

EXETER GATEWAY CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

LEGAL AND ADMINISTRATIVE DETAILS

REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED
ADDRESS:

The Exchange
Mount Pleasant Road
Mount Pleasant
Exeter
EX4 7AE

LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

Mrs H Foster (Chair)
Mr A Morgan (Treasurer)
Mrs R Leveridge
Miss L Manion
Mrs E Walsh
Mr C Jones
Mrs A White

BANKERS:

Lloyds Bank Plc
16 Highridge Road
Bishopsworth
Bristol
BS13 8HA

ACCOUNTANTS:

Karen Churchward (MAAT)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

2. BACKGROUND AND FINANCING

In January 2018 we launched our fundraising campaign to raise £110,000 to both extend and refurbish the Centre, the reason being that following the closure of some local services demand for places at Exeter Gateway was steadily rising. Having reached the fundraising target in early 2019 the building project was completed by July. The Centre now boasts a new reception area, cloakroom facilities, accessible toilets, a bright and light flexible work space, an outdoor covered area and a large storage shed. These improvements have enabled us to increase the number of members who can attend each day, to be more inclusive and to widen the range of activities. It was a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability in the area. The new facilities gave us the confidence to open on a 4th day, starting in September 2019.

Unfortunately this high point was swiftly followed by the low of the Covid pandemic, with several closures interspersed with periods of cautious reopening when numbers of members were limited & strict regimes regulating hygiene, spacing & movement around the Centre were in place. The situation improved gradually, mainly due to the vaccination programme which gave members & staff alike greater confidence, & there have been no further closures since early 2021. The Centre now resembles more closely its pre-pandemic self, with varied activities happening in the different areas, happy chatter & free movement around the building. A long-held goal was reached in January 2022 when the Centre opened on Fridays, there being plenty of demand for places. Our aim over the next year is to gradually increase numbers of members per session, both to provide a service that is much-needed in the area & to cover the cost of extra staff hours.

3. STAFFING

Daryl Boatman continues to lead the Centre efficiently & effectively. In January 2022 he began working an extra 5 hours a week, which he uses to get up-to-date with admin at home & when required, cover staff holidays & sickness at the Centre. The new Senior Support Worker, Carolyn Chaplin, who joined us in July 2021, settled in quickly & ably plans & leads activities. Debbie Woodley and Jonathan Townhill continue as Support Workers, with Rob Ferns-Duncan providing sickness & holiday cover.

Exeter College continues to provide work-experience students.

The Centre provides a four-day service for a group of up to 30 clients with learning difficulties per session. Activities provided include:

- Computer usage
- Baking and cooking and preparing meals
- Art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Crown green bowling
- Seasonal activities

· An "Out and About" programme of outings, often using public transport#

· Woodwork and 'upcycling' of small items of furniture

· Drama

Music

Pool

Through a programme of consultation with members, carers, staff and trustee, we continue to strive to enhance and expand the above range of activities.

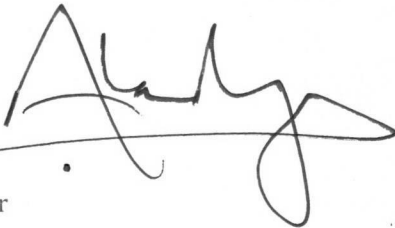
4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity's policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every six weeks. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

5 RISK ASSESSMENT

The fees rose in April 2022 to £26 per session, which represents extremely good value for our members.

Adopted at the AGM on 30 June 2021 and signed on behalf of the Trustees by

A handwritten signature in black ink, appearing to read 'Alan Morgan', with a large, stylized flourish at the end.

Alan Morgan
Hon Treasurer

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the Trust for the year ended 31 March 2022 which are set out on pages 6 to 9

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Karen Churchward (MAAT)
69 Farm Hill
Exeter
EX4 2LW
Date: 30 June 2022

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Year Ended 31/03/2022		Year Ended 31/03/2021	
<u>No. 1 Account</u>		£	£	£	£
RECEIPTS					
Donations, legacies and other similar receipts					
Charitable Donations			0		0
Grants/Fundraising	1		0		0
Operating activities to further to Charities Objectives			62,542		51,397
TOTAL RECEIPTS			<u>62,542</u>		<u>51,397</u>

PAYMENTS

Direct Charitable Expenditure

Salaries and Expenses [net of Furlough receipts £4,294]	2	72,509	33,686
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Other Expenditure

Management and Administration – incl Property R&R	3	8,492	8,196
New Equipment Purchased		0	0
Professional Fees	4	2,070	2,300
Depreciation	5	0	0
		<u>10,562</u>	<u>10,496</u>
		<u>(83,071)</u>	<u>(44,182)</u>

Net (Payments)/Receipts for the year		<u>(20,529)</u>	<u>7,215</u>
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**NEW BUILD ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

No. 2 Account	Year Ended 31/03/2022	Year Ended 31/03/2021
	£	£
Fund-raising to 31 March 2021	33,918	33,918
Fund-raising 12m 31 March 2022	0	0
Build costs 12m 31 March 2022	0	0
Local Authority Grant	0	0
Balance at 31 March 2022	<u>33,918</u>	<u>33,918</u>

Professional fees relating to the New Build were expensed through the mainstream No.1 Account – leaving funds in the New Build No. 2 Account available exclusively for building costs.


**BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2022**

	Year Ended 31/03/2022		Year Ended 31/03/2021	
	£	£	£	£
FIXED ASSETS – Building – at cost		35,000		35,000
New Build – at cost		<u>131,882</u>		<u>131,882</u>
		166,882		166,882
CURRENT ASSETS				
Cash in Bank		<u>47,916</u>		<u>67,836</u>
CURRENT LIABILITIES				
Creditors		<u>0</u>		<u>0</u>
NET CURRENT ASSETS		<u>47,916</u>		<u>67,836</u>
NET WORTH AT BALANCE SHEET DATE		<u>214,798</u>		<u>234,718</u>
COMPRISING:				
No 1 Bank Account Balance Bought Forward 01 April 2021		34,527		27,312
No. 1 Bank Account Net (Payments) /Receipts for the year		<u>(20,529)</u>		<u>7,215</u>
No 1 Bank Account Balance Carried Forward 31 March 2022		13,998		34,527
Add:				
Restricted Fund Balance - Building		35,000		35,000
Add:				
No 2 Bank Account Balance Bought Forward 01 April 2021				
New Build – Net to date – excl Professional Fees		166,882		166,882
No 2 Bank Account Balance Carried Forward 31 March 2022		<u>33,918</u>		<u>33,918</u>
Balance Carried Forward 31 March 2022		<u>214,798</u>		<u>234,718</u>

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MARCH 2022**

	As at 31/03/2022 £	As at 31/03/2021 £
NET MONETARY ASSETS		
Bank Current Accounts		
No 1 Account - Mainstream	13,998	34,527
No 2 Account - New Build	<u>33,918</u>	<u>33,918</u>
	47,916	67,836

Adopted on 30 June 2022 and signed on behalf of the Trustees by


Alan Morgan
Hon Treasurer

NOTES TO THE FINANCIAL STATEMENTS

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

Basis of accounting

The financial statements have been prepared on a receipts and payments basis except for the statement of Assets and Liabilities which has been prepared on an accruals basis and in accordance with applicable accounting standards. They have been prepared under the historical cost convention.

Voluntary income

The value of voluntary income is recognised in the accounts when it is received

Funds

The funds of the charity are mostly unrestricted. One donation was for the purpose of the centre new fitted kitchen but had no restrictions and so there is one Designated Fund as indicated. One donation was Restricted to the purpose of purchasing the Building. The Donator wishes to remain anonymous.

1. DONATIONS RECEIVED

The following donations were received during the year:-

		2022 £	
		NIL	

2. EMPLOYEES

No employee received emoluments in excess of £60,000 during 2021/2022.

The Charity employed an average of four people during the year.

3. MANAGEMENT AND ADMINISTRATION

	2022 £	2021 £
Insurance	1,052	992
Miscellaneous – incl Property repairs and renewals	7,440	7,704
Trips/Functions	<u>0</u>	<u>0</u>
	8,492	8,696

4. PROFESSIONAL FEES

	2022 £	2021 £
HR Support	2,070	1,800
New Build		
- Professional Fundraisers	0	0
- Architect's Fees	0	0
- Builder's consulting Fees	<u>0</u>	<u>0</u>
	2,070	1,800
	10,562	10,496

5. FIXED ASSET REGISTER – Incl DEPRECIATION

Balance brought forward	35,000	35,000
New Build		
Additions 2018-19	15,000	15,000
Additions 2019-20	116,882	116,882
Depreciation 2021-22	<u>0</u>	<u>0</u>
Balance Carried forward	166,882	166,882