

SUTTON ON TRENT SPORTS AND COMMUNITY CENTRE

England & Wales · Charity number 1111529

Details

Other names	SUTTON ON TRENT VILLAGE CENTRE
Status	Registered
Legal form	Other
Registered	2005-09-30
Register	View on the Charity Commission register

Contact

Address	Grassthorpe Road Sutton On Trent Notts NG23 6QX
Phone	07900906758
Email	admin@suttonontrent.co.uk
Website	suttonontrent.co.uk

Activities

Objects: TO ESTABLISH, DEVELOP AND MAINTAIN A COMMUNITY CENTRE FOR THE BENEFIT OF ALL LOCAL RESIDENTS AND COMMUNITY GROUPS WITHIN THE VILLAGE OF SUTTON ON TRENT AND SURROUNDING AREA.TO PROMOTE HEALTH AND WELLBEING WITHIN THE COMMUNITY, THROUGH AFFORDABLE ACCESS TO SPORTING FACILITIES.TO PREVENT SOCIAL ISOLATION IN THE ELDERLY.TO PROMOTE ENVIRONMENTALLY FRIENDLY PRACTICES DURING ALL CHARITABLE ACTIVITIES, IN PARTICULAR BUT NOT LIMITED TO, ENERGY EFFICIENCY

Activities: The charity now leases a building and sports field from the Parish Council and has refurbished the building in 2019.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE VILLAGE OF SUTTON ON TRENT AND SURROUNDING AREA.
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£23,007	£79,118	-	-
2023-12-31	£90,869	£13,514	-	-
2022-12-31	£28,938	£18,167	-	-
2021-12-31	£28,475	£19,522	-	-
2020-12-31	£13,951	£7,643	-	-

Trustees

Name	Role	Appointed
Arron Smith	Chair	2018-03-06
BRIAN HENRY BLANCHARD		
Craig Smith		2020-07-07
Fiona Allen		2025-03-04
GARTH ROBERTSHAW		
Louise Morgan		2022-03-01
Mark Moody		2025-03-04
Matthew Allen		2025-03-04
Suzanne Moody		2025-03-04

Accounts

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

REGISTERED CHARITY NUMBER 1111529

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED

31 DECEMBER 2023

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SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

GENERAL INFORMATION

Registered Charity Number	1111529
Registered Address	Grassthorne Road Sutton-on-Trent Newark Nottinghamshire NG23 6QX
Trustees	A Smith (Chair) D Ellis (Vice Chair / Acting Treasurer from AGM) L Morgan R Jackson (Treasurer) Resigned 7 Mar 23 B Blanchard G Robertshaw C Smith
Bankers	Santander UK PLC Bridle Road Bootle Merseyside L30 4GB

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

ANNUAL REPORT

The trustees present their report for the year ended 31 December 2023. It is the charity's nineteenth annual report.

REVIEW OF PROGRESS AND FUTURE PLANS

The Charity has continued to perform well in 2023. The Charity currently has Lotus Yoga, Wild Earth Yoga, Sit & Be Fit and Aerobarumba groups which continue to provide a steady income for the charity. In addition to Sutton-on Trent FC, Sutton on Trent Tornadoes FC and Muskham Cougars FC as resident football teams.

The Charity introduced monthly bingo nights which brought in a wider audience and promoted the facility to a whole host of new users. The Christmas Bingo finale was a success with the hall packed with people hoping to win the jackpot prize. The fortnightly Family Sports evenings returned and grew in popularity, allowing young people to come and try different sports and have fun. A steady income from bar and food sales was seen over the 5 nights.

Unfortunately, Comedy Nights in partnership with Comedy Hotspot Ltd saw a significant drop in ticket sales. The Trustees took the decision to cancel both planned events as sales meant the show wasn't viable.

The Charity supported a joint event with the Parish Council and village churches to commemorate His Majesty King Charles' Coronation. A village picnic was held, music, games and a colour run were a fitting tribute. The Trustees and volunteers from the community helped staff the bar which raised significant profit.

The use of the facility for private parties and events continues to provide the main income stream. To deliver these activities, the charity has a group of volunteer bar staff that have been invaluable in our success, so we would like to pass on our thanks to all volunteers who have helped us in 2023.

Although work hasn't started on Phase 2 Redevelopment, the Charity have secured funds to start work. The Charity is hoping for work to start in early 2024 and will take around 4 months to complete. Our thanks go to JG Pears, Marshalls Coaches Ltd and Jamie Walton at Walton Incorporated for their donations towards the project. Unfortunately, and despite assurances the Football Foundation decided our project wasn't suitable for their funding streams. This led to a significant delay and as the charity wasted time processing a funding bid.

The Charity would like to place on record its thanks to Rebecca Jackson for her excellent work as a Trustee and Treasurer. Her decision to stand down will be hard felt by the charity, her work in modernising the charities financial accounting and leading on COVID response has ensured the charity continues to move forward. The Trustees wish Rebecca all the best for her new adventure.

FINANCES

Although the accounts have shown a significant increase this year, the vast majority of the income is a result of donations towards the planned phase 2 works. Charity income has suffered significantly from the financial crisis/high inflation which is shown in the cost of utilities and bar stock. Additionally, the loss of the Comedy Nights and lack of a Halloween Disco have led to a drop in bar sales.

Funding for the Phase 2 Redevelopment works is now in place and the charity received funding from the Co-Op Community Champions Fund which paid for some new entertainment equipment.

The Charity have continued with Receipts and Payment accounting as the charity believe this will show relevant information on the financial performance.

INDEPENDENT EXAMINATION

The gross income has exceeded £25,000, so the accounts have been independently verified. The examination for these accounts and the examiner's report is on page 7.

On behalf of the Trustees



A Smith (Chair)

5 March 2024

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

RECEIPTS AND PAYMENT ACCOUNT

Receipts	2023 £		2022 £
Hire of property	5720		6823
Bar sales and events	13920		20230
Sales of equipment and scrap	N/A		200
Sale of Halloween tickets	N/A		N/A
Donations	648		424
P2 Donations / Grants	70000		N/A
Tree Sales	N/A		1230
Interest received	431		31
Electric Refunds	150		N/A
Total receipts	90869		28928
Payments			
Insurance	904		770
Heating oil	1880		862
Electricity	1045		1992
Water	244		129
Site maintenance	1068		1402
Refuse collection	213		199
Cleaning and consumables	135		6
Licenses	273		N/A
Bar purchases	6363		6443
Website	N/A		N/A
Refunds	492		N/A
Event costs	N/A		5598
General Operating Costs (licenses, Broadband etc)	897		766
Total revenue payments	13514		18167
Capital expenditure			
▪ Leasehold buildings	1044		-
▪ Fixtures, equipment	6098		3444
Total payments	20656		21611
Net receipts (payments)	70213		7327
Cash funds 1 January	45320		37993
Cash funds 31 December	115533		45320

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

STATEMENT OF ASSETS AND LIABILITIES

1. Cash Funds

Santander Current account	£ 65134
Santander Savings account	£ 50399
TOTAL	£ 115533

2. Other monetary assets

Invoice outstanding	£ 556
Annual Fee Outstanding	£ 130
Cash in Hand	£ 372

3. Assets retained for charity's own use

	Cost (c/f)	Current value
Leasehold building improvements (2019)	£ 75642	£ 56732 (5% depreciation)
Fixtures and equipment (2020)	£ 2068	£ 163 (20% depreciation)
Fixtures and equipment (2021)	£ 12167	£ 4866 (20% depreciation)
Fixtures and equipment (2022)	£ 3444	£ 2066 (20% depreciation)
Fixtures and equipment (2023)	£ 6098	£ 4878 (20% depreciation)

Stock £ 2200 (£1200 Bar, £1000 Oil)

The charity has a lease with Sutton on Trent Parish Council for the Sports Club Site on Grassthorpe Road for 100 years from 7th August 2013 at a peppercorn rent.

4. Liabilities

None

The accounts were approved by the Trustees on 5th March 2024

A Smith (Chair)

D Ellis (Vice Chair)



SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

RESERVES POLICY

1. **Charity Funds.** The charity has unrestricted income funds that are freely available to spend on any of the charity's purposes. As part of those funds, the charity holds reserves for risk mitigation and the delivery of future projects.
2. **Risk Mitigation.** The charity has assessed that a reserve should be held in case of:
 - a. Unforeseen emergency, such as a large repair bill. Although the internal aspect of the building has been refurbished, with a building of that age there is still a significant risk of material failure.
 - b. Loss of Income. As seen with the COVID-19 pandemic, the charity is susceptible to a loss of income, if there was a total loss of the building or a site closure. In the short term the charity may use reserves to maintain the site and charity, whilst formulating plans to scale back expenditure and seek external support.
3. **Future Projects.** The charity has a three-phase redevelopment plan which aims to secure the future of the Sports Club building and improve facilities. Funds detailed below, are held in reserve to deliver phase 2 of the Redevelopment Plan.
4. **Income Stability.** The charity has steady income streams from user groups, football teams, site hire and bar takings. The hire fees usually cover the cost running the site and the bar takings generate further funds.
5. **Strategic Plan.** The introduction of the Strategic Plan in 2022 has allowed the charity aim towards improvements, forecast financial performance and deal with arising issues throughout the year. It will continue to map out how the charity will fund improvements in the short, medium and long term. The annual budget will show how the charity plans to fund in year activity, which will be closely monitored by the trustees. For the delivery of projects, the charity aims to build a reserve over several years, because annual income will not cover costs of each phase of the redevelopment plan. These reserves will be held as designated funds against specified projects.
6. **Reserves.** The charity holds the following reserves to meet risk mitigation and projects outlined above:

Reserve Type	Value	Remarks
Risk Mitigation	£7000-10000	
Designated Funds-Phase 2 Redevelopment Plan (Donations specifically for P2 Project)	£10000	Donated Barcode Warehouse
	£15000	Charity funds allocated to the project.
	£5000	Donated by Newark & Sherwood District Council
	£15000	Donated by Nottinghamshire County Council
	£25000	Donated by BMA Charitable Trust
	£20000	Donated by JG Pears
	£2500	Donated by Marshalls Coaches Ltd
	£2500	Donated by Walton Incorporated

7. The reserve held for risk mitigation ranges between £7000 and £10000. The Charity will aim to stay above the higher end of the range but if the trustees deem it necessary, they may use funds which means entering the reserve range. In the eventuality that reserve funds fall below £10000, greater expenditure controls will be put in place by the trustees until the risk mitigation reserves recover.

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of the Sutton-on-Trent Sports and Community Centre for the year ended 31st December 2023, which are set out on pages 4-5.

These accounts have been prepared on a Receipts and Payments basis.

RESPONSIBILITIES AND BASIS OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINERS STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the charity as required by section 130 of the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts.

M F Harness
2 Forge Close
Sutton-on-Trent
Newark
Nottinghamshire
NG23 6PZ



Jan 2024

Accounts

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

REGISTERED CHARITY NUMBER 1111529

**ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2022**

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SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

GENERAL INFORMATION

Registered Charity Number	1111529
Registered Address	Grassthorpe Road Sutton-on-Trent Newark Nottinghamshire NG23 6QX
Trustees	A Smith (Chair) D Ellis (Vice Chair) R Jackson (Treasurer) G Wilkinson (Secretary) Appointed 1/3/22, resigned 7/9/22 B Blanchard L Morgan Appointed 1/3/22 G Robertshaw C Smith P Seers Resigned 1/3/22
Co-opted Member	
Bankers	Santander UK PLC Bridle Road Bootle Merseyside L30 4GB

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

ANNUAL REPORT

The trustees present their report for the year ended 31 December 2022. It is the charity's eighteenth annual report.

REVIEW OF PROGRESS AND FUTURE PLANS

With COVID-19 restrictions easing significantly in early 2022, the Charity has been able to push on with plans to expand the offer and increase income. The Charity currently has Lotus Yoga, Sarah Pike Yoga, Sit & Be Fit and Aerobarumba groups, but unfortunately HT Fitness cancelled due to low attendance. The fitness classes continue to provide a steady income for the charity. In addition to Sutton-on Trent FC and the Tornadoes FC, we now have Muskham Cougars FC as resident football teams.

We held three Comedy Nights in partnership with Comedy Hotspot Ltd, but ticket sales for the summer and autumn show were slower than previous. The Trustees have chosen to only have two shows in 2023, to see if this increases interest. For the first time, the charity ran several family sports evenings which were successfully attended and provided additional income. A successful bid to the Newark Round Table allowed us to purchase most of the new sports equipment.

On Saturday 4th June 2022, the Charity hosted an event to commemorate the Platinum Jubilee of the late Her Majesty Queen Elizabeth II. The event formed part of the village celebrations and consisted of live music, games and bouncy castles. This was probably the largest event the charity has ever organised, and it was a real challenge due to the number of volunteers needed. With free entry to the event, the charity didn't make significant profit, because it was more about giving back to the community.

The use of the facility for private parties and events continues to provide the main income stream. Following the internal refurbishment in 2019 and COVID restrictions, we are now seeing a steady increase in bookings which provides income via bar sales. In 2023, the charity will look to build on this success with further charity organised events and greater publicity of our offer. To deliver these activities, the charity has a group of volunteer bar staff that have been invaluable in our success, so we would like to pass on thanks to all volunteers who have helped us in 2022.

Progress in delivering the Phase 2 Redevelopment Plan for the Sports Club Site has been slow. Funding streams are hard to come by and most are focussed on post COVID recovery. However, the charity managed to secure pledged funding from both NSDC (£5K) and NCC (£20k) which means we have 75% of the funds required. In early 2023 it is hoped that the remaining funds will be secured from the Football Foundation which should see work commence in 2023.

The Charity would like to place on record its thanks to Pat Seals and Georgina Wilkinson for their work to make the charity a success. Pat was a stalwart of the charity activity but specifically in delivering the FALLS Group. As the FALLS group chose to

relocate, Pat decided that she no longer has the time to support both, but we thank her for all she has done for a number of years. Georgina started volunteering in 2021 and became a secretary in 2022, but due to family reasons she could no longer continue in her role. Her drive and determination have been vital in driving the charity forward in particular her fundraising, event organisation and the successful Saturday morning Tuck Shop. She will be sorely missed but we thank her for the massive impact she had on the Charity.

FINANCES

In 2022, the Charity started to see the benefits of the refurbishment in 2019, post the COVID pandemic. The increased offer and private bookings drove increased income, and despite increased outgoings the charity managed to invest in the improvement of the site. Outside of funding for Ph2 Redevelopment works, external funding has been difficult to secure but we hope that as we move out of the COVID era, this will improve.

The Charity have continued with Receipts and Payment accounting as the charity believe this will show relevant information on the financial performance.

INDEPENDENT EXAMINATION

The gross income has exceeded £25,000, so the accounts have been independently verified. The examination for these accounts and the examiner's report is on page 7.

On behalf of the Trustees



A Smith (Chair)

7 March 2023

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

RECEIPTS AND PAYMENT ACCOUNT

	2022 £	2021 £
Receipts		
Hire of property	6164	3234
Bar sales and events	20889	6218
Sales of equipment and scrap	200	200
Sale of Halloween tickets	N/A	129
Donations	424	N/A
P2 Donations / Grants	N/A	18691
Tree Sales	1230	N/A
Interest received	31	3
Total receipts	28938	28475
Payments		
Insurance	770	726
Heating oil	862	973
Electricity	1992	795
Water	129	837
Site maintenance	1402	225
Refuse collection	199	186
Cleaning and consumables	6	N/A
Licenses	N/A	197
Bar purchases	6443	2941
Website	N/A	102
Refunds	N/A	153
Event costs	5598	220
General Operating Costs (licenses, Broadband etc)	766	N/A
Total revenue payments	18167	7355
Capital expenditure		
• Leasehold buildings	-	-
• Fixtures, equipment	3444	12167
Total payments	21611	19522
Net receipts (payments)	7327	8953
Cash funds 1 January	37993	29040
Cash funds 31 December	45320	37993

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

STATEMENT OF ASSETS AND LIABILITIES

1. Cash Funds

Santander Current account	£ 5452
Santander Savings account	£ 39868
TOTAL	£ 45320

2. Other monetary assets

Invoice outstanding	£ 60
Annual Fee Outstanding	£ 130
Cash in Hand	£ 23

3. Assets retained for charity's own use

	Cost (c/f)	Current value
Leasehold building improvements (2019)	£ 75642	£ 60514 (5% depreciation)
Fixtures and equipment (2019 and 2020)	£ 2068	£ 577 (20% depreciation)
Fixtures and equipment (2021)	£ 12167	£ 7300 (20% depreciation)
Fixtures and equipment (2022)	£ 3444	£ 2755 (20% depreciation)
Stock		£ 1200 (£750 Bar, £450 Oil)

The charity has a lease with Sutton on Trent Parish Council for the Sports Club Site on Grassthorpe Road for 100 years from 7th August 2013 at a peppercorn rent.

4. Liabilities

None

The accounts were approved by the Trustees on 7th March 2023



A Smith (Chair)



D Ellis (Vice Chair)

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

RESERVES POLICY

1. **Charity Funds.** The charity has unrestricted income funds that are freely available to spend on any of the charity's purposes. As part of those funds, the charity holds reserves for risk mitigation and the delivery of future projects.
2. **Risk Mitigation.** The charity has assessed that a reserve should be held in case of:
 - a. Unforeseen emergency, such as a large repair bill. Although the internal aspect of the building has been refurbished, with a building of that age there is still a significant risk of material failure.
 - b. Loss of Income. As seen with the COVID-19 pandemic, the charity is susceptible to a loss of income, if there was a total loss of the building or a site closure. In the short term the charity may use reserves to maintain the site and charity, whilst formulating plans to scale back expenditure and seek external support.
3. **Future Projects.** The charity has a three-phase redevelopment plan which aims to secure the future of the Sports Club building and improve facilities. Funds detailed below, are held in reserve to deliver phase 2 of the Redevelopment Plan.
4. **Income Stability.** The charity has steady income streams from user groups, football teams, site hire and bar takings. The hire fees usually cover the cost running the site and the bar takings generate further funds.
5. **Strategic Plan.** The introduction of the Strategic Plan in 2022 has allowed the charity aim towards improvements, forecast financial performance and deal with arising issues throughout the year. It will continue to map out how the charity will fund improvements in the short, medium and long term. The annual budget will show how the charity plans to fund in year activity, which will be closely monitored by the trustees. For the delivery of projects, the charity aims to build a reserve over several years, because annual income will not cover costs of each phase of the redevelopment plan. These reserves will be held as designated funds against specified projects.
6. **Reserves.** The charity holds the following reserves to meet risk mitigation and projects outlined above:

Reserve Type	Value	Remarks
Risk Mitigation	£7,000-10,000	
Designated Funds-Phase 2	£10,000	Donated by Barcode Warehouse Ltd specifically for the Phase 2 works.
Redevelopment Plan	£15,000	Charity funds allocated to the project.

7. The reserve held for risk mitigation ranges between £7,000 and £10,000. The Charity will aim to stay above the higher end of the range but if the trustees deem it necessary, they may use funds which means entering the reserve range. In the eventuality that reserve

funds fall below £10,000, greater expenditure controls will be put in place by the trustees until the risk mitigation reserves recover.

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of the Sutton-on-Trent Sports and Community Centre for the year ended 31st December 2022, which are set out on pages 4-5.

These accounts have been prepared on a Receipts and Payments basis.

RESPONSIBILITIES AND BASIS OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINERS STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the charity as required by section 130 of the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts.



M.F. Harness
2 Forge Close
Sutton-on-Trent
Newark
Nottinghamshire
NG23 6PZ

4th March 2023

Accounts

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

REGISTERED CHARITY NUMBER 1111529

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

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Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

GENERAL INFORMATION

Registered Charity Number	1111529
Registered Address	Grassthorpe Road Sutton-on-Trent Newark Nottinghamshire NG23 6QX
Trustees	A Smith (Chair) D Ellis (Vice Chair) R Jackson (Treasurer) A O'Reilly (Secretary) (Resigned 7 th Sept 21) B Blanchard G Robertshaw C Smith
Co-Opted Member	P Seels
Bankers	Santander UK PLC Bridle Road Bootle Merseyside L30 4GB

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

ANNUAL REPORT

The trustees present their report for the year ended 31 December 2021. It is the charity's seventeenth annual report.

REVIEW OF PROGRESS AND FUTURE PLANS

With continued COVID-19 restrictions in early 2021, the Charity was unable to hold any events or functions until July, which severely hindered our ability to expand fundraising activity. However, government restrictions on sport and fitness were less restrictive and thanks to the continued good work of Rebecca Jackson, we saw User Groups Lotus Yoga, HT Fitness and Sit & Be Fit continue. Unfortunately, with the risk of spreading COVID-19, the FALLS Group took the decision not to recommence their weekly sessions throughout 2021. Regrettably, the FALLS Group informed us in December, that they have decided to move to the Methodist Hall for a more central location.

As an attempt to expand what the Charity offers in terms of events, two successful Comedy Nights were held in partnership with Comedy Hotspot Ltd. We hosted UK Comedy Club circuit comedians, who put on two great shows. Our thanks must go to the Sutton-on-Trent Festival Committee for loaning us a marquee, which allowed the July Comedy Night to go ahead, despite late notice restrictions. On the lifting of restrictions in July, the number of function bookings was good, and we also welcomed Metcalf Multi Sports Ltd who delivered children's activity days for two weeks in the Summer Holiday. Sutton-on-Trent Primary School organised their Summer Fair at the Sports Club which was very well attended.

Significant progress has been made in delivering Phase 2 Redevelopment Plan for the Sports Club Site. A full quote has been received and the plans presented to our landlord, the Parish Council, who are fully supportive. The charity has secured external financial support and are thankful to the Barcode Warehouse Ltd for its kind donation and the BNA for pledged funding. In addition, the Trustees have voted to allocate £15k of its own funds to assist with matched funding bids. Discussions are already underway to secure the remaining funds, so the works can hopefully commence in 2022.

Several successful small funding applications have been made this year, but of note two successful bids to the Football Foundation for new FA regulation goalposts, a new storage container and defibrillator (which should be fully installed in March 22) have improved the site.

Unfortunately, the Water Redress Scheme found against the Charity in our dispute with Water Plus. However, they did order further compensation to be paid to the Charity.

The Charity have welcomed Georgina Wilkinson as new volunteer this year. She has attended meetings, organised events, helped with site maintenance as well as running a very popular Saturday morning Tuck Shop. The Tuck Shop has delivered a steady

income and has seen the charity gain a 5*Food Hygiene Rating from NSDC through the good work of Craig Smith.

The Charity would like to place on record its thanks to Anthony O'Reilly, for his work as Secretary and Trustee. Unfortunately, due to personal commitments he had to step down from both roles, with the Secretary role being covered by the Vice Chair until the AGM.

FINANCES

In the last year the finances have been steady but show potential for the future. With the new housing development complete and the new offering in terms of the comedy nights, we have seen a new audience that is travelling from further afield. It is hoped that a sustained period without COVID restrictions will see increased revenue.

The Charity have continued with Receipts and Payment accounting as the charity believe this will show relevant information on the financial performance.

INDEPENDENT EXAMINATION

As the gross income has exceeded £25,000, the Trustees have asked Mr M Harness to independently verify the accounts. The examination for these accounts and the examiner's report is on page 7. Trustees would like to thank Mr Harness for providing the report.

On behalf of the Trustees

A Smith (Chair)

1 March 2022

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

RECEIPTS AND PAYMENT ACCOUNT

	2021	2020
	£	£
Receipts		
Hire of property	3234	1288
Bar sales	6218	2351
Sales of equipment and scrap	200	-
Sale of Halloween tickets	129	-
Donations		10245
P2 Donations / Grants	18691	
Interest received	3	67
Total receipts	28475	13951
Payments		
Insurance	726	726
Heating oil	973	219
Electricity	795	814
Water	837	110
Site maintenance	225	402
Refuse collection	186	184
Cleaning and consumables	-	227
Licenses	197	519
Bar purchases	2941	1210
Website	102	102
Refunds	153	
Event costs	220	
Total revenue payments	7355	4513
Capital expenditure		
• Leasehold buildings	-	2307
• Fixtures, equipment	12167	823
Total payments	19522	7643
Net receipts (payments)	8953	6308
Cash funds 1 January	29040	22732
Cash funds 31 December	37993	29040

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

STATEMENT OF ASSETS AND LIABILITIES

1. Cash Funds

Santander Current account	£ 4157
Santander Savings account	£ 33836
TOTAL	£ 37993

2. Other monetary assets

Invoice outstanding	£ 250
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3. Assets retained for charity's own use

	Cost (c/f)	Current value
Leasehold building improvements (2019)	£ 75642	£ 64200 (20% depreciation)
Fixtures and equipment (2020)	£ 2068	£ 980 (20% depreciation)
Fixtures and equipment (2021)	£ 12167	£ 9733 (20% depreciation)
Stock	£ 1200	£ 1200 (£950 Bar, £250 Oil)

The charity has a lease with Sutton on Trent Parish Council for the Sports Club Site on Grassthorne Road for 100 years from 7th August 2013 at a peppercorn rent.

4. Liabilities

None

The accounts were approved by the Trustees on 1st March 2022

A Smith (Chair)

D Ellis (Vice Chair)

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

RESERVES POLICY

1. **Charity Funds.** The charity has unrestricted income funds that are freely available to spend on any of the charity's purposes. As part of those funds, the charity holds reserves for risk mitigation and the delivery of future projects.
2. **Risk Mitigation.** The charity has assessed that a reserve should be held in case of:
 - a. Unforeseen emergency, such as a large repair bill. Although the internal aspect of the building has been refurbished, with a building of that age there is still a significant risk of material failure.
 - b. Loss of Income. As seen with the COVID-19 pandemic, the charity is susceptible to a loss of income, if there was a total loss of the building or a site closure. In the short term the charity may use reserves to maintain the site and charity, whilst formulating plans to scale back expenditure and seek external support.
3. **Future Projects.** The charity has a three-phase redevelopment plan which aims to secure the future of the Sports Club building and improve facilities. Funds detailed below, are held in reserve to deliver phase 2 of the Redevelopment Plan.
4. **Income Stability.** The charity has steady income streams from user groups, football teams, site hire and bar takings. The hire fees usually cover the cost running the site and the bar takings generate further funds.
5. **Strategic Plan.** It is anticipated that the introduction of a Strategic Plan in 2022, will map out how the charity will fund improvements in the short, medium and long term. The annual budget will show how the charity plans to fund in year activity, which will be closely monitored by the trustees. For the delivery of projects, the charity aims to build a reserve over several years, because annual income will not cover costs of each phase of the redevelopment plan. These reserves will be held as designated funds against specified projects.
6. **Reserves.** The charity holds the following reserves to meet risk mitigation and projects outlined above:

Reserve Type	Value	Remarks
Risk Mitigation	£7,000-10,000	
Designated Funds-Phase 2	£10,000	Donated by Barcode Warehouse Ltd specifically for the Phase 2 works.
Redevelopment Plan	£15,000	Charity funds allocated to the project.

7. The reserve held for risk mitigation ranges between £7,000 and £10,000. The Charity will aim to stay above the higher end of the range but if the trustees deem it necessary, they may use funds which means entering the reserve range. In the eventuality that reserve funds fall below £10,000, greater expenditure controls will be put in place by the trustees until the risk mitigation reserves recover.

SUTTON-ON-TRENT SPORTS AND COMMUNITY CENTRE

Registered Charity Number- 1111529

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of the Sutton-on-Trent Sports and Community Centre for the year ended 31st December 2021, which are set out on pages 4-5.

These accounts have been prepared on a Receipts and Payments basis.

RESPONSIBILITIES AND BASIS OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINERS STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the charity as required by section 130 of the act: or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination, to which attention should be drawn in this report in order to enable a proper understanding of the accounts.



M F Harness
2 Forge Close
Sutton-on-Trent
Newark
Nottinghamshire
NG23 6PZ

25 Jan 2022