



# Trustees' Annual Report for the period

|      |                   |                    |
|------|-------------------|--------------------|
|      | Period start date | Period end date    |
| From | 1 February 2024   | To 31 January 2025 |

## Section A

## Reference and administration details

Charity name

WEBHEATH VILLAGE HALL

Other names charity is known by

Registered charity number (if any) 1111407

Charity's principal address

HEATHFIELD ROAD

WEBHEATH

REDDITCH, WORCESTERSHIRE

Postcode

B97 5SQ

### Names of the charity trustees who manage the charity

|    | Trustee name      | Office (if any)                      | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|--------------------------------------|-----------------------------------|---|
| 1  | Frederick Tebbs   | Chairman                             |                                   |   |
| 2  | Vikki Carter      | Treasurer and Regular User Secretary |                                   |   |
| 4  | Jacqueline Jervis | Committee member                     |                                   |   |
| 5  | Roger Parkinson   |                                      | 1 February 2025                   |   |
| 6  |                   |                                      |                                   |   |
| 7  |                   |                                      |                                   |   |
| 8  |                   |                                      |                                   |   |
| 9  |                   |                                      |                                   |   |
| 10 |                   |                                      |                                   |   |
| 11 |                   |                                      |                                   |   |
| 12 |                   |                                      |                                   |   |
| 13 |                   |                                      |                                   |   |
| 14 |                   |                                      |                                   |   |
| 15 |                   |                                      |                                   |   |
| 16 |                   |                                      |                                   |   |
| 17 |                   |                                      |                                   |   |
| 18 |                   |                                      |                                   |   |
| 19 |                   |                                      |                                   |   |
| 20 |                   |                                      |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address                             |
|-----------------|------|-------------------------------------|
| Bankers         | HSBC | Church Green West, Redditch B97 4EA |
|                 |      |                                     |
|                 |      |                                     |
|                 |      |                                     |

### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

|   |              |
|---|--------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution |
| How the charity is constituted<br>(eg. trust, association, company) | Trust        |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Provision and maintenance of a village hall for local residents and groups.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The hall is provided for use by any group from baby & toddlers to elderly persons across all age groups.

The fabric of the hall is maintained, and improvements carried out when considered necessary.

In carrying out the objectives as described, the trustees have complied with their duty in section 5 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The charity has maintained it's financial position.

The hall has continued to benefit many local groups and individuals as a secure and friendly environment in which to teach and educate, enjoy leisure interests and celebrate special family occasions. It also offers the local police a suitable space to conduct neighbourhood watch meetings.

We are delighted to have a few new volunteers that help the committee out, which generates new ideas and forward planning.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

We aim to always have sufficient funds both to meet ongoing commitments and any unforeseen circumstances.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity holds a reserve fund of at least 6 months running costs.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Vikki Carter

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

7.7.25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Webbheath Village Hall

1111407

## Receipts and payments accounts

CC16a

For the period  
from

01/02/2024

To

31/01/2025

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Hire of hall  | 26,184                                       | -                                       | -                                      | 26,184                          | 24,271                        |
| 200 Club  | -  | -                                       | -                                      | -                               | 28                            |
| Donations   | 365  | -                                       | -                                      | 365                             | 366                           |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b> (Gross income for AR)                | 26,549                                       | -                                       | -                                      | 26,549                          | 24,665                        |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | 26,549                                       | -                                       | -                                      | 26,549                          | 24,665                        |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Caretaking services & wages                           | 6,537  | -                                       | -                                      | 6,537                           | 6,130                         |
| Utilities, cleaning & refuse                          | 5,081  | -                                       | -                                      | 5,081                           | 6,354                         |
| Insurance   | 1,182  | -                                       | -                                      | 1,182                           | 611                           |
| Repairs & maintenance                                 | 4,826  | -                                       | -                                      | 4,826                           | 6,989                         |
| Accountancy   | 492  | -                                       | -                                      | 492                             | 474                           |
| Telephone & internet                                  | 601  | -                                       | -                                      | 601                             | 518                           |
| Sundry  | 690  | -                                       | -                                      | 690                             | 816                           |
| Bank charges  | 125  | -                                       | -                                      | 125                             | 129                           |
| Licences  | -  | -                                       | -                                      | -                               | 239                           |
| <b>Sub total</b>                                      | 19,534                                       | -                                       | -                                      | 19,534                          | 22,260                        |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | 19,534                                       | -                                       | -                                      | 19,534                          | 22,260                        |
| <b>Net of receipts/(payments)</b>                     | 7,015  | -                                       | -                                      | 7,015                           | 2,405                         |
| A5 Transfers between funds                            | -  | -                                       | -                                      | -                               | -                             |
| A6 Cash funds last year end                           | 45,300                                       | -                                       | -                                      | 45,300                          | 42,895                        |
| <b>Cash funds this year end</b>                       | 52,315                                       | -                                       | -                                      | 52,315                          | 45,300                        |

# Section B Statement of assets and liabilities at the end of the period

## B1 Cash funds

|                         | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| HSBC Current Account    | 24,324                             | -                                | -                               |
| Fund Raising Account    | 27,991                             | -                                | -                               |
|                         | -                                  | -                                | -                               |
| <b>Total cash funds</b> | <b>52,315</b>                      | -                                | -                               |

(agree balances with receipts and payments account(s))

## B2 Other monetary assets

|  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--|------------------------------------|----------------------------------|---------------------------------|
|  | -                                  | -                                | -                               |
|  | -                                  | -                                | -                               |
|  | -                                  | -                                | -                               |
|  | -                                  | -                                | -                               |
|  | -                                  | -                                | -                               |
|  | -                                  | -                                | -                               |

## B3 Investment assets

|  | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|-----------------------------|-----------------|--------------------------|
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |

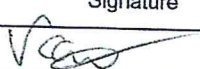
## B4 Assets retained for the charity's own use

|  | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|-----------------------------|-----------------|--------------------------|
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |
|  |                             | -               | -                        |

## B5 Liabilities

|  | Fund to which liability relates | Amount due (optional) | When due (optional) |
|--|---------------------------------|-----------------------|---------------------|
|  |                                 | -                     |                     |
|  |                                 | -                     |                     |
|  |                                 | -                     |                     |
|  |                                 | -                     |                     |
|  |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name   | Date of approval |
|---|--------------|------------------|
|  | Vivva Carter | 7.7.25           |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Webheath Village Hall

**On accounts for the year  
ended**

31 January 2025

**Charity no  
(if any)**

1111407

**Set out on pages**

1 to 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 May 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

30/07/2025

**Name:**

Tony Archer

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Ormerod Rutter Limited, The Oakley, Kidderminster Road

Droitwich

WR9 9AY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**