



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 1 April 2024 To: 31 March 2025

Charity name: Burnley Municipal Choir Charity registration number: 1110514

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote an appreciation of classical choral music by performance and study.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Choir rehearsed for and presented four public performances during the reporting period - detailed below.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable.
Policy on social investment including program related investment	Para 1.38	Not applicable.
Contribution made by volunteers	Para 1.38	The Choir is managed exclusively by volunteers. The Choir uses the services of a professional director of music/conductor and a professional accompanist. In addition, the Choir engages professional soloists and instrumentalists as required to assist the delivery of its programme of concerts and/or workshops.
Other		Not applicable.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The concerts staged by the Choir in the reporting period were:</p> <ol style="list-style-type: none"> 1. 24 April 2024 – The Nelson Mass by Joseph Haydn and The Armed Man by Karl Jenkins 2. 30 June 2024 – Summer Concert featuring a variety of works. 3. 27 October 2024 – “Songs from Stage and Screen” featuring works by Gilbert and Sullivan, Rodgers and Hammerstein, Verdi, Puccini and many others. 4. 1 December 2024 – Messiah by Handel. 5. 18 December 2023 – Christmas Carol Concert <p>At the end of the reporting period, rehearsals were ongoing for a performance on 18 May 2025 of The Dream of Gerontius by Edward Elgar.</p> <p>All the above events were supported by the members of the Choir and capacity audiences. The members of the Choir benefitted from learning the various works and performing them to a high standard. Feedback indicated that the audiences greatly appreciated the performances of the various works.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The objective to offer a full range of choral works to members and audiences alike was achieved.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	Not applicable
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Choir returned a profit on its activities in this reporting period and its reserves remained healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Choir follows the advice of Making Music in having reserves commensurate with the level of expenditure for at least one full season.
Amount of reserves held	Para 1.22	£34k approximately
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The funds of the Choir come principally from the subscriptions of its members, gifts from sponsors and patrons and a grant from the trustees of the Edward Stocks Massey Bequest (registered charity number 526516)
Investment policy and objectives including any social investment policy adopted	Para 1.46	The policy of the Choir is to maintain its funds in interest bearing accounts offering the best rates and in mainstream financial institutions
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. Poor choral performances resulting in reputational damage. 2. Unbudgeted financial losses. 3. Physical damage to persons or property at Choir events. <p>The Choir takes the prevention of risk very seriously. A detailed risk assessment is prepared for each public event.</p>
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		To promote an appreciation of classical choral music by performance and study.
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Choir is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Chair(s), Secretary, Treasurer and up to 8/9 members are elected at the Annual General Meeting of the Choir to become the Executive Committee of the Choir. The members of the Executive Committee are the trustees of the Choir.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are inducted to the Executive Committee by longer serving trustees. All trustees take advantage of advice and guidance offered by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Choir is managed by its Executive Committee which meets at least ten times each year.
Relationship with any related parties	Para 1.51	Not applicable
Other		Not applicable

Reference and Administrative details

Charity name	Burnley Municipal Choir
Other name the charity uses	None
Registered charity number	1110514
Charity's principal address	The address of the Choir Secretary: 14, Hartlands Close, Burnley, Lancashire. BB10 2UD.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Clayfield	Joint Chair		
2	Joanne Latham	Joint Chair	From 4.6.2025	
3	Isabel Burrows	Secretary	From 4.6.2025	
4	Maureen Howarth	Treasurer		
5	John Beggs		Resigned 4.6.2025	
6	Stuart Douglas	Vice-Chair	Joint chair until 4.6.2025 and then became vice-chair	
7	Barry Harper		Resigned 4.6.2025	
8	Hilary Wood		Resigned 4.6.2025	
9	Pauline Ashworth			
10	Jackie Barlow		From 4.6.2025	
11	Fran Hyde			
12	Tim Brown		From 4.6.2025	
13	Julia Robinson			
14	John Davis		From 4.6.2025	
15	David Morrisroe		From 4.6.25	
16	Andrew Buchanan		Resigned 4.6.2025	
17	Cosima Towneley			
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
	NONE	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	NONE	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NOT APPLICABLE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NOT APPLICABLE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NOT APPLICABLE

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
	NONE	

Name of chief executive or names of senior staff members (Optional information)

NONE

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NOT APPLICABLE

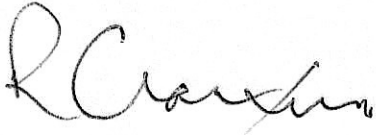

Other optional information

NONE

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ROBERT CLAYFIELD	JOANNE LATHAM
Position (eg Secretary, Chair, etc)	JOINT CHAIR	JOINT CHAIR
Date	23 January 2026	

BURNLEY MUNICIPAL CHOIR

Income and Expenditure 2024 2025

Income

Members' Subscriptions	£	10,702.00
Friends / Patrons	£	962.00
Corporate Sponsors		
Stocks Massey Bequest	£	1,300.00
Gift Aid Rebate from HMRC	£	2,390.03
Carol Singing White Swan	£	561.87
Refreshment, book & CD sales	£	131.77
Raffles at Rehearsals	£	383.00
Bank Interest	£	551.58
	£	16,982.25

Concert income

Tickets	£	13,712.00
Programmes	£	932.54
Programme Advertisers	£	2,350.00
Refreshments	£	456.98
Raffles / Tombola	£	1,643.15
Donations	£	1,430.36
	£	20,525.03

TOTAL INCOME £ 37,507.28

Expenditure

Conductor Rehearsals	£	3,800.00
Accompanist Rehearsals	£	2,970.00
Venue Hire Rehearsals	£	745.00
Music Hire / Folders	£	1,031.24
Gifts / Welfare	£	215.94
Rostra / Staging	£	5,574.29
Postage	£	39.10
Duplicate Subs Refunds	£	180.00
MM membership & platform costs	£	627.00
PRS Fees & Copying Licence	£	850.31
SumUp/ Stripe Fees	£	143.13
	£	16,176.01
OPERATING PROFIT	£	806.24

Concert Expenditure

Venue Deposits	£	300.00
Venue Hire Charges	£	4,026.90
Music Director	£	1,420.00
Soloists	£	3,955.00
Orchestra	£	3,910.00
Printing of programme	£	522.58
Advertising, posters & flyers	£	1,146.22
Piano Hire	£	840.00
Wine / juice	£	212.20
Food / flowers / wine for soloists	£	358.60
Ticket repay	£	40.00
	£	16,731.50
CONCERT PROFITS	£	3,793.53


TOTAL EXPENDITURE £ 32,907.51
PROFIT ON SEASON £ 4,599.77

BALANCE SHEET

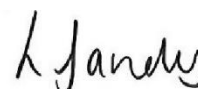
Virgin Money Current Account	£	34,389.09
Petty Cash	£	38.05
	£	34,427.14

Balance at beginning of season	£	29,827.37
Profit on season	£	4,599.77
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Treasurer:


MAUREEN E. HOWARTH

Accounts checked and verified by:


LOUISE SANDERS ACMA 8.5.25

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MAUREEN E. HOWARTH

Accounts checked and verified by:


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