored how we could best place them in a group.

To enable these groups to maintain contact and care we introduced zoom. It quickly became common place for virtual groups to meet electronically for pastoral care and support. Across the year our small group leaders played a vital part in holding the church together through regular communication with those in their group, providing pastoral care.

**Establishing additional online input**

Thought for the day, a daily 5-6-minute devotional, was developed and launched as a way of giving some daily input into the church through our YouTube Channel. Thought for the Day has enabled us to engage different church members to deliver a short word which helped involve them in the life of the church. Throughout the year it has taken on different forms and frequencies but has become very much part of what we do.

Alongside Thought for the Day we saw a number of other approaches. Our newfound skills in recording enabled SCF to engage its younger members in videos for fun and teaching. We were able to experiment with different bible teaching models with, Walking Through Ephesians, Coffee & Koinonia and a four-week series for Fathers.

Continuing with some form of short digital teaching is something we envisage will continue in the future.

**Engaging with the Community**

Our community lunch scheme, at its height, served 80 people every week with free hot food for those who needed it. The government allowed individuals and organisations to continue to support vulnerable people and those in need. We were able to adapt our lunch and provide food parcels as an alternative. We supported many from our community lunch clientèle, as well as church members and several people from the community who made contact through our social media channels. Each food parcel had information about the church and was prepared and hand delivered by faithful members of the church. This enabled face-to-face contact with people, developing and maintaining relationships.

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

As we first went into lockdown the church was encouraged to reach out to a neighbour who might be in need. Food runs, essentials purchased or simply doorstep conversations were had, and the Love of God shared to many by those in the church.

**Overseas**

Overseas travel was non-existent during the pandemic. However, technology has enabled our Missions Pastor to engage with several church organisations in different countries particularly in Pakistan. This has provided opportunities for encouragement, discipleship and ministry to both established and new Christians. Technology provided opportunities to engage other church members who joined the zoom calls, shared their faith and encourage others.

**Easter and Christmas**

During Easter of 2020 the nation was still in strict lockdown. As a church we took to social media as a way of sharing the message of Easter. As part of Shirley Churches Together we ran a virtual walk of witness that was put on Facebook and Twitter. Banners and posters were developed to go up in windows. Our Children's groups hung peace doves on a tree in the park. As Easter approached, we used our Sunday morning sermons to share the gospel message through our YouTube channel. We also released video's on how to read the bible and how to pray. Each activity shared the message of Easter and gave opportunity for people to contact the church if they had questions or wanted to explore faith.

The governments guidelines caused us to rethink much of what SCF has traditionally done at Christmas. However, the church was still engaged and encourage to share the Christmas message with their social network. A premier radio initiative, Carols on the doorstep was used where church members socialised with neighbours from their front gardens, sang carols together and shared the Christmas message. An in-person event, acoustic carols was run for people in their 20-30's and was open to guests and visitors. We saw a good number of our church members attend along with a small number of guests.

**2. The relief of persons who are in conditions of need, hardship or distress or who are aged or sick;**

**Physical and Emotional Support**

SCF assigns an element of its annual income each year to be used for pastoral needs, and to give to organisations that align with SCF's charitable objects. We recognised that the pandemic would bring significant challenges to people both financially, emotionally, and spiritually, and we sort to support those in the church and outside as best as we were able.

The pandemic brought several national lockdowns, which for many cut people off from their support network, potentially impacting individual's well-being. We saw significant news coverage around the concerns the lockdown would have on mental health. We responded to this by urgently establishing our mid-week groups through zoom as a way of contact and communication. Our mid-week group leaders played a vital role in maintaining contact, encouragement, and support.

We developed prayer initiatives for the sick or those in distress both virtually and physically. As soon as the guidelines permitted the church was opened to allow prayer. This gave opportunity for those in need to come to church and connect with God. Several virtual prayer meetings were established, and as restrictions allowed in person, prayer was provided for those who requested it.

**Financial Support**

We saw the potential for people to find themselves in financial need; income reduced due to furlough, and the increased possibility of people losing their job. We have already highlighted the food parcels provided for those in need, and we continue to distribute food parcels to 40+ families each week.

To help meet needs due to the lockdown, finance was ring-fenced to be donated to individuals and organisations who were struggling due to the pandemic. As a result,

SCF had donated:

- over £7,000 to assist families within SCF who were particularly impacted by COVID restrictions.
- over £4,000 across nine Christian organisations which SCF is in relationship with, and which were in particular need due to COVID restrictions.
- over £5,000 across seven other organisations which SCF is in relationship with, and which were financial need.

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

These financial gifts have made a significant impact upon the lives of 14 families & 16 Christian organisations. All of this was in addition to SCF donating almost £800 each month to Christian brothers & sisters outside SCF with whom we have relationships and know there is financial need.

Every year we take up a Christmas offering that is distributed equally to two charities. This year we were able to send £1500 respectively to Betel UK, and an orphanage in Pakistan that SCF had links with. The donations were given to help support the work both organisations do.

**3. To promote the development of children and young people in achieving their full physical, intellectual, social, and spiritual potentials as individuals,**

During the pandemic, care and support for our children and youth were a priority. The establishment of on-line access was key to enable each child or young person to remain connected with their church social group. These on-line events occurred weekly and took the place of the face-to-face groups.

To facilitate on-line activities with children and youth, we made significant changes to our safeguarding policy. This ensured a safe environment for children and youth when attending on-line events. The policy was implemented, and training was completed as part of our regular training programme, which included the new section for on-line activity. A significant amount of work was completed by a newly formed safeguarding team to ensure this happened.

While in lockdown youth and children were engaged in helping produce some on-line material for both their groups and the wider church. Physical groups for children and youth were reopened as a priority and run under COVID safe guidelines. Several Youth and children helped in the life of the church with, food parcels, Sunday worship and on PA and media. Being engaged in these activities helped them keep connected into the church.

Towards the end of the year, we asked the young people to think and consider their well-being and how it has been impacted during the pandemic by completing a questionnaire. All responses were anonymous and covered a wide range of topics. From the responses we can see that the majority of our young people experienced significant loneliness over the last 12 months, almost half would agree that their mental health has suffered, and a smaller number often feel anxious or sad. Having this information has helped us structure times of dialogue and discussion with young people, and it goes on to shape our engagement with them in the future.

**4. To promote public education in matters concerning marriage, parenting, family life and relationships with a view to strengthening and enriching family life.**

Throughout the pandemic we focused on relationships in general, taking a church wide approach to ensure relationships with one another were kept strong during a time of isolation. We sought to ensure church members had a route to be connected with one another should they want to engage, albeit over electronic media. Our mid-week groups and our triplet structure played a significant role in helping people to maintain relationships with one another. Regular telephone calls and walks became a pattern throughout the year, as well as several church wide prayer initiatives over the internet.

We identified that our church building was a prime location for people to maintain face-to-face relationships. The COVID team developed a set of COVID-safe practices that would enable the buildings use when government guidelines permitted. As a result, we opened our building for personal private prayer. Encouraging church members, for their own well-being, to venture out, come to the church and connect with God. Whenever possible we opened the church building for mid-week groups and Sunday worship in a COVID safe environment. We recognised that this was an ideal way to increase one's well-being and maintain relationships.

**REPORT OF THE TRUSTEES**  
**for the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

An area that we were able to give specific support to, was Mum's with babies and younger children. We recognised that this was a potentially difficult time for Mum's with new babies. We ran an on-line group for Mum's, babies and young children which was an opportunity for Mum's to connect with the church, and with one another, for support. As restrictions enabled, we developed COVID safe procedures to run babies@thebridge, an interactive time for Mum's and babies that also provides support.

**Supporting Other Charitable Work**

Those we regularly support financially fall in line with our Charitable Objects and are reviewed everyone to two years. We continue to financially support:

- " Family Equip - supporting families of children with emotional and behavioural difficulties;
- " Family Support Centre, Shirley - a joint local church project, which provides a range of counselling services for the local community;
- " Kampala Children's Centre - an orphanage in Uganda;
- " Supporting local churches in India;
- " Samaritan's Purse shoebox appeal;
- " Open Doors
- " Mission24
- " Shine Youth

Our major fund raising during the year supported:

- " Betel, £1,500 to support men and women affected by drug and alcohol addiction;
- " Orphanage in Pakistan, £1500 to support the care of homeless children.

**Public benefit**

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

**Volunteers**

The charitable company continues to use volunteers in virtually all its activities and wishes to thank them all for their hard work and contributions in the last year.

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

**STRATEGIC PLANS AND DECISIONS DURING PANDEMIC**

At the beginning of 2020 we began to make plans for the forthcoming financial year. A series of church wide prayer meetings in 2019 helped shape our direction. During February 2020 we started our engagement with Mission24. Their team ran a week-long evangelism training course which we believed would be the launchpad for increased activity out in our community. In March 2020 the UK began to see signs of the Coronavirus, and we were put into national lock down on the 23rd March.

As with all organisations and churches, the lockdown required us to significantly rethink and reshape our priorities, activities, and resources. As a board we developed a strategy that would help guide us through the key decisions needed during the pandemic. This approach focused our efforts into two areas;

- Mission Critical - defined as activities that would help hold the church family together. Digital church, mid-week engagements, support for emotional, psychological, and physical well-being. Mission Critical also included maintenance and repair of the building.
- Strategic Importance - Outreach opportunities both physical (within guidelines) and digital.

These principles guided us when considering our focus and our financial commitments.

A small subgroup (SCF Covid Steering Group) was appointed to review the government guidelines, and where appropriate make recommendations to the board, or take action on matters relating to;

- Finance controls and triggers
- Furlough of staff through-out the pandemic
- Staff guidance and safety relating to COVID procedures
- COVID safe practices, risk assessments and training
- External activities relating to The Bridge
- Ministry activities performed as Solihull Christian Fellowship

**Approach to Budgets, Furlough and restructuring**

Following recommendations from the Steering Group, the board agreed to suspend individual budgets. Expenditure was controlled and monitored by the board. Needs were identified and expenditure was discussed and agreed. As an organisation we were able to make use of the government's Job Retention Scheme. Each role was reviewed, and a role whose primary function could no longer operate was considered for furlough. Roles relating to the administration and maintaining of the building met the criteria for furlough. These staff were placed on furlough at 100% of salary. All other staff remained in post focusing on mission critical and strategic activities. A financial trigger was identified, that if activated would require the directors to consider placing further staff on furlough.

As the period for the pandemic extended, we recognised the need to review our building support function against our unfolding needs and financial position. A sub-team was appointed to look at the resources required to support the building both now and into the future. The review recommended that: the role of kitchen cleaner was no longer viable and should be withdrawn and the administrative support for the organisation be reorganised which affected 2 members of staff. This reorganised role was offered to them together with a role as financial officer. The staff members accepted redundancy and these roles were advertised and filled.

**Internal and external factors**

There are no additional factors other than recorded elsewhere in the Trustees report.

**FINANCIAL REVIEW**

**Principal funding sources**

The principal ongoing funding is provided by way of donations from members of the church.



**REPORT OF THE TRUSTEES**  
**for the year ended 31 March 2021**

**FINANCIAL REVIEW**

**Reserves policy**

Total charity income for the year was £218,936 and the total expenditure was £210,107 resulting in a movement of funds of £8,829. We ended the year with cash in the bank of £86,773. Free reserves, which are after funds held in tangible fixed assets and other designated funds are £52,758.

Our reserves policy is to have the equivalent of at least six weeks average expenditure in unrestricted free reserves. For the year ended 31 March 2021 this would have been £25,000. Plus the Directors have designated a "Sinking Fund" of £23,600 to meet increasing demands on repair and replacement commitments arising from the building.

**FUTURE FOCUS FOR 2022 AND BEYOND**

The issues and challenges brought about by the pandemic has been unprecedented for the UK and the globe. We have had to relearn how to operate in this new environment, to look at what we focus on, and seek to find a way to move forward. As we enter this new financial year 2021/22 there is still a lot of uncertainty. The vaccine is providing a route out of restrictions and we are all looking towards 21st June 2021, although there is still a lot unknown after that date.

As a church, our mission and purpose remain unchanged. We continue to promote the Christian faith and want to see our activity grown in 2021/22 towards that. Sharing the message of Jesus Christ and welcoming people into His Church. We aim to do this through meeting social and spiritual needs in our church and in the community. We intend to maximise the use of the building to meet those needs.

We will be looking to build lasting relationships with people in the community, those who come through our doors to make use of a service or facility we provide. On-going relationships foster trust, and a willingness to share needs that we may be able to support. Through these relationships we intend to be authentic in sharing who we are, and how the Christian faith has shaped what we do.

We want to see all who identify Solihull Christian Fellowship as their place of Spiritual worship, to develop and grow in their faith. And through the support and care we provide, take their place in the community, helping others as part of the mission of the church.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Recruitment and appointment of new trustees**

New trustees are recruited from amongst the church membership and are selected so they may contribute to the mix of skills and balance of the Board of Trustees as a whole. The trustees are appointed in accordance with the charitable company's Articles of Association.

**Organisational structure**

**Employed Staff 2020-21**

Ben Lees	Lead Pastor
Andrea Lowndes	Associate Pastor
Mandy Flanagan	Children's Pastor
James Cook	Youth Pastor
Audrey Marsh	Administration Clerk
Rachel Holland	Administration Clerk
Lorna Wilson	Administration Clerk/Finance Clerk
Karen Beresford	Housekeeping
Mike McClelland	Housekeeping
Tricia Upton	Kitchen Management
Katie Rennison	Finance Clerk
Heather Cole	Site Support Assistant
Pete Brett	Administration Clerk

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Induction and training of new trustees**

All newly appointed trustees are given a comprehensive induction to the general operation and financial management of the charitable company. All trustees are also given the opportunity to undertake further training with regard to relevant activities carried out by the charitable company.

**Wider network**

The charitable company is a member of the Evangelical Alliance and Shirley Churches Together, and has involvement with a number of Christian organisations around the world, including: Open Doors, TEAR (The Evangelical Alliance Relief Fund), Caleb Ministries, Mission24 and International Connections

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Areas the charitable company and trustees continue to give particular attention to in terms of risk management include:

- our safeguarding policy
- our health and safety policy
- our compliance with new GDPR legislation

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05571316 (England and Wales)

**Registered Charity number**

1111765

**Registered office**

The Bridge  
234 Stratford Road  
Shirley  
Solihull  
West Midlands  
B90 3AG

**Trustees**

J T E Springate Chair  
D M Wort  
R C Wood Vice Chair  
A G Cave  
B Lees  
S J Rose (resigned 1.5.20)  
A Daka (resigned 19.10.20)  
D Shore  
S H Cordon (appointed 1.5.20)  
G E Moseley (appointed 20.10.20)

**REPORT OF THE TRUSTEES**  
for the year ended 31 March 2021

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

LDP Luckmans  
1110 Elliott Court  
Coventry Business Park  
Herald Avenue  
Coventry  
West Midlands  
CV5 6UB

**Solicitors**

Anthony Collins LLP  
134 Edmund Street  
Birmingham  
B3 2ES

Approved by order of the board of trustees on 28 June 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'J T E Springate', written over a horizontal line.

J T E Springate - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SOLIHULL CHRISTIAN FELLOWSHIP**

**Independent examiner's report to the trustees of Solihull Christian Fellowship ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M D Spafford  
FCCA ACA  
LDP Luckmans  
1110 Elliott Court  
Coventry Business Park  
Herald Avenue  
Coventry  
West Midlands  
CV5 6UB

30 June 2021

**SOLIHULL CHRISTIAN FELLOWSHIP**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	217,080	1,751	218,831	241,687
<b>Charitable activities</b>					
General		105	-	105	6,347
Church		-	-	-	9,750
Investment income	4	-	-	-	84
<b>Total</b>		<u>217,185</u>	<u>1,751</u>	<u>218,936</u>	<u>257,868</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
General		26,540	-	26,540	16,494
Church		118,000	6,799	124,799	167,149
Youth groups		30,965	991	31,956	43,962
Children and families		26,812	-	26,812	34,323
<b>Total</b>		<u>202,317</u>	<u>7,790</u>	<u>210,107</u>	<u>261,928</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>14,868</u>	<u>(6,039)</u>	<u>8,829</u>	<u>(4,060)</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		1,590,808	179,403	1,770,211	1,774,271
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>1,605,676</u></u>	<u><u>173,364</u></u>	<u><u>1,779,040</u></u>	<u><u>1,770,211</u></u>

The notes form part of these financial statements

**SOLIHULL CHRISTIAN FELLOWSHIP (REGISTERED NUMBER: 05571316)**

**BALANCE SHEET  
31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	10	1,635,264	168,266	1,803,530	1,802,636
<b>CURRENT ASSETS</b>					
Debtors	11	3,849	390	4,239	8,534
Cash at bank and in hand		82,065	4,708	86,773	94,814
		<u>85,914</u>	<u>5,098</u>	<u>91,012</u>	<u>103,348</u>
<b>CREDITORS</b>					
Amounts falling due within one year	12	(18,827)	-	(18,827)	(19,275)
<b>NET CURRENT ASSETS</b>		<u>67,087</u>	<u>5,098</u>	<u>72,185</u>	<u>84,073</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,702,351</u>	<u>173,364</u>	<u>1,875,715</u>	<u>1,886,709</u>
<b>CREDITORS</b>					
Amounts falling due after more than one year	13	(96,675)	-	(96,675)	(116,498)
<b>NET ASSETS</b>		<u>1,605,676</u>	<u>173,364</u>	<u>1,779,040</u>	<u>1,770,211</u>
<b>FUNDS</b>	16				
Unrestricted funds				1,605,676	1,590,808
Restricted funds				<u>173,364</u>	<u>179,403</u>
<b>TOTAL FUNDS</b>				<u>1,779,040</u>	<u>1,770,211</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**BALANCE SHEET - continued**  
**31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28 June 2021 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'B Lees', with a stylized flourish at the end.

B Lees - Trustee

A handwritten signature in black ink, appearing to read 'J T E Springate', with a horizontal line extending from the end.

J T E Springate - Trustee

## **SOLIHULL CHRISTIAN FELLOWSHIP**

### **NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021**

#### **1. CHARITY INFORMATION**

The charitable company is Limited by Guarantee, and is registered in England and Wales.

The registered office is:  
The Bridge  
234 Stratford Road  
Shirley  
Solihull  
B90 3AG

#### **2. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Until payment is received based on the entitlement, the asset is recognised as a debtor in the financial statements.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Once a liability has been recognised as an expense, it will be recognised as a creditor until payment is made.

##### **Charitable activities**

The charitable company operates four main activities. These are Church, Youth, Children, and general activities. Church activities relate to Sunday worship and related teachings and home groups. Youth activities relate to activities run specifically for young people between 11 and 18. Children's and families activities is for children up to 11 and for their families attending organised groups. General activities covers the remainder of the charitable company's work.

##### **Allocation and apportionment of costs**

Support costs comprise service costs incurred centrally or for more than one activity in support of the activities. These are allocated in proportion to the estimated time and resources required by each charitable activity. The apportionments are reviewed annually.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      -    33% on cost and 20% on reducing balance



**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 March 2021**

**2. ACCOUNTING POLICIES - continued**

**Tangible fixed assets**

In respect of the freehold property, the trustees have determined that the annual depreciation charge under this policy is immaterial based on the current estimated residual value of the property at the balance sheet date.

Tangible fixed assets are initially recognised at their original cost plus the cost of bringing the asset into use.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Designated funds are recognised where the trustees have identified a specific purpose for funds, and these are shown separately within unrestricted funds.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

**Hire purchase and leasing commitments**

Rentals payable under operating lease commitments are charged to the Statement of Financial Activities as incurred.

**3. DONATIONS AND LEGACIES**

	2021 £	2020 £
Donations	63,499	74,903
Gift aided donations	145,398	166,784
Grants	9,934	-
	<u>218,831</u>	<u>241,687</u>

The charitable company made use of the Government's Coronavirus Job Retention Scheme during the pandemic.

Grants received, included in the above, are as follows:

	2021 £	2020 £
Coronavirus Job Retention Scheme	<u>9,934</u>	<u>-</u>

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

### 4. INVESTMENT INCOME

	2021 £	2020 £
Deposit account interest	-	84

### 5. SUPPORT COSTS

	Premises and administration £	Governance costs £	Totals £
General	2,167	-	2,167
Church	35,694	2,188	37,882
Youth groups	11,896	729	12,625
Children and families	11,897	729	12,626
	<u>61,654</u>	<u>3,646</u>	<u>65,300</u>

Activity	Basis of allocation
Premises and administration	Allocated on the proportion of the activities use of support functions.
Governance costs	Allocated on the proportion of the activities use of support functions.

### 6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	<u>3,634</u>	<u>2,734</u>

### 7. TRUSTEES' REMUNERATION AND BENEFITS

	2021 £	2020 £
Trustees' salaries	39,209	39,209
Trustees' social security	198	1,220
Trustees' pensions paid	<u>3,920</u>	<u>3,920</u>
	<u>43,327</u>	<u>44,349</u>

Trustees remuneration is paid to B Lees. Mr Lees is the Lead Pastor of the Church and therefore acts as a director/trustee, with authority within the Memorandum and Articles of the charitable company.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 March 2021

**8. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2021	2020
Ministry leaders	4	4
Administration	8	6
	<u>12</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

No employee has been paid more than £60,000.

**9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	239,887	1,800	241,687
<b>Charitable activities</b>			
General	6,347	-	6,347
Church	-	9,750	9,750
Investment income	84	-	84
<b>Total</b>	<u>246,318</u>	<u>11,550</u>	<u>257,868</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
General	16,494	-	16,494
Church	163,622	3,527	167,149
Youth groups	43,939	23	43,962
Children and families	34,323	-	34,323
<b>Total</b>	<u>258,378</u>	<u>3,550</u>	<u>261,928</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>(12,060)</u>	<u>8,000</u>	<u>(4,060)</u>
<b>Transfers between funds</b>	<u>(243)</u>	<u>243</u>	<u>-</u>
<b>Net movement in funds</b>	<u>(12,303)</u>	<u>8,243</u>	<u>(4,060)</u>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	1,603,111	171,160	1,774,271
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>1,590,808</u></u>	<u><u>179,403</u></u>	<u><u>1,770,211</u></u>

**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 March 2021

**10. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2020	1,789,009	102,281	1,891,290
Additions	-	4,528	4,528
At 31 March 2021	<u>1,789,009</u>	<u>106,809</u>	<u>1,895,818</u>
<b>DEPRECIATION</b>			
At 1 April 2020	-	88,654	88,654
Charge for year	-	3,634	3,634
At 31 March 2021	<u>-</u>	<u>92,288</u>	<u>92,288</u>
<b>NET BOOK VALUE</b>			
At 31 March 2021	<u>1,789,009</u>	<u>14,521</u>	<u>1,803,530</u>
At 31 March 2020	<u>1,789,009</u>	<u>13,627</u>	<u>1,802,636</u>

The freehold property with a carrying amount of £1,789,009 (2020: £1,789,009) is secured against the bank loan facility.

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other debtors	2,942	6,119
Prepayments	<u>1,297</u>	<u>2,415</u>
	<u>4,239</u>	<u>8,534</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Bank loans and overdrafts (see note 14)	14,411	14,278
Social security and other taxes	2,310	2,255
Other creditors	139	26
Accrued expenses	<u>1,967</u>	<u>2,716</u>
	<u>18,827</u>	<u>19,275</u>

**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2021 £	2020 £
Bank loans (see note 14)	<u>96,675</u>	<u>116,498</u>

**14. LOANS**

An analysis of the maturity of loans is given below:

	2021 £	2020 £
Amounts falling due within one year on demand:		
Bank loans	<u>14,411</u>	<u>14,278</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>62,263</u>	<u>62,273</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 years	34,412	54,225

The bank loan is repayable in equal monthly instalments over the remaining term of the loan which is due to be repaid by July 2028. The current interest rate being applied to the loan is 2.25%.

Interest paid during the year was £2,167 (2020: £3,447).

**15. SECURED DEBTS**

The following secured debts are included within creditors:

	2021 £	2020 £
Bank loans	<u>111,086</u>	<u>130,776</u>

The bank loan facility is charged against the charitable company's freehold premises at 234 Stratford Road. The loan represents 6.21% (2020: 7.31%) of the net book value of the property.

**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 March 2021**

**16. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	58,500	17,962	(23,704)	52,758
Fixed Assets Fund	13,428	(3,094)	1,921	12,255
The Building Fund	1,497,680	-	19,383	1,517,063
The Sinking Fund	21,200	-	2,400	23,600
	<u>1,590,808</u>	<u>14,868</u>	<u>-</u>	<u>1,605,676</u>
<b>Restricted funds</b>				
X-Stream	3,455	(972)	-	2,483
Big Lottery Fund	166,000	-	-	166,000
Awards for All - SCF	198	(18)	-	180
Murcutt Travel fund	-	750	-	750
Community Lunches Fund	9,750	(5,799)	-	3,951
	<u>179,403</u>	<u>(6,039)</u>	<u>-</u>	<u>173,364</u>
<b>TOTAL FUNDS</b>	<u>1,770,211</u>	<u>8,829</u>	<u>-</u>	<u>1,779,040</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	217,184	(199,222)	17,962
Fixed Assets Fund	1	(3,095)	(3,094)
	<u>217,185</u>	<u>(202,317)</u>	<u>14,868</u>
<b>Restricted funds</b>			
X-Stream	1	(973)	(972)
Awards for All - SCF	-	(18)	(18)
Murcutt Travel fund	750	-	750
Community Lunches Fund	1,000	(6,799)	(5,799)
	<u>1,751</u>	<u>(7,790)</u>	<u>(6,039)</u>
<b>TOTAL FUNDS</b>	<u>218,936</u>	<u>(210,107)</u>	<u>8,829</u>

**SOLIHULL CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 March 2021

**16. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	99,034	(21,049)	(19,485)	58,500
Fixed Assets Fund	16,139	(2,711)	-	13,428
The Building Fund	1,467,938	11,700	18,042	1,497,680
The Sinking Fund	20,000	-	1,200	21,200
	<u>1,603,111</u>	<u>(12,060)</u>	<u>(243)</u>	<u>1,590,808</u>
<b>Restricted funds</b>				
X-Stream	3,455	-	-	3,455
Big Lottery Fund	166,000	-	-	166,000
Awards for All - SCF	221	(23)	-	198
Murcutt Travel fund	1,484	(1,727)	243	-
Community Lunches Fund	-	9,750	-	9,750
	<u>171,160</u>	<u>8,000</u>	<u>243</u>	<u>179,403</u>
<b>TOTAL FUNDS</b>	<u>1,774,271</u>	<u>(4,060)</u>	<u>-</u>	<u>1,770,211</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	234,618	(255,667)	(21,049)
Fixed Assets Fund	-	(2,711)	(2,711)
The Building Fund	11,700	-	11,700
	<u>246,318</u>	<u>(258,378)</u>	<u>(12,060)</u>
<b>Restricted funds</b>			
Awards for All - SCF	-	(23)	(23)
Murcutt Travel fund	1,800	(3,527)	(1,727)
Community Lunches Fund	9,750	-	9,750
	<u>11,550</u>	<u>(3,550)</u>	<u>8,000</u>
<b>TOTAL FUNDS</b>	<u>257,868</u>	<u>(261,928)</u>	<u>(4,060)</u>

# SOLIHULL CHRISTIAN FELLOWSHIP

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021

### 16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
General fund	99,034	(3,087)	(43,189)	52,758
Fixed Assets Fund	16,139	(5,805)	1,921	12,255
The Building Fund	1,467,938	11,700	37,425	1,517,063
The Sinking Fund	20,000	-	3,600	23,600
	<u>1,603,111</u>	<u>2,808</u>	<u>(243)</u>	<u>1,605,676</u>
<b>Restricted funds</b>				
X-Stream	3,455	(972)	-	2,483
Big Lottery Fund	166,000	-	-	166,000
Awards for All - SCF	221	(41)	-	180
Murcutt Travel fund	1,484	(977)	243	750
Community Lunches Fund	-	3,951	-	3,951
	<u>171,160</u>	<u>1,961</u>	<u>243</u>	<u>173,364</u>
<b>TOTAL FUNDS</b>	<u>1,774,271</u>	<u>4,769</u>	<u>-</u>	<u>1,779,040</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	451,802	(454,889)	(3,087)
Fixed Assets Fund	1	(5,806)	(5,805)
The Building Fund	11,700	-	11,700
	<u>463,503</u>	<u>(460,695)</u>	<u>2,808</u>
<b>Restricted funds</b>			
X-Stream	1	(973)	(972)
Awards for All - SCF	-	(41)	(41)
Murcutt Travel fund	2,550	(3,527)	(977)
Community Lunches Fund	10,750	(6,799)	3,951
	<u>13,301</u>	<u>(11,340)</u>	<u>1,961</u>
<b>TOTAL FUNDS</b>	<u>476,804</u>	<u>(472,035)</u>	<u>4,769</u>

The general funds represent the free funds of the charity which are not designated for specific purposes.

The Building Fund represents the property at 234 Stratford Road, less the remaining mortgage liabilities. The trustees have set up this fund to protect the value of the building being diminished.

The Fixed Assets Fund has been set up by the trustees to protect the value of the fixtures and fittings and other fixed assets, excluding the freehold property. It represents the net book value of the fixed assets of the charitable company.



## **SOLIHULL CHRISTIAN FELLOWSHIP**

### **NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2021**

#### **16. MOVEMENT IN FUNDS - continued**

The Sinking Fund is set aside by the trustees to meet repair and replacement commitments relating to the building. There is an expectation that the expenditure will need to be incurred within the next 24 months.

The Big Lottery Fund grant is also towards the redevelopment of 234 Stratford Road. The capital grant towards the cost of 234 Stratford Road is subject to a legal charge and therefore the restriction remains on this element of the income.

The X-Stream fund is the remaining balance from grant-funded youth activities. The trustees consider the purpose for which the funds were provided and will release the funds towards specific expenditure for the Youth activity.

Awards for All is a capital grant towards the fitting out of the children's facilities at 234 Stratford Road. The grant income will be offset by the depreciation of the equipment purchased with the grant.

The Murcott Travel Fund was a specific fund to enable travel on Overseas Mission.

The Community Lunches Fund is a National Lottery funded project to provide lunches to vulnerable individuals within the community.

#### **Transfers between funds**

As part of how the trustees deal with the designation of funds towards the Building Fund, funds are transferred from General Funds to enable the mortgage repayments to be made, or are transferred to the Fixed Asset Fund to reflect capital improvements. During the year, transfers totalling £19,383 were made from General Funds to the Building Fund, £2,400 from General Funds to the Sinking fund, £1,921 from the General Fund to the Fixed Assets Fund and £NIL from General Funds to the Murcott Travel Fund.

#### **17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.