



**Community
Foundation**
for Surrey

Together we can

**Report of the Trustees and
Financial Statements
for the Year Ended 31 March 2022**

for

**Community Foundation for Surrey
(Limited by Guarantee)**

Registered Charity Number: 1111600

Company Number: 05442921

Community Foundation for Surrey

Report of the Directors and Financial Statements for the Year Ended 31 March 2022

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**Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022**

Chair's Report

This year we have continued to face challenges posed by the Covid19 pandemic and the aftermath. As we emerged from lockdowns a new challenge has emerged in the economic crisis that is hitting those who are most disadvantaged in a disproportionate way. CFS Grant awards for projects where the applicant has identified poverty and disadvantage increased 400% from 2019/20 to 2020/21 (£100k – £400k) and we continue to see a huge demand.

The number of Universal Credit (UC) claimants has increased significantly across Surrey since the pandemic began – and since the last official estimates of children in low income were made. Total claims more than doubled from March 2020 to August 2021, increasing by 235% on immediate pre-pandemic levels. Claims that had dependent children also increased significantly: virtually doubling from 10,978 to 21,739 by August 2021 (up 98%). Research into the experience of residents found that various new regrettable strategies emerged: parents cutting back on food (61%), skipping meals (26%), not replacing children's shoes (19%) & winter coats (14%), and using debt to make ends meet (80%)^[1].

As they did in 2020-21, CFS staff, donors and volunteers stepped up again this year to respond and ensure that support reached those who most needed it as rapidly as possible. Thanks to our strategic partnership with Surrey County Council, which provided a £500k contribution aimed at generating matched funding, we were able through generous donors to raise over £1.2M to support Surrey communities' recovery from the pandemic. This included £185k which was distributed rapidly over Winter 2021-22 in our emergency Winter Poverty Fund supporting groups who were helping those most economically disadvantaged in our county, including food banks and provision of debt and benefits advice. I would like to record my sincere thanks to staff, trustees, volunteers and donors who once more stepped up to support our communities in their time of great need. It is also worth mentioning that our close relationship with Surrey County Council has enabled us to collectively generate much more than we could do if working separately. We have maximised the funds available to our communities, and worked closely to share information on emerging needs, meaning that funds can be targeted carefully to make the most difference.

It has been a year of considerable growth. We now have 89 Funds, up from 83 at this time last year. With 53 endowment funds totalling £14.6m compared to 52 endowment funds totalling £12.8m last year. The level of endowment donations has increased to £575k from £193k last year. Flow through donations this year totalled £2.1m, which whilst less than in 2020-21, was an increase on previous years. During 2021-22, the Foundation awarded 441 grants to community groups and individuals across Surrey totalling £2,754,553. Again, this doesn't match our exceptional activity during the first year of the pandemic, but it represents a 32% increase compared to 2019/20 demonstrating the continued growth in grant making despite the challenges of the ongoing pandemic.

This was a year of significant change, adjusting to a 'new normal' and continuing to work in our hybrid way, whilst enjoying the ability to come together in our wonderful new office in Woking for meetings and activities requiring face-to-face work. We are grateful to Woking Borough Council for their continued support in enabling us to use this space.

There were also several changes of staff including welcoming our new Chief Executive, Rebecca Bowden, in July 2021 and in early 2022, we welcomed Victoria, Sangeeta and Phil to our staff team, replacing staff who had moved on to new challenges. Jo also joined us at this time, as the manager of our new Funder Plus programme which pairs skilled volunteers with small grassroots organisations applying for, or receiving, our funding who need the help of business expertise such as finance or governance skills.

In September, we welcomed new Trustee Carolyn Rich who joins us from Allianz where she has experience leading their corporate social responsibility programme and working with their CFS corporate fund. I also joined as Trustee at that time. In March 2022 Chairman Jim Glover OBE DL stood down to become Vice President in charge of strategic development. Jim has brought vision, energy, and a sense of what can be achieved with common purpose in the county. I agreed to pick up the baton and serve as Chairman of what is a very dynamic Board, because of my admiration for what CFS has already achieved during difficult times, and its potential for making a difference in Surrey in the future.

CFS undertook the national Community Foundation Quality Assurance review in the Summer 2021 which we passed with flying colours, with several exemplar activities highlighted. At the same time, we completed an extensive review of our Grant Process with the aim of improving our services to donors and grant applicants. This resulted in several changes including improving the visibility and clarity of our eligibility criteria and introducing themes to our quarterly grants rounds from Winter 21-22. We have identified some further improvements to make,

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which will require a major change to our database system that we hope to implement in the next two years, resulting in a much simpler and more accessible grants process for all.

In August 2021, we suddenly had to deal with another unanticipated emergency as Afghan nationals were evacuated to hotels in our county. We have supported several refugee support organisations to help with emergency supplies and English lessons, and one of our funds, the Dora Fedoruk fund has been particularly helpful in this regard. As I write we are standing ready to help support groups working with the more than two thousand Ukrainian refugees expected to come into our county as people offer up their spare rooms to those fleeing the war in Ukraine. It is clear that we will continue to need to support these people as they process the trauma they have lived through and begin to build a new life for themselves.

We are also seeing the impact of the pandemic and lockdown on people's mental health and wellbeing, particularly amongst young people. Funding applications received by CFS for projects supporting mental health have increased by 260% in the last year. In first Young People's Grant Round of 2022, over 25% of funding applications received were for work with young people's mental health; and we were 8 times oversubscribed against our available budget. Again, we have stepped up and in 2022-23 we will be launching a major new multi-million-pound fund to scale up support for young people's mental health across our county.

Also, as I write we are bracing ourselves to respond to more need. With inflation at a 30-year high, the Governor of the Bank of England is warning that a "very big income shock" from the increase in global goods prices will hit demand in the economy and push up unemployment at a time when energy prices are rising sharply. This 'perfect storm' will hit the economically disadvantaged in Surrey hard. It's important that we continue to work with strategic partners across the county, bringing together like-minded funders from public, private and philanthropic sectors to track what is happening and work out how we can best focus our collective resources in a timely manner to provide vital . I am very grateful that we have such strong support in the county, from our donors and our partners in all sectors, and I look forward to continuing to work together to ensure no one is left behind in our county.

^[1] [Cabinet child poverty report - 25 Jan 2022.pdf \(surreycc.gov.uk\)](#)

Sir Denis O'Connor, Chair

**Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022**

The Trustees' Annual Report incorporates the Directors' Report as required by company law.

Objectives and Activities

The Community Foundation for Surrey (the Foundation) is an independent local charity, whilst also being part of a long-standing global movement. Our role is to bring together those with a desire to give in support of local communities and those who are positively acting to address local challenges.

Vision

To build a strong movement of local philanthropists, connecting them with local charitable organisations to ensure that every individual in Surrey has hope.

Mission

To grow local philanthropy and change lives.

The stated objects of the Foundation are the promotion of charitable purposes for the benefit of the community in the county of Surrey – and in particular the advancement of education; the protection of good health, both mental and physical; and the relief of poverty and sickness.

These objects are closely reflected in the Foundation's strategy for its grant-making, which identifies **key priority themes**:

- **Young People** – supporting the range of challenges faced by young people.
- **Wellbeing** - Advance people's wellbeing, physical and mental health and safety
- **Equity** - Reduce disadvantage and increase access to services, strengthen community cohesion and build social capacity

Values

The work of the Foundation is under-pinned by the following core values:

Ambitious – We focus our energy on building significant, sustainable funds for local communities.

Professional – We work with integrity, transparency and efficiency.

Supportive – We are an approachable and supportive grant-funder, with a heart firmly rooted in our community.

Empowering – We collaborate with local donors and local voluntary groups to enable positive and sustainable change to be achieved.

Pro-active – We take a positive and creative approach, using our knowledge to realise the power of local philanthropy.

Public Benefit

The Trustees confirm that they have complied with the duty in the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities of the Foundation. The Trustees review the activities of the Foundation against its aims on an ongoing basis and are satisfied that all the activities continue to focus on achieving its aims. No specific issues of detriment or harm have been identified.

Charity Governance Code

For the annual Board self-assessment, Trustees considered each of the seven key areas identified in the Charity Governance Code; the Governance Sub-Committee meets bi-annually to review policies and procedures and consider actions arising from SMT's monthly review of the risk register. During Autumn 2021 the CEO carried out a governance review of all Board sub-committees and revised terms of reference and memberships were approved by the board. During 2022-23 we will need to recruit a further 2-3 Trustees to replace those retiring.

Achievements and Performance

Highlights



Over **£2.5million**
generated in resources
to help those in need



Over **£2.7million**
distributed to support
local communities



Grants awarded
(to **357** organisations)



Average value of
grant awarded to
organisations
£6,200



106 Grants awarded to
individuals
(in need of support for skills
and employment
opportunities, or caring
responsibilities)

Growing Local Philanthropy

A key aim of the Foundation is to build significant resources to support those living in local communities across Surrey – in both the immediate and the longer term.

During 2021-22, donations for immediate grant-making totalled just over £2m and a further £625k was received in donations to endowment. We had 88 Funds (56 bespoke and 32 collective funds) up from 83 funds (54 bespoke and 29 collective funds) at this time last year. We have closed 10 funds – mainly Covid-19 related and other small dormant funds. We have 53 endowment funds totalling over £14.7m compared to 52 endowment funds totalling £13.8m last year. The average size of endowment has increased to £279k from £247k last year.

The Foundation acts as a trusted philanthropy advisor and partner, working together with major donors to direct their giving to the causes about which they are most passionate. Donors benefit from the Foundation's due diligence, and knowledge of local needs. As part of the Foundation, donors also have opportunities to meet other local donors and to receive regular updates on wider topics. A range of giving options are available:

Bespoke Funds – enable individuals, families, businesses and trusts to give to their own local communities and/or in the thematic areas of most interest for them; whether that be, for example, supporting older people or helping young people with education and training opportunities.

Individual and Family Giving

We currently work with 34 individuals and families, providing bespoke Donor-Advised Funds in this way, including legacy / in memoriam giving. Many donors have set up long-term Endowment Funds and have what has been described as the “unique joy” of giving a one-off gift, from which income can be allocated each quarter, so the impact of their initial gift continues *in perpetuity*. Many also enjoy involving the next generation in their family giving.

Corporate Giving

We currently have 12 Funds where we work in partnership with local companies to fulfil their Corporate Social Responsibility (CSR), enabling effective giving to good causes and engaging employees in these activities.

Charitable Trusts

We have 11 bespoke funds which have either been established through trust transfers in the case of inactive or closing trusts or where we work in partnership with an active trust to deliver local grant-making.

Through our membership of UK Community Foundations, we also distribute a small number of national programmes. In 2021-22 this included the Made by Sport Clubs in Crisis Fund and the Surrey Heathlands NHS Charities Fund.

Collective Funds – Our 32 collective funds are comprised of donations from a wider group of local donors, united around a shared interest – whether that be a locality or a theme. Joining with others in this way means that multiple donations are pooled together, to achieve greater impact.

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Marketing & Development Committee

In July 2021 following a review of operations and organisation priorities, we took the decision to disband the Marketing & Development Committee as it had successfully achieved its aim of creating a clear brand strategy and identifying key priority areas of focus. Instead, we set out to focus on work with Professional Advisors and improving our existing Donor Engagement.

Work on developing our relationships with Professional Advisors has progressed well; we have developed a suite of new marketing materials and we are currently working with a list of 26 'prospect' professional advisor organisations. We will continue to work with the Working Group Members to arrange 1 to 1 meetings and advisor briefings.

On Donor Engagement, we have set up an internal working group of all Fund Managers plus the CEO to continuously monitor and improve processes for Donor support. We have met with representatives of every fund as we come out of a period of intense activity to review their plans for the future and how we can best support them in their giving journey. In addition, we have embarked on a programme of development for our 16 Area Funds which form a critical part of our 'Unrestricted' giving potential and also a good entry point for first time donors. We have held quarterly meetings of the Area Fund network and will continue to hold regular sessions to share best practice. We aim to reinvigorate all Area Fund Panels, ensuring they have sufficient active members to carry out their work, and also to adequately represent the community they serve. This activity has encouraged a number of Area Funds to develop new fundraising initiatives and we have identified a number of funds that are currently sub-£250k endowment, but might relatively easily attain this figure. In addition, we have set up meetings with the Community leads in all Boroughs and Districts to ensure they are networked with their local funds.

Dormant trusts

We have also been working to identify Dormant Trusts in our area, and we are also using the Professional Advisor and area Funds Work Programmes to start conversation around Dormant Trusts which might benefit from transfer.

New Mental Health Fund

Following a series of inspirational meetings with one of our existing donor funds, coupled with mounting evidence of the scale of need and increasing demand for mental health support, it became clear that we had to create a fund that would catalyse a step-change in the way we approach support for young people experiencing mental health issues. At an event for prospective donors in November 2021, we launched the concept of a New Mental Health Fund and invited attendees to become Founding Funders, with the aim of creating a £1m fund in year 1. As a result of this event, we have since successfully secured £1m so far in 2022-23. Surrey County Council have agreed to match up to £1m, making a total of £2m over 5 years. We hope this fund will serve as a springboard to providing real transformational change in mental health support in Surrey.

New Donors and Funds

This year we were delighted to add **Spelthorne Area Fund** – although launched in 2019, it was immediately hit by the impact of the pandemic, so we have recently re-launched it with a founding donation, and a pledge by the Borough Council to match fund donations.

We worked closely with **Shepperton Studios** to be able to launch a new 10-year fund that will deliver £500k to the Borough of Spelthorne for supporting Employability & Skills programmes for Young People, and Community Development & Disadvantage. We will be working closely with the Borough Council and the local CVS to ensure that we receive sufficient applications for this fund as this is always a borough that has low number of applications. Lastly, we were delighted to set up a new DAF in December 2021, **the Aurora Fund**, that enables a younger donor to come in at circa £100k Endowment and pledge to grow the endowment to £250k over 10 years. This family are at an early stage in their donor journey, and our previous ceiling of a minimum of £250k for setting up an Endowment would have been prohibitive. We hope to make more of this model to encourage younger families in particular to plan their donor journey with us.

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Our Funds

Individual and Family Giving

Arabella and Julian Smith Family Trust Fund
Aurora Fund
Baker Family Fund
Bernicia Trust Fund
Bexington Fund
Borrows Charitable Trust Fund
Bryn Sirlol Fund
Burnett Music Fund
Burnett Environmental Fund
Carrington Family Trust Fund
CARTS Fund
Catenum Fund
Christin Beck Community Fund
Cyrus Fund
Dancer Fund
East Court Fund
Green Shoots Fund
Hamilton Fund
Hazelhurst Fund
JAMMA Fund
Kaye Family Fund
LBM Jem Fund
Ockley Community Fund
One & 35 Fund
Orchid Environmental Trust Fund
Parkes Grants Fund
Perros Trust Fund
Smyth Fund

Legacy / In Memoriam Funds

David Tyson Memorial Fund
Dora Fedoruk Memorial Fund
Fiona Strong Memorial Fund
Gabrielle E Thornton Fund
Mamie Mollan Community Fund
Rebecca Cannon Vitality Fund

Working in Partnership with

Charitable Trusts

Betty Parr Whitbread Music Fund
Bishop of Guildford's Foundation
Britten Foundation Fund
Carers Support (Guildford) Fund
Fidelity UK Foundation Surrey Community Development Fund
Henry Smith Charity - Surrey County Grants Programme
Netherby Trust Fund
NIBS Wells Fund
The Pargiter Trust Fund
The Peter Harrison Foundation Community Fund
The Thomas Trust Community Fund

Corporate Giving

Allianz
Birtley House Fund
Charles Russell Speechlys Community Fund
Electronic Arts Educational Fund
Electronic Arts Youth Fund
Made by Sport Clubs in Crisis Fund
Sente Software Fund
SES Water
Southern 360 Fund
Surrey Coronavirus Response Fund funded by The National Lottery
Surrey Heathlands NHS Charities Fund
Thermotech Strategic Fund

Total Bespoke Giving: 57 Funds

Area Funds

Chiddingfold Community Fund
Chobham Bly Lawson Community Fund
Elmbridge Philanthropy
Epsom & Ewell Community Fund
Guildford Philanthropy
Hambledon Community Fund
Haslemere Chalice Community Fund
Horley Edmonds Community Fund
Horsleys Community Fund
Lower Green Neighbourhood Fund
Peaslake Village Community Fund
The Community Fund for Reigate and Banstead
Runnymede Community Fund
Spelthorne Community Fund
Surrey Heath Community Fund
Tandridge Community Fund
Woking Community Fund

Themed Funds

Afghan Refugee Fund
Elder Championship Fund
Guildford Young Carers Fund
Let's Create Jubilee Fund
Step Change Fund
Surrey Community Arts Fund
Surrey Community Fund
Surrey Coronavirus Reponse Fund
Surrey Education Fund
Surrey Hills Trust Fund
Surrey Mental Health Fund
Surrey Sports Fund
Surrey Supported Employment Fund
Surrey Young People's Fund
Winter Poverty Fund
Total Collective Giving: 32 Funds

We would like to thank all of our Donors and Fund Holders who between them have made a substantial contribution to improving the lives of people across Surrey.

Community Foundation for Surrey
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Grant-making

During 2021-22, the Foundation awarded 441 grants to community groups and individuals across Surrey totalling £2,754,553. Whilst this does not match the extraordinary numbers of 2020-21 resulting from the work on the Coronavirus Response Fund, it represents a 32% increase compared to 2019-20 demonstrating the continued growth in grant making despite the challenges of the ongoing pandemic.

Through 2021-22 our donor funds continued to fund the ongoing work of the voluntary sector improving the lives of people in Surrey. The Foundation recognised the vital importance of maintaining our support as the pressures of the pandemic continued to be felt. The Surrey Coronavirus Response Fund wrapped up in May 2021 but the long-term inheritor of the work for the Surrey Coronavirus programme, The Surrey Community Fund was there to fill the gap.

Surrey Community Fund – matched funding for SCC donation

The wrapping up of the Coronavirus Response Fund and delivery of an outcomes report led to an opportunity to relaunch our Surrey Community Fund, to address unmet need across the county as the pandemic moved from an emergency requiring rapid response to a need for ongoing support as new needs emerged. This was ably kickstarted by £500k from Surrey County Council, which provided an opportunity to match fund. To date we have been successful in securing matched funding of £747,387, giving a total of £1,247,387 available to support Surrey communities' recovery from the pandemic. In 2021-22, £754,223 was awarded in grants to support recovery from the pandemic.

Separately, support from Surrey County Council enabled the establishment of a Winter Poverty Fund to respond to the developing cost of living crisis with 22 grants totalling £185,000. Support from our generous donors provided resources for an Afghan Refugee Fund which made three awards to groups supporting evacuees from Afghanistan with their basic needs, access to language provision and employment.

The Foundation also delivered the **Health and Wellbeing Programme** on behalf of NHS Surrey Heartlands Charities Together – distributing funds raised by the public in response to the pandemic. These two-year awards support people's health and wellbeing in local communities across Surrey, focussing on:

- Poverty
- Mental health
- Marginalised communities
- Healthy lifestyles

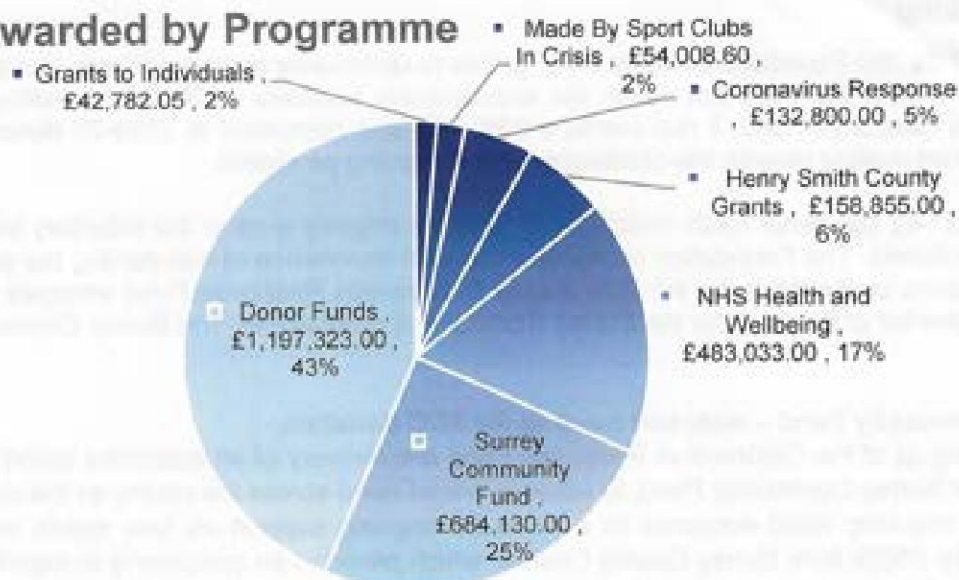
The Foundation delivered the national **Made by Sport Clubs in Crisis Fund** programme in Spring of 2021. The Made by Sport Fund which sought to support the many sports groups struggling under the effects of the pandemic offered grants of £2,021 to clubs and community organisations which promote sport for development of people under 25. 27 local clubs benefited from these unrestricted grants.

The Foundation's successful partnership with the Henry Smith Charity came to a close this financial year with the final nine awards from the Henry Smith County Grants Fund providing core costs to key Surrey organisations.

The chart below summarises the Foundation's grant-making to voluntary organisations in 2021-22 by programme:

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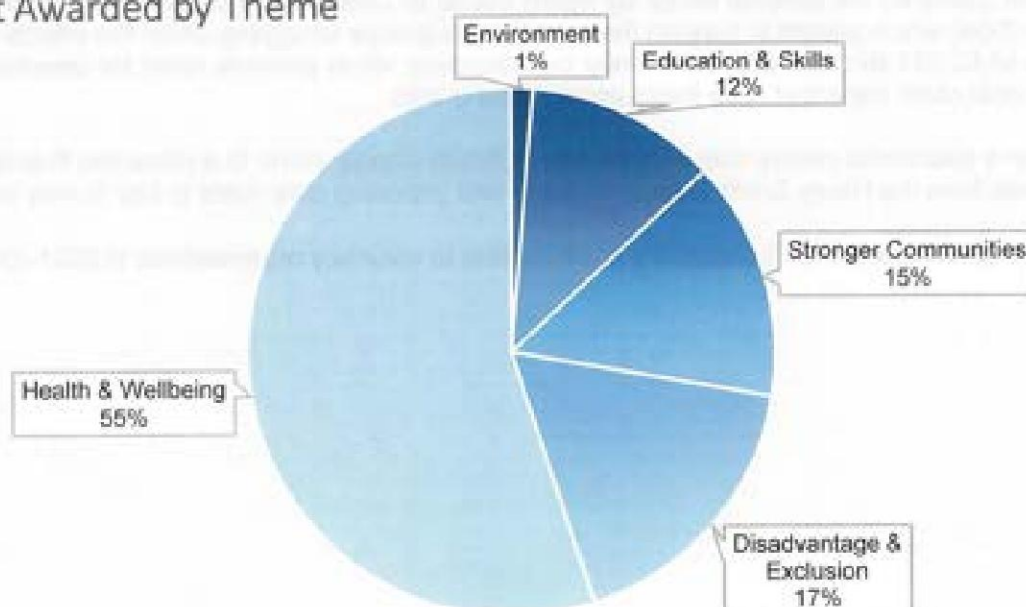
Amount Awarded by Programme



The table below summarises the grant making by the Foundation's priority themes.

- **Health and Wellbeing** – Advance people's physical and mental health, wellbeing and safety.
- **Education & Skills** – Improve life skills, education, employability and enterprise.
- **Disadvantage & Exclusion** – Promote reduction of isolation and disadvantage and access to local services.
- **Stronger Communities** – Maximise ability to strengthen community cohesion and build social capacity.

Amount Awarded by Theme



Community Foundation for Surrey Trustees' Annual Report for the Year Ended 31 March 2022

A complete list of grants awarded is available on our website at <https://www.cfsurrey.org.uk/who-we-support-2/>

Breakdown of Grant Seekers



66% of awards are made to groups with turnover £500k or less reflecting our priority to support local and grassroots organisations. The average award for grants to organisations was £6,246 in fy 2022. Over 50% of our grants are below £5,000

Since it was established in 2005 to 31 March 2022, the Foundation has awarded 4,781 grants totalling £18,738,611

Grant Seeker Survey

In February we repeated the survey of grant seekers first conducted in Winter 2019 to seek feedback on our processes and to gauge needs in the sector. The survey was anonymous and included both grant holders and grant seekers.

- ◆ 71% of respondents are experiencing increased demand for services, 56% are seeing significantly more demand.
- ◆ 86% are somewhat or very concerned about their ability to raise sufficient funds for the next 12 months.
- ◆ What organisations need are multiyear grants and core costs/unrestricted grants to provide sustainability.
- 😊 Being able to talk to people when making an application is important - most people found a follow up phone call after application helpful and supportive. Those who did not receive a call were the most likely to have found the process difficult.
- 😞 Applicants want more guidance on the application form questions - including examples of questions and answers.
- 😞 Applicants don't want to keep having to tell us the same basic organisational information every time they apply.

The lessons of the survey are being implemented in updated grants processes and through conversations with our family of donors so we can provide the best support possible to our grant seekers.

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Personal Impact of Grants Received to Date – a ray of hope to the third sector in challenging times

Merstham Mix Community Cafe CIC £10k awarded in October 2021

Emergency funding towards the increased salary costs to recruit a General Manager to enable the continuation of a community cafe in a recognised area of deprivation.

The Merstham Mix (MM) is a Community Interest Company founded in 2017 to support the local community of Merstham. Merstham lies within the worst 20% of LSOAs in the country in terms of multiple deprivation which is the 2nd worst in Surrey. By working with food surplus partners and using high quality donated goods alongside our suppliers, MM offer affordable, nutritious meals available to everyone. They worked closely with other local service providers including Loveworks food bank, Merstham Community Facility Trust, Age Concern and Reigate and Banstead Council to ensure we are meeting the food poverty needs in the local area.

The cafe had a strategy in place in 2019 to become self-sustaining within 3 years. This included reducing grant donations over a 2-year period whilst simultaneously increasing footfall through marketing efforts and events. This strategy was proving effective up until the pandemic hit in 2020. Staff changes and the inevitable loss of income meant that the café was in imminent danger of closure. MM had developed a plan to start their strategic approach from scratch by recruiting an experienced manager, but urgent support was required to bridge the gap allowing the recruitment process to take place and the strategy to be rolled out. Merstham Mix is at the heart of the community and are an integral asset. There are few other businesses which would thrive in the same space, leaving a significant hole if Merstham Mix were to be lost.

Feedback from MM:

November 2021 - *I wanted to send you a quick email to say we have recruited a WONDERFUL General Manager who starts with us on the 1st December... We are SO excited to have her on board.*

...cafe takings are up consistently from when we last spoke from c.£100-£150 per day to now generally over £200. We took £380 last Saturday which is our most successful day ever. It really feels like we are moving in the right direction, and I wanted to thank you and your team SO much for being there for us when we needed it.

March 2022; *the cafe and staff are going from strength to strength. Takings are up, new projects are being developed, and the community are utilising the full range of services available. Given the rise in food poverty and mental health needs, which are likely to continue to grow, organisations such as MM will become increasing essential to the survival of communities. This emergency funding will have significant, lasting impact.*

CAB Elmbridge West awarded £20k June 2021

Funding for a Complex Needs Specialist Caseworker to support people in Elmbridge

In the last year, those clients experiencing a mental health problem on average had 5 separate advice problems, from unmanageable debts, employment, housing, to access to welfare benefits. Many clients with diagnosed mental health conditions, tend to have more complex cases that require specialist help and casework. Inability to cope with unfamiliar places, crowded waiting rooms (assuming a relaxation in social distancing guidelines), uncertainty about when they will be seen, travelling to the office, long interviews or making phone calls, can all contribute to creating potential barriers to accessing our service. The specialist complex needs case worker avoids these issues and also builds our capacity to deliver advice in new outreach locations at service partner outreach sites.

Love Me Love My Mind Epsom £4k Dec 21

Hall Hire costs

The charity's main weekly activities are the Monday Drop-in and Let's Talk Epsom, a discussion group for people suffering from anxiety and depression. This funding is for help with the costs of hiring the church hall. Feedback from a beneficiary: 'I have been involved with the charity 'Love Me Love My mind,' for over ten years now. My interest was first sparked when I saw a pamphlet for the October Festival in Epsom library. As an occupational therapist by background I immediately thought, what a wonderful opportunity to attend lectures and talks, from a range of professionals, and service users, on the topic of mental health. I can still remember the first time I entered the glass doors at St Barnabas, what immediately impressed me was the calm and welcoming environment, and how friendly and approachable the volunteers at the Festival were. More recently I had personal reasons for using the Monday drop at St Barnabas. In 2019 I was a victim of domestic abuse, and my own mental health deteriorated. The Monday evening drop in was an invaluable support in my own journey to recovery, as were other mental health services in Epsom such as Surrey and Border's NHS Trust, and Safe Haven at The Larches. I had to take time off work to recover, and I always looked forward to cake and tea or biscuits at 4pm on a Monday. It's how drop in starts, where we each have the opportunity to share joys and sorrows for the week. I've made many friends at drop in who've supported me through my recovery journey. We have a meal, which is a lovely social event for the week. Thanks to the Monday drop in, I'm back working full time as an Occupational therapist in mental health.

What I have been most impressed about by 'Love Me Love My Mind,' is the way Sue Bull has kept us all together, as a group during all the lockdowns. We have kept in contact through the weekly newsletter, which I always look

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forward to reading with a cup of tea on a Sunday evening. There is something so lovely about getting a letter through the door, in the modern world of email that we live in today. The letters have also helped me stay strong as an NHS professional on the frontline during all three lockdowns'.

Surrey Minority Ethnic Forum - £24,506.00 awarded March 21

Core Finance and Admin Costs

Surrey Minority Ethnic Forum (SMEF) is a registered charity that acts as a facilitator for Surrey's 17%1 ethnic minority demographic (2011 census). This funding supported a two-year project September 2019 - August 2021 to provide intensive capacity building support to ten of the member groups. Taking them through a cycle of project development, delivery, management and evaluation. SMEF aim to target members who are active and would potentially benefit from this support - 4 groups in Woking, 2 in Surrey Heath, 2 in Guildford and 2 in Reigate and Banstead covering a range of ethnicities; African, Albanian, Bangladeshi, Hungarian, Indian, Nepali and Pakistani. Each of the groups has the potential to impact the lives of one thousand to three thousand people.

Case study: Mark - Hope African Support Services

SMEF worked with Hope African Support Services from the summer of 2020, early in the pandemic when they told us about the difficulty people of African countries faced accessing good information about dangers and subsequently vaccination against COVID-19. SMEF met with them eight times before they were ready to submit an application. This initially failed as they did not have a bank account. This had been closed for lack of funds. It was not possible to reopen the account or open a new one over four conversations with them. It was only when we met with the Community Foundation for Surrey early in 2021 that we resolved for SMEF to hold grants for groups. SMEF then resumed working with the group and met about 6 times to update the budget and enable submission. The group secured a grant of £8,080. SMEF explained the process for claiming the grant in instalments by invoice.

To enable delivery of Zoom-based conversations, the group contacted SMEF Health & Race project who secured expert speakers. A couple of workshops were delivered in African languages and other through the use of interpreters. 121 people from Sub Saharan countries became better informed. SMEF is now supporting the group with the final report to account for the impact of the grant.

Age Concern Mole Valley £20k awarded May 21

Funding for community support programme –Funding to tackle the to tackle isolation, health and wellbeing challenges in older people following the coronavirus pandemic. In the last financial year (2019/20) Age Concern Mole Valley has supported older people with over 4500 activities and continued to develop the Local Community Support Project with core activities, including the Befriending and Visiting Service, Information & Signposting/Advice, Events, etc. The difference we make is one of reducing social isolation and loneliness and improving the health and wellbeing of older people. The older people we support are often still self-isolating in their home and frightened of engaging in face-to-face activities. Therefore, a regular telephone chat from Age Concern staff regarding their needs and from their telephone befriender helps reduce that isolation. Here is some feedback from 2 Befriender clients: "I am delighted with how the visits are going with my befriender. It is so nice to have someone to natter with and have something in the diary each week to look forward to. You have found me such a nice person. Thank you." "My befriender has made such a difference to me and is a really important part of my life now. I always look forward to our meetings and feel better after I've seen her."

South West Surrey Domestic Abuse Outreach Service £10k awarded Dec 21

Funding for specialist counselling in Waverley

Funding to support specialist counselling for the adult and children victims of domestic abuse. Throughout the pandemic, we have delivered a basic outreach service to domestic abuse (DA) victims, dealing with some of the most urgent cases referred to us, primarily by the police. As we gradually open up, it has become evident that many of our clients, the victims and survivors of DA, are in extreme need of expert counselling and displaying symptoms of conditions such as PTSD, depression and anxiety. We know from our long experience of working with such clients that if not treated this has severe social consequences on their ability to work and to look after themselves and their children. This has long term implications for the families, but can be mitigated by timely treatment. We are currently working through a backlog of clients, and taking on new clients, in urgent need of psychological counselling.

We are also working with a significant number of severely traumatized children who require support. Their degree of trauma has been exacerbated due to lockdown and they require more specialist intervention. NHS waiting lists are now so long that this needs to be sought privately; most our victims cannot afford this. This funding supports a qualified chartered children's psychologist who combines psychodynamic and cognitive behavioural techniques to provide appropriately targeted therapy.

Case study: Emma,* age 35, Waverley

**Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022**

Emma had been victim to a long history of physical assault and control from her then husband. He took money to buy alcohol and forced her to take drugs. In the most recent incident, he was so violent towards her that her children, who witnessed much of the abuse, called for an ambulance. Emma was referred to our service via the Police. Our outreach team listened to Emma and gave her ongoing emotional and practical help to support her on her journey from victim to survivor. We believed in Emma and sought assistance from a drug and alcohol agency for rehabilitation support, found housing support via Citizens Advice Waverley and worked with social services. Our dedicated team member acted as an advocate on her behalf and helped her to obtain a restraining order against her husband. Emma participated in our counselling service, helping her to build her courage and confidence and sought a place on the Freedom Programme, a course for survivors of domestic abuse to make sense of what has happened to them and recognise it's not their fault.

Our dedicated Children's Team supported Emma's children, enabling them to talk about their traumatic experiences in a safe environment and share their fears and worries. When Emma met a new partner, we supported her to request a Domestic Violence Disclosure to ensure he had no history of violent behaviour. Her ex-partner is now in prison for his crimes. Emma is rebuilding her life free from abuse.

*Name changed for reasons of confidentiality.

Community Foundation for Surrey
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Financial Review

| | 2021-22 | 2020-21 |
|-------------------------------------|------------------|------------------|
| Where our money came from | £'000 | £'000 |
| Our total income was | 3,295 | 4,259 |
| New Donations to Endowment Funds | 625 | 193 |
| New Donations to Flow-through Funds | 2,146 | 3,597 |
| Donations towards Support Costs | 100 | 98 |
| Distributions from Endowment Funds | 425 | 371 |
| Other income | - | - |
| How we spent our money | £'000 | £'000 |
| We spent in total | 3,035 | 4,811 |
| Grants* | 2,548 | 4,296 |
| Grant Making & Donor Care | 400 | 423 |
| Costs of Developing Philanthropy | 87 | 92 |

*Grants paid out during the year ended 31 March 2022 will differ from grants awarded (see note 4.5).

Essential Resources for Running the Foundation

In the year ended 31 March 2022, the Foundation covered 66% (87% year ended 31 March 2021) of its operating costs through contributions received from administering funds. The remaining costs have been generously supported by DiscoverIE, who have helped fund a new Funder Plus post, and by donations from individuals as part of our Friends scheme.

Gifts in Kind

The Foundation received gifts in kind totalling £61,948 during the year, which includes office re-fit costs from FSL Group; provision of payroll service from Roffe Swayne; office space from Woking Borough Council.

Investment Powers and Policy

Under the Memorandum and Articles of Association, the Foundation has the power to invest funds as approved by the Trustees. The Board has established a Finance and Investment committee consisting of four Trustees, one voluntary adviser, the Chief Executive and the Director of Finance. The group monitors the financial position, oversees the management of the funds to ensure optimum returns on investments, appoints professional advisers and auditors within agreed Board policy and makes financial recommendations to the Board.

The Foundation's investment objective is to maximise the total return over the long term without exceeding the level of risk appropriate for a charity. The Foundation's investment target is a total return of CPI plus 4% net of investment manager's fees with quarterly distributions. The agreed time horizon is 10 years plus and the level of risk is medium.

During 2021-22, the Foundation has built funds to cover the operational costs of running the Foundation, to fund the grant-making programme from donor contributions and to build its Endowment Funds. The Trustees have considered a number of options for ensuring optimum returns on these funds and have an approved investment policy which is reviewed annually.

Funds held are as follows:

- Flow-through Funds and support costs are retained in bank accounts. Monies not immediately required are held on deposit where possible.

**Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022**

- The value of the restricted funds at 31 March 2022 was £1,115,150 (2021: £991,460).
- Some Endowment Funds are invested with CCLA COIF Charities Investment Fund including those established with Community First Match Challenge funding. At 31 March 2022, £8,788,970 was invested with CCLA.
- All Endowment Funds other than those managed by CCLA are invested through Sarasin. At 31 March 2022, £6,075,222 was invested through Sarasin.

The Foundation receives quarterly distributions of the income which fund the grant programme. In addition, at the end of each financial year to 31 March, the Foundation, in consultation with Donors, decides what proportion of the cumulative gain above inflation in the CCLA Community First Funds, if any, may be distributed bearing in mind the long-term investment objective.

The total endowment funds at the 31 March 2022 totalled £14.8million (2021: £13.7million).

Excluding CCLA Community First Funds, the Board agreed to make available for distribution in 2021-22, 5% of the market value of the Fund (less the agreed contribution to the Community Foundation).

Sarasin

The total investment return (income plus capital gain) for the year ended 31st March 2022 as a percentage of the capital at 31st March 2021 was 5%, compared to 24.73% last year.

CCLA

The total investment return (income plus capital gain) for the year ended 31st March 2022 as a percentage of the capital at 31st March 2021 was 11.56%, compared to 24.31% last year.

Assessment of Principal Risks

With respect to the next reporting period, 2022-23, the most significant areas of uncertainty that affect the carrying value of assets held by the Foundation are the level of investment return and the impact of markets on Endowments. The Finance and Investment Committee review and monitor investment performance on a quarterly basis and are provided regular reports from both CCLA and Sarasin.

Reserves Policy

It is the Reserves Policy of the Foundation that unrestricted funds, which have not been designated for a specific use should be maintained at a level of at least four months of the subsequent year's budgeted operating expenditure. Funds held in surplus to this are used for meeting additional need as it arises and for investing in the capacity of the organisation to meet its operating commitments. At 31 March 2022, free reserves totalled £217,847 which is above the policy level of £182,315.

Covid-19

During 2021-22 the Foundation continued to be affected by the Covid-19 pandemic, distributing grants through the Surrey Community Fund to support organisations supporting those most affected by the pandemic and its economic impact. This has meant a significant increase in the charity's activities. Operations have been managed via a blend of office and home-working, to protect staff and volunteers, without affecting the charity's ability to operate.

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Plans for Future Periods

The strategic review which took place in 2020-21 sets a clear vision for the Foundation's 20th anniversary year in 2025, our targets for income generation will be reviewed in 2022-23 as we reflect on the impact of the pandemic and its after-effects, and the war in Ukraine on the economic situation. Nevertheless, the strategic direction of travel remains valid, and if the level of need has only increased.

Encouraging Giving Differently

Huge progress has been made and our Marketing Strategy sets a clear path for us to follow. The job we must do is to substantially increase our profile, to achieve significant growth in the scale of philanthropy in Surrey.

- **Scaling-up Strategic Partnerships** – we have demonstrated the huge impact of working collaboratively with Surrey County Council and in the coming year we have identified a number of initiatives on which we will be working in partnership. In addition we will be strengthening our relationships with Boroughs and Districts.
- **Products and Key Audiences** – We will focus on growing our Endowments to £50M, focussing on increasing the size of individual endowments where possible as well as identifying new donors. We aim to generate £2.3M of flow through donations to existing funds and to continue to develop our new Mental Health Scale-Up Fund. We will continue to develop links to professional advisors as well as driving forward our work on dormant trusts.
- **Demonstrating Impact** – A key focus for 2022-23 is to look at how we further develop and make more of our existing impact reports and impactful case studies and stories, and how we can communicate to all stakeholders. We will be mapping our impact to the UN Sustainable Development Goals in order to communicate our impact more effectively.

Delivering Grant-Making Differently

- **Process** – In 2022-23 we will be rolling out our new themed grants rounds and monitoring the impact. In addition we will develop a clear timeline for implementation of a new CRM system to support improved services for donors and beneficiaries.
- **Partners** – Viewing grantees as community partners will facilitate effective grant-making. During 2022-23 we will continue to grow and develop our Area Funds in particular to support an improved mechanisms for rapidly awarding small grants and developing close local relationships with our communities.
- **Priorities** – Our grant-making priorities will be in 3 areas – **Young People, Health & Wellbeing, and Equity**.
- **Power** – Engaging a broader range of people, including those with lived experience, is important and we need to ensure that we are indeed working 'Together with All Communities', and that we remain focused upon achieving our goals in respect to Diversity, Equity and Inclusion. We will focus on growing our volunteer Ambassador network as our eyes and ears on the ground in communities, and our new volunteer Funder Plus network to support smaller grassroots organisations with their governance and financial planning in order to increase the accessibility and impact of our funding.

Growing Differently

- **Financial Sustainability** – To ensure the Foundation's long-term financial security, as well as to ensure support can be provided to local communities in the long-term, we will review our contributions policy and the products that we offer to ensure that we can continue to grow our endowments and improve our financial sustainability.
- **IT and Systems** – We will be implementing a new CRM system and a new financial management system in 2022-23, which will enable us to provide more effective and efficient services to donors and grant recipients whilst keeping overheads to a minimum.
- **Working Together** – Across CFS, including our strong base of volunteers, as well as long-standing Donors, we have a strong network of supporters to help us in achieving our goals. We will continue to improve cross-organisational working in order to make best possible use of all available support.
- **Futureproofing** – As we embark upon a period of further significant growth, we must ensure that we fully understand the needs of our communities as we face an unprecedented economic crisis. We must also

Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022

understand the needs of the next generation of donors, as well as thinking about our business model through a digital lens.

Structure, Governance and Management

Governing Document

The Foundation is registered as a charity with the Charity Commission and is a company limited by guarantee governed by its Memorandum and Articles of Association dated 26 April 2005 and updated in 2020. As at 31 March 2022, there were eleven Trustees, each of whom agrees to contribute a maximum of £10 in the event of the Foundation winding up.

Appointment of Trustees

The Directors of the Foundation are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

As set out in the Articles of Association, the Foundation must at any time have at least three Trustees but is not subject to any maximum number. The Trustees are appointed on the basis of a range of skills and expertise to support the development of the Foundation. The Chair and Vice-Chair are elected by nomination and vote of the Trustees.

Trustees hold office until the third Annual General Meeting following their appointment when they then retire. A retiring Trustee is eligible for re-election for a second term, and a third term only with approval of the remaining Trustees.

All Trustees are circulated with invitations to nominate Trustees prior to the annual general meeting, advising them of the retiring Trustees and requesting nominations. Trustees can also be appointed by resolution at a meeting of existing Trustees and can hold office only until the next annual general meeting when nominations for reappointment are made.

Trustee Induction and Training

New Trustees are provided with an induction pack and attend an induction session with Trustees and key employees of the Foundation. The pack and training session include the aims, objectives and key activities of the Foundation and their legal obligations under charity and company law, including the Charity Commission booklet CC3, 'The Essential Trustee'. Other documents included are the governing document, the latest Trustees' annual report and accounts, the business plan, current budget, the structure of sub-committees, the fund development plan, the marketing and communications strategy and grants policy.

Trustees undertake on-going training and development including visiting other Community Foundations, organising relevant internal training sessions or attending appropriate external training sessions.

Organisation Structure

The Board of Trustees administers the Foundation and meets quarterly. The Board has four sub-committees which meet quarterly between Board meetings, unless otherwise specified below. Each sub-committee includes at least two Trustees plus non-trustees appointed by majority vote of Trustees. The sub-committees are:

- Finance and Investment Committee
- Grants Committee
- Governance Committee (*meets at least twice per year*)
- Personnel Committee (*Meets at least twice a year*)

Working Groups have also been established periodically, meeting as required during the period. Currently we have Working groups on Professional advisors and Donor Engagement

The Foundation has full membership of UK Community Foundations.

The Foundation complies with the Charities Act 2016 and GDPR regulations. The Foundation does not use professional fundraisers or commercial participators to raise income for the Foundation. No complaints were received by the Foundation with regard to its fundraising activity.

Risk Management

The individual sub-committees consider the risks and the management of the risks associated with their responsibilities. The Senior Management Team led by the Chief Executive takes an overview of risk management and reports to the Board. Trustees have considered the major strategic, business and operational risks to which the Foundation is exposed and have completed a risk assessment which is reviewed on an on-going basis. Systems and review processes have been established to mitigate these risks.

Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022

Reference and Administrative Details

| | |
|-------------------------------|--|
| PATRON: | Michael More-Molyneux, Her Majesty's Lord-Lieutenant of Surrey |
| VICE PRESIDENTS: | Shahid Azeem DL Matthew Bowcock CBE Professor Patrick Dowling CBE David Frank Peter Hampson CBE OstJ QPM Sir Stephen Lamport GCVO DL The Hon. Mrs Lavinia Sealy DL Gordon Lee-Steere Jim McAllister Andrew Wates OBE Richard Whittington DL Graham Williams Jim Glover OBE (from March 2022) Nigel Gillott (from September 2021) Bridget Biddell MRICS DL (from September 2021) |
| TRUSTEES: | Sir Denis O'Connor CBE– Chair (appointed 24 September 2021; Chair from March 2022) Jim Glover OBE DL (Chair from April 2021 to March 2022) Dr Julie Llewelyn – Vice-Chair Vibhaker Baxi Bridget Biddell DL (term ended September 2021) Peter Cluff William Dawson Paul Downes FCA ATII Nigel Gillott (term ended September 2021) Michael Hayman MBE DL (resigned 9 May 2022) Emma Walker Holly Murnieks Elaine Tisdall OBE Carolyn Rich (appointed 24 September 2021) |
| SECRETARY: | Dr Rebecca Bowden – Chief Executive (from July 2021) Deepa Craig – Director of Finance (from March 2021 to July 2021) |
| HON TREASURER: | Paul Downes FCA ATII |
| REGISTERED OFFICE: | Suite 3, First Floor, Cleary Court, 169 Church Street East, Woking, Surrey, GU21 6HJ |
| REGISTERED CHARITY NO: | 1111600 |
| REGISTERED COMPANY NO: | 05442921 |
| AUDITORS: | Alliotts LLP, Chartered Accountants & Statutory Auditors Friary Court, 13-21 High Street, Guildford, Surrey, GU1 3DL |
| PRINCIPAL BANKERS: | Handelsbanken Plc Andrews House, College Road, Guildford, Surrey, GU1 4RG |

Community Foundation for Surrey
Trustees' Annual Report for the Year Ended 31 March 2022

Trustees' responsibilities in relation to the financial statements

Company law requires the Trustees, as directors, to prepare financial statements that give a true and fair view of the state of affairs of the Foundation at the end of the financial year and of its surplus or deficit for the financial year. In doing so the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make sound judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Foundation will continue in operation; and
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Foundation and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Foundation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each Trustee who was a Trustee of the charitable company at the date this report was approved has taken all steps that he/she ought to have taken as a Trustee in order to make themselves aware of any relevant audit information (as defined by the Companies Act 2006) and ensure that the auditors are aware of all relevant information (as defined). As far as each Trustee is aware, there is no relevant audit information of which the Foundation's auditors are unaware. This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

By order of the Trustees:



.....
Sir Denis O'Connor CBE
Chair

Date: 2/8/22



.....
Paul Downes FCA ATII
Trustee and Chair of Finance and Investment Committee

Community Foundation for Surrey
Independent auditors' report to the members of Community Foundation for Surrey

Opinion

We have audited the financial statements of Community Foundation for Surrey (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Community Foundation for Surrey
Independent auditors' report to the members of Community Foundation for Surrey

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with Trustees and other management, and from our knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Companies Act 2006, the Charities Act 2011, the Charities SORP, taxation legislation, data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

Community Foundation for Surrey
Independent auditors' report to the members of Community Foundation for Surrey

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Audit response to risks identified

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- reviewed all transactions listed;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Stephen Meredith

Stephen Meredith BA FCA DChA (Senior Statutory Auditor)
for and on behalf of Alliotts LLP

26 August 2022

Chartered Accountants

Statutory Auditor

Friary Court
 13-21 High Street
 Guildford
 Surrey
 GU1 3DL

Community Foundation for Surrey

Statement of Financial Activities (including income and expenditure account) for the Year Ended 31 March 2022

| Income and Endowments from: | Note | Prior Year | | | | |
|---|------|--------------------------|------------------------|-----------------------|------------------------|------------------------|
| | | Unrestricted funds £'000 | Restricted funds £'000 | Endowment funds £'000 | Total Funds 2022 £'000 | Total Funds 2021 £'000 |
| Donations | 2 | 100 | 2,146 | 625 | 2,870 | 3,888 |
| Grants | 2 | - | - | - | - | - |
| Investments | 3 | 3 | 422 | - | 425 | 371 |
| Other - Sponsorship | 4.4 | - | - | - | - | - |
| Other - Charitable activities | 4.5 | - | - | - | - | - |
| TOTAL INCOME AND ENDOWMENTS | | 102 | 2,568 | 625 | 3,295 | 4,259 |
| Expenditure on Raising funds: | | | | | | |
| Investment Management Costs | 4.6 | 1 | - | 38 | 39 | 34 |
| Fundraising cost of grants and donations | 4 | 87 | - | - | 87 | 92 |
| Expenditure on Charitable activities: | | | | | | |
| Grants | 4.5 | - | 2,548 | - | 2,548 | 4,296 |
| Grant-making and donor services | 4 | 400 | - | - | 400 | 424 |
| TOTAL EXPENDITURE | | 488 | 2,548 | 38 | 3,075 | 4,846 |
| Realised gains/(losses) on investments | | 0 | - | 23 | 23 | 1,410 |
| Unrealised gains/(losses) on investments | 11 | 1 | - | 835 | 836 | 1,125 |
| Net gains/(losses) on investments | | 1 | - | 858 | 859 | 2,535 |
| Net income/(expenditure) and net movement in funds | | (385) | 20 | 1,445 | 1,079 | 1,949 |
| Transfers between funds: | 17 | 323 | 104 | (427) | - | (240) |
| NET MOVEMENT IN FUNDS | | (62) | 124 | 1,018 | 1,079 | - |
| Total funds brought forward | | 285 | 991 | 13,766 | 15,042 | 13,093 |
| Total funds carried forward | | 223 | 1,115 | 14,784 | 16,121 | 15,042 |

The statement of financial activities includes all gains and losses recognised in this year. All incoming resources and resources expended derive from continuing activities.

Community Foundation for Surrey

Balance Sheet as at 31 March 2022

| | note | Unrestricted Funds £'000 | Restricted Funds £'000 | Endowment Funds £'000 | Total Funds 2022 £'000 |
|---------------------------------------|------|-----------------------------|---------------------------|--------------------------|------------------------------|
| Fixed Assets: | | | | | |
| Tangible Assets | 10 | 5 | - | - | 5 |
| Investments | 11 | 166 | - | 14,698 | 14,864 |
| Total Fixed Assets | | 171 | - | 14,698 | 14,869 |
| Current assets: | | | | | |
| Debtors | 12 | 9 | 88 | 19 | 116 |
| Cash at bank | 13 | 144 | 1,059 | 67 | 1,270 |
| Total Current Assets | | 153 | 1,146 | 86 | 1,385 |
| Liabilities: | | | | | |
| Creditors falling due within one year | 14 | (16) | (31) | 0 | (47) |
| NET CURRENT ASSETS | | 137 | 1,115 | 86 | 1,338 |
| Creditors falling due after one year | | (85) | (0) | 0 | (85) |
| Net Assets | | 222 | 1,115 | 14,784 | 16,121 |

The funds of the charity:

| | | | | | |
|--------------------------|-----------|------------|--------------|---------------|---------------|
| Unrestricted income fund | 222 | - | - | - | 222 |
| Restricted income funds | - | 1,115 | - | - | 1,115 |
| Endowment Funds | - | - | 14,784 | - | 14,784 |
| Total Funds | 14 | 222 | 1,115 | 14,784 | 16,121 |

The notes at pages 26 to 42 form part of these accounts.

The accounts were approved and authorised for issue by the Board on 23 August 2022 and signed on its behalf by


Sir Denis O'Connor CBE
Chair


Paul Downes FCA ATII
Trustee and Chair of Finance and Investment Committee

| | Unrestricted Funds £'000 | Restricted Funds £'000 | Endowment Funds £'000 | Total Funds 2021 £'000 |
|--------------|-----------------------------|---------------------------|--------------------------|------------------------------|
| | 4 | - | - | 4 |
| | 83 | - | 13,731 | 13,814 |
| Total | 87 | - | 13,731 | 13,818 |
| | 8 | 64 | 5 | 77 |
| | 222 | 972 | 30 | 1,224 |
| Total | 230 | 1,037 | 34 | 1,301 |
| | (32) | (44) | 0 | (77) |
| | 198 | 993 | 34 | 1,225 |
| | 0 | (1) | 0 | (1) |
| Total | 285 | 991 | 13,766 | 15,042 |
| | 285 | - | - | 285 |
| | - | 991 | - | 991 |
| | - | - | 13,766 | 13,766 |
| Total | 285 | 991 | 13,766 | 15,042 |

Community Foundation for Surrey

Summary Income and Expenditure Account for the year ended 31 March 2022

| | 2022 £'000 | 2021 £'000 |
|--|---------------|---------------|
| Total income from continuing operations | 2,670 | 4,067 |
| Total expenditure on continuing operations | (3,036) | (4,812) |
| Net (expenditure) for the year before transfers and investment gains/(losses) | (366) | (745) |
| Investment gains/(losses) | 1 | 16 |
| Transfers from expendable endowment | 427 | 350 |
| Net income (expenditure) for the year | 62 | (379) |

Community Foundation for Surrey

Statement of Cash Flows for the year ended 31 March 2022

| | | Total Funds 2022 £'000 | Prior Year 2021 £'000 |
|---|---------|------------------------------|-----------------------------|
| Net cash used in operating activities | Note 16 | (371) | (710) |
| Cash flows from investing activities: | | | |
| Proceeds from sale of investments | | 665 | 8,323 |
| Purchase of investments | | (888) | (8,447) |
| Decrease/(Increase) in cash held by investment managers | | 32 | 307 |
| Purchase of equipment | | (4) | (3) |
| Net cash provided by investing activities | | (195) | 180 |
| Cash flows from financing activities: | | | |
| Receipts of new Endowment | | 625 | 193 |
| Net cash provided by financing activities | | 625 | 227 |
| Decrease/(Increase) in Endowment debtors | | (14) | (4) |
| Increase/(Decrease) in Endowment creditors | | 0 | (3) |
| Change in cash and cash equivalents in the year | | 45 | (343) |
| Cash and cash equivalent brought forward | | 1,224 | 1,567 |
| Cash and cash equivalents carried forward | | 1,269 | 1,224 |

1 Accounting Policies

The Community Foundation for Surrey is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Suite 3, First Floor, Cleary Court, 169 Church Street East, Woking, Surrey, GU21 6HJ.

a) Basis of Preparation and assessment of going concern

The financial statements of the Foundation, which is a public benefit entity under FRS102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (Charities SORP (FRS102)) and the Companies Act 2006.

The Financial Statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in these Financial Statements are rounded to the nearest £'000.

The Trustees consider that there are no material uncertainties about the Foundation's ability to continue as a going concern.

b) Company Status

The Foundation is a company limited by guarantee. The members of the company are the current Trustees named on page 15. In the event of the Foundation being wound up, the liability in respect of the guarantee is limited to £10 per member of the Foundation.

c) Going Concern Policy

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

d) Fund Accounting

Unrestricted Funds are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Foundation and which have not been designated for other purposes.

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors. These mainly comprise Flow-through Funds that are used for grant-making within a short time after the receipt of the donation, generally not more than two years.

Endowment Funds represent those expendable funds that are held for the long term for purposes in accordance with the objects of the Foundation and in line with the relevant Fund Agreement. Income arising from the Funds is used to support grant-making and, in addition, capital from the Funds may be distributed from time to time, provided this is permitted by the Fund Agreement.

The administration of Flow-through and Endowment Funds is charged against the specific Fund.

e) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the Foundation is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is either when the Foundation is notified of an impending distribution by an appropriate person or when the legacy is received.

Gifts in Kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated facilities are included at the value to the Foundation where this can be quantified and a third party is bearing the cost.

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

Government grants are recognised at the fair value of the asset received or receivable when there is a reasonable assurance that the grant conditions will be met and the grants will be received.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. If part of a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

e) Resources Expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Foundation to that expenditure or it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. For more information on this attribution refer to note (k) below.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Grant Making & Donor Development costs are those costs incurred directly in support of expenditure on the objects of the Foundation. Governance costs are those incurred in complying with statutory and legal requirements.

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the Foundation. Single or multi-year grants are accounted for when either the recipient has a reasonable expectation that they will receive a grant and the Trustees have agreed to pay the grant or the recipient has a reasonable expectation that they will receive a grant and any condition attaching to the grant is outside of the control of the Foundation.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient and a constructive obligation has arisen as a result.

f) Donated goods and services

The valuable services provided by volunteers are not incorporated into these financial statements but the Trustees recognise the considerable contribution they make and thank them for their support.

Where services are provided to the Foundation as a donation that would normally be purchased from suppliers, this contribution is included in the financial statements at an estimate based on the value of the contribution to the Foundation. Donated services and facilities are detailed on page 11.

g) Pension Contributions

The Foundation contributes to an automatic enrolment workplace pension scheme with NEST or to individual personal pension schemes for the benefit of its employees. The cost of contributions is charged in the statement of financial activities as they accrue.

h) Leases

The Foundation has no operating leases.

i) Tangible Fixed Assets

Individual fixed assets costing £350 or more and having an expected useful economic life over one year are capitalised at cost.

Tangible fixed assets are depreciated on a straight line basis over their expected useful economic lives as follows:

Office Furniture – Over 3 years on a straight line basis.

Computer Equipment – Over 3 years on a straight line basis.

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

j) Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of a finance function, premises, communication and information systems support, and similar. Governance costs comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.

Support and governance costs are allocated to charitable activities and fundraising costs based on the proportion of staff time estimated to be spent on the relating activities.

k) Financial Instruments

The Foundation has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Foundation's balance sheet when the Foundation becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

l) Critical accounting estimates and judgements

In the application of the Foundation's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Valuation of fixed asset investments

A key accounting estimate is the value at which Trustees recognise investments. The risk of misstatement is mitigated by the use of investment managers who publish a portfolio valuation. Listed investments are valued by reference to their market value prevailing at the balance sheet date.

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

Depreciation of tangible fixed assets

Depreciation is provided against assets held by the Foundation over the life of the asset with consideration made of the residual value left at the end of this life. The life is determined by the lease terms or the usual usable lifespan of similar items seen in the Foundation. The residual value is based on the value of similar items at the end of their useful lives in combination with the Foundation's knowledge of specific factors that may affect this valuation.

2 Analysis of Donations Received

| Source | Unrestricted Funds £'000 | Restricted Funds £'000 | Endowment Funds £'000 | Total 2022 £'000 | Prior Year Total 2021 £'000 |
|---------------------------------|-----------------------------|---------------------------|--------------------------|---------------------|-----------------------------------|
| Public Sector | 2 | 670 | 347 | 1,018 | 1,221 |
| Individuals | 6 | 247 | 243 | 496 | 530 |
| Charitable Foundations | - | 883 | 7 | 891 | 1,678 |
| Corporate Donors | 30 | 346 | 28 | 404 | 388 |
| Donated Services and facilities | 62 | - | - | 62 | 70 |
| | 100 | 2,146 | 625 | 2,870 | 3,888 |

Donated services and facilities included office costs totalling £47k, office re-fit costs totalling £13.5k and £1.5k for payroll services.

3 Investment income

| | Total 2022 £'000 | Total 2021 £'000 |
|----------------------|---------------------|---------------------|
| Interest Receivable | 4 | 6 |
| Dividends receivable | 420 | 366 |
| | 425 | 372 |

4.1 Resources Expended – Unrestricted Funds

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below:

| Unrestricted costs | Raising Funds £'000 | Grant making & Donor Development £'000 | Total 2022 £'000 | Total 2021 £'000 |
|----------------------------|------------------------|---|---------------------|---------------------|
| Office and Admin | 18 | 47 | 65 | 62 |
| Staff Costs | 56 | 278 | 333 | 344 |
| Depreciation (note 10) | 0 | 3 | 3 | 3 |
| Governance Costs | 4 | 20 | 23 | 13 |
| Sub Total | 78 | 347 | 425 | 421 |
| Gifts in Kind | 9 | 53 | 62 | 70 |
| Sub Total | 87 | 400 | 487 | 491 |
| Investment management fees | 0 | 1 | 1 | 0 |
| TOTAL | 87 | 400 | 488 | 492 |

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

4.2 Governance Costs Analysis

| Governance costs: | 2022 £'000 | 2021 £'000 | |
|------------------------|---------------|---------------|-------------|
| Professional Fees | 3 | 1 | Actual cost |
| Auditor's remuneration | 9 | 7 | Actual cost |
| QAS | 1 | 1 | Actual cost |
| Staff costs | 11 | 4 | Staff time |
| | <u>23</u> | <u>13</u> | |

4.3 Allocation of Governance costs

The total support cost attributable to charitable activities is apportioned by staff time and a percentage of resources spent. The Trustees have decided to meet all governance costs from unrestricted funds and so no allocation or charge is made to restricted funds for any governance related costs.

| | 2022 £'000 | 2021 £'000 |
|------------------------------------|---------------|---------------|
| Grant making and donor development | 20 | 11 |
| Fundraising | 3 | 2 |
| Total Allocated | <u>23</u> | <u>13</u> |

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

4.4 Resources Expended – Grants

| | 2022 £'000 | 2021 £'000 | |
|----------------------------------|---------------|---------------|--------------|
| Total awarded (441 grants) | 2,755 | 4,309 | (650 grants) |
| Fund expenses | 15 | 4 | |
| Grants returned during the year | (46) | (16) | |
| Net amount for multi-year grants | (172) | 2 | |
| Grants transferred between funds | (3) | (3) | |
| Net amount awarded | 2,549 | 4,296 | |

4.5 Resources Expended – Endowment Funds

| | Unrestricted £'000 | Endowment £'000 | Total 2022 £'000 | Total 2021 £'000 |
|---|-----------------------|--------------------|---------------------|---------------------|
| Investment management fees for current year | 1 | 38 | 39 | 34 |
| | 1 | 38 | 39 | 34 |

In 2021-22, all investment management costs were attributable to Endowment Funds.

5 Net Incoming/(Outgoing) Resources

These are stated after charging:

| | 2022 £'000 | 2021 £'000 |
|------------------------------|---------------|---------------|
| Auditors' Remuneration | 9 | 7 |
| Depreciation on owned assets | 3 | 3 |

6 Analysis of staff costs

| | 2022 £'000 | 2021 £'000 |
|-----------------------|---------------|---------------|
| Salaries | 299 | 284 |
| Social Security costs | 24 | 22 |
| Pension costs | 18 | 16 |
| | 341 | 322 |

There was one employee whose emoluments (as defined for taxation purposes) amounted to between £70,000-£80,000 in the year (2021:1).

The key management personnel of the Foundation comprises the Trustees, the Chief Executive, Director of Philanthropy, Director of Finance and the Director of Grant-making. The total employee benefits of the key management personnel of the Foundation was £192k (2021: £180k).

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

7 Staff numbers

The number of employees during the year is provided below. The average number of full-time equivalent employees is given in brackets.

| | 2022 | 2021 |
|------------------------------------|---------------|---------------|
| Fund raising | 3 (2) | 2 (2) |
| Grant-making and donor development | <u>8 (7)</u> | <u>8 (7)</u> |
| | <u>11 (9)</u> | <u>10 (9)</u> |

8 Trustees' Remuneration

The Trustees neither received nor waived any emoluments during the year (2021: nil).

No out of pocket expenses were paid to any Trustees during the period (2021: nil).

9 Taxation

No liability to UK corporation tax arose as the Foundation is exempt from corporation tax on its charitable activities.

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

10 Tangible Assets

| | Computer Equipment £'000 | Total £'000 |
|------------------------|--------------------------------|----------------|
| Cost: | | |
| At 1 April 2021 | 9 | 9 |
| Acquisitions | 4 | 4 |
| Disposals | - | - |
| At 31 March 2022 | <u>13</u> | <u>13</u> |
| Depreciation: | | |
| At 1 April 2021 | 5 | 5 |
| Charge for year | 3 | 3 |
| Disposals | - | - |
| At 31 March 2022 | <u>8</u> | <u>8</u> |
| Net book value: | | |
| At 31 March 2022 | <u>5</u> | <u>5</u> |
| At 31 March 2021 | <u>4</u> | <u>4</u> |

11 Investments

| | Investments £'000 | Cash movement £'000 | Total £'000 |
|-----------------------------|----------------------|------------------------|----------------|
| At 1 April 2021 | 13,782 | 32 | 13,814 |
| Additions at cost | 888 | 78 | 966 |
| Disposals at carrying value | (665) | 344 | (321) |
| Unrealised gain/(loss) | 836 | - | 836 |
| Realised gain/(loss) | 23 | - | 23 |
| Rebate | - | 5 | 5 |
| Divs/int | - | 159 | 159 |
| Transfers | - | (618) | (618) |
| At 31 March 2022 | <u>14,864</u> | <u>-</u> | <u>14,864</u> |

Historic cost of investments: £9,737,174 (2021: £9,686,040).

| Investment funds are held & managed by: | Unrestricted £'000 | Restricted £'000 | Endowment £'000 | 2022 Total £'000 | 2021 Total £'000 |
|--|-----------------------|---------------------|--------------------|---------------------|------------------------|
| Investec Wealth & Investment Limited | - | - | - | - | 297 |
| Sarasin & Partners | 140 | - | 5,936 | 5,249 | 5,249 |
| CCLA Investment Management Ltd - COIF Charities Investment Fund | <u>26</u> | <u>-</u> | <u>8,763</u> | <u>8,268</u> | <u>8,268</u> |
| | <u>166</u> | <u>-</u> | <u>14,698</u> | <u>13,814</u> | <u>13,814</u> |

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

| Analysis of Investments | Unrestricted £'000 | Restricted £'000 | Endowment £'000 | 2022 Total £'000 | 2021 Total £'000 |
|--------------------------|-----------------------|---------------------|--------------------|---------------------|---------------------|
| UK Equities | 32 | - | 2,038 | 2,070 | 1,844 |
| Non UK Equities | 85 | - | 8,503 | 8,588 | 8,312 |
| Government Bonds | 4 | - | 160 | 164 | 203 |
| Corporate Bonds | 6 | - | 255 | 261 | 411 |
| Property | 9 | - | 772 | 781 | 720 |
| Cash on deposit | 10 | - | 1,100 | 1,110 | 761 |
| Other liquid investments | 21 | - | 1,870 | 1,891 | 1,564 |
| Total | 166 | - | 14,698 | 14,864 | 13,814 |

12 Debtors

| | Unrestricted £'000 | Restricted £'000 | Endowment £'000 | 2022 Total £'000 | 2021 Total £'000 |
|----------------|-----------------------|---------------------|--------------------|---------------------|---------------------|
| Prepayments | 6 | - | - | 6 | 8 |
| Accrued Income | 0 | 88 | 19 | 107 | 69 |
| Other debtors | 3 | - | - | 3 | - |
| | 9 | 88 | 19 | 116 | 77 |

Accrued income included £66k (2021 – £63k) investment income.

13 Cash at bank

Flow-through Funds and support costs are retained in bank accounts. Monies not immediately required are held on deposit where possible.

14 Creditors: amounts falling due within one year

| | Unrestricted £'000 | Restricted £'000 | Endowment £'000 | 2022 Total £'000 | 2021 Total £'000 |
|-----------------|-----------------------|---------------------|--------------------|---------------------|---------------------|
| Trade creditors | 8 | 11 | - | 19 | 18 |
| Grants payable | - | 20 | - | 20 | 39 |
| Accruals | 8 | - | - | 8 | 14 |
| Payroll taxes | - | - | - | - | 5 |
| | 16 | 31 | - | 47 | 76 |

14.1 Creditors: amounts falling due over one year

| | Unrestricted £'000 | Restricted £'000 | Endowment £'000 | 2022 Total £'000 | 2021 Total £'000 |
|-----------------|-----------------------|---------------------|--------------------|---------------------|---------------------|
| Grants payable | - | - | - | - | 1 |
| Deferred Income | 85 | - | - | 85 | - |

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

15 Analysis of Net Assets between Funds

| | Unrestricted Funds £'000 | Restricted Funds £'000 | Endowment Funds £'000 | 2022 Total £'000 | 2021 Total £'000 |
|-----------------------|--------------------------------|------------------------------|-----------------------------|---------------------|------------------------|
| Tangible Fixed assets | 5 | - | - | 5 | 4 |
| Investments | 166 | - | 14,698 | 14,864 | 13,814 |
| Current Assets | 153 | 1,147 | 86 | 1,385 | 1,301 |
| Creditors | (101) | (32) | - | (133) | (78) |
| | <u>223</u> | <u>1,115</u> | <u>14,784</u> | <u>16,122</u> | <u>15,041</u> |

16 Reconciliation of net movement in funds to net cash flow from operating activities

| | 2022 £'000 | 2021 £'000 |
|--|---------------|---------------|
| Net movement in funds | 1,080 | 1,949 |
| Adjustments for: | | |
| Endowment Donations | (625) | (193) |
| Depreciation charges | 3 | 3 |
| (Gains)/Losses on investments | (859) | (2,535) |
| Decrease (Increase) in operating debtors | (25) | 60 |
| Increase (Decrease) in operating creditors | 55 | 8 |
| Net cash used in operating activities | <u>(371)</u> | <u>(710)</u> |

17 Transfers

| | Unrestricted Funds £'000 | Restricted Funds £'000 | Endowment Funds £'000 | 2022 Total £'000 |
|-------------------------------------|--------------------------------|------------------------------|-----------------------------|---------------------|
| Contribution to support costs | 318 | (315) | (3) | - |
| Grants from expendable endowment | - | 216 | (216) | - |
| Net Indexed Gain distribution | 5 | 203 | (208) | - |
| | <u>323</u> | <u>104</u> | <u>(427)</u> | <u>-</u> |

Contribution to Community Foundation support costs

£317,957 (2021 - £425,875) was transferred from the Restricted and Endowment funds in favour of the Unrestricted fund as a contribution towards support costs for maintaining the funds in accordance with the donor agreements.

Transfers between funds – Other

A total of £216,417 (2021: £169,926) was transferred from endowment funds to the restricted funds for the purposes of grant-making.

Transfers between funds – Net Index Gain

A total of £207,739 (2021: £172,836) was withdrawn as net indexed gain from Community First Endowment Funds in accordance with the relevant fund agreements which represents an amount that can be used for grant-making purposes.

18 Related Party Transactions

There were no related party transactions in the reporting period which require disclosure.

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

19.1 Description of Funds

As page 8 shows, 57 Bespoke Funds have been established through individual and family giving, legacy gifts and in memoriam donations; corporate giving and partnerships with charitable trusts. A further 32 Funds represent Collective Giving by a wider group of local donors, united around a shared interest.

Community First and Grassroots Endowment Funds refer to funds which benefitted from Endowment Match Challenge funding from programmes under the same names, run by the Government's Office of Civil Society (formerly Office of the Third Sector).

Further information about our funds can be found on our website <https://www.cfsurrey.org.uk/our-funds>

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

19.2 Restricted (Flow-through and Grants Revenue) Funds

Large Flow-through funds include those whose transactions are defined as material during the financial year. These are detailed below.

| | As at 1 April 2021 £ | Donations £ | Investment Income £ | Resources Expended (Grants) £ | Transfer - Contribution to CFS (note 17) £ | Transfers - Other (note 17) £ | As at 31 March 2022 £ |
|---|-------------------------------|------------------|---------------------------|--|--|--|--------------------------------|
| Arabella & Julian Smith Family Trust Fund | - | 50,000 | - | (33,349) | (5,000) | - | 11,651 |
| Borrows Charitable Trust Fund | 4,450 | 60,277 | - | (58,702) | (6,028) | - | (3) |
| Green Shoots Fund | - | 62,500 | - | (53,750) | (6,250) | - | 2,500 |
| Henry Smith Charity - Surrey County Grants Programme | - | 198,565 | - | (189,165) | (9,400) | - | - |
| Let's Create Jubilee Fund | - | 87,815 | - | - | (6,505) | - | 81,310 |
| Made by Sport | - | 58,705 | - | (54,009) | (4,696) | - | 0 |
| Netherby Trust Fund | 16,011 | 108,000 | - | (111,725) | (10,800) | - | 1,486 |
| Surrey Coronavirus Response Fund - National Lottery | 64,617 | - | - | (64,617) | - | - | - |
| Surrey Coronavirus Response Fund - Phase 2 | 63,163 | 250 | - | (63,163) | (19) | - | 231 |
| Surrey Healthlands NHS Charities Fund | - | 262,491 | - | (262,491) | - | - | - |
| Surrey Young People's Fund | 66,047 | 31,833 | - | (19,282) | (2,433) | 3,000 | 79,165 |
| The Fidelity UK Foundation Surrey Community Development Fund | - | 75,000 | - | (65,613) | (7,500) | - | 1,887 |
| The Peter Harrison Foundation Community Fund | 1 | 50,000 | - | (45,000) | (5,000) | - | 1 |
| Thermotech Strategic Fund | 71,216 | - | - | (15,750) | - | - | 55,466 |
| Winter Poverty | - | 200,000 | - | (152,296) | (15,000) | - | 32,704 |
| Total Large Flow Through funds | 285,505 | 1,245,436 | - | (1,188,911) | (78,631) | 3,000 | 266,399 |
| Total Smaller Flow- through Funds | 282,772 | 191,002 | - | (239,248) | (20,001) | - | 214,524 |
| Total Grant Revenue Funds* | 360,092 | 709,334 | 606,433 | (1,120,112) | (216,624) | 229,062 | 568,185 |
| Total Funds | 928,368 | 2,145,771 | 606,433 | (2,548,271) | (315,257) | 232,062 | 1,049,108 |
| Accrued Investment Income | 63,093 | | 2,950 | | | | 66,043 |
| TOTAL RESTRICTED FUNDS | 991,461 | 2,145,771 | 609,383 | 2,548,271 | 315,257 | 232,062 | 1,115,151 |

*Grants Revenue Funds receive the distributions from a linked Endowment Fund, along with any other donations made during the year for grants.

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

19.3 Endowment Funds as at 31 March 2022

A summary of endowment funds by type are presented in the tables below.

| | At 1 April 2020 | Donations | Gains/(losses) on investments less inv man. Fees | Transfer – Contribution to Foundation (note 17) | Transfer – Other (note 17) | At 31 March 2021 |
|--|-------------------|----------------|--|---|----------------------------|-------------------|
| | £ | £ | £ | £ | £ | £ |
| Endowment Funds (including Grassroots Funds) | 7,815,714 | 624,859 | 127,057 | (2,700) | (14,119) | 8,550,811 |
| Community First Funds | 5,949,946 | - | 506,193 | - | (222,943) | 6,233,196 |
| Total Endowment Funds | 13,765,660 | 624,859 | 633,250 | (2,700) | (237,062) | 14,784,007 |

| | As at 1 April 2021 | Donations | Gains/(losses) on investments less inv man. fee | Transfer Contribution to CFS (note 17) | Transfer between funds (Note 17) | As at 31 March 2022 |
|--|--------------------|----------------|---|--|----------------------------------|---------------------|
| Bryn Sirol Endowment Fund | 931,903 | - | 52,857 | - | (13,955) | 970,805 |
| Carers Support Guildford Endowment | 245,182 | - | 10,057 | - | (5,623) | 249,617 |
| Carrington Fund | 234,538 | 131,250 | 7,633 | - | (7,164) | 366,258 |
| Chiddingfold Endowment Fund | 218,127 | - | 10,750 | - | (9,079) | 219,798 |
| Chobham Bly Lawson Endowment Fund | 224,706 | - | 16,053 | - | (1,333) | 239,427 |
| Dancer Community First Fund | 1,731,633 | - | 147,990 | - | (50,000) | 1,829,623 |
| Dora Federuk Mem. Community First Fund | 515,444 | - | 42,919 | - | (40,000) | 518,362 |
| East Court Fund | 347,845 | - | 14,182 | - | (7,974) | 354,052 |
| Guildford Philanthropy Endowment Fund | 429,405 | 84,328 | 20,423 | - | (29,727) | 504,430 |
| Haslemere Community Endowment Fund | 1,195,051 | - | 70,515 | - | (16,533) | 1,249,032 |
| Hazelhurst Endowment Fund | 240,733 | - | 9,815 | - | (5,518) | 245,029 |
| Horsleys Endowment Fund | 284,234 | 3,248 | 16,492 | - | (5,683) | 298,291 |
| Kaye Family Fund | 836,265 | - | 34,095 | - | (19,170) | 851,190 |
| Mamie Mollan Endowment Fund | 262,335 | - | 10,695 | - | (6,014) | 267,017 |
| NIBS Wells Endowment Fund | 280,728 | - | 11,445 | - | (6,435) | 285,738 |
| One & 35 Community First Fund | 507,262 | - | 43,787 | - | (5,000) | 546,049 |
| Orchid Environmental Trust Fund | 234,818 | - | 9,574 | - | (5,383) | 239,009 |
| Perres Trust Community First | 298,671 | - | 25,712 | - | (4,480) | 319,903 |
| Runnymede Endowment Fund | 314,848 | - | 21,616 | - | (26,148) | 310,317 |
| Surrey Community Fund | 495,567 | 256,507 | 21,506 | - | (20,980) | 752,600 |
| Surrey Education Fund | 422,236 | - | 17,332 | - | (9,683) | 429,885 |
| Surrey Heath (Invested) Endowment Fund | 235,228 | - | 11,966 | - | (4,208) | 242,986 |
| Surrey Supported Employment Endowment Fund | 231,443 | 375 | 17,058 | - | (6,136) | 242,740 |
| Tandridge Endowment Fund | 257,039 | - | 16,950 | - | (2,667) | 271,322 |
| The Thomas Trust Community First Fund | 187,256 | - | 16,247 | - | - | 203,503 |
| Total Endowment funds >£200,000 | 11,162,497 | 475,708 | 677,671 | - | (308,892) | 12,006,984 |
| Total Endowment funds <£200,000 | 2,603,162 | 149,151 | 142,675 | (2,700) | (115,265) | 2,777,024 |
| Total Endowment Funds | 13,765,659 | 624,859 | 820,346 | (2,700) | (424,157) | 14,784,007 |

Community Foundation for Surrey
Notes to the Financial Statements for the Year Ended 31 March 2022

19.4 Flow-through Funds – previous year at 31 March 2021

Large Flow-through funds include those whose transactions are defined as material during the financial year. These are detailed below.

| | As at 1 April 2020 | Donations | Investment Income | Resources Expended (Grants) | Transfer – Contribution to Foundation (note 17) | Transfer - Other (note 17) | At as 31 March 2021 |
|--|--------------------------|------------------|----------------------|-----------------------------------|---|----------------------------------|---------------------------|
| | £ | £ | £ | £ | £ | £ | £ |
| Elder Championship Fund | - | 66,975 | - | (53,428) | (6,698) | - | 6,850 |
| Henry Smith Fund | 39,850 | 127,830 | - | (158,280) | (9,400) | - | - |
| NET Coronavirus Appeal Programme | 47,500 | 707,133 | - | (719,276) | (35,357) | - | - |
| NET Coronavirus Appeal Programme -DCMS | - | 263,351 | - | (249,901) | (13,450) | - | - |
| Netherby Trust Fund | 90,000 | 50,000 | - | (114,239) | (4,750) | (5,000) | 16,011 |
| Southern 360 Fund | - | 50,000 | - | - | (5,000) | - | 45,000 |
| Surrey County Council Match funding | - | 200,000 | - | - | (10,000) | (190,000) | - |
| Surrey Coronavirus Response Fund - National Lottery | - | 250,000 | - | (172,883) | (12,500) | - | 64,617 |
| Surrey Coronavirus Response Fund - Phase 1 | 222,827 | 416,927 | - | (309,911) | (30,831) | (299,012) | - |
| Surrey Coronavirus Response Fund - Phase 2 | - | 326,709 | - | (926,493) | (22,588) | (685,536) | 63,163 |
| Surrey County Council Public Health Community Fund | - | 200,000 | - | (185,000) | (15,000) | - | - |
| The Fidelity UK Foundation Surrey Community Development Fund | 59,129 | - | - | (59,129) | - | - | - |
| The Peter Harrison Foundation Community Fund | 1 | 50,000 | - | (45,000) | (5,000) | - | 1 |
| Youth Opportunities Fund | 4,028 | 177,010 | - | (119,482) | (17,551) | (40,005) | 4,000 |
| Total Large Flow-through funds | 463,335 | 2,885,935 | - | (3,113,023) | (188,124) | 151,519 | 199,641 |
| Total Smaller Flow-through Funds | 520,833 | 361,910 | - | (388,368) | (57,030) | (68,711) | 368,636 |
| Total Grants Revenue Funds* | 365,019 | 348,982 | 355,351 | (795,000) | (174,214) | 259,954 | 360,092 |
| Total Funds | 1,349,187 | 3,596,828 | 354,140 | (4,296,391) | (419,368) | 342,761 | 928,368 |
| Accrued Income | 48,931 | - | 14,162 | - | - | - | 63,093 |
| Restricted donations/sponsorship | 25,615 | - | - | (23,760) | - | (1,856) | - |
| TOTAL RESTRICTED FUNDS | 1,423,733 | 3,596,828 | 369,513 | (4,320,151) | (419,368) | 340,905 | 991,460 |

*Grants Revenue Funds receive the distributions from a linked Endowment Fund, along with any other donations made during the year for grants.

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Notes to the Financial Statements for the Year Ended 31 March 2022

19.3 Endowment Funds in previous year as at 31 March 2021

A summary of endowment funds by type are presented in the tables below.

| | At 1 April 2020 | Donations | Gains/(losses) on investments less inv man. Fees | Transfer – Contribution to Foundation (note 17) | Transfer – Other (note 17) | At 31 March 2021 |
|--|-------------------|----------------|--|---|----------------------------|-------------------|
| | £ | £ | £ | £ | £ | £ |
| Endowment Funds (including Grassroots Funds) | 6,352,731 | 188,464 | 1,446,189 | (6,507) | (169,926) | 7,810,950 |
| Community First Funds | 5,086,909 | - | 1,035,875 | - | (172,836) | 5,949,948 |
| Accrued Investment Management fees | (2,976) | - | 2975 | - | - | - |
| Accrued Income | - | 4,762 | - | - | - | 4,762 |
| Total Endowment Funds | 11,436,663 | 193,226 | 3,931,228 | (6,507) | (342,761) | 13,765,660 |

| | As at 1 April 2020 | Donations | Gains/(losses) on investments less inv man. fee | Transfer Contribution to CFS (note 17) | Transfer between funds (Note 17) | As at 31 March 2021 |
|---|--------------------|----------------|---|--|----------------------------------|---------------------|
| Bryn Sirol Endowment Fund | 770,692 | - | 170,261 | - | (9,051) | 931,902 |
| Carers Support Guildford Endowment | 203,992 | - | 44,070 | - | (2,879) | 245,182 |
| Carrington Fund | 174,719 | 23,750 | 39,927 | (713) | (3,145) | 234,538 |
| Chiddingfold Endowment Fund | 180,313 | - | 40,382 | - | (2,568) | 218,128 |
| Chobham Bly Lawson Endowment Fund | 190,357 | - | 40,180 | - | (5,830) | 224,706 |
| Dancer Fund | 1,478,352 | - | 301,246 | - | (47,965) | 1,731,633 |
| Dora Fedaruk Memorial Fund | 489,581 | - | 95,042 | - | (69,180) | 515,444 |
| East Court Fund | 287,350 | - | 65,666 | - | (5,172) | 347,845 |
| Guildford Endowment Fund | 282,008 | 110,818 | 69,318 | (1,593) | (31,145) | 429,405 |
| Hambledon Endowment Fund | 171,921 | 327 | 37,125 | (10) | (4,527) | 204,836 |
| Haslemere Challice Endowment Fund | 1,032,310 | - | 222,053 | - | (59,312) | 1,195,051 |
| Hazelhurst Endowment Fund | 46,879 | - | 45,445 | - | 148,408 | 240,733 |
| Horsleya Endowment Fund | 230,726 | 5,180 | 51,081 | (186) | (2,564) | 284,235 |
| Kaye Family Fund | 690,830 | - | 157,870 | - | (12,434) | 836,265 |
| Mamie Mollan Fund | 216,712 | - | 49,524 | - | (3,900) | 262,335 |
| NIBS Wells Endowment Fund | 231,906 | - | 52,996 | - | (4,174) | 280,728 |
| One & 35 Fund | 421,136 | - | 86,952 | - | (826) | 507,262 |
| Orchid Environmental Trust Fund | 193,980 | - | 44,329 | - | (3,491) | 234,818 |
| Perros Trust Fund | 247,522 | - | 51,149 | - | - | 298,671 |
| Runnymede Endowment Fund | 263,682 | - | 55,682 | - | (4,496) | 314,849 |
| Surrey Education Fund | 351,590 | - | 75,451 | - | (4,805) | 422,236 |
| Surrey Community Fund | 110,183 | - | 92,623 | - | 292,761 | 495,566 |
| Surrey Heath Fund | 194,458 | - | 43,501 | - | (2,729) | 235,228 |
| Surrey Supported Employment Fund | 203,314 | 375 | 41,798 | (11) | (14,032) | 231,443 |
| Tandridge Community Fund | 212,711 | - | 46,058 | - | (1,730) | 257,039 |
| Total Endowment funds >£200,000 | 8,877,203 | 140,450 | 2,019,727 | (2,513) | 145,211 | 11,180,078 |
| Total Endowment funds <£200,000 | 2,562,434 | 52,777 | 462,336 | (3,993) | (487,973) | 2,585,581 |
| Total Endowment Funds | 11,439,637 | 193,227 | 2,482,063 | (6,507) | (342,761) | 13,765,659 |