

Brighton and Hove City Mission

# Report and Accounts

year ended 31 December 2024

**BRIGHTON AND HOVE CITY MISSION**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**COMPANY INFORMATION**

<b>Directors/Trustees:</b>	E Adshead - Deputy Chair P Conway Rev. E Ham-Riche (until August 2024) S Horne (from April 2025) D Hughes - Treasurer S Lynch I Munroe J Prideaux - Chairman K Ridge
<b>Key Staff:</b>	L Cummins
<b>Governing Document:</b>	Memorandum and Articles of Association April 2023
<b>Charity registration number:</b>	1111067
<b>Company registration number:</b>	05521117
<b>Registered Office:</b>	Calvary Church Building Stanley Road Brighton BN1 4NJ
<b>Independent Examiner:</b>	Stephen Mathews FCA Stewardship 1, Lamb's Passage London, EC1Y 8AB
<b>Bankers:</b>	Barclays Bank plc PO Box 358 Brighton BN1 1SF

**BRIGHTON AND HOVE CITY MISSION**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees, who are the charity's directors for the purposes of company law, have pleasure in submitting the Report and Accounts for the year.

**Structure, Governance and Management**

The organisation is a charitable company limited by guarantee, incorporated on 28 July 2005 and registered as a charity on 26 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

New Trustees are appointed by resolution of the existing Trustees and remain in office, subject to a three-yearly re-election process, until resignation or disqualification.

All investments held are in accordance with the powers available to the Trustees and in accordance with statutory requirements.

**Objectives and Activities**

**Our legal remit**

The Charity's two-fold objectives are:

- to advance the Christian gospel, both directly through its own activities, and by supporting local churches in the work of evangelism
- to seek the relief of poverty, sickness and distress amongst the inhabitants of the City of Brighton & Hove and surrounding area

The Mission is therefore, by virtue of the above objectives, a Christian charity that is evangelical and non-denominational, however we seek to not only work with and serve the Christian community, but the whole community of Brighton and Hove.

**Vision**

The vision is to see a Christian presence in every place in our city.

We will achieve this by

- Building relationship with and between the local churches
- Serving people through innovative projects that are uniquely Brighton
- Being a visible hub in the centre of the city

**Values**

The values underpin the work undertaken by our team and are as follows –

- **God First**  
Coming to the Father in prayer, having Jesus as our example, being led by the Holy Spirit, and holding firm to the teachings of the Bible. Accountable.
- **Serve Together**  
Empowering one another through sharing knowledge and showing humility. Being accessible to meet the needs of the whole team and being aware of the wellbeing of each individual. Affirming.

- **Honesty and Integrity**

Seeing transparency through open communication, through forgiveness resolving conflict, giving space for people to share, allowing mistakes for people to grow. Admirable.

### **Missional Activity**

The Mission is here to be an extension of the work of the church in its outreach. We recognise that the church, in all its forms, continues the ministry of Jesus and we are here to provide services to help the church achieve this in areas we have developed that would be difficult for individual churches to engage in. These areas have been developed from decades of experience ministering in Brighton and Hove.

The Brighton & Hove City Mission's distinct contribution to the life and witness of the Church is focussed in three main areas of activity carried out through its employees and volunteer workers:

- **Schools** team providing support to some 22 schools across the city and surrounding area, with collective worship and Social, Moral, Spiritual and Cultural development. They provoke interest in Christianity, facilitate connection with the community and faith, and encourage educators.
- **Brighton Food Bank** supports people in financial crisis with emergency food supplies, receiving referrals from some 130 agencies assisting 634 individuals and families last year, with the total number of people helped reaching 951.
- **Care Homes** team lead acts of worship in the communal lounges of some 27 rest homes with songs, prayer and an engaging illustrated talk, as well as bedside visitation and pastoral care on request.

### **Achievements and Performance**

During the year the Charity has continued with its primary mission of "having a Christian presence in every place in Brighton and Hove." The whole focus of BHCM's ministry is to meet specific needs in the City, serve and equip local churches, and share the love of Christ with individuals - and in consequence a number of people have come to faith. The strategy of working closely alongside local churches and Christian groups in various areas of ministry continues to characterise our approach, and we have now formed and are building on relationships with over 100 local churches both in Brighton and Hove itself and in the wider Sussex area. We also maintain our active affiliation to the City Mission Movement UK, with each team playing its part in encouraging and strengthening teams from other City Missions around the country engaged in similar areas of ministry. The need for new premises remains a priority for us, having long since outgrown the accommodation within the Calvary Church building which we have occupied since 2006. We have a clear understanding of the parameters within which our search for a suitable property should be conducted (whether freehold or leasehold), however we are at present treading cautiously pending an improvement in our cash flow situation.

The Food Bank has continued to face the combined challenges of high demand (due to the cost-of-living crisis), and diminished supply (due to former donors being themselves stretched financially, and public perception of the need having gone out of the limelight since the end of the pandemic) The result is that Food Banks nationally are being stretched by the knock-on effects of Covid and of the ongoing wars in both Ukraine and the Middle East, all of which have contributed to the current cost-of-living crisis. Demand for this provision has therefore continued at a high level, with yet more individuals and families being sucked into the poverty trap for the first time. We remain indebted to our new generation of volunteers and helpers who have come on board since the pandemic, and whose

contributions have been pivotal to the continuation of our work especially in the Food Bank and Care Homes teams. It has now been possible for both Schools and Care Homes to revert fully to in-person ministry, though due to potential health risks in a confined space we have continued to deal with Food Bank clients outside the building (with a few still receiving home deliveries)

The **Schools** team has for most of the year comprised one full time and two part time members of staff, with some input from three other volunteers. In addition to seasonal assemblies marking major festivals such as Easter, Harvest and Christmas, we have continued to deliver our suite of workshops ‘What is the Bible?’, ‘Bible in a Flash’ and ‘How can the Bible help me?’, and at Easter were able to take our ‘Hot Off the Press’ presentation developed in 2022 into some additional primary schools who hadn’t been included previously. This year’s Harvest assembly was a joint initiative with our own Food Bank Team, inspiring the children to think about sharing and giving to others in need. We continue to offer prayer/reflection spaces and RE days in specific schools, plus our well tested ‘It’s Your Move’ content designed to equip children in Year 6 preparing for the transition to secondary school. And we have trained a new cohort of Year 8 pupils in ‘Open the Book’, enabling them to use these skills to present Bible stories to younger children. Whilst we have physically made 145 separate in-person visits to some 22 local schools (19 junior and 3 senior/sixth form) in the course of the year, and spoken to an estimated 7,500 children, we are potentially able to reach a much wider clientele through our video library from which schools and other organisations can download resources from our YouTube page. We’ve continued to operate the lunch-time ‘Big Questions Club’ at Aldrington Primary School, where children can bring their wide-ranging questions about the Christian faith. At the higher end of the educational spectrum, we’ve maintained our involvement with the Youth Café at Newman Sixth Form College, which led to us running a Youth Alpha course, working in tandem with our sister organisation ‘Off the Fence’. And, together with their Schools Team, we’ve continued to host an ongoing prayer initiative for schools known as ‘The Triangle’ circulating between local churches in different parts of the City. It has been encouraging, too, to be involved with a group of other churches and youth leaders in initiating plans for a future City-wide Youth event. The plan going forward is to gradually expand the scope of this area of the work to the wider brief of ‘Children and Young People’, and it is our intention to rebuild the staff team with this transition in view.

The **Brighton Food Bank** has continued to be engaged in the alleviation of poverty, principally by providing food to cover immediate, medium and in some cases long term help. This ministry is spearheaded by one full-time and two part-time members of staff, together with a stalwart group of younger volunteers. Our policy of clients collecting provisions from the door has persisted since the time of the pandemic, with some opportunity to interact concerning personal needs and to offer individual prayer where appropriate; however in 2025 we are exploring a return to meeting them inside our premises, which will also enable us to provide a ‘warm space’ with hot drinks etc. and a more conducive atmosphere for counselling and prayer. We have continued to work closely with some 130 local statutory and charitable organisations (such as Mental Health organisations, GP’s, Housing Trusts, Youth Organisations and Advice Centres) who refer their clients to us, which ensures our support is directed to genuinely needy people. We in turn have been delighted to refer clients on to other relevant agencies such as CAP, One CIC who provide supported housing, and Pelican Parcels who recycle and redistribute invaluable commodities for families with babies and small children. Such has been the demand for our services that in 2024 we recorded 3,776 visits/deliveries for 634 separate clients/families availing themselves of this facility, representing a total of 951 people. Despite the straitened circumstances of some of our donors, we have continued to bring in a massive 33.1 tons of donated food, including fresh fruit and vegetables, from schools, churches, businesses and individuals, together with financial contributions from all the above and from a range of relevant grant-making Trusts. Both the harvest period and the run up to Christmas brought in record amounts of donated food. Until December 2024 we were budgeting for significant expenditure on a weekly basis to purchase new food stocks, but cash flow constraints have required us to drastically reduce that outlay for 2025; whilst there is still clearly a need to buy in perishables like bread, butter and milk, going forward we shall need to become more reliant on gifts-in-kind. At Christmas we again

ran our 'Heat the Person in their Home' initiative, through which we were able to supply 29 of our clients with 'Heat the Person' packs containing a blanket, a hot water bottle, a supply of hot chocolate and a Bible verse! And a further 260 Christmas gift parcels were presented to Food Bank clients and their families. Ten collection days have been organised at two Brighton supermarkets and on the local Park Run, in addition to which there have been significant quantities of food given via in-shop collecting bins and by the supermarkets themselves. Meanwhile the Mission continues to play a key role in the relatively newly formed inter-church group 'Christian Action Brighton'.

The **Care Homes** ministry has maintained contact with our 27 regular Rest Homes through holding monthly services (with total attendances averaging some 256 each month), almost entirely in-person but with the flexibility of making digital versions available where a Home has had to exclude visitors at short notice due to the occasional outbreak of Covid or Norovirus. We have continued to hear of others working in quite different geographical locations accessing our resources for use in their own ministry to older people. The staff team currently consists of two part-time members, supported by an enthusiastic team of some 22 volunteers who may give anything upwards of one hour per month to assist with the services, and it has been encouraging to see new volunteers gradually coming on board. Our 1:1 befriending service has been maintained for residents in some twelve Homes, using our own book of photographs to stimulate conversation and memories. Recently we have been prompted to make copies of the Lord's Prayer available in a number of key world languages to accommodate the ethnically diverse clientele now resident in the Homes. We remain an accredited 'Dementia Friendly Organisation', all of our materials being designed with dementia sufferers in mind. We plan in the future to move towards 'handing over' some of our Homes to teams from local churches, for whom we shall provide training to equip them to assume that responsibility; it was encouraging to take a group of secondary school students into one of the Homes to introduce them to the sort of volunteering opportunities which are available. And it has been a privilege to be invited to make end-of-life visits to some of the residents we've come to know well, and to minister to their relatives and to some of the staff working in the Homes. As a result of a small craft project undertaken in the course of the year, many of the residents of our Homes were given lavender bags during the autumn, which were generally well received. Through membership of the City Missions Movement, we have also maintained our contacts on Zoom for mutual encouragement with Care Homes Teams from other City Missions. As time and staffing permit, we hope to explore how we can expand this ministry to working with Older People more widely.

Alongside our three main areas of charitable activity, we have a strong backup team based in the Office whose responsibilities include all publicity, administration, finance and the raising of funds for our various ministries. Fundraising from Trusts, now delegated to the Operations Manager (along with looking after individual supporters), has been increasingly closely targeted, with assistance from an additional part-time member of the Operations Team who also oversees our social media presence and communications. Meanwhile the Head of Mission's function includes building existing and new relationships with churches and businesses (both local and national), with a view to motivating contributions financially, via gifts-in-kind and through volunteering. There is also a dedicated following (including many of our current and former volunteers) committed to raising awareness of BHCM, so that all our staff and volunteer team are passionately involved in encouraging support both in prayer and in financial giving via our various income streams. Video material for each area of ministry and for the quarterly newsletter has been produced in-house (particularly vital in the Schools and Care Homes). Our website continues to provide the first point of contact for many, having undergone a complete face-lift in 2023. We have also maintained an active presence on various social media networks, with some 1,833 'likes' on Facebook (Brighton Food Bank 1,323), where we are seeing increased engagement on our posts; our slightly more recently established Instagram account continues to engage with younger supporters, where we are currently at 361 'followers' (Brighton Food Bank 1,326). And our X (formerly Twitter) 'following' has been maintained at 1,187 (Brighton Food Bank 454).

The Trustees have paid due regard to the Commission's public benefit guidance, and consider that the above account of the charitable activities of the Mission provides ample evidence of our fulfilling these criteria. When planning activities for the year, the Directors have considered the Charity Commission guidance on Charities for the advancement of religion.

The Trustees are satisfied that we now have in place sound policies which are being implemented across all the activities of the Mission covering the key areas of Safeguarding (Children and Vulnerable Adults), Data Protection, Equal Opportunities (including an Ethos Statement), Volunteers and Risk Management, and these are reviewed annually. The Directors have evaluated the risks to which a small charity operating with few employees is exposed: appropriate procedures are in place to identify, monitor and review these risks on a regular basis. Our Council of Reference, first established during 2005, and streamlined in 2019, now includes some 12 folk selected from amongst prominent Christians, both local and national, who have expressed a willingness to be named in Mission literature as supportive of our ministry, and to offer the benefit of their practical expertise where appropriate.

The Trustees wish to express their gratitude to an increasing number of Trusts and Charitable Foundations who have contributed to various aspects of our ministry in the course of the year. These include: Almond Trust, BLCCTF Man L, Brighton & Hove City Council, Chalk Cliff Trust, Charities Trust, Charlotte Marshall Charitable Trust, City Food Share, Derek & Eileen Dodgson Foundation, Emmaus, Feed, Green Hills Trust, Love Food Share Food, Rosaz Charity, Rotary Club of Brighton and Sussex Masonic Charity. Likewise we are indebted to the following businesses which have made donations towards our work: Brighthelmstone Lodge, John Vickers Ltd., Mott MacDonald, Midnight Communications, Neighbourly Foundation and Unite. We continue to engage with other grant making bodies as we work hard to expand our base of funders. There is a continuous focus on raising funds and we have had some improvements in this area in 2025 (including private sector companies), which give us further encouragement for the remainder of 2025 and beyond.

Overall income for the year 2024 showed a 20% decrease compared with 2023. Once again, a considerable proportion of the food distributed by Brighton Food Bank was purchased rather than donated, and the notional valuation of 'gifts in kind' was 8% down on 2023, in part due to the continuing cost of living crisis affecting our donors as well as our clients. Meanwhile, expenditure showed a 5% increase on 2023, which is largely a reflection of salary costs with more staff in post and the adjustment of individual salaries to keep pace with inflation. We had budgeted for an overall deficit of £60k in 2024 knowing that it would be partially offset by funds accrued from significant financial surpluses in 2020 and 2021, but in the event we fared significantly worse with a net deficit of £141,470 (compared with £41,526 the year before). It is clear, as has previously been acknowledged, that the extraordinary level of giving experienced during the pandemic in 2020/21 has not been maintained, and although we have been able to budget on the basis of that for 2023 and 2024, the Trustees appreciate that this cannot continue indefinitely. At the end of Quarter Two of 2025, the signs are that we shall finish the year with a surplus of the order of £40k, largely due to two legacies expected in July.

Incoming resources from local churches increased by 66% compared with 2023, although this represents a relatively small proportion of the whole. Individual giving (a much bigger percentage of the total) encouragingly held its own compared with last year. Donations from businesses, however, dropped by a devastating 77%, and revenue from grant-making bodies by some 33%. Legacies contributed even less this year, though we have learned that this source of income is an unreliable basis on which to budget. That said, our optimism for 2025 is the result of the two legacies mentioned in the previous paragraph.

The year-end balance sheet shows net assets of £187,547, down by some £140k on last year; this includes £138k of unrestricted funds. In view of our financial position, plans for any potential move to new premises are currently on hold. The ongoing single issue affecting demand for assistance from Brighton Food Bank in particular has been the soaring cost of living crisis which has continued through 2024 and into 2025. We shall seek, as ever, to constantly refine and develop our services and *modus operandi* to maximise our use of unrestricted funds. The above analysis places us substantially above our reserves policy of holding three months expenditure in unrestricted reserves at the end of 2024, with a more optimistic outlook for the end of 2025 as explained above. We have been seeking to widen the scope of our applications to grant making bodies and local businesses, increasing the proportion of food donated 'in kind' to reduce our expenditure on 'bought in' provisions, and careful evaluation of decisions on staff replacements in the immediate future. Encouragingly we have seen a total of £42k in income from grant making bodies and businesses in the first six months of 2025, and appear to be on course for that to rise to £103k by the end of the year (some £30k above the figure for 2024). Close scrutiny remains in place over the organisation's finances, with monthly management accounts prepared and reviewed by the Treasurer and Chair and a quarterly written commentary from the Operations Manager to all the Trustees. We benefit from having a Trustee body who are engaged in and have an understanding of the financial and operational performance of BHCM, providing regular guidance to a young and developing professional team, and supporting the development and mission of the organisation where necessary. With 74% of our funding being unrestricted, the Trustees feel this is a sound position to end the year, but with work to do, giving the organisation a degree of flexibility in delivery of the 2024 objectives. Overall we consider the financial position of the Charity to be satisfactory, and that sufficient and appropriate reserves are held to safeguard the future operations of the Mission. Meanwhile, in the interests of prudent management, we are continuing to explore ways to optimise our financial position and the resources available to us.

### **Directors' Responsibilities**

The Trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgments and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## Approval

This report, which has been prepared in accordance with the provisions of the Companies Act 2006 relating to small companies, was approved by the trustees and signed on their behalf by:

J.C. Prideaux  
J.C. Prideaux (Jul 24, 2025 22:45:12 GMT+1)

J Prideaux – Chairman

Date: Jul 24, 2025

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**BRIGHTON AND HOVE CITY MISSION**  
**('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024 on pages 10 to 18 following, which have been prepared on the basis of the accounting policies set out on pages 12 to 13.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Stephen Mathews*

Stephen Mathews (Jul 29, 2025 09:15:59 GMT+1)

Stephen Mathews FCA

Institute of Chartered Accounts in England and Wales

Stewardship

1 Lamb's Passage

London

EC1Y 8AB

Date: Jul 29, 2025

**BRIGHTON AND HOVE CITY MISSION**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Donations and legacies	3	111,339	91,893	203,232	267,417
Donated goods	3	-	90,423	90,423	97,745
Other income		558	-	558	713
<b>Total income and endowments</b>		<b>111,897</b>	<b>182,317</b>	<b>294,214</b>	<b>365,876</b>
<b>EXPENDITURE ON:</b>					
Charitable activities	4	13,897	407,159	421,057	413,009
Raising funds		382	19,918	20,300	298
<b>Total expenditure</b>		<b>14,279</b>	<b>427,077</b>	<b>441,356</b>	<b>413,307</b>
Net gains/(losses) on investments		5,673	-	5,673	5,906
<b>Net income/(expenditure)</b>		<b>103,291</b>	<b>(244,761)</b>	<b>(141,470)</b>	<b>(41,526)</b>
Transfers between funds		(241,771)	241,771	-	-
<b>Net movement in funds</b>		<b>(138,480)</b>	<b>(2,990)</b>	<b>(141,470)</b>	<b>(41,526)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		276,563	52,454	329,017	370,543
	14	138,083	49,464	187,547	329,017

Movements on reserves and all recognised gains and losses are shown above.

All income and expenditure derive from continuing operations.

The statement of financial activities also complies with the requirements for an income and expenditure account required by the Companies Act 2006.

The notes on page 12-17 form part of these accounts.

**BRIGHTON AND HOVE CITY MISSION**  
**BALANCE SHEET**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 2024 £	Total funds 2023 £
<b>FIXED ASSETS</b>					
Tangible assets	7	-	-	-	-
Investments	8	112,650	-	112,650	106,978
		112,650	-	112,650	106,978
<b>CURRENT ASSETS</b>					
Stock	9	-	1,972	1,972	4,858
Debtors	10	9,688	-	9,688	10,898
Cash at bank and in hand	11	20,622	47,492	68,114	210,770
		30,310	49,464	79,774	226,526
<b>CURRENT LIABILITIES</b>					
Liabilities falling due within one year	12	4,877	-	4,877	4,487
Net current assets		25,433	49,464	74,897	222,039
<b>NET ASSETS</b>		138,083	49,464	187,547	329,017
<b>FUND BALANCES</b>					
Unrestricted funds	14				
General funds		88,083	-	88,083	226,563
Designated funds		50,000	-	50,000	50,000
Restricted funds	14	-	49,464	49,464	52,454
		138,083	49,464	187,547	329,017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2024 in accordance with Section 476 of the Companies Act 2006 however, in accordance with Section 145 of the Charities Act 2011, the accounts have been examined by an independent examiner and their report has been included in these financial statements.

The directors (who are the charitable company's trustees for the purposes of charity law) acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its net income or expenditure for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

J.C. Prideaux  
J.C.Prideaux (Jul 24, 2025 22:45:12 GMT+1)

Jul 24, 2025

J Prideaux - Chairman

Company number:

05521117

Charity number:

1111067

The notes on page 12-17 form part of these accounts.

**BRIGHTON AND HOVE CITY MISSION**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**1 Statutory Information**

The charity is a charitable company limited by guarantee and is incorporated in the United Kingdom. The company's registered number and registered office address can be found on the Company Information page.

**2 Accounting Policies**

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP")", with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102"), with the Companies Act 2006 and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees (who are the charitable company's directors for the purposes of company law) have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.
- ii) Donated facilities, services and goods. Goods donated for distribution to beneficiaries are recognised as income when receivable at fair value (being an estimate of the amount it would cost to purchase those items). Facilities, services and goods donated for the charity's own use are recognised as income when receivable at their value to the charity.  
The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.  
When donated goods, services and facilities are distributed or consumed, an expense in respect of those items is included in the Statement of Financial Activities. At the year end any goods that have not been distributed or consumed are recognised as stock; donated fixed assets are capitalised.
- iii) Legacies. Income from legacies is recognised when a distribution is received from the estate or, if earlier, when the charity has been notified that a distribution will be made and the amount receivable can be measured reliably.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from events and courses.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on raising funds comprises the costs incurred on commercial trading activities, fundraising and managing investments.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

**BRIGHTON AND HOVE CITY MISSION**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

- e) Fixed assets and depreciation:  
Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life unless they cost less than £2,000 when they are written off on purchase.
- Depreciation periods are as follows:
- |           |                        |
|-----------|------------------------|
| Equipment | Between 3 and 10 years |
|-----------|------------------------|
- f) Investments  
Fixed asset investments are held to generate income and / or for their investment potential. Current asset investments are investments that are held specifically for sale or are investments that the charity expects to sell by the next balance sheet date. Investments are valued as follows:
- i) Investment property and listed investments are valued at their market value (fair value) at the balance sheet date.
  - ii) Unlisted investments are measured at cost less impairment where it becomes apparent that the amount that could be realised is less than cost.
- g) Stocks  
Stocks of donated items held for distribution to beneficiaries are measured at fair value; stocks of goods donated for the charity's own use are valued at an estimate of their value to the charity.
- h) Pension costs  
The company operates a defined contribution scheme for certain of its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.
- i) Taxation  
The company is a registered charity; it has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.
- j) Financial instruments  
The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).
- k) Exemption from preparing a cashflow statement  
The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.
- l) Critical accounting estimates and areas of judgement  
The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

<b>3 Donations and legacies</b>	Total 2024 £	Total 2023 £
Donations		
Individuals	120,519	121,040
Churches	11,770	7,066
Businesses and voluntary organisations	9,874	42,963
Grants and other donations	59,969	89,556
Legacies	1,100	6,792
	<u>203,232</u>	<u>267,417</u>
	Total 2024 £	Total 2023 £
Goods donated for:		
Distribution to beneficiaries	90,423	97,745
	<u>90,423</u>	<u>97,745</u>

Income from donated goods is accounted for on the basis of the value of the donations (at £2.37 per kilogram) times the weight of donations received reduced by items that could not be valuably used.

**BRIGHTON AND HOVE CITY MISSION**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**4 Charitable activity**

		Total 2024	Total 2023
		£	£
<b>a Direct charitable costs</b>			
Salaries	Note 5	209,693	195,673
Food Bank goods distributed	Note 4c	158,782	169,504
Other direct program costs		5,106	6,462
Media and communications		4,410	3,422
Travel and expenses		770	1,589
Conferences and events		5,545	3,462
Building costs		9,600	12,003
		<u>393,907</u>	<u>392,116</u>
<b>b Support and administration</b>		£	£
Office running costs		8,845	7,675
Accounts preparation and independent examination		3,240	3,240
Subscriptions and professional services		15,065	9,979
		<u>27,150</u>	<u>20,894</u>
<b>Combined charitable activity cost</b>		<u>421,056</u>	<u>413,009</u>

The fee payable to the independent examiner for preparing and examining the accounts was £3,240 (2023: £3,240); in addition the charity paid £1,185 (2023: £1,107) to Stewardship for payroll bureau services.

**c Donated goods**

	Total 2024	Total 2023
	£	£
Foodbank	158,782	169,504
	<u>158,782</u>	<u>169,504</u>

**5 Staff costs**

The average monthly number of employees during the year was 11 (2023: 10). Its activities are partly carried out by volunteers. No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the trustees and the key staff named on the Company Information page. Total employment benefits payable to key management for the year were as follows:

Remuneration payable to those serving as key management during the year to 31 December 2024, which comprised the Head of Mission, amounted to £36,967 (2023: £32,245).

No remuneration was paid to any trustee during the year nor to any person connected to them.

**6 Cost of raising funds**

	Total 2024	Total 2023
	£	£
Staff salaries attributable to fundraising	20,300	298
	<u>20,300</u>	<u>298</u>

**7 Tangible fixed assets**

	Furniture & equipment	Office	Total 2024
	£	£	£
<b>Cost</b>			
At 31 December 2023	6,872	55,915	62,787
Additions	-	-	-
At 31 December 2024	<u>6,872</u>	<u>55,915</u>	<u>62,787</u>
<b>Accumulated Depreciation</b>			
At 31 December 2023	6,872	55,915	62,787
Charge for the year	-	-	-
At 31 December 2024	<u>6,872</u>	<u>55,915</u>	<u>62,787</u>
<b>Net book value</b>			
At 31 December 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2023	<u>-</u>	<u>-</u>	<u>-</u>

**BRIGHTON AND HOVE CITY MISSION**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**8 Investments**

	2024	2023
	£	£
Investments at market value:		
At 31 December 2023	106,978	101,072
Additions/(Disposals)	-	-
Revaluation	5,672	5,906
At 31 December 2024	<u>112,650</u>	<u>106,978</u>

The investment comprises units in abrdn SLI MyFolio Managed II Fund valued as at year end.

**9 Stock**

	2024	2023
	£	£
At cost		
Donated goods	1,972	4,858
	<u>1,972</u>	<u>4,858</u>

**10 Debtors**

Gift aid recoverable	9,688	10,898
Grant income debtor	-	-
	<u>9,688</u>	<u>10,898</u>

**11 Cash at bank and in hand**

Bank operating accounts	68,077	210,733
Petty cash	37	37
	<u>68,114</u>	<u>210,770</u>

**12 Creditors: liabilities falling due within one year**

Pension contributions	1,637	1,247
Accruals	3,240	3,240
	<u>4,877</u>	<u>4,487</u>

**13 Pension commitments**

During the year employer's pension contributions totalling £4,035 (2023: £2,961) were payable to defined contribution personal pension schemes. Pension contributions owing at the balance sheet date amounted to £1,637 (2023: £1,247).



**BRIGHTON AND HOVE CITY MISSION**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**14 Funds**

During the year the movements in the charity's funds were as follows:

	Opening balance 2024 £	Incoming resources 2024 £	Outgoing resources 2024 £	Transfers in the year 2024 £	Gains and losses 2024 £	Closing balance 2024 £
<i>Designated Funds</i>						
Building fund	50,000	-	-	-	-	50,000
	50,000	-	-	-	-	50,000
<i>General Unrestricted Funds</i>	226,563	111,897	(14,279)	(241,771)	5,673	88,083
Total Unrestricted Funds	276,563	111,897	(14,279)	(241,771)	5,673	138,083
<i>Restricted Funds</i>						
Building fund	47,492	-	-	-	-	47,492
Fuel aid fund	103	-	-	(103)	-	-
Food Bank donated goods	4,858	90,423	(158,782)	65,472	-	1,972
Food Bank cash fund	-	83,939	(145,857)	61,918	-	-
Care Homes fund	-	335	(54,932)	54,597	-	-
Schools fund	-	7,619	(67,506)	59,887	-	-
	52,454	182,317	(427,077)	241,771	-	49,464
Aggregate of funds	329,017	294,214	(441,356)	-	5,673	187,547

**Analysis of net assets by fund**

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			
	General funds £	Designated funds £	Restricted funds £	2024 £
Investments held as fixed assets	62,650	50,000	-	112,650
Stock	-	-	1,972	1,972
Debtors	9,688	-	-	9,688
Cash at bank and in hand	20,622	-	47,492	68,114
Creditors	(4,877)	-	-	(4,877)
	88,083	50,000	49,464	187,547

**BRIGHTON AND HOVE CITY MISSION**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2023 £	Incoming resources 2023 £	Outgoing resources 2023 £	Transfers in the year 2023 £	Gains and losses 2023 £	Closing balance 2023 £
<i>Designated Funds</i>						
Building fund	50,000	5,007	-	(5,007)	-	50,000
	50,000	5,007	-	(5,007)	-	50,000
<i>General Unrestricted Funds</i>	272,926	98,020	(11,201)	(139,087)	5,906	226,563
Total Unrestricted Funds	322,926	103,028	(11,201)	(144,095)	5,906	276,563
<i>Restricted Funds</i>						
Building fund	42,485	-	-	5,007	-	47,492
Fuel aid fund	103	-	-	-	-	103
Food Bank donated goods	5,029	97,745	(169,504)	71,588	-	4,858
Food Bank cash fund	-	153,151	(116,770)	(36,381)	-	-
Care Homes fund	-	5,108	(48,417)	43,309	-	-
Schools fund	-	6,844	(67,416)	60,572	-	-
	47,617	262,848	(402,106)	144,095	-	52,454
Aggregate of funds	370,543	365,876	(413,307)	-	5,906	329,017

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>			
	General funds £	Designated funds £	Restricted funds £	2023 £
Investments held as fixed assets	56,978	50,000	-	106,978
Stock	-	-	4,858	4,858
Debtors	10,898	-	-	10,898
Cash at bank and in hand	163,175	-	47,595	210,770
Creditors	(4,487)	-	-	(4,487)
	226,563	50,000	52,454	329,017

**15 Transactions with related parties**

During the year the charity:

- received donations totalling £726 (2023: £675) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).
- No expenses (2023: £nil) were paid to, or for, the trustees, other than reimbursement of travel costs for one trustee who volunteered for the the Food Bank.

During the year the charity also made the following payments to, or for, related parties:

- Rebecca Cummins, who is closely related to Lloyd Cummins (who became a member of key management during 2023) received employment benefits totalling £32,000 for her employment as Operations Manager in the charity.

There have been no transactions with other related parties during the year.

**16 Members**

Each member of the company commits to contribute if the charity is wound up an amount of £1.

**BRIGHTON AND HOVE CITY MISSION**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

		Unrestricted Funds - General		Unrestricted Funds - Designated		Restricted Funds		Total Funds	Total Funds
	Note	2024	2023	2024	2023	2024	2023	2024	2023
		£	£	£	£	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>									
Donations and legacies	3	111,339	97,307	-	5,007	91,893	165,103	203,232	267,417
Donated goods	3	-	-	-	-	90,423	97,745	90,423	97,745
Other income		558	713	-	-	-	-	558	713
Total income and endowments		111,897	98,020	-	5,007	182,317	262,848	294,214	365,876
<b>EXPENDITURE ON</b>									
Charitable activities	4	13,897	10,903	-	-	407,159	402,106	421,057	413,009
Raising funds		382	298	-	-	19,918	-	20,300	298
Total expenditure		14,279	11,201	-	-	427,077	402,106	441,356	413,307
Net gains/(losses) on investments		5,673	5,906	-	-	-	-	5,673	5,906
<b>Net income/(expenditure)</b>		103,291	92,725	-	5,007	(244,761)	(139,258)	-141,470	-41,526
Transfers between funds		(241,771)	(139,087)	-	(5,007)	241,771	144,095	-	-
<b>Net movement in funds</b>		(138,480)	(46,362)	-	(5,007)	-2,990	4,836	(141,470)	(41,526)
<b>Reconciliation of funds:</b>									
Total funds brought forward		226,563	272,926	50,000	50,000	52,454	47,617	329,017	370,543
<b>Total funds carried forward</b>		88,083	226,563	50,000	50,000	49,464	52,454	187,547	329,017

Movements on reserves and all recognised gains and losses are shown above.