

THE COOKE e-LEARNING FOUNDATION

Unaudited Report and Financial Statements

For the year ended 30 June 2021

Charity No: 1111178

UK Registered Company Number: 5486162 (England and Wales)

# THE COOKE e-LEARNING FOUNDATION

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# THE COOKE e-LEARNING FOUNDATION

Charity Information  
for the Year Ended 30 June 2021

**TRUSTEES:**

Mr David Paterson Marr  
Mr Peter Smith  
Mr David Darian Maksymiw  
Mr Vincent Moyo  
Mr Adam James Storey  
Mr Stuart Wilson  
Christine Anne McAulay Lang (appointed 18/10/21)  
Angela Bailey (appointed 18/10/21)

**REGISTERED OFFICE:**

THE COOKE E-LEARNING FOUNDATION  
E2 Training Centre  
2 - 4 Home Farm Square  
Leicester  
Leicestershire  
LE4 0RU

**CHARITY NUMBER:**

1111178

**BANKERS:**

Lloyds Bank  
High Street Leicester Branch  
PO Box 1000  
BX1 1LT

**ACCOUNTANTS:**

Trouble with your figures  
73 Leicester Road  
Thurcaston  
Leicester  
LE7 7JH

# THE COOKE e-LEARNING FOUNDATION

## Report of the Trustees for the Year Ended 30 June 2021

The Trustees present their report with the financial statements of the charity for the year ended 30 June 2021.

### OBJECTIVES AND ACTIVITIES

The principal activity of the organisation in the period under review was the charitable advancement of education, in particular of those who have social or economic disadvantage or who have disability, through the provision or assistance in the provision of information, learning and communications technology.

### ACHIEVEMENTS AND PERFORMANCE

As a charity, we have made a real impact this year with our work for the benefit of people in Beaumont Leys, Leicester, and beyond. The Covid pandemic has defined our role in the communities we work in, and we now have a deeper understanding, along with more knowledge and experience to ensure we best meet our beneficiaries' needs. During the pandemic, we carried out 11,700 doorstep deliveries of emergency food and visited 13,400 homes in our locale. We utilised our kitchen and the kitchen at Beaumont Lodge Neighbourhood Centre to create over 6000 meals with fresh ingredients. At the end of the pandemic, we re-mobilised our Emergency Food Distribution service to a new Food Pantry model which is now meeting the needs of a 'hidden population' of people that fall through the gaps of existing foodbank provision. Since Q3 2021, we have distributed 9 tons of surplus food through our Food Pantry service.

Our services are now more streamlined than ever and we have four distinct areas of work e.g. Strike Out - Alternative education provision, Afterschool and holiday provision for young people, community capacity building projects as well as our food redistribution services.

We have been fortunate to be supported by a wide range of organisations and businesses that are too extensive to list, however, a special mention has to be made to Demontfort University, The National Lottery Community Fund, Sports England, Violence Reduction Network, Leicester City Council, Samworth Brothers, as well as our local community partners. We owe a debt of gratitude to all our hard-working volunteers, staff, and Trustees who all go the extra mile to ensure we meet the expectation of our beneficiaries.

### FINANCIAL REVIEW

Our trading income has suffered a significant loss in Q1 - Q3 of 2021, due to a lack of student placements from mainstream schools and education partnerships. This has meant we utilised the Governments Job Retention Scheme to ensure we did not have to make redundancies. However, even with the use of this scheme, we had to make a few redundancies, because of restricted grant-funded projects that naturally came to an end once the Covid pandemic ended, and our Emergency Food Distribution service ended. This was of no surprise to the staff that were employed on this project, and they were supported to secure new employment, or were able to move sideways in our organisation.

During Q1 - Q3, restricted grant funding was significantly increased, mostly because of our response to the pandemic and the services we mobilised. Our youth services and community capacity-building work has continued to grow and expand which has provided the charity with significant restricted funds. Q3 2021 - Q1 2022 has seen our trading income increase and expand close to pre-pandemic levels. During this same period, our restricted grant funding has continued to grow with trusts, foundations and national initiatives starting to come back on stream for non-covid related projects.

I expect that we will increase our trading income by 25% in the next financial year and continue to receive restricted funds for specific charitable projects. This will mean that our income for the next financial year will exceed any previous years.

# THE COOKE e-LEARNING FOUNDATION

## Report of the Trustees (continued) for the Year Ended 30 June 2021

### STATEMENT OF TRUSTEES RESPONSIBILITIES

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the net surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:-

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities SORP FRS 102. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The organisation has taken advantage of the small companies exemption in preparing the report above.

The trustees declare that they have approved the trustees report above.

ON BEHALF OF THE COMMITTEE

Peter Smith  
The Cooke e-Learning Foundation

Date:

# THE COOKE e-LEARNING FOUNDATION

## Independent Examiners Report to the Trustees for the Year Ended 30 June 2021

I report on the accounts of the Trust for the year ended 30 June 2021 which are set out on pages 5 to 12.

This report is made solely to the trustees, as a body, in accordance with the regulations made under Section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees, as a body, for my work, for this report, or the opinions I have formed.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

### **Basis of independent examiners report**

My examination is carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the "true and fair" view given by the accounts, and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

I confirm that no matters have come to my attention to indicate that:

- \* Accounting records have not been kept in accordance with section 386 of the Companies Act 2006.
- \* The accounts do not accord with such records.
- \* Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102).
- \* Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Linda Kimberley-Brooks (ACMA)  
Trouble with your figures  
73 Leicester Road  
Thurcaston  
Leicester. LE7 7JH.

Date:

# THE COOKE e-LEARNING FOUNDATION

## Statement of Financial Activities for the Year Ended 30 June 2021

		2020/21		2019/20	
	Notes	Restricted £	Unrestricted £	Total £	Total £
<b>Income</b>	3				
Voluntary income from grants	4	199,088	126,493	325,581	264,900
Income from generated funds		-	86,318	86,318	120,135
Investment income and bank interest		-	16	16	59
Total		199,088	212,827	411,915	385,094
<b>Expenditure</b>	5				
Generated Funds		-	162,689	162,689	180,563
Charitable Activities		260,160	11,357	271,516	149,707
Governance Costs	6	-	638	638	915
Total		260,160	174,684	434,844	331,185
<b>Net income/(expenditure)</b>		(61,072)	38,143	(22,929)	53,910
Total funds brought forward		118,528	14,930	133,458	79,548
<b>Total funds carried forward</b>		57,456	53,073	110,529	133,458

# THE COOKE e-LEARNING FOUNDATION

## Balance Sheet As at 30 June 2021

	Notes	2020/21 £	2019/20 £
<b>FIXED ASSETS:</b>	7	163	223
<b>CURRENT ASSETS:</b>			
Debtors	8	21,775	8,148
Bank Account	9	95,630	128,939
<b>Total Current Assets</b>		117,406	137,086
<b>CREDITORS FALLING DUE WITHIN ONE YEAR:</b>	10	7,040	3,852
<b>TOTAL NET ASSETS/(LIABILITIES)</b>		110,529	133,458
<b>FUNDS OF THE CHARITY</b>	11		
Restricted Income Funds		57,456	118,528
Unrestricted Funds		53,073	14,930
<b>Total Funds</b>		110,529	133,458

The charity was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the trustees and signed on their behalf by:

**Mr David Maksymiw**

Trustee

Date:

**Mr Peter Smith**

Treasurer/Trustee

Date:



# THE COOKE e-LEARNING FOUNDATION

## Notes to the Financial Statements For the year ended 30 June 2021

### 1) Basis of preparation

#### Basis of accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

The charity constitutes a public benefit entity as defined by FRS 102.

#### Going Concern

These accounts are prepared on the going concern basis.

#### Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

#### Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

### 2) ACCOUNTING POLICIES

#### 2.1) Reconciliation with previous generally accepted accounting practice

None required for this period.

#### 2.2) Income

##### Recognition of income

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources
- it is more likely than not that the trustees will receive the resources
- the monetary value can be measured with sufficient reliability

##### Offsetting

There has been no offsetting of assets and liabilities, or income and expenses.

##### Grants and Donations

Grants (including performance related grants) and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

##### Government grants

The charity has received government grants in the reporting period.

# THE COOKE e-LEARNING FOUNDATION

## Notes to the Financial Statements For the year ended 30 June 2021

### 2.3) Expenditure and Liabilities

#### **Liability Recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **Governance and support costs**

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by time spent and other costs by their usage.

#### **Grants with performance conditions**

Where the charity gives a grant for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

#### **Grants payable without performance conditions**

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

#### **Redundancy cost**

The charity made no redundancy payments during the reporting period.

#### **Deferred income**

No material item of deferred income has been included in the accounts.

#### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **Provision for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

#### **Basic financial instruments**

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

### 2.4) Assets

#### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

# THE COOKE e-LEARNING FOUNDATION

## Notes to the Financial Statements For the year ended 30 June 2021

### 3) Income

	2020/21		2019/20	
	Restricted	Unrestricted	Total	
	£	£	£	
<b>Voluntary income from grants</b>				
General grants provided by government/other charities	199,088	126,493	325,581	264,900
Total	199,088	126,493	325,581	264,900
<b>Income from generated funds</b>				
Community Café	-	-	-	333
Cooke Computers	-	1,591	1,591	-
Food bank	-	1,717	-	-
Education services	-	83,010	83,010	112,087
	-	86,318	84,601	112,419

### 4) Government Grants

	2020/21	2019/20
Abbey Ward Fund - Covid 19	1,000	2,200
Kickstart Scheme	21,546	-
AFE - Covid 19	-	8,279
Arts Council	-	1,260
Social Enterprise Support Fund	46,960	-
Beaumont Leys Ward Fund (2019)	-	2,200
BSBT	-	6,424
Coronavirus Job Retention Scheme	85,991	31,518
LCC Business Support Grant (Covid 19)	-	25,000
LCC Holiday Hunger Fund	-	5,275
LCC Jobs Fund	-	2,500
Leicester City Council	5,000	-
LCC Summer activities (2019)	-	2,381
LLRCF - Coronavirus Support Fund # 1	-	9,999
LLRCF - Coronavirus Support Fund # 2	5,000	-
NNYS (LLRCF)	7,500	-
Moneywise Plus	-	1,201
PCC - SM Ext (VRN)	-	29,685
PCC - Street Co-ordinators	-	9,935
PCC - Street Mediators	-	34
VRN-WPF	4,999	-
Holiday Hunger (Reaching People)	15,290	-
Holiday Hunger 21	13,271	-
Ward Fund (2019)	-	1,000
	206,557	138,891

# THE COOKE e-LEARNING FOUNDATION

## Notes to the Financial Statements For the year ended 30 June 2021

### 5) Expenditure

	2020/21		2019/20	
	Restricted	Unrestricted	Total	
<b>Expenditure Generating Funds:</b>				
Community Cafe Expenses	-	-	-	-
Education Services Expenses	-	162,689	162,689	180,563
Total Expenditure on raising funds	-	162,689	162,689	180,563
<b>Expenditure on Charitable Activities:</b>				
Office Expenses	17,875	2,490	20,365	21,515
Project Expenses	242,284	8,867	251,152	128,192
	260,160	11,357	271,516	149,707

### 6) Details of certain types of expenditure

#### 6.1) Fees for examination of the accounts

	2020/21	2019/20
	£	£
Independent examiner's fees	394	383
Accountancy services paid to independent examiner	244	532
	638	915

### 7) Fixed Assets Schedule

	<u>Fix &amp; Fittings</u>	<u>Office Equip</u>	<u>Total</u>
	£	£	£
	10% straight line	33% straight line	
<b>COST</b>			
As at 1st July 2020	1,914	29,094	31,008
Additions		-	-
Disposals			-
As at 30th June 2021	1,914	29,094	31,008
<b>DEPRECIATION</b>			
As at 1st July 2020	1,693	29,092	30,785
Additions	58	2	60
Disposals			-
As at 30th June 2021	1,751	29,094	30,845
<b>NET BOOK VALUE</b>			
As at 30th June 2021	163	0	163
As at 30th June 2020	221	2	223

# THE COOKE e-LEARNING FOUNDATION

## Notes to the Financial Statements For the year ended 30 June 2021

### 8) Debtors

#### 8.1) Analysis of debtors

	2020/21	2019/20
	£	£
Trade Debtors	183	6,888
Other Debtors	-	-
Prepayments and accrued income	21,593	1,260
	<u>21,775</u>	<u>8,148</u>

### 9) Cash at bank and in hand

	2020/21	2019/20
	£	£
Cash at bank and on hand	<u>95,630</u>	<u>128,939</u>

### 10) Creditors

#### 10.1) Analysis of creditors

	2020/21	2019/20
	£	£
Trade Creditors	-	-
Tax and National Insurance	4,430	1,319
Payroll Liabilities	1,044	782
Accruals and deferred income	1,565	1,750
	<u>7,040</u>	<u>3,852</u>

# THE COOKE e-LEARNING FOUNDATION

## Notes to the Financial Statements For the year ended 30 June 2021

### 11) MOVEMENTS IN FUNDS

	Restricted/ Unrestricted	At 1 July 2020	Incoming Resources	Outgoing Resources	At 30 June 2021
Abbey Ward Fund - Covid 21	Restricted	-	1,000	1,000	-
Access Reach Fund	Restricted	0	8,000	8,000	0
AFE - Covid 19	Restricted	796		796	-
B'Leys Partnership	Restricted	26,109	45,113	48,310	22,913
B'Leys Partnership (ext Covid 19 response)	Restricted	49,037		49,037	-
BLP-Ext2	Restricted	-	51,435	22,479	28,956
BSBT	Restricted	126		126	-
Catholic Church Fund	Restricted	9,727		9,727	-
DMU - T/Lodge	Restricted	7,750		7,750	-
EFP (Action Homeless)	Restricted	-	1,494	1,494	-
Good Things Foundation	Restricted	-	5,240	5,240	-
Kickstart Scheme	Restricted	-	21,546	15,960	5,587
LLRCF - Coronavirus Support Fund # 1	Restricted	9,999		9,999	-
LLRCF - Coronavirus Support Fund # 2	Restricted	-	5,000	5,000	-
NNYS (LLRCF)	Restricted	-	7,500	7,500	-
Oaktree Fund	Restricted	3,000		3,000	-
SESF	Restricted	-	46,960	46,960	-
PCC - Street Mediators	Restricted	2		2	-
PCC - Street Co-ordinators	Restricted	225		225	-
PCC - SM Ext (VRN)	Restricted	11,756		11,756	0
VRN-WPF	Restricted	-	4,999	4,999	-
Other funds	Unrestricted	14,930	212,827	174,684	53,073
Total Funds as per balance sheet		133,458	411,115	434,044	110,529