

EXETER GATEWAY CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

LEGAL AND ADMINISTRATIVE DETAILS

REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED
ADDRESS:

The Exchange
Mount Pleasant Road
Mount Pleasant
Exeter
EX4 7AE

LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

Mrs H Foster (Chair)

Mr A Morgan (Treasurer)

Mrs R Leveridge

Mrs E Walsh

Mr C Jones

Mrs A White

Mr J Parke

BANKERS:

Lloyds Bank Plc
16 Highridge Road
Bishopsworth
Bristol
BS13 8HA

ACCOUNTANTS:

Karen Churchward (MAAT)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

2. BACKGROUND AND FINANCING

Following successful fundraising in 2018, a major refurbishment was completed in 2019, modernising the interior, putting in a cloakroom & accessible toilets, & creating an outdoor covered space. These improvements marked a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability living in Exeter & the surrounding areas.

Although our long-held ambition to open 5 days a week was held up by the Covid pandemic, it was finally achieved in 2022. The closures of the pandemic period together with the gradual, cautious reopening are not forgotten, but are well behind us. The Centre has not only returned to its happy bustling self but has grown & flourished. Member numbers have increased, 2 additional support staff have been appointed & we have several long-term volunteers. The Centre now offers an even greater range of activities & more individual attention can be given to members.

This success in turn led us to wish for more space that can be used all the year round. The decision was made to seek funding to transform the covered area into a proper room which will have 2 uses: a room with a sink for messy activities, which at times could become a quiet space with dedicated sensory equipment. Over the past year or more we have completed the stages of preparing for a build: plans drawn up, a builder engaged, planning permission granted & sufficient funds raised, even down to specific aspects allocated to individual funders. We expect the build to start in July. Once completed, we look forward to the extra space & versatility the room will provide.

3. STAFFING

The staff team is led very efficiently & ably by Daryl Boatman; senior support worker & Daryl's deputy is Carolyn Chapman who works 4 days a week. They are supported by Debbie Woodley (4 days), Jonathan Townhill (5 days), Sharyn Parkhouse (4 days) & Karen Miles (3 days). Karen is our newest support worker; she replaced Cody Burgess in September 2023 when Cody left to take up a university place. Exeter College continues to send students to do work placements at the Centre. We now have 5 regular volunteers.

The Centre provides a five-day service for up to 30 adults with learning difficulties per session. Activities provided include:

- Computer usage & basic tuition

- Baking and cooking and preparing meals
- Art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Walking football at a local leisure centre
- Seasonal activities
- An "Out and About" programme of outings
- Woodwork and 'upcycling' of small items of furniture
- Drama
- Music
- Pool & air hockey

Through a programme of consultation with members, carers, staff and trustees, we continue to strive to enhance and expand the above range of activities.

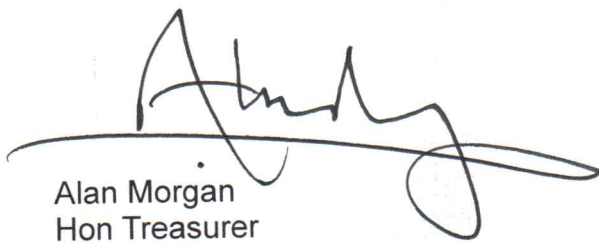
4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity's policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every two months. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

5 RISK ASSESSMENT

The fees rose in June 2024 to £30 per session, which represents extremely good value for our members.

Adopted at the AGM on 11 July 2024 and signed on behalf of the Trustees by



Alan Morgan
Hon Treasurer

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

I report on the accounts of the Trust for the year ended 31 March 2024 which are set out on pages 6 to 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

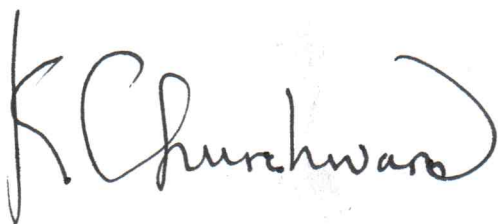
Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Karen Churchward (MAAT)
69 Farm Hill
Exeter
EX4 2LW
Date: 27 July 2023

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Year Ended 31/03/2024	Year Ended 31/03/2023
<u>No. 1 Account</u>		£	£
RECEIPTS			
Donations, legacies and other similar receipts			
Charitable Donations		0	0
Grants/Fundraising	1		7,073
Operating activities to further to Charities Objectives		126,622	116,364
		-----	-----
TOTAL RECEIPTS		126,622	123,437
PAYMENTS			
Direct Charitable Expenditure			
Salaries and Expenses	2	119,953	100,536
72,509			
Other Expenditure			
Management and Administration – Prop R&R	3	14,801	11,399
New Equipment Purchased		0	1,061
Professional Fees	4	2,150	1,535
Depreciation	5	0	0
		-----	-----
		16,951	13,995
		<u>(136,904)</u>	<u>(114,531)</u>
Net (Payments)/Receipts/ for the year		<u>(10,282)</u>	<u>8,906</u>

NEW BUILD ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	Year Ended 31/03/2024	Year Ended 31/03/2023
<u>No. 2 Account</u>	£	£
Fund-raising to 31 March 2023	36,650	33,650
Fund-raising 12m 31 March 2024	7,500	0
Build costs 12m 31 March 2024	<u>(13,092)</u>	<u>0</u>
Balance at 31 March 2024	28,058	33,650

Professional fees relating to the New Build were expensed through No.2 Account

**BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2024**

	Year Ended 31/03/2024	Year Ended 31/03/2023
	£	£
FIXED ASSETS – Building – at cost	35,000	35,000
New Build – at cost	<u>137,474</u>	<u>131,882</u>
	172,474	166,882
CURRENT ASSETS		
Cash in Bank	<u>40,680</u>	<u>56,553</u>
CURRENT LIABILITIES		
Creditors	<u>0</u>	<u>0</u>
NET WORTH AT BALANCE SHEET DATE	<u>213,154</u>	<u>223,435</u>
COMPRISING:		
No 1 Bank Account Balance Bought Forward 01 April 2023	22,904	13,998
No. 1 Bank Account Net (Payments) /Receipts for the year	<u>(10,282)</u>	<u>8,906</u>
No 1 Bank Account Balance Carried Forward 31 March 2024	12,622	22,904
Add:		
Restricted Fund Balance - Building	35,000	35,000
Add:		
New Build – Net to date – incl Professional Fees	137,474	131,882
No 2 Bank Account Balance Carried Forward 31 March 2024	<u>28,058</u>	<u>33,650</u>
Balance Carried Forward 31 March 2024	<u>213,154</u>	<u>223,436</u>

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MARCH 2024**

	As at 31/03/2024 £	As at 31/03/2023 £
NET MONETARY ASSETS		
Bank Current Accounts		
No 1 Account – Mainstream	12,622	22,903
No 2 Account – New Build	<u>28,058</u>	<u>33,650</u>
	40,680	56,553

Adopted on 11 July 2024 and signed on behalf of the Trustees by


Alan Morgan
Hon Treasurer

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

Basis of accounting

The financial statements have been prepared on a receipts and payments basis except for the statement of Assets and Liabilities which has been prepared on an accruals basis and in accordance with applicable accounting standards. They have been prepared under the historical cost convention.

Voluntary income

The value of voluntary income is recognised in the accounts when it is received

Funds

The funds of the charity are mostly unrestricted. One donation was for the purpose of the centre new fitted kitchen but had no restrictions and so there is one Designated Fund as indicated. One donation was Restricted to the purpose of purchasing the Building. The Donator wishes to remain anonymous.

1. DONATIONS RECEIVED

The following donations were received during the year:-

		2024 £	
No 1 Account			
Building Account			
Garfield Weston		7,500	
Total			

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 202

2. EMPLOYEES

No employee received emoluments in excess of £60,000 during 2023/2024.

The Charity employed an average of six people during the year.

3. MANAGEMENT AND ADMINISTRATION

	2024 £	2023 £
Insurance	1,266	1,577
Miscellaneous – incl Property repairs and renewals	13,535	9,822
	14,801	11,399

4. PROFESSIONAL FEES

	2024 £	2023
HR Support	1,650	2,346
Accountancy	500	0
	2,150	2,346
	16,951	13,745

5. FIXED ASSET REGISTER – Incl DEPRECIATION

Balance brought forward	35,000	
New Build		
Additions 2018-19	15,000	
Additions 2019-20	116,882	
Additions 2023-2024	5,592	
Depreciation 2022-23	0	
Balance Carried forward	172,474	166,882