

# EXETER GATEWAY CENTRE

England & Wales · Charity number 1111396

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2005-09-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 19 Glebelands  
Chudleigh  
TQ13 0GB

**Phone** 07788448877

**Email** [alanmorgan121@hotmail.com](mailto:alanmorgan121@hotmail.com)

## Activities

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**Objects:** (A) THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDANTS AND CARERS, AND TO PREVENT LEARNING DISABILITIES FOR THE PUBLIC BENEFIT AND TO ADVANCE RELIGION AMONGST PERSONS WITH A LEARNING DISABILITY; AND(B) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE."LEARNING DISABILITY" MEANS ANY DEVELOPMENTAL DISABILITY OF THE MIND AND ANY ASSOCIATED CONDITION HOWSOEVER CAUSED AND WHETHER MILD, MODERATE OR SEVERE.

**Activities:** The Exeter Gateway Centre provides a five days a week drop-in centre for learning disabled individuals who are not catered for by Devon County Council's Social Services Department. Activities include practical life skills such as cooking and healthy eating, literacy support and working on an allotment provided by Exeter City Council. There are three paid workers and volunteers.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Amateur Sport
- **Who:** People With Disabilities

## Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE. EXETER
- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£135,576	£142,801	-	-
2024-03-31	£126,622	£136,904	-	-
2023-03-31	£123,437	£114,531	-	-
2022-03-31	£62,542	£83,071	-	-
2021-03-31	£51,397	£44,182	-	-

## Trustees

Name	Role	Appointed
<b>Helen Foster</b>	Chair	2014-04-01
ALAN MORGAN		2006-04-01
Anne White		2022-04-01
Christopher Jones		2022-04-01
Elanor Walsh		2014-04-01
John Parke		2022-04-01
ROSALIND LEVERIDGE		

**EXETER GATEWAY CENTRE**

England & Wales - Charity number 1111396

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# Accounts

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**EXETER GATEWAY CENTRE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

## LEGAL AND ADMINISTRATIVE DETAILS

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REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED  
ADDRESS: The Exchange  
Mount Pleasant Road  
Mount Pleasant  
Exeter  
EX4 7AE

### LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

- Mrs H Foster (Chair)
- Mr A Morgan (Treasurer)
- Mrs R Leveridge
- Mrs E Walsh
- Mr C Jones
- Mrs A White
- Mr J Parke

BANKERS: Lloyds Bank Plc  
16 Highridge Road  
Bishopsworth  
Bristol  
BS13 8HA

ACCOUNTANTS: Karen Churchward (MAAT)

## **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025**

### **1. AIMS**

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

### **2. BACKGROUND AND FINANCING**

Following successful fundraising in 2018, a major refurbishment was completed in 2019, modernising the interior, putting in a cloakroom & accessible toilets, & creating an outdoor covered space. These improvements marked a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability living in Exeter & the surrounding areas.

Although our long-held ambition to open five days a week was held up by the Covid pandemic, it was finally achieved in 2022. The closures of the pandemic period together with the gradual, cautious reopening are not forgotten, but are well behind us. The Centre returned to its happy bustling self & has grown & flourished since then.

Our successes in terms of increased numbers gave us the confidence to seek funding to transform the covered area into a proper room with two main uses: an area with a sink for small groups to do craft, including messy activities, plus a quiet space with dedicated sensory equipment. It took a year or more to prepare for the new build and to raise the funds required for both the fabric together with a great deal of specialist equipment. Work started in September 2024, and the room began to be used in February 2025. It has had a huge impact: our members with sensory issues can withdraw from the main, noisier, activities area for a while; any member can have a quiet moment there, perhaps chatting to a friend; a support worker can lead a craft session with a few members, undisturbed! This additional space represents a fitting celebration of Exeter Gateway Centre's 20<sup>th</sup> anniversary.

### **3. STAFFING**

The staff team is led efficiently & ably by Daryl Boatman; senior support worker, activities coordinator & Daryl's deputy is Carolyn Chapman who is now working five days a week again. Following Debbie Woodley's retirement in December 2024 after 20 years' service with us, the support staff comprise Jonathan Townhill (5 days), Sharyn Parkhouse (4 days), Karen Miles (3 days), and replacing Debbie on 3 days a week, Maria Andrews. For the first time there are five staff 'on duty' every day, which is sufficient to cover holiday and sickness absences.

Exeter College continues to send students to do work placements at the Centre. We now have only one regular volunteer.

The Centre provides a five-day service for up to 30 adults with learning difficulties per session. Activities provided include:

- Computer usage & basic tuition
- Baking and cooking and preparing meals
- A very wide range of art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Walking football at a local leisure centre
- Seasonal activities
- An “Out and About” programme of outings
- Woodwork and ‘upcycling’ of small items of furniture
- Drama
- Music including a weekly singing session led by a specialist
- Pool & air hockey

Through a programme of consultation with members, carers, staff and trustees, we continue to strive to enhance and expand the above range of activities.

#### 4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity’s policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every two months. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

The fees were increased during May 2025 to £33 per session, which continues to represent extremely good value for our members

Adopted at the AGM on 17 July 2025 and signed on behalf of the Trustees by

Alan Morgan  
Hon Treasurer

## **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025**

I report on the accounts of the Trust for the year ended 31 March 2025 which are set out on pages 6 to 9

### *Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

### *Basis of independent examiners' report*

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### *Independent examiners' statement*

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Karen Churchward (MAAT)  
69 Farm Hill  
Exeter  
EX4 2LW  
Date: 31 July 2025

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Year Ended 31/03/2025	Year Ended 31/03/2024
<b><u>No. 1 Account</u></b>		£	£
<b>RECEIPTS</b>			
<b>Donations, legacies and other similar receipts</b>			
Charitable Donations - No 1 account		0	0
Grants/Fundraising - No 1 account		0	0
Operating activities to further to Charities Objectives		135,576	126,622
		-----	
<b>TOTAL RECEIPTS</b>		135,576	
126,622			
<b>PAYMENTS</b>			
<b>Direct Charitable Expenditure</b>			
Salaries and Expenses	2	115,314	119,953
<b>Other Expenditure</b>			
Management and Administration - Prop R&R	3	15,440	
14,801			
New Equipment Purchased			0
0			
Professional Fees, incl Fundraising	4	12,047	
2,150			
Depreciation	5	0	
0			
		-----	
		27,487	16,951
		<u>(142,801)</u>	
<u>(136,904)</u>			
Net (Payments)/Receipts/ for the year			<b><u>(7,225)</u></b>
<b><u>(10,282)</u></b>			

**NEW BUILD ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2025**

**No. 2 Account**

Year Ended 31/03/2025	Year Ended 31/03/2024
£	£

Fund-raising to 31 March 2024 33,650	28,058
Fund-raising 12m 31 March 2024 7,500	0
Fund-raising 12m 31 March 2025 80,750	
Build costs 12m 31 March 2024 <u>(13,092)</u>	<u>(86,088)</u>
<b>Balance at 31 March 2025</b> 28,058	22,720

Professional fees relating to the New Build were expensed through No.2 Account

**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2025**

Ended	Year Ended	Year
31/03/2024	31/03/2025	
	<b>£</b>	<b>£</b>
FIXED ASSETS - Building - at cost	35,000	35,000
New Build - at cost	<u>218,224</u>	
<u>137,474</u>	253,224	172,474
<b>CURRENT ASSETS</b>		
Cash in Bank	<u>38,398</u>	
<u>40,680</u>		
<b>CURRENT LIABILITIES</b>		
Creditors	<u>0</u>	-
<u>0</u>		
<b>NET WORTH AT BALANCE SHEET DATE</b>	<b><u>291,622</u></b>	
<b><u>213,154</u></b>		

**COMPRISING:**

No 1 Bank Account Balance Bought Forward 01 April 2024	22,904
22,904 No. 1 Bank Account Net (Payments) /Receipts for the year	<u>(7,226)</u>
(10,282)	
No 1 Bank Account Balance Carried Forward 31 March 2025	15,678
12,622	

Add:			
Restricted Fund Balance	- Building	35,000	
	35,000		
Add:			
New Build - Net to date - incl Professional Fees		218,224	137,474
No 2 Bank Account Balance Carried Forward 31 March 2025		<u>22,720</u>	-
		<u>28,058</u>	
Balance Carried Forward 31 March 2025		<b><u>291,622</u></b>	
<b><u>213,154</u></b>			

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 MARCH 2025**

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<b>As at 31/03/2024</b>	<b>As at 31/03/2025</b>	
<b>£</b>	<b>£</b>	
<b>NET MONETARY ASSETS</b>		
Bank Current Accounts		
No 1 Account - Mainstream	15,678	12,622
No 2 Account - New Build	<u>22,720</u>	
<u>28,058</u>		38,398
40,680		

Adopted on 17 July 2024 and signed on behalf of the Trustees by

Alan Morgan  
Hon Treasurer

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025**

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### **ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

#### **Basis of accounting**

The financial statements have been prepared on a receipts and payments basis except for the statement of Assets and Liabilities which has been prepared on an accruals basis and in accordance with applicable accounting standards. They have been prepared under the historical cost convention.

#### **Voluntary income**

The value of voluntary income is recognised in the accounts when it is received

#### **Funds**

The funds of the charity are mostly unrestricted. One donation was for the purpose of the centre new fitted kitchen but had no restrictions and so there is one Designated Fund as indicated. One donation was Restricted to the purpose of purchasing the Building. The Donator wishes to remain anonymous.

### **1. DONATIONS RECEIVED**

The following donations were received during the year:-

		2025 £	
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No 1 Account			
Building Account		80,750	
Total			

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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### 2. EMPLOYEES

No employee received emoluments in excess of £60,000 during 2024/2025.

The Charity employed an average of six people during the year.

### 3. MANAGEMENT AND ADMINISTRATION

	<b>2024</b>	<b>2025</b>	
		£	£
Insurance		1,614	
1,266			
Miscellaneous - incl Property repairs and renewals		13,826	
13,535			
		<b>15,440</b>	
<b>14,801</b>			

### 4. PROFESSIONAL FEES

	<b>2024</b>	<b>2025</b>
		£
	£	

HR Support		1,650
	1,650	
Accountancy		500
500		
Fundraising		<u>8,560</u>
<u>0</u>		
		10,710
2,150		
		<b>26,150</b>
<b>16,951</b>		

**5. FIXED ASSET REGISTER - Incl DEPRECIATION**

Balance brought forward		35,000
35,000		
New Build		
Additions 2018-2019		15,000
15,000		
Additions 2019-2020		116,882
116,882		
Additions 2023-2024		5,592
5,592		
Additions 2024-2025		80,750
Depreciation - NIL		<u>0</u>
<u>0</u>		
	Balance Carried forward	
253,224	<u>172,474</u>	

**EXETER GATEWAY CENTRE**

England & Wales - Charity number 1111396

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# Accounts

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**EXETER GATEWAY CENTRE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

## LEGAL AND ADMINISTRATIVE DETAILS

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PRINCIPAL/REGISTERED  
ADDRESS:

The Exchange  
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Exeter  
EX4 7AE

### LEGAL STATUS

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Mrs H Foster (Chair)  
Mr A Morgan (Treasurer)  
Mrs R Leveridge  
Mrs E Walsh  
Mr C Jones  
Mrs A White  
Mr J Parke

BANKERS:

Lloyds Bank Plc  
16 Highridge Road  
Bishopsworth  
Bristol  
BS13 8HA

ACCOUNTANTS:

Karen Churchward (MAAT)

## TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

### 1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

### 2. BACKGROUND AND FINANCING

Following successful fundraising in 2018, a major refurbishment was completed in 2019, modernising the interior, putting in a cloakroom & accessible toilets, & creating an outdoor covered space. These improvements marked a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability living in Exeter & the surrounding areas.

Although our long-held ambition to open 5 days a week was held up by the Covid pandemic, it was finally achieved in 2022. The closures of the pandemic period together with the gradual, cautious reopening are not forgotten, but are well behind us. The Centre has not only returned to its happy bustling self but has grown & flourished. Member numbers have increased, 2 additional support staff have been appointed & we have several long-term volunteers. The Centre now offers an even greater range of activities & more individual attention can be given to members.

This success in turn led us to wish for more space that can be used all the year round. The decision was made to seek funding to transform the covered area into a proper room which will have 2 uses: a room with a sink for messy activities, which at times could become a quiet space with dedicated sensory equipment. Over the past year or more we have completed the stages of preparing for a build: plans drawn up, a builder engaged, planning permission granted & sufficient funds raised, even down to specific aspects allocated to individual funders. We expect the build to start in July.

Once completed, we look forward to the extra space & versatility the room will provide.

### 3. STAFFING

The staff team is led very efficiently & ably by Daryl Boatman; senior support worker & Daryl's deputy is Carolyn Chapman who works 4 days a week. They are supported by Debbie Woodley (4 days), Jonathan Townhill (5 days), Sharyn Parkhouse (4 days) & Karen Miles (3 days). Karen is our newest support worker; she replaced Cody Burgess in September 2023 when Cody left to take up a university place.

Exeter College continues to send students to do work placements at the Centre. We now have 5 regular volunteers.

The Centre provides a five-day service for up to 30 adults with learning difficulties per session. Activities provided include:

- Computer usage & basic tuition

- Baking and cooking and preparing meals
- Art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Walking football at a local leisure centre
- Seasonal activities
- An "Out and About" programme of outings
- Woodwork and 'upcycling' of small items of furniture
- Drama
- Music
- Pool & air hockey

Through a programme of consultation with members, carers, staff and trustees, we continue to strive to enhance and expand the above range of activities.

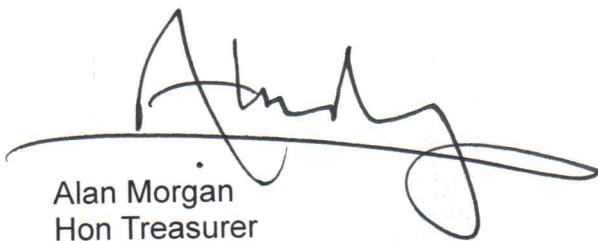
#### 4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity's policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every two months. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

#### 5 RISK ASSESSMENT

The fees rose in June 2024 to £30 per session, which represents extremely good value for our members.

Adopted at the AGM on 11 July 2024 and signed on behalf of the Trustees by



Alan Morgan  
Hon Treasurer

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

I report on the accounts of the Trust for the year ended 31 March 2024 which are set out on pages 6 to 9

### *Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

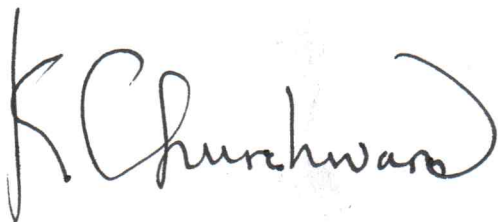
### *Basis of independent examiners' report*

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### *Independent examiners' statement*

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Karen Churchward (MAAT)  
69 Farm Hill  
Exeter  
EX4 2LW  
Date: 27 July 2023

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

<b><u>No. 1 Account</u></b>	Notes	Year Ended 31/03/2024	Year Ended 31/03/2023
		£	£
<b>RECEIPTS</b>			
<b>Donations, legacies and other similar receipts</b>			
Charitable Donations		0	0
Grants/Fundraising	1		7,073
Operating activities to further to Charities Objectives		126,622	116,364
		-----	-----
<b>TOTAL RECEIPTS</b>		<b>126,622</b>	<b>123,437</b>
<b>PAYMENTS</b>			
<b>Direct Charitable Expenditure</b>			
Salaries and Expenses	2	119,953	100,536
72,509			
<b>Other Expenditure</b>			
Management and Administration – Prop R&R	3	14,801	11,399
New Equipment Purchased		0	1,061
Professional Fees	4	2,150	1,535
Depreciation	5	0	0
		-----	-----
		16,951	13,995
		<u>(136,904)</u>	<u>(114,531)</u>
Net (Payments)/Receipts/ for the year		<b><u>(10,282)</u></b>	<b><u>8,906</u></b>

**NEW BUILD ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024**

<b><u>No. 2 Account</u></b>	Year Ended 31/03/2024	Year Ended 31/03/2023
	£	£
Fund-raising to 31 March 2023	36,650	33,650
Fund-raising 12m 31 March 2024	7,500	0
Build costs 12m 31 March 2024	<u>(13,092)</u>	<u>0</u>
<b>Balance at 31 March 2024</b>	<b>28,058</b>	<b>33,650</b>

Professional fees relating to the New Build were expensed through No.2 Account

**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2024**

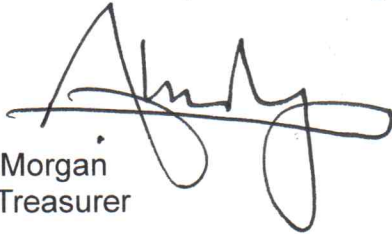
	Year Ended 31/03/2024	Year Ended 31/03/2023
	£	£
FIXED ASSETS – Building – at cost	35,000	35,000
New Build – at cost	<u>137,474</u>	<u>131,882</u>
	172,474	166,882
<b>CURRENT ASSETS</b>		
Cash in Bank	<u>40,680</u>	<u>56,553</u>
<b>CURRENT LIABILITIES</b>		
Creditors	<u>0</u>	<u>0</u>
<b>NET WORTH AT BALANCE SHEET DATE</b>	<b><u>213,154</u></b>	<b><u>223,435</u></b>
<b>COMPRISING:</b>		
No 1 Bank Account Balance Bought Forward 01 April 2023	22,904	13,998
No. 1 Bank Account Net (Payments) /Receipts for the year	<u>(10,282)</u>	<u>8,906</u>
No 1 Bank Account Balance Carried Forward 31 March 2024	12,622	22,904
Add:		
Restricted Fund Balance - Building	35,000	35,000
Add:		
New Build – Net to date – incl Professional Fees	137,474	131,882
No 2 Bank Account Balance Carried Forward 31 March 2024	<u>28,058</u>	<u>33,650</u>
<b>Balance Carried Forward 31 March 2024</b>	<b><u>213,154</u></b>	<b><u>223,436</u></b>

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 MARCH 2024**

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	<b>As at 31/03/2024</b>	<b>As at 31/03/2023</b>
	<b>£</b>	<b>£</b>
<b>NET MONETARY ASSETS</b>		
Bank Current Accounts		
No 1 Account – Mainstream	12,622	22,903
No 2 Account – New Build	<u>28,058</u>	<u>33,650</u>
	40,680	56,553

Adopted on 11 July 2024 and signed on behalf of the Trustees by



Alan Morgan  
Hon Treasurer

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

**Basis of accounting**

The financial statements have been prepared on a receipts and payments basis except for the statement of Assets and Liabilities which has been prepared on an accruals basis and in accordance with applicable accounting standards. They have been prepared under the historical cost convention.

**Voluntary income**

The value of voluntary income is recognised in the accounts when it is received

**Funds**

The funds of the charity are mostly unrestricted. One donation was for the purpose of the centre new fitted kitchen but had no restrictions and so there is one Designated Fund as indicated. One donation was Restricted to the purpose of purchasing the Building. The Donator wishes to remain anonymous.

**1. DONATIONS RECEIVED**

The following donations were received during the year:-

	2024 £	
No 1 Account		
Building Account		
Garfield Weston	7,500	
Total		

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 202**

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**2. EMPLOYEES**

No employee received emoluments in excess of £60,000 during 2023/2024.

The Charity employed an average of six people during the year.

**3. MANAGEMENT AND ADMINISTRATION**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Insurance	1,266	1,577
Miscellaneous – incl Property repairs and renewals	13,535	9,822
	<b>14,801</b>	<b>11,399</b>

**4. PROFESSIONAL FEES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	
HR Support	1,650	2,346
Accountancy	500	0
	2,150	2,346
	<b>16,951</b>	<b>13,745</b>

**5. FIXED ASSET REGISTER – Incl DEPRECIATION**

Balance brought forward	35,000	
New Build		
Additions 2018-19	15,000	
Additions 2019-20	116,882	
Additions 2023-2024	5,592	
Depreciation 2022-23	<u>0</u>	
Balance Carried forward	172,474	166,882

**EXETER GATEWAY CENTRE**

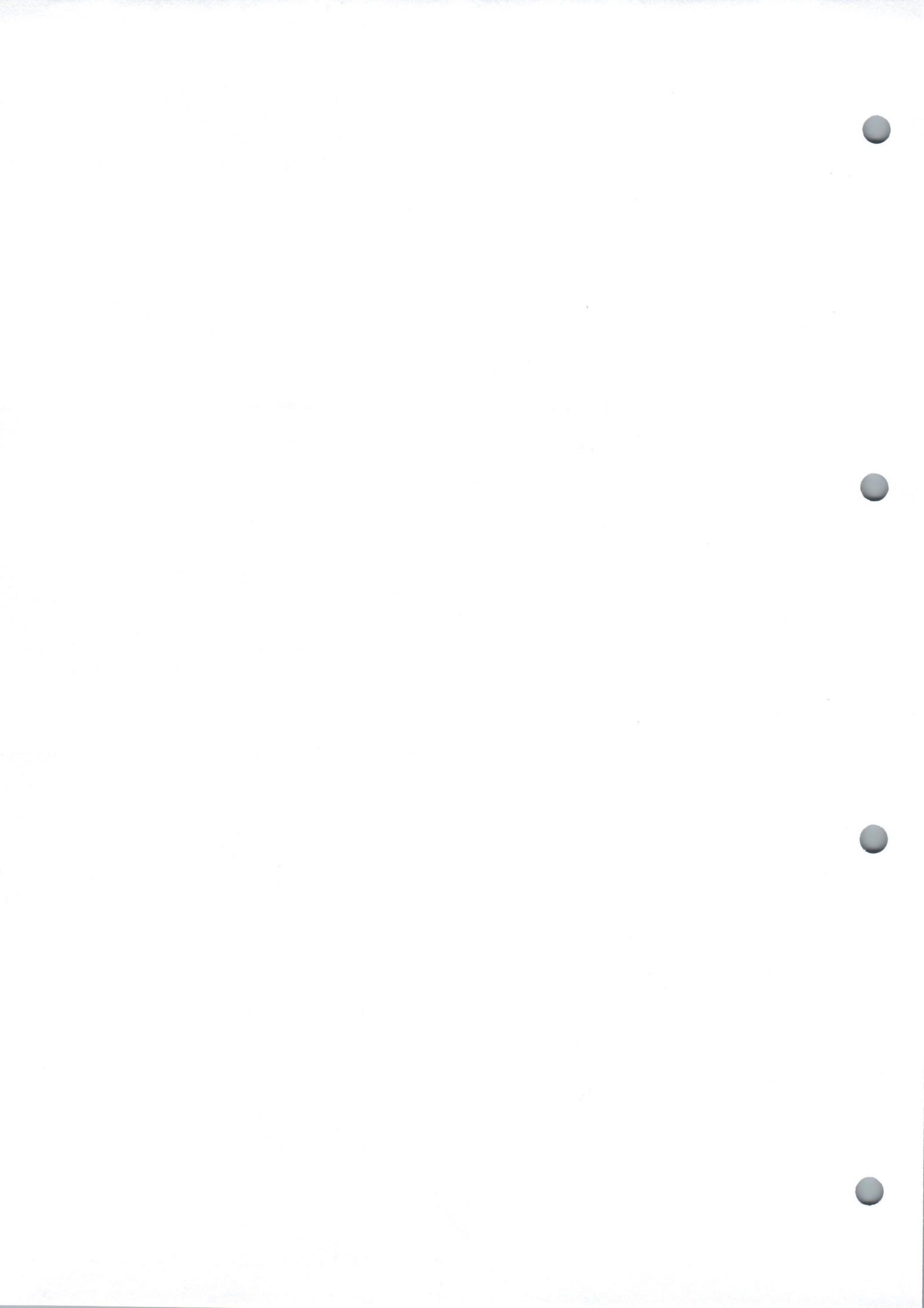
England & Wales - Charity number 1111396

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# Accounts

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**EXETER GATEWAY CENTRE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**



## LEGAL AND ADMINISTRATIVE DETAILS

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REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED  
ADDRESS:

The Exchange  
Mount Pleasant Road  
Mount Pleasant  
Exeter  
EX4 7AE

LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

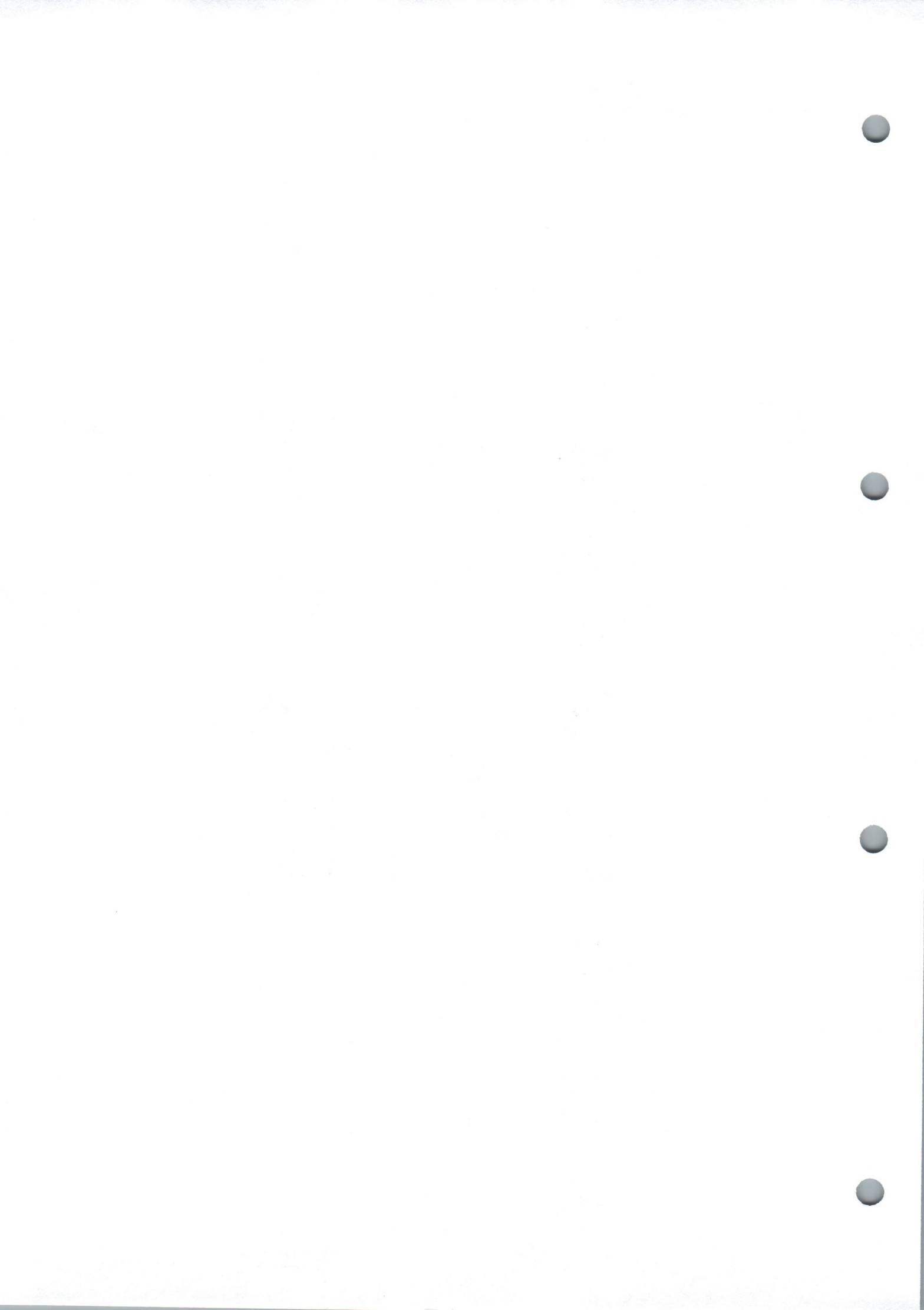
Mrs H Foster (Chair)  
Mr A Morgan (Treasurer)  
Mrs R Leveridge  
Mrs E Walsh  
Mr C Jones  
Mrs A White

BANKERS:

Lloyds Bank Plc  
16 Highridge Road  
Bishopsworth  
Bristol  
BS13 8HA

ACCOUNTANTS:

Karen Churchward (MAAT)



## TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

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### 1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

### 2. BACKGROUND AND FINANCING

In January 2018 we launched a fundraising campaign to raise £110,000 to both extend and refurbish the Centre, the reason being that, following the closure of some local services, demand for places at Exeter Gateway was steadily rising. Having reached the fundraising target in early 2019 the building project was completed by July. The Centre now boasts a new reception area, cloakroom facilities, accessible toilets, a bright and light flexible work space, an outdoor covered area and a large storage shed. These improvements enabled us to increase the number of members who can attend each day, to be more inclusive and to widen the range of activities. It was a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability in the area. The new facilities gave us the additional facilities, and the confidence, to provide a service every weekday. We opened on a 4th day from September 2019, and a fifth day in January 2022, thereby fulfilling a long-held ambition!

Unfortunately the low of the Covid pandemic occupied much of 2020 plus early 2021, with several closures interspersed with periods of limited, cautious reopening. The situation improved gradually, mainly due to the vaccination programme, & the Centre has been open without a pause since March 2021. The process of returning to pre-pandemic normality has inevitably – and wisely – been slow, but by about September 2022 it felt like its former bustling self, with varied activities happening in the different areas, happy chatter & free movement around the building. Numbers of members per session have gradually increased, a fact which has enabled us to appoint two new support workers.

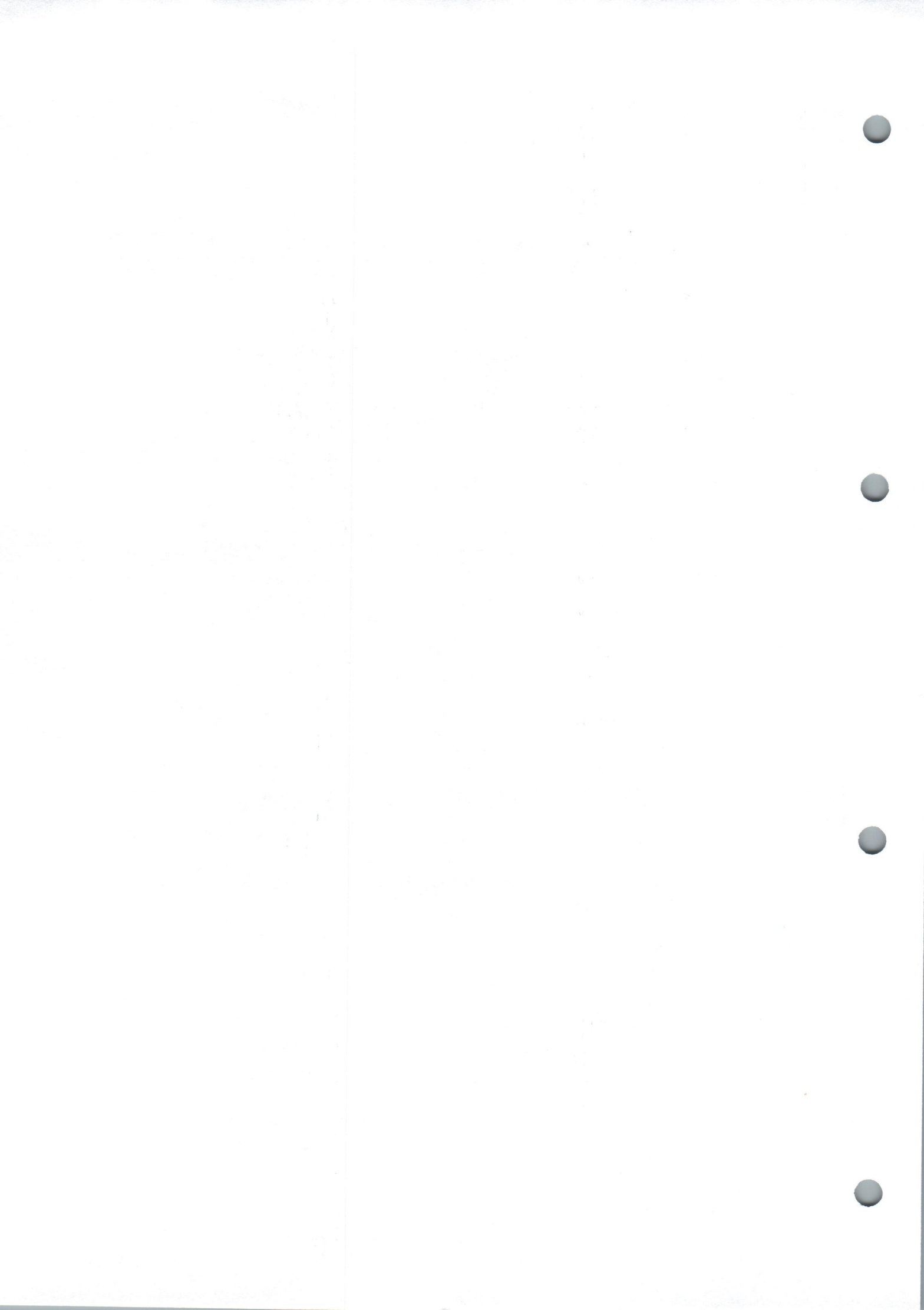
### 3. STAFFING

Daryl Boatman continues to lead the Centre efficiently & effectively. In May 2022 he began working an extra five hours a week, which he uses to get up-to-date with admin at home &, when required, cover staff holidays & sickness at the Centre. The new Senior Support Worker, Carolyn Chaplin, plans & leads activities; she has reduced her hours to four days a week and is the lead on Fridays. Support Workers Debbie Woodley and Jonathan Townhill were joined in October 2022 by Sharyn Parkhouse, whose long experience working at the Deaf Academy is invaluable. Most recently, in April 2023, we appointed Cody Burgess as our fourth Support Worker.

Exeter College continues to provide work-experience students and we have a couple of excellent volunteers.

The Centre currently provides a five-day service for a group of up to 30 clients per day [from a pool in excess of 60, as at March 2023] with learning difficulties per session. Activities provided include:

- Computer usage
- Baking and cooking and preparing meals
- Art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Walking football
- Seasonal activities



· An "Out and About" programme of outings, often using public transport, no public transport is used if event is within walking distance - if not, then taxis or private transport is used.

· Woodwork and 'upcycling' of small items of furniture

· Drama

Music

Pool

Through a programme of consultation with members, carers, staff and trustee, we continue to strive to enhance and expand the above range of activities.

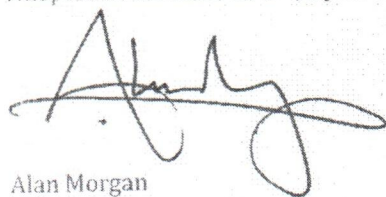
#### 4. TRUSTEES

Trustees are elected at the AGM held in July. The Charity's policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every six weeks. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

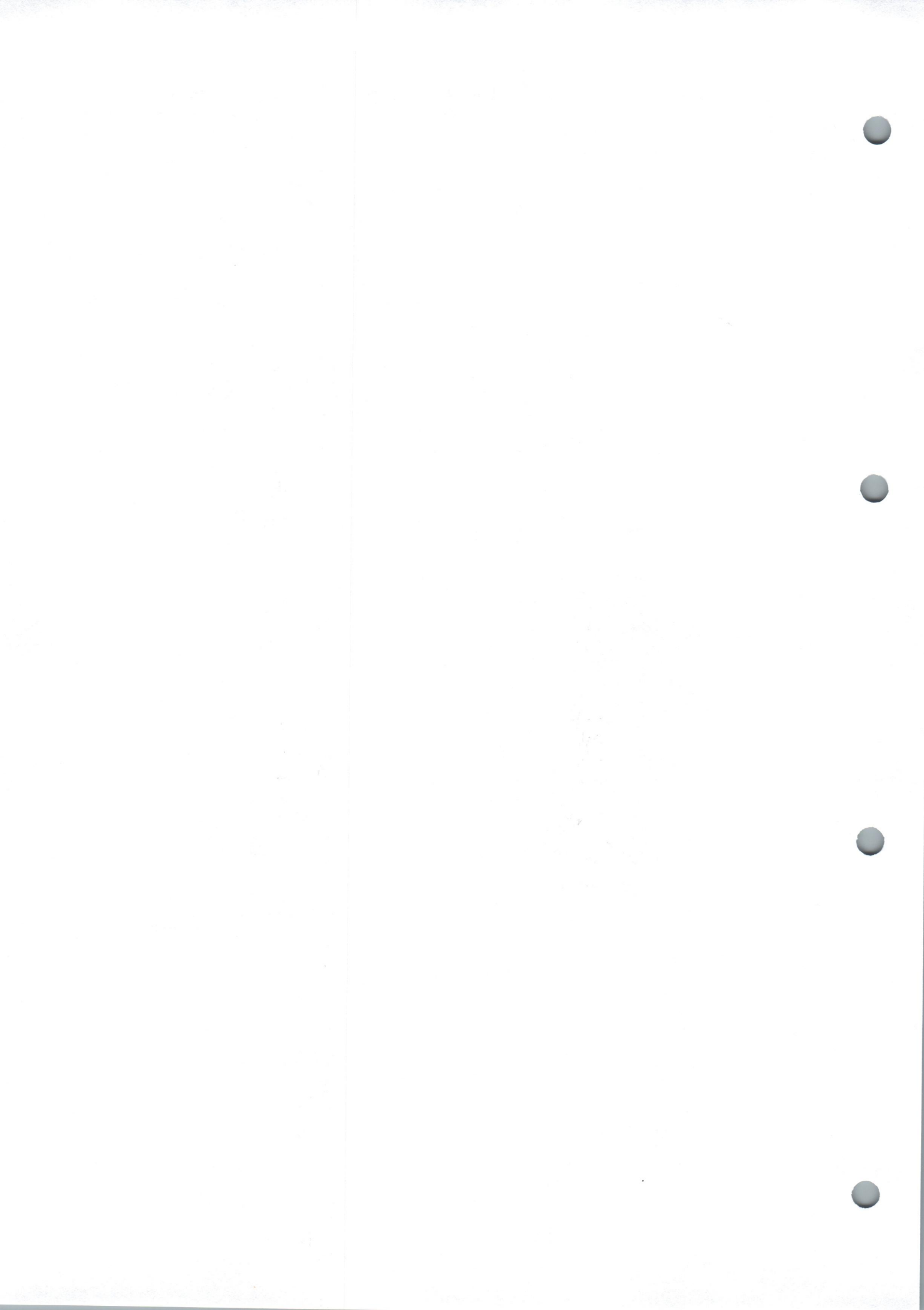
#### 5. RISK ASSESSMENT

The fees rose in May 2023 to £28 per session, which represents extremely good value for our members.

Adopted at the AGM on 27 July 2023 and signed on behalf of the Trustees by



Alan Morgan  
Hon Treasurer



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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2023**

I report on the accounts of the Trust for the year ended 31 March 2023 which are set out on pages 6 to 9

*Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

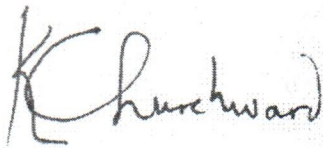
*Basis of independent examiners' report*

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

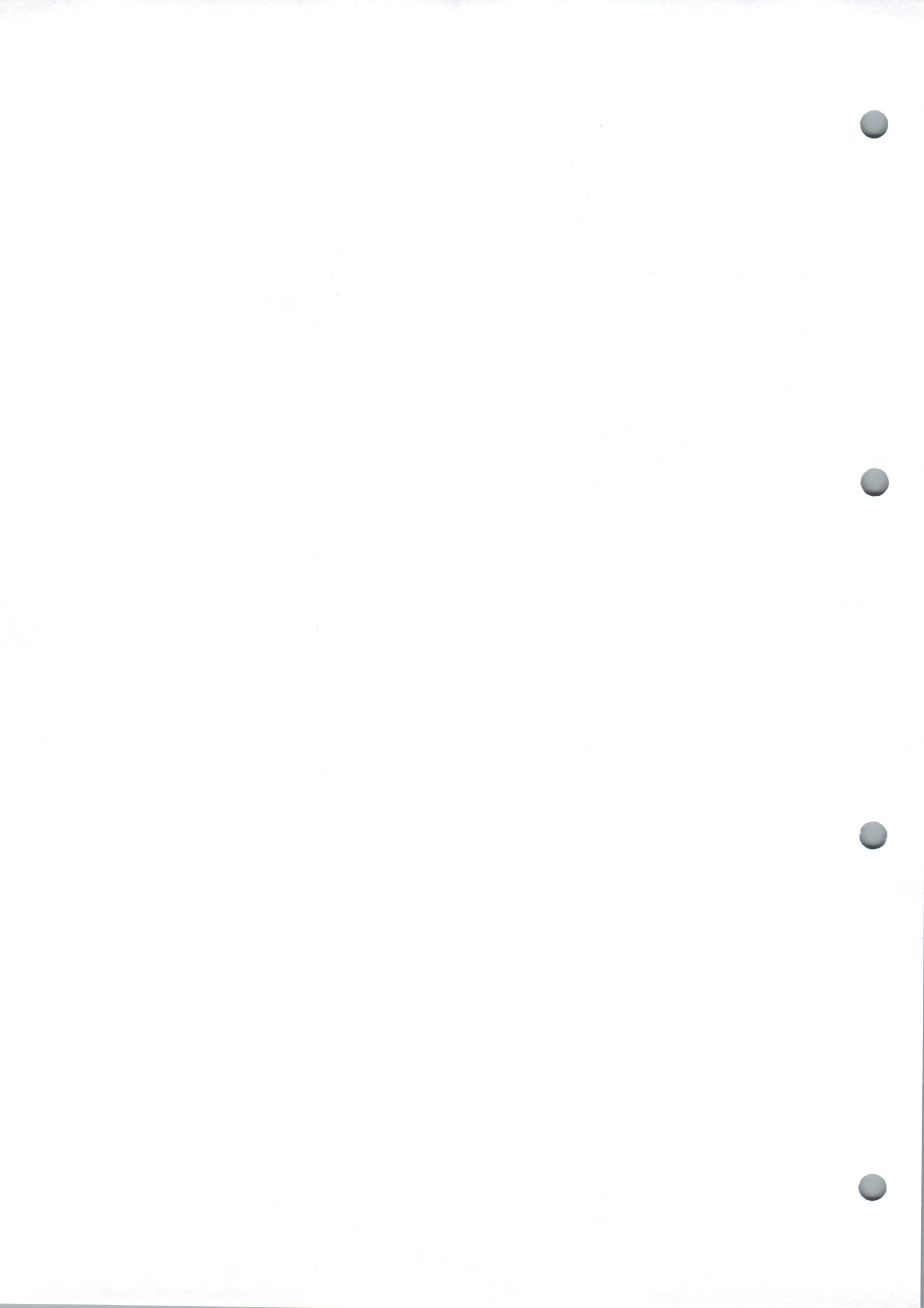
*Independent examiners' statement*

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Karen Churchward (MAAT)  
69 Farm Hill  
Exeter  
EX4 2LW  
Date: 27 July 2023



**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

<u>No. 1 Account</u>	Notes	Year Ended 31/03/2023		Year Ended 31/03/2022	
		£	£	£	£
<b>RECEIPTS</b>					
<b>Donations, legacies and other similar receipts</b>					
Charitable Donations		0		0	
Grants/Fundraising	1	7,073		0	
Operating activities to further to Charities Objectives		116,364		62,542	
<b>TOTAL RECEIPTS</b>		<u>123,437</u>		<u>62,542</u>	

**PAYMENTS**

**Direct Charitable Expenditure**

Salaries and Expenses	2	100,536		72,509	
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**Other Expenditure**

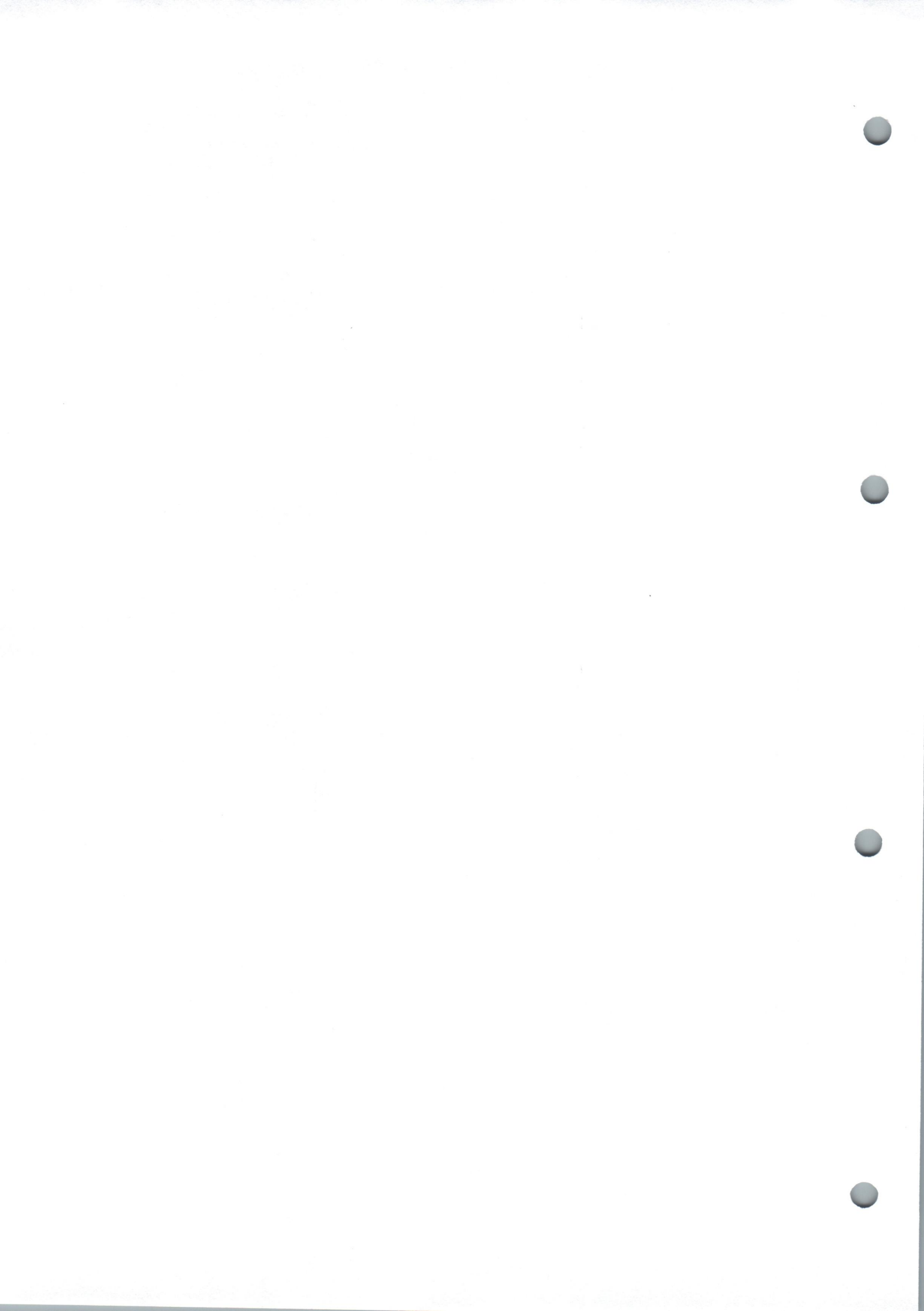
Management and Administration – incl Property R&R	3	11,399		8,492	
New Equipment Purchased		1,061		0	
Professional Fees	4	1,535		2,070	
Depreciation	5	0		0	
		<u>13,995</u>		<u>10,562</u>	
		<u>(114,531)</u>		<u>(83,071)</u>	
Net Receipts/(Payments) for the year		<u><b>8,906</b></u>		<u><b>(20,529)</b></u>	

**CAPITAL RESERVE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

No. 2 Account

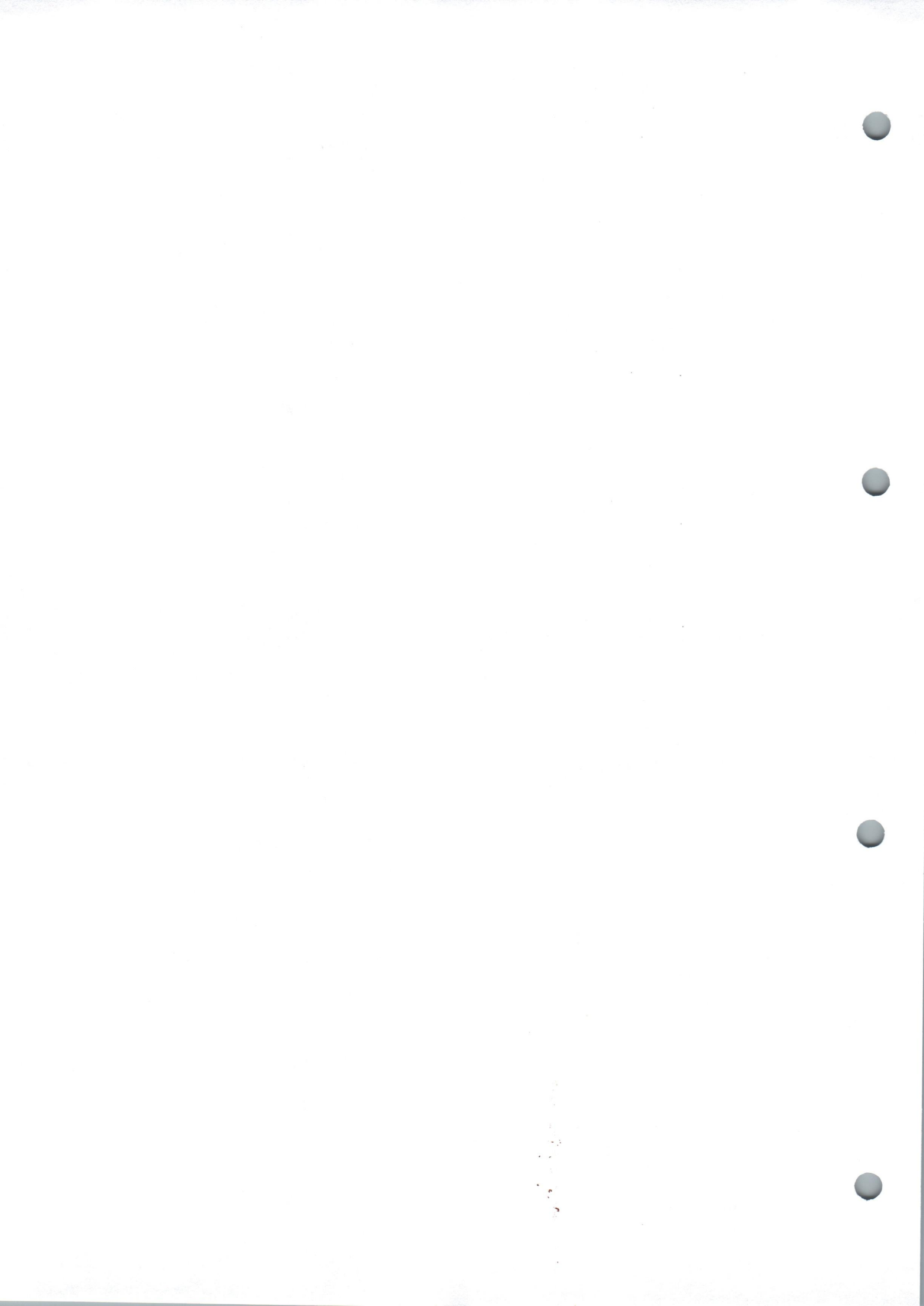
	Year Ended 31/03/2023	Year Ended 31/03/2022
	£	£
Fund-raising to 31 March 2022	33,650	33,650
Fund-raising 12m 31 March 2023	0	0
Build costs 12m 31 March 2023	0	0
Local Authority Grant	0	0
<b>Balance at 31 March 2023</b>	<u>33,650</u>	<u>33,650</u>

Professional fees relating to the New Build were expensed through the mainstream No.1 Account – leaving funds in the New Build No. 2 Account available exclusively for building costs.



**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2023**

	Year Ended 31/03/2023		Year Ended 31/03/2022	
	£	£	£	£
FIXED ASSETS - Building - at cost		35,000		35,000
New Build - at cost		<u>131,882</u>		<u>131,882</u>
		166,882		166,882
CURRENT ASSETS				
Cash in Bank		<u>56,553</u>		<u>47,916</u>
CURRENT LIABILITIES				
Creditors		<u>0</u>		<u>0</u>
<b>NET WORTH AT BALANCE SHEET DATE</b>		<b><u>223,435</u></b>		<b><u>214,798</u></b>
COMPRISING:				
No 1 Bank Account Balance Bought Forward 01 April 2022		13,998		34,527
No. 1 Bank Account Net (Payments) /Receipts for the year		<u>8,906</u>		<u>(20,529)</u>
No 1 Bank Account Balance Carried Forward 31 March 2023		22,904		13,998
Add:				
Restricted Fund Balance - Building		35,000		35,000
Add:				
New Build - Net to date - excl Professional Fees		131,882		131,882
Capital Reserve Account Balance Carried Forward 31 March 2023		<u>33,650</u>		<u>33,918</u>
Balance Carried Forward 31 March 2023		<b><u>223,436</u></b>		<b><u>214,798</u></b>



As at 31/03/2023  
£

As at 31/03/2022  
£

**NET MONETARY ASSETS**

Bank Current Accounts

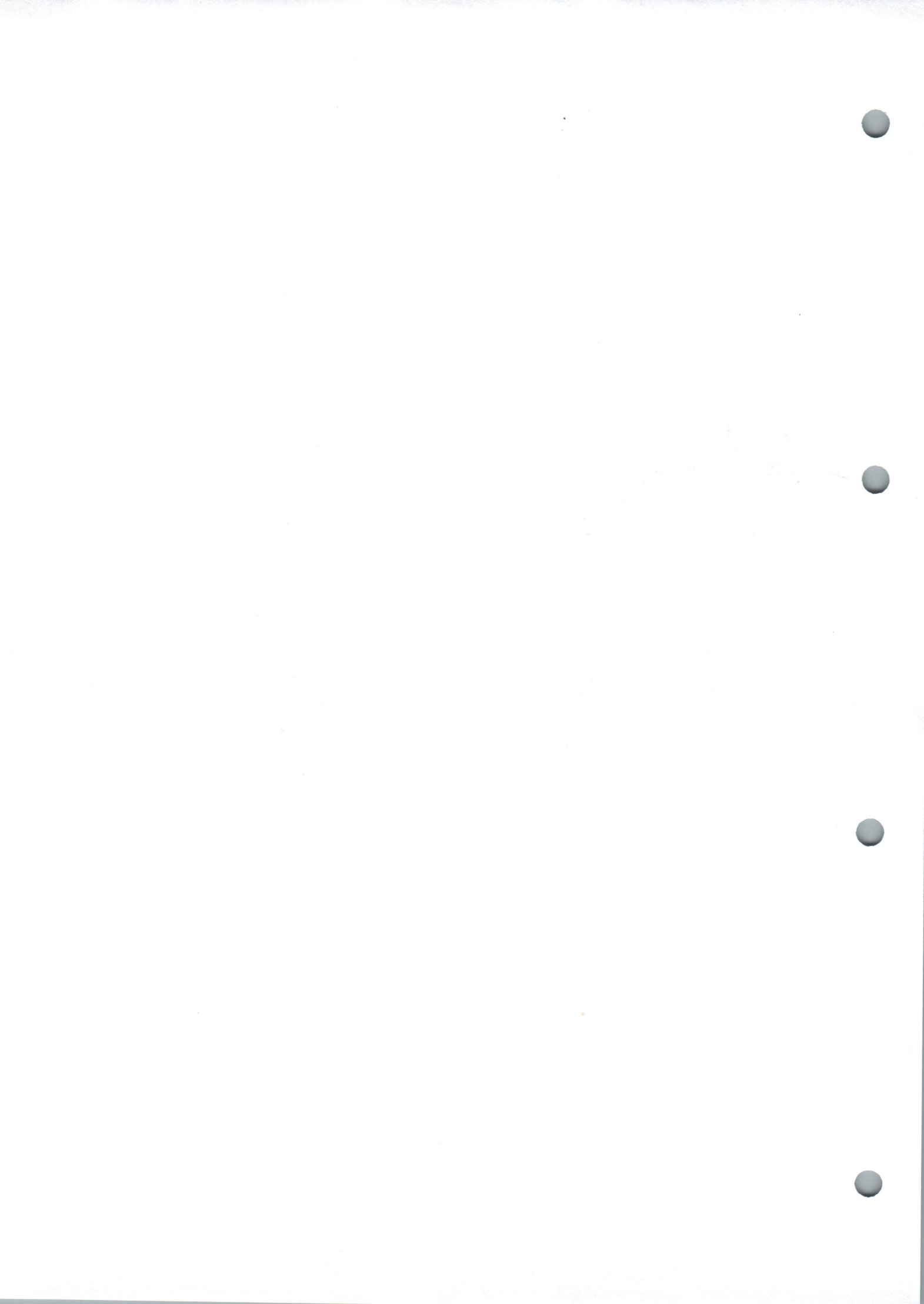
No 1 Account - Mainstream  
No 2 Account - Capital Reserve

22,903  
33,650  
56,553

13,998  
33,650  
47,468

Adopted on 27 July 2023 and signed on behalf of the Trustees by

  
Alan Morgan  
Hon Treasurer



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

**Basis of accounting**

The financial statements have been prepared on a receipts and payments basis except for the statement of Assets and Liabilities which has been prepared on an accruals basis and in accordance with applicable accounting standards. They have been prepared under the historical cost convention.

**Voluntary income**

The value of voluntary income is recognised in the accounts when it is received

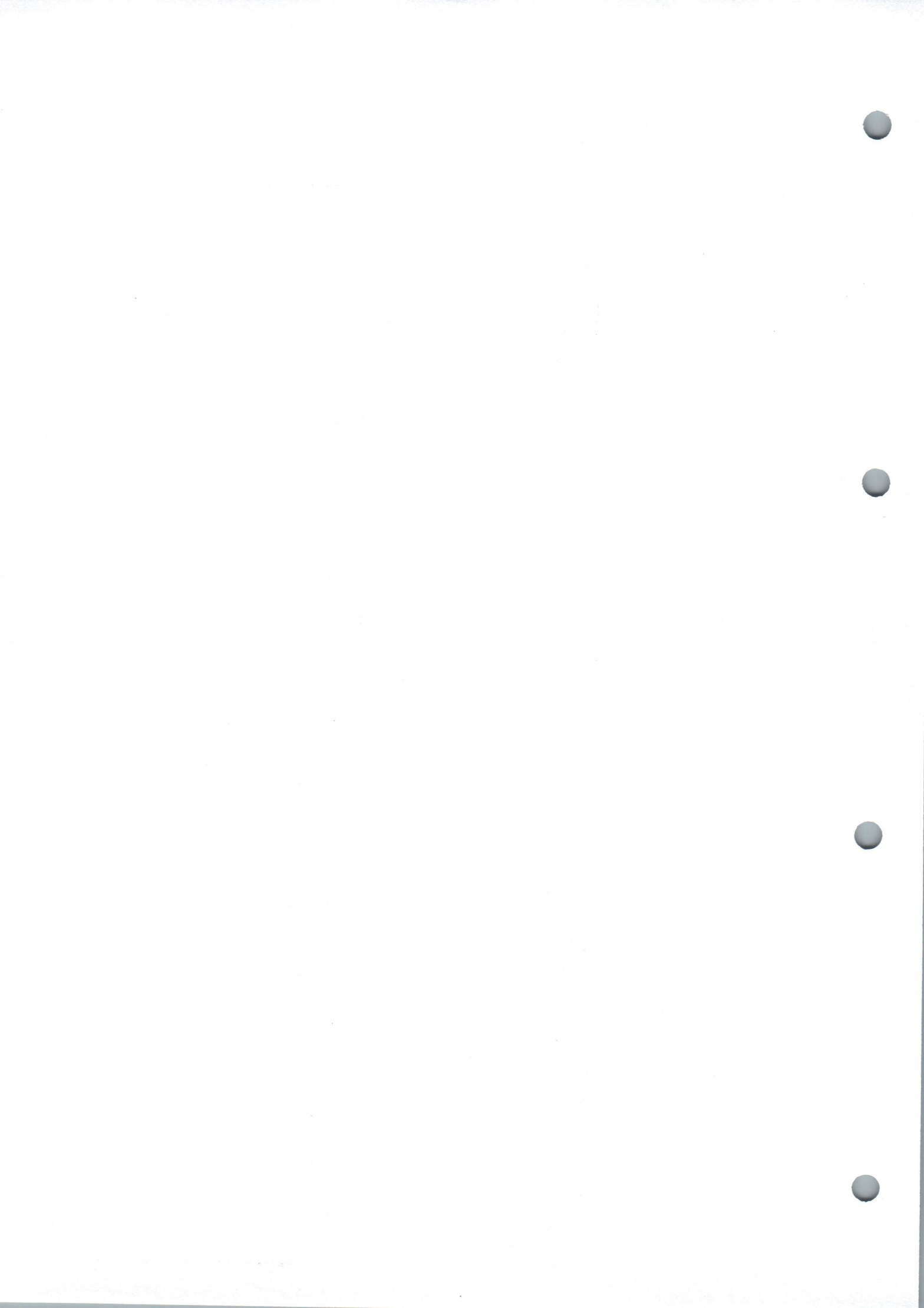
**Funds**

The funds of the charity are mostly unrestricted. One donation was for the purpose of the centre new fitted kitchen but had no restrictions and so there is one Designated Fund as indicated. One donation was Restricted to the purpose of purchasing the Building. The Donator wishes to remain anonymous.

**1. DONATIONS RECEIVED**

The following donations were received during the year:-

	2023 £
Royal Marines – Christmas Concert	1,743
Exeter Freemasons	1,500
Norman Family	1,500
19 <sup>th</sup> May 1961	1,000
Douglas Arter	500
Fitton Trust	250
Exeter City Council	350
Anon	500
<b>Total</b>	<b>7,073</b>



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**2. EMPLOYEES**

No employee received emoluments in excess of £60,000 during 2022/2023.

The Charity employed an average of six people during the year.

**3. MANAGEMENT AND ADMINISTRATION**

	2023 £	2022 £
Insurance	1,577	1,052
Miscellaneous - incl Property repairs and renewals	9,822	7,704
Trips/Functions	<u>0</u>	<u>0</u>
	<b>11,399</b>	<b>8,492</b>

**4. PROFESSIONAL FEES**

	2023 £	2022 £
HR Support	2,346	2,070
New Build		
- Professional Fundraisers	0	0
- Architect's Fees	0	0
- Builder's consulting Fees	<u>0</u>	<u>0</u>
	<b>2,346</b>	<b>2,070</b>
	<b>13,745</b>	<b>10,562</b>

**5. FIXED ASSET REGISTER - Incl DEPRECIATION**

Balance brought forward	35,000	35,000
New Build		
Additions 2018-19	15,000	15,000
Additions 2019-20	116,882	116,882
Depreciation 2022-23	<u>0</u>	<u>0</u>
Balance Carried forward	<b>166,882</b>	<b>166,882</b>



**EXETER GATEWAY CENTRE**

England & Wales - Charity number 1111396

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# Accounts

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**EXETER GATEWAY CENTRE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

## LEGAL AND ADMINISTRATIVE DETAILS

---

REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED  
ADDRESS: The Exchange  
Mount Pleasant Road  
Mount Pleasant  
Exeter  
EX4 7AE

### LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

- Mrs H Foster (Chair)
- Mr A Morgan (Treasurer)
- Mrs R Leveridge
- Miss L Manion
- Mrs E Walsh
- Mr C Jones
- Mrs A White

BANKERS:

Lloyds Bank Plc  
16 Highridge Road  
Bishopsworth  
Bristol  
BS13 8HA

ACCOUNTANTS: Karen Churchward (MAAT)

## TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

---

### 1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

### 2. BACKGROUND AND FINANCING

In January 2018 we launched our fundraising campaign to raise £110,000 to both extend and refurbish the Centre, the reason being that following the closure of some local services demand for places at Exeter Gateway was steadily rising. Having reached the fundraising target in early 2019 the building project was completed by July. The Centre now boasts a new reception area, cloakroom facilities, accessible toilets, a bright and light flexible work space, an outdoor covered area and a large storage shed. These improvements have enabled us to increase the number of members who can attend each day, to be more inclusive and to widen the range of activities. It was a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability in the area. The new facilities gave us the confidence to open on a 4th day, starting in September 2019.

Unfortunately this high point was swiftly followed by the low of the Covid pandemic, with several closures interspersed with periods of cautious reopening when numbers of members were limited & strict regimes regulating hygiene, spacing & movement around the Centre were in place. The situation improved gradually, mainly due to the vaccination programme which gave members & staff alike greater confidence, & there have been no further closures since early 2021. The Centre now resembles more closely its pre-pandemic self, with varied activities happening in the different areas, happy chatter & free movement around the building. A long-held goal was reached in January 2022 when the Centre opened on Fridays, there being plenty of demand for places. Our aim over the next year is to gradually increase numbers of members per session, both to provide a service that is much-needed in the area & to cover the cost of extra staff hours.

### 3. STAFFING

Daryl Boatman continues to lead the Centre efficiently & effectively. In January 2022 he began working an extra 5 hours a week, which he uses to get up-to-date with admin at home & when required, cover staff holidays & sickness at the Centre. The new Senior Support Worker, Carolyn Chaplin, who joined us in July 2021, settled in quickly & ably plans & leads activities. Debbie Woodley and Jonathan Townhill continue as Support Workers, with Rob Ferns-Duncan providing sickness & holiday cover.

Exeter College continues to provide work-experience students.

The Centre provides a four-day service for a group of up to 30 clients with learning difficulties per session. Activities provided include:

- Computer usage
- Baking and cooking and preparing meals
- Art and crafts
- Growing plants in greenhouse and outside beds
- Educational games
- Crown green bowling
- Seasonal activities

· An "Out and About" programme of outings, often using public transport#

· Woodwork and 'upcycling' of small items of furniture

· Drama

Music

Pool

Through a programme of consultation with members, carers, staff and trustee, we continue to strive to enhance and expand the above range of activities.

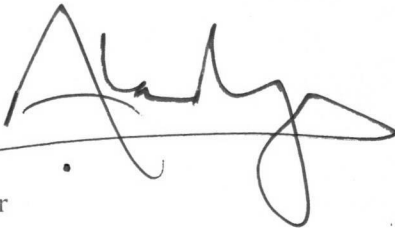
#### 4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity's policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every six weeks. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

#### 5 RISK ASSESSMENT

The fees rose in April 2022 to £26 per session, which represents extremely good value for our members.

Adopted at the AGM on 30 June 2021 and signed on behalf of the Trustees by



Alan Morgan  
Hon Treasurer

---

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the Trust for the year ended 31 March 2022 which are set out on pages 6 to 9

*Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

*Basis of independent examiners' report*

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

*Independent examiners' statement*

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Karen Churchward (MAAT)  
69 Farm Hill  
Exeter  
EX4 2LW  
Date: 30 June 2022

FOR THE YEAR ENDED 31 MARCH 2022

<u>No. 1 Account</u>	Notes	Year Ended 31/03/2022		Year Ended 31/03/2021	
		£	£	£	£
<b>RECEIPTS</b>					
<b>Donations, legacies and other similar receipts</b>					
Charitable Donations			0		0
Grants/Fundraising	1		0		0
Operating activities to further to Charities Objectives			62,542		51,397
<b>TOTAL RECEIPTS</b>			<u>62,542</u>		<u>51,397</u>
<b>PAYMENTS</b>					
<b>Direct Charitable Expenditure</b>					
Salaries and Expenses [net of Furlough receipts £4,294]	2		72,509		33,686
<b>Other Expenditure</b>					
Management and Administration – incl Property R&R	3		8,492		8,196
New Equipment Purchased			0		0
Professional Fees	4		2,070		2,300
Depreciation	5		0		0
			<u>10,562</u>		<u>10,496</u>
			<u>(83,071)</u>		<u>(44,182)</u>
Net (Payments)/Receipts for the year			<u>(20,529)</u>		<u>7,215</u>

**NEW BUILD ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

<u>No. 2 Account</u>	Year Ended 31/03/2022	Year Ended 31/03/2021
	£	£
Fund-raising to 31 March 2021	33,918	33,918
Fund-raising 12m 31 March 2022	0	0
Build costs 12m 31 March 2022	0	0
Local Authority Grant	0	0
<b>Balance at 31 March 2022</b>	<u>33,918</u>	<u>33,918</u>

Professional fees relating to the New Build were expensed through the mainstream No.1 Account – leaving funds in the New Build No. 2 Account available exclusively for building costs.

**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2022**


	Year Ended 31/03/2022		Year Ended 31/03/2021	
	£	£	£	£
FIXED ASSETS - Building - at cost		35,000		35,000
New Build - at cost		<u>131,882</u>		<u>131,882</u>
		166,882		166,882
CURRENT ASSETS				
Cash in Bank		<u>47,916</u>		<u>67,836</u>
CURRENT LIABILITIES				
Creditors		<u>0</u>		<u>0</u>
NET CURRENT ASSETS		<u>47,916</u>		<u>67,836</u>
NET WORTH AT BALANCE SHEET DATE		<b><u>214,798</u></b>		<b><u>234,718</u></b>
COMPRISING:				
No 1 Bank Account Balance Bought Forward 01 April 2021		34,527		27,312
No. 1 Bank Account Net (Payments) /Receipts for the year		<u>(20,529)</u>		7,215
No 1 Bank Account Balance Carried Forward 31 March 2022		13,998		34,527
Add:				
Restricted Fund Balance - Building		35,000		35,000
Add:				
No 2 Bank Account Balance Bought Forward 01 April 2021				
New Build - Net to date - excl Professional Fees		166,882		166,882
No 2 Bank Account Balance Carried Forward 31 March 2022		<u>33,918</u>		<u>33,918</u>
Balance Carried Forward 31 March 2022		<b><u>214,798</u></b>		<b><u>234,718</u></b>

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 MARCH 2022**

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	As at 31/03/2022 £	As at 31/03/2021 £
<b>NET MONETARY ASSETS</b>		
Bank Current Accounts		
No 1 Account - Mainstream	13,998	34,527
No 2 Account - New Build	<u>33,918</u>	<u>33,918</u>
	47,916	67,836

Adopted on 30 June 2022 and signed on behalf of the Trustees by

  
Alan Morgan  
Hon Treasurer

**NOTES TO THE FINANCIAL STATEMENTS**



## 2. EMPLOYEES

No employee received emoluments in excess of £60,000 during 2021/2022.

The Charity employed an average of four people during the year.

## 3. MANAGEMENT AND ADMINISTRATION

	2022 £	2021 £
Insurance	1,052	992
Miscellaneous – incl Property repairs and renewals	7,440	7,704
Trips/Functions	<u>0</u>	<u>0</u>
	<b>8,492</b>	<b>8,696</b>

## 4. PROFESSIONAL FEES

	2022 £	2021 £
HR Support	2,070	1,800
New Build		
- Professional Fundraisers	0	0
- Architect's Fees	0	0
- Builder's consulting Fees	<u>0</u>	<u>0</u>
	<b>2,070</b>	<b>1,800</b>
	<b>10,562</b>	<b>10,496</b>

## 5. FIXED ASSET REGISTER – Incl DEPRECIATION

Balance brought forward	35,000	35,000
New Build		
Additions 2018-19	15,000	15,000
Additions 2019-20	116,882	116,882
Depreciation 2021-22	<u>0</u>	<u>0</u>
Balance Carried forward	<u>166,882</u>	<u>166,882</u>

**EXETER GATEWAY CENTRE**

England & Wales - Charity number 1111396

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# Accounts

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**EXETER GATEWAY CENTRE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

## LEGAL AND ADMINISTRATIVE DETAILS

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REGISTRATION NUMBER: 1111396

PRINCIPAL/REGISTERED  
ADDRESS:

The Exchange  
Mount Pleasant Road  
Mount Pleasant  
Exeter  
EX4 7AE

LEGAL STATUS

The charity and its operations are governed by a constitution adopted on 17 March 2005.

TRUSTEES:

Mrs H Foster (Chair)  
Mr A Morgan (Treasurer)  
Mrs R Leveridge  
Miss L Manion  
Mrs E Walsh  
Mr C Jones (Appointed 17/07/2020)

BANKERS:

Lloyds Bank Plc  
16 Highridge Road  
Bishopsworth  
Bristol  
BS13 8HA

ACCOUNTANTS:

Karen Churchward (MAAT)

## TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

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### 1. AIMS

The aim of the Exeter Gateway Centre (registered Charity 1111396) is to provide social and recreational activities and support for people with learning disabilities and to provide a safe and welcoming environment for them to meet.

### 2. BACKGROUND AND FINANCING

In January 2018 we launched our fundraising campaign to raise £110,000 to both extend and refurbish the Centre, the reason being that following the closure of some local services, demand for places at Exeter Gateway is steadily rising. Also, the needs of some members have become complex, with some requiring a carer to stay with them throughout the session and some needing wheelchair space. Having reached the fundraising target in early 2019 the building project was completed by July.

The Centre now boasts a new reception area, cloakroom facilities, accessible toilets, a bright and light flexible work space, an outdoor covered area and a large storage shed. These improvements enable us to increase the number of members who can attend each day, to be more inclusive and to widen the range of activities. It was a milestone in Exeter Gateway's development as a major day-care centre and hub for adults with a learning disability in the area.

The new facilities gave us the confidence to open on a fourth day, starting in September 2019, this increased capacity has met a need among the community.

Unfortunately, following that outstanding year the Centre had to close temporarily at the end of March 2020, because of the pandemic. From then until July 2021 there have been several long periods of lockdown interspersed with re-openings, when permitted. The openings were carefully planned by the Centre manager, and carried out in accordance with national regulations together with the approval of DCC.

Until very recently, social distancing has limited numbers to 12 members; there are strict rules about movement inside the building and hygiene procedures.

Looking ahead there are very positive signs, numbers are gradually rising (both current members returning when vaccinated and confident, as well as some new members) and we are also able to offer a wider range of activities. Our current staff are very experienced, and will soon be joined by a new Senior Support Worker.

We have many reasons to be optimistic!

### 3. STAFFING

During February 2020, following the resignation of our then manager Eileen Rosamond, due to a bad injury to her ankle, Daryl Boatman was appointed Centre Manager, having worked as Senior Support Worker for several years. Debbie Woodley and Jonathan Townhill continue as Support Workers, with Jane Hoare providing cover when required.

An Activities Coordinator and second-in-command has just been recruited and will start work later during July 2021.

Exeter College continues to provide work-experience students.

The Centre provides a four-day service for a group of up to 30 clients with learning difficulties per session. Activities provided include:

- Computer usage
- Baking and cooking and preparing meals
- Art and crafts
- Growing plants in greenhouse and outside beds

- Educational games
- Crown green bowling
- Seasonal activities
- An "Out and About" programme of outings, often using public transport#
- Woodwork and 'upcycling' of small items of furniture
- Drama

Music

Pool

Through a programme of consultation with members, carers, staff and trustee, we continue to strive to enhance and expand the above range of activities.

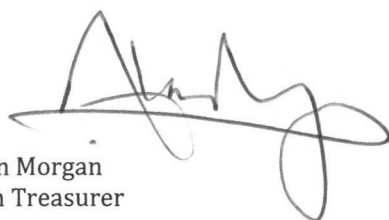
#### 4 TRUSTEES

Trustees are elected at the AGM held in July. The Charity's policy formulation and general management is directed by the Executive Committee of Trustees which meets approximately every six weeks. We are affiliated to Royal Mencap and also accept their articles of governance and adopt their policy statements as appropriate for our Centre. No remuneration is paid to the officers of the Charity; expenses are claimed as required.

#### 5 RISK ASSESSMENT

Over the last 5 years the fees have been raised only every 2 years, most recently to £24 per session from 1st April 2020. Each fee rise does not result in a drop in numbers, in fact numbers are rising steadily

Adopted at the AGM on 07 July 2021 and signed on behalf of the Trustees by



Alan Morgan  
Hon Treasurer

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2021**

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I report on the accounts of the Trust for the year ended 31 March 2021 which are set out on pages 6 to 9

*Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

*Basis of independent examiners' report*

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

*Independent examiners' statement*

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Karen Churchward (MAAT)  
69 Farm Hill  
Exeter  
EX4 2LW  
Date: 07 July 2021

FOR THE YEAR ENDED 31 MARCH 2021

<b>No. 1 Account</b>	Notes	Year Ended 31/03/2021		Year Ended 31/03/2020	
		£	£	£	£
<b>RECEIPTS</b>					
<b>Donations, legacies and other similar receipts</b>					
Charitable Donations			0		6,550
Grants/Fundraising	1		0		965
Operating activities to further to Charities Objectives			51,397		83,750
<b>TOTAL RECEIPTS</b>			<u>51,397</u>		<u>91,565</u>
<b>PAYMENTS</b>					
<b>Direct Charitable Expenditure</b>					
Salaries and Expenses [net of Furlough receipts £23,242]	2		33,686		60,802
<b>Other Expenditure</b>					
Management and Administration – incl Property R&R	3		8,196		13,701
New Equipment Purchased			0		0
Professional Fees – incl New Build	4		2,300		17,320
Depreciation	5		0		0
			<u>10,496</u>		<u>31,021</u>
			<u>(44,182)</u>		<u>(91,823)</u>
Net Receipts/ (Payments) for the year			<u>7,215</u>		<u>(258)</u>

**NEW BUILD ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>No. 2 Account</b>	Year Ended 31/03/2021	Year Ended 31/03/2021
	£	£
Fund-raising to 31 March 2020	27,312	62,300
Fund-raising 12m 31 March 2021	0	78,500
Build costs 12m 31 March 2021	0	<u>(113,488)</u>
Local Authority Grant	10,000	0
<b>Balance at 31 March 2021</b>	<u>33,918</u>	<u>27,312</u>

Professional fees relating to the New Build were expensed through the mainstream No.1 Account – leaving funds in the New Build No. 2 Account available exclusively for building costs.

**BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2021**


	Year Ended 31/03/2021		Year Ended 31/03/2020	
	£	£	£	£
FIXED ASSETS – Building – at cost		35,000		35,000
New Build – at cost		<u>131,882</u>		<u>131,882</u>
		166,882		166,882
CURRENT ASSETS				
Cash in Bank		<u>67,836</u>		<u>51,230</u>
CURRENT LIABILITIES				
Creditors		<u>0</u>		<u>0</u>
NET CURRENT ASSETS		<u>67,836</u>		<u>51,230</u>
NET WORTH AT BALANCE SHEET DATE		<b><u>234,718</u></b>		<b><u>218,112</u></b>
<b>COMPRISING:</b>				
No 1 Bank Account Balance Bought Forward 01 April 2020		27,312		27,570
No. 1 Bank Account Net (Payments) /Receipts for the year		<u>7,215</u>		<u>(258)</u>
No 1 Bank Account Balance Carried Forward 31 March 2021		34,527		27,312
Add:				
Restricted Fund Balance - Building		35,000		35,000
Add:				
No 2 Bank Account Balance Bought Forward 01 April 2020				
New Build – Net to date – excl Professional Fees		166,882		131,882
No 2 Bank Account Balance Carried Forward 31 March 2021		<u>33,918</u>		<u>23,918</u>
Balance Carried Forward 31 March 2021		<b><u>234,718</u></b>		<b><u>218,112</u></b>

**STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 MARCH 2020**

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	As at 31/03/2021 £	As at 31/03/2020 £
<b>NET MONETARY ASSETS</b>		
Bank Current Accounts		
No 1 Account – Mainstream	34,527	27,312
No 2 Account – New Build	<u>33,918</u>	<u>23,918</u>
	67,836	51,230

Adopted on 07 July 2021 and signed on behalf of the Trustees by

  
Alan Morgan  
Hon Treasurer

No 2 Account - New Build



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**2. EMPLOYEES**

No employee received emoluments in excess of £60,000 during 2020/2021.

The Charity employed an average of three people during the year.

**3. MANAGEMENT AND ADMINISTRATION**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Insurance	992	966
Miscellaneous – incl Property repairs and renewals	7,704	11,310
Trips/Functions	<u>0</u>	<u>1,425</u>
	<b>8,696</b>	<b>13,701</b>

**4. PROFESSIONAL FEES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
HR Support	1,800	1,800
New Build		
- Professional Fundraisers	0	11,520
- Architect's Fees	0	0
- Builder's consulting Fees	<u>0</u>	<u>4,000</u>
	<u>1,800</u>	<u>15,520</u>
	<b>10,496</b>	<b>29,221</b>

**5. FIXED ASSET REGISTER – Incl DEPRECIATION**

Balance brought forward	35,000	35,000
New Build		
Additions 2018-19	15,000	15,000
Additions 2019-20	116,882	116,882
Depreciation 2021-21	<u>0</u>	<u>0</u>
Balance Carried forward	<u>166,882</u>	<u>166,882</u>