

**COMPANY REGISTRATION NUMBER: 05095316**  
**CHARITY REGISTRATION NUMBER: 1111723**

**Richmondshire Leisure Trust**  
**Company Limited by Guarantee**  
**Financial Statements**  
**31 March 2022**

# **Richmondshire Leisure Trust**

**Company Limited by Guarantee**

## **Financial Statements**

**Year ended 31 March 2022**

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# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 March 2022**

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The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2022.

#### **Reference and administrative details**

**Registered charity name** Richmondshire Leisure Trust  
**Charity registration number** 1111723  
**Company registration number** 05095316  
**Principal office and registered office** Richmond Swimming Pool  
Old Station Yard  
Richmond  
North Yorkshire  
DL10 4LD

#### **The trustees**

A Tutora (Appointed 21 April 2021)  
J Stubbs  
A White  
J E Branch (Resigned 10 January 2022)  
S C Aston  
A J Dale  
D A Chefneux  
R J Baldwin  
P J Devlin

**Company secretary** M A Hankin

**Auditor** Chipchase Manners  
Chartered Accountants & statutory auditor  
384 Linthorpe Road  
Middlesbrough  
TS5 6HA

**Bankers** Santander  
43 High Row  
Darlington  
County Durham  
DL3 7QW

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2022**

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#### **Structure, governance and management**

##### **Risk Management**

The trustees actively review the major risks that the charity faces, on a regular basis. During the period covered by the Financial Statements the Leisure Trust has faced two very significant challenges, recovery from the Covid pandemic and outbreaks of variants including Omicron in November/December 2021 combined with the potential pressures ahead relating to gas and electricity prices arising from the war in Ukraine.

Significant work was undertaken throughout the year to ensure that the Trust provided a Covid-safe environment for all of its staff, members and visitors and that the business returned to more normal levels of activity after the various lockdowns of 2020/21. The business and income levels were hit partially by the Omicron variant in late-2021, but the Trust received additional grant support of £16,663 from the Government to help deal with the pressures together with £48,000 of re-start grants back at the start of the financial year.

To date, the Leisure Trust has been protected from the prices increases in gas and electricity utility costs due to the fixing of a two-year contract for supply back in September 2020, but this contract is due to end in September 2022 and some provision has therefore been made in this year's financial statements to deal with an element of the pressures looming. If market conditions persist for an extended period, these costs will place a huge financial pressure on the Trust's operations and work is continuing to manage these risks and pressures including a decarbonisation programme starting in August 2022 for Richmond Swimming Pool which will include the installation of solar panels and an air-source heat pump, thus reducing energy consumption going forward. This work will be achieved thanks to a £1.8m investment by the District Council.

The Trust is heavily dependent on the continuing support of Richmondshire District Council and Richmondshire District Council has given the charity an assurance of that continuing support. A Management Agreement between the Leisure Trust and District Council has been agreed during the year, for a longer-term five-year funding agreement which commenced on 1st April 2022. A new 20-year lease on Richmond Swimming Pool is also being negotiated with Richmondshire District Council to provide further certainty to the Trust and its longer-term future. The Trust continues to work closely with the District Council in meeting one of their corporate priorities of "providing a healthy environment".

Given that support, combined with an annual review of controls over key financial systems, the trustees believe there will be sufficient resources in the event of adverse trading conditions, although as noted above, it continues to monitor very carefully the position on gas and electricity costs.

The trustees have examined other operational and business risks faced by the charity and believe that they have established systems to mitigate the significant risks. The charity is organised so that the trustees meet regularly to manage its affairs.

There is a General Manager, full time and part time staff who together, takes care of the day-to-day administration of the charity.

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2022**

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#### **Objectives and activities**

The charity's objective and principal activity continues to be the provision of facilities and services for recreational, sporting or other leisure time occupation in the interests of social welfare. Such facilities being provided to the public at large save that special facilities may be provided for persons who by reason of their youth, age, infirmity or disability, poverty or social or economic circumstances may have need of special facilities and services and to advance the education and lifelong learning of the public and to promote and preserve good health through community participation in healthy recreation and such other charitable purposes beneficial to the community consistent with the objects above as the trustees shall in their absolute discretion determine.

The importance and wider benefits offered by the Trust and its facilities have been brought to the fore during the global Covid pandemic and the need to support residents and visitors in respect of mental health and physical wellbeing issues.

The trustees confirm they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning its activities.

The work of the Trust has developed since its initial inception in 2005. Initially established to manage a public swimming pool, the Trust has expanded its position to meet wider community leisure and wellbeing needs and also to generate supplementary income to support the financial needs of the pool. These additions include Liberty Health Club (a fitness and wellbeing centre) and Colburn Leisure Centre (a facility for leisure and community activities).

The charitable trust employs around 40 staff (full-time equivalents of 20) who are managed by a General Manager. Many of the activities that operate within the scope of the Trust are provided by volunteers who operate specific sporting and leisure groups across a wide age range.

#### **Achievements and performance**

##### **Business Review**

The results of the Company for the year are set out in the Statement of Financial Activities and the position at the year-end is set out on the Statement of Financial Position.

As noted earlier, the Leisure Trust has faced significant challenges as is sought to recover from the Covid Pandemic and last of the three lockdowns, which ended on 12th April 2021. This impacted business activity in the earlier days of the period covered in these Financial Statements, together with the Omicron variant in November/December 2021 and on-going concerns of the public regarding the virus throughout the year.

The Trust and its staff have therefore delivered an outstanding job in helping the facilities and wider community return to some element of normal activity as the year progressed. The Covid pandemic has underlined the important part the Leisure Trust's activities play in supporting mental health and physical well-being for the residents and visitors across Richmondshire.

Throughout this period, the Trust has been very appreciative of the support provided by Richmondshire District Council and the UK Government through Business Rates Relief and Covid support grants, together with the Government's Coronavirus Job Retention Scheme grants for those staff who were furloughed during lockdowns.

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2022**

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#### **Financial review**

##### **Reserve policy**

It is the goal of the charity to maintain unrestricted funds at a level that equates to approximately 3 months unrestricted expenditure. This would provide sufficient funds to cover management, administration and support costs in adverse conditions. The charity currently does not have this level of unrestricted funds and is dependent on the support of Richmondshire District Council, but aims to increase its unrestricted funds to this level over the next five years. A significant first step was made in achieving this aim with the creation of a £50,000 Operational Reserve fund during the previous financial year 2020-21.

Through prudent financial management, efficient operation of its activities and regular monthly reporting of its financial position, the Trust achieved a financial surplus for the year and has increased further the level of its working balances to support future activities and pressures noted above. Aside of the Operational Reserve, working balances included as part of Trust's unrestricted funds stood at £162,919, although some of these balances are earmarked for various pressures/activities as set out in the notes to the Accounts.

The Leisure Trust has been repaying a £35,000 cash flow loan to Richmondshire District Council dating back to March 2020, for which the final payment of £7,000 is due to be made in September 2022.

The Leisure Trust has also previously accessed, as a contingency, a £50,000 Bounce-Back loan from the UK government as part of the Covid Bounce-Back Loan Scheme in order to mitigate against any cash flow risks arising from the Covid pandemic. Repayments of this loan commenced in 2021-22.

The Trustees have sought the assurance of Richmondshire District Council for its continued support going forwards and have entered into the 2022/23 financial year with this assurance through the five-year extension to the Management and Funding Agreement noted above.

##### **Trustees' responsibilities statement**

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

## **Richmondshire Leisure Trust**

### **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2022**

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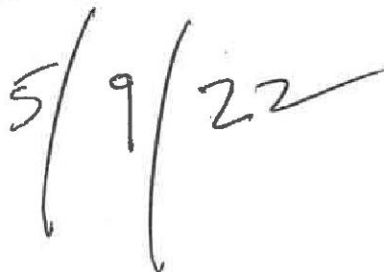
The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 5 September 2022 and signed on behalf of the board of trustees by:

A White  
Trustee

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Richmondshire Leisure Trust Year ended 31 March 2022**

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#### **Opinion**

We have audited the financial statements of Richmondshire Leisure Trust (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.



# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Richmondshire Leisure Trust** *(continued)*

**Year ended 31 March 2022**

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#### **Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Independent Auditor's Report to the Members of Richmondshire Leisure Trust** *(continued)*

**Year ended 31 March 2022**

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#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud or error. It is also our objective to obtain sufficient appropriate audit evidence regarding the risks we have assessed and respond as appropriate to them. Even though an audit is planned and performed in accordance with the ISAs (UK), an audit has an unavoidable risk that material misstatements in the financial statements may not be detected. In identifying and assessing the risk of material misstatement in respect of irregularities, including fraud, our audit procedures included the following:

- We obtained an understanding of the legal and regulatory frameworks applicable to the charitable company and the environment in which they operate.
  - We obtained an understanding of how the charitable company ensures their compliance with the applicable legal and regulatory frameworks through inquiries to the management and those charged with ensuring such compliance within the charitable company. We corroborated our inquiries through a review of transactions within the financial statements that were linked to compliance with laws and regulations. We also reviewed any available board minutes.
  - We assessed the susceptibility of the charitable company's financial statements to material misstatement with regards to how fraud might occur. Audit procedures performed by the team included:
    - Identifying and assessing the effectiveness of controls the management of the charitable company has in place to detect and prevent possible fraud;
    - Understanding how those involved with ensuring compliance considered and addressed the potential override of controls or undue influence over the financial reports;
    - Challenging any major assumptions and judgements that the management used in any significant accounting estimates;
    - Reviewing journal entries made with emphasis placed on those with unusual combinations and those around the accounting year end; and
  - Assessing the extent of compliance with applicable laws and regulations.
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## **Richmondshire Leisure Trust**

### **Company Limited by Guarantee**

#### **Independent Auditor's Report to the Members of Richmondshire Leisure Trust** *(continued)*

**Year ended 31 March 2022**

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As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## **Richmondshire Leisure Trust**

**Company Limited by Guarantee**

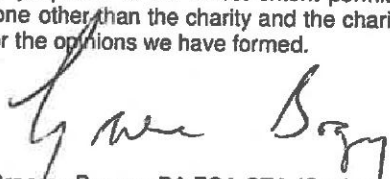
### **Independent Auditor's Report to the Members of Richmondshire Leisure Trust** *(continued)*

**Year ended 31 March 2022**

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#### **Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Mr Graeme Boagey BA FCA CTA (Senior Statutory Auditor)

For and on behalf of  
Chipchase Manners  
Chartered Accountants & statutory auditor  
384 Linthorpe Road  
Middlesbrough  
TS5 6HA

5 September 2022

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and grants	5	312,693	109,669	422,362	626,929
Charitable activities	6	539,486	—	539,486	258,617
Investment income	7	8	—	8	3
<b>Total income</b>		<u>852,187</u>	<u>109,669</u>	<u>961,856</u>	<u>885,549</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	748,465	89,535	838,000	730,224
Other expenditure	11	3,008	—	3,008	—
<b>Total expenditure</b>		<u>751,473</u>	<u>89,535</u>	<u>841,008</u>	<u>730,224</u>
<b>Net income and net movement in funds</b>		<u>100,714</u>	<u>20,134</u>	<u>120,848</u>	<u>155,325</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		112,205	8,763	120,968	(34,357)
<b>Total funds carried forward</b>		<u>212,919</u>	<u>28,897</u>	<u>241,816</u>	<u>120,968</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 15 to 28 form part of these financial statements.

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible fixed assets	17	26,900	10,760
<b>Current assets</b>			
Stocks	18	9,004	10,589
Debtors	19	29,095	98,247
Cash at bank and in hand		308,802	144,128
		<u>346,901</u>	<u>252,964</u>
<b>Creditors: amounts falling due within one year</b>	20	<u>98,651</u>	<u>92,340</u>
<b>Net current assets</b>		<u>248,250</u>	<u>160,624</u>
<b>Total assets less current liabilities</b>		<u>275,150</u>	<u>171,384</u>
<b>Creditors: amounts falling due after more than one year</b>	21	<u>33,334</u>	<u>50,416</u>
<b>Net assets</b>		<u>241,816</u>	<u>120,968</u>
<b>Funds of the charity</b>			
Restricted funds		28,897	8,763
Unrestricted funds		212,919	112,205
<b>Total charity funds</b>	23	<u>241,816</u>	<u>120,968</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The statement of financial position  
continues on the following page.  
The notes on pages 15 to 28 form part of these financial statements.

**Richmondshire Leisure Trust**

**Company Limited by Guarantee**

**Statement of Financial Position *(continued)***

**31 March 2022**

These financial statements were approved by the board of trustees and authorised for issue on 5 September 2022, and are signed on behalf of the board by:

A White  
Trustee



5/9/22,

The notes on pages 15 to 28 form part of these financial statements.

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Statement of Cash Flows

Year ended 31 March 2022

	2022 £	2021 £
<b>Cash flows from operating activities</b>		
Net income	120,848	155,325
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	11,098	11,042
Other interest receivable and similar income	(8)	(3)
Accrued expenses/(income)	94,190	(73,421)
<i>Changes in:</i>		
Stocks	1,585	279
Trade and other debtors	(10,248)	20,195
Trade and other creditors	(18,895)	(86,784)
Cash generated from operations	198,570	26,633
Interest received	8	3
Net cash from operating activities	<u>198,578</u>	<u>26,636</u>
<b>Cash flows from investing activities</b>		
Purchase of tangible assets	(27,238)	(893)
Net cash used in investing activities	<u>(27,238)</u>	<u>(893)</u>
<b>Cash flows from financing activities</b>		
Proceeds from borrowings	(6,666)	50,000
Net cash (used in)/from financing activities	<u>(6,666)</u>	<u>50,000</u>
<b>Net increase in cash and cash equivalents</b>	164,674	75,743
<b>Cash and cash equivalents at beginning of year</b>	144,128	68,385
<b>Cash and cash equivalents at end of year</b>	<u>308,802</u>	<u>144,128</u>

The notes on pages 15 to 28 form part of these financial statements.



# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements**

**Year ended 31 March 2022**

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#### **1. General Information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Richmond Swimming Pool, Old Station Yard, Richmond, North Yorkshire, DL10 4LD.

#### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### **3. Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### **Going concern**

There are no material uncertainties about the charity's ability to continue.

##### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

**Year ended 31 March 2022**

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#### **3. Accounting policies *(continued)***

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### **Goodwill**

Goodwill arises on business acquisitions and represents the excess of the cost of the acquisition over the charity's interest in the net amount of the identifiable assets, liabilities and contingent liabilities of the acquired business.

# **Richmondshire Leisure Trust**

## **Company Limited by Guarantee**

### **Notes to the Financial Statements *(continued)***

**Year ended 31 March 2022**

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#### **3. Accounting policies *(continued)***

##### **Goodwill *(continued)***

Goodwill is measured at cost less accumulated amortisation and accumulated impairment losses. It is amortised on a straight-line basis over its useful life. Where a reliable estimate of the useful life of goodwill or intangible assets cannot be made, the life is presumed not to exceed five years.

##### **Amortisation**

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Goodwill - Goodwill has previously been amortised to nil

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

##### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

##### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment - 20-33% Straight line

##### **Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 3. Accounting policies *(continued)*

##### Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

##### Defined contribution plans

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

#### 4. Limited by guarantee

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

#### 5. Donations and grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	30	—	30
<b>Grants</b>			
Richmondshire District Council grants	248,000	—	248,000
RDC - Sports Development grants	—	15,000	15,000
UK Government Business Rates Relief grants	—	—	—
UK Government Covid Support grants	16,663	—	16,663
NYCC Restore and Recover grant	—	—	—
RDC Area Partnership grants	—	—	—
Colburn Town Council grants	—	5,000	5,000
CJRS Furlough grants	—	15,784	15,784
NYCC Locality Fund grants	—	800	800
NYCC Covid Community grants	—	1,000	1,000
RDC Restart grants	48,000	—	48,000
RDC CAP funding grants	—	1,995	1,995
Sport England National Leisure Recovery Fund grants	—	36,655	36,655
Sport England small grants	—	—	—
National lottery grants	—	9,000	9,000
Football Foundation grants	—	16,525	16,525
RDC CIF grant	—	7,910	7,910
	<u>312,693</u>	<u>109,669</u>	<u>422,362</u>

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements (continued)

Year ended 31 March 2022

#### 5. Donations and grants (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	76	—	76
<b>Grants</b>			
Richmondshire District Council grants	248,000	—	248,000
RDC - Sports Development grants	—	15,000	15,000
UK Government Business Rates Relief grants	69,334	—	69,334
UK Government Covid Support grants	57,113	—	57,113
NYCC Restore and Recover grant	—	1,000	1,000
RDC Area Partnership grants	—	600	600
Colburn Town Council grants	—	—	—
CJRS Furlough grants	—	219,185	219,185
NYCC Locality Fund grants	—	—	—
NYCC Covid Community grants	—	—	—
RDC Restart grants	—	—	—
RDC CAP funding grants	—	—	—
Sport England National Leisure Recovery Fund grants	—	15,709	15,709
Sport England small grants	—	912	912
National lottery grants	—	—	—
Football Foundation grants	—	—	—
RDC CIF grant	—	—	—
	<u>374,523</u>	<u>252,406</u>	<u>626,929</u>

#### 6. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Sports facilities	534,945	534,945	224,788	224,788
Catering	3,298	3,298	33,504	33,504
Fundraising events	1,243	1,243	325	325
	<u>539,486</u>	<u>539,486</u>	<u>258,617</u>	<u>258,617</u>

Income from charitable activities above includes income received from an insurance provider for a claim regarding loss of earnings for the years ended 31 March 2021 and 2022, resulting from UK Government enforced temporary closures of the various facilities due to the Covid-19 pandemic. The total amount recognised is £2,326 (2021: £65,041).

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 7. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	8	8	3	3

#### 8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Sports and Leisure Facilities costs	468,841	46,156	514,997
Support costs	279,624	43,379	323,003
	<u>748,465</u>	<u>89,535</u>	<u>838,000</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Sports and Leisure Facilities costs	229,686	258,404	488,090
Support costs	241,134	1,000	242,134
	<u>470,820</u>	<u>259,404</u>	<u>730,224</u>

#### 9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Sports and Leisure Facilities costs	514,997	—	514,997	488,090
Governance costs	—	323,003	323,003	242,134
	<u>514,997</u>	<u>323,003</u>	<u>838,000</u>	<u>730,224</u>

#### 10. Analysis of support costs

	Sports and Leisure Facilities £	Total 2022 £	Total 2021 £
Staff costs	256,778	256,778	290,888
Premises	209,068	209,068	163,648
General office	5,205	5,205	2,527
Governance costs	323,003	323,003	242,134
Travel and subsistence	1,183	1,183	1,342

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

Depreciation	11,098	11,098	11,042
Subscriptions	595	595	684
Catering and vending	1,890	1,890	16,009
Training	4,844	4,844	1,950
Support costs - Irrecoverable VAT	24,336	24,336	—
	<u>838,000</u>	<u>838,000</u>	<u>730,224</u>

#### Analysis of Governance Costs:

	2022	2021
	£	£
Admin gross wages, employers NI and pension	210,906	192,944
Insurance	17,461	12,245
Accountancy fees	—	27
Audit fees	4,300	3,900
Legal and professional costs	2,100	864
Payroll costs	6,161	6,010
Other office costs	9,715	9,312
Printing and promotion	10,118	4,882
Bank charges	6,892	3,937
Fees and licences	4,626	7,539
Special project costs	13,636	474
NLRF expenditure	36,655	—
Interest on loans	433	—
	<u>323,003</u>	<u>242,134</u>

#### 11. Other expenditure

	Unrestricted Funds	Total Funds	Unrestricted Funds	Total Funds
	£	2022	£	2021
	£	£	£	£
Bad debts	<u>3,008</u>	<u>3,008</u>	<u>—</u>	<u>—</u>

#### 12. Net income

Net income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>11,098</u>	<u>11,042</u>

#### 13. Auditors remuneration

	2022	2021
	£	£
Fees payable for the audit of the financial statements	<u>4,300</u>	<u>3,900</u>

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	422,994	433,054
Social security costs	22,311	19,481
Employer contributions to pension plans	22,379	31,297
	<u>467,684</u>	<u>483,832</u>

The average head count of employees during the year was 36 (2021: 47). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Full time	12	12
Part time	23	34
Volunteers	1	1
	<u>36</u>	<u>47</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

#### 15. Trustee remuneration and expenses

No remuneration or benefits have been received by the trustees.

#### 16. Intangible assets

	Goodwill
	£
Cost	
At 1 April 2021 and 31 March 2022	<u>64,000</u>
Amortisation	
At 1 April 2021 and 31 March 2022	<u>64,000</u>
Carrying amount	
At 31 March 2022	<u>—</u>
At 31 March 2021	<u>—</u>



# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 17. Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2021	117,533
Additions	27,238
<b>At 31 March 2022</b>	<b>144,771</b>
<b>Depreciation</b>	
At 1 April 2021	106,773
Charge for the year	11,098
<b>At 31 March 2022</b>	<b>117,871</b>
<b>Carrying amount</b>	
<b>At 31 March 2022</b>	<b>26,900</b>
At 31 March 2021	10,760

#### 18. Stocks

	2022 £	2021 £
Raw materials and consumables	9,004	10,589

#### 19. Debtors

	2022 £	2021 £
Trade debtors	13,951	1,169
Provision for doubtful debts	(3,008)	-
Prepayments and accrued income	18,152	97,078
	<b>29,095</b>	<b>98,247</b>

#### 20. Creditors: amounts falling due within one year

	2022 £	2021 £
Bank loans and overdrafts	10,000	6,584
Trade creditors	21,100	23,940
Accruals and deferred income	49,396	34,606
Social security and other taxes	11,155	13,210
Other creditors	7,000	14,000
	<b>98,651</b>	<b>92,340</b>

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 21. Creditors: amounts falling due after more than one year

	2022	2021
	£	£
Bank loans and overdrafts	33,334	43,416
Other creditors	—	7,000
	<u>33,334</u>	<u>50,416</u>

Other creditors shown in both Creditors due within one year and due after more than one year above, are in relation to an interest free loan provided by Richmondshire District Council in the 2020 year to the Charity which is being repaid over a term of three years.

#### 22. Pensions and other post-retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £22,379 (2021: £31,297).

#### 23. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 21	Income	Expenditure	Transfers	At 31 March 22
	£	£	£	£	£
General funds	62,205	852,187	(751,473)	(25,000)	137,919
Operational reserve fund	50,000	—	—	—	50,000
Utility increase fund	—	—	—	15,000	15,000
Football Foundation pitch project fund	—	—	—	10,000	10,000
	<u>112,205</u>	<u>852,187</u>	<u>(751,473)</u>	<u>—</u>	<u>212,919</u>

	At 1 April 20	Income	Expenditure	Transfers	At 31 March 21
	£	£	£	£	£
General funds	(50,118)	633,143	(470,820)	(50,000)	62,205
Operational reserve fund	—	—	—	50,000	50,000
Utility increase fund	—	—	—	—	—
Football Foundation pitch project fund	—	—	—	—	—
	<u>(50,118)</u>	<u>633,143</u>	<u>(470,820)</u>	<u>—</u>	<u>112,205</u>

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 23. Analysis of charitable funds *(continued)*

The general fund is utilised to ensure that the objectives of the charity are attained. The general fund also contains the fixed asset reserve.

The designated Operational Fund is earmarked to assist with the general recovery of the charitable company following a period impacted by enforced temporary closures of facilities and other restrictions as a result of the UK Governments response to the Covid-19 pandemic.

The designated Utility increase fund is earmarked to assist with the likely rise in utility costs in the coming year due to the nationwide energy pricing issues being suffered currently in the UK.

The designated Football Foundation pitch project fund is earmarked to assist with the ongoing football pitches project at Colburn leisure centre.

#### Restricted funds

	At 1 April 21 £	Income £	Expenditure £	At 31 March 22 £
Armed Forces Covenant Fund Trust	7,462	-	(6,667)	795
RDC Sports Development Fund	-	15,000	(15,000)	-
RDC Area Partnership Fund	-	-	-	-
NYCC Locality Fund	-	800	(224)	576
North Richmondshire Community Partnership Fund	389	-	(333)	56
Coronavirus Job Retention Scheme (CJRS)	-	15,784	(15,784)	-
NYCC Restore & Recover fund	-	-	-	-
Sport England National Leisure Recovery fund (NLRf)	-	36,655	(36,655)	-
Sport England Small Grant fund	912	-	(474)	438
Colburn Town Council fund	-	5,000	(5,000)	-
NYCC Covid Community fund	-	1,000	(1,000)	-
RDC CAP fund	-	1,995	(1,995)	-
National lottery fund	-	9,000	(5,996)	3,004
Football Foundation fund	-	16,525	(275)	16,250
RDC CIF fund	-	7,910	(132)	7,778
	<b>8,763</b>	<b>109,669</b>	<b>(89,535)</b>	<b>28,897</b>

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

	At 1 April 20	Income	Expenditure	At 31 March 21
	£	£	£	£
Armed Forces Covenant Fund Trust	14,129	-	(6,667)	7,462
RDC Sports Development Fund	-	15,000	(15,000)	-
RDC Area Partnership Fund	-	600	(600)	-
NYCC Locality Fund	910	-	(910)	-
North Richmondshire Community Partnership Fund	722	-	(333)	389
Coronavirus Job Retention Scheme (CJRS)	-	219,185	(219,185)	-
NYCC Restore & Recover fund	-	1,000	(1,000)	-
Sport England National Leisure Recovery fund (NLRf)	-	15,709	(15,709)	-
Sport England Small Grant fund	-	912	-	912
Colburn Town Council fund	-	-	-	-
NYCC Covid Community fund	-	-	-	-
RDC CAP fund	-	-	-	-
National lottery fund	-	-	-	-
Football Foundation fund	-	-	-	-
RDC CIF fund	-	-	-	-
	<b>15,761</b>	<b>252,406</b>	<b>(259,404)</b>	<b>8,763</b>

The purpose of the Armed Forces Covenant Fund Trust Grant was to contribute towards new equipment for the Liberty Gym. This is being released at the same rate as the depreciation on the assets for which it assisted the purchase.

The purpose of the Sports Development income was to contribute to sports development staff costs.

The purpose of the NYCC Locality Fund was to assist in the purchase of equipment for the Colburn leisure centre.

The purpose of the North Richmondshire Community Partnership Fund was to assist in the purchase of an inflatable for the Richmond Swimming Pool in the 2020 year. This is being released at the same rate as the depreciation on the assets for which it assisted the purchase.

The purpose of the Coronavirus Job Retention Scheme (CJRS) was to assist with the employee costs when staff were on furlough leave during the Covid-19 pandemic.

The purpose of the Sport England National Leisure Recovery Fund (NLRf) was to assist with the costs of the facilities whilst temporarily closed due to Covid-19 restrictions. The amount recognised and expended is representative of 70% of the total fund that was received by the charity as 30% was recognised in the prior year to 31 March 2021.

# Richmondshire Leisure Trust

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

The purpose of the Sport England Small Grant Fund is to assist with the costs of a Childrens Aquafit and Water Body Combat project.

The purpose of the Colburn Town Council fund was to assist with the costs of a condition survey undertaken on the Colburn leisure centre.

The purpose of the NYCC Covid Community fund was to cover some volunteer expenses and the purchase of a new Hoover.

The purpose of the RDC CAP fund was to assist in funding new equipment for the Liberty and Colburn centres.

The purpose of the National Lottery fund was to assist with the purchase of new equipment and for advertising and marketing costs.

The purpose of the Football Foundation fund and the RDC CIF funds in conjunction, was to contribute towards the purchase of a new tractor and equipment for the Colburn leisure centre. This is being released at the same rate as the depreciation on the assets for which it assisted the purchase.

#### 24. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Tangible fixed assets	2,021	24,879	26,900
Current assets	342,883	4,018	346,901
Creditors less than 1 year	(98,651)	—	(98,651)
Creditors greater than 1 year	(33,334)	—	(33,334)
<b>Net assets</b>	<b>212,919</b>	<b>28,897</b>	<b>241,816</b>

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Tangible fixed assets	2,909	7,851	10,760
Current assets	252,052	912	252,964
Creditors less than 1 year	(92,340)	—	(92,340)
Creditors greater than 1 year	(50,416)	—	(50,416)
<b>Net assets</b>	<b>112,205</b>	<b>8,763</b>	<b>120,968</b>

#### 25. Financial instruments

No financial instruments were used by the charitable company that would be considered non-basic in nature and therefore no additional disclosure has been made.

# Richmondshire Leisure Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

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## 26. Analysis of changes in net debt

	At 1 Apr 2021	Cash flows	At 31 Mar 2022
	£	£	£
Cash at bank and in hand	144,128	164,674	308,802
Debt due within one year	(6,584)	(3,416)	(10,000)
Debt due after one year	(43,416)	10,082	(33,334)
	<u>94,128</u>	<u>171,340</u>	<u>265,468</u>