



The Catherine Bullen Foundation

# Annual Report

## 2019 – 2020



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# Chairperson's Report

The contents of this Annual Report relate to the period from 1 September 2019 to 31 August 2020. However, with regards to Projects, it includes updated information that was available at the time of producing this report.

We have been extremely lucky in that the Foundation's aims and projects continue to inspire individuals and organisations to support us by attending fund raising events, assisting on fundraising activities and donations.

Through the hard work of our trustees, volunteers and supporters, the first five months of the financial year, September 2019 to February 2020 were successful ones for the Foundation. Then everything involving physical fundraising came to an abrupt halt as Covid19 took hold.

In February 2020, Linda and I left for Namibia for our usual visit unaware of the events unfolding around us. With the number of infections rising in the UK, but with relatively few in Namibia, we were advised to heed the Foreign Office advice to return home. So at the end of March with the assistance of the British High Commissioner and ATI, our travel company we were repatriated back to the UK to find ourselves in lock down and self isolating for two weeks. This was very disappointing for us, as we never got to spend our time at Catherine's clinic at Oshivelo.

One successful outcome of our visit was that we were able to sign a ten year lease for the accommodation at Otjimanangombe Primary Healthcare Clinic with no charge. It is currently being renovated and when finished will give the Foundation a permanent base in Namibia. (see cover picture).

Maintenance is still a big issue at both clinics due to the ongoing economic recession which meant the outstanding remedial work at Otjimanangombe has not been done and therefore the inauguration is on hold. Also at Oshivelo, basic maintenance had not been carried out, but during our visit in November 2019 we managed to get the outside lighting fixed and plumbing issues resolved. The Foundation has offered to give financial assistance to get issues resolved which has been welcomed by the relevant authorities but that is as far as it goes. Only by being on the ground will things get done. We are pleased to advise that the drought situation has improved but this has now been overtaken by Covid19 and the problems it brings. As of 13 January, there had been 28,871 cases and 264 deaths since March 2020.

The Foundation is lucky in that its aims are project based and not service lead. If they had been we would have had serious financial problems as funding reduced.

Sadly, we had to accept Kazzie Denton's resignation from being a trustee due to personal reasons. She had been with us from the very start and we thank her for all her work in making the Foundation a success. However she has said she will continue to support us where and whenever she can.

Finally, I would like to say a big thank you to our trustees and all those individuals and organisations that have again made this past year a successful one in very strange circumstances..

**Roger Bullen – Chairperson**

13 January 2021

# Funding

The Funding report is split into the following categories. Below are the main items and events that contributed to our total.

## Event Stalls

This covers the period from 1 September 2019 to February 2020 after which all physical fundraising ended due to Covid19 restrictions.

This was our sixth year attending events with our china smashing stall. Unfortunately, we were only able to attend one event, which was the Brightlingsea Scouts Car Show - **£164.30 (£1,255.70 total for all stalls for previous year)** raised.

During Xmas 2019, we had a sales stall at St Peter's Market near Bungay – **£191.80 (£162)** raised and at the Mersea Lights Up – **£180 (£197.10)** raised.

## Grants and donations from organisations

We have received a number of grants and donations from the following organisations.

Jon Friend Memorial Fund - **£10,810** (specifically for the Eiseb Borehole).

Jephcott Foundation - **£5,000** (specifically for the Eiseb Borehole).

Mersea Free Church – Ladies Fellowship - **£50**

Tomato Fund - **£100**

Mersea Island Society - **£50**

Activ8 Club - **£20**

Suni E.V. (Foundation's German partner) - **£11,545** (specifically for the Eiseb Borehole).

Halstead Rotary Club - **£250**

BS Group - **£400**

WW1 Mersea Fallen - **£500**

Lions Walk Church - **£100**

Fun with Fabric - **£125**

## Individual donations

Throughout the year the Foundation received individual donations which totalled **£12,683.10 (£11,874.20)** Each donation receives an acknowledgement of thanks from the Foundation. In addition there were donations by standing order - **£1,290 (£2,280)**, and donations through the website portals (Paypal and Virginmoneygiving) – **£2,954.12 (£2,462.08)**. Total donations were **£16,927.22 (£16,616.28)**.

## Shop Collections

This covers the period from 1 September to February 2020 after which all physical fundraising ended due to Covid19 restrictions.

Collections were undertaken at various Co-ops in the locality and Tesco, West Mersea. Total raised - **£553.82 (£2,424.78 total for all collections for previous year)**.

## Events

*Seafood Supper – Company Shed, West Mersea. September 2019*

This has now become an annual event and proved very popular and was a sell out. After expenses, **£701.00 (£688)** was raised.

### *Indian Lunch –January 2019*

This was again held at the Titash Indian Restaurant at West Mersea and has now become a popular annual event. The total raised was **£1,716 (£1,531)** after expenses.

### **Gift Aid**

Due to a late claim, the Gift Aid from HMRC was not paid out until September 2019. So the accounts feature this sum and the amount paid out in 2020 - **£7,399.07**

### **Schools**

The supporting of charities has been adopted by schools as part of being socially aware to the needs of others. As we are hands on and are willing to go into schools and tell them about the Foundation's work. Donations from schools were as follows:

Cressing Primary School - **£150**

St Mary's Senior School in Colchester has made the Foundation its charity.

## **Partnerships**

### **Alaric Clothing and Accessories**

Alaric Clothing and Accessories are based at Layer Road, Kingsford, Colchester beside Bannatyne formerly Clarice House. The owner, Lisa Merrett has adopted the Foundation as the charity she would like her shop to support.

### **Audley Travel**

Audley Travel is ATI Holidays largest partner in the United Kingdom selling holidays to Namibia. They were looking for a local Namibian charity to support and the Foundation was put forward for consideration. It was chosen by the Audley Travel Namibia destination experts in London, Witney and Boston as the charity which should benefit from the monies collected from guests travelling to Namibia with them by adding N\$100 to each invoice and advising their clients that by travelling with Audley, they were supporting a local charity. ATI are currently holding **N\$10,300 (£507.38)** for us

# Projects

The Foundation continues to monitor past projects to ensure proper maintenance procedures are carried out and are sustained and to encourage best practice.

## **Omuhatutura Primary School Borehole**

During our visits in 2019 and 2020 the borehole was in operation with no problems.

## **Otjimanangombe Primary Healthcare Clinic Post 8**

We were at the clinic from 23 February to 19 March 2020. It is becoming increasingly utilised by the local community attracting patients from other clinics in the area because of the excellent care they receive there.

While at the clinic, we carried out a detailed maintenance audit which was sent to the relevant authorities. The main points were:

1. Problems with the water pump, now removed from the clinic. This has reduced the water pressure in some parts of the clinic affecting toilets and the cold water supply
2. Various bits of window furniture were missing
3. A possible underground water leak between the tanks and clinic to be investigated. This has now been recognised as a problem, and the Ministry of Works will be investigating.
4. Curtains still to be fitted.
5. Some equipment still to be supplied
6. Five yard lights not working.

Unfortunately, at the time of writing this report, things remain the same and all items are outstanding. From time to time we have chased the Health Authorities, but this has bought little response. Recently we had a plea from Sister Tomas to get the yard lights repaired as she nearly stood on a snake when going across from her accommodation one evening to the clinic.

It is felt that there are three reasons why there has been so little action. Firstly, the lack of finance to carry out the maintenance and secondly Covid19. Thankfully there have been no cases in the clinic but there has been a number in Gobabis. Thirdly, we were unable to make our usual visit in October/November where our presence usually produces some results.

In July 2020, we were sent a report by Sister Tomas from a consulting company which was produced on behalf of the Regional Ministry of Health to investigate the water quality at the clinic which came from the borehole. They identified a high level of nitrates in the water which can cause methemoglobinemia (blue baby syndrome) in babies under six months old. The consultants report suggested that a purification system should be installed at the clinic including a water pump to increase the pressure at a cost of N\$150,000 (£7,752).

We suspect that the Consultants were touting for business. The Regional Ministry of Health do not have the funds to pay for this. We put our thoughts on this on an email to Mr Hoveka at the Regional Ministry of health, as follows:

*It is noted that the water supply is high in nitrates which gives cause for concern. However, we question how high is the risk, as we have not been aware of any cases of methemoglobinemia in the area and this may be due to most babies being breast fed. The village has been using this borehole water for many years without any serious consequences. Also we would suspect that most borehole water in the Omaheke is high in nitrates.*

*We note that the contractor suggests installing a booster pump. You may recall that the Global Fund installed a booster pump, which had to be removed as it got clogged up with tiny sand particles that are suspended in the water. No doubt the AntiCor pump would suffer the same fate. When the Global Fund pump was removed, we understood that this was to be modified and then re-installed at the clinic. Obviously, this has not happened and needs to be followed up as the water pressure in the clinic is low causing all sorts of problems.*

### **Clinic Accommodation for Foundation**

We are pleased to advise that the lease (with no charge) was signed by us when we arrived in Windhoek last February. The plan was for our builder to complete all work before we arrived so that we could move into it. Unfortunately, due to his mother passing away, he was off-site for most of February. While we were there, he completed most of the work, but he was waiting for kitchen cabinets and a sink as we left. Due to the lock down he could not pick these up from Windhoek

Since we left in March, there has been no progress on completing the accommodation renovation. This has been due to the Covid19 lockdown and the builder's problems which included him turning over his trailer and Landcruiser which have since been repaired. We now have a time schedule advising that he will complete the work on 5 February 2021. On completion our furniture can be moved from the teacher's house which will leave it vacant for a teacher to use.

### **Ambulance**

One of the Foundation's next projects is to replace the original ambulance that we donated in 2008, and have it based at Otjimanangombe. The type of vehicle has been identified, a Toyota Land Cruiser 4.2D. The current price for purchasing the vehicle and converting it into an ambulance is N\$949,055.79 (£46,682.52 based on the current exchange rate). Quotation dated 23 June 2020.

If funds allow we need to place an order next May for delivery in September 2021.

A request has been sent to Mr Jeremiah Shikulo (Regional Director of Health) and Mr Ben Nangombe (Executive Director, Ministry of Health and Social Services) to include in the next Health budget the financing of two ambulance drivers to be based at Otjimanangombe. We have yet to receive an answer regarding this and the Namibian High Commissioner in London, Ms Linda Scott is making enquiries on our behalf

### **Omuhatuurua Primary School Hostel - upgrade**

Phase 2: Construction of a multi-purpose hall to provide facilities for the school, the hostel and for the community of Otjimanangombe.

Construction recommenced in March 2019 and more work was carried out on digging the foundations in November 2019. This was supposed to re-start after the school holidays in January, but the contractor's mother died and he became involved in the funeral arrangements. Construction was due to start up again during the first week of April, but this did not happen due to rules restricting movement set down by the State of Emergency because of Covid19. Due to the Covid19 lockdown and the builder's problems, progress has been slow and the building is still at the foundation digging stage.

This has given us cause for concern and dates for recommencing the work have come and gone. In November 2020, he returned to the site to carry on digging the foundations and we now have a time schedule showing he will complete in mid May 2021.

### **Goeie Hoop Primary School - Post 10**

During our time at Otjimanangombe last March 2020, we visited the school and were able to see the two new industrial electric cooking pots provided by St Mary's Girls Senior School, Colchester in operation. As it was lunchtime during our visit, we were able to see the children eating a nutritious lunch. We were also shown the missing hostel roof again which was blown off by a gale in 2016. Since our last visit the debris had been removed. Currently, there is no funding available to replace this.

St Mary's Girls Senior School is still happy to fundraise for us and asked us to find another project for them. At the Goeie Hoop Primary School the hostel children's uniforms have to be given in on a Wednesday to wash, so for the rest of the week the children do not have any uniforms. It has been proposed to St Mary's that they raise funds to provide a second set of uniforms and they have made this their current project.

The cost is as follows:

Number of boys: 260

Grey trousers @ £6.50 each = £1,690

Blue shirts @ £4 each = £1,040

Number of girls: 236

Dresses @ £12.50 each = £2,950

Total: £5,680

They have so far raised £4,153.73 towards this

### **Eiseb Primary School and Hostel**

One of the Foundation's next projects is to drill and equip a borehole for the sole use of the school, the hostel and the State Clinic to provide an uninterrupted supply of fresh water. This will also allow them to irrigate the school garden to provide vegetables for the hostel kitchen.

The borehole will be environmentally friendly with the water being pumped using solar power and the project will also take the pressure off the community borehole.

You may recall that after having talked to a number of people we discovered that having a dry borehole during the drilling process and the extra cost involved was part of the risks encountered during this process.

Therefore, we took action to mitigate the risks.

1. We have been given contact details of a competent hydrologist and we have asked Komeho to obtain a quote for him to provide an accurate report on where we will find water.
2. To seek the assistance of the Regional Governors Office.

**Hydrologist** – we obtained a quote from a reputable hydrologist which was N\$6,350 (£281). Our plan was for him to visit Eiseb during our trip, but this did not take place due to subsequent consultations with one of the prospective contractors.

On Monday 9 March we met the Governor, Mr Utiele and his Special Adviser Pijoo Nangante at the Governor's office in Gobabis. We briefed them on our concerns regarding a dry bore hole and asked if there was anyone they would recommend. They suggested Van Niekerk

Drilling and the Governor rang him while we were at the meeting and luckily he was in town and arrangements were made for us to meet in one hours time. One hour later we met with Mr Van Niekerk and his foreman, Mr Hannes Grobler. After telling them about our concerns, it was agreed that they would give us a price that guaranteed finding water with them taking the risk. This would obviously be more expensive.

We also met with Mr Booysen another drilling contractor, who knows the area well and drilled the borehole for the police station at Eiseb. He was 98 per cent confident he would find water for the school. He has since supplied his quote after visiting the site, which totals N\$618,583 which at the current bank exchange rate of N\$20.33 to £1 is £30,472. Note: this quote is not guaranteed to find water.

There being no quote from Mr Van Niekerk, we will go with Mr Booysen, if the trustees are in agreement and we will be requesting an up to date quote early in the new year with drilling taking place in October 2021, when we plan to be there to see the borehole drilled.

### **Eiseb Dormitory, Kitchen and Dining area**

During March 2020, we carried out an inspection of the dormitory and kitchen/dining area that we funded. Firstly, the dormitory, we were disappointed to see that the door handles and locks were missing from the door to the showers and toilets and also the showers heads been removed to use as play things. As this is used by senior girls, we queried why this should be happening. There was one toilet locked and no one could find the key.

We have asked the hostel matron to get the Ministry of Works to make a list of what is need to repair the showers and toilets and then to get a quote to supply these which we need to see. We would then transfer the money to the hostel/school account to purchase the items for the Ministry of Works to make the repairs.

Secondly, the kitchen, we were dismayed to see that they were still using one of the old gas rangers which again has blackened the kitchen and storeroom walls, so we were back to where we were last March. We requested this range to be removed from the kitchen and asked for a quotation for a new gas range and washable paint for the kitchen which the hostel staff will have to repaint. We were also told that the children were breaking the strip lights in the dining area by throwing stones. There seems to be a lack of discipline in the hostel which has resulted in vandalism to its facilities.

We are still waiting for a quote from the headmaster Mr Marenga for the cost of materials to repair the showers and toilets in the dormitory. We are also waiting for a quote for a new gas range in the kitchen and paint to paint the kitchen.

It has proved difficult to communicate with Mr Marenga both for us and Komeho, but we will both keep trying.

### **The Catherine Bullen Primary Healthcare Clinic, Oshivelo**

Returning in November 2019 we found that no maintenance work had been carried out. We visited the person responsible for clinic maintenance who is based at Tsumeb Hospital and we proposed that the Foundation paid for replacement light bulbs and the resolving of all plumbing problems. This was agreed and after getting approval from the trustees we accompanied one of the maintenance staff and purchased all the necessary items at a cost of £276 (we had set aside £500) for this. Before we left Oshivelo to return to the UK, all the light bulbs had been replaced, and all the plumbing issues resolved including broken toilets and fitting new valves to the geysers. This year we had hoped to repair facia boards, repair the ambulance loading ramp

and paint the front of the clinic. However, this will have to wait until we return later this year. We have emailed the gentleman in charge of clinics to obtain quotations for materials and we await his answer.

There was one success in that we managed to get the road sign re-erected with the help of a local contractor and the clinic ambulance driver.

The clinic for sometime was without an ambulance as the Health Authority took it away to replace an ambulance at Tsumeb hospital that was damaged in an accident. It was replaced by a converted pick-up which is not fit for purpose. However, we have now heard that they now have a 'proper' ambulance.

### **Conclusion**

Due to Covid19, we now have a backlog of projects and the funds to cover them. Our priority is to get the multi-purpose hall finished which if the contractor keeps to his word, should be finished by mid-May 2021.

Ambulance – if we are going to hand this over in October 2021, the order for this needs to be made by the beginning of May 2021. By then we will be able to see how the hall is progressing, if all is well, and the trustees agree, we will proceed with this.

Eiseb Borehole – it should be noted that we have £27,355 pledged from other organizations solely for this project which they expect to be completed by the end of 2021. Subject to the agreement of the trustees, we propose that we go ahead with this.

Otjimanangombe Primary Healthcare Clinic – you will note that there are on going maintenance problems and lack of equipment that have delayed inauguration. We propose that subject to funds being available once the current projects are completed, that the Foundation provides funding to resolve these issues in order that the clinic can be officially inaugurated.

Catherine Bullen Primary Healthcare Clinic – As mentioned in this report, there are ongoing maintenance issues that need resolving. Again, subject to funds being available once the current projects are completed, that the Foundation provides funding to resolve these issues.

Ongoing we propose that we concentrate on supporting Omuhaturua Primary School and Hostel, Eiseb Primary School and Hostel and Good Hope Primary School and Hostel together with both clinics and the village of Otjimanangombe, but with the proviso that this would not involve any infrastructure projects until the current programme is completed.

There are two projects which we may want to consider in the future if funds became available.

1. Good Hope Primary School Hostel canteen roof which was partly destroyed by a gale in 2016.
2. Otjimanangombe Village – we have been approached by the village committee to assist with the electrification of the rest of the village. See separate letter and quotation. This is very much in its infancy and needs further investigation.

The Catherine Bullen Foundation

Annual Accounts

2019 - 2020

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## The Catherine Bullen Foundation Annual Accounts 2019 - 2020

Notes: The accounts are in two parts, a number of sterling accounts and a South African Rand Account. The majority of fundraising and grant donations are facilitated in the UK and monies are paid into the sterling accounts.

When the exchange rate is favourable, monies are transferred from the Sterling accounts to the Rand account.

Our projects in Namibia are priced in Namibian Dollars and are on parity with the Rand, which is also accepted in Namibia. All payments for our projects are made in Rands.

Due to Covid19, there has been a lack of activity on our projects and therefore expenditure has been low. The majority of the funds held in the accounts are for projects that have been delayed until the next financial year.

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Catherine Bullen Foundation		CC16a	
<b>Receipts and payments accounts</b>			
For the period from	1-Sep-19	To	31-Aug-20


## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations Received	51,763.00	-	-	51,763.00	36,976.00
Tax Refunds & Charities Aid Income	7,399	-	-	7,399	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>59,162</b>	<b>-</b>	<b>-</b>	<b>59,162</b>	<b>36,976</b>
<b>A2 Asset and investment sales, etc.</b>					
	-	-	-	-	-
<b>Total receipts</b>	<b>59,162</b>	<b>-</b>	<b>-</b>	<b>59,162</b>	<b>36,976</b>
<b>A3 Payments</b>					
Calendars and postage	526	-	-	526	
Bank Charges Etc Inc O/Seas	89	-	-	89	106
London Marathon fee		-	-		396
San Jewellery	300	-	-	300	300
Public Liability Ins		-	-		338
Namibian Evening expenses		-	-		98
Transfer to Rand Acc no 68000922	57,336	-	-	57,336	33,340
Clinic repairs	276	-	-	276	276
Payment to Company shed	912	-	-	912	912
Karen Denton flowers	63	-	-	63	
Credit card machine	35	-	-	35	35
<b>Sub total</b>	<b>59,537</b>	<b>-</b>	<b>-</b>	<b>59,537</b>	<b>35,325</b>
<b>A4 Asset and investment purchases, etc.</b>					
	-	-	-	-	-
<b>Total payments</b>	<b>59,537</b>	<b>-</b>	<b>-</b>	<b>59,537</b>	<b>35,325</b>
<b>Net of receipts/(payments)</b>	<b>59,162</b>	<b>-</b>	<b>-</b>	<b>59,162</b>	<b>36,976</b>
<b>A5 Transfers between funds</b>					
	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>3,888</b>	<b>-</b>	<b>-</b>	<b>3,888</b>	<b>2,250</b>
<b>Cash funds this year end</b>	<b>3,512</b>	<b>-</b>	<b>-</b>	<b>3,152</b>	<b>3,902</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank plc	3,072	-	-
	PayPal	410	-	-
	Cash	30	-	-
	<b>Total cash funds</b>	<b>3,512</b>	<b>-</b>	<b>-</b>
	account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		L S Bullen	1/10/2020



Catherine Bullen Foundation				CC16a
Receipts and payments accounts				
For the period from	1-Sep-19	To	31-Aug-20	

## Section A Receipts and payments

	Unrestricted funds to the nearest Rand	Restricted funds to the nearest Rand	Endowment funds to the nearest Rand	Total funds to the nearest Rand	Last year to the nearest Rand
<b>A1 Receipts</b>					
Transfer from Sterling acc 53717690	1,103,684.00	-	-	1,103,684.00	600,349.00
£57,336		-	-		
	-	-	-		-
	-	-	-		-
	-	-	-		-
	-	-	-		-
	-	-	-		-
<b>Sub total</b>	<b>1,103,684</b>	<b>-</b>	<b>-</b>	<b>1,103,684</b>	<b>600,349</b>
<b>A2 Asset and investment sales, etc.</b>					
<b>Total receipts</b>	<b>1,103,684</b>	<b>-</b>	<b>-</b>	<b>1,103,684</b>	<b>600,349</b>
<b>A3 Payments</b>					
Donations Made	-	-	-		-
Construction Projects in Namibia	40,537	-	-	40,537	146,893
		-	-		-
		-	-		-
		-	-		-
		-	-		-
		-	-		-
		-	-		-
		-	-		-
<b>Sub total</b>	<b>40,537</b>	<b>-</b>	<b>-</b>	<b>40,537</b>	<b>147,355</b>
<b>A4 Asset and investment purchases, etc.</b>					
	-	-	-		-
<b>Total payments</b>	<b>40,537</b>	<b>-</b>	<b>-</b>	<b>40,537</b>	<b>147,355</b>
<b>Net of receipts/(payments)</b>	<b>1,103,684</b>	<b>-</b>	<b>-</b>	<b>1,103,684</b>	<b>600,349</b>
A5 Transfers between funds		-	-		
A6 Cash funds last year end	964,346	-	-	964,346	511,350
<b>Cash funds this year end</b>	<b>2,027,493</b>	<b>-</b>	<b>-</b>	<b>2,027,493</b>	<b>964,344</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest Rand	Restricted funds to nearest Rand	Endowment funds to nearest Rand
B1 Cash funds	Barclays Bank plc	2,027,493	-	-
			-	-
		-	-	-
	<b>Total cash funds</b>	<b>2,027,493</b>	<b>-</b>	<b>-</b>

(signature of trustee(s) responsible for the account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

*L S Bullen*

L S Bullen

1/10/2020

**ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE UNAUDITED FINANCIAL  
STATEMENTS OF THE CATHERINE BULLEN FOUNDATION**

We report on the financial statements of The Catherine Bullen Foundation for the year ended 31 August 2020 as set out in the receipts and payments accounts as submitted to the Charity Commission. The accounts comprise the Receipts and Payments Account and the Statement of Assets and liabilities as at 31 August 2020.

This report is made solely to the company's board of directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the accounts that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

**Respective responsibilities of directors and reporting accountants**

The company's directors are responsible for the preparation of the accounts showing a true and fair view and they consider that the company is exempt from audit.

**Report**

We report that, in accordance with your instruction and in order to assist you to fulfil your responsibilities to the Charity Commission, we have examined, without carrying out an audit, the accounts of the charity and from such examination and information and explanations supplied to us, we consider the accounts to be accurate in every respect.



**A R Alexander**  
Professional Accountant  
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Essex CO13 9BJ

16<sup>th</sup> November 2020