



The Catherine Bullen Foundation

# Annual Report

## 2022 – 2023



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# Chairperson's Report

The contents of this Annual Report relate to the period from 1 September 2022 to 31 August 2023. However, with regards to Projects, it includes updated information that was available at the time of producing this report.

We have been extremely lucky in that the Foundation's aims and projects continue to inspire individuals and organisations to support us by attending fund raising events, assisting on fundraising activities and donations.

We were able to carry out a full programme of shop collections and also take part in the round the Island Yard Sale. In addition, we manned the car park at Waldegraves Car boot sale and at long last we were able to attend some events with the china smashing stall. We also attended the Colchester Food and Drink Fair which was held in the Colchester Castle Park in June with our homemade cake stall. It was a two day event and was very successful. The Indian Lunch at Titash was rescheduled to take place in January 2024. Many thanks to our volunteers who helped at all the fundraising activities.

We were able to do two trips to Namibia in the financial year and we were able to bring to fruition two large projects which were delayed due to Covid-19. Firstly, the ambulance which we were able to handover to the Ministry of Health in October 2022, which is based at the Otjimanangombe Clinic. Secondly the multi-purpose hall, which we handed over to Omuhaturua Primary School and hostel in March 2023.

Finally, I would like to say a big thank you to our trustees and all those individuals and organisations that have again made this past year a successful one.

**Roger Bullen – Chairperson**

April 2024

# Funding

The Funding report is split into the following categories. Below are the main items and events that contributed to our total.

## Event Stalls

This covers the period from 1 September 2022 to 31 August 2023. We attended four events with our china smashing stall raising a total of **£1,153.02 (£731.10)**. There were six stall events, one was the Round the Island Yard Sale - **£122.70 (£207.40)** raised. At the Mersea Island Car Boot Sale we manned the car park – **£140.75 (£160.50)** which we lower than expected due to the weather. We had a cake stall at the Colchester Food and Drink Fair which raised **£638.74**. Lorraine Alford ran a stall at Goldhanger selling the San jewellery and raised **£56.50**. Finally we had a stall during the Christmas period at Mersea Lights up with **£381.20 (£323.56)** raised. Also at Christmas, Peter Inson and his wife organised a carol evening at the Dog Pheasant at East Mersea raising **£206.50**

## Grants and donations from organisations

We have received a number of grants and donations from the following organisations.

Colin Westgate lectures to camera clubs around the country on Zoom. Instead of charging a fee, he asks for donations to the Foundation which were as follows:

Parkstone Camera Club - **£25**  
South Liverpool - **£25**  
Myphoto Camera Club - **£100**

Catunambu (Dutch Coffee Company) - **£5,940**  
Jephcott Charity - **£3,000**  
Tomato Fund - **£100**  
Clacton Bereavment Club - **£172** including sales  
Welwyn Garden City Rotary - **£500**  
Napier Fund - **£2,500**  
St Michaels Church - **£131.50** including sales  
Much Loved (Robin Childs) - **£497.97**  
Luton Inner Wheel - **£600**

## Individual donations

Throughout the year the Foundation received individual donations which totalled **£17,004.89 (£17,273.51)**. Each donation receives an acknowledgement of thanks from the Foundation. In addition there were donations by standing order - **£2,075 (£1,200)**, and donations through the website portals (Paypal, and justgiving) – **£6,969.67 (£6,622.87)**. Total donations were **£26,0049.56**

## Shop Collections

We were able to carry out a full programme of shop collection..

Collections were undertaken at various Co-ops in the locality, Morrisons (Clacton), Frinton Triangle and Tesco, West Mersea. Total raised - **£2,451.92 (£2,889.70)**

### **China smashing stall.**

We attended a number of events with the china smashing stall and raised **£1,013**. Although this is a good money area we have decided to finish with this. Mainly because of the physical requirements to run it. We will still attend events with a publicity and sales stall.

### **Events**

#### *Colchester Food and Drink Fair*

We were given a stall free of charge from which we sold our homemade cakes over this two day event and raised £638.74

### **Gift Aid**

Gift Aid was claimed on donations for this financial year, but the previous year was not paid out until September and was **£5,324**, and for the current year it was **£4,050.38**.

### **Schools**

The supporting of charities has been adopted by schools as part of being socially aware to the needs of others. As we are hands on and are willing to go into schools and tell them about the Foundation's work. Donations from schools were as follows:

#### **St Mary's Senior School for Girls**

St Mary's are raised funds to provide winter jackets for the children and we are very grateful for their continued support.

#### **Colchester High School for Girls**

This was Catherine's old school and they will make the Foundation, the school charity for the next academic year starting in September 2024

## **Partnerships**

### **ATI/Audley Travel**

Audley Travel is ATI Holidays largest partner in the United Kingdom selling holidays to Namibia. They were looking for a local Namibian charity to support and the Foundation was put forward for consideration. It was chosen by the Audley Travel Namibia destination experts in London, Witney and Boston as the charity which should benefit from the monies collected from guests travelling to Namibia with them by adding N\$100 to each invoice and advising their clients that by travelling with Audley, they were supporting a local charity.

## **Projects**

The Foundation continues to monitor past projects to ensure proper maintenance procedures are carried out and are sustained and to encourage best practice.

### **Otjimanangombe Primary Healthcare Clinic.**

We are pleased to advise that all the maintenance issues of been resolved through a partnership between the Foundation and the Ministry of Health whereby the Foundation buys the materials and the Ministry provide the labour.

### **Otjimanangombe Primary Healthcare Clinic ambulance**

In early 2023, the ambulance was involved in an accident with a goat which caused some damage to the front of the vehicle, at the same time there was a problem with the differential. It was discovered that the company that built the ambulance body had installed air bellows as part

of the rear suspension. It was agreed to upgrade both the front and rear suspensions and also change the bull bar at the front to a more substantial one.

In the latter part of 2023, we discovered that the vehicle was travelling a huge amount of Kms due to a large number of callouts to the Eiseb Clinic which was two hours away from Otjimanangombe and four hours away from Gobabis. After discussions with the Health Authority and an intervention by the President it was decided that Eiseb should have its own vehicle.

Prior to our visit in March/April this year, the ambulance cracked another differential and was out of action for a number of weeks and came back into service in early April 2024, after a reinforced differential was fitted.

Unfortunately, as I write this report, the differential has cracked again and is back in Gobabis to assess repairs. It will probably have to have a heavy duty differential fitted.

### **Current Project: Omuhaturua Primary School Hostel - upgrade**

Phase 2: Construction of a multi-purpose hall to provide facilities for the school, the hostel and for the community of Otjimanangombe.

The hall was officially opened in March 2023 and was named the Steve Kavari Hall in memory of the late Principal who took his own life in September 2022.

As well as funding the hall, the Foundation provided the tables and chairs.

### **Goeie Hoop Primary School - Post 10**

St Mary's Senior School for Girls raised funds for winter jackets for the pupils and also an irrigation system for the large school garden.

### **Donkerbos Primary School and Hostel**

In September 2022, we visited the school to see what progress had been made with connecting the water to the showers and toilets in the dormitories. Although the teacher's houses had been connected to the water and there were stand pipes in the hostel yard, the showers and the toilets in the dormitories had not been connected. When asked why, the Principal advised that they did not have the necessary funds to buy the pipe work and fittings. We immediately asked for quotes and we used part of Riaan's money to purchase the items. It was not until our return in September 2023 that we saw them connected. This was because some items had to be replaced as it had been six years since the toilets and showers had been installed. We also paid for the hot water geysers to be refurbished and new doors for the dormitories.

We discovered that the borehole had still not been fenced in, and after lobbying various people together with the intervention of the President this was erected at the end of last year and we saw this during our last visit.

In early February, 120 mattresses funded by the Foundation were delivered to the hostel.

When we visited in April, we were pleased to see that everything was working. We agreed to fund the purchase of uniforms for the San children.

### **Eiseb Primary Primary School and Hostel**

We visited in October last year and were pleased to see the children in their new uniforms which the Foundation funded. The showers and toilets were not working due to a blockage in the

drains and the Foundation agreed to pay for a contractor to rectify. We also agreed to fund an irrigation system for the school garden. On our return in April 2024, the showers and toilets were working and the irrigation system had been installed.

### **The Catherine Bullen Primary Healthcare Clinic, Oshivelo**

During our visit in September, we met with the District Ministry of Health and the Ministry of Works and agreed a programme of renovation for the clinic. The Ministry of Works then asked for tenders for the work which were available for our inspection in March 2024. We agreed which contractor to use and work commenced at the end of April. This included the following:

The replacement of three rotten wooden doors

The de-calsification of the hot water system. There had been not hot water in the clinic for a couple of years.

Painting the outside of the clinic.

Repairing showers and toilets.

We also arranged for a security gate to be repaired separating the nurse's accommodation from the clinic.

Our current project for the clinic had been to raise funds for an ultrasound machine. However, after talking to the Chief Medical Officer we were told that this could not be operated by nurses although we had been told previously, that they could. So this has now been put on the back burner until the clinic becomes a Health Centre sometime in the future.

While we were at the clinic we observed that there was a huge problem with transport with a lack of suitable vehicles to take patients to hospital. Therefore, we have asked for a quotation to refurbish an existing ambulance that is currently off the road. If this is affordable then we will consult with the trustees on the way forward.

### **Conclusion**

The decision by the Foundation Trustees to concentrate on supporting Omuhaturua Primary School and Hostel, Eiseb Primary School and Hostel and Donkerbos Primary School and Hostel together with both clinics has proved to be the right one. We have seen how small projects make a big difference.



Charity Name Catherine Bullen Foundation			No (if any) 1110516	CC16a
Receipts and payments accounts				
For the period from	Period start 1-Sep-22	To	Period end 31-Aug-23	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations Received	50,290.00	-	-	59,664.00	50,462.91
Tax Refunds & Charities Aid Income	9,374	-	-		
Bank interest	5	-	-	5	2
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	59,669	50,465
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	59,669	-	-	59,669	50,465
<b>A3 Payments</b>					
Calendars and postage	228	-	-	228	290
Bank Charges Etc Inc O/Seas	337	-	-	337	211
London Marathon fee		-	-		86
Stock for cake stall	140	-	-	140	
Public Liability Ins	298	-	-	298	292
Travel	1,617	-	-	1,617	
Transfer to Rand Acc no 68000922	78,278	-	-	78,278	34,500
CBPHC light bulbs	136	-	-		
		-	-		
		-	-		
		-	-		
<b>Sub total</b>	81,034	-	-	81,034	35,379
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	81,034	-	-	81,034	35,379
<b>Net of receipts/(payments)</b>	59,669	-	-	59,669	50,465
<b>A5 Transfers between funds</b>		-	-		
<b>A6 Cash funds last year end</b>	23,715	-	-	23,715	9,019
<b>Cash funds this year end</b>	2,351	-	-	2,351	23,715



Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank plc	2,277	-	-
	PayPal	50	-	-
	Cash	24	-	-
	<b>Total cash funds</b>	<b>2,351</b>	<b>-</b>	<b>-</b>
	<small>(agree balance with receipt and payments account(s))</small>	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<div>L S Bullen</div>	L S Bullen		





Charity Name Catherine Bullen Foundation			No (if any) 1110516	CC16a
Receipts and payments accounts				
For the period from	Period start 1-Sep-22	To	Period end 31-Aug-23	

## Section A Receipts and payments

	Unrestricted funds to the nearest Rand	Restricted funds to the nearest Rand	Endowment funds to the nearest Rand	Total funds to the nearest Rand	Last year to the nearest Rand
<b>A1 Receipts</b>					
Transfer from Sterling acc 53717690	1,629,538.00	-	-	1,629,538.00	698,802.00
£78,278		-	-		
		-	-		
	-	-	-	-	
		-	-		
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	1,629,538	-	-	1,629,538	698,802
<b>A2 Asset and investment sales, etc.</b>					
	-	-	-	-	
<b>Total receipts</b>	1,629,538	-	-	1,629,538	698,802
<b>A3 Payments</b>					
Donations Made	-	-	-	-	
Construction Projects in Namibia	1,569,607	-	-	1,569,607	2,851,666
Payment to Komeho Namibia					6,750
		-	-		
		-	-		
		-	-		
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	1,569,607	-	-	1,569,607	2,858,416
<b>A4 Asset and investment purchases, etc.</b>					
	-	-	-	-	
<b>Total payments</b>	1,569,607	-	-	1,569,607	2,858,416
<b>Net of receipts/(payments)</b>	1,629,538	-	-	1,629,538	698,802
<b>A5 Transfers between funds</b>		-	-		
<b>A6 Cash funds last year end</b>	555,236	-	-	555,236	2,714,850
<b>Cash funds this year end</b>	615,166	-	-	615,166	555,236

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest Rand	Restricted funds to nearest Rand	Endowment funds to nearest Rand
B1 Cash funds	Barclays Bank plc	615,166	-	-
			-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balance with receipts and payments account(s))</small>	615,166	-	-
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		L S Bullen		

# ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE AUDITED FINANCIAL

## STATEMENTS OF THE CATHERINE BULLEN FOUNDATION

I report on the financial statements of The Catherine Bullen Foundation for the year ended 31 August 2023 as set out in the receipts and payments accounts as submitted to the Charity Commission. The accounts comprise the Receipts and Payments Account and the Statement of Assets and liabilities as at August 2023.

This report is made solely to the Foundation's Trustees, as a body.

Respective responsibilities of trustees and reporting accountants

The Trustees are responsible for the preparation of the accounts showing a true and fair view.

### Report

I report that, in accordance with your instruction and in order to assist you to fulfil your responsibilities to the Charity Commission, I have examined, the accounts of the charity and from such examination and information and explanations supplied to me, I consider the accounts to be accurate in every respect.



Alan Irvine

Retired Accountant

20 East Road

West Mersea

Colchester

Essex CO5 8EB

13<sup>th</sup> May 2024