

AGE Mole Valley *Concern*

Improving the lives of older people

Making later life a fulfilling and enjoyable experience



**ANNUAL
REPORT**

2022-2023

**Registered Charity No 1111678
Registered Company No 5409543**

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LEGAL & ADMINISTRATION

Registered Charity Number: 1111678

(England and Wales)

Registered Company Number: 5409543

(England and Wales)

Registered Address

The Point, Mayflower Centre, Lyons Court, Dorking, Surrey RH4 1AB

Executive Committee

Chair	Sally Dubery
Trustee	Pat Clare (Resigned 15.11.22)
Trustee	Elaine Machin
Trustee	Dennis Wickham

All members of the Executive Committee are Trustees and Volunteers, and we thank you for your support.

Staff

Chief Executive Officer	Sonia Hubbard
Information & Signposting Officer	Julia Gallagher
Volunteer Coordinator	Andrea Kelley
Administrative Assistant	June Mills

Bankers

H S B C, 18 North Street, Leatherhead, Surrey KT22 7AR

Independent Examiner

Andrew Wheeler, Taxesense Accountants, 203 West Street, Fareham, Hants PO16 0EN

REPORT OF THE TRUSTEES FOR THE 12 MONTHS TO 31 MARCH 2023

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2023.

The Trustees have adopted the provisions of the Statement of Recommended Practice known as FRS 102 (SORP) introduced in January 2015.

Structure, Governance and Management

The company is registered as a charitable company limited by guarantee and was set up by Memorandum and Articles of Association. Age Concern Mole Valley is run by an Executive Committee of Trustees. The Committee meets every 2 months.

The charity has a strategic business plan for 2016-23 in place, which underpins the direction taken. However, the vision and mission of the charity and taking into account the many challenges and opportunities, means the charity also needs to be flexible and ready to respond to environmental changes.

Vision and Mission

The vision of Age Concern Mole Valley is all encompassing and clear, 'Improving the lives of older people' and the mission is 'Making later life a fulfilling and enjoyable experience'. These both underpin all that the charity aims to accomplish in the future.

Age Concern Mole Valley will continue to support older people over 50, but will focus service delivery on people who have reached the statutory pension age and above.

Values and Strategic Aims

The key strategic aims of focus that underpin the charity's direction are as follows:

- **Reduce loneliness and isolation in Mole Valley for older people**
- **Improve the health and wellbeing of older people**
- **Make greater connection with the local community**
- **Provide an accessible Information & Signposting Service for older peoples' needs**
- **Increase awareness of Age Concern Mole Valley's services**
- **Increase partnership working**
- **Build a fundraising programme, supporting the provision of services and providing long term stability to ACMV**

Each of these key aims has underlying objectives and outcomes, so that Age Concern Mole Valley can focus on achieving its vision of 'improving the lives of older people' and its mission of 'Making later life a fulfilling and enjoyable experience'.

Activities

Age Concern Mole Valley has provided consistent office opening hours in Dorking, four days a week, Monday, Tuesday, Thursday, 09.00 am-1.00 pm., and Friday 09.00 am-12.00 pm. The charity has continued to be very active throughout the year. We continued to provide the Age Concern Mole Valley 'Local Community Support Programme', which encompasses, Home Visiting, Information & Signposting, Telephone Befriending, Befriending, Social Events, IT/Digital Sessions and Will Writing Clinics over this period.

Local Community Support Programme

All of our services involve a person-centred approach, and all clients, 'learners' and volunteers were asked their preferences regarding home visiting and any face-to-face services. During this period we continued to use our Key Visiting Guidelines for Volunteers, Clients and Staff, with a focus on staying as safe as possible as we emerged from the pandemic.

Home Visiting

Julia Gallagher, our Information & Signposting Officer has continued to support our clients and to liaise with various referral agencies. The initial face-to-face home visit was reintroduced in 2021, after the pandemic. This is where Julia is able to identify the specific needs of the individual, with Information & Signposting to services that can help improve day-to-day circumstances, e.g., home help support. We aim to support people to be able to live independently and decide on the services they want to employ but also to encourage community engagement.



Befriending/Telephone Befriending

The Befriending and Telephone Befriending Service is around addressing loneliness and isolation by organising a volunteer to regularly telephone/visit the older person on a weekly basis to provide a listening ear. Our Volunteer Coordinator, Andrea Kelley recruited many new volunteers and facilitated the valuable match-making process between the volunteer and the client, as this service's journey develops. In this period we returned to face-to-

face Befriending with our volunteers visiting their clients in their home again, which was a positive step forward. Previously, many of our Volunteer Befrienders had become telephone befrienders, supporting their clients with a weekly chat through the pandemic.

Information & Signposting Service – June Mills our Administrative Assistant has continued to give help and guidance from our office on a wide range of issues to older people living in the Mole Valley area, and to members of their families, plus the general public.

The charity's **Information Technology (IT)/Digital Training sessions** continued in 2022/23 in both Leatherhead at the Fairfield Centre and at the Point in Dorking.

Will Writing Clinics – continued through 2022-23 with monthly clinics at the Meaby & Co offices.

Events - we did not hold any events during this period, but we aim to start these again in the future. A lot of charities have been affected by Covid 19 and how they deliver services.

Governance – over this period the CEO has continued to review the many policies and procedures required to manage the charity legally, safely and effectively. Also, various risk analyses have been key to the development of services throughout this period. The Charity's Trustees have met on Zoom and face-to-face over these 12 months. General Data Protection Regulation - we continued to have this as an area of focus at each Executive Committee meeting.



Information Technology (IT) Developments – over this period we have continued to develop our cloud-based database system 'Charitylog', which enables staff to work from 'the cloud', on every aspect of our operational activities from any location that has Wi-Fi, which was fully appreciated with the move for most staff to hybrid working. We have also continued to develop our website:
www.ageconcernmolevalley.org.uk.

Partnership working – we have continued to attend various partnership meetings over this period via Zoom/Teams and attend informative events/conferences to remain knowledgeable regarding the development and environmental factors affecting older people.

In relation to these activities and developments over the last year, the following section gives details of what the charity has achieved in another challenging year.

Achievements and Performance – 2022 to 2023

The following were our key strategic focus over this period, along with the Business Plan's objectives:

- **Reduce loneliness and isolation in Mole Valley for older people**
- **Improve the health and wellbeing of older people**
- **Make greater connection with the local community**
- **Provide an accessible Information & Signposting Service for older peoples' needs**
- **Increase awareness of Age Concern Mole Valley's services**
- **Increase partnership working**
- **Build a fundraising programme, supporting the provision of services and providing long term stability to ACMV**

In this financial year Age Concern Mole Valley returned to all its main face-to-face services and supported older people with over 5000 activities and continued to develop core projects, such as, the Befriending and Visiting Service, the Information & Signposting Service, and restarted our IT/Digital Sessions in Dorking and Leatherhead. Here are some of the key achievements in such a challenging year as we returned to normal service delivery.

Dorking Office - our office in Dorking has been open 4 days per week and staffed by June Mills, our Administrative Assistant. We were open to the public for information & signposting and for news and booking of Age Concern Mole Valley services throughout the year.

The Age Concern Mole Valley 'Local Community Support Programme' encompasses: Home Visiting, Information & Signposting, Telephone Befriending/Befriending, Social Events, IT/Digital Sessions and Will Writing Clinics:

The Information and Signposting Service has continued to develop extensively over this period, with Julia Gallagher our Information & Signposting Officer and June Mills our Administrative Assistant, adding new and updating records on a regular basis. In previous years, e.g., 2015/16 we noted over 450 enquiries covering various themes, from IT/Digital Sessions, befriending to needing gardening and home support and in 2019/20 we noted over 600 general enquiries. Last year we noted 950 activities, including over 400 individual enquiries. This year we have added over 30 new organisations and updated over 220 organisations and the service has noted over **970 activities, including over 520 individual enquiries**, most of which will often be signposting to more than one service, as we like to give people choice. The development and updating of this invaluable resource is always an ongoing action. We have also added 17 new referral agencies, making a total of over 90 referral agencies that signpost older people into our services for support.



Home Visiting has completely returned to face-to-face meetings with Julia Gallagher visiting old and new clients in their home. Our work aims to support older people to live independently for as long as possible, through effective Information & Signposting. The outcome of reduced loneliness and isolation does improve a person's health and wellbeing, a healthier older person can then live safely at home with independence. When the client is ready, we then move onto the Befriending service and make a match with a volunteer. This process is important for both people, especially around finding the right match, it requires listening skills and a great deal of perception, so that the service works for both parties, and we achieve our outcomes of reduced loneliness and isolation.



The **Befriending/Telephone Befriending Service** continues to be a vital contribution to reducing loneliness and isolation and increasing community cohesion with local communities coming together, plus improving the health and wellbeing of the older person and in some cases the volunteer. The aim is to enable the older person to regain social and interpersonal skills which may have become less due to the loss of a loved one, friends, or a close relative moving out of the area.



In mid-March 2022 and onwards, we returned to our face-to-face Befriending Service. We continued the work we started in 2021, as part of our service delivery plan we still completed various risk analyses with the client and the volunteer, with a focus on both of their visiting preferences. In relation to our person-centred approach, Andrea Kelley, our Volunteer Coordinator, continued to spend considerable and valuable time gathering our volunteers' and clients' views and preferences to get our service delivery back on track, which was achieved.

"I thought the induction training was really comprehensive and extremely useful, I feel the volunteers and clients are in safe hands with ACMV" New Volunteer

We would not have been able to assist our clients without our dedicated staff and volunteers. The return to home visits were a lifeline for many of our clients as we returned to a normal service after the pandemic. Here are some examples from both the client and the volunteer of how this vital service is 'improving the lives of older people':

'William (client) was having counselling for bereavement and depression after losing his wife. Julia his 'Volunteer Befriender' also volunteers at Nower Wood (conservation group). She has introduced him to the group and gone with him but now William occasionally goes on his own. Julia still visits him each week but she has introduced him to another activity that he can join in with when and if he feels like it each week. He now goes on his own to the conservation group, even when Julia is not attending. The Befriending service has helped by reducing William's isolation and with encouragement he has felt more confident to do other activities.'

'I am delighted with how the visits are going with my befriender. It is so nice to have someone to natter with and have something in the diary each week to look forward to. You have found me such a nice person. Thank you.' Client

'I love my job but it is not very rewarding on a personal note, as a volunteer befriender its lovely to do something each week that makes a real difference to someone's life.' Volunteer

'It does seem that my mum continues to enjoy the visits from Megan and really likes Megan's company. Unusually for my mum, the prospect of Megan's visit does not seem to make my mum feel anxious which is a great achievement: Megan must be quite an exceptional person for this to be the case!'

"I see my client once a week for a couple of hours, when I visit her face lights up and eyes twinkle. We have become really good friends and it has certainly made a difference to her life." Volunteer

"I can't thank you enough, you made an excellent choice and couldn't have matched me with anyone better." Client

Over this time period we had 10 new Volunteer Befrienders/Telephone Befrienders, making a total of 66, a slight decrease on the previous year. These volunteers provide an invaluable service to lonely and isolated older people. This is highly appreciated by Age Concern Mole Valley and the person they are visiting.



Information Technology (IT)/Digital Sessions – these sessions are for people over 50 years old and were in operation in both Dorking and Leatherhead. These were previously on hold due to the Covid 19 pandemic. In terms of face-to-face IT/Digital sessions - we held 8 courses, with each course running for 6-8 weeks and in total we have held over 150 learner sessions. We have had '9 volunteers', which support these sessions on a regular basis and without their dedication we would not be able to support so

many 'learner sessions'. We would like to thank them all for their ongoing commitment to Age Concern Mole Valley, for their never-ending patience and for sharing their knowledge. Here is some feedback from the 'learners' regarding what they have gained and how they will use what they have learnt on an Age Concern Mole Valley session:

'I hope to be able to contact my friends (one in Albuquerque NM) and enter the New World'

'Getting in touch with friends and family. Ordering goods from catalogues'

'It will give me confidence'

*'Solve crosswords and use Facebook to keep an eye on the family.
Use of email, Skype etc.'*

'Booking online. DIY tips on YouTube'

'Managing all household bills etc. Shopping online. Keeping in touch with friends especially abroad'

'To be able to get my shopping delivered'

'I now have no fear or hesitation in handling either phone/tablet for future'

'Book holidays online'

'I am more confident at using my computer. I will now be able to type letters using the computer'

'Sending messages to my daughter'

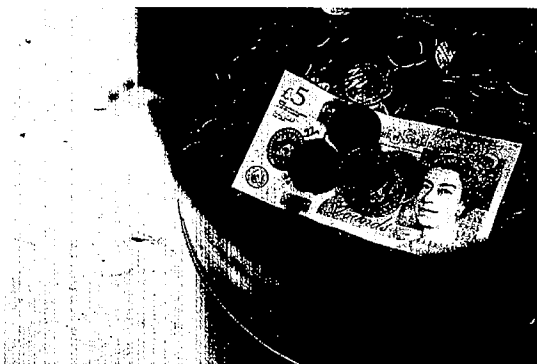
'Contact with services, i.e. email, internet shopping and Google information'



Volunteers' Week, over this period we have had a total of 78 volunteers and as we slowly emerged from the Covid 19 pandemic we were able to hold several face-to-face celebratory events in Dorking and Leatherhead. At these events we were able to thank our wonderful volunteers in person for their commitment to Age Concern Mole Valley and the support of our clients throughout the pandemic.

We have continued to recruit new volunteers for the befriending service. We need more and will continue to look to the local community for volunteers to support in delivering our services.

We have had 18 Volunteer/Client matches, with 10 new befriending/ telephone befriender clients, so in total we had 66 Volunteer Befrienders over this period. We had 9 volunteers that helped deliver our Information Technology related learning support. Age Concern Mole Valley is extremely grateful for the unstinting efforts of all its volunteers who are involved in service provision, and they are highly valued for their support. Without our volunteers we would not be able to achieve our aims and objectives and 'Improve the lives of older people' in Mole Valley.



Fundraising and Grant Applications:

Community Coronavirus Care – Local Community Helpers

We would like to thank the 'Local Community Helpers' for their kind donation of £16,043.16.

In March 2020, Community Coronavirus Care (CCC) was created in response to the pandemic, to assist those who were isolating and struggling to achieve daily tasks. They have assisted with over 3672 tasks ranging from shopping, prescription collections, signposting and issuing information, food bank referrals and transport. Not to mention, the 130 festive dinners that were delivered when Christmas got cancelled. This would not have been possible without two main factors. Firstly, their amazing volunteers! They manned the phone line, coordinated the tasks, stood in supermarket queues, took parcels to clients, walked the odd dog, and acted as pharmacy delivery drivers. Secondly, the fantastic individuals, companies, and organisations who helped with donations of every description from financial contributions to software, advice, and support to phone lines and equipment. Each and every one are superheroes who came to the need of their community in a time of crisis.

With the closing of the project, there were surplus funds and CCC decided it was only right for it to be donated to a charity with like-minded objectives within our community, one that closely aligns with the work they have been doing and the people they've been helping. As such, it has been donated to Age Concern Mole Valley.

Funding Applications - in 2022/23 one of the key areas of focus by the CEO was to secure funding contributions to support the charity and we want to give thanks for that invaluable support, as follows:



The Allen Lane Foundation – awarded a grant of £3,500 for core costs and it was paid in March 2022 for the April 2022-23 financial year. We thank the foundation for this grant and for giving Age Concern Mole Valley a grant spread over 2 years.

Ashworth Charitable Trust – awarded a grant of £5,000 went towards the charity's running costs and services, particularly our 'Local Community Support Programme'. We thank you for your contribution.



The National Lottery Community Fund



National Lottery Community Fund - in 2021 we received the great news of 3 years' funding. The two £15,000 grants were restricted funds, and the reference is "the National Lottery Community Fund" and the programme name is "RC London and South East Region". We thank the Community Fund for believing in all our work and supporting Age Concern Mole Valley for 3 years.

Funded by



Community Foundation for Surrey – we thank the CFS for their ongoing support and the hard work, they do on behalf of the voluntary and community sector in Surrey. We had a £9,999 grant, which went towards the charity's core costs, specifically staff salaries. The needs of many of the older people that Age Concern Mole Valley supports will relate to reducing their loneliness and isolation in the

community, with the added outcome of improved health and wellbeing. The Age Concern Mole Valley 'Local Community Support Programme' encompasses home visiting, information & signposting, Telephone Befriending and Befriending, etc.



The Edward Gostling Foundation
Enhancing Quality of Life for People in Need

The Edward Gostling Foundation supports small community groups, to large national institutions. The Foundation's aim is to support organisations that have effective solutions to helping those most in need. A £5,000 grant went towards all of the charity's running costs and services, particularly our 'Local Community Support Programme'. We thank you for your contribution.


Mole Valley District Council: UKSPF Community Capacity Building and Infrastructure Support Grants – this £9,000 grant went towards charity's, running costs, particularly around the Age Concern Mole Valley Local Community Support Programme and the IT/Digital Sessions, many thanks for your contribution and support.

**— SHANLY —
FOUNDATION**

Shanly Foundation - this £5,000 grant went towards the Age Concern Mole Valley Local Community Support Programme, many thanks for your contribution and support.



The Sir Jules Thorn Charitable trust kindly gave a £2,500 donation to Age Concern Mole Valley, and we thank them for their contribution.

We also received £1000 from  towards fundraising promotional materials, such as, T-shirts, charity buckets, etc., which was much appreciated, many thanks.

We have remained in close contact with Age UK nationally and we are pleased to remain formally as a “friend”. We have a strong supportive relationship with Age Concern Epsom & Ewell, Age Concern Banstead and Age Concern Merstham, Redhill & Reigate. We also retain close relations with other local charities, which provide for the needs of older people, and are grateful to Central Surrey Voluntary Action for their continued support regarding volunteer recruitment.

Will Writing – in relation to these clinics we resumed a face-to-face service in 2022-23 and continued through this period with clinics at Meaby & Co’s offices. This is a valuable service, and we work in partnership with **Meaby & Co Solicitors** - we thank Esther Janalli-Brown, solicitor at Meaby & Co for her continued support.

The future has many challenges for charities such as, Age Concern Mole Valley. The main area of focus will be a sustainable fundraising programme for the future and also the recruitment of more volunteers to support all that we deliver.

The Future

Age Concern Mole Valley will continue to develop and build on the invaluable work it has achieved in previous years. Our vision is to 'improve the lives of older people', and as we end this financial year and go into the next, we continue to face the challenge of fundraising and the recruitment of new volunteers. We will not change our key aims which underpin all our future plans to continue our invaluable services:

- **Reduce loneliness and isolation in Mole Valley for older people**
- **Improve the health and wellbeing of older people**
- **Make greater connection with the local community**
- **Provide an accessible Information & Signposting Service for older peoples' needs**
- **Increase awareness of Age Concern Mole Valley's services**
- **Increase partnership working**
- **Build a fundraising programme, supporting the provision of services and providing long term stability to ACMV**

We have secured a third year of funding from the 'The National Lottery Community Fund' for the following year, which is good start to our 2023/24 fundraising plan. There are several funders that have supported Age Concern Mole Valley over the years, and we hope they will continue to be supportive, so that we can build a sustainable fundraising programme for the future.



In October 2022, Age Concern Mole Valley was nominated as the charity for 'Westival' a music festival in Dorking, which is planned for April 2023, a fantastic opportunity to raise funds for our charity. With funding from Unum we will be able

to develop our fundraising approach at this festival and make the most of this opportunity and raise our profile.

We will continue to deliver the Age Concern Mole Valley 'Local Community Support Programme' which encompasses home visiting, a level of information & signposting, befriending, social events, IT/Digital Sessions and Will Writing clinics. The programme is ongoing, it aims to reduce loneliness and social isolation whilst prolonging independence and enabling older people to remain at home with the appropriate support services.

We will continue to support our elderly clients with additional home visits to revisit their needs over time and to see if any additional information and signposting would enhance their quality of life. In relation to the Befriending service – we will still be flexible and person-centred as every volunteer and client and their particular circumstances will be different.

In relation to **General Data Protection Regulation (GDPR)**, the charity will continue to review processes throughout the year.

Information and Signposting – this will continue to be an area of development and updating in 2023/24 with a review of the organisations we added throughout the Coronavirus pandemic. This will be essential, so that we can signpost people to local services as they emerge and develop. We will continue to build on the current service, revisiting contacts and double checking our information, so that we provide a useful information portal for those looking for services to support older people.

Information Technology (IT)/Digital Learning Sessions – the valuable IT/Digital Learning sessions will continue in 2023 in both Leatherhead and Dorking. We will use a similar approach as with the Befriending Service, person-centred as every volunteer and learner will have their own preferences regarding their learning approach. We will also aim to recruit additional volunteers to support these sessions, so we can in turn help more ‘learners’ discover the benefits of information technology, especially around connecting them to family and friends.

Volunteers’ Week – we have several face-to-face events planned in June 2023 to celebrate Volunteers’ Week. There will be 3 summer events, where we will take time to say a ‘big thank you’ to our volunteers’ for all their support, especially throughout the Coronavirus pandemic. We plan to also hold a Christmas event for our volunteers in December. A challenge for next year is Volunteer Recruitment – it has been recognised that since the Coronavirus pandemic there is a general shortage of volunteers. We like many charities, are finding it hard to recruit more volunteers, and we have lots of lonely/isolated older people that would like a Befriender to visit, so it will be a priority.

Partnership Working – we will continue to contribute and work in partnership with a network of local organisations that support older people across Mole Valley, facilitated by Mole Valley District Council.

Will Writing – we plan to continue this valuable service and work in partnership with **Meaby & Co Solicitors** in early 2022/23. We thank Esther Janalli-Brown, solicitor at Meaby & Co for her continued support.

Events/Café Project at the Point – we will continue to explore a joint venture with Central Surrey Voluntary Action, which would bring our clients to the Café in the Point for some fun, cake and company.

It has been another memorable and eventful year, as we emerged from the Coronavirus pandemic. A huge ‘thank you’ to the staff team, Andrea, Julia and June for all their hard work this year. I would especially like to thank Andrea Kelley, our Volunteer Coordinator, for her dedication to Age Concern Mole Valley, Andrea is going to retire in April 2023. We all wish her a happy retirement.

Our vision ‘improving the lives of older people’ is as always central to all that we deliver and will develop in the future.

Sonia Hubbard, Chief Executive Officer

Message from the Chairman

The Voluntary, Community and Faith Sector make a huge contribution to the lives of people in Mole Valley, providing a range of services and support to the community. Age Concern Mole Valley will continue to provide and build on its invaluable support services to older people, so in turn their service delivery will impact and make a difference to the community in Mole Valley, and 'improving the lives of older people'.

This year we returned to face-to-face delivery across all our services. We as a charity still continued to be very person centred regarding peoples' preferences. I would like to thank all my Trustee colleagues and all our wonderful volunteers for their support of our clients and 'learners', plus Sonia Hubbard (CEO) and the staff team for their continued hard work in support of the charity and their strong commitment to our vision through what were 'unprecedented times' over the last 3 years.

Sally Dubery
Chairman

Financial Review

Income for the period totalled £85,968 including several grants from charitable trusts and foundations, together with donations from individuals and local organisations.

Expenditure was maintained at a similar level to the previous year £88,018.

This results in an overall deficit of £2,050.

At the end of the year, the charity has designated reserves of £30,000, which are 3 months running costs and form the charity's reserves policy.

Reserves Policy and Risk Management

The Trustees have carefully considered the forecast of income and expenditure for the year 2022/23 and have concluded that it is appropriate to utilise the reserves in maintaining the resources available to the organisation to enable it to continue its activities in key areas.

Trustees' Responsibilities in relation to the Financial Statements

Charity law requires the Trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of each financial year and of its surplus or deficit for the financial year. In doing so, the Trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in business.

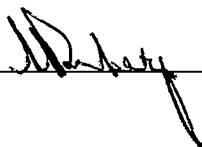
The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the new FRS 102 (SOFA) and the Charities Act 2011.

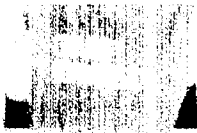
The Trustees are also responsible for the safeguarding of the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reference and Administration

Legal and reference information, which is shown after the contents page, forms part of this report. The financial statements comply with the current statutory requirements, the charity's governing document and the SORP 'Accounting and Reporting by Charities'.

On behalf of the Trustees





Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of Age Concern Mole Valley

On accounts for the year ended

31st March 2023

Charity no (if any)

1111678

Set out on pages 1 to 4

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/02/23

Name: Andrew Wheeler

Relevant professional qualification(s) or body (if any):

ACCA

Address: Taxsense Accountants

203 West Street

Fareham

Hampshire

PO16 0EN



CHARITY COMMISSION
FOR ENGLAND AND WALES

Age Concern Mole Valley		1111678		CC16a
Receipts and payments accounts				
For the period from	1/4/2022	To	31/03/2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Trusts		65,524	-	65,524	71,000
Services provided	306	-	-	306	21
Donation & Legacies	20,138	-	-	20,138	5,129
Interest Received		-	-		
Sub total (Gross income for AR)	20,444	65,524	-	85,968	76,150
A2 Asset and investment sales, (see table).					
Sub total		-	-		-
Total receipts	20,444	65,524	-	85,968	76,150
A3 Payments					
Expenditure on raising funds	3,010	-	-	3,010	1,498
Expenditure on Charitable Activities	85,008	-	-	85,008	84,780
Sub total	88,018	-	-	88,018	86,279

A4 Asset and investment purchases, (see table)									
		-	-	-	-	-	-	-	-
Sub total		-	-	-	-	-	-	-	-
Total payments									86,279
Net of receipts/(payments)									
A5 Transfers between funds		65,524	-	-	-	-	-2,050	-10,129	
A6 Cash funds last year end							50,959	60,381	
Cash funds this year end		-	65,524	-	-	-	48,909	50,252	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	48,909	-	-
			-	-
			-	-
	Total cash funds	48,909	-	-
	(agree balances with receipts and payments account(s))			

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-

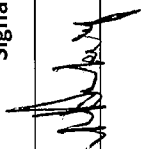
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Tangible Assets	Unrestricted	10,719	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Pension payable		59	
Accruals		62	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sally Dubery	21.11.23

Age Concern Mole Valley

For the Year Ended 31 March 2023

Charity Number 1111678

Note 1 2022 Income and Expenditure Funds

Income and Endowments	2023	2022
	£	£
Receipts from Gift Aid/Royalties	306	21
Computer donations	-	365
General donations	20,138	4,764
Grants (see pages 11-12 for full grant details)	65,524	71,000
Charity income 2023 totals	85,968	76,150
Resources Expended		
<i>Expenditure for raising funds</i>		
Direct fundraising expenses	958	233
Allocation of general overhead expenses	2052	1266
<i>Direct Charitable Expenditure</i>		
Visiting and Befriending, Information and Signposting	6,300	6,300
Staff Payroll	73,316	73,545
IT Support/Laptops/Broadband etc.	2,589	2,628
Accountancy fees	686	594
Training	55	150
Website/ Marketing development	302	194
Governance	694	404
Sundry Expense	396	380
Bank Charges	84	25
Depreciation on office equipment	585	561
Total Direct Charitable Expense	88,018	86,279
Surplus for the year to transfer to reserves	-2050	-10,129

Age Concern Mole Valley

Balance Sheet

As at 31.03.2023

Fixed Assets

Tangible assets

Investments

Current Assets

Debtor

Cash at bank

Current Liability

Creditors:

Amounts falling due within one year

PAYE

Pension

Accruals

Net current assets

Total assets less current liabilities

Long term loans

Net Assets

Designated funds

Unrestricted funds

Restricted funds

Total Charity funds

Client Approval Certificate

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Signed:

Dated

23-11-23

Age Concern Mole Valley

Notes to the Accounts For the year ended 31 March 2023

Notes to the Financial Statements as at 31 March 2023

1. Basis of Preparation

The financial statements have been prepared under the historic cost convention, following the recommendations of the Statement of Recommended Practice known as FRS 102 (SORP) introduced in 2014 covering charities with a year end after January 2015.

2. Accounting Policies

a) Income

All income is accounted for on an accrual basis, except for voluntary donations, which are taken into account when received Grants are recognised in full during the year that they are received Incoming receipts from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

b) Fixed Assets

Fixed assets are stated at cost and depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life Computer equipment and office equipment 25% straight line basis It is the Charity's policy to capitalise fixed assets that are above a de minimis level of £500.

c) Resources expended

Resources are accounted for on an accruals basis. Expenditure is appointed to cost categories based on the amount attributable during the year, including the cost of generating funds, charitable activities. Governance costs include legal costs and Trustee meetings only

d) Recognition of liabilities

These financial statements recognise all liabilities that the charity has responsibility for. The charity is not aware of any contingent liabilities.

Age Concern Mole Valley

Notes to the Accounts For the year ended 31 March 2022

3. Staff

The charity has been well represented by Sonia Hubbard, Andrea Kelley, Julia Gallagher and June Mills throughout the year.

4. Tangible Fixed Assets	31.03.2023	31.03.2022
Cost	10719	9545
Addition	-	1174
Accumulated Depreciation	-9061	-8500
Depreciation Charge	-585	-561
	<u>1073</u>	<u>1658</u>

5. Other Creditors

	31.03.2023
	59
Pensions Fund	62
Accruals	

121

6. Lease

During the year, the Charity took one office space at the Point in Dorking.

This lease continues until February 2023 at an annual cost of £6,300, but with a general break clause after 3 months' notice.

7. Commitments

There are no other commitments not recorded in the financial statements.