

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

REGISTERED CHARITY NUMBER 1111529

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

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Registered Charity Number- 1111529

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FOR THE YEAR ENDED 31 DECEMBER 2021

GENERAL INFORMATION

Registered Charity Number	1111529
Registered Address	Grassthorpe Road Sutton-on-Trent Newark Nottinghamshire NG23 6QX
Trustees	A Smith (Chair) D Ellis (Vice Chair) R Jackson (Treasurer) A O'Reilly (Secretary) (Resigned 7 th Sept 21) B Blanchard G Robertshaw C Smith
Co-Opted Member	P Seels
Bankers	Santander UK PLC Bridle Road Bootle Merseyside L30 4GB

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ANNUAL REPORT

The trustees present their report for the year ended 31 December 2021. It is the charity's seventeenth annual report.

REVIEW OF PROGRESS AND FUTURE PLANS

With continued COVID-19 restrictions in early 2021, the Charity was unable to hold any events or functions until July, which severely hindered our ability to expand fundraising activity. However, government restrictions on sport and fitness were less restrictive and thanks to the continued good work of Rebecca Jackson, we saw User Groups Lotus Yoga, HT Fitness and Sit & Be Fit continue. Unfortunately, with the risk of spreading COVID-19, the FALLS Group took the decision not to recommence their weekly sessions throughout 2021. Regrettably, the FALLS Group informed us in December, that they have decided to move to the Methodist Hall for a more central location.

As an attempt to expand what the Charity offers in terms of events, two successful Comedy Nights were held in partnership with Comedy Hotspot Ltd. We hosted UK Comedy Club circuit comedians, who put on two great shows. Our thanks must go to the Sutton-on-Trent Festival Committee for loaning us a marquee, which allowed the July Comedy Night to go ahead, despite late notice restrictions. On the lifting of restrictions in July, the number of function bookings was good, and we also welcomed Metcalf Multi Sports Ltd who delivered children's activity days for two weeks in the Summer Holiday. Sutton-on-Trent Primary School organised their Summer Fair at the Sports Club which was very well attended.

Significant progress has been made in delivering Phase 2 Redevelopment Plan for the Sports Club Site. A full quote has been received and the plans presented to our landlord, the Parish Council, who are fully supportive. The charity has secured external financial support and are thankful to the Barcode Warehouse Ltd for its kind donation and the BNA for pledged funding. In addition, the Trustees have voted to allocate £15k of its own funds to assist with matched funding bids. Discussions are already underway to secure the remaining funds, so the works can hopefully commence in 2022.

Several successful small funding applications have been made this year, but of note two successful bids to the Football Foundation for new FA regulation goalposts, a new storage container and defibrillator (which should be fully installed in March 22) have improved the site.

Unfortunately, the Water Redress Scheme found against the Charity in our dispute with Water Plus. However, they did order further compensation to be paid to the Charity.

The Charity have welcomed Georgina Wilkinson as new volunteer this year. She has attended meetings, organised events, helped with site maintenance as well as running a very popular Saturday morning Tuck Shop. The Tuck Shop has delivered a steady

income and has seen the charity gain a 5*Food Hygiene Rating from NSDC through the good work of Craig Smith.

The Charity would like to place on record its thanks to Anthony O'Reilly, for his work as Secretary and Trustee. Unfortunately, due to personal commitments he had to step down from both roles, with the Secretary role being covered by the Vice Chair until the AGM.

FINANCES

In the last year the finances have been steady but show potential for the future. With the new housing development complete and the new offering in terms of the comedy nights, we have seen a new audience that is travelling from further afield. It is hoped that a sustained period without COVID restrictions will see increased revenue.

The Charity have continued with Receipts and Payment accounting as the charity believe this will show relevant information on the financial performance.

INDEPENDENT EXAMINATION

As the gross income has exceeded £25,000, the Trustees have asked Mr M Harness to independently verify the accounts. The examination for these accounts and the examiner's report is on page 7. Trustees would like to thank Mr Harness for providing the report.

On behalf of the Trustees

A Smith (Chair)

1 March 2022

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RECEIPTS AND PAYMENT ACCOUNT

	2021	2020
	£	£
Receipts		
Hire of property	3234	1288
Bar sales	6218	2351
Sales of equipment and scrap	200	-
Sale of Halloween tickets	129	-
Donations		10245
P2 Donations / Grants	18691	
Interest received	3	67
Total receipts	28475	13951
Payments		
Insurance	726	726
Heating oil	973	219
Electricity	795	814
Water	837	110
Site maintenance	225	402
Refuse collection	186	184
Cleaning and consumables	-	227
Licenses	197	519
Bar purchases	2941	1210
Website	102	102
Refunds	153	
Event costs	220	
Total revenue payments	7355	4513
Capital expenditure		
• Leasehold buildings	-	2307
• Fixtures, equipment	12167	823
Total payments	19522	7643
Net receipts (payments)	8953	6308
Cash funds 1 January	29040	22732
Cash funds 31 December	37993	29040

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STATEMENT OF ASSETS AND LIABILITIES

1. Cash Funds

Santander Current account	£ 4157
Santander Savings account	£ 33836
TOTAL	£ 37993

2. Other monetary assets

Invoice outstanding	£ 250
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3. Assets retained for charity's own use

	Cost (c/f)	Current value
Leasehold building improvements (2019)	£ 75642	£ 64200 (20% depreciation)
Fixtures and equipment (2020)	£ 2068	£ 980 (20% depreciation)
Fixtures and equipment (2021)	£ 12167	£ 9733 (20% depreciation)
Stock	£ 1200	£ 1200 (£950 Bar, £250 Oil)

The charity has a lease with Sutton on Trent Parish Council for the Sports Club Site on Grassthorne Road for 100 years from 7th August 2013 at a peppercorn rent.

4. Liabilities

None

The accounts were approved by the Trustees on 1st March 2022

A Smith (Chair)

D Ellis (Vice Chair)

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RESERVES POLICY

1. **Charity Funds.** The charity has unrestricted income funds that are freely available to spend on any of the charity's purposes. As part of those funds, the charity holds reserves for risk mitigation and the delivery of future projects.
2. **Risk Mitigation.** The charity has assessed that a reserve should be held in case of:
 - a. Unforeseen emergency, such as a large repair bill. Although the internal aspect of the building has been refurbished, with a building of that age there is still a significant risk of material failure.
 - b. Loss of Income. As seen with the COVID-19 pandemic, the charity is susceptible to a loss of income, if there was a total loss of the building or a site closure. In the short term the charity may use reserves to maintain the site and charity, whilst formulating plans to scale back expenditure and seek external support.
3. **Future Projects.** The charity has a three-phase redevelopment plan which aims to secure the future of the Sports Club building and improve facilities. Funds detailed below, are held in reserve to deliver phase 2 of the Redevelopment Plan.
4. **Income Stability.** The charity has steady income streams from user groups, football teams, site hire and bar takings. The hire fees usually cover the cost running the site and the bar takings generate further funds.
5. **Strategic Plan.** It is anticipated that the introduction of a Strategic Plan in 2022, will map out how the charity will fund improvements in the short, medium and long term. The annual budget will show how the charity plans to fund in year activity, which will be closely monitored by the trustees. For the delivery of projects, the charity aims to build a reserve over several years, because annual income will not cover costs of each phase of the redevelopment plan. These reserves will be held as designated funds against specified projects.
6. **Reserves.** The charity holds the following reserves to meet risk mitigation and projects outlined above:

Reserve Type	Value	Remarks
Risk Mitigation	£7,000-10,000	
Designated Funds-Phase 2	£10,000	Donated by Barcode Warehouse Ltd specifically for the Phase 2 works.
Redevelopment Plan	£15,000	Charity funds allocated to the project.

7. The reserve held for risk mitigation ranges between £7,000 and £10,000. The Charity will aim to stay above the higher end of the range but if the trustees deem it necessary, they may use funds which means entering the reserve range. In the eventuality that reserve funds fall below £10,000, greater expenditure controls will be put in place by the trustees until the risk mitigation reserves recover.

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of the Sutton-on-Trent Sports and Community Centre for the year ended 31st December 2021, which are set out on pages 4-5.

These accounts have been prepared on a Receipts and Payments basis.

RESPONSIBILITIES AND BASIS OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINERS STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the charity as required by section 130 of the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts.



M F Harness
2 Forge Close
Sutton-on-Trent
Newark
Nottinghamshire
NG23 6PZ

25 Jan 2022