

Charity Registration No. 1111073
Company Registration No. 05325917 (England and Wales)

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

(A company limited by guarantee)

DIRECTORS' AND TRUSTEES' REPORT

AND UNAUDITED FINANCIAL STATEMENTS

for the year ended

31 December 2020

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT
(A company limited by guarantee)

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ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Reference and Administrative Information

for the year ended 31 December 2020

Charity Name:	St. Johns Community Development Project
Charity registration number:	1111073
Company registration number:	05325917
Trustees:	<p>The trustees give their time voluntarily and without remuneration. They were, for the time under review:</p> <p>Penny Rose-Casemore Rosalind Borley Juliet Inch Emma Mizzi</p>
Project Coordinator:	Sheena Callender
Independent Examiner:	Anna Long FCA
Registered Office and operational address:	<p>St. Johns Church 386 Clapham Road London SW9 9AR</p>
Bankers:	<p>HSBC Bank plc 240 Lavender Hill Clapham Junction London SW11 1LH</p>

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Trustees' Report

for the year ended 31 December 2020

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of St Johns Community Development Project for the year ended 31 December 2020.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

St Johns Community Development Project is a charitable company limited by guarantee, incorporated on 6 January 2005 and registered as a charity on 30 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of Trustees

The Trustees of the Charity are elected to the Management Committee at the Annual General Meeting or appointed between meetings by co-option, in accordance with the Articles of Association. The number of Committee members shall be not less than two but shall be subject to a maximum of twelve.

Induction and training of new Trustees and Committee members

Trustees and committee members receive an induction briefing and are given an induction pack with details of the constitution and about the work of the charity. Arrangements are also made to visit the Project to see the charity in operation.

Objects of the organization

The objects of the charity are to support the local community in Stockwell and Clapham North through a range of support services and activities reaching out to vulnerable groups in these areas. These services target people of all ages and in particular, senior citizens, families and others facing disadvantage, so that their conditions of life may improve.

Review of the activities and future developments

In setting objectives and planning our activities for the year the trustees have given due consideration to the Charity Commission's guidance relating to public benefit. The work undertaken, supporting senior citizens and families continues to be well received by the local community, and support from funders has also been maintained over the year. Community outreach continues to develop at the Project, especially with senior citizens and those who are housebound. Some of these sessions include inter-generational work.

Senior Citizens: 2020 has been a difficult time for the senior citizens and the project as lockdown forced us to close until June 2021. We received Covid Relief grants from the National Lottery and Walcot Foundation to keep in contact and support our members. This included supermarket shopping, lifts to the hospital and doctors' appointments and, most importantly, regular phone calls to see how our members were. In between lockdowns we were able to offer some digital support with phones and computers and take senior citizens to the hairdressers and the supermarket. The senior citizens have said they appreciated the support we were able to offer during this difficult time and looked forward to the project opening again.

Many thanks to Sheena, Marie, Sacha and Peggy and volunteers who have worked hard for their unstinted work and dedication to the project.

Future plans

The charity wishes to continue to provide similar activities in the forthcoming years and continues to work hard to secure funding for the Project and its activities.

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Trustees' Report (continued)

Reserves policy

The charity continues to seek further funding for its important work and has a long term aim of building general reserves (unrestricted funds) to a level equal to six months running costs, in order to protect itself from any unexpected fall in income.

Financial Review

The results of the year's operation are set out in the attached financial statements. The net inflow of unrestricted funds amounts to £1,984 (2019: inflow £513). Unrestricted reserves at 31 December 2020 total £5,391 (2019: £3,407).

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable laws and regulations. Company law requires the trustees to prepare financial statements for each financial year. Under that law they are required to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK General Accepted Accounting Practice), including FRS 102 The Financial Reporting Standards applicable in the UK and Republic of Ireland. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a 'true and fair' view of the state of affairs of the charitable company and of the excess of income over expenditure for that period. In preparing these financial statements the Trustees are required to:

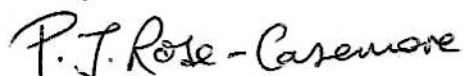
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organization will continue its activities.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and prevent and detect fraud and other irregularities.

The Trustees confirm that the financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

This report was approved and authorised for issue by the Trustees on 3 September 2021 and signed on its behalf by:

Penny Rose-Casemore



ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

(company limited by guarantee)

Balance Sheet

as at 31 December 2020

	Notes	2020 £	2019 £
Current Assets			
Debtors and Prepayments	11	0	1,000
Cash at Bank and in Hand		<u>5,541</u>	<u>4,197</u>
		5,541	5,197
Creditors: amounts falling due within one year	12	<u>(150)</u>	<u>(150)</u>
Net Current Assets		<u>5,391</u>	<u>5,047</u>
 Represented by			
Restricted funds	13	0	1,640
Unrestricted Funds:			
General Funds		5,391	3,407
		<u>5,391</u>	<u>5,047</u>

The financial statements have been prepared in accordance with section 415A of the Companies Act 2006 relating to small companies and FRS 102 Section 1A.

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 December 2020 and the Members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2020 under section 476 of the Companies Act 2006.

The financial statements were approved, and authorised for issue, by the Trustees on 3 September 2021 and signed on their behalf by:

.....
P. J. Rose-Casemore

Penny Rose-Casemore Chair

The Notes on pages 7 to 10 form an integral part of these financial statements.

Independent Examiner's Report

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

I report on the financial statements of the Project for the year ended 31 December 2020 which are set out on pages 5 to 10.

Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of St Johns Community Development Project for the purposes of company law, and the board of trustees for the purposes of charity law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; and
- the accounts did not accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006; and
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs V Anna Long FCA

Member of the Institute of Chartered Accountants in England & Wales - 6349687

47 Hambalt Road

London SW4 9EQ

Date: 3 September 2021

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Statement of Financial Activities (including Income & Expenditure Account)

for the year ended 31 December 2020

	Notes	Unrestricted Funds 2020 £	Restricted £	Total 2020 £	Total 2019 £
Income from:					
Donations and legacies	2	0	0	0	10,000
Charitable activities	3	5,340	30,000	35,340	27,193
Total Income		5,340	30,000	35,340	37,193
Expenditure on:					
Raising funds	4	52	1,104	1,156	1,259
Charitable activities	5	3,154	30,536	33,690	33,631
Governance costs	6	150	0	150	150
Total Expenditure		3,356	31,640	34,996	35,040
Net income / (expenditure)		1,984	(1,640)	344	2,153
Reconciliation of funds					
Total funds brought forward		3,407	1,640	5,047	2,894
TOTAL FUNDS CARRIED FORWARD	13	5,391	0	5,391	5,047

The notes on pages 7 to 10 form an integral part of these financial statements.

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Notes to the Financial Statements

for the year ended 31 December 2020

1. ACCOUNTING POLICIES

1.1 *Accounting convention*

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and the Companies Act 2006.

1.2 *Company status*

St. Johns Community Development Project is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

1.3 *Public benefit entity*

The charitable company meets the definition of a public benefit entity as defined by FRS 102.

1.4 *Income recognition*

Income is recognised when the Charity has entitlement to the income, it is probable that the income will be received, and the amount can be measured reliably.

Income from grants, whether 'capital' or 'revenue grants', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

The value of services provided by volunteers has not been included in these accounts.

1.5 *Expenditure and Irrecoverable VAT*

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure headings.

Expenditure includes VAT and is reported as part of the expenditure to which it relates.

1.6 *Funds accounting*

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objects of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.7 *Tangible fixed assets and depreciation*

All assets costing more than £1,500 are capitalised.

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years.

1.8 *Cash flow statement*

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirements to prepare such a statement under Financial Reporting Standard 102 as amended by Update Bulletin 1.

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Notes to the Financial Statements

for the year ended 31 December 2020

2. VOLUNTARY INCOME

	Unrestricted Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
	£	£	£	£
Donations	0	0	0	10,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>

3a. CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
	£	£	£	£
Contributions for activities	546	0	546	5,112
Charitable giving	3,794	0	3,794	1,887
	<u>4,340</u>	<u>0</u>	<u>4,340</u>	<u>6,999</u>

3b. RESTRICTED INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
	£	£	£	£
SE London Community Fund	-	20,000	20,000	0
Walcot Educational Foundation	-	10,000	10,000	0
Covid	1,000	0	1,000	0
Awards for All	0	0	0	9,924
Groundwork UK	0	0	0	5,000
CAF Tourle Foundation Fund	0	0	0	4,920
SMILE (South London Maudsley)	0	0	0	350
	<u>1,000</u>	<u>30,000</u>	<u>31,000</u>	<u>20,194</u>

	£	£	£	£
3 Total Income from Charitable Activities	<u>5,340</u>	<u>30,000</u>	<u>35,340</u>	<u>27,193</u>

4. RAISING FUNDS

	Unrestricted Funds	Restricted Funds	2020 Total Funds	2018 Total Funds
	£	£	£	£
Fundraising expenses	52	0	52	560
Allocation of salary costs	0	1,104	1,104	1,356
	<u>52</u>	<u>1,104</u>	<u>1,156</u>	<u>1,916</u>

5. CHARITABLE EXPENDITURE

	Unrestricted Funds	Restricted Funds	2020 Total Funds	2019 Total Funds
	£	£	£	£
SENIOR CITIZENS				
Staff costs	848	26,680	27,528	23,490
Sessional workers	0	998	998	3,685
Resources & activities	248	808	1,056	1,779
Computer and laptops	0	0	0	1,160
PPE	46	274	320	0
DBS checks	0	0	0	13
Allocation of support costs	2,012	1,776	3,788	3,504
	<u>3,154</u>	<u>30,536</u>	<u>33,690</u>	<u>33,631</u>

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Notes to the Financial Statements

for the year ended 31 December 2020

6. GOVERNANCE COSTS	Unrestricted Funds	Restricted Funds	2020 Funds	2019 Funds
	£	£	£	£
Independent Examiner's fee	150	-	150	150
Company House charges	0	-	0	0
	<u>150</u>	<u>0</u>	<u>150</u>	<u>150</u>

7. RESOURCES EXPENDED	staff costs	direct costs	support	2020 Funds	2019 Funds
	£	£		£	£
Senior citizens	28,526	1,376	3,788	33,690	33,631
Direct charitable expenditure	28,526	1,376	3,788	33,690	33,631
Costs of generating funds	1,104	52	0	1,156	1,259
Governance costs	0	150	0	150	150
Support costs	0	3,788	(3,788)	0	0
	<u>29,630</u>	<u>5,366</u>	<u>0</u>	<u>34,995</u>	<u>35,040</u>

8. RELATED PARTIES

The Chair of the St Johns Community Development Project is also the Incumbent and Vicar of Christ Church and St John, Clapham. The activities of the Project take place in the Church Hall at St John's. The running costs of the building are paid for by the Church who estimate £5,000 per annum relate directly to the Project.

9. SUPPORT COSTS	Unrestricted Funds	Restricted Funds	2020 Funds	2019 Funds
	£	£	£	£
Minibus driver	0	0	0	591
Premises costs	2,000	0	2,000	1,600
Postage & stationery	0	227	227	0
Telephone, mobiles & internet	12	1,358	1,370	578
Bank charges	0	0	0	10
Other office costs	0	191	191	725
	<u>2,012</u>	<u>1,776</u>	<u>3,788</u>	<u>3,504</u>

10. STAFF COSTS & TRUSTEES' REMUNERATION	2020	2019
	£	£
Salaries	28,632	24,615
Sessional workers	998	3,685
	<u>29,630</u>	<u>28,300</u>

The average number of part time employees in the year was 4 (2019: 4).

Sessional workers assist with various activities of the Project.

No Trustee received any remuneration or were reimbursed for expenses in the current or preceding year.

Apart from the Trustees, key management comprises the Coordinator. The aggregate remuneration of key management amounted to £11,036.

ST. JOHNS COMMUNITY DEVELOPMENT PROJECT

Notes to the Financial Statements
for the year ended 31 December 2020

11. DEBTORS

	2020	2019
	£	£
Other debtors & prepayments	0	1,000
	<u>0</u>	<u>1,000</u>

12. CREDITORS: amounts falling due within one year

	2020	2019
	£	£
Sundry creditors & accruals	150	150
Social security and other taxes	0	0
	<u>150</u>	<u>150</u>

13. STATEMENT OF FUNDS

	Balance 01-Jan-20	Incoming Resources	Expenditure	Transfers	Balance 31-Dec-20
	£	£	£	£	£
Restricted funds					
Senior citizens	1,640	30,000	(31,640)	0	0
Twilighters singing group	0	0	0	0	0
	<u>1,640</u>	<u>30,000</u>	<u>(31,640)</u>	<u>0</u>	<u>0</u>

The restricted funds are grants and donations given by funders to further particular aspects of the charity's activities.

	Balance 01-Jan-20	Incoming Resources	Expenditure Expended	Transfers	Balance 31-Dec-20
	£	£	£	£	£
Summary of funds					
General funds	3,407	5,340	(3,356)	0	5,391
Restricted funds	1,640	30,000	(31,640)	0	0
	<u>5,047</u>	<u>35,340</u>	<u>(34,996)</u>	<u>0</u>	<u>5,391</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Restricted Funds	Totals 2020
	£	£	£
Current assets	5,541	0	5,541
Current liabilities	(150)	0	(150)
	<u>5,391</u>	<u>0</u>	<u>5,391</u>

15. CORPORATION TAXATION

The Project is a registered charity and is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable activities.

16 GOING CONCERN

There was a small surplus in the year which has increased the accumulated surplus carried forward to £5,391. The Charity continue to make applications to potential funders. The Trustees consider that debts will continue to be paid as they fall due and that sufficient funding will be received to meet the Charity's costs of operation. There are no significant costs of cessation.