

REGISTERED COMPANY NUMBER: 04980776 (England and Wales)  
REGISTERED CHARITY NUMBER: 1110768

**Report of the Trustees and  
Financial Statements for the Year Ended 31 March 2021  
for  
RELATE DERBY AND SOUTHERN DERBYSHIRE**

Haines Watts  
Chartered Accountants & Statutory Auditor  
10 Stadium Business Court  
Millennium Way  
Pride Park  
Derby  
DE24 8HP

## RELATE DERBY AND SOUTHERN DERBYSHIRE

### Contents of the Financial Statements FOR THE YEAR ENDED 31 MARCH 2021

	Page
Report of the Trustees	1 to 6
Report of the Independent Auditors	7 to 9
Statement of Financial Activities	10
Statement of Financial Position	11
Statement of Cash Flows	12
Notes to the Statement of Cash Flows	13
Notes to the Financial Statements	14 to 19
Detailed Statement of Financial Activities	20 to 21

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### Objectives and activities

#### Objectives and aims

The objectives of the charity are to:

- Educate the public concerning the benefits of secure couple relationships, marriage and family life in order to improve the emotional, sexual and spiritual well-being of individuals which is derived from committed relationship.
- Provide counselling, advice, education, guidance and relief to adults and/or children in relation to any aspects of contemporary life or work which may prejudice their physical or mental well-being or influence, either directly or indirectly, their present or future family or couple relationships.
- Seek to enhance the good health, both mental and physical, of adults and children by increasing public awareness of the benefit of committed couple relationships, marriage, family life and working to prevent poverty, hardship and distress caused by the breakdown of such relationships.
- Advance citizenship and community development.
- Relieve those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantages.
- Promote research into all of the above objectives and to make the results available to the public.

#### Public benefit

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

#### Volunteers and staff

We remain incredibly grateful to our staff and volunteers, not just for the exceptional skills, qualifications and experience that they bring, but also for their continued commitment to Relate's work. We particularly wish to thank our entire team for their support, positivity and commitment as the Covid-19 pandemic has impacted all aspects of our work.

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2021

### Achievement and performance

#### Charitable activities

The Board reviewed the progress against our strategic objectives in January 2020 with the priority to increase our self-pay and children's counselling and maintain and expand the range of contracts for counselling with local commissioners and partners.

We had planned to continue the work to explore a potential merger with Relate Chesterfield and North Derbyshire and whilst discussions were advanced and positive, when the impact of the pandemic became known we decided to halt the discussions, to enable the appropriate focus on the immediate challenge.

The Covid pandemic began to have an impact in March 2020 leading to the national lockdown on 23rd March 2020 and fundamentally changed our plans for the year. However, our management and staff responded quickly and flexibly to the challenge enabling us to respond more quickly than other statutory and voluntary partners and we were able to continue to support clients albeit remotely and the whole system throughout 20/21.

Our priorities and approach to meeting the challenge of the pandemic were:

- Maintain service for clients, support the most vulnerable, and manage risk
- Keep the charity running so that we were available for the for people who need us
- Treat our staff fairly
- Work with our commissioners to meet any urgent need
- Be honest and transparent in our communications

At the time of lockdown, we were in the fortunate position of having laptops and mobile phones available for everyone who needed them; a cloud-based system for our administration systems, counsellors trained and experienced in phone and video counselling and a whole staff team that worked quickly and flexibly through the change. We used unfilled time for training and familiarisation of the new ways of working. We chose not to furlough any staff, working to ensure as far as possible that we remained fully available to the public, service users and commissioners. During the year we surveyed staff and found that staff felt supported and felt largely positive about the move to remote counselling and working.

The main areas of charitable activity are relationship counselling for couples and individuals including same sex couples; family counselling; psychosexual therapy; telephone helpline and children and young people's counselling (called "Safe Speak"). This is counselling for young people aged 5 to 18 years. Additionally, we offer commercial contract counselling to local companies including the Toyota Motor Manufacturing Company, and nationally via employee benevolent funds which enable us to offer free counselling to employees and their family members. This enabled us to work with employees and their families from banking, accountancy, grocers, including the large supermarkets, the civil service and the Royal Air Force and Army.

When the national lockdown was announced we remained open to counselling for IAPT (Improving Access to Psychological Therapies) with clients able to access remote counselling.

Our Living Well with Autism work, funded by Derbyshire County Council, continued to provide a valuable service to people with an Autism Spectrum Condition and their families and our specialist staff were able to provide counselling at various locations across Derbyshire. Demand has increased and we are a member of the Autism Partnership Board which facilitates our collaboration with local partners and the Commissioners agreed to expand the service to better meet needs. Our Living well with Autism awareness courses were paused in March, and resumed in October, and continue to run remotely every month.

Relationship counselling remains a core service offered to clients with the centre offering remote appointments between 9am and 9pm, Monday to Friday, 9am to 5pm on Fridays and also Saturday mornings. The evening and weekend appointments help us meet the varying needs of our clients and offer flexibility. All clients have an assessment appointment and receive on-going counselling if they wish to continue. Waiting times are monitored and every effort is made to keep these as low as possible within the restraints that limited resources impose. The service still covers Southern Derbyshire and East Staffordshire.

We have a small waiting list of clients who wish to have face to face counselling and we will provide this option as soon as it is safe to do so, although following the success of remote counselling we are keen to keep both options available to increase the accessibility of our services.

We were also a sub-contractor for the Relate National Hub pilot service commissioned nationally which offered support to NHS staff locally.

We reviewed the approach to children's work and agreed that it remains a valuable part of our service and we continue to deliver children and young people's counselling through self-pay or under direct contracts with local schools and commissioners.

## RELATE DERBY AND SOUTHERN DERBYSHIRE

### Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2021

We have contracts with eight schools, equivalent to seven days of counselling. Some schools have opted to defer their contracts and others have continued to pay for and use their counsellor. We were flexible with schools and did not hold them to the normal notice period given the exceptional circumstances and challenges that schools faced, as we were able to use spare counsellor capacity for the other work.

We reacted to the Covid crisis by liaising with commissioners about local need which resulted in our Targeted Intervention Community Triage (TICT) contract to provide support for children and young people's mental health. We provided a triage service for referrals and counselling by web and phone to children and young people, with support to families if needed. Continuing to work closely with Relate Chesterfield and North Derbyshire they are seeing children and young people in the north of the county.

Additional training was provided to the administration team on safeguarding, and customer service with all staff completing mandatory data security training.

Recruitment of suitably skilled and qualified counsellors remains a challenge and we are currently reviewing how we can ensure we are an attractive and competitive employer.

We continue to work collaboratively with Relate National and other independent Relate Centres via regular briefings and meetings, including of ARCT and ARCCO

This was another year of positive collaboration, including partnership work around autism, adult and children's mental health, suicide prevention and voluntary sector collaboration.

This coming year will be another challenge. Demand for our services will stay high but medium- and long-term strategy planning will be difficult due to the ongoing uncertainty and widescale economic impact of the pandemic. Our main goal will be to remain sustainable so that we are here for our clients. We will seek to be responsive and flexible, and continue to network with local partners, and commissioners to seek new funding opportunities which will be key to our ongoing success.

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2021

### Financial review

#### Principal funding sources

This was a very challenging but successful year for Relate as we achieved a surplus of £49K which considering the disruption caused by Covid is an excellent result. This could not have been achieved without the commitment, hard work and flexibility of our management team and staff.

This leaves the charity in a very strong financial position.

Our financial management and controls have significantly improved in the last two years, and we are continuing to refine and embed these. We have also improved our financial reporting and are developing comprehensive KPIs to provide greater assurance and management information to inform decision making at the Board.

We continue to strive to diversify our income streams to ensure the continuity of services and over the last year we have been successful in this with income being derived from clients, local authority, NHS Trust and CCG contracts for services, contracts with schools, room hire and charitable donations.

With the increased volume of remote counselling, we will also seek to ensure we utilise our office space efficiently and increase our income from room hire with suitable partners where appropriate.

We have also been working to strengthen our marketing, communications, and PR, and whilst we have made good progress, there is still a considerable opportunity to further improve our marketing and we are engaging a professional company to support us across the specialist areas as we believe this will be more effective.

Total incoming resources decreased in the year from £524,836 to £512,998. Resources expended decreased in the year from £799,805 to £464,034 giving a net income of £48,964 compared to a deficit of £274,969 for the previous year. The charity had funds carried forward at 31 March 2021 of £732,905 of which £Nil are restricted funds and £732,905 are unrestricted funds. Readily available cash has increased from £152,937 to £222,610 during the year.

Reserves policy Funds are set aside for restricted reserves donated for a specific purpose, project by project and if the sums provided prove insufficient appropriate transfers will be made from unrestricted funds.

Free reserves are required to cover:

(a) The risk of redundancies, using statutory redundancy rates for the calculations; (b) A small sum for urgent replacement or hire of capital equipment;

(c) Building up a year's reserve to cover rent and service charge should it be necessary to vacate the premises and or current shop premises and find an alternative tenancy.

(d) The need to provide funding from our reserves to cover the costs of continuing to trade for at least three months should we be unable to continue in business.

(e) to enable the continuation of much needed services such as family counselling and others to those in need.

The trustees estimate that taking all of the above into account free reserves of around £180,000 are needed. At 31 March 2021 liquid reserves amounted to £273,217 and is over the required level. In the current funding climate, the trustees feel it is prudent to hold reserves in excess of the required level.

### Structure, governance and management

#### Governing document

The organisation is a charitable company limited by guarantee, incorporated on 1 December 2003. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2021

### Structure, governance and management

#### Recruitment and appointment of new trustees

The trustees of the charity are also the directors for the purposes of company law and under the company's articles are known as Members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association the members of the Executive Committee are elected to serve for one year renewable annually without limit.

Members have been appointed to the Board in an effort to reflect a range of skills and expertise and where possible the Board will endeavour to retain/develop these skills. In the event of particular skills being lost due to retirement or resignation individuals may be approached to offer themselves for election.

The Centre is a member of the Relate Federation and is guided in its provision of services via agreed national service specifications.

During the previous year the Board assessed compliance with the Charity Commission Good Governance Code, and agreed a set of actions to strengthen our governance. As part of this work, we agreed a new Scheme of Delegation and revised our Risk Management register and approach.

#### Organisational structure

Relate Derby and Southern Derbyshire has an Executive Committee of seven members who meet seven or eight times a year and are responsible for the strategic direction. These meetings continued through the year remotely. Responsibility for the day-to-day provision of services is delegated to the Chief Executive Officer, however during the year we established a Covid Sub Group with the CEO, Chair and Treasurer which was given delegated authority by the Board to take urgent decisions to ensure we could respond quickly to the issues arising from the pandemic. We deferred the recruitment of a permanent Chief Executive feeling that continuity of the leadership was critical with the challenges of the pandemic. A permanent Chief Executive was appointed commencing with us at the end of March 2021.

The Chief Executive Officer represents the local centre on a number of forums including suicide prevention, autism partnership board, children and adults' mental health fora and Relate Centre Management meetings.

#### Induction and training of new trustees

Trustees are given the opportunity to meet the Chief Executive Officer and other staff/Trustees, to visit the centre and have the opportunity to understand the workings of Relate Derby and Southern Derbyshire as well as Relate nationally. New members are recruited via formal external process, then invited to attend an initial meeting and are provided with an induction pack before making the decision to join the Board.

#### Reference and administrative details

##### Registered Company number

04980776 (England and Wales)

##### Registered Charity number

1110768

##### Registered office

3 Wentworth House  
Vernon Gate  
Derby  
DE1 1UR

##### Trustees

Miss S Hernandez  
Ms T Kirman  
Mrs O Mills  
Mr K W Molyneux  
Mrs L D Prescott  
Mrs R Redfern  
Ms S Sandhu  
Mr J W A Watkin (resigned 29.5.20)

##### Auditors

Haines Watts  
Chartered Accountants & Statutory Auditor  
10 Stadium Business Court  
Millennium Way  
Pride Park  
Derby  
DE24 8HP

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2021

### Reference and administrative details

#### Principal Bankers

Barclays Bank  
22-26 St Peters St  
Derby  
DE1 1SH

### Statement of trustees' responsibilities

The trustees (who are also the directors of Relate Derby and Southern Derbyshire for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

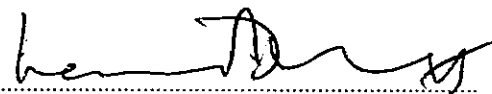
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### Auditors

The auditors, Haines Watts, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24<sup>th</sup> November 2021 and signed on its behalf by:



Mrs L D Prescott - Trustee



## **Report of the Independent Auditors to the Members of Relate Derby and Southern Derbyshire**

### **Opinion**

We have audited the financial statements of Relate Derby and Southern Derbyshire (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, not all future events or conditions can be predicted. The COVID-19 viral pandemic is one of the most significant economic events for the UK with unprecedented levels of uncertainty of outcomes. It is therefore difficult to evaluate all of the potential implications on the company's trade, customers, suppliers and wider economy.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

## **Report of the Independent Auditors to the Members of Relate Derby and Southern Derbyshire**

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Enquiring of management of any known or suspected instances of fraud, as well as considering management's assessment of the susceptibility of the financial statements to fraud.
- Performing substantive testing over a selection of journal entries made in the period, to address the risk of fraud due to management override of controls. With a focus on entries made by unusual team members or entries made at unusual times or on unusual dates.
- We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.
- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements. Specifically checking compliance with Charity Commission as well as employment and taxation laws and regulations.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate an increased risk of material misstatement as a result of fraud, or management override.
- Assessing accounting estimates which have a material impact of the year end accounts, to determine if there is indication of management bias.

Our audit did not identify any key audit matters relating to the detection of irregularities including fraud. However, despite the audit being planned and conducted in accordance with ISAs (UK) there remains an unavoidable risk that material misstatements in the financial statements may not be detected owing to inherent limitations of the audit, and that by their very nature, any such instances of fraud or irregularity likely involve collusion, forgery, intentional misrepresentations, or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Report of the Independent Auditors to the Members of  
Relate Derby and Southern Derbyshire**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

James Liptrott (Senior Statutory Auditor)  
for and on behalf of Haines Watts  
Chartered Accountants & Statutory Auditor  
10 Stadium Business Court  
Millennium Way  
Pride Park  
Derby  
DE24 8HP

Date: .....

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Statement of Financial Activities FOR THE YEAR ENDED 31 MARCH 2021

		2021 Unrestricted funds £	2020 Total funds £
<b>Income and endowments from</b>	<b>Notes</b>		
Donations and legacies	3	95,141	141,826
<b>Charitable activities</b>	6		
Erewash CCG		-	10,687
Schools		61,312	55,271
TMHD - IAPT		110,410	121,510
Southern Derbyshire		130,858	149,922
N Derbys & Hardwick CCG's		-	34,223
Grants		23,149	-
Other contract income		8,875	-
LWWA		81,760	-
Other trading activities	4	1,127	9,776
Investment income	5	366	1,621
<b>Total</b>		<b>512,998</b>	<b>524,836</b>
<b>Expenditure on</b>			
Raising funds	7	459,734	793,205
Other		4,300	6,600
<b>Total</b>		<b>464,034</b>	<b>799,805</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>48,964</b>	<b>(274,969)</b>
<b>Reconciliation of funds</b>			
<b>Total funds brought forward</b>		<b>683,941</b>	<b>958,910</b>
<b>Total funds carried forward</b>		<b>732,905</b>	<b>683,941</b>

The notes form part of these financial statements

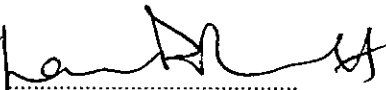
# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Statement of Financial Position 31 MARCH 2021

		2021 Unrestricted funds £	2020 Total funds £
<b>Fixed assets</b>	<b>Notes</b>		
Tangible assets	13	459,688	469,371
<b>Current assets</b>			
Debtors	14	104,047	115,645
Cash at bank		222,610	152,937
		<u>326,657</u>	<u>268,582</u>
<b>Creditors</b>			
Amounts falling due within one year	15	(53,440)	(54,012)
<b>Net current assets</b>		<u>273,217</u>	<u>214,570</u>
<b>Total assets less current liabilities</b>		<u>732,905</u>	<u>683,941</u>
<b>NET ASSETS</b>		<u>732,905</u>	<u>683,941</u>
<b>Funds</b>			
Unrestricted funds	16	732,905	683,941
<b>Total funds</b>		<u>732,905</u>	<u>683,941</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....  
and were signed on its behalf by:

  
.....  
Mrs L D Prescott - Trustee

*24th March 2021*

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Statement of Cash Flows FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	69,673	(175,299)
Net cash provided by/(used in) operating activities		<u>69,673</u>	<u>(175,299)</u>
 <b>Change in cash and cash equivalents in the reporting period</b>		 69,673	 (175,299)
Cash and cash equivalents at the beginning of the reporting period		<u>152,937</u>	<u>328,236</u>
Cash and cash equivalents at the end of the reporting period		<u><u>222,610</u></u>	<u><u>152,937</u></u>

The notes form part of these financial statements

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Statement of Cash Flows FOR THE YEAR ENDED 31 MARCH 2021

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES		
	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	48,964	(274,969)
Adjustments for:		
Depreciation charges	9,683	7,400
Decrease in debtors	11,598	90,761
(Decrease)/increase in creditors	(572)	1,509
Net cash provided by/(used in) operations	<u>69,673</u>	<u>(175,299)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS			
	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank	<u>152,937</u>	<u>69,673</u>	<u>222,610</u>
	<u>152,937</u>	<u>69,673</u>	<u>222,610</u>
Total	<u>152,937</u>	<u>69,673</u>	<u>222,610</u>

The notes form part of these financial statements

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Financial Statements FOR THE YEAR ENDED 31 MARCH 2021

### 1. STATUTORY INFORMATION

Relate Derby and Southern Derbyshire is a charitable company, limited by guarantee, registered in England and Wales. The company's registered number, charitable number and registered office address can be found on the General Information page.

The presentational currency of the financial statements is the Pound Sterling (£).

### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis. The Directors have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the Directors have tested their cash flow analysis to take into account the impact on their business of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Directors have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income received by way of grants is recognised in full when there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity had unconditional entitlement.

In the case of contracts with customers, income is deferred to distribute the revenue over the life of the contract.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Allocation and apportionment of costs

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Fixtures and fittings	- 25% on cost

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds represent monies set aside by the trustees to cover unexpected cash flow deficits, or unexpected unavoidable costs in order to be able to discharge the Charity's objectives effectively.



# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 MARCH 2021

### 2. ACCOUNTING POLICIES - continued

#### Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Debtors

Short term debtors are measured at transaction price less an impairment.

#### Creditors

Short term creditors are measured at transaction price.

### 3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Client contributions and sales	90,374	139,679
Donations	4,767	2,147
	<u>95,141</u>	<u>141,826</u>

### 4. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Shop income	-	2,117
Social lotteries	192	276
Room hire	935	7,383
	<u>1,127</u>	<u>9,776</u>

### 5. INVESTMENT INCOME

	2021	2020
	£	£
Investment income	366	1,621

### 6. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Contract work	Erewash CCG	-	10,687
Schools	Schools	61,312	55,271
Contract work	TMHD - IAPT	110,410	121,510
Contract work	Southern Derbyshire	130,858	149,922
Contract work	N Derbys & Hardwick CCG's	-	34,223
Grants	Grants	23,149	-
Contract work	Other contract income	8,875	-
Contract work	LWWA	81,760	-
		<u>416,364</u>	<u>371,613</u>

Grants of £23,149 (2020: £NIL) were received in 2021 relation to support for the Covid-19 pandemic.

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 MARCH 2021

### 7. RAISING FUNDS

#### Raising donations and legacies

	2021	2020
	£	£
Staff costs	174,449	442,140
Support costs	285,285	348,309
	<u>459,734</u>	<u>790,449</u>

#### Other trading activities

	2021	2020
	£	£
Support costs	-	2,756
	<u>-</u>	<u>2,756</u>
Aggregate amounts	<u>459,734</u>	<u>793,205</u>

### 8. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Raising donations and legacies	285,285	-	285,285
Other resources expended	-	4,300	4,300
	<u>285,285</u>	<u>4,300</u>	<u>289,585</u>

### 9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	4,300	6,600
Depreciation - owned assets	9,683	7,400
	<u>13,983</u>	<u>14,000</u>

### 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

### 11. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	302,522	537,210
Social security costs	9,259	26,926
Other pension costs	3,216	9,529
	<u>314,997</u>	<u>573,665</u>

The average monthly number of employees during the year was as follows:

	2021	2020
General	<u>26</u>	<u>36</u>

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 MARCH 2021

### 11. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

### 12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
<b>Income and endowments from</b>	
Donations and legacies	141,826
<b>Charitable activities</b>	
Erewash CCG	10,687
Schools	55,271
TMHD - IAPT	121,510
Southern Derbyshire	149,922
N Derbys & Hardwick CCG's	34,223
Other trading activities	9,776
Investment income	1,621
<b>Total</b>	<u>524,836</u>
<b>Expenditure on</b>	
Raising funds	793,205
Other	6,600
<b>Total</b>	<u>799,805</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>(274,969)</u>
<b>Reconciliation of funds</b>	
Total funds brought forward	958,910
Total funds carried forward	<u><u>683,941</u></u>

### 13. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
<b>Cost</b>			
At 1 April 2020 and 31 March 2021	<u>484,171</u>	<u>14,915</u>	<u>499,086</u>
<b>Depreciation</b>			
At 1 April 2020	14,800	14,915	29,715
Charge for year	9,683	-	9,683
At 31 March 2021	<u>24,483</u>	<u>14,915</u>	<u>39,398</u>
<b>Net book value</b>			
At 31 March 2021	<u>459,688</u>	-	<u>459,688</u>
At 31 March 2020	<u>469,371</u>	-	<u>469,371</u>

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 MARCH 2021

### 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	<u>104,047</u>	<u>115,645</u>

### 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	2,491	8,601
Social security and other taxes	2,056	2,760
Other creditors	<u>48,893</u>	<u>42,651</u>
	<u>53,440</u>	<u>54,012</u>

### 16. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	683,941	48,964	732,905
<b>TOTAL FUNDS</b>	<u>683,941</u>	<u>48,964</u>	<u>732,905</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	512,998	(464,034)	48,964
<b>TOTAL FUNDS</b>	<u>512,998</u>	<u>(464,034)</u>	<u>48,964</u>

#### Comparatives for movement in funds

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
<b>Unrestricted funds</b>			
General fund	958,910	(274,969)	683,941
<b>TOTAL FUNDS</b>	<u>958,910</u>	<u>(274,969)</u>	<u>683,941</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	524,836	(799,805)	(274,969)
<b>TOTAL FUNDS</b>	<u>524,836</u>	<u>(799,805)</u>	<u>(274,969)</u>

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 MARCH 2021

### 16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	958,910	(226,005)	732,905
<b>TOTAL FUNDS</b>	<u>958,910</u>	<u>(226,005)</u>	<u>732,905</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,037,834	(1,263,839)	(226,005)
<b>TOTAL FUNDS</b>	<u>1,037,834</u>	<u>(1,263,839)</u>	<u>(226,005)</u>

### 17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

### 18. FUNDS

#### Income in advance

Income in advance of £NIL (2020: £5,896) has been recognised in other creditors.

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Detailed Statement of Financial Activities FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Client contributions and sales	90,374	139,679
Donations	4,767	2,147
	<u>95,141</u>	<u>141,826</u>
<b>Other trading activities</b>		
Shop income	-	2,117
Social lotteries	192	276
Room hire	935	7,383
	<u>1,127</u>	<u>9,776</u>
<b>Investment income</b>		
Investment income	366	1,621
<b>Charitable activities</b>		
Schools	61,312	55,271
Contract work	331,903	316,342
Grants	23,149	-
	<u>416,364</u>	<u>371,613</u>
<b>Total incoming resources</b>	<b>512,998</b>	<b>524,836</b>
<b>Expenditure</b>		
<b>Raising donations and legacies</b>		
Wages	164,029	414,043
Social security	8,620	20,753
Pensions	1,800	7,344
	<u>174,449</u>	<u>442,140</u>
<b>Support costs</b>		
<b>Management</b>		
Management and admin costs	138,493	123,167
Social security	639	6,173
Pensions	1,416	2,185
Rates and water	6,034	5,855
Insurance	3,263	5,852
Light and heat	2,230	9,698
Telephone	12,594	15,431
Postage and stationery	1,555	7,154
Sundries	4,506	7,272
Travel costs	302	3,945
Training	375	771
Cleaning, security, repairs	3,959	11,146
Office equipment	2,321	737
Room hire	-	12,340
Publicity and PR	690	240
Charity shop expenditure	-	2,756
Carried forward	<u>178,377</u>	<u>214,722</u>

This page does not form part of the statutory financial statements

# RELATE DERBY AND SOUTHERN DERBYSHIRE

## Detailed Statement of Financial Activities FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
<b>Management</b>		
Brought forward		
Recruitment fees	178,377	214,722
Consultancy fees	3,352	10,990
Healthcare expenses	812	19,308
Accountancy and legal fees	-	835
Computer expenses	13,867	13,293
Agency staff	10,659	4,572
Operational support	-	12,838
Freehold property	68,535	67,107
	9,683	7,400
	<u>285,285</u>	<u>351,065</u>
<b>Governance costs</b>		
Auditors' remuneration	4,300	6,600
Total resources expended	<u>464,034</u>	<u>799,805</u>
<b>Net income/(expenditure)</b>	<u>48,964</u>	<u>(274,969)</u>

This page does not form part of the statutory financial statements