

EXETER GATEWAY CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

LEGAL AND ADMINISTRATIVE DETAILS

REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED
ADDRESS: The Exchange
Mount Pleasant Road
Mount Pleasant
Exeter
EX4 7AE

LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

- Mrs H Foster (Chair)
- Mr A Morgan (Treasurer)
- Mrs R Leveridge
- Mrs E Walsh
- Mr C Jones
- Mrs A White
- Mr J Parke

BANKERS:

Lloyds Bank Plc
16 Highridge Road
Bishopsworth
Bristol
BS13 8HA

ACCOUNTANTS: Karen Churchward (MAAT)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

2. BACKGROUND AND FINANCING

Following successful fundraising in 2018, a major refurbishment was completed in 2019, modernising the interior, putting in a cloakroom & accessible toilets, & creating an outdoor covered space. These improvements marked a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability living in Exeter & the surrounding areas.

Although our long-held ambition to open five days a week was held up by the Covid pandemic, it was finally achieved in 2022. The closures of the pandemic period together with the gradual, cautious reopening are not forgotten, but are well behind us. The Centre returned to its happy bustling self & has grown & flourished since then.

Our successes in terms of increased numbers gave us the confidence to seek funding to transform the covered area into a proper room with two main uses: an area with a sink for small groups to do craft, including messy activities, plus a quiet space with dedicated sensory equipment. It took a year or more to prepare for the new build and to raise the funds required for both the fabric together with a great deal of specialist equipment. Work started in September 2024, and the room began to be used in February 2025. It has had a huge impact: our members with sensory issues can withdraw from the main, noisier, activities area for a while; any member can have a quiet moment there, perhaps chatting to a friend; a support worker can lead a craft session with a few members, undisturbed! This additional space represents a fitting celebration of Exeter Gateway Centre's 20th anniversary.

3. STAFFING

The staff team is led efficiently & ably by Daryl Boatman; senior support worker, activities coordinator & Daryl's deputy is Carolyn Chapman who is now working five days a week again. Following Debbie Woodley's retirement in December 2024 after 20 years' service with us, the support staff comprise Jonathan Townhill (5 days), Sharyn Parkhouse (4 days), Karen Miles (3 days), and replacing Debbie on 3 days a week, Maria Andrews. For the first time there are five staff 'on duty' every day, which is sufficient to cover holiday and sickness absences.

Exeter College continues to send students to do work placements at the Centre. We now have only one regular volunteer.

The Centre provides a five-day service for up to 30 adults with learning difficulties per session. Activities provided include:

- Computer usage & basic tuition
- Baking and cooking and preparing meals
- A very wide range of art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Walking football at a local leisure centre
- Seasonal activities
- An “Out and About” programme of outings
- Woodwork and ‘upcycling’ of small items of furniture
- Drama
- Music including a weekly singing session led by a specialist
- Pool & air hockey

Through a programme of consultation with members, carers, staff and trustees, we continue to strive to enhance and expand the above range of activities.

4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity’s policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every two months. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

The fees were increased during May 2025 to £33 per session, which continues to represent extremely good value for our members

Adopted at the AGM on 17 July 2025 and signed on behalf of the Trustees by

Alan Morgan
Hon Treasurer

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

I report on the accounts of the Trust for the year ended 31 March 2025 which are set out on pages 6 to 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Karen Churchward (MAAT)
69 Farm Hill
Exeter
EX4 2LW
Date: 31 July 2025

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Year Ended 31/03/2025	Year Ended 31/03/2024
<u>No. 1 Account</u>		£	£
RECEIPTS			
Donations, legacies and other similar receipts			
Charitable Donations - No 1 account		0	0
Grants/Fundraising - No 1 account		0	0
Operating activities to further to Charities Objectives		135,576	126,622

TOTAL RECEIPTS		135,576	
126,622			
PAYMENTS			
Direct Charitable Expenditure			
Salaries and Expenses	2	115,314	119,953
Other Expenditure			
Management and Administration - Prop R&R	3	15,440	
14,801			
New Equipment Purchased			0
0			
Professional Fees, incl Fundraising	4	12,047	
2,150			
Depreciation	5	0	
0			

		27,487	16,951
		<u>(142,801)</u>	
<u>(136,904)</u>			
Net (Payments)/Receipts/ for the year			<u>(7,225)</u>
<u>(10,282)</u>			

NEW BUILD ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

<u>No. 2 Account</u>	Year Ended 31/03/2025	Year Ended 31/03/2024
	£	£

Fund-raising to 31 March 2024	28,058
33,650	
Fund-raising 12m 31 March 2024	0
7,500	
Fund-raising 12m 31 March 2025	
80,750	
Build costs 12m 31 March 2024	(86,088)
<u>(13,092)</u>	
Balance at 31 March 2025	22,720
28,058	

Professional fees relating to the New Build were expensed through No.2 Account

BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2025

Ended	Year Ended	Year
31/03/2024	31/03/2025	
	£	£
FIXED ASSETS – Building – at cost	35,000	35,000
New Build – at cost	<u>218,224</u>	
<u>137,474</u>	253,224	172,474
CURRENT ASSETS		
Cash in Bank	<u>38,398</u>	
<u>40,680</u>		
CURRENT LIABILITIES		
Creditors	<u>0</u>	-
<u>0</u>		
NET WORTH AT BALANCE SHEET DATE	<u>291,622</u>	
<u>213,154</u>		

COMPRISING:

No 1 Bank Account Balance Bought Forward 01 April 2024 22,904
 22,904 No. 1 Bank Account Net (Payments) /Receipts for the year (7,226)
 (10,282)
 No 1 Bank Account Balance Carried Forward 31 March 2025 15,678
12,622

Add:			
Restricted Fund Balance	- Building	35,000	
	35, 000		
Add:			
New Build – Net to date – incl Professional Fees	218,224		137,474
No 2 Bank Account Balance Carried Forward 31 March 2025	<u>22,720</u>		—
	28,058		
Balance Carried Forward 31 March 2025		<u>291,622</u>	
			<u>213,154</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2025

As at 31/03/2024	As at 31/03/2025	
£	£	
NET MONETARY ASSETS		
Bank Current Accounts		
No 1 Account – Mainstream	15,678	12,622
No 2 Account – New Build	<u>22,720</u>	
<u>28,058</u>		
		38,398
40,680		

Adopted on 17 July 2024 and signed on behalf of the Trustees by

Alan Morgan
Hon Treasurer

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

Basis of accounting

The financial statements have been prepared on a receipts and payments basis except for the statement of Assets and Liabilities which has been prepared on an accruals basis and in accordance with applicable accounting standards. They have been prepared under the historical cost convention.

Voluntary income

The value of voluntary income is recognised in the accounts when it is received

Funds

The funds of the charity are mostly unrestricted. One donation was for the purpose of the centre new fitted kitchen but had no restrictions and so there is one Designated Fund as indicated. One donation was Restricted to the purpose of purchasing the Building. The Donator wishes to remain anonymous.

1. DONATIONS RECEIVED

The following donations were received during the year:-

		2025 £	
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No 1 Account			
Building Account		80,750	
Total			

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

2. EMPLOYEES

No employee received emoluments in excess of £60,000 during 2024/2025.

The Charity employed an average of six people during the year.

3. MANAGEMENT AND ADMINISTRATION

	2024	2025	
		£	£
Insurance		1,614	
1,266			
Miscellaneous – incl Property repairs and renewals		13,826	
13,535			
		15,440	
14,801			

4. PROFESSIONAL FEES

2024	2025
£	£

HR Support		1,650
	1,650	
Accountancy		500
500		
Fundraising		<u>8,560</u>
<u>0</u>		
		10,710
2,150		
		26,150
16,951		

5. FIXED ASSET REGISTER - Incl DEPRECIATION

Balance brought forward		35,000
35,000		
New Build		
Additions 2018-2019		15,000
15,000		
Additions 2019-2020		116,882
116,882		
Additions 2023-2024		5,592
5,592		
Additions 2024-2025		80,750
Depreciation - NIL		<u>0</u>
<u>0</u>		
253,224	Balance Carried forward	
	<u>172,474</u>	