

SUFFOLK ARTLINK

England & Wales · Charity number 1110898

Details

Other names	ARTLINK
Status	Registered
Legal form	Charitable company
Company number	05354844
Registered	2005-08-16
Register	View on the Charity Commission register

Contact

Address	Unit 14 Malt Store Annex The Cut 8 New Cut Halesworth SUFFOLK
Phone	01986873955
Email	enquiries@suffolkartlink.org.uk
Website	www.suffolkartlink.org.uk

Activities

Objects: (A) TO PROMOTE, MAINTAIN AND ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS GENERALLY AND THE ENCOURAGEMENT OF THE ARTS, BY UTILISING ALL ART FORMS, INCLUDING PAINTING, SCULPTURE, PRINTMAKING, CRAFTS, DRAMA, MUSIC, LITERATURE, PHOTOGRAPHY, LANDSCAPE ART, PUBLIC ART AND NEW MEDIA; (B) TO PROVIDE OR ASSIST IN THE PROVISION OF, IN THE INTERESTS OF SOCIAL WELFARE, FACILITIES FOR RECREATION OR OTHER-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE PUBLIC AT LARGE AND PERSONS WHO HAVE PARTICULAR NEED OF SUCH FACILITIES BY REASON OF YOUTH, AGE, PHYSICAL OR MENTAL DISABILITY, HEALTH OR THEIR SOCIAL AND ECONOMIC CIRCUMSTANCES; [A PERSON WITH A DISABILITY IS DEFINED AS ANY PERSON WHO HAS A PHYSICAL OR LEARNING DISABILITY, A SENSORY IMPAIRMENT, ACQUIRED BRAIN INJURY, MENTAL HEALTH PROBLEM OR WHO HAS LONG-TERM ILLNESS.]

Activities: Through delivering a range of creative activities Suffolk Artlink improves the quality of life for older people in care, older people living independently, people suffering from dementia and mental ill health,

people with learning difficulties, young people in areas with high deprivation indices, young people at risk of exclusion and children in hospital and hospices.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE SUFFOLK.
- Cambridgeshire
- Essex
- Norfolk
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£254,958	£339,484	-	-
2024-03-31	£331,218	£368,191	-	-
2023-03-31	£480,986	£407,626	-	-
2022-03-31	£441,653	£429,101	-	-
2021-03-31	£363,407	£386,102	-	-

Trustees

Name	Role	Appointed
Stefanie Thorne	Chair	2025-09-23
Chloe Guy-Pearson		2021-04-19
Damian Hebron		2023-07-18
Emily Rose Godden		2023-07-18
Katherine Jane Axon		2020-04-27
Keith Robert Wood		2022-07-18
Simon Price		2023-07-18

Accounts



COMPANY REGISTRATION NUMBER: 05354844
CHARITY REGISTRATION NUMBER: 1110898

Suffolk Artlink
Company Limited by Guarantee
Unaudited financial statements
31 March 2025

Suffolk Artlink
Company Limited by Guarantee
Financial statements
Year ended 31 March 2025

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Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 March 2025

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Suffolk Artlink
Charity registration number	1110898
Company registration number	05354844
Principal office and registered office	Unit 14 Malt Store Annex The Cut, 8 New Cut Halesworth Suffolk IP19 8BY

The trustees

The trustees who served during the year and at the date of approval were as follows:

- J Draper (Chair)
- M Anscombe
- K Axon
- M Baker-Woods
- S Bardwell (Former Chair)
- J Dyball
- E Godden
- C Guy-Pearson
- D Hebron
- S Price
- K Wood
- A Whitney (Resigned 07/08/2024)

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Senior management	A Casey H Field A Winch
Bank	CAF Bank Cambridge & Counties Bank Redwood Bank
Independent examiner	A Robinson FCA Lovewell Blake LLP Chartered accountants First Floor Suite 2 Hillside Business Park Bury St Edmunds IP32 7EA

Suffolk Artlink

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Objectives and activities

The charity's objects are:

(a) to promote, maintain and advance the education of the public in the arts generally and the encouragement of the arts, by utilising all art forms, including painting, sculpture, printmaking, crafts, drama, music, literature, photography landscape art, public art and new media;

(b) to provide or assist in the provision of, in the interests of social welfare, facilities for recreation or other time occupation with the object of improving the conditions of life for the public at large and persons who have a particular need of such facilities by reason of youth, age, physical or mental disability, health or their social and economic circumstances.

About Suffolk Artlink

Suffolk Artlink is a participatory, community arts charity.

Our work supports peoples' health and wellbeing. We work with people of all abilities who might otherwise not have the opportunity to work with professional artists and musicians. Our participants include people with long-term health conditions referred through social prescribing, older people in care, children in hospital, children under 5, family carers, and learning-disabled adults.

We collaborate with partners, artists and communities to provide a wide range of community-based programmes encompassing a rich variety of art forms.

All our work takes place in the community in residential homes, schools, community centres, libraries and museums.

www.suffolkartlink.org.uk
Facebook: Suffolk.Artlink
Instagram: Suffolk_Artlink
www.linkedin.com/company/suffolk-artlink

Public benefit

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commissions guidance on public benefit when setting the objectives for the year.

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011.

Chair of Trustees' Review

This has been another successful year for Suffolk Artlink's charitable mission and a challenging, but rewarding year for our financial sustainability. Our commitment and focus on our charitable purpose has not wavered, but we were challenged to secure the future sustainability of the charity following changes to our funding from Suffolk County Council. Although the Council continues to support our work through project funding and contracts, and remains a key partner and stakeholder, the Council's revenue funding ended 31 March 2025.

Suffolk Artlink trustee Simon Price led our fundraising campaign 'Be the Difference'. Trustees, staff, volunteers, participants, friends and family, along with our communities, came together to support Suffolk Artlink, demonstrating the strength and depth of our support in Suffolk. A special thank you to Simon and his team for their hard work in making the film for us.

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

In addition, the trustees and staff collaborated to secure £180,000 of new unrestricted grant funding over three years, starting 1 April 2025.

We made savings in our costs and we'll achieve further savings in 2025/2026. I am immensely proud of the way we have responded to challenge and embraced change this year. The directors and senior staff with support from the trustees have led by example and worked ceaselessly to ensure the smooth delivery of our projects whilst maximising opportunities for the stability of the charity.

As a result, the staff, artists and volunteers have developed the quality of our work during 2024/2025 and ensured excellent outcomes for our participants. Their artistic output continues to flourish which is a joy to see. You can read about some of their experiences in this report and an example of social impact value from our social prescribing programme Curious Minds.

My thanks to the funders, trustees, the whole staff team, artists, participants and communities we work in for your continued passion and commitment with Suffolk Artlink.

Yes, we have a lot still to do, but we're excited and ambitious for Suffolk Artlink, the future of our creative programmes, and the difference we can make for people of all abilities in Suffolk.

Jeni Draper, Chair of the Board of Trustees

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Achievements and performance

Our Programme in Brief

Workshops	284
Attendance	3,335
Audience reached in person	9,046
Audience reached digitally	107,422

Our Participatory Programme in Brief

Brave Art

Brave Art is a creative course for learning disabled and neurodivergent artists. Our programme provides creative spaces for people to focus on their practice, experiment with materials and explore their own interests and ideas with support from professional artists and Suffolk Artlink's dedicated team. Brave Art is offered in Bury St Edmunds, Lowestoft and Ipswich.

"My work is special and amazing; I like orange and gold and blue. I fill the page with colours and lines." Naomi.

'At home I get stressed out but here I focus - I find making art relaxing. I like seeing everyone each week. I look forward to Wednesdays.' Nicola.

Funders: Stobbs IP Ltd; Leading Lives Community Benefit Fund; Suffolk Community Foundation through Suffolk Giving Fund; Suffolk Community Foundation through the Arts & Culture Fund; Scarfe Charitable Trust; Baily Thomas Charitable Fund; Postcode Places Trust; Arts Council England; Essex Cultural Diversity Project; public donations and fundraising.



Brave Art case study

Erik is a talented artist who is confident in developing his own ideas and themes for his artwork both at home and during our creative sessions.

He is highly organised and enjoys setting up his own 'workspace' with the materials and equipment he needs - he likes owning this space and as a result feels very confident and relaxed. He chooses when he wants to join in with community activities, but he is confident in determining when he prefers to work independently.

His artistic development has been inspiring. He usually works on A4 paper drawing characters from films and books, but incorporating his own unique style, detail and humour.

However, this term he was influenced by the work of another Brave Artist who likes to draw superhero characters in life size using cardboard cut-outs. Erik challenged himself to do the same, stepping outside of his usual comfort zone.

As a result of Erik's work this term he has decided to challenge himself trying new and different techniques and working on a larger scale.

"I like drawing this big - I like the space I have here to do it." Erik

Suffolk Artlink

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Clown Round

Clown Doctors visit children in hospitals and hospices and engage them in clowning, storytelling, music, magic, circus skills and improvisation.

A stay in hospital can be daunting for anybody, but for children and young people, it can be particularly hard. As well as coping with feelings of discomfort, a child may be dealing with unfamiliar medical difficulties and the upset of being away from loved ones and the comforts of home.

Clown Round aims to increase the wellbeing of patients and their families by providing distraction and a positive focus, helping to: increase happiness and confidence; decrease anxiety and feelings of isolation as well as building resilience and feelings of self-belief.

Funders: Essex Community Fund; the Hospital Saturday Fund; Dean & Chapter of Norwich Cathedral; public donations and fundraising with special thanks to fundraisers Harriet Banks Ashton and Julia Read.



Friends Around the Table

Friends Around the Table works with family carers and supports family carers groups across Suffolk to create opportunities for people with caring responsibilities to be creative and connect with others.

In 2024/2025 creative participatory sessions took place as part of existing support groups in community centres, libraries and care homes, as well as stand-alone sessions online and out in the National Landscape.



Our Friends Around the Table sessions allow family carers to explore their own creativity, learn new skills and feel more connected to others: providing time and space for the carers as individuals outside of their caring role.

"It took my mind off my problems, made me feel good and I tried a new skill. It was just such fun!"

"I feel inspired to get back to doing something creative. I felt connected to others in the groups in that we were all venturing outside our normal meeting 'personas'."

Funders: Suffolk Family Carers (Suffolk County Council Public Health) and Postcode Places Trust. Funding received in prior year from Suffolk Community Foundation through the Suffolk Carers Fund was spent in the financial year giving a 'Creative Boost' to voluntary family carers groups.

Friends Around the Table case study

Dennis, a carers support group member and volunteer.

"Before working with Suffolk Artlink I'd gone through all the options I could find of getting people coming along to the group and I was running out of things to do in the group. So, it was very difficult to grow the membership or even to maintain it. But a core group of people really loved coming. So, I was in a really bad place. I had a dilemma as to how to fulfil the need of these people who were all carers to have a break from caring, and to make it an enjoyable and fulfilling break."

"So, I was getting a bit desperate to be honest. So as far as the group is concerned, it was more than a lifeline."

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

"For me personally Suffolk Artlink was a godsend, because not only were you offering sessions to interest, educate and amuse our carers; one of the immediate changes was, because of the quality of the sessions and, the way in which people enjoyed them and looked forward to them, because we had a structured number of sessions always coming up, I could advertise the next and as a result of that, I probably got 4 or 5 new members immediately. Which, for the size of group that I had, meant a difference between survival and not surviving. We can sustain the group long-term and help more people and actually have more fun.

"I loved every session, and I loved the way that everybody else in the group, threw themselves into it. It boosted my wellbeing. And I think it boosted the members' wellbeing. They also had things to take home and say, 'look, I've made this', or 'this is what I've been doing', and that's really important. So, it helped on so many levels.

"Now the group are more vocal, I'm not in the wilderness any more, they've all got views and advice. And so, I'm more supported as a group leader than I was. It's giving them a different view. It's lifted their eyes to a different horizon and certainly, increased our expectations."

Extra Time

Extra Time is a creative intergenerational heritage project. Different generations come together under the banner of Extra Time to explore the rich social and cultural heritage of grassroots football in Suffolk and create startling new artworks and resources to celebrate those discoveries.

Extra Time is a partnership project with Suffolk Archives. It is funded through the National Lottery Heritage Fund, the Association for Suffolk Museums and Lowestoft Rising.



As well as delivering a series of creative programmes to schools and residents in nearby care homes and supported housing units in Lowestoft, Halesworth, Kessingland and Leiston, Extra Time provided numerous public workshops, including First Light in 2024 and 2025.

We also produced three distinct Story Boxes, featuring football anecdotes and experiences contributed by the general public.

"It's amazing, overwhelming really. When I recorded my story I had no idea it would turn out like that - such a lot of work has gone into the whole thing - I'm almost lost for words." Martin, Ipswich Sporting Memories group and contributor to the Extra Time Football Stories Box

"Heritage is something that belongs to you. It's passed down by generations and it could be a really precious thing or just an old thing - but it tells you where you came from." School child explaining what heritage means to them.

Funds awarded in prior year from Heritage Lottery Fund, Lowestoft Rising, the Association of Suffolk Museums.

Curious Minds - social prescribing

Curious Minds is a mental health wellbeing project, delivered in partnership with Suffolk Libraries, the Food Museum and the Ipswich and East Suffolk Alliance.

It is an arts and heritage programme designed to support the wellbeing of people living with complex health needs through creative and mindful activities. Curious Minds offers participants the chance to enjoy exploring a variety of art forms whilst developing creative skills and tools to support mental wellbeing.

In 2024/25 we delivered our 12-week courses in Leiston Felixstowe, Saxmundam, Ipswich and Woodbridge.

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Trustees' annual report (incorporating the directors' report) (continued)

Year ended 31 March 2025

"The Curious Minds course has had a positive and profound effect on me. Not only has it opened my eyes to new and exciting avenues of creative expression, but also, has eased some of the social anxiety that I have always struggled with when meeting new people. It has given me the confidence to be a speaker, instead of just a silent, watcher and listener. I have really enjoyed being part of this group. I hope there may be more to come!"

Funding was received in prior year from Suffolk County Council, partnership funding for Arts, Libraries and Museums creative health work. The restricted fund supports our Curious Minds programme which also includes work commissioned by NHS Suffolk and North East Essex ICB.

Curious Minds: social impact evaluation

Curious Minds is a programme for people living with at least two, serious, long-term health conditions. Participants are referred by social prescribers in Ipswich and East Suffolk. This is a cohort where social prescribing can have a significant impact on people's health outcomes and reduce costs.

"The top 5% of patients account for around 50% of the total health care budget for primary care, secondary care and GP-prescribed drug therapy." Health Foundation working paper, October 2019, Working paper number: 7, "A descriptive analysis of health care use by high-cost, high-need patients in England", Kathryn Dreyer, Will Parry, Wikum Jayatunga, Sarah Deeny.

Suffolk Artlink collected Warwick-Edinburgh Mental Wellbeing Scales data for 29 people, referred by social prescribers, attending the charity's 12-week Curious Minds courses in Leiston, Felixstowe, Saxmundham, Ipswich, and Woodbridge.

The Short Warwick Edinburgh Mental Wellbeing Scale (SWEMWBS) measures and evidences the change in participants' wellbeing as a result of our work. WEMWBS is benchmarked against other wellbeing measures and data sets and with substantial academic journal review, making it a particularly useful measure for evaluation. Using SWEMWBS as our measure enables us to calculate the social impact value of the service and compare our service with other interventions.

www2.warwick.ac.uk/fac/med/research/platform/wemwbs/

To calculate the social impact value, we used the method detailed in the paper, Mental Health and Life Satisfaction: The Relationship between the Warwick Edinburgh Mental Wellbeing Scale and Life Satisfaction, Daniel Fujiwara, Kieran Keohane, Vicky Clayton, Ulrike Hotopp, published by HACT, 15 September 2017. Values were adjusted for inflation using the Bank of England inflation calculator.

The social impact value for the 29 people sampled was £175,107. An average value of £6,038.

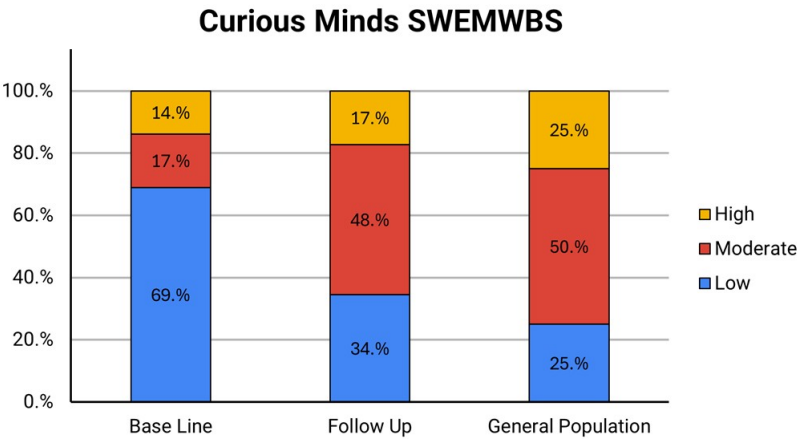


Chart: Curious Minds, SWEMWBS data for 29 people comparing exit against entry values for wellbeing and wellbeing in the general population.

Suffolk Artlink

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Little Beats

Little Beats is a place-based early years music project. Over the past 2 years we have been working in Lowestoft to deliver fun, interactive and responsive music sessions for 0-5 year olds and their families in Lowestoft. In addition, we have built an early years musical workforce and a growing network of musicians, early years providers and local organisations.



We run 4 network meetings per year and run an exciting CPD program which is responsive to the community and practitioners. Our focus over the past year has been on artist development, knowledge sharing, inclusion and diversifying musical opportunities in early years music.

" Amelia had the best time. Love the interaction between performers and children. Never seen her so involved at a baby group. " (attended Roly Poly) "The class is very relaxing and feels like a safe place for mum and baby."

Little Beats is supported by project partners Magic Acorns, Norfolk and Suffolk Music Hub, Lowestoft Rising, Suffolk Libraries, Britten Pears, The National Literacy Trust, and Morabe Rural Music.

Funders: Postcode Places Trust. Funding awarded in prior year from Youth Music Catalyser.

Website & Virtual

Online and virtual is increasingly important to making our work more accessible. Virtual sessions providing opportunities to people who are rurally isolated. Our website is a place people can access virtual, find and book live sessions, and access resources.

The small balance remaining in the restricted fund will be used in 2025 / 2026 to enable Immersive Reader for Edge browser on our website www.suffolkartlink.org.uk.

Youth Music Recharge

Youth Music Recharge funding aimed to help people and organisations to recharge from the effects of the pandemic. This funding enabled Suffolk Artlink to rebuild organisational capacity and capabilities, and address staff wellbeing issues.

Funder(s): Youth Music Recharge Fund

Battery of Ideas

Re>Charge Creative Health and Wellbeing Programme is part of Suffolk Artlink's contribution to the Place Partnership 'Battery of Ideas', Lowestoft.

Re>Charge is a creative health and wellbeing programme delivered at the Battery of Ideas Lowestoft, with two strands of delivery: a 12-week social prescribing creative course for adults living with long term complex health needs; and an eight-week artist led community course.

The Battery of Ideas Place Partnership is an eighteen-month project designed to grow public awareness and engagement in the Cultural Quarter development in Lowestoft town centre.

The twelve-week social prescribing programme commenced in February 2025, providing a friendly accessible safe space to explore creativity with professional artists Eleanor Rodwell and Sarah Lewis.



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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Participants have explored the local Lowestoft Heritage of the Herring Girls through movement, dance, song and visual creativity.

"Taking part in Re>Charge takes you away from everything for a couple of hours."

"Thank you for what you all did for me - it was very simple - but very profound."

Funder: First Light C.I.C Battery of Ideas Place Partnership funded by the National Lottery through Arts Council England, Suffolk County Council and East Suffolk Council.

Battery of Ideas, Re>Charge case study

"X" was referred by an NHS Talking Therapies Employment Advisor.

During the initial telephone call made by Suffolk Artlink's Project Development Officer, "X" discussed the impact of their health issues on daily activities. They mentioned the challenges posed by decreased mobility and its effect on their mental health. "X" described the planning required to leave the house, use public transport, and attend the first Re>Charge session, expressing discomfort and anxiety.

In their first week, "X" expressed reluctance to participate in activities, stating it was not something they usually do. Gradually, with gentle encouragement, "X" began engaging in creative tasks and movement.

One week, while discussing traditional songs, it was noted that there had not been a traditional song sung by the Herring Girls. With support and encouragement from dance artist Sarah Lewis, "X" was challenged to write a song.

The following week, "X" returned with printed copies of a song they had written, along with musical chords. They shared that carrying the printouts was a significant physical challenge due to their preference to keep their hands free in case of falling.

"X" frequently compared their current state to their condition before their health incident, highlighting feelings of depression, isolation, and confusion. They mentioned that their relationships with family and friends had been affected, contributing to feelings of isolation and lack of belonging.

"X" said that Re>Charge has provided a safe space where they felt comfortable being vulnerable and sharing openly in ways they could not with their family.

"X" said: "It makes me feel like a part of society, you make me feel I can actually contribute."

Designated Funds

Funds are set aside to continue the development of Suffolk Artlink's audience development and fundraising from individual and business giving, audience development and fundraising as part of our commitment to Arts Council England as part of our Catalyst funding.

Unrestricted Funds

Unrestricted funds expenditure includes our support costs as well as our charitable mission focused unrestricted projects and commissions.

Thank you to grant funders Suffolk County Council and Mid Suffolk District Council.

Thank you NHS Suffolk and North East Essex ICB for commissioning our social prescribing services.

Thank you to all the individuals and businesses who fundraised for us, shared our story and donated £13,950.

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Thank you to our business sponsors Clubb Creative and Taylor Wimpey East Anglia. In addition to donating, Clubb Creative featured the work of Brave Artist Steven Frost in their corporate Christmas card, their creative team have lent their skills to our Brave Art programme and have supported our marketing.

Future funding and balance sheet items:

Suffolk Artlink has been awarded three-year funding from The Linbury Trust. The Linbury Trust has awarded £50,000 for the financial year 2025/2026, £50,000 for 2026/2027 and £30,000 for 2027/2028. An additional £20,000 is awarded for development of new income streams in 2025/2026 and 2027/2028. The total award is £150,000.

The Limbourne Trust has awarded £30,000 over three years: £10,000 for the financial year 2025/2026, £10,000 for 2026/2027 and £10,000 for 2027/2028.

Financial review

Suffolk County Council revenue support to arts organisations ended on 31 March 2025. The Council continues to support the work of arts organisations, including Suffolk Artlink, through project funding and contracts.

Suffolk Artlink's strategy has been and will continue to be closely aligned to Suffolk County Council's priorities, and the Council remains one of our most important stakeholders as a funder, customer and partner in working to improve the lives of people in Suffolk.

However, the change in our funding relationship is a challenge. Suffolk County Council revenue funding provided foreseeable future income that provided resilience for a largely project funded organisation. Revenue funding enabled Suffolk Artlink to develop and fundraise for new programmes, provided match funding for national grant funding and enabled the charity to provide continuity of service to our most vulnerable beneficiaries.

A reduction in salary and other costs was made in year 2024/2025 increasing our year end unrestricted reserves to provide greater resilience in 2025/2026 and support further organisational change.

Trustees led an individual and business giving campaign in 2024/2025. Trustee Simon Price worked with the Production bureau (Pb), a leading creative communications agency with strong connections to Suffolk and based in Norfolk, to create a set of films and creative assets featuring creative participants. In total Suffolk Artlink raised £13,950 from individual and business giving. The campaign supported our audience development, particularly increasing our reach and engagement across social media, which will support Suffolk Artlink's ongoing fundraising as well as achieving our charitable mission.

Co-Directors Alexandra Casey and Hayley Field led on developing the charity's income from fees and contracts. This included securing a £40,000 contract from the North East Essex Integrated Care Board and securing £180,000 unrestricted grant funding over three years, starting 1st April 2025.

Suffolk Artlink's savings, fundraising from individuals and business and new unrestricted funding has provided foresight on future income in the medium term. However, we anticipate our trading environment will continue to be challenging for the foreseeable future and we need to continue to grow our donations, reduce costs, increase income for our work from fees and contracts, secure new grant funding for our programmes, and develop new income streams.

Financial sustainability is, of course, not independent of our mission and impact for beneficiaries and our business development must be consistent with our mission and values. Trustees and staff are ambitious for the charity's mission and remain committed to continuing change and modernisation as a means of being a more effective and efficient organisation.

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Income from all sources amounted to £254,958 (2024: £331,218) for the year. Expenditure amounted to £339,484 (2024: £368,191) giving rise to a net deficit for the year £84,526 (2024: £36,973). Cash balances increased to £273,874 (2024: £213,622). Total funds carried forward for the year amounted to £295,572 (2024: £380,098).

Reserves policy

The Trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the charity to fulfil statutory and legal obligations
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure
- To allow for orderly wind up of the charity if required

The charity's current unrestricted reserves policy follows the Charity Commission's guidance, "Charity reserves: building resilience (CC19)".

The reserves policy reflects the charity's income risk profile; fixed salary costs, significant redundancy liability; and the extreme vulnerability of the charity's beneficiaries and the potential impact of a sudden and unplanned withdrawal of services on their health and well-being.

This policy is reviewed annually. In 2024/2025 closure of the charity was considered in detail. Suffolk Artlink's redundancy liability is £66,498. Due to long service nearly all Suffolk Artlink staff have a statutory entitlement to 3 months' notice (following a consultation period). Three months salaries for the first quarter of 2025/2026 are estimated to cost £63,421.

Looking ahead to 2026 the charity has increased uncertainty and risk, compared to previous years, on future grant funding, including exposure on match funding on in progress programmes for vulnerable beneficiaries.

The Board of Trustees aim to maintain sufficient reserves to cover six months' unrestricted expenditure, including closure costs and liabilities. Our calculation for reserves reflects the additional liability arising from the three-month statutory notice requirement.

The reserves policy, as calculated at 31 March 2025, set a reserve target of £148,171 (2024: £113,410).

At 31 March 2025 the charity's current unrestricted general reserves, net of tangible fixed assets, were £138,871 (2024: £110,186).

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Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

Structure, governance and management

Suffolk Artlink is a charitable company limited by guarantee incorporated on 7 February 2005 and registered as a charity on 16 August 2005.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The trustees of the company are also directors for the purposes of company law. Under the Memorandum and Articles of Association the trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The trustees of the charitable company during the year are as described on the reference and administration details page of these financial statements.

Risk management

The trustees monitor the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Board of Trustees follows the Charity Commissions guidance 'Charities and risk management (CC26)' in identifying and weighting risks and the trustees maintain an organisational risk assessment. The register is continually updated and reviewed.

Safeguarding for children and vulnerable adults is a priority and our policies, procedures, vetting, training and risk assessment follow from our total commitment to providing safe and high-quality services.

There is increased competition for grant funding and greater uncertainty on future income. This presents a financial problem and a mission challenge due to the high impact on some of our most vulnerable beneficiaries from flexing programme delivery.

The charity has secured new funding for three years starting 1 April 2025, but securing new sources of unrestricted grant funding, developing new charitable trading, and increasing income from individual and business giving remains a strategic priority for the Board of Trustees.

Principal funding sources

The main sources of income for the charity are from grants from national organisations and local authorities. The majority of income is restricted.

The charity's approach to investments is cautious with funds being held across different institutions in order to maximise cover under the Financial Service Compensation Scheme.

The charity does not hold any other investments in this or prior year.

Organisation structure

The Trustee Board comprises of eleven members who meet as a Board quarterly and are responsible for the strategic direction and policy of the charity. Board subcommittees and action groups meet regularly for specific functions as required, for example finance and fundraising.

The Trustees are from a variety of backgrounds relevant to the work of the charity.

The Board is supported by two Co-Directors, who lead and manage the organisation day-to-day. The General Manager reports to the Board regarding the charity's finances and acts as Company Secretary.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2025

To ensure a vital and engaged Board, trustees' length of service is limited. The intention of the Board is that trustees will serve one term of three years after which a trustee may be re-elected for a second term of three years. By special resolution of the Board, trustees may be re-elected for a third term, for example, where a trustee is providing a particular expertise such as legal, financial or HR.

Trustees are recruited through an open recruitment process and formal interview. The process includes an outline of the Trustees' roles and responsibilities. People from underrepresented groups are particularly encouraged to apply. Diversity is actively sought as a means of improving governance and the effectiveness of the organisation.

Training and support is provided as required for each individual trustee this may include training for specialist roles such as the Trustee Safeguarding Lead and access support to ensure an inclusive and engaged Board of Trustees.

Pay and remuneration

The pay of the senior staff is reviewed annually by the Trustees and where appropriate increased in accordance with average inflationary increases for similar roles, in the same sector, in the locality.

Independent examiner reappointment

A resolution to appoint A Robinson FCA of Lovewell Blake LLP as independent examiner will be proposed at the next Annual General Meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on28/7/2025..... and signed on behalf of the board of trustees by:



J Draper (Chair)
Trustee

Suffolk Artlink

Company Limited by Guarantee

Independent examiner's report to the trustees of Suffolk Artlink

Year ended 31 March 2025

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2025 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Abigail Robinson

A Robinson FCA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA
29/7/2025

Suffolk Artlink

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 March 2025

		Unrestricted funds	2025 Restricted funds	Total funds	2024 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	88,763	113,283	202,046	257,935
Charitable activities		21,011	24,429	45,440	65,506
Investment income	6	7,472	—	7,472	7,777
Total income		<u>117,246</u>	<u>137,712</u>	<u>254,958</u>	<u>331,218</u>
Expenditure					
Charitable activities	7	99,319	240,165	339,484	368,191
Total expenditure		<u>99,319</u>	<u>240,165</u>	<u>339,484</u>	<u>368,191</u>
Net expenditure and net movement in funds		<u>17,927</u>	<u>(102,453)</u>	<u>(84,526)</u>	<u>(36,973)</u>
Reconciliation of funds					
Total funds brought forward		122,028	258,070	380,098	417,071
Total funds carried forward		<u>139,955</u>	<u>155,617</u>	<u>295,572</u>	<u>380,098</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 18 to 27 form part of these financial statements.

Suffolk Artlink**Company Limited by Guarantee****Balance sheet****31 March 2025**

	Note	2025 £	£	2024 £	£
Fixed assets					
Tangible fixed assets	11		509		1,019
Current assets					
Debtors	12	263,777		216,579	
Cash at bank and in hand		273,874		213,622	
		<u>537,651</u>		<u>430,201</u>	
Creditors: Amounts falling due within one year	13	<u>(242,588)</u>		<u>(51,122)</u>	
Net current assets			295,063		379,079
Total assets less current liabilities			<u>295,572</u>		<u>380,098</u>
Net assets			<u>295,572</u>		<u>380,098</u>
Funds of the charity					
Restricted funds			155,617		258,070
Unrestricted funds			139,955		122,028
Total charity funds	16		<u>295,572</u>		<u>380,098</u>

For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 28/7/2025, and are signed on behalf of the board by:



J Draper (Chair)
Trustee

Company registration number: 05354844

The notes on pages 18 to 27 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 March 2025

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office and principal office address is Unit 14, Malt Store Annex, The Cut, 8 New Cut, Halesworth, Suffolk, IP19 8BY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income tax

As a registered charity, the activities are exempt from United Kingdom Income and Corporation taxation, provided that the income is applied to charitable purposes.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	15% straight line
Equipment	-	25% straight line

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £1.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

5. Donations and legacies

Year ended 31 March 2025

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Grants			
Suffolk County Council	73,240	–	73,240
First Light CIC (Arts Council England)	–	36,000	36,000
Arts Council England	–	27,000	27,000
Postcode Places Trust	–	25,000	25,000
Other Grants	13,973	4,913	18,886
Leading Lives (Community Benefit Fund)	–	5,000	5,000
Youth Music	–	4,420	4,420
Baily Thomas Charitable Fund	–	3,000	3,000
Landscapes for All Fund - National Landscapes	–	2,000	2,000
Essex Community Fund	–	1,750	1,750
The Saturday Hospital Fund	–	1,750	1,750
Mid Suffolk District Council	1,550	–	1,550
Suffolk Community Foundation (Arts & Culture Fund))	–	1,000	1,000
Essex Cultural Diversity Project	–	1,000	1,000
Suffolk Community Foundation (Suffolk Giving)	–	450	450
	<u>88,763</u>	<u>113,283</u>	<u>202,046</u>

Year ended 31 March 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Grants			
Youth Music	–	137,210	137,210
Suffolk County Council	63,240	5,000	68,240
Other grants and donations	6,864	18,056	24,920
Suffolk Community Foundation	–	23,515	23,515
Mid Suffolk District Council	2,550	–	2,550
Babergh District Council	1,500	–	1,500
	<u>74,154</u>	<u>183,781</u>	<u>257,935</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Bank interest receivable	<u>7,472</u>	<u>7,472</u>	<u>7,777</u>	<u>7,777</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

7. Expenditure on charitable activities

	Activities undertaken directly	Support costs	Total funds 2025	Total fund 2024
	£	£	£	£
Staff costs	174,696	47,170	221,866	233,611
Artist fees and materials	84,762	–	84,762	87,804
Transport, catering and venue hire	7,029	375	7,404	19,981
Marketing and public relations	1,820	396	2,216	5,947
Other project costs	5,403	–	5,403	3,237
Office costs	–	14,504	14,504	15,087
Depreciation	–	510	510	510
Independent examiner's fees	–	2,760	2,760	1,848
Board and meeting expenses	–	59	59	166
	<u>273,710</u>	<u>65,774</u>	<u>339,484</u>	<u>368,191</u>

8. Net expenditure

Net expenditure is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible fixed assets	<u>510</u>	<u>510</u>

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	201,998	211,583
Social security costs	9,768	9,406
Other pension costs	10,100	10,579
Other staffing expenses	–	2,043
	<u>221,866</u>	<u>233,611</u>

The average head count of employees during the year was 11 (2024: 12). The full time equivalent, based on full time being 35 hours per week, was 6 people (2024: 6).

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

Key management personnel

Key management personnel include all personnel that have the authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation, including employers national insurance contributions paid to key management personnel for services provided to the charity was £97,086 (2024: £101,113).

10. Trustee remuneration and expenses

No Trustee received remuneration in the current or prior year, directly or indirectly, from the charity. Trustees received £62 (2024: £166) of expenses during the year.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

11. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2024 and 31 March 2025	<u>1,736</u>	<u>15,028</u>	<u>16,764</u>
Depreciation			
At 1 April 2024	1,736	14,009	15,745
Charge for the year	–	510	510
At 31 March 2025	<u>1,736</u>	<u>14,519</u>	<u>16,255</u>
Carrying amount			
At 31 March 2025	<u>–</u>	<u>509</u>	<u>509</u>
At 31 March 2024	<u>–</u>	<u>1,019</u>	<u>1,019</u>

12. Debtors

	2025 £	2024 £
Trade debtors	200	821
Prepayments and accrued income	<u>263,577</u>	<u>215,758</u>
	<u>263,777</u>	<u>216,579</u>

13. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	8,848	12,905
Accruals and deferred income	229,536	33,033
Social security and other taxes	2,461	3,212
Other creditors	<u>1,743</u>	<u>1,972</u>
	<u>242,588</u>	<u>51,122</u>

14. Deferred income

Deferred income relates to conditional grant income received in the year on behalf of projects being completed in following years and amounts to £215,975 (2024: £31,185) for the year.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

15. Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £10,100 (2024: £10,579).

16. Analysis of charitable funds

Restricted funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
Brave Art	2,342	32,845	(35,187)	–	–
Brave Art (ACE)	–	37,445	(15,864)	–	21,581
Clown Round Extension	5,640	5,511	(3,987)	–	7,164
Creative Boost (Friends Around the Table)	18,188	–	(18,188)	–	–
Friends Around the Table	4,781	12,000	(12,892)	–	3,889
Extra Time HLF	82,210	–	(46,377)	–	35,833
Curious Minds (Libraries and Museums Wellbeing)	39,916	–	(22,806)	–	17,110
Little Beats	95,545	9,491	(59,656)	–	45,380
Website & Virtual	223	–	(65)	–	158
Youth Music Recharge	9,225	4,420	(13,645)	–	–
Battery of Ideas	–	–	–	–	–
Lowestoft	–	36,000	(11,498)	–	24,502
	<u>258,070</u>	<u>137,712</u>	<u>(240,165)</u>	<u>–</u>	<u>155,617</u>

Unrestricted funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
General fund	111,205	117,246	(89,071)	–	139,380
Designated fund	10,823	–	(10,248)	–	575
	<u>122,028</u>	<u>117,246</u>	<u>(99,319)</u>	<u>–</u>	<u>139,955</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

Restricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Brave Art	56,308	20,711	(74,677)	–	2,342
Clown Round Extension	14,991	19,891	(29,242)	–	5,640
Creative Boost (Friends Around the Table)	–	19,985	(1,797)	–	18,188
Extra Time HLF	125,709	7,500	(50,999)	–	82,210
Libraries & Museums					
Well-Being Programme	46,631	20,000	(26,715)	–	39,916
Little Beats Progression (Youth Music)	292	140,170	(44,917)	–	95,545
Lowestoft Folk	463	–	(463)	–	–
More Friends Around the Table	21,397	–	(16,616)	–	4,781
Website & Virtual	450	–	(227)	–	223
Wild About Kirkley	383	–	(383)	–	–
YM Revenue Funding	31,372	2,210	(24,357)	–	9,225
	<u>297,996</u>	<u>230,467</u>	<u>(270,393)</u>	<u>–</u>	<u>258,070</u>

Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
General fund	105,035	100,751	(94,581)	–	111,205
Designated fund	14,040	–	(3,217)	–	10,823
	<u>119,075</u>	<u>100,751</u>	<u>(97,798)</u>	<u>–</u>	<u>122,028</u>

Purpose of restricted funds:

Brave Art: is a creative course with embedded personal and social development for adults with learning disabilities. Courses are offered in Bury St Edmunds, Lowestoft and Ipswich. National Lottery Community Fund, Funding from Suffolk Community Foundation through the Birketts Fund, Horringer Court Community Church, Thrift Shop.

Battery of Ideas Lowestoft: a creative health and wellbeing programme delivered at the Battery of Ideas Lowestoft, with two strands of delivery: a 12-week social prescribing creative course for adults living with long term complex health needs; and an eight-week artist led community course.

Clown Round Extension: provides children in hospitals and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward. Angel Lodge, EH Smith Charitable Trust, J & D Hambro Charitable Trust. Ridley Godfrey Foundation, Will Charitable Trust, Suffolk Community Foundation through De La Rue Family Fund.

Extra Time HLF: is an intergenerational programme which brings together new intergenerational teams to share their personal experiences of the beautiful game and explore Suffolk's remarkable football heritage. Heritage Lottery Fund, Association of Suffolk Museums, Lowestoft Rising (LCEP).

Friends Around the Table: A successor to our successful programme, Friends Around the Table. This programme explores food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table is funded by, Suffolk Community Foundation Realising Ambitions.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

Libraries & Museums Wellbeing Programme: Suffolk County Council partnership funding supports Curious Minds, a mental health wellbeing project, delivered in partnership with Suffolk Libraries and the Association for Suffolk Museums. Curious Minds supports the Primary Care Personalised Care Programme and participation is by referral through Ipswich and East Suffolk Primary Care.

Little Beats Progression (Youth Music): is a partnership project with Suffolk Libraries that improves wellbeing, child development and musical engagement amongst pre-school children. 'Little Beats' brings musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries. Youth Music, Music for All, Lowestoft Rising (LCEP)

Website and virtual: Supporting Suffolk Artlink's online communication and engagement with our participants through information about our in real life and digital activities and online resources.

The following restricted projects have been completed:

Creative Boost (Friends Around the Table) Friends Around the Table sessions for carers Suffolk Community Foundation through Suffolk Carers Fund.

Lowestoft Folk: was an intergenerational heritage programme between school pupils and older people in care exploring artefacts and stories found in Lowestoft Museum and the Maritime Museum. The programme produced exhibits that continue to be used by the museums and a small sum is held in the fund for repair, maintenance, and decommissioning.

Wild about Kirkley: artists and community participants collaborate to develop, curate and deliver a fortnightly programme, ending May 2023, of creative activity exploring food, art and the environment. Arts Council England and Suffolk County Council.

YM Revenue Funding: funding aims to help people and organisations to recharge from the effects of the pandemic. These funds are to improve Suffolk Artlink's capacity, capability, and wellbeing.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2025

17. Analysis of net assets between funds

31 March 2025

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	509	—	—	509
Current assets	138,871	575	155,617	295,063
Net Assets	<u>139,380</u>	<u>575</u>	<u>155,617</u>	<u>295,572</u>

31 March 2024

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	1,019	—	—	1,019
Current assets	110,186	10,823	258,070	379,079
Net Assets	<u>111,205</u>	<u>10,823</u>	<u>258,070</u>	<u>380,098</u>

18. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	2024 £
Not later than 1 year	<u>1,810</u>	<u>6,034</u>

19. Related parties

There were no related party transactions in this or the prior year.

Lovewell Blake LLP
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
Suffolk
IP32 7EA

Dear Sirs

Financial statements for the year ended 31 March 2025

The following representations are made on the basis of enquires with those individuals, including management and staff, with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charitable company's financial statements for the year ended 31 March 2025. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

General

We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.

We confirm that the charitable company qualifies as small in accordance with the conditions set out in chapter 1 of part 15 of the Companies Act 2006.

We confirm that the charitable company was entitled to exemption under section 144 of the Charities Act 2011, being that gross income for the year does not exceed £1m or £250,000 if gross assets exceed £3.26m, from the requirement to have its financial statements for the financial year ended 31 March 2025 audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.

We confirm we have declared all income, including legacies, of which we are aware at the year end, whether received during the year or following the year end.

We have fulfilled our responsibilities as trustees, as set out in the terms of our engagement letter dated 28 June 2021 under the Companies Act 2006 and Charities Act 2011, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.

All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.

All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charitable company, and with all other records and related information requested, including minutes of all management and trustees meetings and correspondence with The Charity Commission.

The financial statements are free of material misstatements, including omissions.

Internal control and fraud

We acknowledge our responsibility for the design, implementation and maintenance of internal control systems to prevent and detect fraud and error, and we believe that we have appropriately fulfilled these responsibilities. We have disclosed to you the results of our risk assessment that the financial statements may be misstated as a result of fraud.

We have disclosed to you all instances of known or suspected fraud affecting the entity involving those individuals, including management and employees, who have a significant role in internal control or others that have a material effect on the financial statements.

We have also disclosed to you all information in relation to allegations of fraud or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysts, regulators or others.

Assets and liabilities

The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed in the notes to the financial statements.

All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.

We have no plans or intentions that may materially alter the carrying value and, where relevant, the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

Bank accounts

We have disclosed to you all bank accounts operated by the charitable company.

Legal claims

We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed in the financial statements.

Laws and regulations

We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Serious incidents

We confirm that no serious incident reports have been submitted to the Charity Commission, nor any events considered for submission, during the year or in the period to the date of signing of the balance sheet.

Subsequent events

All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

We believe that the charitable company’s financial statements should be prepared on a going concern basis, on the grounds that current and future sources of funding or support will be more than adequate for the charitable company’s needs. We also confirm our plans for future action(s) required to enable the charitable company to continue as a going concern are feasible. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company’s ability to continue as a going concern need to be made in the financial statements.

Grants and donations

All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

Each trustee has taken all steps that they ought to have taken as a trustee in order to make themselves aware of any relevant information and to establish that you are aware of that information.

Yours faithfully



.....
Signed on behalf of the board of trustees of Suffolk Artlink

Date: 28/7/2025
.....

SUFFOLK ARTLINK

England & Wales - Charity number 1110898

Accounts

COMPANY REGISTRATION NUMBER: 05354844

CHARITY REGISTRATION NUMBER: 1110898

**Suffolk Artlink
Company Limited by Guarantee
Unaudited financial statements
31 March 2024**

Suffolk Artlink

Company Limited by Guarantee

Financial statements

Year ended 31 March 2024

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Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Suffolk Artlink
Charity registration number	1110898
Company registration number	05354844
Principal office and registered office	Unit 14 Malt Store Annex The Cut, 8 New Cut Halesworth Suffolk IP19 8BY

The trustees

The trustees who served during the year and at the date of approval were as follows:

S Bardwell (Chair)
M Anscombe (Appointed 31/07/2023)
K Axon
M Baker-Woods
J Draper
J Dyball
E Godden (Appointed 31/07/2023)
C Guy-Pearson
D Hebron (Appointed 31/07/2023)
S Price (Appointed 31/07/2023)
A Whitney
K Wood

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

Senior management	A Casey H Field A Winch
Bank	CAF Bank Cambridge & Counties Bank United Trust Bank Redwood Bank
Independent examiner	L Thurston FCCA Lovewell Blake LLP Chartered accountants First Floor Suite 2 Hillside Business Park Bury St Edmunds IP32 7EA

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

Objectives and activities

The charity's objects are:

(a) to promote, maintain and advance the education of the public in the arts generally and the encouragement of the arts, by utilising all art forms, including painting, sculpture, printmaking, crafts, drama, music, literature, photography landscape art, public art and new media;

(b) to provide or assist in the provision of, in the interests of social welfare, facilities for recreation or other time occupation with the object of improving the conditions of life for the public at large and persons who have a particular need of such facilities by reason of youth, age, physical or mental disability, health or their social and economic circumstances.

About Suffolk Artlink

Suffolk Artlink is a participatory arts charity that brings creativity into the heart of communities. We develop and deliver inclusive arts programmes that support peoples' health and wellbeing.

Our creative projects help people transform their lives through the arts by bringing skills, support networks, confidence and joy to communities in the East. We work in hospitals, hospices, libraries, residential homes, schools and community venues.

Our work is led by experienced arts practitioners, encompassing a rich variety of art forms, and is delivered in close partnership with care, health, education, voluntary and community organisations.

www.suffolkartlink.org.uk
Facebook: Suffolk.Artlink
Instagram: Suffolk_Artlink

Public benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

Co-Chairs' review

Thank you to our wonderful participants whose achievements continue to inspire our commitment to the charity's mission. Our programmes enable people of all abilities to fulfil their potential through participating in creative activities and learning new skills; make friends and build social connections; and improve their wellbeing, health, and resilience. We are proud of the positive difference Suffolk Artlink's programmes have made to people's lives in Suffolk this year.

Thank you to Suffolk Artlink's trustees for their passion, dedication, and contribution to developing the charity this year. We are delighted to welcome new trustees Emily Godden, Mark Anscombe, Simon Price, and Damian Hebron, who bring new insights, and a wealth of experience and skills to a refreshed Board. Through our working groups, the trustees have been actively engaged in developing the charity with a particular focus on new initiatives to support the charity's long-term financial sustainability.

Thank you to our staff team, artists, and volunteers for their work in the community and to Suffolk Artlink's Co-Directors, Alex Casey and Hayley Field, who continue to lead our dedicated team with vision, care and compassion.

Sarah Bardwell and Jeni Draper, Co-Chairs

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

Achievements and performance

Our Programme in Brief

Total participants	2,351
Workshops	265
Audience reached in person	34,474
Audience reached digitally	61,592

Our Participatory Programme in Brief

Suffolk Artlink for people living with long-term health conditions(Social Prescribing)

Suffolk Artlink's Curious Minds is a mental health wellbeing project, delivered in partnership with Suffolk Libraries, the Food Museum and the Ipswich and East Suffolk Alliance. Its purpose is to support the Primary Care Personalised Care Programme and participation is by referral through Ipswich and East Suffolk Primary Care.

The programme supports people aged 18 or over in Ipswich and East Suffolk living with complex health needs who are diagnosed with two more long-term health conditions. It is an arts and heritage programme designed to support wellbeing through creative and mindful activities. Curious Minds offers participants the chance to enjoy exploring a variety of art forms whilst developing creative skills and tools to support mental wellbeing.

Finally Moving Forward: A Participant's Personal Story

"My life used to be really busy until my depression. I now get up and then have a smoke and get ready to go out. On Tuesdays and Thursdays, I go to Curious Minds, and this is something that I didn't used to do.

Before I did Curious Minds, I didn't do much and some days I didn't even get dressed as I had no need to get up. I don't go out anywhere. I used to sit and watch TV most of the time. Now, every day I get washed and dressed. I eat once a day, in the evening and this is due to me being really fed up and can't be bothered to cook just for one. I used to batch cook much of my food but when I'm fed up I no longer do this.

I have now made friends, I never used to have many friends. I now have met x from Curious Minds and we now go for coffee. This has been such a big change for me. It has also inspired me to get in touch with my old friends. I have now started to make plans!

Before I was quite happy to stay inside and not do anything, but I have now signed up for more courses. I have signed up for a networking breakfast, which is a really big step for me! I would never have done this before! I am now doing another Curious Minds course and have signed up for the next course, too.

I never used to have many friends and now I do thanks to Curious Minds. I look forward to things now and feel so much better!

Coming together as a group of likeminded people, talking to other people, having a purpose each week helped to create the change.

I am now looking forward to things, I used to feel I didn't have any real purpose but now I look forward to coming out, meeting the group, doing the art, and talking to people. I am so much better than I have been. I am beginning to get better!

The changes have been so significant in helping me to move forward."

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

The social impact value of attending our twelve-week programme for the person whose story is shared above was £16,749

Suffolk Artlink evaluates this programme using the Short Warwick Edinburgh Mental Wellbeing Scale and Most Significant Change. The amazing personal story above was generously shared by a participant as part of our Most Significant Change qualitative evaluation and is representative of the amazing creative journeys these brave participants have taken through the programme.

Social impact value is calculated using the method detailed in, Mental health and life satisfaction: the relationship between the Warwick Edinburgh mental wellbeing scale and life satisfaction, D Fujiwara, K Keohane, V Clayton, U Hotopp.

Suffolk Artlink's intergenerational work for schools and care homes

With a flourish of mascots, rattles and scarves, 'Extra Time' brings on our intergenerational teams to share their personal experiences of the beautiful game.

From wearing the teams' colours and singing the songs to always buying a programme or sitting in the same chair during a match, football is full of rituals and traditions; by bringing different generations together, both face-to-face and through linked activities, our aim is to discover, share and celebrate some of these personal stories.

Using source materials held by Suffolk Archives and county museums to inspire the creative sessions, our artists work in primary schools and care homes in Lowestoft, Leiston and Halesworth to create unique artworks, vibrant interpretations of archive collections, and a broader understanding of Suffolk's rich footballing heritage.

We are creating four Memory Boxes, informed by members of Ipswich and Lowestoft sporting memory groups and Ipswich Town Heritage Society, to capture individuals' stories and images; these Memory Boxes will be available for other care homes and community groups across the county to share and enjoy.

Our fourth Memory Box will be dedicated exclusively to women's football in the county. From the Lowestoft Waves winning the FA Cup in 1982 to munitions factory workers during the war, by way of individual anecdotes and mementoes, Extra Time will create a brand new - and possibly surprising - addition to the archives.

The project also delivers one-off sessions in community settings, care homes and other schools in the east of the county.

"That was lovely, I felt like I was at the football match with my brother, I could see his face and I could hear the crowd. I could really feel the cold wind on my face and see the pitch. I felt like I was somewhere else, in fact my head is still dreamy." Stan, one of the Britten Court Angels

Extra Time is made possible through the National Lottery Heritage Fund, Lowestoft Rising and the Association for Suffolk Museums. It is a partner project with Suffolk Archives and runs from June 2023 to October 2025.

Suffolk Artlink for Family Carers

Creative Boost Friends Around the Table provides professionally led, participatory creative workshops and opportunities for Suffolk's carers to be creative, make friends and enjoy life.

Our creative sessions are offered across Suffolk, including sessions hosted by carers groups in Stowmarket and Felixstowe. We are also excited to offer imaginative and accessible virtual sessions for carers who face barriers accessing in-person services.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

All our sessions are led by professional participatory artists who are expert in offering enjoyable activities for people of all abilities in which participants can achieve remarkable work in a short time.

Thanks to funding from Suffolk Community Foundation through the Suffolk Carers Fund these sessions are free to carers.

Suffolk Artlink for early years practitioners and musicians

Little Beats has created a vibrant place-based network for early years music providers, facilitators and musicians working in Lowestoft.

We work with locally established and emerging musicians. Our musicians develop and deliver musical activities to 0-5's and their families.

Our aim is to improve wellbeing, child development and musical engagement for preschool children by developing the skills of selected musicians and early years facilitators.

We host early years networking sessions, masterclasses and mentoring opportunities. These sessions are delivered by professionals, artists and academics including national figures such as Professor Nate Holder and Dr Jessica Pit as well as the best practitioners in our region such as Magic Acorns and Dr Charlotte Arculus.

Shared knowledge, skills and experience is developing our facilitators' personal practice and creativity. This sharing is providing resources to deliver higher quality musical activities in Lowestoft for pre-school children and their families.

Our sessions include diverse voices and promote and celebrate broader cultural diversity and representation in early years provision.

Little Beats is delivered in partnership with Magic Acorns, Suffolk Libraries, Britten Pears and Lowestoft Rising LCEP and is made possible thanks to generous funding and support from Youth Music using public funding from the National Lottery through Arts Council England and funding from Music for All.

Suffolk Artlink for learning disabled adults

Our arts training course for adults with learning disabilities, Brave Art, offers students the chance to enjoy exploring a variety of art forms whilst developing creative and life skills.

Through artist-led sessions, cultural trips and public celebrations of their work, students learn new skills and gain confidence, friendships and wellbeing.

Courses take place one day per week, in Bury St Edmunds, Lowestoft and Ipswich and include advice and guidance on how to progress on to volunteering, work experience and further training.

We support students to develop their individual practice as artists and explore their own interests and ideas facilitated by an incredibly talented artistic team. Our staff and artists specialise in working in the community and lending their skills to enable participants to explore and express on their own thoughts, feelings and aspirations.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

Brave Arts have become brilliant, bold and self-directed artists.

"This term has been different because doing my own work, I've learnt to work slower and take my time and do more thinking. It's made my work more 'stand out-able!' It's been really enjoyable."

"I like this way of working because you can make your own decisions and be more independent and use your mind. Artists help you when you need it."

Brave Art was generously funded by The National Lottery Community Fund until November 2023. The programme continues thanks to funding and support from the Scarfe Charitable Trust, STOBBS IP LTD BCA, Leading Lives Community Benefit Fund, and funding from the Birketts Fund, Arts and Culture Fund and Suffolk Giving Fund through Suffolk Community Foundation.

Suffolk Artlink for Children in Hospital and Hospice

A stay in hospital can be daunting for anybody, but for children and young people, it can be particularly hard. As well as coping with feelings of discomfort, a child may be dealing with unfamiliar medical difficulties and the upset of being away from loved ones and the comforts of home.

Clown Round aims to increase the wellbeing of patients and their families by providing distraction and a positive focus, helping to: increase happiness and confidence; decrease anxiety and feelings of isolation as well as building resilience and feelings of self-belief.

Clown Doctors visit young people in hospitals and hospices and engage them in clowning, storytelling, music, magic, circus skills and improvisation.

They focus on supporting and empowering young patients and their families during what can be a challenging time, tailoring activities thoughtfully and sensitively, putting the individual at the heart of each interaction.

Clown Round began in 2008 with visits at the James Paget, Ipswich, Colchester and Norfolk and Norwich Hospitals and to EACH Hospices in Suffolk and Norfolk and was funded by Children in Need.

"It is always such a joy to spend time with the Clown Doctors. Such wonderful people who continue to make us all smile, time and time again." Hospital staff.

Over 10,000 children have been supported by Clown Round since 2010.

Clown Round is delivered in partnership with EACH, East Suffolk and North Essex NHS Foundation Trust, James Paget University Hospital NHS Foundation Trust, Norfolk and Norwich University Hospital NHS Foundation Trust and West Suffolk NHS Foundation Trust. It is made possible thanks to generous funding and support from BBC Children in Need, Arts Council England through Hocus Pocus Theatre, The De La Rue Family Fund through Suffolk Community Foundation, The Ridley Godfrey Foundation, Angel Lodge number 51 and the support public donations.

Suffolk Artlink in the Community

Greetings from Lowestoft was funded through and delivered as part of the Lowestoft Heritage Action Zones (HAZ) run by East Suffolk Council in partnership with Historic England. These were heritage-led regeneration schemes which seek to enhance the appearance of the area through funding improvements to buildings; provide opportunities for more cultural activities; celebrate the town's rich history and encourage communities to come together.

The 'Greetings from Lowestoft' postcard competition was a celebration that brought together people of all ages and abilities. Hundreds of wonderfully creative and colourful postcards were submitted, showcasing the love and enjoyment participants experienced while crafting their unique cards.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

"We had such a good time making them," expressed one participant, capturing the sentiment of the competition.

All the captivating postcards were proudly displayed in an exhibition at the East Point Pavilion. The Christmas awards ceremony was an exciting highlight, with Suffolk poet Dean Parkin doing the honours.

A panel of esteemed judges faced the challenging task of selecting six winning postcards. These selected pieces were reproduced and made available for free, allowing everyone to share their greetings from Lowestoft. The postcards were freely available to the public from locations across Lowestoft.

Suffolk Artlink Organisational Development

Thanks to funding from Youth Music's recharge fund Suffolk Artlink has been able to address the wellbeing and development needs of staff.

Youth Music's funding enabled the charity to embed learning from our delivery during the national lockdowns in response to COVID. For example, integrating online delivery in our programmes. We provide a wide range of activities for people to do at home available as downloads from our website and provide information and session booking online. Communication has been enhanced by running a box office and engagement with participants through social media. Particularly through Facebook and Instagram.

Internally Suffolk Artlink has levered increased productivity through resources provided free to charities such as Google Workspace, Microsoft 365 and ChatGPT. Our communications and marketing have been greatly facilitated by charity accounts with Canva, Google Search Console and Google Ads.

Financial review

In addition to trustees reviewing Suffolk Artlink's finances at every Board meeting Suffolk Artlink's finance subcommittee, trustees Sara Bardwell, Kate Axon and Keith Woods, meet regularly to review and discuss the charity's finances.

Reserves policy

The Trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the charity to fulfil statutory and legal obligations
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure
- To allow for orderly wind up of the charity if required

The charity's current unrestricted reserves policy is based on the Charity Commission guidance, "Charity reserves: building resilience (CC19)". The reserves policy reflects the charity's income risk profile; fixed salary costs and associated redundancy liability; and the extreme vulnerability of the charity's beneficiaries and the potential impact of a sudden and unplanned withdrawal of services on their health and well-being.

The Trustees' reserves policy is to maintain sufficient reserves to cover six months' unrestricted expenditure, closure costs and liabilities and includes an assumption that Full Cost Recovery would not be made to restricted funds in the final month of an orderly wind up of the charity. This policy is reviewed annually by the Board and a reserve target of £113,410 (2023: £109,355) was calculated on that basis.

At 31 March 2024 the charity's current unrestricted general reserves, net of tangible fixed assets, were £110,186 (2023: £103,506).

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

Structure, governance and management

Suffolk Artlink is a charitable company limited by guarantee incorporated on 7 February 2005 and registered as a charity on 16 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The trustees of the company are also directors for the purposes of company law. Under the Memorandum and Articles of Association the trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The trustees of the charitable company during the year are as described on the reference and administration details page of these financial statements.

Risk management

The trustees monitor the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Board of Trustees follows the Charity Commissions guidance 'Charities and risk management (CC26)' in identifying and weighting risks and the trustees maintain an organisational risk assessment. The register is continually updated and reviewed.

Safeguarding for children and vulnerable adults is a priority and our policies, procedures, vetting, training and risk assessment follow from our total commitment to providing safe and high-quality services.

The trustees and senior managers have identified a decrease in local authority funding from 1 April 2025 as a significant risk to the charity. Securing new sources of unrestricted grant funding and increasing income from individual and business giving is a strategic priority for trustees and staff in 2024 / 2025.

Principal funding sources

The main sources of income for the charity are from grants from national organisations and local authorities. The majority of income is restricted.

The charity's approach to investments is cautious with funds being held across different institutions in order to maximise cover under the Financial Service Compensation Scheme.

The charity does not hold any other investments in this or prior year.

Organisation structure

The Trustee Board comprises of twelve members who meet quarterly and are responsible for the strategic direction and policy of the charity. The Trustees are from a variety of backgrounds relevant to the work of the charity.

The Board is supported by two Co-Directors, who lead and manage the organisation day-to-day. The General Manager reports to the Board regarding the charity's finances and acts as Company Secretary.

To ensure a vital and engaged Board, trustees' length of service is limited. The intention of the Board is that trustees will serve one term of three years after which a trustee may be re-elected for a second term of three years. By special resolution of the Board, trustees may be re-elected for a third term of three years, for example, where a trustee is providing a particular expertise such as legal, financial or HR. The maximum length of service for trustees is therefore nine years.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2024

Trustees are recruited through an open recruitment process and formal interview. The process includes an outline of the Trustees' roles and responsibilities. People from underrepresented groups are particularly welcome to apply.

New Trustees are provided with a Board pack including Memorandum & Articles of Association, last published accounts, current management accounts and budget, an organogram, Trustees' biographies & contact details, notes regarding major funders, corporate strategy, corporate risk assessment, The Essential Trustee and a list of additional resources. Training is provided as required for each Trustee and may include training for specialist roles such as the Trustee safeguarding lead.

Pay and remuneration

The pay of the senior staff is reviewed annually by the Trustees and where appropriate increased in accordance with average inflationary increases for similar roles, in the same sector, in the locality.

Independent examiner reappointment

A resolution to appoint L Thurston FCCA of Lovewell Blake LLP as independent examiner will be proposed at the next Annual General Meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on26/7/2024..... and signed on behalf of the board of trustees by:

Sarah Bardwell

S Bardwell (Chair)
Trustee

Suffolk Artlink

Company Limited by Guarantee

Independent examiner's report to the trustees of Suffolk Artlink

Year ended 31 March 2024

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2024 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L Thurston FCCA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA
26/7/2024

Suffolk Artlink

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 March 2024

		Unrestricted funds	2024 Restricted funds	Total funds	2023 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	74,154	183,781	257,935	435,704
Charitable activities		18,820	46,686	65,506	41,543
Investment income	6	7,777	–	7,777	3,739
Total income		<u>100,751</u>	<u>230,467</u>	<u>331,218</u>	<u>480,986</u>
Expenditure					
Charitable activities	7	97,798	270,393	368,191	407,626
Total expenditure		<u>97,798</u>	<u>270,393</u>	<u>368,191</u>	<u>407,626</u>
Net (expenditure)/income and net movement in funds					
		<u>2,953</u>	<u>(39,926)</u>	<u>(36,973)</u>	<u>73,360</u>
Reconciliation of funds					
Total funds brought forward		119,075	297,996	417,071	343,711
Total funds carried forward		<u>122,028</u>	<u>258,070</u>	<u>380,098</u>	<u>417,071</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 23 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Balance sheet

31 March 2024

	Note	2024 £	£	2023 £	£
Fixed assets					
Tangible fixed assets	11		1,019		1,529
Current assets					
Debtors	12	216,579		191,081	
Cash at bank and in hand		213,622		272,907	
		<u>430,201</u>		<u>463,988</u>	
Creditors: Amounts falling due within one year	13	<u>(51,122)</u>		<u>(48,446)</u>	
Net current assets			379,079		415,542
Total assets less current liabilities			380,098		417,071
Net assets			<u>380,098</u>		<u>417,071</u>
Funds of the charity					
Restricted funds			258,070		297,996
Unrestricted funds			122,028		119,075
Total charity funds	16		<u>380,098</u>		<u>417,071</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 26/7/2024....., and are signed on behalf of the board by:

Sarah Bardwell

S Bardwell (Chair)
Trustee

Company registration number: 05354844

The notes on pages 14 to 23 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office and principal office address is Unit 14, Malt Store Annex, The Cut, 8 New Cut, Halesworth, Suffolk, IP19 8BY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income tax

As a registered charity, the activities are exempt from United Kingdom Income and Corporation taxation, provided that the income is applied to charitable purposes.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	15% straight line
Equipment	-	25% straight line

Financial instruments

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

5. Donations and legacies

Year ended 31 March 2024

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Grants			
Youth Music	–	137,210	137,210
Suffolk County Council	63,240	5,000	68,240
Other grants and donations	6,864	18,056	24,920
Suffolk Community Foundation	–	23,515	23,515
Mid Suffolk District Council	2,550	–	2,550
Babergh District Council	1,500	–	1,500
	<u>74,154</u>	<u>183,781</u>	<u>257,935</u>

Year ended 31 March 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants			
Heritage Lottery Fund	–	135,213	135,213
Suffolk County Council	61,470	34,400	95,870
National Lottery Community Fund	–	63,364	63,364
Youth Music	–	42,521	42,521
Children in Need	–	40,972	40,972
Other grants and donations	14,986	20,216	35,202
Mid Suffolk District Council	3,550	7,756	11,306
Babergh District Council	1,500	7,756	9,256
Suffolk Community Foundation	–	2,000	2,000
	<u>81,506</u>	<u>354,198</u>	<u>435,704</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>7,777</u>	<u>7,777</u>	<u>3,739</u>	<u>3,739</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

7. Expenditure on charitable activities

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Staff costs	231,568	2,043	233,611	236,908
Artist fees and materials	87,804	–	87,804	104,545
Transport, catering and venue hire	14,770	5,211	19,981	27,613
Marketing and public relations	216	5,731	5,947	12,868
Other project costs	3,237	–	3,237	3,854
Office costs	–	15,087	15,087	18,760
Depreciation	–	510	510	786
Independent examiner's fees	–	1,848	1,848	1,927
Board and meeting expenses	–	166	166	365
	<u>337,595</u>	<u>30,596</u>	<u>368,191</u>	<u>407,626</u>

8. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>510</u>	<u>786</u>

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	211,583	219,826
Social security costs	9,406	4,642
Other pension costs	10,579	10,923
Other staffing expenses	<u>2,043</u>	<u>1,517</u>
	<u>233,611</u>	<u>236,908</u>

The average head count of employees during the year was 12 (2023: 13). The full time equivalent, based on full time being 35 hours per week, was 6 people (2023: 7).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

Key management personnel

Key management personnel include all personnel that have the authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation, including employers national insurance contributions paid to key management personnel for services provided to the charity was £101,113 (2023: £99,496).

10. Trustee remuneration and expenses

No Trustee received remuneration in the current or prior year, directly or indirectly, from the charity. Trustees received £166 (2023: £Nil) of expenses during the year.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

11. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2023 and 31 March 2024	<u>1,736</u>	<u>15,028</u>	<u>16,764</u>
Depreciation			
At 1 April 2023	1,736	13,499	15,235
Charge for the year	<u>–</u>	<u>510</u>	<u>510</u>
At 31 March 2024	<u>1,736</u>	<u>14,009</u>	<u>15,745</u>
Carrying amount			
At 31 March 2024	<u>–</u>	<u>1,019</u>	<u>1,019</u>
At 31 March 2023	<u>–</u>	<u>1,529</u>	<u>1,529</u>

12. Debtors

	2024 £	2023 £
Trade debtors	821	25,715
Prepayments and accrued income	<u>215,758</u>	<u>165,366</u>
	<u>216,579</u>	<u>191,081</u>

13. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	12,905	6,581
Accruals and deferred income	33,033	36,919
Social security and other taxes	3,212	2,869
Other creditors	<u>1,972</u>	<u>2,077</u>
	<u>51,122</u>	<u>48,446</u>

14. Deferred income

	2024 £	2023 £
Amount deferred in year	<u>31,185</u>	<u>18,395</u>

Deferred income relates to conditional grant income received in the year on behalf of projects being completed in following years.

15. Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £10,579 (2023: £10,923).

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

16. Analysis of charitable funds

Restricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Brave Art	56,308	20,711	(74,677)	—	2,342
Clown Round Extension	14,991	19,891	(29,242)	—	5,640
Creative Boost (Friends Around the Table)	—	19,985	(1,797)	—	18,188
Extra Time HLF	125,709	7,500	(50,999)	—	82,210
Libraries & Museums					
Well-Being Programme	46,631	20,000	(26,715)	—	39,916
Little Beats Progression					
(Youth Music)	292	140,170	(44,917)	—	95,545
Lowestoft Folk	463	—	(463)	—	—
More Friends Around the Table	21,397	—	(16,616)	—	4,781
Website & Virtual	450	—	(227)	—	223
Wild About Kirkley	383	—	(383)	—	—
YM Revenue Funding	31,372	2,210	(24,357)	—	9,225
	<u>297,996</u>	<u>230,467</u>	<u>(270,393)</u>	<u>—</u>	<u>258,070</u>

Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
General fund	105,035	100,751	(94,581)	—	111,205
Designated fund	14,040	—	(3,217)	—	10,823
	<u>119,075</u>	<u>100,751</u>	<u>(97,798)</u>	<u>—</u>	<u>122,028</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Brave Art	72,534	95,214	(111,440)	–	56,308
Clown Round	13,592	–	(13,057)	(535)	–
Clown Round Extension	–	43,752	(29,296)	535	14,991
Extra Time HLF	–	125,774	(65)	–	125,709
Friends Around the Table (Realising Ambitions)	12,134	–	(12,134)	–	–
Libraries & Museums					
Well-Being Programme	42,183	35,000	(30,552)	–	46,631
Little Beats Progression (Youth Music)	17,630	2,741	(20,079)	–	292
Lowestoft Folk	463	–	–	–	463
More Friends Around the Table	–	36,669	(15,272)	–	21,397
Restart	34	–	(34)	–	–
Special Delivery (Letters From...)	30,434	9,439	(39,873)	–	–
Website & Virtual	5,095	–	(4,645)	–	450
Wild About Kirkley	35,900	900	(36,417)	–	383
YM Revenue Funding	–	39,780	(8,408)	–	31,372
	<u>229,999</u>	<u>389,269</u>	<u>(321,272)</u>	<u>–</u>	<u>297,996</u>

Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
General fund	98,501	91,717	(85,183)	–	105,035
Designated fund	15,211	–	(1,171)	–	14,040
	<u>113,712</u>	<u>91,717</u>	<u>(86,354)</u>	<u>–</u>	<u>119,075</u>

Purpose of restricted funds:

Brave Art: is a creative course with embedded personal and social development for adults with learning disabilities. Courses are offered in Bury St Edmunds, Lowestoft and Ipswich. National Lottery Community Fund, Funding from Suffolk Community Foundation through the Birketts Fund, Horringer Court Community Church, Thrift Shop

Clown Round Extension: provides children in hospitals and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward. Angel Lodge, EH Smith Charitable Trust, J & D Hambro Charitable Trust. Ridley Godfrey Foundation, Will Charitable Trust, Suffolk Community Foundation through De La Rue Family Fund.

Creative Boost (Friends Around the Table) Friends Around the Table sessions for carers Suffolk Community Foundation through Suffolk Carers Fund.

Extra Time HLF: is an intergenerational programme which brings together new intergenerational teams to share their personal experiences of the beautiful game and explore Suffolk's remarkable football heritage. Heritage Lottery Fund, Association of Suffolk Museums, Lowestoft Rising (LCEP)

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

Libraries & Museums Wellbeing Programme: Suffolk County Council partnership funding supports Curious Minds, a mental health wellbeing project, delivered in partnership with Suffolk Libraries and the Association for Suffolk Museums. Curious Minds supports the Primary Care Personalised Care Programme and participation is by referral through Ipswich and East Suffolk Primary Care.

Little Beats Progression (Youth Music): is a partnership project with Suffolk Libraries that improves wellbeing, child development and musical engagement amongst pre-school children. 'Little Beats' brings musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries. Youth Music, Music for All, Lowestoft Rising (LCEP)

Lowestoft Folk: was an intergenerational heritage programme between school pupils and older people in care exploring artefacts and stories found in Lowestoft Museum and the Maritime Museum. The programme produced exhibits that continue to be used by the museums and a small sum is held in the fund for repair, maintenance, and decommissioning.

More Friends Around the Table: A successor to our successful programme, Friends Around the Table. This programme explores food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table is funded by, Suffolk Community Foundation Realising Ambitions.

Website and virtual: Supporting Suffolk Artlink's online communication and engagement with our participants through information about our in real life and digital activities and online resources.

Wild about Kirkley: artists and community participants collaborate to develop, curate and deliver a fortnightly programme, ending May 2023, of creative activity exploring food, art and the environment. Arts Council England and Suffolk County Council.

YM Revenue Funding: funding aims to help people and organisations to recharge from the effects of the pandemic. These funds are to improve Suffolk Artlink's capacity, capability, and wellbeing.

The following restricted projects have been completed:

Friends Around the Table: provides opportunities for people living in rural Suffolk to meet new people, learn new skills and improve physical and mental wellbeing through inspiring creative activities.

Friends Around the Table(Realising Ambitions): explored food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table was funded by, Suffolk Community Foundation Realising Ambitions (210626 DD).

ReStart: East Suffolk Council's restart grant provided funds for audiovisual equipment for groups to interact virtually and COVID -19 signage to support safer delivery of in real-life activity.

Special Delivery: is a Heritage Funded, OM-19-01488, programme to creatively engage primary school children and care home residents in their heritage through intergenerational artist-led activities using inspiring collections of letters from Suffolk's museums and archives.

VR Adventures: explored how immersive virtual reality experiences can benefit people in health and care settings in Suffolk and Norfolk. This Arts Council England funded project, in association with Google Arts & Culture, used VR technology to deliver participatory creative experiences to improve the wellbeing of young people being cared for in hospitals and older people in residential homes.

Purpose of Designated Fund: These funds are set aside to continue the development of Suffolk Artlink's individual and business engagement, audience development and fundraising, ending 31

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2024

March 2025, in accordance with the charity's commitments made under the Arts Council's Catalyst: Evolve grant programme.

17. Analysis of net assets between funds

31 March 2024

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	1,019	—	—	1,019
Current assets	110,186	10,823	258,070	379,079
Net Assets	<u>111,205</u>	<u>10,823</u>	<u>258,070</u>	<u>380,098</u>

31 March 2023

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	1,529	—	—	1,529
Current assets	103,506	14,040	297,996	415,542
Net Assets	<u>105,035</u>	<u>14,040</u>	<u>297,996</u>	<u>417,071</u>

18. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Not later than 1 year	6,034	6,034
Later than 1 year and not later than 5 years	—	6,034
	<u>6,034</u>	<u>12,068</u>

19. Related parties

During the year the charity paid:

- £Nil (2023: £2,633) for filming to Creative Nation Limited, a business in which A Whitney has an interest, in the period for which they were a Trustee.

These transactions were on normal commercial terms and were approved by the Trustees.

There were no other related party transactions in this or the prior year.

Lovewell Blake LLP
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
Suffolk
IP32 7EA

Dear Sirs

Financial statements for the year ended 31 March 2024

The following representations are made on the basis of enquires with those individuals, including management and staff, with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charitable company's financial statements for the year ended 31 March 2024. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

General

We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.

We confirm that the charitable company qualifies as small in accordance with the conditions set out in chapter 1 of part 15 of the Companies Act 2006.

We confirm that the charitable company was entitled to exemption under section 144 of the Charities Act 2011, being that gross income for the year does not exceed £1m or £250,000 if gross assets exceed £3.26m, from the requirement to have its financial statements for the financial year ended 31 March 2024 audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.

We confirm we have declared all income, including legacies, of which we are aware at the year end, whether received during the year or following the year end.

We have fulfilled our responsibilities as trustees, as set out in the terms of our engagement letter dated 28 June 2021 under the Companies Act 2006 and Charities Act 2011, for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.

All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.

All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charitable company, and with all other records and related information requested, including minutes of all management and trustees meetings and correspondence with The Charity Commission.

The financial statements are free of material misstatements, including omissions.

Internal control and fraud

We acknowledge our responsibility for the design, implementation and maintenance of internal control systems to prevent and detect fraud and error, and we believe that we have appropriately fulfilled these responsibilities. We have disclosed to you the results of our risk assessment that the financial statements may be misstated as a result of fraud.

We have disclosed to you all instances of known or suspected fraud affecting the entity involving those individuals, including management and employees, who have a significant role in internal control or others that have a material effect on the financial statements.

We have also disclosed to you all information in relation to allegations of fraud or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysts, regulators or others.

Assets and liabilities

The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed in the notes to the financial statements.

All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.

We have no plans or intentions that may materially alter the carrying value and, where relevant, the fair value measurements or classification of assets and liabilities reflected in the financial statements.

Accounting estimates

The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

Bank accounts

We have disclosed to you all bank accounts operated by the charitable company.

Legal claims

We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed in the financial statements.

Laws and regulations

We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

Related parties

Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

Serious incidents

We confirm that no serious incident reports have been submitted to the Charity Commission, nor any events considered for submission, during the year or in the period to the date of signing of the balance sheet.

Subsequent events

All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

Going concern

We believe that the charitable company's financial statements should be prepared on a going concern basis, on the grounds that current and future sources of funding or support will be more than adequate for the charitable company's needs. We also confirm our plans for future action(s) required to enable the charitable company to continue as a going concern are feasible. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements.

Grants and donations

All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

Each trustee has taken all steps that they ought to have taken as a trustee in order to make themselves aware of any relevant information and to establish that you are aware of that information.

Yours faithfully

Sarah Bardwell

.....
Signed on behalf of the board of trustees of Suffolk Artlink

Date: 26/7/2024

Certificate Of Completion

Envelope Id: 0F1010D9B48F4FD6B2DB34FD84AB2092	Status: Completed
Subject: Suffolk Artlink Accounts for Approval 31.03.2024 v2 [148160]	
Source Envelope:	
Document Pages: 28	Signatures: 4
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Kyle Smith
Time Zone: (UTC) Dublin, Edinburgh, Lisbon, London	Bankside 300, Peachman Way
	Broadland Business Park
	NORWICH, Norfolk NR7 0LB
	k.smith@lovewell-blake.co.uk
	IP Address: 94.2.233.244

Record Tracking

Status: Original	Holder: Kyle Smith	Location: DocuSign
26 June 2024 14:33	k.smith@lovewell-blake.co.uk	

Signer Events	Signature	Timestamp
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Leigh Thurston	Completed	Sent: 26 June 2024 14:46
I.thurston@lovewell-blake.co.uk		Viewed: 26 June 2024 15:24
Lovewell Blake LLP		Signed: 26 June 2024 15:24
Security Level: Email, Account Authentication (None)	Using IP Address: 89.197.39.242	
Electronic Record and Signature Disclosure:		
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Alistair Winch	Completed	Sent: 26 June 2024 15:24
alistair@suffolkartlink.org.uk		Viewed: 26 June 2024 15:25
Security Level: Email, Account Authentication (None)	Using IP Address: 88.97.60.231	Signed: 08 July 2024 08:48

Electronic Record and Signature Disclosure:		
Not Offered via DocuSign		
Sarah Bardwell		Sent: 08 July 2024 08:48
sbardwell@brittenpearsarts.org	Sarah Bardwell	Viewed: 26 July 2024 12:57
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	Signed: 26 July 2024 12:58
	Using IP Address: 185.247.202.150	

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Leigh Thurston		Sent: 26 July 2024 12:58
I.thurston@lovewell-blake.co.uk	LT	Viewed: 26 July 2024 14:31
Lovewell Blake LLP		Signed: 26 July 2024 14:31
Security Level: Email, Account Authentication (None)	Signature Adoption: Uploaded Signature Image	
	Using IP Address: 89.197.39.242	

Electronic Record and Signature Disclosure:		
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In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Imogen I.Corsby@lovewell-blake.co.uk Lovewell Blake LLP Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 26 July 2024 14:31
James Watson J.Watson@lovewell-blake.co.uk Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 26 July 2024 14:31
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	26 June 2024 14:46
Certified Delivered	Security Checked	26 July 2024 14:31
Signing Complete	Security Checked	26 July 2024 14:31
Completed	Security Checked	26 July 2024 14:31
Payment Events	Status	Timestamps

SUFFOLK ARTLINK

England & Wales - Charity number 1110898

Accounts

COMPANY REGISTRATION NUMBER: 05354844

CHARITY REGISTRATION NUMBER: 1110898

Suffolk Artlink
Company Limited by Guarantee
Unaudited financial statements
31 March 2023

Suffolk Artlink

Company Limited by Guarantee

Financial statements

Year ended 31 March 2023

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Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Suffolk Artlink
Charity registration number	1110898
Company registration number	05354844
Principal office and registered office	Unit 14 Malt Store Annex The Cut, 8 New Cut Halesworth Suffolk IP19 8BY

The trustees

The trustees who served during the year and at the date of approval were as follows:

S Bardwell (Chair)
K Axon
M Baker-Woods
J Draper
J Dyball
C Guy-Pearson
A Whitney
K Wood (Appointed 18/07/2022)
S Burges (Resigned 18/07/2022)
M James (Resigned 18/01/2023)

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Senior management	A Casey H Field A Winch
Bank	CAF Bank Cambridge & Counties Bank United Trust Bank Hampshire Trust Bank Redwood Bank
Independent examiner	L Thurston FCCA Lovewell Blake LLP Chartered accountants First Floor Suite 2 Hillside Business Park Bury St Edmunds IP32 7EA

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Objectives and activities

The charity's objects are:

(a) to promote, maintain and advance the education of the public in the arts generally and the encouragement of the arts, by utilising all art forms, including painting, sculpture, printmaking, crafts, drama, music, literature, photography landscape art, public art and new media;

(b) to provide or assist in the provision of, in the interests of social welfare, facilities for recreation or other time occupation with the object of improving the conditions of life for the public at large and persons who have a particular need of such facilities by reason of youth, age, physical or mental disability, health or their social and economic circumstances.

About Suffolk Artlink

Suffolk Artlink is a participatory arts charity that brings creativity into the heart of communities. We develop and deliver inclusive arts programmes that support peoples' health and wellbeing.

Our creative projects help people transform their lives through the arts by bringing skills, support networks, confidence and joy to communities in the East. We work in hospitals, hospices, libraries, residential homes, schools and community venues.

Our work is led by experienced arts practitioners, encompassing a rich variety of art forms, and is delivered in close partnership with care, health, education, voluntary and community organisations.

Public benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

Co-Chairs' review

Suffolk Artlink has had a fantastic year and achieved important outcomes for all involved with its work. Our participants continue to inspire with their creativity and energy. During the period we have learnt a lot about the changing needs of our communities and responded to this with commitment and innovation. Our collaborations with organisations and the financial support we receive is vital to achieving our aims and our appreciation goes to all our partners and funders.

Particular thanks to all the trustees of Suffolk Artlink but most especially Mike James who stepped down as Treasurer during the year after an incredible contribution ensuring that we presented our finances clearly and effectively.

The organisation has given care and consideration to the staff, volunteers and artists who work within it and worked hard to support and develop them, particularly as everyone overcomes the challenges since the turn of the decade. We thank Alex and Hayley and their team for their contributions and passion for Suffolk Artlink.

Sarah Bardwell and Jeni Draper, Co-Chairs

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Co-Directors' report: Be Creative, Make Connections and Live Well

We hope you enjoy seeing examples of our work in this year's annual report. This has been a busy productive year although we continue to work in an increasingly challenging environment.

Be Creative

At the heart of so much of our work is allowing playfulness and the unknown to come to the fore, encouraging experimentation, learning and immersion. Providing this uniquely creative space, and supporting people to explore it with others, is central to our practice as a participatory arts organisation.

The positive benefits of creativity are apparent from the case studies in this year's annual report, from library staff finding their musical voices and using them to work with young children, to care staff and care home residents finding new relaxing ways to be with each other.

One of our Brave Artists, Jade, brilliantly captures what being creative means to her and how it supports her resilience in other parts of her life:

"At Brave Art I have learnt that you should embrace your mistakes. I am learning that mistakes are not always a bad thing. Brave Art has really helped my mental health as it gives me something good to focus on. When I do art at Brave Art it makes me feel more positive and happy. I can take the skills and techniques I have learnt and use them when I do art at home."

Make Connections

Building strong, dynamic partnerships is an essential way that we develop and deliver our work, share our practice and better support the communities we work with. Whether it is spending time in an area to grow a community garden with local people or connect with cross-sector partners to pilot new mental wellbeing courses, we value sharing experience with others.

"It wasn't that long ago that I didn't know any of these people, and now they're all my friends." Wild About Kirkley participant.

We believe in bringing the positive benefits of social connection and developing a sense of community through creativity. Our projects have helped grow new connections across organisations, within groups, teams of artists, or have supported people to connect through taking part in activities together.

Live Well

Being creative and connected is good for you! Suffolk Artlink is experienced in gathering a range of evidence to share the impacts of our work. From rigorous wellbeing and loneliness measures, to gathering case studies, journaling, and documenting our work, we understand the importance of demonstrating the change our projects bring to people's lives.

"Doing the Activity Packs together has given care staff another way to be with the residents... It helped build relationships between the carers and the residents and that's obviously beneficial for their wellbeing." Activity Co-ordinator, Britten Court Care Home

We use objective measures to show the positive benefits of being creative, making friends and living well. We used the Office for National Statistics (ONS) Well-being Measure with regular participants of Friends Around the Table, which evidenced the considerable benefits of taking part in our creative activities.

"Reported levels of life satisfaction as 'high' or 'very high' increased from 56% at entry to 100% at the end of their engagement" Suffolk Artlink report.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Our work in creative health advocacy through networks and partnerships supports the sector as it is increasingly recognised as a fundamental part of living well for individuals and communities.

Alex Casey and Hayley Field, Co-Directors

Achievements and performance

Our Programme in Brief

Total participants	2,456
Number of face-to-face sessions	272
Number of activities shared online, by phone and posted	72
Audience reached	10,840
Volunteers supported	16
Artists employed	57

Our Participatory Programme

Brave Art

Arts training courses for people with learning disabilities and autism.

Brave Art courses offer students the chance to explore a variety of art forms whilst developing creative and life skills. Courses are based at community venues in Bury St Edmunds, Ipswich and Lowestoft. In the summer of 2022 students celebrated their creative achievements at the Geek Retreat Ipswich with an amazing exhibition of their work exploring the theme 'One World'. The showcase included paintings, prints and textile work.

The focus of this final year of Brave Art has been on testing new and different ways of working. Christmas saw wonderful performances in Ipswich and Bury St Edmunds following autumn term Theatre Arts courses. In Lowestoft students focused on creative wellbeing and shared their ideas through a workbook 'My Amazing Self'.

"It's outstanding and better than I thought it could be - I saw the story coming to life. We did really good teamwork." A Brave Art Student on Theatre Arts.

Curious Minds

A mental wellbeing project in partnership with Suffolk Libraries and the Association for Suffolk Museums.

A pilot project supported by Ipswich and East Suffolk Alliance and Public Health to develop artist-led courses using museum collections as inspiration for patients with complex needs referred through Social Prescribing. Having developed a multidisciplinary team of artists we went on to deliver courses at The Food Museum in Stowmarket and with Eye Library. An artist residency at Ipswich Transport Museum developed wellbeing resources for museum visitors.

Courses explored a variety of art forms and creative techniques to support people's wellbeing, develop confidence, social connections and creative skills.

"Opening up my world has helped my mental health." Participant at Eye Library.

"I have enjoyed it loads. Just the experience of integrating with people. Trying textures, photography work, clay work, getting in a mess and trying to make notes about it." Participant at The Food Museum, Stowmarket.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Clown Round

Our Clown Doctors bring fun, laughter and distraction to children and young people in hospitals and hospices in Suffolk, Norfolk and Essex.

Our team of Therapeutic Clowns focus on supporting and empowering children and young people and their families at a difficult time. They carefully tailor each interaction, using storytelling, puppetry, music, magic and circus skills, to reduce stress and anxiety and improve wellbeing.

This year has seen the return of face-to-face sessions at the hospitals and hospices, we also worked with refugee families in hotels across Suffolk. Along with delivering our programme of sessions we have expanded and developed the artist team through a programme of training, shadowing and playdays. *"It's like when the sun shines on you and makes you feel warm all over. They really made me and mummy laugh."* Hospital Patient Feedback.

"My little girl wasn't drinking after infection, and they helped me encourage her to drink a little more with fun, bubbles and magic." Hospital Parent Feedback.

Friend Around the Table

Support for groups to grow and develop through relaxed and enjoyable creative activities exploring food, culture and nature.

Friends Around the Table was developed to support groups across Suffolk to re-build and reach out to new members following the COVID pandemic. The programme was developed to address social isolation and loneliness in rural communities. We worked with a multi-disciplinary team of artists to develop activities and resources that were distributed to groups and warm rooms.

The programme helped develop confidence to deliver and take part in creative activities through artist-led participatory sessions, specially commissioned new activities to share or take home and materials and resources to be creative together.

"We all enjoyed ourselves, the tuition was gentle, appropriately encouraging, and the activity box is a cornucopia of delights." Ingham Warm Space.

"Very positive, great engagement by all. Happy, laughs, smiles, music brings all the best in people. Residents absolutely loved it." Care home staff.

Little Beats

An early years music project in partnership with Suffolk Libraries to improve wellbeing, child development and musical engagement amongst pre-school children.

Artists and librarians shared their skills and experience to develop their creative practice and deliver musical activities in five Suffolk libraries for pre-school children and their carers. The programme worked with library staff, emerging music leaders, music mentors and early years practitioners through Explore Days, masterclasses, mentoring and outreach sessions in Children's Centres and nurseries.

"I found this session joyful, engaging, fun, inspiring and educating! It was so brilliant to be back in the room with other early years facilitators and to share ideas." Participant of an Explore Day.

"Little Beats has been instrumental in forging strong and trusting relationships between libraries and other settings working with young children." Suffolk Libraries Creative Communities Producer.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) (continued)

Year ended 31 March 2023

Special Delivery

An intergenerational creative heritage project exploring the art of communication.

For the project's final year, we brought different generations together in Halesworth and Lowestoft, connecting with the wonderful Lincolne family letters at Halesworth and District Museum and local correspondence at Suffolk Archives in Lowestoft. Our team of artists took participants on a journey from personal postcards to collective collages, connecting the groups as they investigated historical approaches to letter-writing and shared correspondence of their own. Beautiful films showcase the amazing work and new connections made through the project.

We also led a busy programme of outreach sessions in community venues, schools, care homes and on the beach at First Light Festival. Newly established Postcard Clubs help schools and care homes sustain new friendships.

"Watching you (the children) on the film, seeing all the amazing things you did and the questions you asked when you visited Suffolk Archives, I was so proud of you all." Deputy Head, Oulton Broad Primary School, Lowestoft.

"I enjoyed the whole Museum. I loved seeing the photos of how the town had changed, that (the exhibits were) all from local places and I really loved seeing what the children had seen." Resident, Beech House Residential Care Home.

Wild About Kirkley

A project to develop a community garden with local residents, bringing the wellbeing benefits of being outdoors, a connection to nature and creating new social opportunities.

We worked with lead artists The Third Person, Kirkley Pantry and local residents to develop Kirkley Community Garden as a haven for everyone to enjoy. Inspired by the idea of sharing knowledge and learning and growing together as a community, the project supported people to enjoy the physical and mental wellbeing benefits of being outdoors in good company.

Regular sessions included creative workshops, science talks and foraging walks. Community events such as a winter solstice lantern parade, open gardens, and sessions with Red Oak primary school and other local groups helped build new connections.

"I've had so much fun. It was lovely making things as a community. Thank you for giving me a place to socialise." Participant.

"I'm loving life. My Uni course is the best ... I wouldn't be doing any of what I'm doing now if it hadn't been for this project." Participant.

Greetings from Lowestoft

A Heritage Action Zone project to explore the history of South Lowestoft as a seaside resort.

We have worked with visual artists to plan this celebration of Lowestoft's heritage, inspired by vintage postcards held by Suffolk Archives and local museums. New creative activity packs invite people to join the festivities as part of 2023 First Light Festival through making sea-themed bunting; artist-led workshops with schools, care homes and community groups will inspire people to design their own postcards that reflect on Lowestoft's past and imagine its future as a seaside destination.

"I really enjoyed looking at the old postcards of Lowestoft and chatting about what living in Lowestoft means to me ... when you live by the sea all your life, you take it for granted, and it's only when you get the chance to talk about it that you realise how much it means." Participant.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Growing our support

Our free fundraising is hugely enjoyable as well as incredibly important to sustaining our work. This year we raised £8,823 through supporters and businesses. Sometimes people prefer to donate to a particular cause. This year we received generous donations towards our Brave Art programme totalling £14,378, including a wonderful donation of £5,000 from The Perspective Project and monthly donations from the Inclusive Church "with love and support to a wonderful cause".

Thank you to all our generous donors and supporters.

Thank you to:

Artists

Rose Adediran, Gillian Allard, Harriet Ashton, Helen Baggett, Katrina Beckford, Michelle Brace, Felicity Brown, Jac Campbell, Max Clarke (Thinklusive), Jodie Corbett, Filomena Cristallino, Jacqueline Davies, Johann Don Daniel, Chris Draude, Lucy Enskat, Alice-Andrea Ewing, Sophie Fox, Caroline George, Jac Guyton, Bryan Hall, Lily Hammond, Sophie Harley, Maurice Horhut, Xenia Horne, Dot Howard, Caitlin Howells, Nick Ilott, Alex Jeffery, Reuben Kyriakides, Charlie Law, Sarah Lewis, Matthew Magnus, Charlie Meyer, Kimberley Moore, Kate Munro, Shelly O'Brien, Abby Page, Zoe Palmer, Dean Parkin, Carrie Phoenix, Kasia Posen, Real Veg - Rachel Perry and Chloe Tatum, Brian Reid (UEA), Genevieve Rudd, Mark Sewell, Emma Skeet, Vanessa Stansall, Jon Tyler, Vicky Uff, Muntu Valdo, Susanna Wallis, Lynn Whitehead, David Whitney, Willow Phoenix - Emma Lucas and Adam Lawes, and Emma Withers.

Partners

Association for Suffolk Museums, Beech House Residential Home, Britten Court Residential Care Home, Bury Football Club, East Anglia's Children's Hospices (The Nook, Norwich & The Treehouse, Ipswich), East Suffolk and North Essex NHS Foundation Trust (Colchester & Ipswich Hospitals), Edgar Sewter Primary School, First Light Festival, The Food Museum, Gecko Theatre, Halesworth and District Museum, Heritage Action Zone East Suffolk Council Historic England, Hocus Pocus Theatre, Kirkley Pantry, Lowestoft Heritage Open Days, National Literacy Trust (Sally Connick), New Wolsey Theatre, NHS Foundation Trust: Norfolk & Norwich University Hospitals & James Paget University Hospital, Red Oak Primary School, Ridley Godfrey Foundation, Roman Hill Primary School, Suffolk Archives, Suffolk Libraries, Suffolk Refugee Support, Theatre Royal Bury St Edmunds, The Geek Retreat, The Kirkley Centre (Community Action Suffolk), Waterfield House Care Home.

Volunteers

Leni Barker, Lynne Fulcher & Community Connectors (Royal Mencap), Robert Gridley, Harvey Harris, Chris Hart, Laura Jacobsen, Jacqui Jahed, Sue Moore, Mary Lou Owen, Amanda Potter, Anthony Ripley, Michael Rooke, Pam Smith, Linda Sourivanh.

Summary of Restricted funds:

Youth Music Recharge funding aims to help people and organisations to recharge from the effects of the pandemic. These funds are to improve Suffolk Artlink's capacity, capability, and wellbeing.

Clown Round Funding for Children in Need provides children in hospitals and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Curious Minds / Libraries & Museums Wellbeing Programme Suffolk County Council partnership funding supports Curious Minds, a mental health wellbeing project, delivered in partnership with Suffolk Libraries and the Association for Suffolk Museums.

Curious Minds supports the Primary Care Personalised Care Programme and participation is by referral through Ipswich and East Suffolk Primary Care.

Lowestoft Folk was an intergenerational heritage programme between school pupils and older people in care exploring artefacts and stories found in Lowestoft Museum and the Maritime Museum. The programme produced exhibits that continue to be used by the museums and a small sum is held in the fund for repair, maintenance, and decommissioning.

Website and virtual Suffolk Artlink's new website www.suffolkartlink.org.uk provides better online communication and engagement with our participants, information about our in real life activities, and provides digital activities and online resources. The fund balance will be used for enhanced digital service provision and improvements based on user feedback.

Brave Art is an arts course with embedded personal and social development for adults with learning disabilities supported by the National Lottery Community Fund, 0010354205. Courses are run in Bury St Edmunds, Lowestoft and Ipswich.

Special Delivery was our wildly successful Heritage Lottery funded programme which creatively engaged primary school children and care home residents in their heritage through intergenerational artist-led activities using inspiring collections of letters from Suffolk's museums and archives.

Extra Time is our new Heritage Lottery funded programme which brings together new intergenerational teams to share their personal experiences of the beautiful game and explore Suffolk's remarkable football heritage.

Realising Ambitions: Friends Around the Table explored food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table was funded by, Suffolk Community Foundation Realising Ambitions (210626 DD).

Friends Around the Table funding from Babergh District Council, Mid Suffolk District Council, Suffolk County Council, National Lottery Awards for All England, and Suffolk Community Fund (Fred Olson) is providing opportunities for people living in rural Suffolk to meet new people, learn new skills and improve physical and mental wellbeing through inspiring creative activities.

Little Beats is a partnership project with Suffolk Libraries that improves wellbeing, child development and musical engagement amongst pre-school children. 'Little Beats' brings musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries. Little Beats is funded by Youth Music, 8223_A21, and Suffolk Community Foundation, 210995.

Wild About Kirkley artists and community participants collaborate to develop, curate and deliver a fortnightly programme, ending May 2023, of creative activity exploring food, art and the environment. Funded by Arts Council England, NLPG-00501048, and Suffolk County Council.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Financial review

In addition to trustees reviewing Suffolk Artlink's finances at every Board meeting Suffolk Artlink's finance subcommittee, trustees Sarah Bardwell, Kate Axon and Alice Whitney, meet regularly to review and discuss the charity's finances.

Reserves policy

The Trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the charity to fulfil statutory and legal obligations
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure
- To allow for orderly wind up of the charity if required

The charity's current unrestricted reserves policy is based on the Charity Commission guidance, "Charity reserves: building resilience (CC19)". The reserves policy reflects the charity's income risk profile; fixed salary costs and associated redundancy liability; and the extreme vulnerability of the charity's beneficiaries and the potential impact of a sudden and unplanned withdrawal of services on their health and well-being.

The Trustees' reserves policy is to maintain sufficient reserves to cover six months' unrestricted expenditure, closure costs and liabilities and includes an assumption that Full Cost Recovery would not be made to restricted funds in the final month of an orderly wind up of the charity. This policy is reviewed annually by the Board and a reserve target of £109,355 (2022 £102,246) was calculated on that basis.

At 31 March 2023 the charity's current unrestricted general reserves, net of tangible fixed assets, were £103,506 (2022: £ 98,225).

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Structure, governance and management

Suffolk Artlink is a charitable company limited by guarantee incorporated on 7 February 2005 and registered as a charity on 16 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The trustees of the company are also directors for the purposes of company law. Under the Memorandum and Articles of Association the trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The trustees of the charitable company during the year are as described on the reference and administration details page of these financial statements.

Risk management

The trustees monitor the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Board of Trustees follows the Charity Commissions guidance 'Charities and risk management (CC26)' in identifying and weighting risks and the trustees maintain an organisational risk assessment. The register is continually updated and reviewed.

Safeguarding for children and vulnerable adults is the Board's highest priority and our policies, procedures, vetting, training and risk assessment follow from our total commitment to providing safe and high-quality services.

Principal funding sources

The main sources of income for the charity are from grants from national organisations and local authorities. The majority of income is restricted.

The charities approach to investments is cautious with funds being held across different institutions in order to maximise cover under the Financial Service Compensation Scheme.

The charity does not hold any other investments in this or prior year.

Organisation structure

The Trustee Board comprises of eight members who meet quarterly and are responsible for the strategic direction and policy of the charity. The Trustees are from a variety of backgrounds relevant to the work of the charity.

The Board is supported by two Co-Directors, who lead and manage the organisation day-to-day. The General Manager reports to the Board regarding the charity's finances and acts as Company Secretary.

Trustees are recruited through an open recruitment process and formal interview. The process includes an outline of the Trustees' roles and responsibilities.

New Trustees are provided with a Board pack including Memorandum & Articles of Association, last published accounts, current management accounts and budget, an organogram, Trustees' biographies & contact details, notes regarding major funders, corporate strategy, corporate risk assessment, The Essential Trustee and a list of additional resources. Training is provided as required for each Trustee and may include training for specialist roles such as the Trustee safeguarding lead.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2023

Structure, governance and management *(continued)*

Pay and remuneration

The pay of the senior staff is reviewed annually by the Trustees and where appropriate increased in accordance with average inflationary increases for similar roles, in the same sector, in the locality.

Related parties

The charities related party transactions are listed in the notes to these accounts, these are on normal commercial terms and are approved by the Trustees.

Independent examiner reappointment

A resolution to appoint L Thurston FCCA of Lovewell Blake LLP as independent examiner will be proposed at the next Annual General Meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on and signed on behalf of the board of trustees by:



S Bardwell (Chair)
Trustee

Suffolk Artlink

Company Limited by Guarantee

Independent examiner's report to the trustees of Suffolk Artlink

Year ended 31 March 2023

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2023 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L Thurston FCCA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA

14 August 2023

Suffolk Artlink

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 March 2023

		Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
	Note	£	£	£	£
Income and endowments					
Donations and legacies	5	81,506	354,198	435,704	424,455
Charitable activities		6,472	35,071	41,543	15,124
Investment income	6	3,739	—	3,739	2,074
Total income		<u>91,717</u>	<u>389,269</u>	<u>480,986</u>	<u>441,653</u>
Expenditure					
Charitable activities	7	86,354	321,272	407,626	429,101
Total expenditure		<u>86,354</u>	<u>321,272</u>	<u>407,626</u>	<u>429,101</u>
Net income and net movement in funds		<u>5,363</u>	<u>67,997</u>	<u>73,360</u>	<u>12,552</u>
Reconciliation of funds					
Total funds brought forward		113,712	229,999	343,711	331,159
Total funds carried forward		<u>119,075</u>	<u>297,996</u>	<u>417,071</u>	<u>343,711</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 16 to 27 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Balance sheet

31 March 2023

	Note	2023 £	£	2022 £	£
Fixed assets					
Tangible fixed assets	11		1,529		276
Current assets					
Debtors	12	191,081		114,127	
Cash at bank and in hand		272,907		328,181	
		463,988		442,308	
Creditors: Amounts falling due within one year	13	(48,446)		(98,873)	
Net current assets			415,542		343,435
Total assets less current liabilities			417,071		343,711
Net assets			417,071		343,711
Funds of the charity					
Restricted funds			297,996		229,999
Unrestricted funds			119,075		113,712
Total charity funds	16		417,071		343,711

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:



S Bardwell (Chair)
Trustee

Company registration number: 05354844

The notes on pages 16 to 27 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 14, Malt Store Annex, The Cut, 8 New Cut, Halesworth, Suffolk, IP19 8BY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income tax

As a registered charity, the activities are exempt from United Kingdom Income and Corporation taxation, provided that the income is applied to charitable purposes.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	15% straight line
Equipment	-	25% straight line

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as a basic financial instrument. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £1.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

5. Donations and legacies

Year ended 31 March 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Grants			
Heritage Lottery Fund	—	135,213	135,213
Suffolk County Council	61,470	34,400	95,870
National Lottery Community Fund	—	63,364	63,364
Youth Music	—	42,521	42,521
Children in Need	—	40,972	40,972
Other grants and donations	14,986	20,216	35,202
Mid Suffolk District Council	3,550	7,756	11,306
Babergh District Council	1,500	7,756	9,256
Suffolk Community Foundation	—	2,000	2,000
	<u>81,506</u>	<u>354,198</u>	<u>435,704</u>

Year ended 31 March 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants			
Suffolk County Council	63,870	57,900	121,770
National Lottery Community Fund	—	102,875	102,875
Children in Need	—	49,122	49,122
Heritage Lottery Fund	—	39,560	39,560
Suffolk Community Foundation	—	31,264	31,264
Youth Music	—	27,570	27,570
Other grants and donations	12,723	13,377	26,100
Arts Council	3,859	18,285	22,144
Mid Suffolk District Council	2,550	—	2,550
Babergh District Council	1,500	—	1,500
	<u>84,502</u>	<u>339,953</u>	<u>424,455</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	<u>3,739</u>	<u>3,739</u>	<u>2,074</u>	<u>2,074</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2023

7. Expenditure on charitable activities

	Activities undertaken directly	Support costs	Total funds 2023	Total fund 2022
	£	£	£	£
Staff costs	235,391	1,517	236,908	246,488
Artist fees and materials	104,545	–	104,545	129,417
Transport, catering and venue hire	21,817	5,796	27,613	14,646
Marketing and public relations	222	12,646	12,868	11,673
Other project costs	3,854	–	3,854	2,574
Office costs	–	18,760	18,760	21,429
Depreciation	–	786	786	278
Independent examiner's fees	–	1,927	1,927	2,375
Board and meeting expenses	–	365	365	221
	<u>365,829</u>	<u>41,797</u>	<u>407,626</u>	<u>429,101</u>

8. Net income

Net income is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	<u>786</u>	<u>278</u>

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	219,826	222,086
Social security costs	4,642	10,601
Other pension costs	10,923	11,013
Other staffing expenses	1,517	2,788
	<u>236,908</u>	<u>246,488</u>

The average head count of employees during the year was 13 (2022: 15). The full time equivalent, based on full time being 35 hours per week, was 7 people (2022: 8).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

Key management personnel

Key management personnel include all personnel that have the authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation, including employers national insurance contributions paid to key management personnel for services provided to the charity was £104,604 (2022: £103,407).

10. Trustee remuneration and expenses

No Trustee received remuneration in the current or prior year, directly or indirectly, from the charity. Trustees received £Nil (2022: £6) of expenses during the year.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

11. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2022	1,736	12,989	14,725
Additions	—	2,039	2,039
At 31 March 2023	1,736	15,028	16,764
Depreciation			
At 1 April 2022	1,736	12,713	14,449
Charge for the year	—	786	786
At 31 March 2023	1,736	13,499	15,235
Carrying amount			
At 31 March 2023	—	1,529	1,529
At 31 March 2022	—	276	276

12. Debtors

	2023 £	2022 £
Trade debtors	25,715	23,040
Prepayments and accrued income	165,366	91,087
	191,081	114,127

13. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	6,581	10,991
Accruals and deferred income	36,919	82,178
Social security and other taxes	2,869	3,587
Other creditors	2,077	2,117
	48,446	98,873

14. Deferred income

	2023 £	2022 £
Amount deferred in year	18,395	75,995

15. Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £10,923 (2022: £11,013).

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

16. Analysis of charitable funds

Restricted funds

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
YM Revenue Funding	–	39,780	(8,408)	–	31,372
Restart	34	–	(34)	–	–
Clown Round	13,592	–	(13,057)	(535)	–
Clown Round Extension	–	43,752	(29,296)	535	14,991
Libraries & Museums					
Well-Being Programme	42,183	35,000	(30,552)	–	46,631
Lowestoft Folk	463	–	–	–	463
Website & Virtual	5,095	–	(4,645)	–	450
Brave Art	72,534	95,214	(111,440)	–	56,308
Special Delivery (Letters From...)	30,434	9,439	(39,873)	–	–
Extra Time HLF	–	125,774	(65)	–	125,709
Friends Around the Table (Realising Ambitions)	12,134	–	(12,134)	–	–
More Friends Around the Table	–	36,669	(15,272)	–	21,397
Little Beats Progression (Youth Music)	17,630	2,741	(20,079)	–	292
Wild About Kirkley	35,900	900	(36,417)	–	383
	<u>229,999</u>	<u>389,269</u>	<u>(321,272)</u>	<u>–</u>	<u>297,996</u>

Unrestricted funds

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General fund	98,501	91,717	(85,183)	–	105,035
Designated fund	15,211	–	(1,171)	–	14,040
	<u>113,712</u>	<u>91,717</u>	<u>(86,354)</u>	<u>–</u>	<u>119,075</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2023

Restricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Clown Round	6,744	49,122	(42,274)	—	13,592
Brave Art	69,805	113,281	(110,552)	—	72,534
Celebrating us	24,879	2,893	(27,772)	—	—
Lowestoft Folk	463	—	—	—	463
Friends Around the Table (Realising Ambitions)	—	25,338	(13,204)	—	12,134
Libraries & Museums	—	—	—	—	—
Well-Being Programme	25,000	22,000	(4,817)	—	42,183
Little Beats	2,476	2,894	(4,155)	(1,215)	—
Little Beats Progression (Youth Music)	—	26,672	(10,257)	1,215	17,630
Website & Virtual	2,000	4,980	(1,885)	—	5,095
Around the Table	14,957	1,500	(16,457)	—	—
Make, Do & Friends	—	9,100	(9,100)	—	—
VR Adventures	4,835	4,712	(9,547)	—	—
Restart	—	2,160	(2,126)	—	34
Special Delivery (Letters From...)	27,594	39,560	(36,720)	—	30,434
Wild About Kirkley	—	46,072	(10,172)	—	35,900
Kirkley Creates (Take, Note, Connect)	35,586	500	(36,086)	—	—
	<u>214,339</u>	<u>350,784</u>	<u>(335,124)</u>	<u>—</u>	<u>229,999</u>

Unrestricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
General fund	88,522	90,869	(80,890)	—	98,501
Designated fund	28,298	—	(13,087)	—	15,211
	<u>116,820</u>	<u>90,869</u>	<u>(93,977)</u>	<u>—</u>	<u>113,712</u>

Purpose of restricted funds:

Around the Table: Funded by Arts Council England, ACPG-00303754, this programme explored food, creativity, and culture in regular workshops, offering adult carers a moment of respite from their caring role. The workshops enabled carers to develop new support systems, build their confidence and enjoy a new sense of passion and achievement in their daily lives.

Brave Art: is an arts course with embedded personal and social development for adults with learning disabilities supported by the National Lottery Community Fund, 0010354205. Courses are run in Bury St Edmunds, Lowestoft and Ipswich.

Celebrating Us: Arts Council England funding, INV-00384216, provided three ten-week artist residencies in Halesworth, Ipswich and Eye. The residencies tackled isolation and loneliness and improved wellbeing.

Clown Round: Funding for Children in Need provides children in hospitals and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

Clown Round Extension: Funding for Children in Need provides children in hospitals and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward. This is an extension from the previously successful Clown Round project.

Extra Time HLF: is our new Heritage Lottery funded programme which brings together new intergenerational teams to share their personal experiences of the beautiful game and explore Suffolk's remarkable football heritage.

Friends Around the Table: explores food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table is funded by, Suffolk Community Foundation Realising Ambitions (210626 DD).

Kirkley Creates (Take Note Connect): was a partnership project with The Kirkley Centre (Community Action Suffolk), Kirkley Pantry and The First Light Festival. Participants explored food, foraging and the landscape in green spaces and created a community garden. Choreographer Tim Casson created a new work in response to participants' experience and his company Casson & Friends performed the work at First Light.

Libraries & Museums Wellbeing Programme: Suffolk County Council partnership funding, GFPH180, Funds supports Suffolk libraries, museums and creative organisations to improve the wellbeing of Suffolk residents in both prevention and recovery.

Little Beats Progression (Youth Music): is a partnership project with Suffolk Libraries that improves wellbeing, child development and musical engagement amongst pre-school children. 'Little Beats' brings musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries. Little Beats is funded by Youth Music, 8223_A21, and Suffolk Community Foundation, 210995.

Lowestoft Folk: was an intergenerational heritage programme between school pupils and older people in care exploring artefacts and stories found in Lowestoft Museum and the Maritime Museum. The programme produced exhibits that continue to be used by the museums and a small sum is held in the fund for repair, maintenance, and decommissioning.

More Friends Around the Table: A successor to our successful programme, Friends Around the Table. This programme explores food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table is funded by, Suffolk Community Foundation Realising Ambitions.

ReStart: East Suffolk Council's restart grant provided funds for audiovisual equipment for groups to interact virtually and COVID -19 signage to support safer delivery of in real-life activity.

Special Delivery: is a Heritage Funded, OM-19-01488, programme to creatively engage primary school children and care home residents in their heritage through intergenerational artist-led activities using inspiring collections of letters from Suffolk's museums and archives.

VR Adventures: explored how immersive virtual reality experiences can benefit people in health and care settings in Suffolk and Norfolk. This Arts Council England funded project, in association with Google Arts & Culture, used VR technology to deliver participatory creative experiences to improve the wellbeing of young people being cared for in hospitals and older people in residential homes.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

Website and virtual: Funding from Leslie Mary Carter Charitable Trust and Suffolk Community Foundation/Co-op Community Cares Grant Award 210444 is enabling Suffolk Artlink to redevelop the charity's website and online content to improve our accessible virtual and online services and better communicate with our participants.

Wild about Kirkley: artists and community participants collaborate to develop, curate and deliver a fortnightly programme of creative activity exploring food, art and the environment. The programme will connect with local events such as First Light. Funded by Arts Council England, NLPG-00501048, and Suffolk County Council.

YM Revenue Funding: funding aims to help people and organisations to recharge from the effects of the pandemic. These funds are to improve Suffolk Artlink's capacity, capability, and wellbeing.

Purpose of Designated Fund: These funds are set aside to continue the development of Suffolk Artlink's individual and business engagement, audience development and fundraising, ending 31 March 2024, in accordance with the charity's commitments made under the Arts Council's Catalyst: Evolve grant programme.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2023

17. Analysis of net assets between funds

Year ended 31 March 2023

	Tangible fixed assets £	Net current assets £	Non current liabilities £	Total £
Restricted income funds				
YM Revenue Funding	—	31,372	—	31,372
Clown Round Extension	—	14,991	—	14,991
Libraries & Museums Well-Being Programme	—	46,631	—	46,631
Lowestoft Folk (Lowestoft Network)	—	463	—	463
Website & Virtual	—	450	—	450
Brave Art	—	56,308	—	56,308
Extra Time HLF	—	125,709	—	125,709
More Friends Around the Table	—	21,397	—	21,397
Little Beats Progression (Youth Music)	—	292	—	292
Wild About Kirkley	—	383	—	383
Unrestricted income funds				
Designated funds	—	14,040	—	14,040
General funds	1,529	103,506	—	105,035
	<u>1,529</u>	<u>415,542</u>	<u>—</u>	<u>417,071</u>

Year ended 31 March 2022

	Tangible fixed assets £	Net current assets £	Non current liabilities £	Total £
Restricted income funds				
Clown Round	—	13,592	—	13,592
Brave Art/JumpstART	—	72,534	—	72,534
Lowestoft Folk (Lowestoft Network)	—	463	—	463
Friends Around the Table (Realising Ambitions)	—	12,134	—	12,134
Libraries & Museums Well-Being Programme	—	42,183	—	42,183
Little Beats / Early Years Progression (Youth Music)	—	17,630	—	17,630
Website & Virtual	—	5,095	—	5,095
Restart	—	34	—	34
Special Delivery (Letters From)	—	30,434	—	30,434
Wild About Kirkley (ACE)	—	35,900	—	35,900
Unrestricted income funds				
Designated funds	—	15,211	—	15,211
General funds	276	98,225	—	98,501
	<u>276</u>	<u>343,435</u>	<u>—</u>	<u>343,711</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2023

18. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Not later than 1 year	5,794	—
Later than 1 year and not later than 5 years	5,794	—
	<u>11,588</u>	<u>—</u>

19. Related parties

During the year the charity paid:

- £2,633 (2022: £6,093) for filming to Creative Nation Limited, a business in which A Whitney has an interest, in the period for which they were a Trustee.

These transactions were on normal commercial terms and were approved by the Trustees.

Accounts

COMPANY REGISTRATION NUMBER: 05354844

CHARITY REGISTRATION NUMBER: 1110898

Suffolk Artlink
Company Limited by Guarantee
Unaudited financial statements
31 March 2022

Suffolk Artlink

Company Limited by Guarantee

Financial statements

Year ended 31 March 2022

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Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Suffolk Artlink
Charity registration number	1110898
Company registration number	05354844
Principal office and registered office	Unit 14 Malt Store Annex The Cut, 8 New Cut Halesworth Suffolk IP19 8BY

The trustees

The trustees who served during the year and at the date of approval were as follows:

K Axon
M Baker-Woods
S Bardwell
S Burges
J Draper
J Dyball
C Guy-Pearson (appointed 19/04/2021)
M James
A Whitney

Senior management	A Casey H Field A Winch
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Bank	CAF Bank Cambridge & Counties Bank United Trust Bank Hampshire Trust Bank Redwood Bank
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Independent examiner	L Thurston FCCA Lovewell Blake LLP Chartered accountants First Floor Suite 2 Hillside Business Park Bury St Edmunds IP32 7EA
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Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Objectives and activities

The charity's objects are:

(a) to promote, maintain and advance the education of the public in the arts generally and the encouragement of the arts, by utilising all art forms, including painting, sculpture, printmaking, crafts, drama, music, literature, photography landscape art, public art and new media;

(b) to provide or assist in the provision of, in the interests of social welfare, facilities for recreation or other time occupation with the object of improving the conditions of life for the public at large and persons who have a particular need of such facilities by reason of youth, age, physical or mental disability, health or their social and economic circumstances.

About Suffolk Artlink

Suffolk Artlink is a participatory arts charity. We develop and deliver inclusive arts programmes that support peoples' health and wellbeing.

Our creative projects help people transform their lives through the arts by bringing skills, support networks, confidence and joy to communities in the East. We work in places including hospitals, hospices, residential homes, schools and community venues.

Our work is led by experienced arts practitioners, encompassing a rich variety of art forms, and is delivered in close partnership with care, education, voluntary and community organisations.

Public benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

Co-Chairs' report

Suffolk Artlink's work over the last year has grown and developed as we continue to be an enormously valuable and appreciated feature of the participatory arts culture in the region. We have learnt much from our experiences during the pandemic to develop hybrid engagement which encourages significant amounts of flexibility and inclusivity.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Our reputation as experienced and knowledgeable practitioners meant that as well as new projects developing particularly where needs changed, funders have also maintained their vital support even where some projects took alternative directions. The continued unwavering financial input from all our supporters has been especially important to our participants over the last year. We are grateful that our work has been recognised and celebrated by our partners and communities including First Light Festival, Suffolk Open Studios, Suffolk County Council, Community Action Suffolk and Suffolk Libraries.

Finally, enormous thanks and admiration go to Hayley, Alex, and all the staff team who deliver the most impressive array of activity in what remains a challenging environment. Thanks also to participants, volunteers and the board of trustees who all play their part in ensuring the success of Suffolk Artlink.

Sarah Bardwell and Jeni Draper, Co-Chairs

Co-Directors' report

We are proud to share the work that has taken place over the last year. You will find lots of examples of creatively re-connecting, both through our projects and the resources developed and shared online and in sessions.

The breadth of our work has kept us very busy - from Brave Art's global theme of 'One World' to turning a macro lens to explore the soil in Wild About Kirkley, and looking at local collections of letters from Lowestoft as part of Special Delivery. Whilst continuing to adapt and deliver the mainstays of our programme, we have also responded to new needs as they have arisen, finding new ways of working with people - especially around place. From Eye and Halesworth, to Ipswich and Lowestoft, our artists have dug beds, foraged hedges, whispered poems and forged new currency to encourage shared experiences and new ways of exploring familiar places.

We are so pleased that the year has seen a slow return to face-to-face sessions, but we have also maintained hybrid ways of working and remain flexible to the changing situation. Our amazing freelance artists, staff team and volunteers, have helped develop safe and imaginative spaces for people to re-establish their confidence and stretch their creative potential. It is wonderful to be ending the year by making plans for our first face-to-face intergenerational tea party to celebrate new friendships between school children and care home residents.

We would like to say a huge thank you to everyone for their hard work. As always, we are inspired by the talent, creativity and energy shown by our staff, artists, volunteers and participants. We are delighted new funding from Youth Music's Recharge Fund will support us to focus on our own wellbeing and resilience and continue to build on lessons learnt into the future.

Alex Casey and Hayley Field, Co-Directors

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) (continued)

Year ended 31 March 2022

Achievements and performance

Our Programme in Brief

Total participants	1,011
Number of face-to-face sessions	146
Number of online activities	102
Number of activities shared online, by phone and post	217
Audience reached	44,970
Volunteers supported	14

Around the Table

Social get-togethers for adult family carers exploring food, creativity and culture.

Around the Table offered adult family carers respite from their caring role and the opportunity to develop new support systems, build confidence and a new sense of passion and achievement through exploring food, creativity and culture.

During 2021/22 we offered a blend of online group sessions, postal activities and in person meet ups. Sessions took place at the Museum of Food in Stowmarket, The Deaf Centre in Bury St Edmunds and at the Kirkley Pantry in Lowestoft.

"Good to meet new people and do something different and creative! Talked a lot and had a laugh!"
Alison, Family Carer

Brave Art

Arts training courses across Suffolk for adults with learning disabilities.

Brave Art courses offer students the chance to explore a variety of art forms whilst developing creative and life skills. During COVID-19 the course was delivered online, offering live artist-led sessions, time to create together and wellbeing cafes, giving students opportunities to stay connected and creative.

Following over a year of reaching students remotely by phone, post and online, the course returned to face-to-face sessions in the Autumn. Working from three new venues in Bury St Edmunds, Ipswich and Lowestoft, the year-long course took the theme of One World, giving students the opportunity to explore landscapes, art and culture from around the world.

"It's nice not to be at home all the time. Today has given me the opportunity to communicate with everyone again!" ***Rosie, Brave Art Student***

Libraries, Museums and Well-being

A partnership heritage, arts and mental health programme.

A partnership project between Suffolk County Council, Suffolk Libraries, Suffolk Museums and Suffolk Artlink to develop artist-led mental wellbeing courses using museum collections.

During the year project partners worked together to develop a pilot, with the aim of testing an approach that could be rolled out more widely in the future. A multidisciplinary team of six artists were recruited and took part in a BLOC lab (Building Libraries on Creativity) with Suffolk Libraries to develop their practice and work collaboratively. Artists have attended a series of Mental Health training sessions as part of their development in preparation for the courses. The artists have gone on to plan for the seven-week courses which will be delivered at Ipswich Transport Museum and The Food Museum in Stowmarket.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Celebrating Us

Place based artist residencies to address social isolation.

Sculptor Alice-Andrea Ewing, Dance Artist Laura McGill and Poet Dean Parkin worked in Eye, Ipswich and Halesworth; leading creative interventions with a focus on getting the community involved, creative and connected.

The artists worked with local people through community groups, libraries, and care homes to reduce isolation and increase wellbeing. From movement exercises to a community video poem and designing a new currency, people took part online, by phone, through activity packs and in face-to-face sessions.

"It's not loneliness, it's isolation - being cast adrift, no sound, no movement, dangling in nothing. These sorts of conversations make you feel connected again." Ann

Clown Round

Our Clown Doctors bring fun, laughter and distraction to children, young people and their families in hospitals and hospices across Suffolk, Norfolk and Essex.

Our team of Clown Doctors focus on supporting and empowering young patients and their families during what can be a challenging time, tailoring activities thoughtfully and sensitively, putting the individual at the heart of each interaction.

Since 2020 we have visited hospitals and hospices in person where possible. When restrictions were in place we created online resources and delivered online home and hospice visits to EACH Hospice's families over Zoom. Our team of Clown Doctors have continued to respond to the needs of the children they visit, whilst also adapting their ways of working to meet the current guidance from our healthcare partners.

"My daughter absolutely loved it. It's been the only thing to get her back onto her feet." Parent

Friend Around the Table

Offering family carers, and people living rurally, relaxed and enjoyable creative get-togethers exploring food, culture and nature.

Friends Around the Table utilises practices, learning and resources from 'Make, Do & Friends' and 'Around the Table', while developing new connections within Suffolk's rural community. Sessions are led by professional artists, chefs and food-led practitioners.

Series of regular sessions took place in Stowmarket, Woodbridge and remotely via Zoom, offering opportunities to meet new people, learn new skills and support people to improve their physical and mental wellbeing through inspiring activities. Along with providing initial sessions, groups have been supported to continue to meet and to access resources to lead their own activities both together and at home.

"It is a constant surprise how much difference it makes to your day - sharing time with other folk in a relaxed and open way. Thank you!" Participant

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Imagining a Better World

A project to build connections and collaborations between artists living in Suffolk and Malawi.

A British Council funded project in collaboration with Unlimited, this was an amazing opportunity for two lead disabled artists from Brave Art to enter an online artistic dialogue with a lead artist and facilitator living in Malawi. The project involved sharing ideas and art forms encompassing the theme of Utopia. The artists drew on their cultural backgrounds to share music, dance, storytelling, costume and photography. These art forms provided a forum for self-expression and communication on a global platform. Imagining a Better World felt particularly relevant to our current situation and living through a global pandemic. The images and dialogue were shared via social media and with the Brave Art team and we have continued our relationship with our new friends in Malawi.

"We have made good friends and have learned about what is important to us and what makes us happy. We have so much in common but our differences enrich our lives and expand our horizons in a beautiful way - Harvey and me love looking at the photos and videos and reading comments with our Malawi friends. To share our thoughts, our art and our dreams as we work towards making utopia on earth" Harvey, Brave Artist and Mary (his Mother)

Kirkley Creates

A partnership between Suffolk Artlink, First Light Festival and Community Action Suffolk to explore a sense of place with local residents and connect with the festival.

Led by artist collaborative The Third Person we welcomed Kirkley residents to grow, eat and share through a series of inspiring, social and creative weekly sessions at Kirkley Pantry and the Kirkley Centre.

From foraging and cooking, to drawing and dance, we creatively explored the local area. Activities were led by artists, Carrie Phoenix and Kasia Posen, alongside guests including forager, Jon Tyler and dance theatre company Casson & Friends.

A dance piece devised in collaboration with participants was performed throughout the day at First Light's Longest Days of Summer event. Beautiful new planters were part of the performance before being planted with herbs and sited locally.

"It has given me a great start in growing my own things, meeting lovely people and learning a lot about our natural world." Pauline, participant

Let's Get Creative

A partnership led by Suffolk Libraries' to develop a new web directory, showcasing free and low-cost events and activities.

As part of our work we have developed new resources and activities, also working with Stradbroke Library to create a new community tapestry for their venue. Artists worked with a large intergenerational group of residents to plan and make the tapestry, which is a wonderful representation of their village. It proved to be a valued social outlet for the community, providing a chance to be creative together at weekly gatherings.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) (continued)

Year ended 31 March 2022

"I thoroughly enjoyed the whole experience, especially learning new skills such as free motion embroidery. My favourite part will always be having the opportunity to connect with other people in our community and all the amazing folk from Suffolk Artlink." Nicola

Little Beats and Little Beats Progression

Improving wellbeing, child development and musical engagement amongst pre-school children in partnership with Suffolk Libraries.

Artists and librarians share their skills and experience to develop their personal practice and creativity to deliver musical activities within library music groups for pre-school children and their parents.

A programme of masterclasses and bespoke mentoring opportunities focussed on online delivery, confidence building and reaching new participants. New musical resources were created to support future sessions. The project was further developed in 2022 to engage with more library staff and support emerging music leaders, also offering outreach sessions to increase access to Suffolk Libraries' early years offer.

"Little Beats has refreshed and enthused us all. It's given us space for reflection, and rejuvenation."
Sally Garwood, Suffolk Libraries Creative Programmes Coordinator

Special Delivery

Our intergenerational creative heritage project exploring the art of communication.

Inspired by letters held in the Suffolk Archives and county museums, and guided by a team of artists including theatre-makers, creative writers, visual and digital artists, Special Delivery has continued to bring different generations together to explore the art of communication. In 2021/22 we sent inspiring resources into primary schools, care homes and sheltered housing schemes, and delivered online and face to face sessions.

Working in Lowestoft and Halesworth, Special Delivery took participants on a journey from personal postcards to collective collages, connecting the two groups as they investigated historical approaches to letter-writing and shared correspondence of their own.

"These sessions are helping us learn more about each other - we may all live here, but we wouldn't hear these stories if we weren't in this room together now, doing this session together like this."
Resident, Hildesley Court

"My local heritage seems much more important than I ever thought. Loads of things have changed and it's been super exciting to find out all (about) the things." *Pupil, Pakefield Primary School*

Wild About Kirkley

A project bringing the wellbeing benefits of being outdoors, a connection to nature and creating new social opportunities to Kirkley residents.

Inspired by the idea of sharing knowledge and learning and growing together as a community, we want to enjoy the benefits of being outdoors in good company.

Focused on developing Kirkley Pantry's new community garden, local people have grown, tasted, shared and discovered through a series of creative workshops, talks and walks. With the support of special guests, we created no-dig beds, designed willow structures for the garden and programmed fascinating talks and presentations exploring the local environment in new ways.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

"Really informative and inspiring activity. I learnt so much and had a great time. Thank you for including more accessible options too so that everyone could take part! I can't wait for the next session!" Bryony, participant

ReStart

East Suffolk Council's restart grant, supported by the Collaborative Communities Board, provided funds for audio-visual equipment for groups to interact virtually and COVID -19 signage to support safer delivery of in real-life activity.

Website and virtual

Funding from Leslie Mary Carter Charitable Trust and East of England Co-op Community Cares Fund is enabling Suffolk Artlink to redevelop the charity's website and online content to improve our accessible virtual and online services and better communicate with our participants.

Financial review

In addition to trustees reviewing Suffolk Artlink's finances at every Board meeting Suffolk Artlink's finance subcommittee, trustees Mike James, Sara Bardwell, Kate Axon and Alice Whitney, meet regularly to review and discuss the charity's finances.

Suffolk Artlink's trustee treasurer Mike James, a Chartered Institute of Management Accountant, works with staff and trustees to support effective and appropriate management and oversight of Suffolk Artlink's finance. Mike supports trustees and staff to consider and plan for the longer-term strategic finance needs of the charity. Succession planning for trustee treasurer is a priority for the board in 2022 / 2023.

Reserves policy

The Trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the charity to fulfil statutory and legal obligations
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure
- To allow for orderly wind up of the charity if required"

The charity's current unrestricted reserves policy is based on the Charity Commission guidance, "Charity reserves: building resilience (CC19)". The reserves policy reflects the charity's income risk profile; fixed salary costs and associated redundancy liability; and the extreme vulnerability of the charity's beneficiaries and the potential impact of a sudden and unplanned withdrawal of services on their health and well-being.

The Trustees' reserves policy is to maintain sufficient reserves to cover six months' unrestricted expenditure, closure costs and liabilities and includes an assumption that Full Cost Recovery would not be made to restricted funds in the final month of an orderly wind up of the charity. This policy is reviewed annually by the Board and a reserve target of £102,246 (2021: £103,416) was calculated on that basis.

At 31 March 2022 the charity's current unrestricted general reserves, net of tangible fixed assets, were £98,225 (2021: £87,969).

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Structure, governance and management

Suffolk Artlink is a charitable company limited by guarantee incorporated on 7 February 2005 and registered as a charity on 16 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The Trustees of the company are also directors for the purposes of company law. Under the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Trustees of the charitable company during the year are as described on the reference and administration details page of these financial statements.

Risk management

The Trustees monitor the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Board of Trustees follows the Charity Commission's guidance 'Charities and risk management (CC26)' in identifying and weighting risks and the trustees maintain an organisational risk assessment. The register is continually updated and reviewed.

Safeguarding for children and vulnerable adults is the Board's highest priority and our policies, procedures, vetting, training and risk assessment follow from our total commitment to providing safe and high-quality services.

Principal funding sources

The main sources of income for the charity are from grants from national organisations and local authorities. The majority of income is restricted.

The charities approach to investments is cautious with funds being held across different institutions in order to maximise cover under the Financial Service Compensation Scheme.

The charity does not hold any other investments in this or prior year.

Organisation structure

The Trustee Board comprises of nine members who meet quarterly and are responsible for the strategic direction and policy of the charity. The Trustees are from a variety of backgrounds relevant to the work of the charity.

The Board is supported by two Co-Directors, who lead and manage the organisation day-to-day and a General Manager who reports to the Board regarding the charity's finances and acts as Company Secretary.

Trustees are recruited through an open recruitment process and formal interview. The process includes an outline of the Trustees' roles and responsibilities.

New Trustees are provided with a Board pack including Memorandum & Articles of Association, last published accounts, current management accounts and budget, an organogram, Trustees' biographies and contact details, notes regarding major funders, corporate strategy, corporate risk assessment, The Essential Trustee and a list of additional resources. Training is provided as required for each Trustee and may include training for specialist roles such as the Trustee safeguarding lead.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2022

Structure, governance and management *(continued)*

Pay and remuneration

The pay of the senior staff is reviewed annually by the Trustees and where relevant normally increased in accordance with average inflationary increases for similar roles, in the same sector, in the locality.

Related parties

The charities related party transactions are listed in the notes to these accounts, these are on normal commercial terms and are approved by the Trustees.

Independent examiner reappointment

A resolution to appoint L Thurston FCCA of Lovewell Blake LLP as independent examiner will be proposed at the next Annual General Meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on 18/07/2022 and signed on behalf of the board of trustees by:



S Bardwell
Trustee

Suffolk Artlink

Company Limited by Guarantee

Independent examiner's report to the trustees of Suffolk Artlink

Year ended 31 March 2022

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

 17/8/22

L Thurston FCCA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA

Suffolk Artlink

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	84,502	339,953	424,455	345,124
Charitable activities		4,293	10,831	15,124	15,072
Investment income	6	2,074	—	2,074	3,211
Total income		<u>90,869</u>	<u>350,784</u>	<u>441,653</u>	<u>363,407</u>
Expenditure					
Charitable activities	7	93,977	335,124	429,101	386,102
Total expenditure		<u>93,977</u>	<u>335,124</u>	<u>429,101</u>	<u>386,102</u>
Net income/(expenditure) and net movement in funds		<u>(3,108)</u>	<u>15,660</u>	<u>12,552</u>	<u>(22,695)</u>
Reconciliation of funds					
Total funds brought forward		116,820	214,339	331,159	353,854
Total funds carried forward		<u>113,712</u>	<u>229,999</u>	<u>343,711</u>	<u>331,159</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 24 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Balance sheet

31 March 2022

	Note	2022 £	£	2021 £	£
Fixed assets					
Tangible fixed assets	11		276		554
Current assets					
Debtors	12	114,127		1,879	
Cash at bank and in hand		<u>328,181</u>		<u>366,625</u>	
		442,308		368,504	
Creditors: Amounts falling due within one year	13	<u>(98,873)</u>		<u>(37,899)</u>	
Net current assets			343,435		330,605
Total assets less current liabilities			<u>343,711</u>		<u>331,159</u>
Net assets			<u>343,711</u>		<u>331,159</u>
Funds of the charity					
Restricted funds			229,999		214,339
Unrestricted funds			<u>113,712</u>		<u>116,820</u>
Total charity funds	16		<u>343,711</u>		<u>331,159</u>

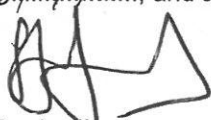
For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 18/07/22, and are signed on behalf of the board by:


S Bardwell
Trustee

Company registration number: 05354844

The notes on pages 14 to 24 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 14, Malt Store Annex, The Cut, 8 New Cut, Halesworth, Suffolk, IP19 8BY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income tax

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 15% straight line
Equipment	- 25% straight line

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as a basic financial instrument. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £1.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2022

5. Donations and legacies

Year ended 31 March 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Grants			
Suffolk County Council	63,870	57,900	121,770
National Lottery Community Fund	—	102,875	102,875
Children in Need	—	49,122	49,122
Heritage Lottery Fund	—	39,560	39,560
Suffolk Community Foundation	—	31,264	31,264
Youth Music	—	27,570	27,570
Other grants and donations	12,723	13,377	26,100
Arts Council	3,859	18,285	22,144
Mid Suffolk District Council	2,550	—	2,550
Babergh District Council	1,500	—	1,500
	<u>84,502</u>	<u>339,953</u>	<u>424,455</u>

Year ended 31 March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Grants			
National Lottery Community Fund	—	101,840	101,840
Suffolk County Council	63,240	25,000	88,240
Arts Council	—	81,783	81,783
Youth Music	—	26,051	26,051
Children in Need	—	19,948	19,948
Other grants and donations	9,447	8,817	18,264
Suffolk Community Foundation	—	4,948	4,948
Mid Suffolk District Council	2,550	—	2,550
Babergh District Council	1,500	—	1,500
	<u>76,737</u>	<u>268,387</u>	<u>345,124</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	<u>2,074</u>	<u>2,074</u>	<u>3,211</u>	<u>3,211</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2022

7. Expenditure on charitable activities

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Staff costs	243,700	2,788	246,488	252,603
Artist fees and materials	129,417	—	129,417	95,797
Transport, catering and venue hire	11,515	3,131	14,646	9,103
Marketing and public relations	216	11,457	11,673	5,653
Other project costs	2,574	—	2,574	1,250
Office costs	—	21,429	21,429	19,801
Depreciation	—	278	278	276
Independent examiner's fees	—	2,375	2,375	1,500
Board and meeting expenses	—	221	221	119
	<u>387,422</u>	<u>41,679</u>	<u>429,101</u>	<u>386,102</u>

8. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>278</u>	<u>276</u>

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	222,086	231,381
Social security costs	10,601	8,199
Other pension costs	11,013	11,569
Other staffing expenses	2,788	1,454
	<u>246,488</u>	<u>252,603</u>

The average head count of employees during the year was 15 (2021: 13). The full time equivalent, based on full time being 35 hours per week, was 8 people.

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Key management personnel

Key management personnel include all personnel that have the authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation, including employers national insurance contributions paid to key management personnel for services provided to the charity was £103,407 (2021: £99,165).

10. Trustee remuneration and expenses

No Trustee received remuneration in the current or prior year, directly or indirectly, from the charity. Trustees received £6 (2021: £29) of expenses during the year.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

11. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2021 and 31 March 2022	<u>1,736</u>	<u>12,989</u>	<u>14,725</u>
Depreciation			
At 1 April 2021	1,736	12,435	14,171
Charge for the year	<u>—</u>	<u>278</u>	<u>278</u>
At 31 March 2022	<u>1,736</u>	<u>12,713</u>	<u>14,449</u>
Carrying amount			
At 31 March 2022	<u>—</u>	<u>276</u>	<u>276</u>
At 31 March 2021	<u>—</u>	<u>554</u>	<u>554</u>

12. Debtors

	2022 £	2021 £
Trade debtors	23,040	220
Prepayments and accrued income	<u>91,087</u>	<u>1,659</u>
	<u>114,127</u>	<u>1,879</u>

13. Creditors: Amounts falling due within one year

	2022 £	2021 £
Trade creditors	10,991	13,069
Accruals and deferred income	82,178	1,624
Social security and other taxes	3,587	3,494
Other creditors	<u>2,117</u>	<u>19,712</u>
	<u>98,873</u>	<u>37,899</u>

14. Deferred income

	2022 £	2021 £
Amount deferred in year	<u>75,995</u>	<u>—</u>

15. Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £11,013 (2021: £11,569).

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

16. Analysis of charitable funds

Restricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Clown Round	6,744	49,122	(42,274)	—	13,592
Brave Art	69,805	113,281	(110,552)	—	72,534
Celebrating us	24,879	2,893	(27,772)	—	—
Lowestoft Folk	463	—	—	—	463
Friends Around the Table (Realising Ambitions)	—	25,338	(13,204)	—	12,134
Libraries & Museums	—	—	—	—	—
Well-Being Programme	25,000	22,000	(4,817)	—	42,183
Little Beats	2,476	2,894	(4,155)	(1,215)	—
Little Beats Progression (Youth Music)	—	26,672	(10,257)	1,215	17,630
Website & Virtual	2,000	4,980	(1,885)	—	5,095
Around the Table	14,957	1,500	(16,457)	—	—
Make, Do & Friends	—	9,100	(9,100)	—	—
VR Adventures	4,835	4,712	(9,547)	—	—
Restart	—	2,160	(2,126)	—	34
Special Delivery (Letters From...)	27,594	39,560	(36,720)	—	30,434
Wild About Kirkley	—	46,072	(10,172)	—	35,900
Kirkley Creates (Take, Note, Connect)	35,586	500	(36,086)	—	—
	<u>214,339</u>	<u>350,784</u>	<u>(335,124)</u>	<u>—</u>	<u>229,999</u>

Unrestricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
General fund	88,522	90,869	(80,890)	—	98,501
Designated fund	28,298	—	(13,087)	—	15,211
	<u>116,820</u>	<u>90,869</u>	<u>(93,977)</u>	<u>—</u>	<u>113,712</u>

Restricted funds

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
Clown Round	12,804	23,349	(29,409)	—	6,744
Brave Art	55,097	107,327	(92,619)	—	69,805
Celebrating us	—	26,035	(1,156)	—	24,879
Lowestoft Folk	463	—	—	—	463
Forgot-Me-Not Visitors	1,765	—	(1,765)	—	—
Libraries & Museums	—	—	—	—	—
Well-Being Programme	—	25,000	—	—	25,000
Little Beats	—	28,802	(26,326)	—	2,476
Website & Virtual	—	2,000	—	—	2,000
Around the Table	17,455	21,448	(23,946)	—	14,957
Make, Do & Friends	38,624	23,399	(62,023)	—	—
VR Adventures	22,961	18,848	(36,974)	—	4,835

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2022

Special Delivery (Letters From...)	43,364	7,000	(22,770)	–	27,594
Kirkley Creates (Take, Note, Connect)	37,022	–	(1,436)	–	35,586
	<u>229,555</u>	<u>283,208</u>	<u>(298,424)</u>	<u>–</u>	<u>214,339</u>

Unrestricted funds

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General fund	81,942	80,199	(73,619)	–	88,522
Designated fund	42,357	–	(14,059)	–	28,298
	<u>124,299</u>	<u>80,199</u>	<u>(87,678)</u>	<u>–</u>	<u>116,820</u>

Purpose of restricted funds:

Around the Table: Funded by Arts Council England, ACPG-00303754, this programme explored food, creativity, and culture in regular workshops, offering adult carers a moment of respite from their caring role. The workshops enabled carers to develop new support systems, build their confidence and enjoy a new sense of passion and achievement in their daily lives.

Brave Art: is an arts course with embedded personal and social development for adults with learning disabilities supported by the National Lottery Community Fund, 0010354205. Courses are run in Bury St Edmunds, Lowestoft and Ipswich.

Celebrating Us: Arts Council England funding, INVF-00384216, provided three ten-week artist residencies in Halesworth, Ipswich and Eye. The residencies tackled isolation and loneliness and improved wellbeing.

Clown Round: Funding for Children in Need provides children in hospitals and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward.

Friends Around the Table: explores food, culture and nature in regular workshops, to offer family carers and adults living rurally, relaxed and enjoyable get-togethers, addressing wellbeing, isolation and loneliness. Friends Around the Table is funded by, Suffolk Community Foundation Realising Ambitions (210626 DD).

Kirkley Creates (Take Note Connect): was a partnership project with The Kirkley Centre (Community Action Suffolk), Kirkley Pantry and The First Light Festival. Participants explored food, foraging and the landscape in green spaces and created a community garden. Choreographer Tim Casson created a new work in response to participants' experience and his company Casson & Friends performed the work at First Light.

Libraries & Museums Wellbeing Programme: Suffolk County Council partnership funding, GFPH180, Funds supports Suffolk libraries, museums and creative organisations to improve the wellbeing of Suffolk residents in both prevention and recovery.

Little Beats: is a partnership project with Suffolk Libraries that improves wellbeing, child development and musical engagement amongst pre-school children. 'Little Beats' brings musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries. Little Beats is funded by Youth Music, 8223_A21, and Suffolk Community Foundation, 210995.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

Lowestoft Folk: was an intergenerational heritage programme between school pupils and older people in care exploring artefacts and stories found in Lowestoft Museum and the Maritime Museum. The programme produced exhibits that continue to be used by the museums and a small sum is held in the fund for repair, maintenance, and decommissioning.

Make, Do & Friends: Funding from Arts Council England and Suffolk Community Foundation Realising Ambition funded creative workshops, events, activities and ideas for older people living in rural areas of Mid-Suffolk and Babergh, providing opportunities to share, learn new skills and make friends.

ReStart: East Suffolk Council's restart grant provided funds for audiovisual equipment for groups to interact virtually and COVID -19 signage to support safer delivery of in real-life activity.

Special Delivery: is a Heritage Funded, OM-19-01488, programme to creatively engage primary school children and care home residents in their heritage through intergenerational artist-led activities using inspiring collections of letters from Suffolk's museums and archives.

VR Adventures: explored how immersive virtual reality experiences can benefit people in health and care settings in Suffolk and Norfolk. This Arts Council England funded project, in association with Google Arts & Culture, used VR technology to deliver participatory creative experiences to improve the wellbeing of young people being cared for in hospitals and older people in residential homes.

Website and virtual: Funding from Leslie Mary Carter Charitable Trust and Suffolk Community Foundation/Co-op Community Cares Grant Award 210444 is enabling Suffolk Artlink to redevelop the charity's website and online content to improve our accessible virtual and online services and better communicate with our participants.

Wild about Kirkley: artists and community participants collaborate to develop, curate and deliver a fortnightly programme of creative activity exploring food, art and the environment. The programme will connect with local events such as First Light. Funded by Arts Council England, NLPG-00501048, and Suffolk County Council.

Purpose of Designated Fund: These funds are set aside to continue the development of Suffolk Artlink's individual and business engagement, audience development and fundraising, ending 31 March 2022, in accordance with the charity's commitments made under the Arts Council's Catalyst: Evolve grant programme.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2022

17. Analysis of net assets between funds

Year ended 31 March 2022

	Tangible fixed assets £	Net current assets £	Non current liabilities £	Total £
Restricted income funds				
Clown Round	—	13,592	—	13,592
Brave Art/JumpstART	—	72,534	—	72,534
Lowestoft Folk (Lowestoft Network)	—	463	—	463
Friends Around the Table (Realising Ambitions)	—	12,134	—	12,134
Libraries & Museums Well-Being Programme	—	42,183	—	42,183
Little Beats / Early Years Progression (Youth Music)	—	17,630	—	17,630
Website & Virtual	—	5,095	—	5,095
Restart	—	34	—	34
Special Delivery (Letters From)	—	30,434	—	30,434
Wild About Kirkley (ACE)	—	35,900	—	35,900
Unrestricted income funds				
Designated funds	—	15,211	—	15,211
General funds	276	98,225	—	98,501
	<u>276</u>	<u>343,435</u>	<u>—</u>	<u>343,711</u>

Year ended 31 March 2021

	Tangible fixed assets £	Net current assets £	Non current liabilities £	Total £
Restricted income funds				
Clown Round	—	6,744	—	6,744
Brave Art/JumpstART	—	69,805	—	69,805
Celebrating Us	—	24,879	—	24,879
Lowestoft Folk (Lowestoft Network)	—	463	—	463
Libraries & Museums Well-Being Programme	—	25,000	—	25,000
Little Beats	—	2,476	—	2,476
Website & Virtual	—	2,000	—	2,000
Around the Table	—	14,957	—	14,957
VR Adventures	—	4,835	—	4,835
Special Delivery (Letters From)	—	27,594	—	27,594
Kirkly Creates (Take, Note, Connect)	—	35,586	—	35,586
Unrestricted income funds				
Designated funds	—	28,298	—	28,298
General funds	553	87,969	—	88,522
	<u>553</u>	<u>330,606</u>	<u>—</u>	<u>331,159</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2022

18. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Not later than 1 year	—	5,794

19. Related parties

During the year the charity paid:

- £6,093 (2021: £Nil) for filming to Creative Nation Limited, a business in which A Whitney has an interest, in the period for which they were a Trustee.

- £Nil (2021: £4,137) to The Rural Coffee Caravan, a business in which K Axon has an interest, in the period for which they were a Trustee.

These transactions were on normal commercial terms and were approved by the Trustees.

Accounts

COMPANY REGISTRATION NUMBER: 05354844

CHARITY REGISTRATION NUMBER: 1110898

Suffolk Artlink
Company Limited by Guarantee
Unaudited financial statements
31 March 2021

Suffolk Artlink

Company Limited by Guarantee

Financial statements

Year ended 31 March 2021

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Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	Suffolk Artlink
Charity registration number	1110898
Company registration number	05354844
Principal office and registered office	Unit 14 Malt Store Annex The Cut, 8 New Cut Halesworth Suffolk IP19 8BY

The trustees

The trustees who served during the year and at the date of approval were as follows:

K Axon (appointed 27/04/2020)
M Baker-Woods (appointed 27/04/2020)
S Bardwell
S Burges (appointed 27/04/2020)
J Draper
J Dyball (appointed 27/04/2020)
K Flatt (resigned 28/09/2020)
C Guy-Pearson (appointed 19/04/2021)
M James
A Whitney

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Senior management	A Casey H Field A Winch
Bank	CAF Bank Cambridge & Counties Bank United Trust Bank Hampshire Trust Bank Redwood Bank
Independent examiner	L Thurston FCCA Lovewell Blake LLP Chartered accountants First Floor Suite 2 Hillside Business Park Bury St Edmunds IP32 7EA

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Objectives and activities

The charity's objects are:

(a) to promote, maintain and advance the education of the public in the arts generally and the encouragement of the arts, by utilising all art forms, including painting sculpture, printmaking, crafts, drama, music, literature, photography landscape art, public art and new media;

(b) to provide or assist in the provision of, in the interests of social welfare, facilities for recreation or other time occupation with the object of improving the conditions of life for the public at large and persons who have a particular need of such facilities by reason of youth, age, physical or mental disability, health or their social and economic circumstances.

About Suffolk Artlink

Suffolk Artlink is a participatory arts charity. We develop and deliver inclusive arts programmes that support peoples' health and wellbeing.

Our creative projects help people transform their lives through the arts by bringing skills, support networks, confidence and joy to communities in the East. We work in places including hospitals, hospices, residential homes, schools and community venues.

Our work is led by experienced arts practitioners, encompassing a rich variety of art forms, and is delivered in close partnership with care, education, voluntary and community organisations.

Public benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

Co-Chairs' report

After several long lockdowns and with the UK only just opening up as we write, we know that the effects of this global pandemic are far reaching and long term.

There is positivity in the air, as friends and families reunite, businesses open and cultural venues welcome artists and audiences back. However, there is still much uncertainty, and the challenges of the past 18 months have deeply affected many people's health and wellbeing.

The work we do has been vital in supporting our communities through lockdown and will continue to be essential as we come out the other side. We've adapted many of our projects to allow for digital delivery, to allow us to engage and encourage people from home.

We've found that we are welcoming an even broader audience to enjoy our work, including those who are still shielding, have disabilities or limited transport, or those who'd just prefer to join us tucked up in the comfort of their own home.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

By learning and innovating over the past year, we are in a strong position to meet emerging needs as well as increasing our reach and impact in new communities. We are committed to continuing online provision as well as embracing opportunities to return to face-to-face delivery.

We would like to thank the trustees for their commitment to Suffolk Artlink and we particularly welcome Chloe Guy-Pearson who has stepped up from her position as young trustee observer to join us as a full Board member.

Our deepest thanks to Hayley, Alex and the staff team, participants, supporters, funders, volunteers and the communities we work in.

Sarah Bardwell and Jeni Draper, Co-Chairs

Co-Directors' report

In a year in which 'together' has had a more nuanced meaning, we have found new and different ways of supporting people to have a shared creative experience.

Where we have engaged with people we have provided a vital positive connection during a very difficult time. There have, however, been significant challenges in reaching new people. We were able to adapt programmes such as Brave Art quickly to meet students' needs. However, our work in settings such as schools, care homes and hospitals had to be paused or delivered at a reduced level, which has impacted the number of people we have reached.

As part of the wider cultural and voluntary sectors we recognise we have not been alone in finding this year challenging. The closure of arts venues has meant many organisations have faced significant restructuring; the wider programmes of voluntary and community organisations have been diverted towards providing emergency responses to the increased needs of people affected by the pandemic. This has impacted the ways we work and connect with other organisations. Our ability to adapt our work is down to the continued flexibility and trust shown by our funders. Thank you.

A massive thank you to our staff, who have worked so hard to continually adjust to the ever changing situation. Our connections across the team have strengthened as we have relied on each other's support to get through the personal and professional challenges of this exceptional time. People working from home have stayed connected through regular online meetings, ensuring our work is better shared across the team than before.

Thanks also go to our amazing freelance artists, who have awed us with their inventive, creative ideas, and have embraced working in, often, completely new ways.

A final thank you must go to our participants who have come along this journey with us, embraced the unknown and generously shared their creativity.

Alex Casey and Hayley Field, Co-Directors

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Achievements and performance

Responding to COVID-19

Through adaptation and innovation, we stayed vibrant and relevant, working together in order to discover new ways to bring creativity and connection to our communities when face-to-face delivery wasn't possible.

We delivered artist-led Zoom sessions that have beamed our Clown Doctors into family living rooms and encouraged participants to explore new worlds together, such as writing poems and trying new recipe ideas. As part of our Make, Do & Friends project, we launched a blog full of specially devised creative activities for people to take part in at home.

During Brave Art, we invited our students to create together, share their work and stay in regular touch at open online sessions each week and through the use of a new private group on Facebook.

Delivering our work online was part of our solution, but the digital divide has also meant we've had to explore other ways of reaching people. We've used the post to send home workbooks of creative activities, seeds for sowing and invitations to try something new. We picked up the phone to keep in touch, such as checking in on our regular Brave Art students, setting up creative conversations with artists during Make, Do & Friends and encouraging supportive telephone tree networks to encourage our Around the Table carers to keep in touch with one another.

Case study: Around the Table

This year we adapted Around the Table from a purely face-to-face delivery model to embrace a range of new ways of reaching family carers across the county. Our priority was to offer our participants choice and flexibility in how they engaged with us, and each other.

We've had some great successes. Posting out 'ingredients boxes' in advance of live online cooking sessions meant that we could provide exactly what our carers needed, avoiding extra expense, effort and waste. Using postal activity packs allowed carers the flexibility to enjoy inspirational activities at a time that best suited them.

Telephone trees and online meet ups allowed us to introduce carers from across the county to each other, without the need for anyone to travel. We even created links with the Museum of East Anglian Life (which is now home to our Stowmarket sessions) and Manchester Jewish Museum.

With some ingenuity and determination, we were able to continue to support our family carers through a difficult year. We've broadened the support systems and inspiration we can offer through new partnerships and delivery models, which will enable us to creatively connect more people, better, in future.

Making a Difference

We were delighted to see clear evidence of the continued positive impact of engaging our communities with creativity during this year, despite reaching them in different ways.

It was evident that the most important part of our work this year, as always, was providing communities with the opportunity to be creative, together. By connecting with artists, each other and themselves, our participants experienced a multitude of benefits, at a time when they were needed more than ever.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Case study: Clown Round

Julia Gibson-Cranch is the Locality Wellbeing Lead at East Anglia Children's Hospices.

"Clown Round provides East Anglia Children's Hospices with sensitive and fun sessions for our families, who are often struggling with the prospect of their child's illness and condition. Our families' sense of isolation and challenge has been dramatically increased from the impacts of COVID-19 and the restrictions that have been put in place.

As EACH grappled with a move to virtual delivery, Suffolk Artlink and the Clown Doctors adapted their offer to work alongside ours. They embraced this with their usual fun and 'quirky' style, and were able to join a wide range of our sessions for children of all ages and abilities. These sessions gave vulnerable children experiencing palliative illnesses, their siblings and their parent/carer's a welcome break and relief from the, often difficult, reality of their life.

The feedback from the families was a resounding success, with laughter, applause and smiles evident in the sessions. Later feedback by families also noted the 100% positive impact that the Clown Doctors' appearance had given."

Case study: Brave Art

Brave Art student Sally is 32 and has autism. She joined our weekly arts course for adults with learning disabilities during lockdown in September 2020, on Zoom.

Sally says: "For me, since I have social anxiety, doing it from home I feel more relaxed. I can be under a blanket or with a cup of tea, instead of going into a room and meeting people properly. I still like to feel connected, and part of a group, and being involved in Brave Art has really given me that. It gives me structure and I'm finding it really fun."

Sally's mum added: "Your weekly sessions are the highlight of Sally's week. It lifts Sally's spirits and does her a power of good.

The Brave Art sessions are especially important at the moment as most activities have been cancelled during lockdown. The uncertainty of life and constant bad news is hard to deal with for us all, but particularly for people with learning difficulties or autism. Being part of the Brave Art group, having new creative activities to think about and getting lots of positive feedback from you all, makes a huge difference to Sally and the others. They also seem to have bonded as a supportive group which is lovely to see.

The positive approach you take, really helps to make Sally believe in herself."

Case study: Make, Do & Friends

Douglas took part in Dean Parkin's online poetry workshops during lockdown, as part of our Make, Do & Friends programme.

"I spend most of my time each day either home schooling my seven-year-old nephew, or trying to get my 'to do' lists done. I'd lost touch with myself a bit, I was feeling I wasn't good enough and that everything I did had to be the best it could be.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

But I don't feel that sort of pressure in these sessions. They don't have to lead anywhere, you can just have a go and see what happens. Since taking part in the sessions, I feel more creative; I feel more focused and I'm happier.

I feel less anxious too. The difference for me now is that I feel I'm on the right track, creatively, which is positive.

It's been the combination of having a structure, the objectives and the encouragement; it's having the people and having the time that's made the difference.

It doesn't have to be the best poem in the world, there's no pressure. Some days, my mind's a blank, so it's challenging you in a safe environment. It's a reminder that art isn't always planned, it's more freestyle and spontaneous. The session is a reminder that it's safe to step outside our comfort zone.

It's an evolution, isn't it? Small steps, each month, bringing new skills to the equation. It's a bit like having a software upgrade; the hard drive's still the same, but I feel like the software's been updated."

Developing

This year, perhaps more than ever, we've seen, and facilitated, huge development in our staff, artists and participants. We've experienced a significant increase in our collective confidence and ability to engage with each other in new ways, which we know will bring far-reaching benefits for our future work.

We've been able to engage staff and artists from further afield, bringing new backgrounds, points of view and skills to our services. We've been able to support our artists to explore new technologies, and develop innovative ways of creatively connecting with participants, and each other, breaking down geographical, psychological and logistical boundaries.

We have continued in our role as Eastern Region Arts Champion for the Culture, Health and Wellbeing Alliance as well as leading on a regional Accessibility Forum which shares best practice and resources. This year the Forum has particularly focused on online access requirements and tools to help to bridge the digital divide.

Case study: Little Beats

In partnership with Suffolk Libraries, we aimed to improve wellbeing, child development and musical engagement amongst pre-school children through a cross-sector professional development programme.

Over 12 months, we brought musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries and staff from Home-Start children's charity.

By sharing skills and experience, our artists worked alongside library staff to develop their personal practice and creativity to deliver musical activities aimed at supporting preschool children and their parents.

Soon after the project began, we had to take our project online, but that didn't curtail the creativity. Library staff and lead musicians attended regular masterclasses delivered by music practitioners, a movement artist and an Early Years Music educator and researcher. These were complemented by sessions supporting our team to deliver online including using Zoom, set design and audio capture.

From here, our artists paired up with library and Home-Start staff, to work together to develop their pre-school music offer. This collaborative approach provided a fantastic support network, fostered enthusiasm for learning and provided fertile ground for creativity and sharing new ideas.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

The project resulted in online music sessions being delivered across Suffolk to families during lockdown, including 'Tot Rock with Tom'. We also produced a bank of online resources that share ideas and inspiration from the project with library staff, children's charities and families right across the county.

Things we achieved in 2020 / 2021

Our reach in 2020/21

Participants engaged 601

Audience reached: 43,645

Creative interventions delivered

Face-to-face sessions (49)

Live online sessions (254)

Non-live online activities (82)

Postal activities (522)

Phone based activities (418)

Artists

Artist training & development sessions: 75

Artist days worked: 407

Volunteers supported: 22

Our participatory programme in brief

How we work

Our varied programme of participatory arts projects reflects the specific needs of the diverse communities we work with. We collaborate with professional artists and partners to develop creative, inclusive activities that put our participants at the heart of our work.

Meaningful and challenging artist-led activities bring a depth of engagement which has a lasting, transformative impact. Our work supports peoples' health, wellbeing, creative development and social connections. We celebrate and share our participants' creativity to enrich communities across the East and beyond.

Projects in 2020/21

Around the Table: By offering adult carers the opportunity to explore food, creativity and culture, they can gain respite from their caring role, develop new support systems, build confidence and a new sense of passion and achievement. In 2020/21 we adapted Around the Table from a purely face-to-face delivery model to incorporate telephone trees, postal activities, online group cookery sessions and in-person meetups when restrictions (and the weather!) allowed.

Brave Art: Our arts training course for people with learning disabilities offers students the chance to enjoy exploring a variety of art forms whilst developing creative and life skills.

In 2020/21 we split our delivery into two streams, Brave Art Online, and the Brave Art Club. Our students could choose to join live online creative and wellbeing sessions, or receive activities in the form of an activity book and materials, delivered to their door. A private Facebook Group and regular phone calls allowed everyone to share their work and stay in touch.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Celebrating Us: We launched three place-based artist residencies in Halesworth, Ipswich and Eye with the aim of getting the community involved, creative and connected in order to build connections, reduce isolation and increase wellbeing.

In 2020/21 we commissioned our three artists, covering mediums including poetry, dance and sculpture, who began to design creative interventions for residents in their allocated areas to take part in.

Clown Round: Our Clown Doctors bring fun, laughter and distraction to children, young people and their families in hospitals and hospices across Suffolk, Norfolk and Essex. In 2020/21 we continued to visit hospitals and hospices in person where possible. When restrictions were in place we created online resources, such as video Clown Visits, and delivered online home visits to EACH Hospice's families over Zoom.

Kirkley Creates: We welcome Kirkley residents to grow, eat and share through a series of inspiring, social and creative get-togethers that offer the community a chance to explore the place they call home and leave a lasting legacy for friends and neighbours.

In 2020/21 we commissioned 'The Third Person', an artist collaboration, to design the programme. Delivery was delayed until spring 2021. Activities are now in progress at the Kirkley Pantry and Kirkley Centre and we look forward to being part of the forthcoming First Light Festival Longest Days of Summer programme.

Little Beats: A professional development programme that brings musicians and early years music educators together with librarians across Suffolk. It aims to improve wellbeing, child development and musical engagement amongst pre-school children.

In 2020/21 we delivered the full programme, connecting artists and library staff digitally, through Zoom masterclasses and online partnerships. Our creative pairings were supportive, inspiring and productive, resulting in a new and improved pre-school music offer as well as a bank of online resources for use by librarians and parents across the county.

Make, Do & Friends: Bringing creative get-togethers to rural villages and towns in Mid-Suffolk and Babergh, providing an opportunity for older residents to meet, share and learn new skills.

In 2020/21 we asked people 'What is your village made of?' and explored their responses through face-to-face and online workshops, creative telephone conversations with artists, and a series of home-based creative activities shared through a new blog.

Special Delivery: Our new intergenerational project brings young and old together to enjoy creative time together, with inspiration from letters found in archives from Bury St Edmunds, Halesworth and Lowestoft.

In 2020/21 we brought young and old together by sending inspiring resources into schools to bring letter writing, and the authors of the archived letters, alive through creative activities.

VR Adventures: A pilot project to explore the use of participatory Virtual Reality experiences to improve wellbeing for people in healthcare settings. Our multi-disciplinary team of artists use creative digital content to develop person-centred activities.

In 2020/21 our artists undertook extensive research and development in a variety of VR and digital technologies as well as testing out some of the work created with staff and residents in Broadlands Care Home.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Growing our profile and supporter base

As with every year, it was important for us to continue to raise awareness of the work we do, and encourage individuals and businesses in the community to support us.

This proved a little more challenging than usual, as communities understandably came together to address the most immediate needs of those affected by the pandemic. However, we still saw some great developments, including our inclusion on the global Google Arts & Culture platform, as well as receiving support from local organisations, including the fabulous Ferini Gallery, who chose us as beneficiaries for their annual postcard auction.

As we took much of our delivery online, our partners and supporters helped to promote our activities using their digital channels. We are hugely grateful to everyone that played a part in sharing news of our work and raising money to support its delivery this year.

Case study: Google Arts & Culture

This year, we were delighted to see hundreds of artworks and photos from our community arts programme featured on the global Google Arts & Culture platform, visible to people around the world thanks to our new partnership with Google.

Google Arts & Culture puts the collections of more than 2,000 museums at your fingertips. It's an immersive way to explore art, history and the wonders of the world, and we are delighted to be one of the first arts and health organisations in the region to be featured. Thanks to this new virtual exhibition, users will be able to see collections of artworks created by our students and participants, alongside imagery taken at our projects in just a few clicks!

We specially curated five virtual exhibits to go live with the launch of our profile, and we can't wait to use this new platform to share many more stories of our work with a world-wide audience.

Case study: Pakefield Postcard Auction

In 2020, we were lucky enough to be selected as the recipients of funds from the annual Pakefield Postcard Auction. The event is run by the Ferini Gallery and raises thousands of pounds each summer for local charities.

Over 80 postcard-sized artworks were donated by a wide variety of artists across the county, with all proceeds going towards our work. And whilst, when the date arrived, we weren't able to hold a face-to-face auction, we invited art lovers to acquire a mini masterpiece from the comfort of home, through an online event.

A huge thank you goes to Michaela Hobbs of the Ferini Gallery, who worked tirelessly to arrange a fabulous event, despite the changed circumstances! Thanks also go to the artists who submitted artworks to buy on the night, and Durrants Auctions who donated the online auction facility, and a live auctioneer for the event.

The event was a huge success, raising £2,931 which we have been able to put directly towards the work we delivered during this exceptional year.

Case study: Volunteer

Amanda Potter has been volunteering for Suffolk Artlink since 2011. She has contributed to the delivery of projects including Suffolk at Play, Lowestoft Folk and most recently, Special Delivery.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

"I was keen to volunteer in a local organisation connected to the arts, and I was impressed by the work that Suffolk Artlink does with people of all ages, regardless of their skills and abilities. I feel strongly that "Art is for everyone" and Suffolk Artlink fulfils that brief in spades.

Apart from being a friendly face (and making the tea!), I get stuck into activities the artists set for our participants and students, whatever they are. I aim to model the activities and to ask questions that the group may want to ask, but are perhaps not able to (e.g. "Does it matter if I get paint on the edges?" "Could you repeat the third line again, I couldn't hear the tune?"). This has been useful in this year's Zoom sessions, which was quite a different situation for us all.

I most enjoy the buzz of the sessions, watching two groups of people of wildly disparate ages - as in the "Lowestoft Folk" sessions - really focusing on working together and forging relationships. I also really enjoy doing the creative activities myself!

Volunteering with Suffolk Artlink makes me feel alive! I think we all come out of each session energised, invigorated and eager for the next one. It is an amazing feeling of community and friendship which is generated, and I am immensely pleased to be a small part of it."

Financial review

Suffolk Artlink is a non-venue-based organisation with a small core staff team who have worked tirelessly and creatively to redesign services in response to COVID-19. With the support of our funders and partners we have been able to continue to deliver our charitable mission, achieve positive health, well-being and learning outcomes for vulnerable people and fully employ our staff throughout the financial year.

Whilst Suffolk Artlink has maintained the level of current unrestricted reserves these have fallen relative to the reserves target as the level required to meet the Board's reserves policy.

In addition to the regular review of management accounts at board meetings Suffolk Artlink's Trustee treasurer Mike James, a Chartered Institute of Management Accountant, is joined on the finance subcommittee by Trustees Sara Bardwell, Kate Axon and Alice Whitney. The sub-committee meets with senior staff regularly to review and discuss the charity's finances.

Reserves policy

The Trustees' policy is to maintain adequate reserves for the following purposes:

- To enable the charity to fulfil statutory and legal obligations
- To provide a contingency fund to meet unforeseen falls in income or increases in expenditure
- To allow for orderly wind up of the charity if required"

The charity's current unrestricted reserves policy is based on the Charity Commission guidance, "Charity reserves: building resilience (CC19)". The reserves policy reflects the charity's income risk profile; fixed salary costs and associated redundancy liability; and the extreme vulnerability of the charity's beneficiaries and the potential impact of a sudden and unplanned withdrawal of services on their health and well-being.

The Trustees' reserves policy is to maintain sufficient reserves to cover six months' unrestricted expenditure, closure costs and liabilities and includes an assumption that Full Cost Recovery would not be made to restricted funds in the final month of an orderly wind up of the charity. This policy is reviewed annually by the Board and a reserve target of £103,416 (2020: £90,869) was calculated on that basis.

At 31 March 2021 the charity's current unrestricted general reserves, net of tangible fixed assets, were £87,969 (2020: £81,112).

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Structure, governance and management

Suffolk Artlink is a charitable company limited by guarantee incorporated on 7 February 2005 and registered as a charity on 16 August 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The Trustees of the company are also directors for the purposes of company law. Under the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Trustees of the charitable company during the year are as described on the reference and administration details page of these financial statements.

Risk management

The Trustees monitor the major risks to which the charity is exposed and have established systems and procedures to manage those risks.

The Board of Trustees follows the Charity Commission's guidance 'Charities and risk management (CC26)' in identifying and weighting risks and the trustees maintain an organisational risk assessment. The register is continually updated and reviewed.

Safeguarding for children and vulnerable adults is the Board's highest priority and our policies, procedures, vetting, training and risk assessment follow from our total commitment to providing safe and high-quality services.

Principal funding sources

The main sources of income for the charity are from grants from national organisations and local authorities. The majority of income is restricted.

The charities approach to investments is cautious with funds being held across different institutions in order to maximise cover under the Financial Service Compensation Scheme.

The charity does not hold any other investments in this or prior year.

Organisation structure

The Trustee Board comprises of nine members who meet quarterly and are responsible for the strategic direction and policy of the charity. The Trustees are from a variety of backgrounds relevant to the work of the charity.

The Board is supported by two Co-Directors, who lead and manage the organisation day-to-day and a General Manager who reports to the Board regarding the charity's finances and acts as Company Secretary.

Trustees are recruited through an open recruitment process and formal interview. The process includes an outline of the Trustees' roles and responsibilities.

New Trustees are provided with a Board pack including Memorandum & Articles of Association, last published accounts, current management accounts and budget, an organogram, Trustees' biographies and contact details, notes regarding major funders, corporate strategy, corporate risk assessment, The Essential Trustee and a list of additional resources. Training is provided as required for each Trustee and may include training for specialist roles such as the Trustee safeguarding lead.

Suffolk Artlink

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 March 2021

Structure, governance and management *(continued)*

Pay and remuneration

The pay of the senior staff is reviewed annually by the Trustees and where relevant normally increased in accordance with average inflationary increases for similar roles, in the same sector, in the locality.

Related parties

The charities related party transactions are listed in the notes to these accounts, these are on normal commercial terms and are approved by the Trustees.

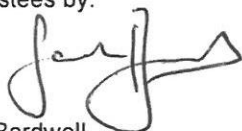
Independent examiner reappointment

A resolution to appoint L Thurston FCCA of Lovewell Blake LLP as independent examiner will be proposed at the next Annual General Meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report was approved on 27/07/2021 and signed on behalf of the board of trustees by:



S Bardwell
Trustee

Suffolk Artlink

Company Limited by Guarantee

Independent examiner's report to the trustees of Suffolk Artlink

Year ended 31 March 2021

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 March 2021 which comprise the statement of financial activities (including income and expenditure account), balance sheet, statement of cash flows and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

L Thurst 16/8/21

L Thurston FCCA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
First Floor Suite
2 Hillside Business Park
Bury St Edmunds
IP32 7EA

Suffolk Artlink

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 March 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	76,737	268,387	345,124	492,347
Charitable activities		251	14,821	15,072	36,913
Investment income	6	3,211	—	3,211	3,718
Total income		<u>80,199</u>	<u>283,208</u>	<u>363,407</u>	<u>532,978</u>
Expenditure					
Charitable activities	7	87,678	298,424	386,102	432,161
Total expenditure		<u>87,678</u>	<u>298,424</u>	<u>386,102</u>	<u>432,161</u>
Net (expenditure)/income and net movement in funds		<u>(7,479)</u>	<u>(15,216)</u>	<u>(22,695)</u>	<u>100,817</u>
Reconciliation of funds					
Total funds brought forward		124,299	229,555	353,854	253,037
Total funds carried forward		<u>116,820</u>	<u>214,339</u>	<u>331,159</u>	<u>353,854</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 18 to 28 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Balance sheet

31 March 2021

	Note	2021 £	£	2020 £	£
Fixed assets					
Tangible fixed assets	11		554		830
Current assets					
Debtors	12	1,879		1,760	
Cash at bank and in hand		<u>366,625</u>		<u>373,142</u>	
		368,504		374,902	
Creditors: Amounts falling due within one year	13	<u>(37,899)</u>		<u>(21,878)</u>	
Net current assets			330,605		353,024
Total assets less current liabilities			<u>331,159</u>		<u>353,854</u>
Net assets			<u>331,159</u>		<u>353,854</u>
Funds of the charity					
Restricted funds			214,339		229,555
Unrestricted funds			<u>116,820</u>		<u>124,299</u>
Total charity funds	16		<u>331,159</u>		<u>353,854</u>

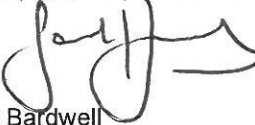
For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 27/07/2021, and are signed on behalf of the board by:


S Bardwell
Trustee

Company registration number: 05354844

The notes on pages 18 to 28 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Statement of cash flows

Year ended 31 March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net (expenditure)/income	(22,695)	100,817
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	276	535
Other interest receivable and similar income	(3,211)	(3,718)
Accrued (income)/expenses	(2,585)	2,799
<i>Changes in:</i>		
Trade and other debtors	(119)	(768)
Trade and other creditors	18,606	(63,592)
Cash generated from operations	(9,728)	36,073
Interest received	3,211	3,718
Net cash (used in)/from operating activities	(6,517)	39,791
Cash flows from investing activities		
Purchase of tangible assets	—	(1,106)
Net cash used in investing activities	—	(1,106)
Net (decrease)/increase in cash and cash equivalents	(6,517)	38,685
Cash and cash equivalents at beginning of year	373,142	334,457
Cash and cash equivalents at end of year	366,625	373,142

The notes on pages 18 to 28 form part of these financial statements.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 14, Malt Store Annex, The Cut, 8 New Cut, Halesworth, Suffolk, IP19 8BY.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The accounts have been prepared on the going concern basis and the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected income and expenditure for the next 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Income tax

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	- 15% straight line
Equipment	- 25% straight line

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as a basic financial instrument. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Limited by guarantee

The charitable company has no share capital but is limited by guarantee. The members under the memorandum and articles of association each undertake to contribute to the assets of the charitable company, in the event of it being wound up, with each members liability limited to £1.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies

Year ended 31 March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Grants			
National Lottery Community Fund	–	101,840	101,840
Suffolk County Council	63,240	25,000	88,240
Arts Council	–	81,783	81,783
Youth Music	–	26,051	26,051
Children in Need	–	19,948	19,948
Other grants and donations	9,447	8,817	13,792
Suffolk Community Foundation	–	4,948	4,948
Mid Suffolk District Council	2,550	–	2,550
Babergh District Council	1,500	–	1,500
	<u>76,737</u>	<u>268,387</u>	<u>340,652</u>

Year ended 31 March 2020

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Grants			
National Lottery Community Fund	–	117,544	117,544
Arts Council	42,637	47,205	89,842
Suffolk County Council	43,324	19,156	62,480
Heritage Lottery Fund	–	56,750	56,750
Suffolk Community Foundation	–	50,620	50,620
Children in Need	–	46,469	46,469
Take Note	–	38,719	38,719
Other grants and donations	8,252	9,627	17,879
Norfolk Community Foundation	–	5,000	5,000
Youth Music	–	2,994	2,994
Mid Suffolk District Council	2,550	–	2,550
Babergh District Council	1,500	–	1,500
	<u>98,263</u>	<u>394,084</u>	<u>492,347</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	<u>3,211</u>	<u>3,211</u>	<u>3,718</u>	<u>3,718</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2021

7. Expenditure on charitable activities

	Activities undertaken directly	Support costs	Total funds 2021	Total fund 2020
	£	£	£	£
Staff costs	251,149	1,454	252,603	253,224
Artist fees and materials	95,797	—	95,797	105,853
Transport, catering and venue hire	8,706	397	9,103	29,671
Marketing and public relations	216	5,437	5,653	8,360
Other project costs	1,250	—	1,250	10,021
Office costs	—	19,801	19,801	22,156
Depreciation	—	276	276	535
Independent examiner's fees	—	1,500	1,500	2,102
Board and meeting expenses	—	119	119	239
	<u>357,118</u>	<u>28,984</u>	<u>386,102</u>	<u>432,161</u>

8. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation of tangible fixed assets	<u>276</u>	<u>535</u>

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	231,381	229,461
Social security costs	8,199	9,220
Other pension costs	11,569	11,473
Other staffing expenses	<u>1,454</u>	<u>3,070</u>
	<u>252,603</u>	<u>253,224</u>

The average head count of employees during the year was 13 (2020: 14).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Key management personnel

Key management personnel include all personnel that have the authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation, including employers national insurance contributions paid to key management personnel for services provided to the charity was £99,165 (2020: £99,980).

10. Trustee remuneration and expenses

No Trustee received remuneration in the current or prior year, directly or indirectly, from the charity. Trustees received £29 (2020: £122) of expenses during the year.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

11. Tangible fixed assets

	Fixtures and fittings £	Equipment £	Total £
Cost			
At 1 April 2020 and 31 March 2021	<u>1,736</u>	<u>12,989</u>	<u>14,725</u>
Depreciation			
At 1 April 2020	1,736	12,159	13,895
Charge for the year	<u>—</u>	<u>276</u>	<u>276</u>
At 31 March 2021	<u>1,736</u>	<u>12,435</u>	<u>14,171</u>
Carrying amount			
At 31 March 2021	<u>—</u>	<u>554</u>	<u>554</u>
At 31 March 2020	<u>—</u>	<u>830</u>	<u>830</u>

12. Debtors

	2021 £	2020 £
Trade debtors	220	100
Prepayments and accrued income	<u>1,659</u>	<u>1,660</u>
	<u>1,879</u>	<u>1,760</u>

13. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	13,069	11,261
Accruals and deferred income	1,624	4,209
Social security and other taxes	3,494	4,195
Other creditors	<u>19,712</u>	<u>2,213</u>
	<u>37,899</u>	<u>21,878</u>

14. Deferred income

	2021 £	2020 £
At 1 April 2020	—	62,000
Amount released to income	<u>—</u>	<u>(62,000)</u>
At 31 March 2021	<u>—</u>	<u>—</u>

15. Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £11,569 (2020: £11,473).

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements (continued)

Year ended 31 March 2021

16. Analysis of charitable funds

Restricted funds

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
Clown Round	12,804	23,349	(29,409)	—	6,744
Brave Art	55,097	107,327	(92,619)	—	69,805
Celebrating us	—	26,035	(1,156)	—	24,879
Lowestoft Folk	463	—	—	—	463
Forgot-Me-Not Visitors	1,765	—	(1,765)	—	—
Libraries & Museums	—	—	—	—	—
Well-Being Programme	—	25,000	—	—	25,000
Little Beats	—	28,802	(26,326)	—	2,476
Website & Virtual	—	2,000	—	—	2,000
Around the Table	17,455	21,448	(23,946)	—	14,957
Make, Do & Friends	38,624	23,399	(62,023)	—	—
VR Adventures	22,961	18,848	(36,974)	—	4,835
Special Delivery (Letters From...)	43,364	7,000	(22,770)	—	27,594
Kirkley Creates (Take, Note, Connect)	37,022	—	(1,436)	—	35,586
	<u>229,555</u>	<u>283,208</u>	<u>(298,424)</u>	<u>—</u>	<u>214,339</u>

Unrestricted funds

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General fund	81,942	80,199	(73,619)	—	88,522
Designated fund	42,357	—	(14,059)	—	28,298
	<u>124,299</u>	<u>80,199</u>	<u>(87,678)</u>	<u>—</u>	<u>116,820</u>

Restricted funds

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
Clown Round	11,762	58,012	(56,970)	—	12,804
Brave Art	7,634	120,500	(73,037)	—	55,097
Festival Arts	14,753	15,042	(29,795)	—	—
Lowestoft Folk	24,847	7,300	(31,684)	—	463
Forgot-Me-Not Visitors	21,991	—	(20,226)	—	1,765
Rock On	31,116	2,994	(34,110)	—	—
Where We Meet	580	—	(580)	—	—
Around the Table	9,570	30,943	(23,058)	—	17,455
Make, Do & Friends	23,130	62,061	(46,567)	—	38,624
VR Adventures	2,100	30,061	(9,200)	—	22,961
Special Delivery (Letters From...)	—	49,450	(6,086)	—	43,364
Kirkley Creates (Take, Note, Connect)	—	38,720	(1,698)	—	37,022
	<u>147,483</u>	<u>415,083</u>	<u>(333,011)</u>	<u>—</u>	<u>229,555</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

Unrestricted funds

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
General fund	77,317	56,672	(77,682)	25,635	81,942
Designated fund	28,237	61,223	(21,468)	(25,635)	42,357
	<u>105,554</u>	<u>117,895</u>	<u>(99,150)</u>	<u>—</u>	<u>124,299</u>

Purpose of restricted funds:

Around the Table explores food, creativity and culture in regular workshops, to offer adult carers a moment of respite from their caring role. The workshops enable carers to develop new support systems, build their confidence and enjoy a new sense of passion and achievement in their daily lives.

Brave Art is an arts course with embedded personal and social development for adults with learning disabilities. In real life courses were held in Bury St Edmunds, Lowestoft and Ipswich, but in 2020 / 2021 our Brave Art courses and club have been virtual and distanced learning.

Celebrating Us will provide three ten-week artist residencies in Halesworth, Ipswich and Eye, with the brief of reducing isolation, reducing loneliness and increasing wellbeing.

Clown Round offers children in hospital and hospices the chance to take part in artistic play helping to relieve their fear and insecurities on the ward.

Forget-Me-Not Visitors is a programme that improves the health and wellbeing of older people with dementia in hospital through interaction and opportunities for positive engagement. No services were delivered in hospital under this programme in the year, but some staff time was spent at the beginning of the year concluding the project, evaluating and disseminating our final report and learning.

Kirkley Creates (Take Note Connect) - is a partnership project with The Kirkley Centre (Community Action Suffolk) and The First Light Festival.

Libraries & Museums Wellbeing Programme: Funds received in March 2021 towards the cost of a partnership programme aimed at improving the well-being of vulnerable people in Suffolk. The funds are held as match funding for a partnership application to the Heritage Lottery Fund.

Little Beats is partnership project with Suffolk Libraries that aims to improve wellbeing, child development and musical engagement amongst pre-school children. 'Little Beats' brings musicians and early years music educators together with librarians from Great Cornard and Lowestoft libraries.

Lowestoft Folk was an intergenerational heritage programme between school pupils and older people in care exploring artefacts and stories found in Lowestoft Museum and the Maritime Museum. The programme produced exhibits that continue to be used by the museums and a small sum is held in the fund for repair, maintenance and decommissioning.

Make, Do and Friends creative workshops, events, activities and ideas for older people living in rural areas in Mid-Suffolk and Babergh, providing opportunities to share, learn new skills and make friends.

Special Delivery is a project to creatively engage primary school children and care home residents in their heritage through intergenerational artist-led activities using inspiring collections of letters from Suffolk's museums and archives.

Suffolk Artlink

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Notes to the financial statements *(continued)*

Year ended 31 March 2021

VR Adventures is an arts programme exploring how immersive virtual reality experiences can benefit people in health and care settings in Suffolk and Norfolk. This project, in association with Google Arts & Culture, uses VR technology to deliver participatory creative experiences to improve wellbeing for young people being cared for in hospitals and older people in residential homes.

Website and virtual: The funds held here are for the specific purpose of redesigning Suffolk Artlink's website and online content to improve our accessible virtual and online services and better communicate with our participants.

Purpose of designated fund

These funds are set aside to continue the development of Suffolk Artlink's individual and business engagement, audience development and fundraising, ending 31 March 2022, in accordance with the charity's commitments made under the Arts Council's Catalyst: Evolve grant programme.

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

17. Analysis of net assets between funds

Year ended 31 March 2021

	Tangible fixed assets £	Net current assets £	Non current liabilities £	Total £
Restricted income funds				
Clown Round	—	6,744	—	6,744
Brave Art/JumpstART	—	69,805	—	69,805
Celebrating Us	—	24,879	—	24,879
Lowestoft Folk (Lowestoft Network)	—	463	—	463
Libraries & Museums Well-Being Programme	—	25,000	—	25,000
Little Beats	—	2,476	—	2,476
Website & Virtual	—	2,000	—	2,000
Around the Table	—	14,957	—	14,957
VR Adventures	—	4,835	—	4,835
Special Delivery (Letters From)	—	27,594	—	27,594
Kirkly Creates (Take, Note, Connect)	—	35,586	—	35,586
Unrestricted income funds				
Designated funds	—	28,298	—	28,298
General funds	553	87,969	—	88,522
	<u>553</u>	<u>330,606</u>	<u>—</u>	<u>331,159</u>

Year ended 31 March 2020

	Tangible fixed assets £	Net current assets £	Non current liabilities £	Total £
Restricted income funds				
Clown Round	—	12,804	—	12,804
Brave Art/JumpstART	—	55,097	—	55,097
Lowestoft Folk (Lowestoft Network)	—	463	—	463
Forgot-Me-Not-Visitors	—	1,765	—	1,765
Around the Table	—	17,455	—	17,455
Make, Do and Friends	—	38,624	—	38,624
VR Adventures	—	22,961	—	22,961
Special Delivery (Letters From)	—	43,364	—	43,364
Kirkly Creates (Take, Note, Connect)	—	37,022	—	37,022
Unrestricted income funds				
Designated funds	—	42,357	—	42,357
General funds	830	81,112	—	81,942
	<u>830</u>	<u>353,024</u>	<u>—</u>	<u>353,854</u>

Suffolk Artlink

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 March 2021

18. Analysis of changes in net debt

	At 1 Apr 2020	Cash flows	At 31 Mar 2021
	£	£	£
Cash at bank and in hand	<u>373,142</u>	<u>(6,517)</u>	<u>366,625</u>

19. Related parties

During the year the charity paid:

- £Nil (2020: £3,400) for exhibit design and build to Creative Nation Limited, a business in which A Whitney has an interest, in the period for which they were a Trustee.

- £4,137 (2020: £Nil) for a service agreement with The Rural Coffee Caravan, a business in which K Axon has an interest, in the period for which they were a Trustee.

These transactions were on normal commercial terms and were approved by the Trustees.