

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**

**REPORT AND ACCOUNTS FOR THE PERIOD**

**TO**

**31 DECEMBER 2021**

**Charity Number: 1110481**

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
LEGAL AND ADMINISTRATIVE DETAILS  
FOR THE PERIOD TO 31 DECEMBER 2021**

**TRUSTEES**

Adam Rutherwood  
Lisa Jane Dady  
Louise Gregory  
Alex Hoyle

**ADDRESS**

408 Speedwell Road  
Speedwell  
Bristol  
BS15 1ES

**CHARITY NUMBER**

1110481

**BANKERS**

HSBC Bank plc  
760 Fishponds Road  
Fishponds  
Bristol  
BS16 3UD

**INDEPENDENT EXAMINER**

Lucy Pinnock MA MSc FCCA  
28 Bramall Lane  
Stafford  
Staffordshire  
ST16 1JD

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**CONSTITUTION**

The Junction Project Charitable Trust (The Junction) is governed by a Declaration of Trust dated 30<sup>th</sup> December 2004 as amended by a Supplemental Deed dated 14<sup>th</sup> June 2005.

**MISSION STATEMENT**

Providing a safe and supportive environment for those whose lives have been affected by addiction.  
Enabling the move from dependence to independence.

**ANNUAL REPORT 2021**

Hello everyone,

I begin this year's report with the sad, yet paradoxically supportive news that our Services manager, Amanda Pywell will soon be leaving us after almost 13 years at the helm. Having steadied the organisation through some seriously choppy waters, with the countless trials and tribulations. Overseeing and implementing the introduction of new admission pathways, new Databases, new working practices, new partnerships, new... I could go on for some time here, and not least the Covid pandemic, which was most probably one of *the* most testing times for the Project since it's inception.

Having developed and nurtured the Project since its initial commissioning, this was not an easy decision for Amanda and she will undoubtedly be sorely missed. Magnanimously offering future support to her replacement should they need it. The whole team, the clients, volunteers and the Board offer our wholehearted thanks for all you have done, and wish you the very best for the future. Having briefly touched on Covid there, we currently have some news cycles predicting a significant rise in cases of the latest variant, particularly as we approach winter. We will therefore have our Covid response plan firmly at the ready.

We will also ensure to appoint someone with a similar calibre of professionalism and managerial expertise that will see us through the challenges to come, be they near or far.

A much-welcomed and well-timed Local Authority contract extension to October 2025, in no small part due to Amanda's responsible hands, should hopefully assist in attracting some suitably experienced and well-qualified candidates. Of which we hope to have in place toward the end of October.

That said, regardless of the many situations in hand, be they important, urgent, or both, the team have always prided themselves on being adaptable and responsive enough to tackle whatever appears over the horizon, particularly when it comes to the needs of our service users and our frontline staff, qualities that have served us well in the past and no doubt, will serve us well during the future. The new Services manager will be welcomed into a well-honed, well-managed and friendly work environment, ensuring a smooth transition. The Board will also provide support and guidance to the successful candidate, nevertheless, Amanda's departure will certainly be felt for some time to come.

**Services:** Our therapeutic 1:1 support sessions and weekly house groups continue to run as normal, although along with our partner agencies, we began to see a rise in voids late last year and also earlier this year. In large part we believe due to the aftermath of Covid, where most of our clients' external support structures were closed or limited, with some only returning to normal earlier this year. Particularly missed were the self-help, mutual support groups that our clients had access to in the daytime and evenings. We are currently working with our partners, on ways to address voids, along with more outreach and more flexibility.

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TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**Income:** As previously touched on, Bristol City Council have confirmed an additional two-year extension to our current agreement ending in October 2023. Ensuring our medium-term fiscal landscape remains certain. However, if for any reason in the future, this stream of financial support was to cease or decrease, the Project retains the option to revert to the non-commissioned, enhanced housing benefit model used from 2005 to 2010. Which paradoxically, allows more control and flexibility concerning admissions. Permitting a continuation of our services whilst maintaining an enviable benchmark in supported accommodation.

**Outlook:** Looking ahead, with medium term funding assured, our priority remains to build on our foundations, proudly continuing to play a key role in addressing several of Bristol's challenges by accommodating and supporting those citizens that require our services. The next few years will be challenging for all services, indeed, for the whole country, with inflation continuing to creep up and the cost-of-living crisis firmly embedded. One of our financial challenges this year, will certainly be soaring energy prices. With 13 properties and two offices, energy bills have always been a drain on our annual budget, so there remains enormous concern with what future billing will look like.

Ultimately, we aim to ensure that our services will overcome the many challenges that lay ahead, whilst continuing to serve the community. Providing much needed accommodation and support for those individuals that often, on arrival are malnourished, in poor health, both mentally and physically. Primarily street homeless, with little or no possessions, little or no contact with family.

All of which we aim to reverse and remedy, as our homes can often be the first safe, stable or comfortable environment they may have had in several years. Affording them the opportunities to rebuild their lives and to put back in place that which was previously taken or given away. Rebuilding their lives, in order to become productive members of society. Our clients will remain at the centre of all that we aim to do.

**The Junction Project is a living wage Employer.**



**The Junction Project proudly featured on Bristol's official 'Wall of thanks' 2022!**

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

Thank you from Councillor Ellie King.

"My thanks go out there to the many different charities, individuals and communities who support our city throughout the year. The dedication and commitment shown, especially over these past two years has helped so many. Bristol's wall of thanks will help give those part of the recognition they deserve"



**Ellie King.**

**Thanks to the Junction Project Volunteers** – both past and present, you know who you are!

*Your support, energy and contribution has been immense and the world is a better place for you being in it.*

**The Junction is a Disability Confident Committed Employer in 2021.**



This is to certify that The Junction Project is Disability Confident Committed:  
**DCS028988**

Period of award: 10/12/2021 to 06/12/2024

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

As a Disability Confident Committed Employer, we have committed to: ensure our recruitment process is inclusive and accessible communicating and promoting vacancies offering an interview to disabled people who meet the minimum criteria for the job anticipating and providing reasonable adjustments as required supporting any existing employee who acquires a disability or long-term health condition, enabling them to stay in work at least one activity that will make a difference for disabled people.

Find out more about Disability Confident at:

[www.gov.uk/disability-confident](https://www.gov.uk/disability-confident) #DisabilityConfident

THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021

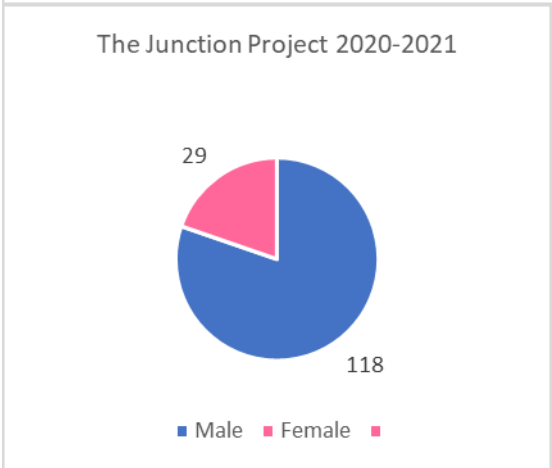
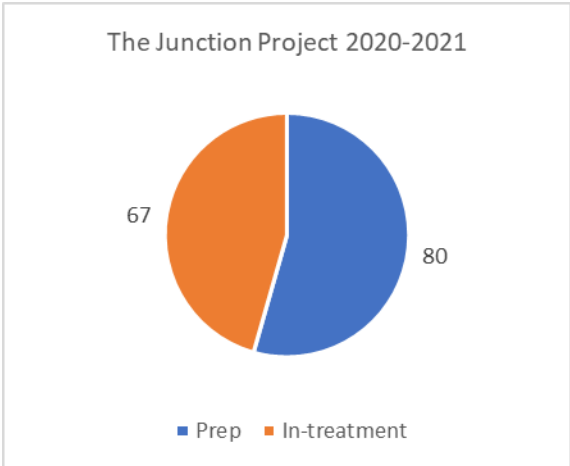
DATA.

The Junction Project 2020-2021 Statistical breakdown of clients.

Services:

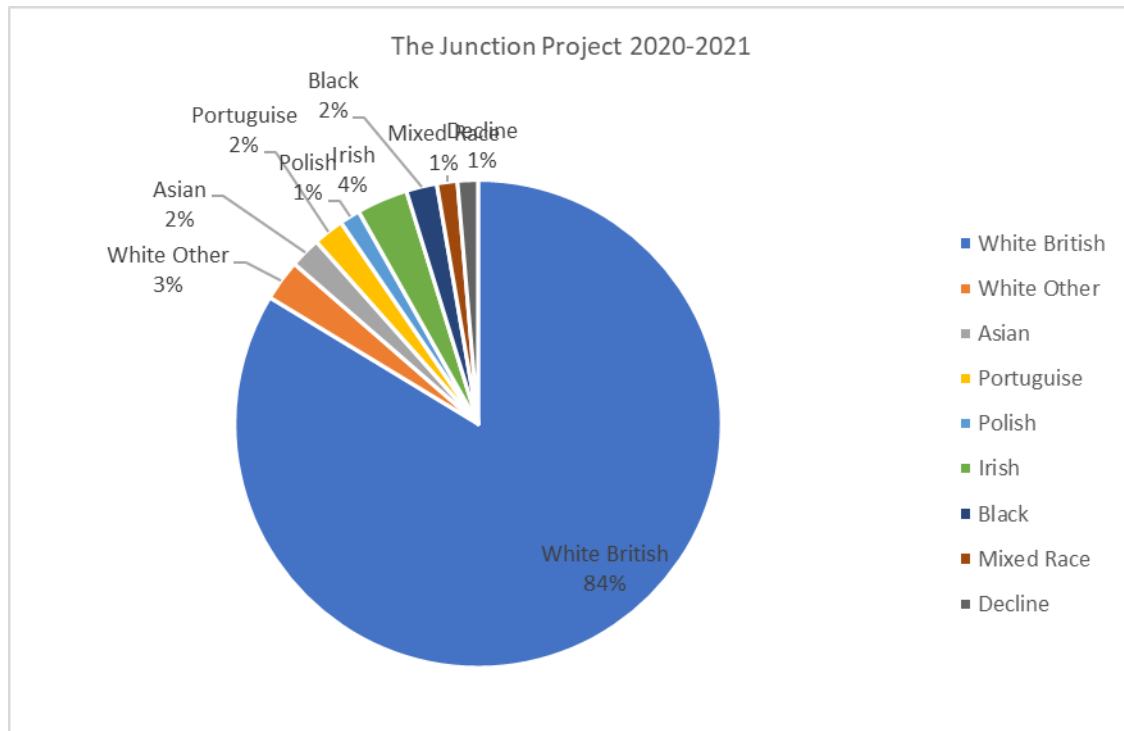
*No. of clients in each service.*

*Client's gender breakdown*

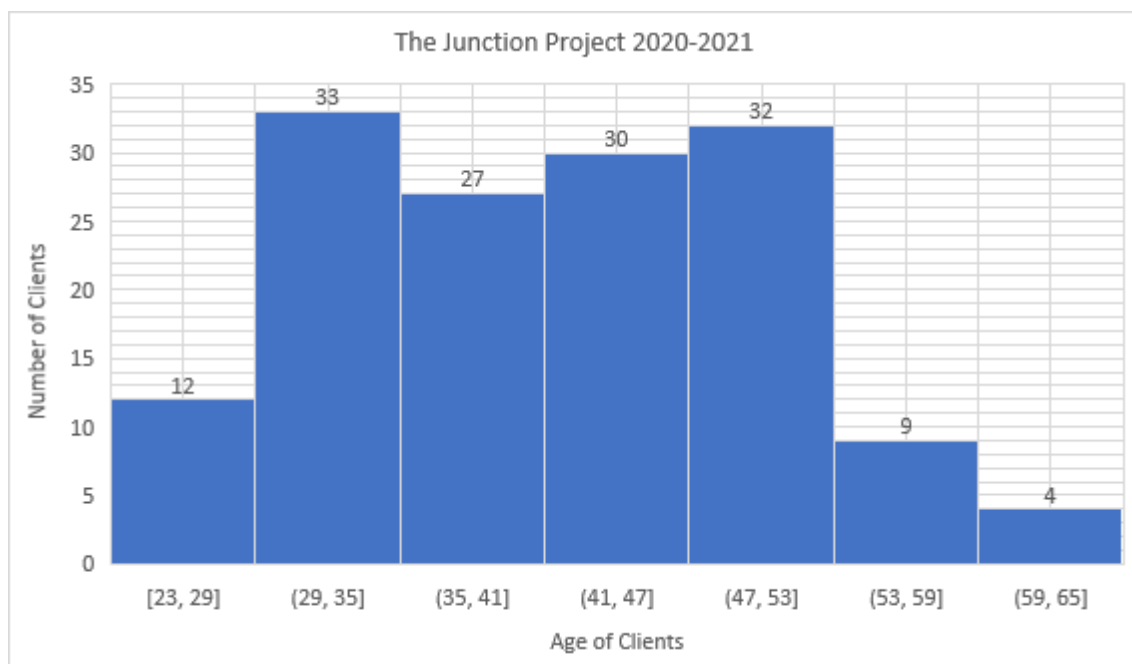


**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

*Race*



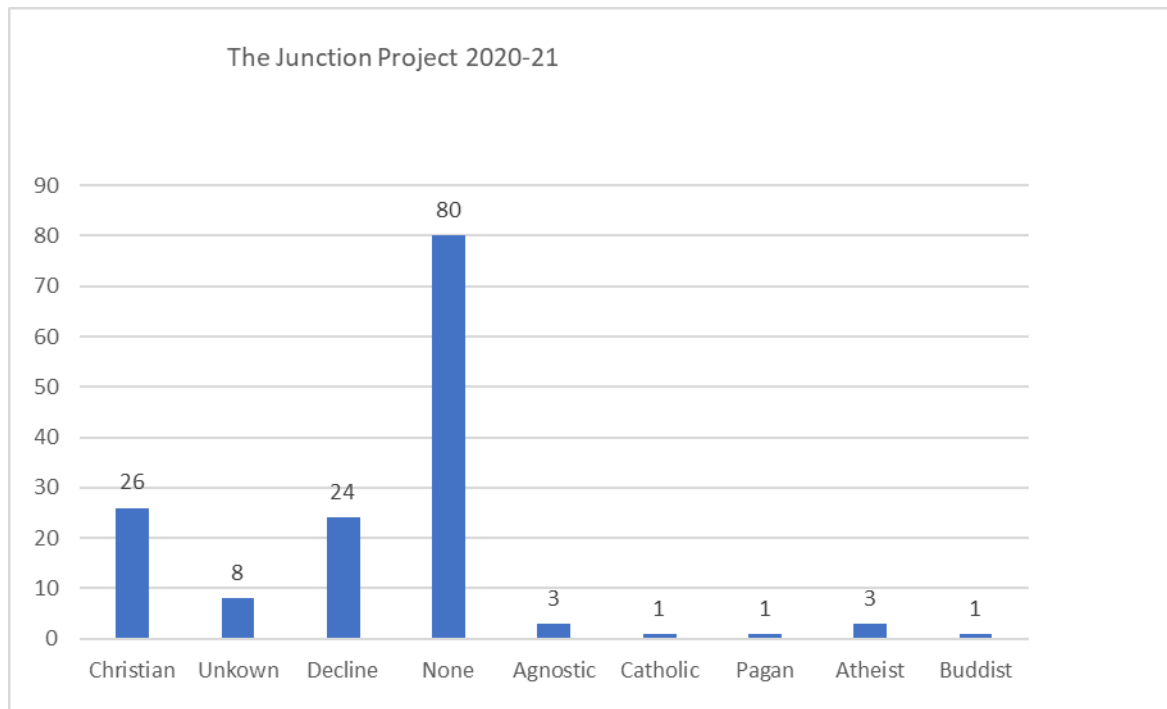
*Client's age range*



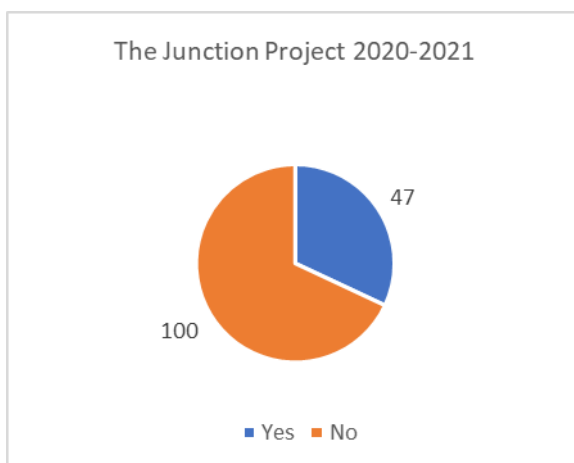


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TRUSTEES' REPORT  
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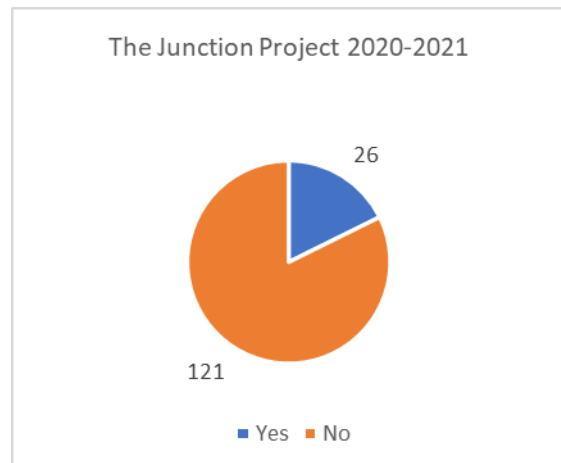
*Client's beliefs with regard to religion*



*Clients with a mental disability.  
system*

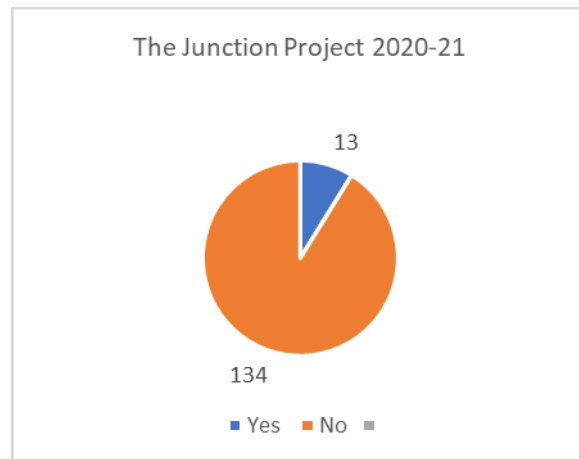


*Clients involved within the criminal justice  
system*

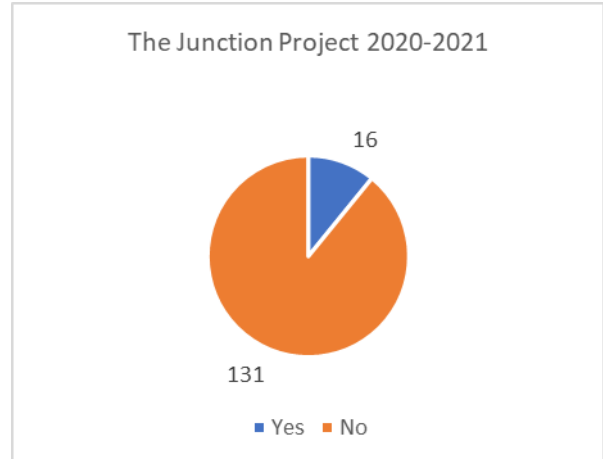


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TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

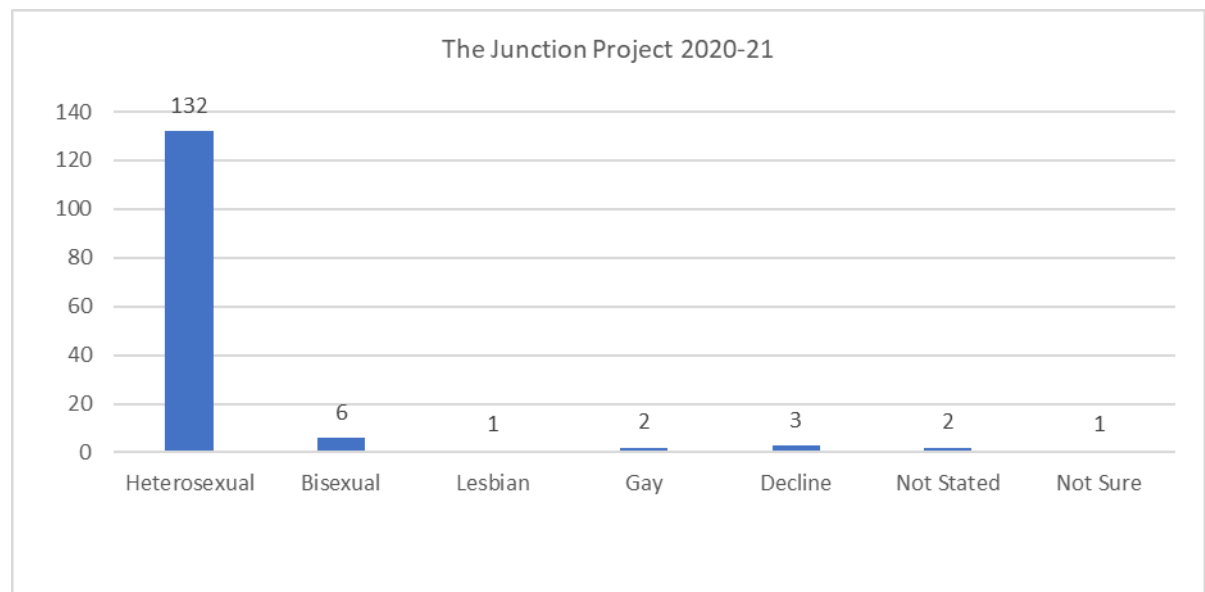
*Clients with learning disabilities.*



*Clients with physical disabilities.*



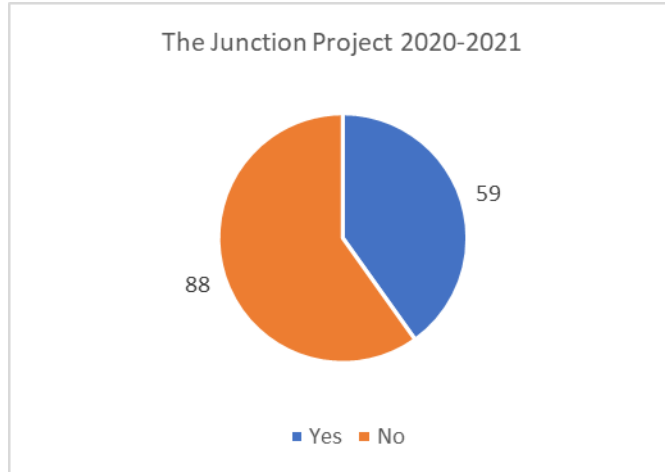
*Client's sexual orientation*



**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

*Those within shared Care.*

*(Other agencies providing support for our client's)*



**Other news:**

'The Warren' a structure which our maintenance manager, envisioned, planned and built himself is now fully functional, resembling a small 'youth club' with several games of choice. An out-building where clients can go to relax, play Pool, Bar Football, PlayStation, Musical instruments, or just kickback and shoot the breeze.

Following the success of our initial student placement, we are continuing to provide placements for students from the University of the West of England the foreseeable future. Their time at the Project will be extremely valuable for related future careers, gaining knowledge, training and unique opportunities in a very dynamic, varied and wholly professional environment.

Tracey, our Office manager applied and was successful in obtaining a £5,000 grant from Trade UK, a subsidiary of Screwfix. The only stipulation being, that the grant needs to be used on a single project, which will be decided between the staff and clients.

The Junction Project was proudly featured on Bristol's official 'Wall of thanks' 2022!

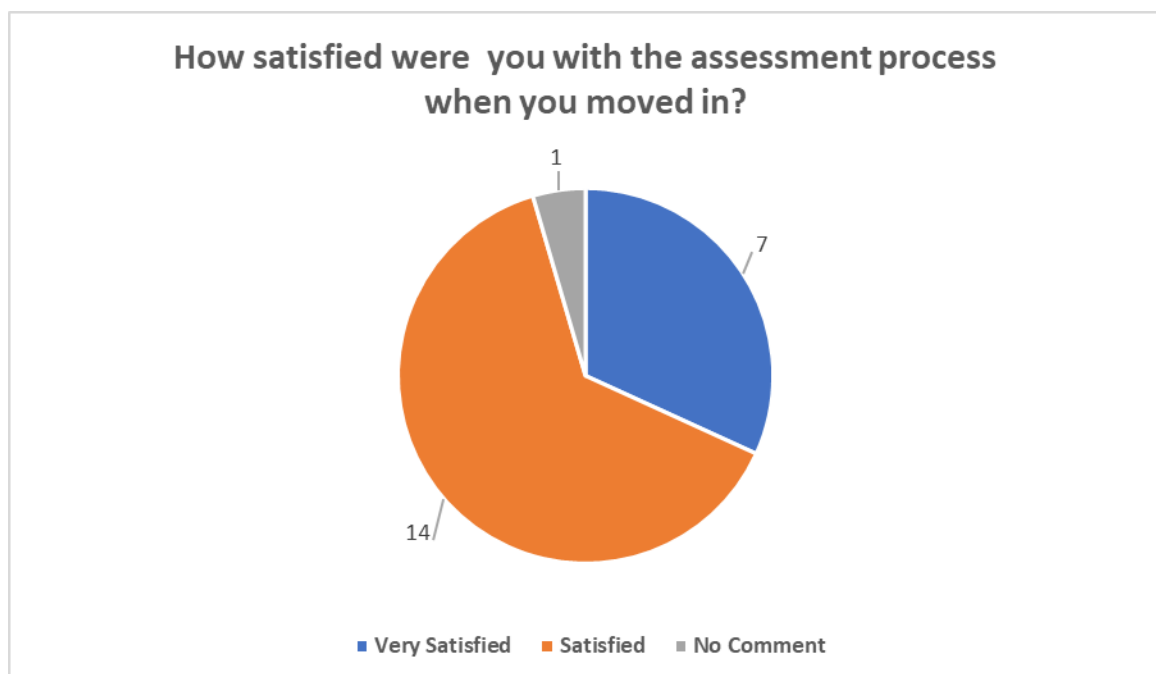
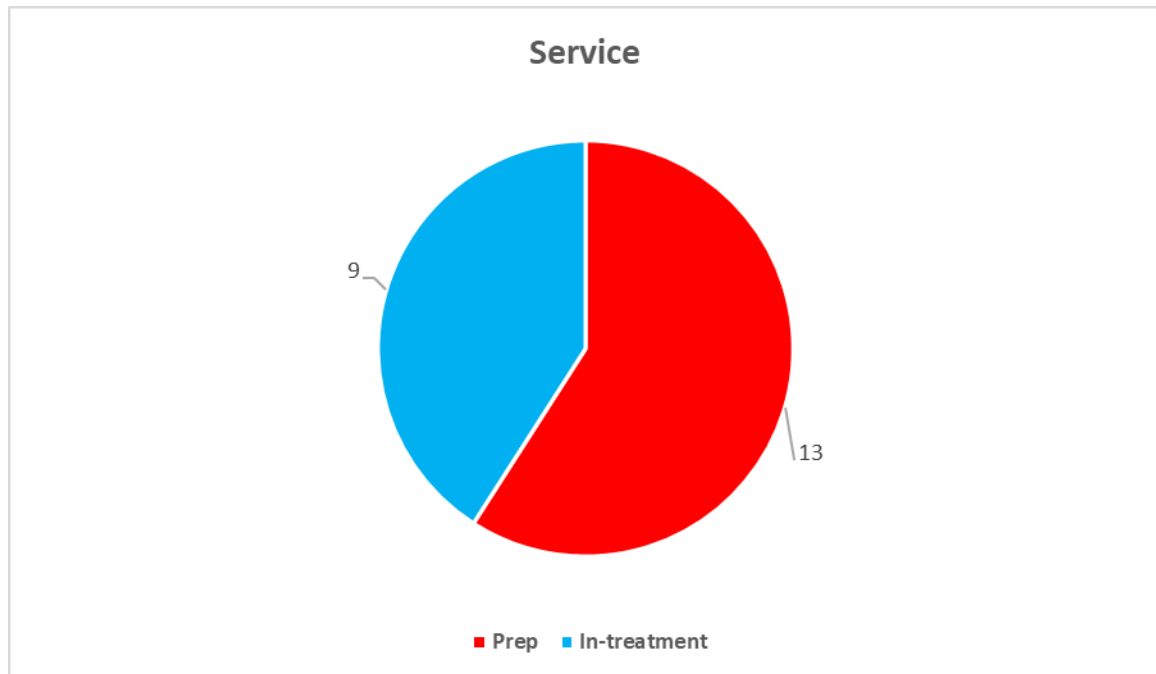
As always, our report is ever complete without a heartfelt thank you, firstly to Amanda Pywell, for your leadership, commitment and professionalism. And of course, to all of our volunteers, placements, staff, Trustees and stakeholders for their continued support. Particularly to our frontline staff, all of whom perform selflessly and admirably. Enabling us to remain committed to improving the lives and outcomes of our service users, their families and ultimately, the wider community.

For more information on related services for those seeking help and support, please visit:  
[www.bristol.gov.uk/housing-support-register](http://www.bristol.gov.uk/housing-support-register)

Adam Rutherwood  
On behalf of the board.

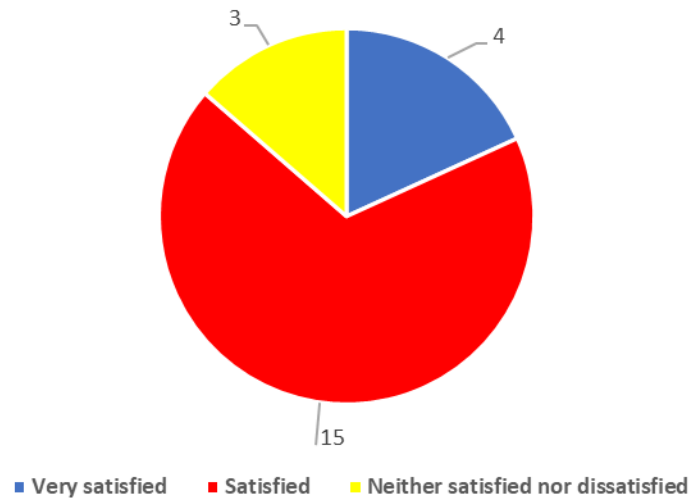
**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**CLIENT FEEDBACK DATA**

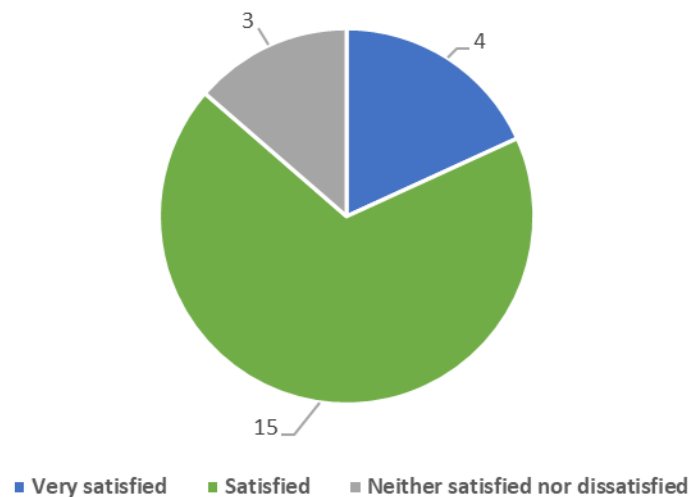


**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**At admission, how satisfied were you with the information you received about policies and procedures?**

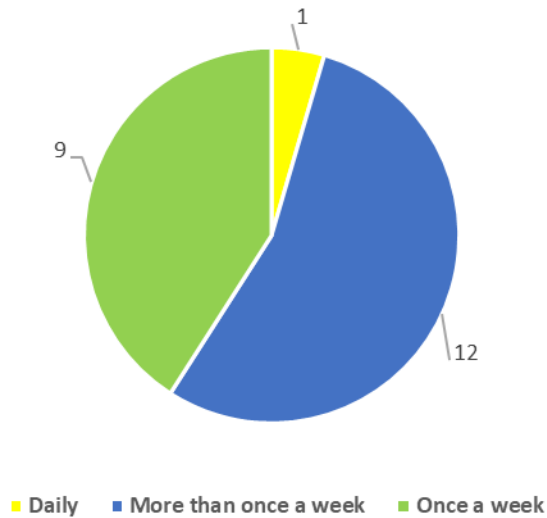


**At admission, how satisfied were you with the information you received about policies and procedures?**

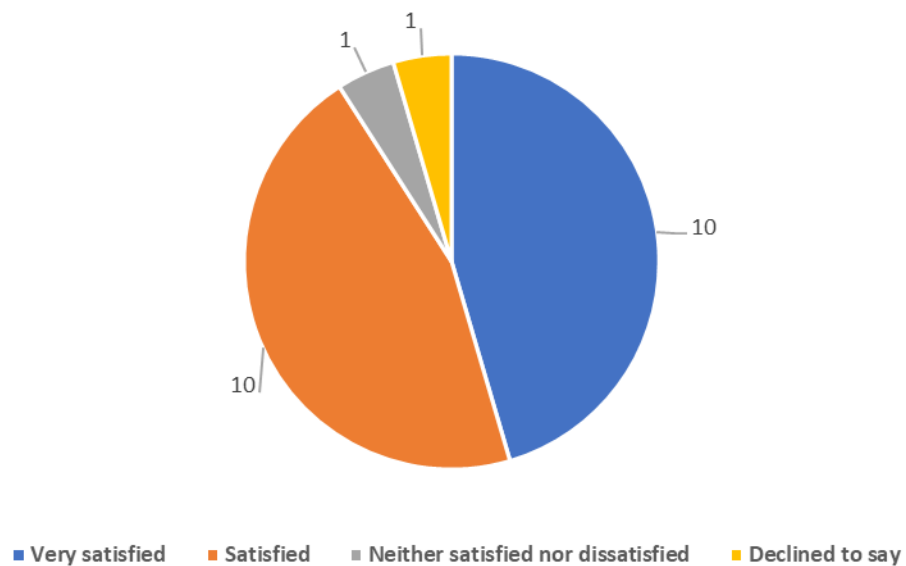


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TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

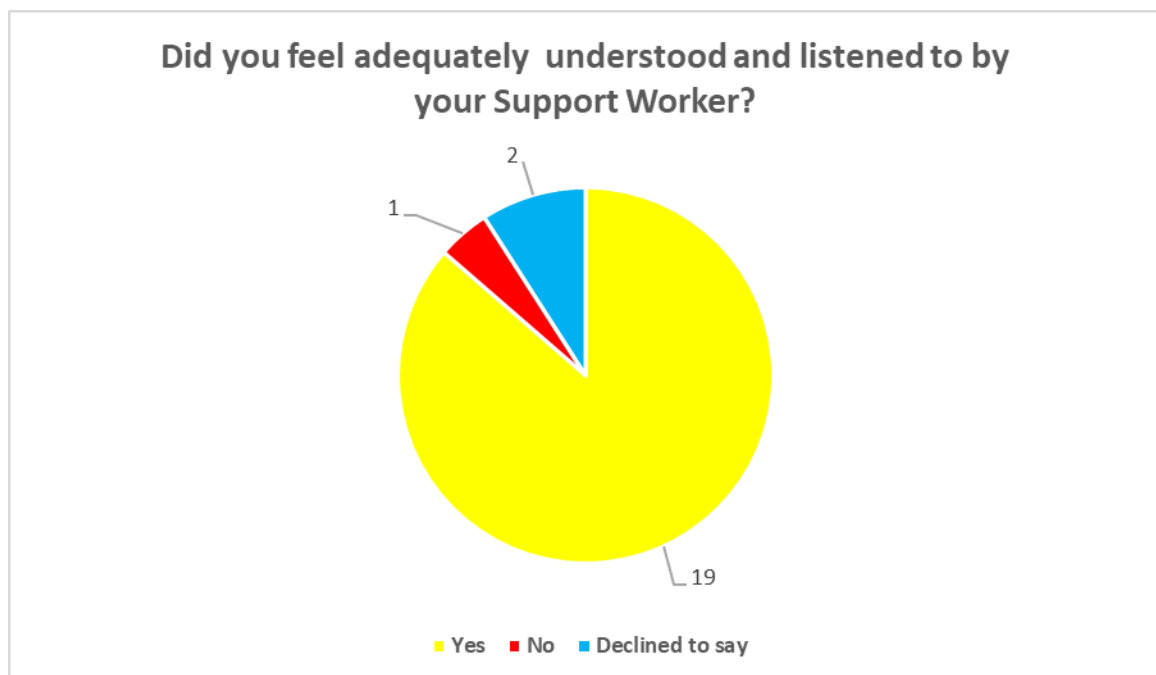
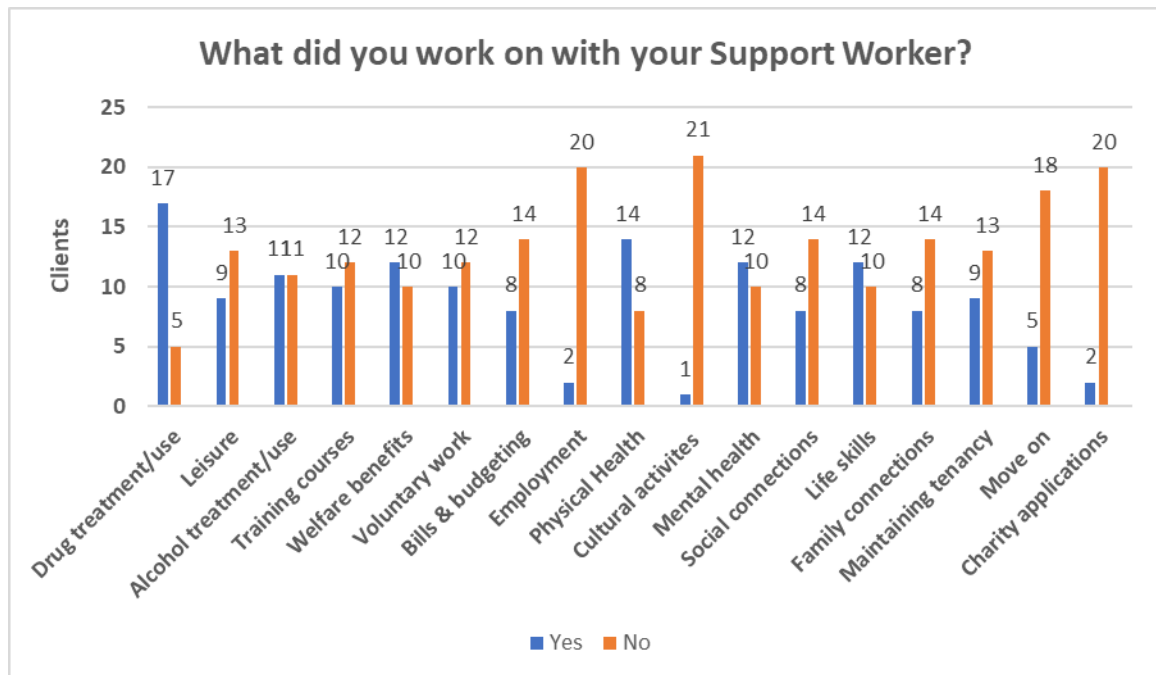
**On average, how frequently have you met with or spoken to your support worker?**



**How satisfied are you with your support sessions?**

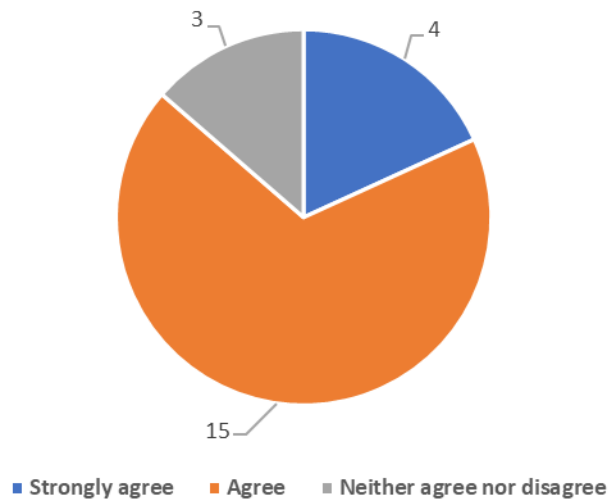


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**TRUSTEES' REPORT**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

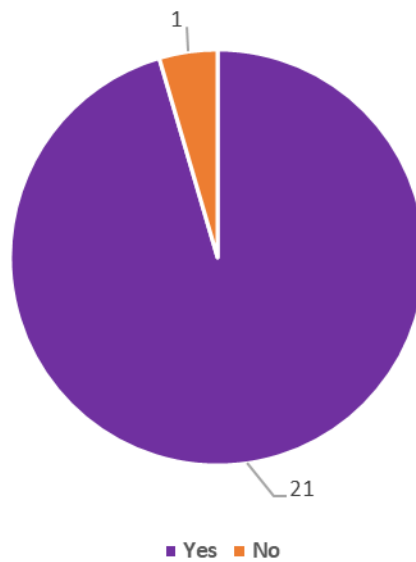


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TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

To what extent do you agree that your support plan adequately reflects what you need for recovery?

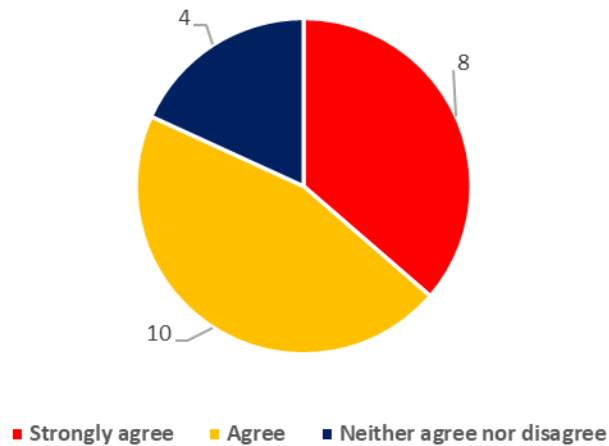


Were you involved in developing your support plan?

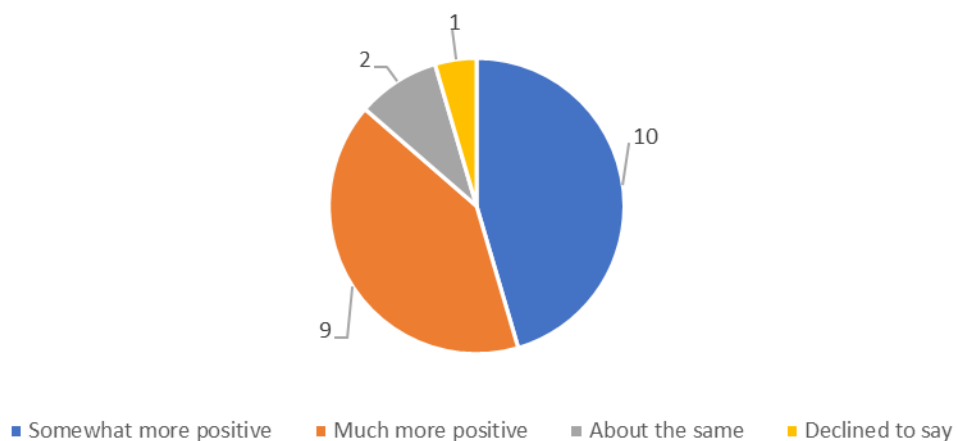




**To what extent do you feel you have been treated with respect, and that any diversity issues were acknowledged and respected by staff?**

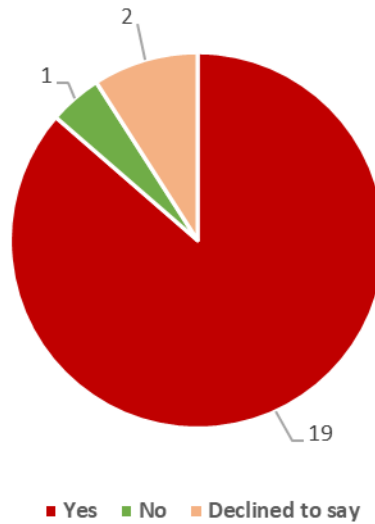


**Do you feel more positive about the future than you did when you arrived in the service? Do you feel more positive about the future than you did when you arrived in the service?**

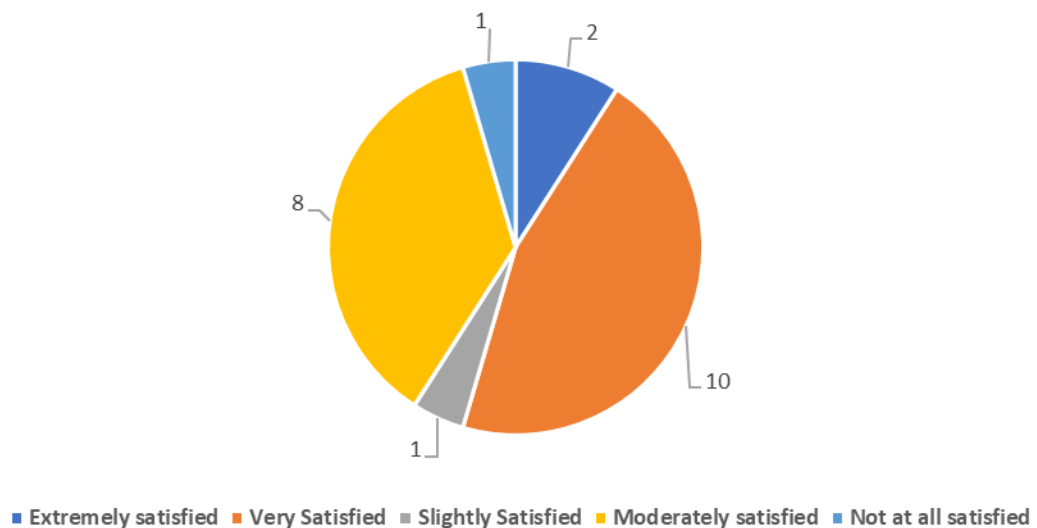


**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**Do you know how to make a complaint if you were unhappy with aspects of the service?**

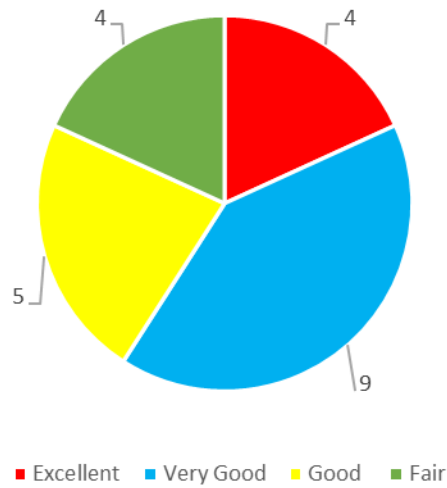


**How satisfied are you that repairs or maintenance issues been dealt with promptly and appropriately?**

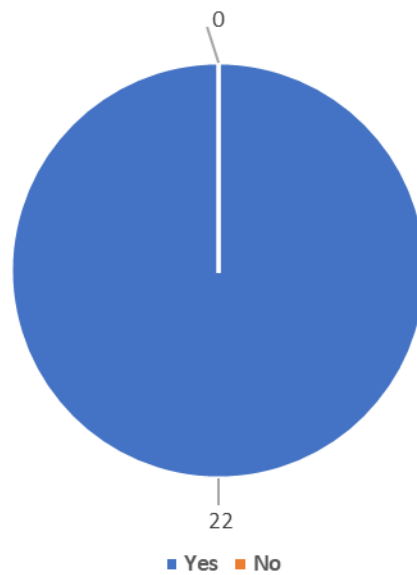


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**TRUSTEES' REPORT**  
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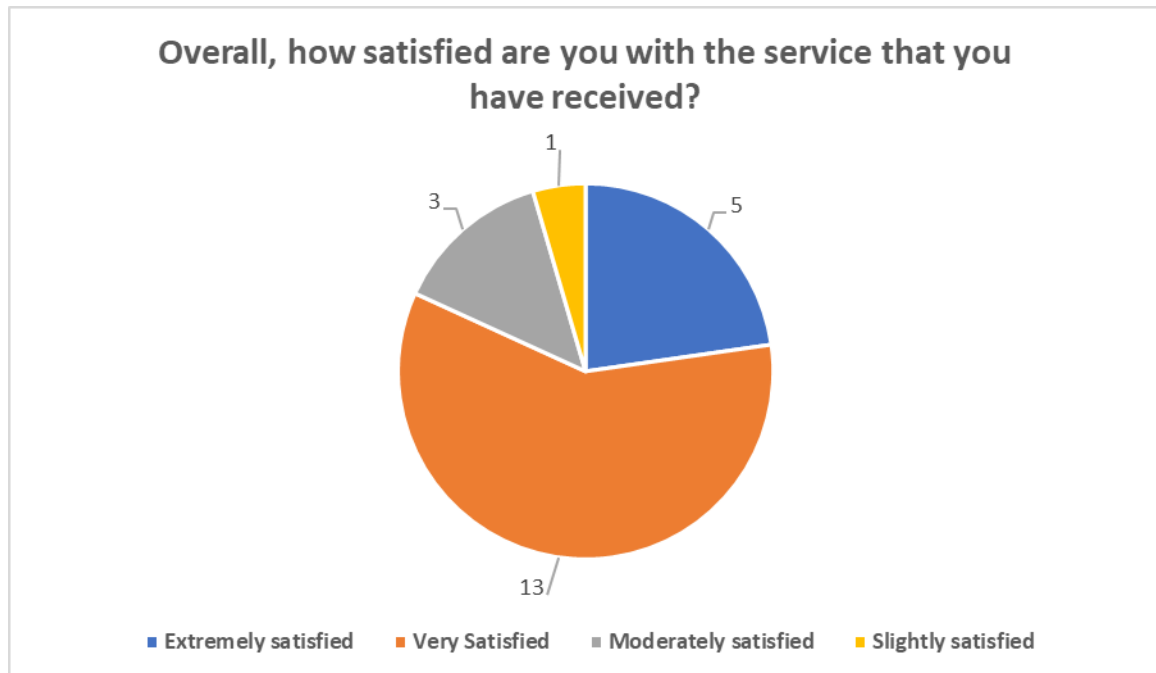
What is your opinion on the standard of your home  
(including furniture, decoration, facilities etc.)?



Would you recommend this service to other people?



**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**



Thank you to the 22 clients take took the time to answer this survey.  
A few comments were made and are listed below.

**How do you think the service could be improved? What was most and least helpful to your stay?**

More clarity on arrival about what the service is... tenant's skills could be utilised to upkeep the property  
No visitors are allowed  
Less help. A house cleaner to come in once a week. Mostly helpful, housing support.  
Covid Restrictions  
Talking more  
It would be more helpful to have like-minded people to live with  
People should not be given so many chances

**Is there anything else you would like to say about the service?**

I am satisfied with the service they provide  
Great people  
The service is not perfect, but good

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**RESERVES POLICY**

It is the intention of the Trustees that the freely available reserves of the charity should be accumulated up to a level sufficient to ensure the continuance of its activities, should there be an unexpected short-term adverse fluctuation in income. These freely available reserves are unrestricted funds not committed or invested in tangible fixed assets (ie 'free reserves'). A sufficient level of free reserves would guarantee the continuation of the charity's activity, while decisions and actions were taken to find other sources of income or reduce the level of a particular activity.

The Trustees consider that an appropriate level of free reserves is approximately three months' normal expenditure (ie on staffing, lease costs, rent, rates, heat and light and other miscellaneous operating costs). This equates to approximately £320,000. At 31 December 2021 there was a total of £360,907 of funding freely available for general purposes.

**TRUSTEES INDUCTION AND TRAINING**

Trustees are elected in accordance with the terms of the Trust's Constitution. Upon election, they are provided with an induction and information pack and a skills audit is carried out. They are encouraged to look regularly at the Charity Commission website and encouraged to ask for help where necessary.

**RISK MANAGEMENT**

The charity has comprehensive risk assessments covering every aspect of its organisation and considers it an ongoing commitment with regular reviews of existing arrangements.

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
TRUSTEES' REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable it to ensure that the financial statements comply with the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINER**

So far as the trustees are aware, there is no relevant information of which the charity's independent examiner is unaware, and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant information and to establish that the charity's independent examiner is aware of that information.

Approved by the Trustees on

and signed on their behalf by:

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST  
INDEPENDENT EXAMINER'S REPORT  
FOR THE PERIOD TO 31 DECEMBER 2021**

I report on the accounts of the charity for the year ended 31<sup>st</sup> December 2021, which are set out on pages 7-16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- Follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act, and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Lucy Pinnock

Date:

Mrs Lucy Pinnock MA MSc FCCA  
28 Bramall Lane  
Stafford  
Staffordshire  
ST16 1JD

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

	Note	Unrestricted	Designated	Restricted	Total 2021	Total 2020
		£	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM:</b>						
<b>Donations and legacies:</b>						
Grants	2	-	-	185,000	185,000	195,000
<b>Charitable activities:</b>						
Rental income		584,842	-	-	584,842	649,996
Other income		(1,375)	-	-	(1,375)	8,225
<b>Total income and endowments</b>		<b>583,467</b>	<b>-</b>	<b>185,000</b>	<b>768,467</b>	<b>853,221</b>
<b>EXPENDITURE</b>						
<b>Expenditure on charitable activities:</b>						
Direct costs	3	595,407	-	185,000	780,407	785,830
Support costs	3	10,410	-	-	10,410	9,960
<b>Expenditure on raising funds:</b>						
Fundraising	3	-	-	-	-	-
Marketing	3	-	-	-	-	228
<b>Total expenditure</b>		<b>605,817</b>	<b>-</b>	<b>185,000</b>	<b>790,817</b>	<b>796,018</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(22,350)</b>	<b>-</b>	<b>-</b>	<b>(22,350)</b>	<b>57,203</b>
<b>TRANSFERS BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(22,350)</b>	<b>-</b>	<b>-</b>	<b>(22,350)</b>	<b>57,203</b>
<b>Total funds brought forward at 1 January 2021</b>		<b>385,345</b>	<b>40,000</b>	<b>-</b>	<b>425,345</b>	<b>368,142</b>
<b>TOTAL FUNDS CARRIED FORWARD AT 31 DECEMBER 2021</b>		<b>362,995</b>	<b>40,000</b>	<b>-</b>	<b>402,995</b>	<b>425,345</b>

There were no recognised gains and losses other than those shown in the above Statement of Financial Activities. The results from the above financial period derive from continuing operations.



**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**BALANCE SHEET**  
**AS AT 31 DECEMBER 2021**

	<b>Note</b>	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
<b>Fixed assets</b>			
Tangible fixed assets	5	2,088	7,205
<b>Current assets</b>			
Debtors	6	86,783	46,829
Cash at bank and in hand		375,230	389,648
		<b>462,013</b>	<b>436,477</b>
<b>Current liabilities</b>	7	(61,106)	(18,337)
<b>Net current assets</b>		<b>400,907</b>	<b>418,140</b>
<b>Net Assets</b>		<b>402,995</b>	<b>425,345</b>
<b>Represented by:</b>			
Restricted funds		-	-
Designated funds		40,000	40,000
General unrestricted funds		362,995	385,345
<b>Total funds</b>	9	<b>402,995</b>	<b>425,345</b>

Approved by the Trustees on

And signed on their behalf by

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**STATEMENT OF CASH FLOWS**  
**AS AT 31 DECEMBER 2021**

	<b>Notes</b>	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
<b>Cash provided by operating activities</b>	(a)	(14,418)	25,633
<b>Cash flows from investing activities:</b>			
Interest income		-	-
Purchase of tangible fixed assets		-	(2,395)
<b>Cash provided by/(used in) investing activities</b>		-	(2,395)
<b>Cash flows from financing activities:</b>			
Repayment of borrowing		-	-
<b>Increase in cash and cash equivalents in the year</b>		(14,418)	23,238
Cash and cash equivalents at the beginning of the year		389,648	366,410
<b>Cash and cash equivalents at the end of the year</b>		375,230	389,648

**(a) Reconciliation of (Expenditure)/Income to Net Cash from Operating Activities**

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
Net income for the period as per SOFA	(22,350)	57,203
Decrease/(increase) in debtors	(39,954)	17,785
(Decrease)/increase in creditors	42,769	(54,857)
Depreciation	5,117	5,502
<b>Net cash provided by operating activities</b>	<b>(14,418)</b>	<b>25,633</b>

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective from 1<sup>st</sup> January 2015 – Charities SORP (FRS 102), and the Companies Act 2006.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP (FRS 102) a restatement of comparative items was required.

**Taxation**

No Corporation Tax is provided for as The Junction Project (Bristol) Charitable Trust, being a charity, is exempt. Because of its current activities, The Junction Project (Bristol) Charitable Trust is not registered for VAT and therefore cannot recover VAT on its expenses.

**Funds accounting**

General funds are unrestricted funds available for use at the discretion of the trustees in furtherance of the general activities of the charity and which have not been designated for other purposes.

**Income**

All incoming resources becoming available to the charity during the year are included when there is a certainty of receipt.

**Expenditure**

Charitable expenditure includes costs associated with particular projects in furtherance of the charity's objects. Support costs comprise expenditure incurred in support of charitable activities and include an appropriate proportion of overheads.

**Fixed assets**

Tangible fixed assets are stated at cost. Depreciation is calculated at appropriate annual rates estimated to write off the cost of fixed assets less their estimated residual value over their useful lives as follows:

Fixtures and fittings	20% straight line
Office equipment	25% straight line
Motor vehicles	25% straight line

The cost of acquiring fixed assets is charged to the SOFA in the year of acquisition if the cost is less than £250 or the useful economic life is less than four years.

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**1. ACCOUNTING POLICIES (continued)**

**Hire purchase and lease commitments**

Rentals paid under operating leases are charged on a time basis over the lease term.

**Related party disclosure**

FRS 102 requires the disclosure of the details of material transactions between the company and any related parties, as defined. Details of relevant related party transactions are included in note 10 to the financial statements.

**THE JUNCTION PROJECT CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**2. GRANTS AND DONATIONS**

	<b>Unrestricted Income</b>	<b>Restricted Income</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Addiction Recovery Agency	-	185,000	185,000	185,000
Bristol City Council	-	-	-	10,000
<b>Total</b>	<b>-</b>	<b>185,000</b>	<b>185,000</b>	<b>195,000</b>

**3. ANALYSIS OF EXPENDITURE**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Expenditure on charitable activities:</b>				
<b>Direct costs:</b>				
Staff costs	52,050	185,000	237,050	248,613
Lease charges	385,737	-	385,737	369,776
Houses – repairs and renewals	37,337	-	37,337	29,592
Office rent	13,455	-	13,455	12,300
Rates	17,488	-	17,488	16,883
Maintenance	322	-	322	414
Heat and light	36,953	-	36,953	29,654
Cleaning	1,326	-	1,326	1,846
Travel	3,253	-	3,253	4,382
Office expenses	18,166	-	18,166	36,130
Subscriptions	70	-	70	228
Insurance	9,945	-	9,945	10,055
Training	3,800	-	3,800	2,970
Testing kits	1,289	-	1,289	4,531
Bank charges	-	-	-	-
Recruitment	394	-	394	-
Miscellaneous	8,705	-	8,705	12,954
Depreciation	5,117	-	5,117	5,502
	<b>595,407</b>	<b>185,000</b>	<b>780,407</b>	<b>785,830</b>
<b>Support costs</b>				
Accountancy	8,610	-	8,610	8,160
Examiner's fees	1,800	-	1,800	1,800
Legal fees	-	-	-	-
Professional fees	-	-	-	-
Trustees expenses	-	-	-	-
	<b>10,410</b>	<b>-</b>	<b>10,410</b>	<b>9,960</b>
<b>Expenditure on raising funds:</b>				
Marketing	-	-	-	228
	<b>-</b>	<b>-</b>	<b>-</b>	<b>228</b>
<b>Total</b>	<b>605,817</b>	<b>185,000</b>	<b>790,817</b>	<b>796,018</b>

**THE JUNCTION PROJECT CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**4. EXPENDITURE**

Expenditure includes:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Depreciation – owned assets	5,117	5,502
Examiner’s remuneration	1,800	1,800
	<hr/>	<hr/>
<b>Total staff costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	213,747	223,393
Employer’s national insurance	15,242	16,880
Employer’s pension contributions	8,061	8,340
	<hr/>	<hr/>
	<b>237,050</b>	<b>248,613</b>

The average monthly number of employees during the year was as follows:

	<b>2021</b>	<b>2020</b>
Support workers	6	6
Administration	2	2
	<hr/>	<hr/>
	<b>8</b>	<b>8</b>
	<hr/>	<hr/>
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trustees expenses	-	-
	<hr/>	<hr/>

The key personnel of the charity comprise of the Trustees and the Project Manager. The total remuneration of the key management personnel was £33,390 (2020 - £32,801). None of the trustees nor persons connected with them received any remuneration or other material benefits from the association or any connected organisation.

No employees earned £60,000 per annum or more.

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**5. FIXED ASSETS**

	Office Equipment £	Fixtures & Fittings £	Motor Vehicles £	Total £
<b>COST</b>				
At 1 <sup>st</sup> January 2021	10,098	28,605	12,504	51,207
Additions	-	-	-	-
At 31 <sup>st</sup> December 2021	10,098	28,605	12,504	51,207
<b>DEPRECIATION</b>				
At 1 <sup>st</sup> January 2021	9,097	24,139	10,766	44,002
Charge for the year	1,001	2,378	1,738	5,117
At 31 <sup>st</sup> December 2021	10,098	26,517	12,504	49,119
<b>NET BOOK VALUE</b>				
At 31 <sup>st</sup> December 2021	-	2,088	-	2,088
At 31 <sup>st</sup> December 2020	1,001	4,466	1,738	7,205

**6. DEBTORS**

	2021 £	2020 £
Trade debtors	15,442	15,651
Other debtors	71,341	31,178
	<u>86,783</u>	<u>46,829</u>

**7. CREDITORS**

	2021 £	2020 £
Trade creditors	14,927	10,127
Taxation and social security	6,849	4,645
Other creditors and accruals	39,330	3,565
	<u>61,106</u>	<u>18,337</u>

**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**8. OPERATING LEASE COMMITMENTS**

The following payments are committed to be paid in more than five years:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Land and buildings		
Expiring:		
In more than five years	328,536	328,536

**9. MOVEMENTS IN FUNDS**

	<b>At the start of the year £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At the end of the year £</b>
<b>Restricted funds:</b>				
Addiction Recovery Agency	-	185,000	(185,000)	-
<b>Total restricted funds</b>	<b>-</b>	<b>185,000</b>	<b>(185,000)</b>	<b>-</b>
<b>Total designated funds</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>40,000</b>
<b>Total unrestricted funds</b>	<b>385,345</b>	<b>583,467</b>	<b>(605,817)</b>	<b>362,995</b>
<b>Total funds</b>	<b>425,345</b>	<b>768,467</b>	<b>(790,817)</b>	<b>402,995</b>

The trustees made a decision during 2017 to set aside an amount of £40,000 in a designated fund to cover future anticipated costs of any major repairs which may arise within the buildings which have been leased to the charity.



**THE JUNCTION PROJECT (BRISTOL) CHARITABLE TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD TO 31 DECEMBER 2021**

**10. TRANSACTIONS WITH TRUSTEES**

One of the trustees, Adam Rutherwood, is a director of Manor Properties (Bristol) Limited which, with the prior agreement of the Charity Commission, leases 13 properties and 1 office used by the Charity. The company charges the Charity a lease for each house at current market rates. The total amount paid to Manor Properties (Bristol) Limited in the year in lease charges was £361,956 (2020: £361,956). At the year end the Charity owed Manor Properties (Bristol) Limited £nil (2020: nil).

At the year end, the Charity owed Adam Rutherwood £11,522 (2020: £6,306) for additional costs incurred by him on the Charity's behalf.

**11. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	2,088	-	-	2,088
Net Current Assets	360,907	40,000	-	400,907
	<u>362,995</u>	<u>40,000</u>	<u>-</u>	<u>402,995</u>