



moto *in the* **COMMUNITY**

ANNUAL REPORT 2020

We are proud to be making a difference.



**HELP for
HEROES**

SUPPORT FOR OUR WOUNDED

£2.9m

donated to our National
Partner Help for Heroes
since 2012

57

local schools
adopted



150,000

books purchased
for schools



450+

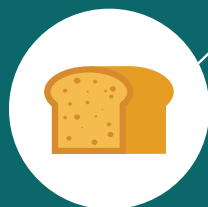
grants given to
local causes

£7m+
raised since
2005



38

community
partners



10

breakfast clubs
sponsored with the
Greggs Foundation



£37,500

donated to the Costa
Foundation Schools
Project



£500k

generated through carrier
bag charges donated to
charity, over £400k to the
Woodland Trust and over
£100k to the WWT

Mission

Despite the COVID 19 impact to the charity income our mission remains in place – **Moto in the Community** is committed to making a difference in the communities around moto service areas.

Objectives



Community Development

In the first three months of 2020 we continued to grant donations to local community projects and charities donating £25,775 to 48 requests. We also donated books through our adopted schools programme.

Environment

Moto Hospitality donated its carrier bag income to MITC enabling it to give £10,000 to the Woodland Trust and £5,000 to the Wildfowl and Wetland Trust.

Charity Fundraising

Although our income was impacted by the pandemic in 2020 our network of 53 locations and 5,000 colleagues continued to support the charity. £166,837 was raised by sites, most of it in the first quarter before the first lock down. All of our major fundraising events were cancelled. With the support of Moto Hospitality and their brand partners we were delighted to launch Pennies onto credit card terminals at WHSmiths, Burger King and Costa which has given the charity much needed income; this activity started in December.

Moto Benevolent Fund

The Trust has its own benevolent fund in order to support moto people and their families through times of hardship. During 2020 seventeen grants were awarded to help moto people facing short-term hardship or illness. Moto Hospitality donated £20,000 to MITC to facilitate this activity.

Chairman's Statement

For financial year end 2020

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Along with most charities COVID 19 had a dramatic effect on our fundraising total for 2020, the charity was unable to hold any face to face events and activities reducing our income by sixty percent. We have been very fortunate to have the support of moto hospitality and we are happy to report that we raised a total of £366,026 in the year.

From that income raised Help for Heroes received a donation of £100,000 which brings the total raised so far for this great cause to £2.9 million, very near our pledge of £3 million set two years ago.

Carrier bag income donated from Moto Hospitality enabled us to donate £10,000 to the Woodland Trust and £5,000 to the Wildfowl and Wetland Trust.


Moto in the Community continued to invest in our network of adopted schools around the UK working with these 57 schools on a range of activities is a core part of our community activity. Thanks to our ongoing partnership with Oxford University Press we have now donated over 150,000 books to schools since 2006 via our annual book programme.

Other pledges included a fourth donation of £12,500 to help the Costa foundation with its aim of relieving poverty in coffee-growing communities, a £2,000 donation to Macmillan and £15,900 to the National Literacy Trust - a charity dedicated to improving the reading, writing, speaking and listening skills of those who need it most, giving them the best possible chance of success in school, work and life. We also continued our support of 10 Greggs Breakfast clubs with £20,000.

Before the pandemic took hold we were able to donate to forty eight local community groups and charities across the country who requested funding to help with worthwhile projects. To protect the charity income we made the sad decision to suspend grant applications at the end of March, we were unable to reintroduce them in 2020 but hope this will change in the first half of 2021.

As always we are grateful to our committed colleagues, Moto Hospitality, supportive suppliers and generous customers who have contributed time, effort, ideas in enthusiasm to enable us to help such a variety of worthwhile causes.

We are looking forward to post COVID activity and hope to be able to support many more projects in 2021.



Steve Masters

Chair of Trustees, Moto in the Community Trust

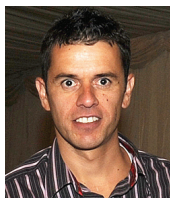
Trustees



Steve Masters
Chair of Trustees
Appointed 2020



James Gunn
Trustee & Co Secretary
Appointed 2020



Gene MacDonald
External Trustee
Appointed 2011



Coral Brodie
External Trustee
Appointed July 2013



Julie Sturgess
Trustee
Appointed 2014



Brynn Hewitt
Trustee
Appointed 2014



Guy Latchem
Trustee
Appointed 2014



Louise Hughes
Trustee
Appointed September 2015



Dan Horsley
Trustee
Appointed 2018



Peter Mould
Trustee
Appointed 2018



Steve Rac
Trustee
Appointed 2018

Thanks to Brian Larkin, Ashleigh Lewis, Jon Shore, Fiona Stevenson, Tim Grittins, and Lyn Parslow who resigned in 2020.



National Charity Partner

Since 2012, we have partnered with Help for Heroes and are very proud to have raised over £2.9 million in support of wounded veterans and their families.

Every day, men and women have to leave their career in the Armed Forces as a result of physical or psychological wounds; their lives changed forever. In 2019/20 alone, 1,587 service personnel were medically discharged from the British Armed Forces, which equates to an average of four people every day*.

Help for Heroes helps them, and those still serving, to recover and get on with their lives. The Charity gives them physical, psychological, financial and welfare support for as long as they need it. Support is also offered to their families, because they too can be affected by a loved one's wounds.

The impact of the Covid-19 crisis

In 2020, the coronavirus pandemic caused a surge in demand for Help for Heroes' services; with a 33 per cent increase in those coming forward for mental health support and a 30 per cent increase in referrals to veterans' clinical services.

This was coupled with a drop in public donations due to the cancelation or postponement of all planned face-to-face fundraising events and activities. The financial impact has been devastating for the Charity, making our support even more vital.





IN SUPPORT OF
**HELP for
HEROES**

How Help for Heroes responded and adapted over the past year

Covid restrictions meant that wounded veterans had a greater need for support to be available closer to home, in their communities and online.

The Charity has continued all its recovery services throughout the pandemic, swiftly adapting their delivery in response to the environment and demand, including:

Veterans Community Nurses:

who work with wounded veterans in need of support to find solutions to their healthcare challenges (like pain management, mobility, and clinical equipment). Before the pandemic, Nurses met veterans in their homes, in the local area and at outreach events, helping them navigate the complicated healthcare system and advocating on their behalf to ensure the best possible care for their individual situation. Since the pandemic, Nurses have worked case-by-case to provide the best and most appropriate care for each veteran, following Covid-secure guidelines.

Help for Heroes' Recovery College:

the first of its kind for wounded veterans and their families, the Recovery College was set to roll out across our recovery centres in early 2020. Due to pandemic restrictions, a series of courses were adapted to an online offering. Released in September 2020, each module can be accessed online, with certain courses also holding digital sessions via Microsoft Teams.

Fellowship:

to combat isolation, virtual get togethers were organised to boost morale and nurture mental health and wellbeing. 68 virtual gatherings and Q&A sessions were held, for 343 members of Help for Heroes' Fellowship networks.

We support Help for Heroes in its commitment to support the wounded and their families; who won't stop until every veteran gets the support they deserve for life. To find out more about Help for Heroes please visit helpforheroes.org.uk

**Figures taken from Ministry of Defence, Annual Medical Discharges in the UK Regular Armed Forces, published August 2020.*



2020 Overview

Community Grant Scheme

As a Grant Making Trust the Moto in the Community Trust Grant Scheme provides the focus for community support. The scheme was set up to provide the mechanic for Moto sites to make a difference to their communities helping to establish and maintain relationships with community projects, charities and good causes. From March 2020 due to the COVID outbreak and the inability to fundraise the charity took the sad decision to suspend this programme until its income increased.



Adopted Schools

We were delighted that in the first quarter of the year we donated £25,775 enabling us to support 48 local charities and community projects.



The Moto in the Community Trust has over 50 adopted schools around the UK predominantly primary schools with a small number of special needs schools. Adopted schools are selected by moto sites on an individual basis, providing a partnership opportunity for both the school and our sites to develop an ongoing link. Our adopted school network supports over 15,000 children. We were able to support these schools in 2020 donating this much needed resource to each school and in total we provided 16,574 books to them.

Benevolent Grants

The Moto in the Community Trust relies heavily on the sheer drive and enthusiasm of moto colleagues working on the 53 locations around the UK to continually support our charity. Without the creativity of our colleagues we would not be able to promote our charity objectives to customers visiting Moto sites. MITC continues to support

Moto and their immediate family through times of hardship. In 2020 we have been able to make a significant difference to 17 members of staff dealing with a range of difficulties including bereavement, long term illness and financial hardships. Moto Hospitality donated £20,000 to the benevolent fund to facilitate this activity.

2020 Highlights

The Poppy Appeal

The Poppy Appeal continues to be one of our favourite causes. Due to the COVID outbreak this year the British Legion took the decision to withdraw from fundraising, acting on Government guidelines. We look forward to seeing them back collecting on our sites for the 2021 Poppy Appeal.



Events 2020

All face to face events were cancelled in 2020 in line with the COVID restrictions of the time. This was not a problem for the Moto maintenance team who held a 'virtual' balloon race in November. The event was supported by colleagues from Moto and it's amazing suppliers and partners raising over £20,000. The winner of the event TSG said

"All of us at TSG were delighted to be asked to participate in this event and we were delighted to be able to support Moto In the Community. TSG have been proud to provide sponsorship across a number of events for Moto in the Community over the last few years and it is always inspiring to see and hear about the amounts raised and the incredible work that Moto in the Community does to support its charity partners. In the current climate this support will become even more valuable and TSG are delighted to continue to provide any help and support we can"

Moto Hospitality were proud to support this event - Jo Petford, Maintenance Support Manager said 'This is the first virtual event that we have held and the results have been amazing, thank you to all our loyal supporters. We are looking forward to a great event in 2021'

2020 Reading Bug Campaign

In this difficult year the annual short story competition was welcomed by our adopted schools and we were delighted to receive over 700 entries from 16 of these schools. This year's story was set by the author Tim Allman writer of Max Takes a Stand. First Prize was a donation of £2,500 for outdoor equipment for the winning school and a visit from Tim; Tim will be going out to visit the school post COVID restrictions. Four runners up schools received £1,000 of Oxford University Press books and all winning authors received £50 of WHSmith Vouchers each.



All of this is achieved with the support from our wonderful book partner the Oxford University Press.



Making a Difference in 2020

In 2020, Moto partnered with the charity Pennies to introduce a customer micro-donation option at till points across Moto motorway service areas, allowing customers to donate to charity when they pay digitally. Since December 2020, these donations have been adding up to support Moto in the Community Trust.

Customers visiting Moto sites are prompted to add a small 'micro'-donation to their purchases when they pay by card or digital wallet – a simple and affordable way to support the work MITC does across the country.

In just three weeks in December 2020, almost £3,000 was raised for MITC from more than 12,000 donations – with each donation just 25p. In 2021, there is the potential for hundreds of thousands



more micro-donations to be made, helping support community projects, and local and national charities.

As well as working with Moto to enable this micro-giving option, to date Pennies has worked with 65+ retail and hospitality brands to enable more than 100 million micro-donations, raising millions of pounds in much-needed additional income for charities since 2010. Pennies has created a movement that encourages giving and gives the public a way to donate without cash, as part of their daily lives.

Finances



Charity of the Year

Date	Paid to	Reason	Amount (£)
February 2021	Help for Heroes	Charity of the Year	£100,000

Charity Donations

February 2021	The Woodland Trust	Donation	£10,000
February 2021	Wildfowl and Wetland Trust	Donation	£5,000
February 2020	The National Literacy Trust	Donation	£15,900
June 2020	Greggs Foundation Breakfast Clubs	Donation	£20,000
June 2020	Costa Foundation	Donation	£12,500
July 2020	Macmillan	Donation	£2,000

Community Grants 2020

Date	Project Name	Amount
January	Express & Star Bowls Club	£500
January	St John's Hospice	£800
January	St John's Hospice	£950
January	The Forest School	£450
January	Music24	£250
January	Citizens Advise Bureau Tiverton	£800
January	Holy Trinity Primary School	£1,000
January	Church of Ascension pre school	£500
January	Westbrook Primary School	£700
January	Friends of St Luke's	£750
January	MHA Winchester Live at Home Scheme	£532
January	Pettitil Bank Community School	£1,000
January	Long Marston CE Primary School	£635
January	Coniston Primary School	£500
January	Ultra White Collar Boxing	£400
February	Birmingham St Marys Hospice	£500
February	Medway Adult Educations	£700
February	5th Lancaster Guides	£200
February	Aspire	£250
February	Long Eaton School	£500
February	Clapgate Community Fund	£1,525
February	Grief Encounter	£525
February	The Children's Hospital School	£1,000
February	Crafty Kids	£1,000
February	Richmond Methodist Primary	£500
February	Treloars	£800
February	Barton le Clay Preschool	£800
February	Whitley Amateur Boxing Club	£750
February	Beaston Preschool	£500
February	Loscoe CE Primary School	£569
February	St Lawrence CE Primary School	£563
March	Extraordinary Links	£200
March	Grange Pavillion	£200
March	Glascote Academy	£733
March	Handcross Primary	£720
March	Pontefract & District Live at Home	£200
March	The Haven Wolverhampton	£200
March	Westbrook Primary	£700
March	Manchester Secondary Pupil Referral	£350
March	Avonmouth CE School	£100
March	Hedworthfield Communiyt Association	£200
March	Vision of Adventure	£213
March	Children's Bereavment Centre	£200
March	All Saints Church Chalgrave	£100
March	Thonhill Primary	£200
March	Biomation Productions	£210
March	2nd Brewood Scout Group	£600
March	Somewhere House	£200
		£25,775.00

In 2020 seventeen Benevolent Fund grants were awarded to members of Moto staff and their families dealing with times of hardship. These grants remain confidential. These summary financial statements are not statutory accounts but a summary of information relating to the statement of financial activities and the balance sheet. Copies of the full financial report are available on request from the Trust Office.



Contact us

Moto in the Community Trust
(correspondence address)

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PO Box 218, Toddington
Bedfordshire LU5 6QG

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Email **motocharity@moto-way.com**

www.motointhecommunity.co.uk

Moto Hospitality Ltd
Head Office
PO Box 218
Toddington
Bedfordshire
LU5 6QG

Sole Member
Telephone **01525 873933**
www.moto-way.co.uk

Registered Charity in England and Wales 111147
Registered in Scotland SCO41488

MOTO IN THE COMMUNITY
(A company limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

Charity No: 1111147
Scottish Charity No: SC041488
Company No: 05510132



**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

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**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

Legal and administrative information

Constitution

Moto in the Community is a private company limited by guarantee and a registered charity governed by its memorandum and articles of association. Charity number: 1111147. Company number: 05510132. Scottish charity number: SC041488.

Directors and Trustees

The directors of the charitable company ("the charity") are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

This is with the exception of J R Gunn who was appointed as a Trustee and as company secretary, but not as a director.

The Trustees serving during the year and since the year end were as follows:

B F Larkin (resigned 06.10.20)	J R Gunn (appointed 21.12.20)
C D Brodie	G M Latchem
F Stevenson (resigned 30.04.20)	J E Sturgess
A G Lewis (resigned 25.11.20)	L M Parslow (resigned 31.08.20)
G Macdonald	S C Rac
J Shore (resigned 22.01.20)	P M Mould
L C Hughes	T J Gittins (resigned 01.07.20)
B Hewitt	D P Horsley
J S Masters (appointed 06.10.20)	

Secretary

James Gunn (appointed 21.12.20)
Ashleigh Lewis (appointed 30.04.20, resigned 25.11.20)
Fiona Stevenson (resigned 30.04.20)

Registered office

Moto Hospitality Limited Head Office
Toddington Service Area
Junction 11/12 M1 Motorway
Toddington
Bedfordshire
LU5 6HR

Registered Auditor

James Wooldridge MSci FCA
Mercer & Hole
Chartered Accountants
Silbury Court
420 Silbury Boulevard
Central Milton Keynes
MK9 2AF

MOTO IN THE COMMUNITY YEAR ENDED 31 DECEMBER 2020

Report of the Trustees

The Trustees present their report together with the financial statements of the charity for the year ended 31 December 2020.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and reporting for charities.

Structure, Governance and Management

The Trustees have full investment powers and authority for the company and investment decisions have been made in accordance with the Trustees wishes during the period.

The Trustees are appointed annually at the Annual General Meeting of the company by election. New Trustees are recommended by existing Trustees. Induction training is provided for all new Trustees, where appropriate, and all Trustees are encouraged to attend courses and conferences that would benefit them as Trustees.

Several of the Trustees are directors of Moto Hospitality Limited hereinafter known as “Moto”. Certain members of staff from Moto have received payments in the year from the Moto In The Community Benevolent Fund, as described below and in note 12.

The Trustees have taken steps to identify the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Caroline Campbell administers the Charity on a day to day basis.

Objectives and Activities

The Trustees confirm that they have referred to the guidance on public benefit contained in the Charity Commission’s general guidance on public benefit when reviewing the charity’s aims, objectives and future activities.

The objects of the charity are to advance all purposes charitable under the law of England and Wales in particular but not exclusively by:

providing grants to charities and organisations in the United Kingdom;

advancing the education of the public in particular in the conservation, protection and improvement of the physical and natural environment;

protecting and preserving life in particular through the promotion of, and education in, road safety;

promoting for general benefit of the local communities and their inhabitants, assistance to groups in organising and responding to identified problems and needs which affect such persons and by facilitating the provision of volunteers (drawn from the employees of Moto) to support such charitable projects for the benefit of such persons as the Trustees see fit from time to time; and

through the establishment of the Moto In The Community Benevolent Fund, relieving those individuals working for Moto who are in need of relief as the Trustees determine from time to time.

The principal activity was the collection of charitable funds for the above objectives.

MOTO IN THE COMMUNITY YEAR ENDED 31 DECEMBER 2020

Report of the Trustees (Cont'd)

Achievements and Performance

The company is reliant on donations collected at different Moto service stations, centrally organised events by the member Moto and strategic income generators co-ordinated by the Trust e.g. lotteries and customer facing environmental initiatives. Donations are reflected in the accounts in the year they are received.

The impact of the Covid 19 pandemic in 2020 has had an impact on the ability to fundraise with all events and on site activity being cancelled. The lack of income also facilitated the need to suspend grant donations from the end of March. Another result of the pandemic will be that our donations to our National and local charities will be reduced in line with the income raised this year and may have an impact on 2021 donations.

2020 also saw changes in the MITC Trustee board; our Chair of 6 years, Brian Larkin, resigned along with several of our Trustees and Company Secretary - Fiona Stevenson, Ashleigh Lewis, Jon Shore, Tim Gittins and Lyn Parslow; and we welcomed a new Chair, Steve Masters, who joined the Charity in October and a new company Secretary James Gunn who joined in December.

Moto Hospitality continue with their commitment to our charity by allowing charity tin collections, in a safe way, to be kept next to tills. From December 2020 moto incorporated the roll out of Pennies collections via credit card terminals, facilitating cashless donations. This year we also received a donation from Moto of £20,000 towards the benevolent fund for colleagues in need of relief and in particular those suffering financially due to COVID 19.

We can report that the 2020 year end we have raised £366,026. The Trustees and I are very proud and grateful to everyone involved in helping us to achieve this, which in turn makes it possible for us to pledge some support to our National Charity Partner, Help for Heroes

Moto in the Community has continued its relationship with Help for Heroes as its nationwide Charity of the Year. This partnership began in January 2012 and has been our most successful Charity of the Year partnership to date. Our national partnership with Help for Heroes continues to go from strength to strength. We have now completed 9 years supporting Help for Heroes. Moto in the Community and despite the restrictions in fundraising we have presented Help for Heroes with £100,000 from 2020 income, growing our overall donation to Help for Heroes to £2.9M, almost at our pledge of £3M.

In 2020 Moto Hospitality donated their total carrier bag income of £138,752 to MITC. This income has supported MITC with ongoing costs and we will donate some of this income to The Woodland Trust and the Wetland and Wildfowl Trust (WWT) the charity will donate £10,000 to the Woodland Trust and £5,000 to WWT to carry out environmental projects in 2021.

Our charitable giving through financial grants has been made up of the MITC Community Grant Scheme and our donation to our national charity of the year. The aim of our grant scheme is to help our local community partners with monetary grants to support specific projects. Moto has sites across the UK from Kinross in Scotland to Exeter in the south of England. There are over 5,000 people who work at Moto sites and the Community Grant scheme was established in order to give something back to these communities, of which Moto is such a big part. Due to COVID 19 our grant program was suspended at the end of March; up to that point we had supported 48 local community groups with £25,775.

Moto in the Community continues to invest in the network of adopted schools around the UK. Our adopted school network forms a core part of our community activity and now supports 57 schools and the many challenges of running a school. Included in our network of schools are a number of special needs schools. Our annual book programme has been running since 2006 and has now donated over 154,000 books into our schools' literacy resources. In addition our schools were able to access our grant scheme until the end of March. We actively run competitions engaging our children in writing stories and using their creative skills to win much needed resources for their schools. In 2020, we received over 700 entries to our competition.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

Report of the Trustees (Cont'd)

Overall in 2020 we helped 48 local organisations. The Trustees and I are very proud to have helped so many people in our communities and to see their projects completed with help from the Moto in the Community Trust.

MITC donated another £12,500 to the Costa Foundation, the donation is part of a 5 year plan to fund three new libraries in Ethiopia in this time. We continue to fund ten Greggs Foundation breakfast clubs with £20,000, and were delighted to present Macmillan with a cheque for £2,000. Support was also given to the National Literacy Trust, with £15,900 awarded to promote literacy in schools.

All this has only been possible because of the continued support of our Moto colleagues and the Friends of the Trust. I would like to thank everyone who has shown their dedication to the Trust by providing time, enthusiasm and passion for such a worthwhile cause.

As we move into 2021 as a charity, we continue our fundraising aim to achieve £10million having achieved our milestone of £5million in 2018. We are optimistic that the affect of COVID 19 will retreat as 2021 progresses.

Review of activities and future developments

The company is reliant on donations collected at different Moto service stations, centrally organised events by the member Moto and strategic income generators co-ordinated by the Trust e.g. lotteries and customer facing environmental initiatives. Donations are reflected in the accounts in the year they are received. The impact of the Covid 19 pandemic in 2020 has had an impact on the ability to fundraise with many events being cancelled and the need to suspend grant donations from the end of March. One of the results of this will be that our donations to our National and local charities will be reduced in line with the income raised this year and may impact on 2021 donations.

The incoming resources used for the period are set out on page 10. The decrease in funds for the period amounted to £160,073 and reduces reserves carried forward.

The Trustees did not anticipate that there will be any fundamental change in the development of the charity's operations during the coming year but will be reviewing the charity taking into account the effect of the Covid 19 pandemic.

The principal risk to the Charity is the ability to continue raising funds, we therefore have maintained a minimum of one year's running costs in case of this eventuality.

Reserves policy

The accumulated funds at 31 December 2020 were £173,615, all of which related to unrestricted funds. Cash reserves are to fund future contributions to support trust objectives.

One year's running costs are kept in reserve.

Impact of COVID 19

COVID 19 has had a significant affect on the charity, the result of which is the reduction in grant giving and donations to our charity partners Help for Heroes, the Woodland Trust and the Wildfowl and Wetlands Trust. The effect has also been an opportunity for Moto to facilitate the use of cashless giving with introduction of Pennies. There may be an impact on donations in 2021 particularly in Q1 and until fundraising activities can be reintroduced.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

Report of the Trustees (Cont'd)

Related Parties

Moto Hospitality Ltd is a connected company.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of Moto in the Community for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the Trustees:

Steve Masters

Steve Masters

Chairman of Trustees



James Gunn

Company Secretary

Date: 16 August 2021

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF MOTO IN THE COMMUNITY

Opinion

We have audited the financial statements of Moto in the Community (the 'Charitable Company') for the year ended 31 December 2020, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 5, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- Reviewing manual journals for material or unusual transactions
- Reviewing charity policies for authorisation of bank payment processes
- Reviewing accounting records for related party transactions outside the course of business
- Considering if the charitable company has complied with all applicable laws and regulations

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's Trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:
James Wooldridge
6F64A099B39A431...

James Wooldridge MSci FCA
Senior Statutory Auditor
For and on behalf of Mercer & Hole
Chartered Accountants and Statutory Auditors
Silbury Court
420 Silbury Boulevard
Central Milton Keynes
MK9 2AF

Date: 17/8/2021

Mercer & Hole is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Note	Total Unrestricted Funds £	Total Designated Funds £	Total Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income						
Donations and legacies		308,606	34,276	23,144	366,026	1,025,943
Investment income		619	-	-	619	2,593
Total income		309,225	34,276	23,144	366,645	1,028,536
Expenditure						
<i>Expenditure on charitable activities:</i>						
Charitable grants and donations	3	303,744	34,276	23,144	361,164	812,126
Costs of projects and campaigns		102,765	-	-	102,765	154,799
Other costs	4	62,789	-	-	62,789	72,821
Total expenditure		469,298	34,276	23,144	526,718	1,039,746
Net expenditure and net movement in funds		(160,073)	-	-	(160,073)	(11,210)
Total funds brought forward		333,688	-	-	333,688	344,898
Total funds carried forward		173,615	-	-	173,615	333,688

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The split of funds in the comparative year is in note 15 of the financial statements.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

BALANCE SHEET AS AT 31 DECEMBER 2020


	Note	2020	2019
		£	£
Fixed Assets			
Charitable equipment	7	<u>350</u>	<u>1,750</u>
Current Assets			
Debtors	8	4,927	-
Cash at bank and in hand	9	<u>230,498</u>	<u>725,874</u>
		235,425	725,874
Creditors: amounts falling due within one year	10	<u>(62,160)</u>	<u>(393,936)</u>
Net current assets		<u>173,265</u>	<u>331,938</u>
Net assets		<u>173,615</u>	<u>333,688</u>
Funds:			
Unrestricted funds	11/12	173,615	333,688
Restricted funds	11/12	-	-
Total charity funds		<u>173,615</u>	<u>333,688</u>

The financial statements were approved by the Trustees on 16 August 2021 and were signed on its behalf by:

Steve Masters

Steve Masters

Chairman of Trustees



James Gunn

Company Secretary

Company number: 05510132

The notes on pages 13 to 18 form part of these financial statements.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	2020 £	2019 £
Cash (used) / generated by operating activities	14	<u>(495,995)</u>	<u>115,863</u>
Cash flows from investing activities			
Investment income		619	2,593
Net cash used in investing activities		<u>619</u>	<u>2,593</u>
(Decrease) / Increase in cash and cash equivalents in the year		(495,376)	118,456
Cash and cash equivalents at 1 January 2020		725,874	607,418
Total cash and cash equivalents at 31 December 2020		<u><u>230,498</u></u>	<u><u>725,874</u></u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

Basis of preparation

The charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice 2019 applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income

Donations

Income from site collections are included in income when received.

Gift Aid

Gift Aid is accounted for on a receipts basis.

Interest receivable

Gross Interest is included when receivable by the charity.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds comprise funds donated for specific purposes. The aim and use of each fund is set out in the notes.

Investment income and gains are allocated to the appropriate fund.

Going Concern

The COVID-19 pandemic has continued to dominate the world social and economic climate and has impacted the ability to fundraise, with many events being cancelled and the need to suspend grant donations from the end of March. One of the consequences of this has been that donations to National and local charities have been reduced in line with the reduced income raised in 2020 and may impact on 2021 donations.

Having had the situation under close review for many months now, and having prepared forecasts covering the year ending 31 December 2021 based on expected footfall in the various Moto service stations, the Directors see no reason why the Company should not continue to operate within the financial facilities which it had at the outset of the COVID-19 outbreak. For this reason the Directors consider it appropriate to use the going concern basis in preparing the financial statements.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account

Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life as follows:

Charitable equipment 3 Years Straight-Line

2. Legal status of the charity

The charity is a private company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1.

3. Analysis of expenditure on charitable grants and donations

	2020 Total £	2019 Total £
Expenditure on charitable grants and donations		
Help for Heroes donation in year	79,564	140,991
Help for Heroes Restricted & Designated		
Fund Creditor	57,420	390,436
Benevolent grants	22,502	19,800
Independent grants	22,000	24,000
Community grants	54,678	101,899
Carrier bag projects	125,000	135,000
	<u>361,164</u>	<u>812,126</u>

4. Analysis of expenditure

	General £	Restricted £	2020 Total £	2019 Total £
Support costs				
General overheads	58,110	-	58,110	68,251
Governance costs – audit	4,279	-	4,279	4,170
Governance costs - accounts	400	-	400	400
	<u>62,789</u>	<u>-</u>	<u>62,789</u>	<u>72,821</u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

5. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

6. Trustees' remuneration and expenses

There was no Trustees' remuneration during the financial year. Expenditure of £nil (2019: £nil) was reimbursed to Trustees during the year.

7. Tangible fixed assets

	Charity Equipment £	2020 Total £
Cost		
As at 1 January 2020	58,498	58,498
Additions	-	-
Disposals	-	-
As at 31 December 2020	<u>58,498</u>	<u>58,498</u>
Depreciation		
As at 1 January 2020	56,748	56,748
Charge	1,400	1,400
Disposals	-	-
As at 31 December 2020	<u>58,148</u>	<u>58,148</u>
NBV		
As at 31 December 2020	<u>350</u>	<u>350</u>
As at 1 January 2020	<u>1,750</u>	<u>1,750</u>

8. Debtors

	2020 £	2019 £
Amounts due from Moto Hospitality	4,927	-
	<u>4,927</u>	<u>-</u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

9. Cash at bank and in hand

	2020	2019
	£	£
Bank	225,995	717,074
Amounts held on sites	4,503	8,800
	<u>230,498</u>	<u>725,874</u>

10. Creditors: amounts falling due within one year

	2020	2019
	£	£
Restricted & designated funds	57,420	390,436
Amounts owed to Moto Hospitality	-	-
Accruals	4,740	3,500
	<u>62,160</u>	<u>393,936</u>

11. Reconciliation of accumulated funds

	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds £
Balance at 1 January 2020	333,688	-	-	333,688
Movement in period	(160,073)	-	-	(160,073)
Transfer between funds	-	-	-	-
Balance at 31 December 2020	<u>173,615</u>	<u>-</u>	<u>-</u>	<u>173,615</u>

Designated funds are set aside for the Charity of the Year: Help for Heroes charity.

12. Analysis of net assets between funds

	Unrestricted Funds General £	Unrestricted Funds Designated £	Restricted Funds £	Total £
Fixed assets	350	-	-	350
Current assets	178,005	34,276	23,144	235,425
Creditors due within one year	(4,740)	(34,276)	(23,144)	(62,160)
	<u>173,615</u>	<u>-</u>	<u>-</u>	<u>173,615</u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

13. Related parties

During the year £22,502 (2019: £19,800) was paid to Moto staff, under the establishment of the Moto In The Community Benevolent Fund. Several of the Trustees are directors of Moto, however none of them benefit from Benevolent Fund grants.

During the year, the charity paid Moto Hospitality £51,164 (2019: £58,602) for administrator services. Moto Hospitality overcharged for administrator services during the year, resulting in an amount of £4,927 due to Moto in the Community at year end (2019: £nil). As at the year end £nil (2019: £nil) was owed to Moto Hospitality.

14. Reconciliation of net movement in funds to net cash flow from operating activities

	2020	2019
	£	£
Net movement in funds	(160,073)	(11,210)
Adjustments for:		
Deduct interest income classified under investing	(619)	(2,593)
Depreciation	1,400	5,923
Movement in working capital:		
Increase in debtors	(4,927)	-
(Decrease)/Increase in creditors	(331,776)	123,743
Net cash (used in)/from operating activities	<u><u>(495,995)</u></u>	<u><u>115,863</u></u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

15. Prior year statement of financial activity

	Total Unrestricted Funds	Total Designated Funds	Total Restricted Funds	Total Funds 2019
	£	£	£	£
Income				
Donations and legacies	635,507	122,303	268,133	1,025,943
Investment income	2,593	-	-	2,593
Total income	638,100	122,303	268,133	1,028,536
Expenditure				
<i>Expenditure on charitable activities:</i>				
Charitable grants and donations	421,690	122,303	268,133	812,126
Costs of projects and campaigns	154,799	-	-	154,799
Other costs	72,821	-	-	72,821
Total expenditure	649,310	122,303	266,133	1,039,746
Net expenditure and net movement in funds	(11,210)	-	-	(11,210)
Total funds brought forward	344,898	-	-	344,898
Total funds carried forward	333,688	-	-	333,688

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Jamie Wooldridge

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Director

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Wendy Bambrick

wendy.bambrick@mercerhole.co.uk

Senior Manager

Mercer & Hole

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MOTO IN THE COMMUNITY
(A company limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

Charity No: 1111147
Scottish Charity No: SC041488
Company No: 05510132



**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

CONTENTS

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1	Legal and administrative information
2-5	Report of the Trustees
6-9	Independent Auditor's Report
10	Statement of Financial Activities
11	Balance Sheet
12	Statement of Cash Flow
13-18	Notes forming part of the Financial Statements

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

Legal and administrative information

Constitution

Moto in the Community is a private company limited by guarantee and a registered charity governed by its memorandum and articles of association. Charity number: 1111147. Company number: 05510132. Scottish charity number: SC041488.

Directors and Trustees

The directors of the charitable company ("the charity") are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

This is with the exception of J R Gunn who was appointed as a Trustee and as company secretary, but not as a director.

The Trustees serving during the year and since the year end were as follows:

B F Larkin (resigned 06.10.20)	J R Gunn (appointed 21.12.20)
C D Brodie	G M Latchem
F Stevenson (resigned 30.04.20)	J E Sturgess
A G Lewis (resigned 25.11.20)	L M Parslow (resigned 31.08.20)
G Macdonald	S C Rac
J Shore (resigned 22.01.20)	P M Mould
L C Hughes	T J Gittins (resigned 01.07.20)
B Hewitt	D P Horsley
J S Masters (appointed 06.10.20)	

Secretary

James Gunn (appointed 21.12.20)
Ashleigh Lewis (appointed 30.04.20, resigned 25.11.20)
Fiona Stevenson (resigned 30.04.20)

Registered office

Moto Hospitality Limited Head Office
Toddington Service Area
Junction 11/12 M1 Motorway
Toddington
Bedfordshire
LU5 6HR

Registered Auditor

James Wooldridge MSci FCA
Mercer & Hole
Chartered Accountants
Silbury Court
420 Silbury Boulevard
Central Milton Keynes
MK9 2AF

MOTO IN THE COMMUNITY YEAR ENDED 31 DECEMBER 2020

Report of the Trustees

The Trustees present their report together with the financial statements of the charity for the year ended 31 December 2020.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and reporting for charities.

Structure, Governance and Management

The Trustees have full investment powers and authority for the company and investment decisions have been made in accordance with the Trustees wishes during the period.

The Trustees are appointed annually at the Annual General Meeting of the company by election. New Trustees are recommended by existing Trustees. Induction training is provided for all new Trustees, where appropriate, and all Trustees are encouraged to attend courses and conferences that would benefit them as Trustees.

Several of the Trustees are directors of Moto Hospitality Limited hereinafter known as “Moto”. Certain members of staff from Moto have received payments in the year from the Moto In The Community Benevolent Fund, as described below and in note 12.

The Trustees have taken steps to identify the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Caroline Campbell administers the Charity on a day to day basis.

Objectives and Activities

The Trustees confirm that they have referred to the guidance on public benefit contained in the Charity Commission’s general guidance on public benefit when reviewing the charity’s aims, objectives and future activities.

The objects of the charity are to advance all purposes charitable under the law of England and Wales in particular but not exclusively by:

providing grants to charities and organisations in the United Kingdom;

advancing the education of the public in particular in the conservation, protection and improvement of the physical and natural environment;

protecting and preserving life in particular through the promotion of, and education in, road safety;

promoting for general benefit of the local communities and their inhabitants, assistance to groups in organising and responding to identified problems and needs which affect such persons and by facilitating the provision of volunteers (drawn from the employees of Moto) to support such charitable projects for the benefit of such persons as the Trustees see fit from time to time; and

through the establishment of the Moto In The Community Benevolent Fund, relieving those individuals working for Moto who are in need of relief as the Trustees determine from time to time.

The principal activity was the collection of charitable funds for the above objectives.

MOTO IN THE COMMUNITY YEAR ENDED 31 DECEMBER 2020

Report of the Trustees (Cont'd)

Achievements and Performance

The company is reliant on donations collected at different Moto service stations, centrally organised events by the member Moto and strategic income generators co-ordinated by the Trust e.g. lotteries and customer facing environmental initiatives. Donations are reflected in the accounts in the year they are received.

The impact of the Covid 19 pandemic in 2020 has had an impact on the ability to fundraise with all events and on site activity being cancelled. The lack of income also facilitated the need to suspend grant donations from the end of March. Another result of the pandemic will be that our donations to our National and local charities will be reduced in line with the income raised this year and may have an impact on 2021 donations.

2020 also saw changes in the MITC Trustee board; our Chair of 6 years, Brian Larkin, resigned along with several of our Trustees and Company Secretary - Fiona Stevenson, Ashleigh Lewis, Jon Shore, Tim Gittins and Lyn Parslow; and we welcomed a new Chair, Steve Masters, who joined the Charity in October and a new company Secretary James Gunn who joined in December.

Moto Hospitality continue with their commitment to our charity by allowing charity tin collections, in a safe way, to be kept next to tills. From December 2020 moto incorporated the roll out of Pennies collections via credit card terminals, facilitating cashless donations. This year we also received a donation from Moto of £20,000 towards the benevolent fund for colleagues in need of relief and in particular those suffering financially due to COVID 19.

We can report that the 2020 year end we have raised £366,026. The Trustees and I are very proud and grateful to everyone involved in helping us to achieve this, which in turn makes it possible for us to pledge some support to our National Charity Partner, Help for Heroes

Moto in the Community has continued its relationship with Help for Heroes as its nationwide Charity of the Year. This partnership began in January 2012 and has been our most successful Charity of the Year partnership to date. Our national partnership with Help for Heroes continues to go from strength to strength. We have now completed 9 years supporting Help for Heroes. Moto in the Community and despite the restrictions in fundraising we have presented Help for Heroes with £100,000 from 2020 income, growing our overall donation to Help for Heroes to £2.9M, almost at our pledge of £3M.

In 2020 Moto Hospitality donated their total carrier bag income of £138,752 to MITC. This income has supported MITC with ongoing costs and we will donate some of this income to The Woodland Trust and the Wetland and Wildfowl Trust (WWT) the charity will donate £10,000 to the Woodland Trust and £5,000 to WWT to carry out environmental projects in 2021.

Our charitable giving through financial grants has been made up of the MITC Community Grant Scheme and our donation to our national charity of the year. The aim of our grant scheme is to help our local community partners with monetary grants to support specific projects. Moto has sites across the UK from Kinross in Scotland to Exeter in the south of England. There are over 5,000 people who work at Moto sites and the Community Grant scheme was established in order to give something back to these communities, of which Moto is such a big part. Due to COVID 19 our grant program was suspended at the end of March; up to that point we had supported 48 local community groups with £25,775.

Moto in the Community continues to invest in the network of adopted schools around the UK. Our adopted school network forms a core part of our community activity and now supports 57 schools and the many challenges of running a school. Included in our network of schools are a number of special needs schools. Our annual book programme has been running since 2006 and has now donated over 154,000 books into our schools' literacy resources. In addition our schools were able to access our grant scheme until the end of March. We actively run competitions engaging our children in writing stories and using their creative skills to win much needed resources for their schools. In 2020, we received over 700 entries to our competition.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

Report of the Trustees (Cont'd)

Overall in 2020 we helped 48 local organisations. The Trustees and I are very proud to have helped so many people in our communities and to see their projects completed with help from the Moto in the Community Trust.

MITC donated another £12,500 to the Costa Foundation, the donation is part of a 5 year plan to fund three new libraries in Ethiopia in this time. We continue to fund ten Greggs Foundation breakfast clubs with £20,000, and were delighted to present Macmillan with a cheque for £2,000. Support was also given to the National Literacy Trust, with £15,900 awarded to promote literacy in schools.

All this has only been possible because of the continued support of our Moto colleagues and the Friends of the Trust. I would like to thank everyone who has shown their dedication to the Trust by providing time, enthusiasm and passion for such a worthwhile cause.

As we move into 2021 as a charity, we continue our fundraising aim to achieve £10million having achieved our milestone of £5million in 2018. We are optimistic that the affect of COVID 19 will retreat as 2021 progresses.

Review of activities and future developments

The company is reliant on donations collected at different Moto service stations, centrally organised events by the member Moto and strategic income generators co-ordinated by the Trust e.g. lotteries and customer facing environmental initiatives. Donations are reflected in the accounts in the year they are received. The impact of the Covid 19 pandemic in 2020 has had an impact on the ability to fundraise with many events being cancelled and the need to suspend grant donations from the end of March. One of the results of this will be that our donations to our National and local charities will be reduced in line with the income raised this year and may impact on 2021 donations.

The incoming resources used for the period are set out on page 10. The decrease in funds for the period amounted to £160,073 and reduces reserves carried forward.

The Trustees did not anticipate that there will be any fundamental change in the development of the charity's operations during the coming year but will be reviewing the charity taking into account the effect of the Covid 19 pandemic.

The principal risk to the Charity is the ability to continue raising funds, we therefore have maintained a minimum of one year's running costs in case of this eventuality.

Reserves policy

The accumulated funds at 31 December 2020 were £173,615, all of which related to unrestricted funds. Cash reserves are to fund future contributions to support trust objectives.

One year's running costs are kept in reserve.

Impact of COVID 19

COVID 19 has had a significant affect on the charity, the result of which is the reduction in grant giving and donations to our charity partners Help for Heroes, the Woodland Trust and the Wildfowl and Wetlands Trust. The effect has also been an opportunity for Moto to facilitate the use of cashless giving with introduction of Pennies. There may be an impact on donations in 2021 particularly in Q1 and until fundraising activities can be reintroduced.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

Report of the Trustees (Cont'd)

Related Parties

Moto Hospitality Ltd is a connected company.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of Moto in the Community for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the Trustees:

Steve Masters

Steve Masters

Chairman of Trustees



James Gunn

Company Secretary

Date: 16 August 2021

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF MOTO IN THE COMMUNITY

Opinion

We have audited the financial statements of Moto in the Community (the 'Charitable Company') for the year ended 31 December 2020, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 5, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- Reviewing manual journals for material or unusual transactions
- Reviewing charity policies for authorisation of bank payment processes
- Reviewing accounting records for related party transactions outside the course of business
- Considering if the charitable company has complied with all applicable laws and regulations

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's Trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:
James Wooldridge
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James Wooldridge MSci FCA
Senior Statutory Auditor
For and on behalf of Mercer & Hole
Chartered Accountants and Statutory Auditors
Silbury Court
420 Silbury Boulevard
Central Milton Keynes
MK9 2AF

Date: 17/8/2021

Mercer & Hole is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Note	Total Unrestricted Funds £	Total Designated Funds £	Total Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income						
Donations and legacies		308,606	34,276	23,144	366,026	1,025,943
Investment income		619	-	-	619	2,593
Total income		309,225	34,276	23,144	366,645	1,028,536
Expenditure						
<i>Expenditure on charitable activities:</i>						
Charitable grants and donations	3	303,744	34,276	23,144	361,164	812,126
Costs of projects and campaigns		102,765	-	-	102,765	154,799
Other costs	4	62,789	-	-	62,789	72,821
Total expenditure		469,298	34,276	23,144	526,718	1,039,746
Net expenditure and net movement in funds		(160,073)	-	-	(160,073)	(11,210)
Total funds brought forward		333,688	-	-	333,688	344,898
Total funds carried forward		173,615	-	-	173,615	333,688

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The split of funds in the comparative year is in note 15 of the financial statements.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

BALANCE SHEET AS AT 31 DECEMBER 2020


	Note	2020	2019
		£	£
Fixed Assets			
Charitable equipment	7	<u>350</u>	<u>1,750</u>
Current Assets			
Debtors	8	4,927	-
Cash at bank and in hand	9	<u>230,498</u>	<u>725,874</u>
		235,425	725,874
Creditors: amounts falling due within one year	10	<u>(62,160)</u>	<u>(393,936)</u>
Net current assets		<u>173,265</u>	<u>331,938</u>
Net assets		<u>173,615</u>	<u>333,688</u>
Funds:			
Unrestricted funds	11/12	173,615	333,688
Restricted funds	11/12	-	-
Total charity funds		<u>173,615</u>	<u>333,688</u>

The financial statements were approved by the Trustees on 16 August 2021 and were signed on its behalf by:

Steve Masters

Steve Masters

Chairman of Trustees



James Gunn

Company Secretary

Company number: 05510132

The notes on pages 13 to 18 form part of these financial statements.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	2020 £	2019 £
Cash (used) / generated by operating activities	14	<u>(495,995)</u>	<u>115,863</u>
Cash flows from investing activities			
Investment income		619	2,593
Net cash used in investing activities		<u>619</u>	<u>2,593</u>
(Decrease) / Increase in cash and cash equivalents in the year		(495,376)	118,456
Cash and cash equivalents at 1 January 2020		725,874	607,418
Total cash and cash equivalents at 31 December 2020		<u><u>230,498</u></u>	<u><u>725,874</u></u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting policies

Basis of preparation

The charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice 2019 applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income

Donations

Income from site collections are included in income when received.

Gift Aid

Gift Aid is accounted for on a receipts basis.

Interest receivable

Gross Interest is included when receivable by the charity.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds comprise funds donated for specific purposes. The aim and use of each fund is set out in the notes.

Investment income and gains are allocated to the appropriate fund.

Going Concern

The COVID-19 pandemic has continued to dominate the world social and economic climate and has impacted the ability to fundraise, with many events being cancelled and the need to suspend grant donations from the end of March. One of the consequences of this has been that donations to National and local charities have been reduced in line with the reduced income raised in 2020 and may impact on 2021 donations.

Having had the situation under close review for many months now, and having prepared forecasts covering the year ending 31 December 2021 based on expected footfall in the various Moto service stations, the Directors see no reason why the Company should not continue to operate within the financial facilities which it had at the outset of the COVID-19 outbreak. For this reason the Directors consider it appropriate to use the going concern basis in preparing the financial statements.

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account

Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life as follows:

Charitable equipment 3 Years Straight-Line

2. Legal status of the charity

The charity is a private company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1.

3. Analysis of expenditure on charitable grants and donations

	2020 Total £	2019 Total £
Expenditure on charitable grants and donations		
Help for Heroes donation in year	79,564	140,991
Help for Heroes Restricted & Designated		
Fund Creditor	57,420	390,436
Benevolent grants	22,502	19,800
Independent grants	22,000	24,000
Community grants	54,678	101,899
Carrier bag projects	125,000	135,000
	<u>361,164</u>	<u>812,126</u>

4. Analysis of expenditure

	General £	Restricted £	2020 Total £	2019 Total £
Support costs				
General overheads	58,110	-	58,110	68,251
Governance costs – audit	4,279	-	4,279	4,170
Governance costs - accounts	400	-	400	400
	<u>62,789</u>	<u>-</u>	<u>62,789</u>	<u>72,821</u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

5. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

6. Trustees' remuneration and expenses

There was no Trustees' remuneration during the financial year. Expenditure of £nil (2019: £nil) was reimbursed to Trustees during the year.

7. Tangible fixed assets

	Charity Equipment £	2020 Total £
Cost		
As at 1 January 2020	58,498	58,498
Additions	-	-
Disposals	-	-
As at 31 December 2020	<u>58,498</u>	<u>58,498</u>
Depreciation		
As at 1 January 2020	56,748	56,748
Charge	1,400	1,400
Disposals	-	-
As at 31 December 2020	<u>58,148</u>	<u>58,148</u>
NBV		
As at 31 December 2020	<u>350</u>	<u>350</u>
As at 1 January 2020	<u>1,750</u>	<u>1,750</u>

8. Debtors

	2020 £	2019 £
Amounts due from Moto Hospitality	4,927	-
	<u>4,927</u>	<u>-</u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

9. Cash at bank and in hand

	2020	2019
	£	£
Bank	225,995	717,074
Amounts held on sites	4,503	8,800
	<u>230,498</u>	<u>725,874</u>

10. Creditors: amounts falling due within one year

	2020	2019
	£	£
Restricted & designated funds	57,420	390,436
Amounts owed to Moto Hospitality	-	-
Accruals	4,740	3,500
	<u>62,160</u>	<u>393,936</u>

11. Reconciliation of accumulated funds

	Unrestricted General Funds £	Unrestricted Designated Funds £	Restricted Funds £	Total Funds £
Balance at 1 January 2020	333,688	-	-	333,688
Movement in period	(160,073)	-	-	(160,073)
Transfer between funds	-	-	-	-
Balance at 31 December 2020	<u>173,615</u>	<u>-</u>	<u>-</u>	<u>173,615</u>

Designated funds are set aside for the Charity of the Year: Help for Heroes charity.

12. Analysis of net assets between funds

	Unrestricted Funds General £	Unrestricted Funds Designated £	Restricted Funds £	Total £
Fixed assets	350	-	-	350
Current assets	178,005	34,276	23,144	235,425
Creditors due within one year	(4,740)	(34,276)	(23,144)	(62,160)
	<u>173,615</u>	<u>-</u>	<u>-</u>	<u>173,615</u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

13. Related parties

During the year £22,502 (2019: £19,800) was paid to Moto staff, under the establishment of the Moto In The Community Benevolent Fund. Several of the Trustees are directors of Moto, however none of them benefit from Benevolent Fund grants.

During the year, the charity paid Moto Hospitality £51,164 (2019: £58,602) for administrator services. Moto Hospitality overcharged for administrator services during the year, resulting in an amount of £4,927 due to Moto in the Community at year end (2019: £nil). As at the year end £nil (2019: £nil) was owed to Moto Hospitality.

14. Reconciliation of net movement in funds to net cash flow from operating activities

	2020	2019
	£	£
Net movement in funds	(160,073)	(11,210)
Adjustments for:		
Deduct interest income classified under investing	(619)	(2,593)
Depreciation	1,400	5,923
Movement in working capital:		
Increase in debtors	(4,927)	-
(Decrease)/Increase in creditors	(331,776)	123,743
Net cash (used in)/from operating activities	<u><u>(495,995)</u></u>	<u><u>115,863</u></u>

**MOTO IN THE COMMUNITY
YEAR ENDED 31 DECEMBER 2020**

NOTES TO THE FINANCIAL STATEMENTS (Cont'd)

15. Prior year statement of financial activity

	Total Unrestricted Funds	Total Designated Funds	Total Restricted Funds	Total Funds 2019
	£	£	£	£
Income				
Donations and legacies	635,507	122,303	268,133	1,025,943
Investment income	2,593	-	-	2,593
Total income	638,100	122,303	268,133	1,028,536
Expenditure				
<i>Expenditure on charitable activities:</i>				
Charitable grants and donations	421,690	122,303	268,133	812,126
Costs of projects and campaigns	154,799	-	-	154,799
Other costs	72,821	-	-	72,821
Total expenditure	649,310	122,303	266,133	1,039,746
Net expenditure and net movement in funds	(11,210)	-	-	(11,210)
Total funds brought forward	344,898	-	-	344,898
Total funds carried forward	333,688	-	-	333,688

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Jamie Wooldridge

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Jamie Wooldridge

jamie.wooldridge@mercerhole.co.uk

Director

Mercer & Hole

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Wendy Bambrick

wendy.bambrick@mercerhole.co.uk

Senior Manager

Mercer & Hole

Security Level: Email, Account Authentication
(None)**COPIED**

Sent: 17/8/2021 | 15:27

Viewed: 17/8/2021 | 15:36

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

17/8/2021 | 15:27

Certified Delivered

Security Checked

17/8/2021 | 15:28

Signing Complete

Security Checked

17/8/2021 | 15:28

Completed

Security Checked

17/8/2021 | 15:28

Payment Events	Status	Timestamps
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