

Company number: 5277257

Charity Number: 1110373

# The Manchester Deaf Centre Limited

Report and financial statements  
For the year ended 31<sup>st</sup> March 2021

The Manchester Deaf Centre Limited  
Reference and administrative information  
for the year ended 31<sup>st</sup> March 2021

**Company number** 5277257

**Charity number** 1110373

**Registered office & operational address** Crawford House, Booth Street East, Manchester, M13 9GH

**Trustees** Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Allan Sharp	Chair (resigned 28 <sup>th</sup> December 2020)
Alistair Wright	Treasurer (Acting Chair from 28 <sup>th</sup> December 2020)
Pauline Roberts	
Brian Kokoruwe	
Margaret Livesey	
Shelley Lanchbury	
Christine Wright	
Claire Baldwin	(appointed 28 <sup>th</sup> December 2020)
Arbab Hussein	(appointed 28 <sup>th</sup> December 2020)
Sara Tallis	(appointed 28 <sup>th</sup> December 2020)
Wednesday Jones	(resigned 13 <sup>th</sup> September 2020)
Derek Wright	(resigned 28 <sup>th</sup> December 2020)

**Secretary** John Hesketh

**Key management personnel** John Hesketh Centre Manager

**Bankers** Co-operative Bank  
PO Box 250  
Delf House  
Southway  
Skelmersdale  
WN8 6WT

**Independent Examiner** Catherine Hall FCCA DChA  
Slade & Cooper Limited  
Beehive Mill, Jersey St, Manchester M4 6JG

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## **Chairman's Annual Report, 2020-2021**

Manchester Deaf Centre has shown its resilience during one of the toughest years the world has experienced in our lifetimes, with staff and volunteers demonstrating their capacity to work within Covid-19 guidelines and sustain crucial support service delivery to some of the most vulnerable hard of hearing, Deaf and deafened citizens of Manchester and the surrounding areas – through remote online engagement in provision of information, advice and advocacy support for example; in the maintenance of wellbeing and skeleton employment, enterprise and youth services in Covid-safe small groups; and through carefully risk-managed home visits and community outreach work compliant with key worker guidelines.

I am proud of the many achievements that this report goes on to reference and explain across each of our different services:

1. Wellbeing, Advocacy, IAG, Training, Enterprise and Employment (WAITE)
  2. Salford and Trafford Advocacy Services, and Self Care Workshops
  3. Children and Young People
  4. Our Courses and Interpreter Services
- all delivered in British Sign Language or with the assistance of qualified, experienced and NRCPD-registered Interpreters and communication professionals according to service-user communication needs and preferences, online or face to face.

However, I also recognise the financial impact of repeated lockdowns over this last 12 months – our losing out on valuable, unrestricted income that would otherwise have been earned through room hire, more numerous interpreter bookings, accredited and continuing professional development fees, and community fundraising activities. Losses across these different income streams have sadly cost our organisation dear and, as we re-build on emerging from the public health pandemic, they will present challenges and necessitate difficult decisions – possibly around staffing, our salary costs having increased significantly over the last year. Further challenges have been identified this year in the form of funds owed to Greater Manchester Pension Fund and work is underway to address these too.

There are reasons to be encouraged, not least the exceptionally generous legacy gift of £150,000 we received, the growing interest in our increasing variety of continuing professional development courses – now including Interpreter Awareness, Deaf Inclusive Employment and Access to Work for instance, and the BSL Level 3 and 4 courses also due to come on stream. Among staff, there are ideas for fundraising next year too – Covid restrictions permitting, but core, unrestricted funds will need to be sourced through grant application and continuing business development wherever possible to help make-up as much of next year's anticipated shortfall as possible.

As will be true in other small to medium-sized VCSE organisations across our city, there will be difficulties ahead for MDC but in collaboration with and independently of them, we will find a way to keep pushing forward always mindful of the ever more pressing and varied needs evident in the hard of hearing, Deaf and deafened communities we serve – comprising 85,000 people in Greater Manchester alone. Through on-going service evolution responsive to need; education and training of public, private and third sector service providers active across our city; and continuing input at policy fora and strategy groups, we will continue doing our best to improve life experiences, enhance life chances and redress systemic inequalities as we enter our 175th anniversary year.

Alistair Wright, Acting Chair of Trustees, The Manchester Deaf Centre

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The trustees present their report and the unaudited financial statements for the year ended 31<sup>st</sup> March 2021. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

## **Our History**

The Manchester Deaf Institute was established in 1846, becoming the Manchester Deaf Centre in 1990. MDC is the leading provider of services for deaf, deafened, hard of hearing and partial hearing people in Manchester and for those visiting Manchester to access hospitals and other services. MDC also has long established connections with other deaf centres and providers throughout the region.

Manchester City Council's Sensory Team is based in our premises alongside our own services for deaf people which include: an employment service, youth service, community bar & cafe, volunteering scheme, over 50s group, tinnitus group, 'sign and play' pre-school group, mental health & well-being group and interpreting service. We have fully trained and qualified staff, along with established systems and procedures for the management of funded services.

We have a long history and understanding of meeting the needs of deaf people through a variety of tailored services and methodologies. We are well placed for the provision of professional communication support services incorporating BSL, Deaf- blind interpreters, Lip-speakers, Electronic Note-takers and SSTRs.

## **MDC Services**

Manchester Deaf Centre is at the heart of Greater Manchester's D/deaf and hard of hearing community. We are a hub for inclusion, advocacy, accessibility, support, training and information. At MDC, we are proud to provide a range of services that support and empower the community of which we're part.

We have four main service offerings:

1. Wellbeing, Advocacy, IAG, Training, Enterprise and Employment (WAITE)
2. Salford and Trafford Advocacy Services and Self Care Workshops
3. Children and Young People
4. Our Courses and Interpreter Services

We are also proud to provide qualified and NRCPD-registered BSL/English Interpreters as means of breaking access barriers down, and enabling D/deaf citizens of our city region to access presently exclusive organisations spanning the public, private and not-for-profit sectors – enjoy amenities and benefit from services on an equitable basis.

1. Wellbeing, Advocacy, IAG, Training, Enterprise and Employment (WAITE)

In year 1 of our new Wellbeing, Advocacy, IAG, Training, Enterprise and Employment Programme, we covered a lot of ground in spite of Covid, and in the lines that follow we share a few insights and set-out some highlights:

Wellbeing –

We offered 1:1 wellbeing support to D/deaf and hard of hearing people through lockdown, as well as providing online presentations and activities to reduce isolation. All activities were designed to improve

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knowledge, increase confidence, improve overall wellbeing and motivate our communities – and these activities included:

- Zoom and IT training
- Quizzes with questions linked to Covid, Employability and General Knowledge
- A mental health presentation from SignHealth
- Healthy eating workshops
- Bingo
- Arts and crafts
- Attending a restaurant with emphases on healthy choices and money management
- Fitness sessions
- Understanding Covid-19 bulletins
- Creating a collage

Our Wellbeing staff worked very closely with best in class organisations and services to ensure their adaptations (changes to telephone and online service delivery) through the pandemic were accessible to the D/deaf community wherever possible. A few examples of these connections and inputs are noted here:

- Arranging food parcel delivery through the Gunner Cooke Foundation meant our service-users, who were isolated, without computers and digital skills or nearby family and had no way of getting groceries, had provisions delivered
- Ensuring the D/deaf and hard of hearing community were aware of Chloe's and Sophie's Special Ears Fund, a small charity that provided batteries to hearing aid users during lockdown
- Attending Greater Manchester Coalition Disabled People's Panel (GMDPP) online. All information/questionnaires that GMCDPP displayed were translated by MDC into British Sign Language and uploaded to social media sites for the D/deaf community to access
- Representing our community at Healthwatch meetings and enabling their voices to be heard and influence medical services' continuing work to improve accessibility, inclusion and health outcomes – at the same time as realising savings for the public purse
- Working with Deaf Fit, providing online physical activity sessions for our service-users to ensure they were keeping active through lockdowns
- Attending Manchester Health and Care Commissioning (MHCC) forums to discuss Covid-19 barriers' impact on the D/deaf community
- Arts on Wheels provided free craft resources to our services users, so they were able to create 'self-portrait collages' during online activity sessions facilitated by MDC

Other organisations we worked with included:

- Manchester City Council
- Rochdale Council
- Interpreter Now
- LGBT Foundation
- Manchester Mind
- North West Regional Stakeholder Network
- Deaf CAMHS
- Greater Manchester Mental Health NHS Foundation
- Deaf Ethnic Women Association (DEWA)
- Oldham Community Leisure Centre (Health and Wellbeing Advisers' Team)
- SignPals

Advocacy –

During Covid, our advocacy and support team were extremely busy. We were contacted daily by the people we support – all needing extra help. For example, we had a phone call from a Deaf resident's

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sister. The sister was concerned as her brother lived alone, was isolated and vulnerable to internet scammers. The deaf man could not communicate with his sister effectively as she does not sign. Our advisers contacted the individual and provided advice linked to current scams/internet safety and gave him details of accessible social groups. The advisers continue to 'check in' with our most vulnerable service users.

We also provided support around GP and hospital accessibility; Covid-19 concerns; letter translation; benefits; housing; understanding of the furlough scheme; housing support; translation; referrals to mental health services; internet issues; the passport application process; housing support; audiology services and so on.

#### Training –

2020/21 saw the introduction of several new courses:

##### WEA (Preparation for Maths)

We partnered with the Workers' Educational Association to offer a bespoke course to Deaf clients who were eager to improve their maths skills, with the aim of increasing their general confidence and improving future job prospects. We advertised the course online, and on all of our social platforms, in both BSL presented videos and a visual poster. As a result, we had 8 clients attending the course. Our employment adviser was in contact with each participant from their first expression of interest. This allowed us to support the WEA in planning for the course, incorporating each person's requirements in terms of communications and accessibility.

##### WEA (Maths course)

After the successful 'Preparation for Maths' course, 9 service users commenced the 10-week City and Guilds-accredited Maths training course, achieving good outcomes.

##### Breakthrough training course

We partnered with Breakthrough UK to deliver a 10 week, 'Pathways to Work' course.

The course was originally due to be delivered at Manchester Deaf Centre, but again plans had to be quickly changed due to the lockdown announcement. MDC supported new service users to use the technology needed to access the training online and in January service users were able to successfully commence the course remotely. It was great to see participants become more and more confident in using this technology. Interpreters were provided for accessibility and the course content included Mindset, Teamwork, Identifying Own Strengths and Procrastinating. 10 clients attended the course.

#### Employment –

Our Specialist Employment Advisers provided a variety of support this year:

- They supported a client to gain employment at Amazon. He was then supported with an Access to Work claim so he could access communication via a BSL Interpreter in the workplace. This support is now in place and having the correct communication support whilst in work will help SS to sustain employment
- They assisted a College student writing a CV for the first time
- They helped a single mum who had lost her job at a hotel due to the pandemic, by assisting in job search, translating written English in adverts and guiding in job applications online. They also helped her participate in the Breakthrough course where she learned new skills for life
- They supported a young man who moved to Manchester from Tunisia last year – and helped him obtain a National Insurance number, and then in seeking work. He duly received support in

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completing an online application to a local LIDL store and was supported to complete an online assessment

- They connected with a referred client who needed help arranging interview dates and times with a potential employer, and were able to apply to Access to Work for an Interpreter for his interview
- They assisted many clients with mock interviews, job applications, understanding transferable skills, cover letters, email translation, speaking to employers and potential employers as well.

Through 1:1 employability support meetings online over the course of the pandemic, they identified the need for the following workshops, duly created and delivered them:

- Access to Work information and guidance
- Basic IT
- Furlough schemes
- Working remotely
- Teamwork
- Understanding and Recognising Transferable Skills
- Interview Techniques/Mock Interviews
- Appropriate job search
- Hearing Awareness
- Workplace Ethics

Our staff also nominated two of our service users to receive a free laptop from Manchester Council (work and skills team) and supported them with an application. Both were delighted to find out they had been successful and duly received their laptops. MDC staff trained both service users on how to use the internet and their laptops, and the team were delighted to report that both quickly got job searching independently in addition to attending appointments with their advisers.

## 2. Salford and Trafford Advocacy Services and Self Care Workshops

### *Salford Deaf Advocacy Service*

2020/21 was a busy year for the Salford Deaf Advocacy Service. Two new Advocates joined the team and all three members of staff completed iBSL qualifications in Deafblind Awareness to help improve support services' accessibility, a part-time office was opened at Langworthy Cornerstone Community Association – again to grow visibility and Covid-safe accessibility, a new YouTube channel was launched to maximise the accessibility of public health information and advice, MDC's new management information and customer relationship management system was adopted and the service secured an extension on funding to the end of October 2021.

18 unique clients engaged with the service. 12 Deaf Awareness training courses were delivered to health professionals in Salford to help them improve their practice, and the health outcomes of hard of hearing, Deaf and deafened people across the city. 21 videos were created and uploaded to 'Salford Signed' YouTube channel, each receiving 89 view on average, almost 1,900 in total.

We made a big contribution to improving the lives of Deaf citizens in Salford this year, and numerous case studies reflective of this are on file now, suffice to say we helped with:

- PIP benefit claims and appeals
- IT and self-help skills, loaning Tablets and training clients to utilise BSL Health Access, Supermarket Shopping websites, and Amazon; Facebook and What's App to keep in touch with family and friends
- Client understanding of letters received by translating them into BSL
- Medication delivery arrangements
- BSL Interpreter bookings by health services
- People moving home for medical reasons, through social housing associations
- Covid vaccination uptake

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- Making GP appointments
- Arranging insurances

Looking ahead to 2021/22 of course, we are hopeful that we can really extend our reach and accelerate progress with health professionals' training and service improvement on the one hand, and grow our direct service-user numbers on the other, reaching further and impacting more widely as Covid restrictions begin to ease.

*Trafford Deaf Advocacy and Wellbeing Service*

Our Trafford Deaf Advocacy and Wellbeing Service struggled to grow awareness of its service offer during the early part of lockdown due to the cancellation of Trafford Deaf Partnership meetings, the temporary discontinuation of Trafford Deaf Community Network activities, the digital divide (many hard of hearing, Deaf and deafened adults being without digital devices, the skills and confidence needed to access our services remotely) and restrictions on the movement of key workers. However, during the temporary easing of restrictions, we did manage to:

- get some posters and flyers out
- begin building inter-agency referral pathways
- offer some Covid-safe home visits and make advocacy appointments in support of people in acute need
- put on a series of health improvement workshops – around healthy eating, diabetes, cancer awareness and lifestyle change
- establish a weekly drop-in base at Stretford Public Hall once Covid restrictions allowed to increase our service's accessibility and visibility

We look forward with hope that we will be able to grow our presently limited capacity to help the hard of hearing, Deaf and deafened capacity of people in Trafford in the way they want to be helped with access to adult services, housing, health services and so on.

### 3. Children and Young People

The service development and transition work that started in 2019/20 with our children and young people's services unfortunately carried over into 2020/21, momentum being slowed by the Covid-19 public health pandemic and consequent periods of lockdown. There were a number of positives nevertheless and we should acknowledge these here.

Our Youth Group for hard of hearing, Deaf and deafened 6-13 year olds, their siblings and CODAs, primarily concerned with using the arts, to grow age-appropriate social and cultural awareness, got up and running again under the leadership of new Deaf Youth Workers – and to its programming they brought a range of new ideas:

- outdoor workshops on weaving and natural dyes
- scavenger hunting in biodiverse wildlife habitats
- the Japanese art of Hapa Zome (hammering out leaves on clothes), working with The Conservation Volunteers – promoting learning in different spaces and about different cultures in the process
- Christmas paper crafts
- Dance activity through online and Covid-safe workshops in situ as means of building confidence, communication and motor skills, capacity for self-expression and influence
- Clay modelling and cooking challenges online with the Manchester Clay Studio and Cracking Good Food CIC respectively as means of improving cognitive skills (sustained attention, visual processing, logic, reasoning and memory for example), promoting good mental and physical health

The group also got involved in planning their Spring programme as the year drew to a close, articulating keen interest in getting outdoors as soon as Covid restrictions allowed – ecological awareness, flora and fauna identification, *shelter-building, navigation by natural means, water sourcing and so on being among*



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*the various possibilities they discussed by way of broadening horizons, growing appreciation for the environment and starting to learn informally about sustainable lifestyle choices against the climate change backdrop.* The natural world theme got the group on to talking about farms, animals, fish and sea creatures too, so visits to rural settings and possibly a Sea Life Centre might be in order for the new financial year as well – provided funding allows of course.

The children and young people we support often struggle in school due to the inadequacy of communications and study support they receive. Underachievement impacts their mental health, employment prospects and life chances. Through our work at MDC therefore, we take every opportunity to build general knowledge, life skills, a confident sense of identity and place using service-users' preferred means of communication, be that British Sign Language, Sign Supported English, spoken English, or Lip speaking in order that equality of opportunity is ensured. We work hard to compensate for limited access learning at school and the lesser number of incidental learning opportunities they will encounter in their formative years, and take great professional pride in seeing the impact this has.

Our Deaf Active Volunteering Experience (DAVE) Project for hard of hearing, Deaf and deafened 14-25 year olds, their siblings and CODAs, enjoyed some success in reinvigorating their social awareness, skills for life and work, and social action programme. Over the course of the year, they worked with 26 separate young people – and enjoyed:

- a successful, socially distanced Deaf Explore programme over the Summer in partnership with the Prince's Trust – covering identity, health and well-being, employability, active citizenship and opportunities of accredited employment and enterprise-related training with them to bolster CVs and improve life chances
- online fitness activities
- food sourcing and cooking, learning food politics, nutrition and the environmental impact of waste in the process
- opportunities of work with staff from the Royal Exchange Theatre and the city's wider Cultural Education Partnership – making visual art works, creating poetry and banners in representation of life experiences and aspirations for system change, though Covid sadly limited the exposure they were able to achieve through exhibition at the Whitworth Art Gallery
- chance of connecting with HOME Theatre to make films in representation of barriers encountered, inequalities and injustices experienced – and their impact on world views and future ambitions

They had also planned to connect this year with the Hide Out Youth Zone in Gorton, for whose staff and volunteers Manchester Deaf Centre provided Deaf Awareness and Basic British Sign Language training, to help open-up their performing arts, sports and physical activity, enterprise and employment programmes to hard of hearing, Deaf and deafened young people across Manchester – offering those with which MDC work additional recreational outlets and options in the course of their socialising and friendship-making, self-care and informal learning. Staff changes at Hide Out and Covid restrictions unfortunately combined to put a stop to this mutually enriching collaboration.

Through the latter part of the year, we were successful in securing funding from the Prince's Trust to start a new programme for hard of hearing, Deaf and deafened young people who are aged 16-24, resident in Manchester, Bolton, Salford, Stockport or Trafford, and Not in Education, Employment or Training. Once underway, Get On will encompass motivational and social activities, one to one mentoring, job and career guidance, practical workshops like help with CVs, how to prepare for an interview and work placements. It will also grow the Deaf awareness and readiness of employers for inclusive practice when it comes to engaging, inducting and supporting hard of hearing, Deaf and deafened employees on an equitable basis in line with their duties under the Equality Act.

BBC Children in Need and the Youth Futures Foundation kindly granted Manchester Deaf Centre funding as well for work with pre-NEET young people from right across Greater Manchester, this I Can programme focused on early intervention and prevention work through three phases:

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- Believe in You !: confidence-building, communication, problem-solving and team work skills, self-care, time, money and travel management, career options awareness-raising, transferable skills and typical employer requirements
- Have a Go and Find Out More !: fully accessible and inclusive career taster days covering the environment and conservation, heritage and museum skills, and youth & community work for example
- Creative Competition: building skills in job search, CV-writing, job application, preparation for interviews, presentations, assessment centres and so on

These two new additions to our service offer promise to connect us with additional young people and new cohorts in the new financial year, and we look forward to recruiting the new staff needed to push them forward.

With lockdown, the children and young people have really enjoyed the online engagement – and this needs to continue post lockdown, with group activity happening in school holidays: Spring, Summer, Autumn and Winter. The one challenge we need to address if more things move online is ensuring that confidential, face to face 1 to 1s can still take place.

#### 4. Our Courses and Interpreter Services

##### *British Sign Language Interpreter Services*

Through 2020/21, Manchester Deaf Centre proudly fulfilled 912 interpreter bookings from private D/deaf individuals attending education-related, health and legal services appointments for example; employees and employers; Stockport Council and Stockport NHS Foundation Trust, contracts with both having been won.

##### *Courses for Public Benefit*

For 41 public students, we delivered British Sign Language Level 1 outcomes between April 2020 and March 2021, and 20 students achieved Level 2 qualifications with the Manchester Deaf Centre and our new accreditation partner, Signature, to whom we transitioned from IBSL this year.

In January 2021, we enrolled 14 students to Level 3 BSL courses, and they will complete their programmes of study in June 2022. Offering Level 3 was a new venture for us.

Planning for the launch of Pre-Level 3 courses commenced this year as well, and going forward we are hopeful that we will be able attract and retain students in greater numbers, possibly even introducing Level 4 and 6 courses subject to sufficient demand and our tutors' achievement of the necessary continuing professional development outcomes.

##### *Continuing Professional Development Programmes*

Through the year, we delivered:

- (i) Deaf Awareness Training to 33 organisations keen to extend their learning, begin to review and improve their operating procedures
- (ii) Introduction to British Sign Language courses to a number of companies locally who were keen to extend their accessibility and reach:
  - Manchester City Council
  - Manchester Metropolitan University (Science Department)
  - Age UK Stockport
  - Lloyds Bank
  - Prince's Trust

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.... were among our first takers, breaking new ground

(iii) Inclusive Employment and Access to Work were among the other courses we created from scratch and at the year end, work was on-going to promote these and secure take-up.

We also delivered 2 Inclusive Employment workshops online through The Growth Company's business webinar series, reaching more than 70 Greater Manchester businesses with our Deaf Awareness and advice inputs.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

## **Governance, People and Operations**

### *Governing document*

Manchester Deaf Centre was established in 1846 as 'Adult Deaf and Dumb Institute'. The original constitution was adopted in 1866. It changed its name in 1990 to Manchester Deaf Centre. The Deaf Centre moved from Grosvenor Street in 1975 to its present premises in Crawford House, Booth Street East. The Deaf Centre became an incorporated charity on 3 October 2005, having previously been an unincorporated charity no. 221247. The Deaf Centre is governed by Memorandum and Articles of Association.

### *Company status*

The company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding-up.

### *Governance*

Our organisation is proudly governed by a Board of Trustees who are predominantly Deaf, bringing senior professional experience from the fields of education, health and social care, higher education, joinery, law, the media and equalities work to their leadership roles at MDC. Allied with the skills of the 8 members of deaf staff with which we work, their experiences of work and life make for authentic, grounded direction respectful of and responsive to need across the hard of hearing, D/deaf and deaf blind communities of Manchester and the wider city region. Theirs is a shared job of leading organisational and service development within the bounds set by our charitable objectives, and in 2019 our organisation received the Service-User Involving Organisation of the Year Award at the Spirit of Manchester Awards organised by Manchester Community Central in commendation for its effective and impactful work.

### *Trustees*

Manchester Deaf Centre continues to be led by a Board of Trustees who are mainly Deaf. The Trustees bring invaluable lived experience to their work and help with strategic direction-setting, service and operational oversight, financial management and the assurance of legal compliance. Around the table,

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we have expertise from the fields of banking, children and young people's services, community fundraising, education, health and social care, higher education, and equalities work, but we are set on a skills assessment, training and recruitment exercise to help galvanise the Board for the future challenges and opportunities to which the organisation must respond as the groups of interest and social identity we serve – right across Greater Manchester's hard of hearing, Deaf and deafened community – begin to emerge from the Covid-19 pandemic, try to find their footing afresh and plot a forward path to brighter futures.

Along with the 8 Deaf and 2 CODA<sup>1</sup> staff we have, the Board help root the organisation's on-going work to further our charitable objectives in strong understanding of changing need – and represent its merits and capacity to add value elsewhere through a number of different channels, more than 20 strategy and policy groups across the city region in fact centred variously on children's wellbeing, adult employment and health, the built environment, transport, equalities and inequalities across the board. Quite apart from ensuring that our every continuous improvement plan is grounded in need, they also help ensure that Manchester Deaf Centre plays its part in representing the hard of hearing, Deaf and deafened community – numbering 85,000 across GM – when it comes to discussion and action around system change and levelling-up in order that life chances can be optimised beyond the doors of our building; independence, wellbeing and fulfilment can be sustained in education, employment, enterprise, leisure, social action or whatever aspect of life it might be.

Working with the Centre Manager, the organisation started this year on re-setting its strategy and service delivery arrangements in reflection on lessons learned through successive lockdowns necessitated by the pandemic. An independent organisation, The Connectives, are bringing different perspectives on our position and experiences from very many other VCSE organisations with which they have worked on development and change assignments. With the help of the National Lottery Community Fund's Leaders with Lived Experience grants programme, we will be continuing to work with The Connectives in 2021/22 to establish a Youth Board and pursue both Trusted Charity Mark and Hear by Right kitemark accreditation in the course of works to ensure effective leadership and impactful activity for the benefit of hard of hearing, Deaf and deafened people across Greater Manchester and the wider North of England. Such is the paucity of specialist service provision in other regions indeed, we find service-users from Lancashire, West Yorkshire and even North Wales getting involved and realising benefits nowadays.

### *Staffing*

Manchester Deaf Centre employed 24 staff this year – our BSL/CPD provision, specialist advocacy teams in Salford and Trafford, and Children & Young People's Service teams seeing particular growth.

Over the course of the year we enjoyed a number of successes in grant application as reflected elsewhere in these accounts, their enabling:

- the creation and sale of new courses such as Deaf and Interpreter Awareness, Inclusive Employment and British Sign Language to Level 3
- the organisation of hate crime education programmes and wellbeing activities' enrichment
- the creation of a digital devices' library and series of ICT literacy courses to help our service-users stay connected with public sector support that has transitioned to online channels only
- the introduction of specialist employability and enterprise programmes for pre-NEET young people from across Bolton, Manchester, Salford and Trafford
- ... and more

Bolstering our staff team also enabled our pursuit of new contracts to diversify the income streams with which Manchester Deaf Centre works.

The pandemic resulted in our losing income as:

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<sup>1</sup> Children of Deaf Adults.

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- courses were cancelled
- Interpreter bookings reduced in number
- room hire stopped as the building closed
- bar income stopped

It really put the pressure on our core operating budget.

Monthly staff meetings moved to Zoom online, but still provided the Chair of Trustees and Centre Manager with opportunity of learning exchange, professional and personal support as we transitioned to new, mainly detached and Covid-safe or online ways of working in sustaining essential Deaf advocacy and wellbeing services. Most staff switched to full-time home working. Smaller team meetings by Zoom were also encouraged to help maintain a shared understanding of progress with different work streams and uplift those struggling to sustain their spirits in isolation from colleagues.

### *Volunteers*

26 different volunteers and student placements from Herriot Watt University in Edinburgh contributed to the work of our organisation in 2020/21 – helping out with office administration, our Wellbeing Group, our Youth Group and DAVE (Deaf Active Volunteering Experience) Project, also with the prolonged redecoration and refresh of our bar as Covid regulations allowed. Volunteers supported the creation of social media content and provisional planning for a return to post-Covid fundraising. Some managed to complete First Aid, Mental Health First and Policies & Procedures training, but the breadth of and value-added through volunteer activity this last twelve months was limited greatly by Covid-19 regulations.

For volunteers sticking by and continuing to support our organisation when many faced very challenging situations of their own, uncertainty over employment, anxiety caused by restrictions on caring for family members and so on, we were and remain hugely grateful. This gave the Deaf Centre's Board and management team great encouragement, and provided reason for great pride. Here again we would like to reiterate our thanks.

A further positive that presented before the year was out was Manchester City Council's generous extension of OMVCS funding, duly enabling us to start exploring the possibility of engaging a new part-time colleague to give dedicated time to volunteer recruitment, induction, support, supervision and coaching; the organisation of training and work plans; the administration of recognition and reward schemes; and the mapping-out of progression opportunities whenever the time to move on or need of moving on comes. As the year ended, we were hopeful of being able to engage a volunteer co-ordinator to quality assure experiences, increase MDC's volunteer retention rates and the return realised on our investment of time and money in supervision and training. Next year, we hope to have some good data to share on value added by volunteers, Volunteer Investment and Value Audit results, and some good stories to tell of personal goals achieved and lives changed through the act of volunteering and support extended to vulnerable service users in the course of voluntary works.

### *Partnership working*

Though the public health pandemic curtailed much of our work in previous years, still we sought to connect and collaborate in the interests of doing all that we could to support hard of hearing, Deaf and deafened people in acute need:

- Bolton Deaf Society in the extension of advocacy support services across both Bolton and Manchester
- Breakthrough UK in the arrangement and delivery of independent living and employability skills courses
- Cracking Good Food CIC in delivery of healthy cooking workshops online
- Greater Manchester Coalition of Disabled People in representing the barriers encountered by and needs of hard of hearing, Deaf and deafened people to Greater Manchester Combined Authority and UK Government in campaigning for policy, system and service change

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- Greater Manchester Police on hate crime awareness and reporting
- Hermes and Amazon in opening-up employment opportunities for Deaf beneficiaries of our employment service
- Manchester City Council's Sensory Services Team in providing advice around benefits, housing issues and assistive technologies
- Manchester Health and Care Commissioning and Sign Health in planning a Covid information and advice webinar, and a Deaf-inclusive Covid Vaccination Centre at MDC
- Our Manchester Disability Partnership Board in representing the lived experience, perspective and needs of hard of hearing, Deaf and deafened people in Manchester when it comes to strategy and policy-setting, and public sector service improvement in line with the city's Disability Strategy and the new Engagement Group/Assembly/Learning Forum framework beginning to take shape and strengthen capacity to make and sustain change
- Signature in accrediting British Sign Language courses
- Stockport NHS Foundation Trust and Stockport Council in providing Interpreter Services
- Workers' Educational Association in adding Maths and English courses to our pre-employment training offer

Through the year, we also took opportunity of representing hard of hearing, Deaf and deafened citizens of the city and surrounding areas on a number of public service and policy groups, hopeful of influencing and informing change so as to level things up for a cohort too often cut-out or forgotten hence the disproportionately poor outcomes too often realised across the board, education, employment, health, housing etc:

- Children's Hearing Services Working Group
- Covid Health Equity Group
- Creative Curriculum Task Group
- Disability and Digital Inclusion Group
- Disabled People's Covid Sounding Board
- Greater Manchester Combined Authority Disabled People's Panel
- Greater Manchester Humanitarian Assistance Group
- Greater Manchester Social Value Network
- Healthwatch Manchester
- Healthwatch Salford
- Healthwatch Trafford
- Manchester Cultural Education Partnership Communications Task Group
- Manchester Cultural Education Partnership Youth Voice Task Group
- Manchester Highways Access Group
- Our Manchester Disability Partnership Board Built Environment Workstream Group
- Trafford Deaf Partnership
- VCSE Assurance Group – Manchester Health and Care Commissioning
- VCSE Health and Wellbeing Collective, Trafford
- VCSE Leaders' Forum, Manchester Community Central
- Young Manchester Strategy Group

Ensuring that hard of hearing, Deaf and deafened people have a voice in decision-making around the city is very important of course if we are to play our part in ensuring that they can move freely in and out of services and systems, enjoy good healthcare and leisure opportunities, access and interact with the public realm and local amenities on an equitable basis, but landscape-shaping to the detriment of organisational wellbeing and core service impact is a risk we have continued to guard against. A mini cost benefit analysis on outcomes enabled is one activity we have committed to for next year.

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## **Financial review**

At the end of the year, total reserves were £955,205, and of this £313,361 were restricted funds, £180,772 was the revaluation reserve and £461,072 were unrestricted funds – including £278,505 for the Refurbishment Fund, £79,228 as the net book value for the lease, and £103,339 free reserves.

### *Pensions*

Through the course of 2020/21, Manchester Deaf Centre worked with Greater Manchester Pension Fund (as our Local Government Pension Scheme Guarantors), Manchester City Council and Ward Hadaway Solicitors towards agreement around clearing the membership cessation charge triggered on the previous Executive Director's departure from the organisation in Autumn 2019, and an affordable plan to cover on-going liabilities to the Pension Fund and previous employees of our organisation. At the year end, these remained works in progress but we are confident of viable solutions being found to take away these prospective financial threats to Manchester Deaf Centre and our service portfolio in present forms.

MDC continues to apply for grant funding and to pursue additional contracts, but as the country emerges from the pandemic we do recognise that we will have a challenge on our hands. As for many other not for profit organisations, the future looks uncertain and through enterprise diversification with staff capacity constraints, volunteer fundraisers' training and mobilisation, corporate and private donor engagement we will need to do our utmost to establish and embed sustainable income streams that will help cover core costs which income lost through building and wider society's closure for long periods of the year can no longer cover. Much thought will need to be given to our 'business model', but the Board and staff are as one on the importance of sustaining our service provision and forging ahead. Some Deaf support service providers have already closed in recent years of course, and our beacon of hope, support and life means a great deal to so many. We are hopeful indeed that hard of hearing, Deaf and deafened people can work with us to shape and execute our plans. Facilitating this input and progressing organisational and service development plans that emerge will be one of our foremost priorities in 2021/22. In some ways, Covid recovery will present a test of scale that we have not tackled in many a year, but there is much heart to be taken from our rich, 175 year history of finding a way, battling through and bettering lives such is the importance of this mission.

### *Reserves policy*

The Board of Trustees have established a policy whereby they seek to hold sufficient reserves to continue the current activities in the event of a drop in funding and earned income for 6 months (approximately £200,000 covering staff and general running costs). Work towards this target is on-going.

### *Risk management*

The charity trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks.

### *In summary*

This has been another challenging year for Manchester Deaf Centre, but through the challenges of the pandemic we found ways of doing differently and assisting in people's hour of need; we sustained service provision to as full an extent as possible and did our utmost by those we are here to serve. The pandemic will take its financial toll with income lost through the drop in course take-up, the loss of interpreter bookings, room hire and social bar revenues as noted, but as the country emerges from the public health crisis, the hard of hearing, Deaf and deafened communities we serve will need our organisation's support more than ever to recover lost ground, find their feet and positive traction again as the wider economy and bigger picture society strive to put their pieces together again. We must ensure that we are well-placed to help working age adults recover mental and physical health, financial stability, career and/or

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enterprise planning. We must ensure that to those no longer feeling safe to access services at MDC, we reach out creatively and with compassion, need our starting point for every encounter and intervention no matter whether we're speaking with children and young people long distanced from their friends or older people isolated, afraid and in poor health. We must adapt and innovate within the financial constraints that we will work as we enter our 175<sup>th</sup> year, remember and take inspiration from all that have gone before us and worked so hard to develop a responsive organisation impacting so positively on the lives of so many. And we will.



The Manchester Deaf Centre Limited  
Trustees' annual report  
for the year ended 31<sup>st</sup> March 2021

Statement of responsibilities of the trustees

The trustees (who are also directors of The Manchester Deaf Centre Limited for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees on 9<sup>th</sup> December 2021 and signed on their behalf by

Alistair Wright

Treasurer

Independent examiner's report  
to the members of

The Manchester Deaf Centre Limited

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> March 2021 which are set out on pages 18 to 42.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Hall FCCA DChA

Slade & Cooper Limited  
Beehive Mill, Jersey Street  
Manchester, M4 6JG

Date 21 December 2021

The Manchester Deaf Centre Limited  
Statement of Financial Activities  
(including Income and Expenditure account)  
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Donations and legacies	3	154,654	-	154,654	5,175
Charitable activities	4	222,972	473,984	696,956	404,430
Other trading activities	5	41,840	-	41,840	48,041
Investments	6	248	-	248	1,643
<b>Total income</b>		<b>419,714</b>	<b>473,984</b>	<b>893,698</b>	<b>459,289</b>
<b>Expenditure on:</b>					
Raising funds	7	5,624	-	5,624	3,305
Charitable activities	8	344,694	246,662	591,356	459,980
<b>Total expenditure</b>		<b>350,318</b>	<b>246,662</b>	<b>596,980</b>	<b>463,285</b>
<b>Net income/(expenditure) before net gains/(losses) on investments</b>		69,396	227,322	296,718	(3,996)
Unrealised gains/(losses) on investments		15,133	-	15,133	(13,354)
<b>Net income/(expenditure) for the year</b>	10	<b>84,529</b>	<b>227,322</b>	<b>311,851</b>	<b>(17,350)</b>
Transfer between funds		7,325	(7,325)	-	-
<b>Net movement in funds for the year</b>		<b>91,854</b>	<b>219,997</b>	<b>311,851</b>	<b>(17,350)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		549,990	93,364	643,354	660,704
<b>Total funds carried forward</b>		<b>641,844</b>	<b>313,361</b>	<b>955,205</b>	<b>643,354</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The Manchester Deaf Centre Limited  
Company number 5277257

Balance sheet as at 31 March 2021

	Note	2021	2020
		£	£
<b>Fixed assets</b>			
Tangible assets	15	633,298	616,538
Investments	16	71,398	56,265
<b>Total fixed assets</b>		<b>704,696</b>	<b>672,803</b>
<b>Current assets</b>			
Stock		-	400
Debtors	17	115,616	42,115
Cash at bank and in hand		343,526	66,671
<b>Total current assets</b>		<b>459,142</b>	<b>109,186</b>
<b>Liabilities</b>			
Creditors: amounts falling due in less than one year	18	(79,258)	(46,868)
<b>Net current assets</b>		<b>379,884</b>	<b>62,318</b>
<b>Total assets less current liabilities</b>		<b>1,084,580</b>	<b>735,121</b>
Creditors: amounts falling due after more than one year	20	(129,375)	(91,767)
<b>Net assets</b>		<b>955,205</b>	<b>643,354</b>
<b>The funds of the charity:</b>			
Restricted income funds	21	313,361	93,364
Revaluation reserve	22	180,772	184,248
Unrestricted income funds	23	461,072	365,742
<b>Total charity funds</b>		<b>955,205</b>	<b>643,354</b>

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 21 to 42 form part of these accounts.

Approved by the trustees on 09/12/2021 and signed on their behalf by:

Alistair Wright  
(Treasurer)

The Manchester Deaf Centre Limited

Statement of Cash Flows  
for the year ending 31 March 2021

	Note	2021 £	2020 £
<b>Cash provided by/(used in) operating activities</b>	26	<b>280,854</b>	<b>14,425</b>
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		248	1,643
Purchase of tangible fixed assets		(42,505)	(27,000)
<b>Cash provided by/(used in) investing activities</b>		<b>(42,257)</b>	<b>(25,357)</b>
<i>Cash flows from financing activities:</i>			
Repayment of borrowing		(11,742)	(19,291)
Cash inflows from new borrowing		50,000	-
<b>Cash provided by/(used in) financing activities</b>		<b>38,258</b>	<b>(19,291)</b>
Increase/(decrease) in cash and cash equivalents in the year		276,855	(30,223)
Cash and cash equivalents at the beginning of the year		66,671	96,894
<b>Cash and cash equivalents at the end of the year</b>		<b>343,526</b>	<b>66,671</b>

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021

### **1 Accounting policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The Manchester Deaf Centre Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### **b Preparation of the accounts on a going concern basis**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2021 (continued)

**c Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

**d Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**e Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### **f Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **g Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the costs of commercial trading and their associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### **h Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

### **i Tangible fixed assets**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Asset Category	Annual rate
Property lease	period of lease to 24.06.2074
Office furniture & equipment	5 years
Computer equipment	3 years
Website	5 years
Property improvements	period of lease to 24.06.2074

The trustees reviewed the estimated useful life of the property improvements in 2014 and were of the opinion that this should be over the period of the lease (60 years) rather than 10 years as previously estimated.

The Deaf Centre property is leased from Manchester University at an annual rent of £nil. A service charge is payable to the University.

The lease on the Deaf Centre property was revalued on 5 March 2008 at £330,000 by Damian Gee BSc (Hons) DipVal MRICS of Lambert Smith Hampton at Market Value. It had been previously valued by the Trustees at £100,000, the historic cost is not known. It is due to be revalued every five years. The trustees are not aware of any material change since the last valuation.



# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### **j Fixed asset investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

### **k Stock**

Stock is included at the lower of cost or net realisable value. In general, cost is determined on a first in, first out basis. Net realisable value is the price at which stocks can be sold in the normal course of business after allowing for the costs of realisation. Provision is made where necessary for obsolete, slow moving, and defective stocks. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

### **l Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **m Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **n Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **o Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### p Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme with NEST. The charity's contribution to this scheme in 2021 were £3,487 (2020: £1,518). There were £nil (2020: £403) outstanding contributions at the year end.

MDC's membership has ceased with the Greater Manchester Pension Fund and both Subsumption and Soft Commercial Agreements are presently being negotiated with Manchester City Council.

### 2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

### 3 Income from donations and legacies

	Total 2021 £	Total 2020 £
Donations	4,654	5,175
Legacies	150,000	-
	<hr/>	<hr/>
<b>Total</b>	<b>154,654</b>	<b>5,175</b>
	<hr/> <hr/>	<hr/> <hr/>

All donations and legacies income is unrestricted.

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 4 Income from charitable activities

#### Current reporting period

	Unrestricted £	Restricted £	Total 2021 £
<b>MDC</b>			
Manchester City Council	10,000	5,000	15,000
Salford CCG	-	77,392	77,392
OMCVS (Equalities)	-	40,000	40,000
Heritage Lottery	-	24,800	24,800
National Lottery	-	51,114	51,114
Eric Wright Fund	-	10,000	10,000
WEA	-	6,673	6,673
WAITE project	-	84,043	84,043
BBC I Can	-	39,856	39,856
Princes Trust	-	24,599	24,599
Trafford Council	-	23,334	23,334
British Deaf History Society	-	22,799	22,799
Young Manchester	-	21,925	21,925
First Ark	-	19,359	19,359
Cooperative and Mutual Solutions Limited	-	8,750	8,750
Lankelly Chase	-	5,000	5,000
We Love Manchester	-	3,000	3,000
GM Business Support Limited	-	2,498	2,498
Cinderella Fund	-	2,492	2,492
The Conservation Volunteers	-	1,350	1,350
Fees & other charitable income	60,639	-	60,639
	<hr/>	<hr/>	<hr/>
	70,639	473,984	544,623
<b>CCS</b>			
Fees	152,333	-	152,333
	<hr/>	<hr/>	<hr/>
	152,333	-	152,333
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<hr/> <hr/> 222,972	<hr/> <hr/> 473,984	<hr/> <hr/> 696,956

# The Manchester Deaf Centre Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

## 4 Income from charitable activities (cont.)

### **Previous reporting period**

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total 2020</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<b>MDC</b>			
Manchester City Council	-	9,500	9,500
Big Lottery Fund	-	32,947	32,947
Salford CCG	-	43,597	43,597
OMCVS (Equalities)	-	40,000	40,000
GMYN	-	34,576	34,576
Heritage Lottery	-	24,800	24,800
Garfield Weston Trust	10,000	-	10,000
Age UK Trafford	-	8,000	8,000
WEA	-	4,766	4,766
NHS CCG	-	3,000	3,000
Henry Smith Charity	-	2,430	2,430
Social Investment Business	-	1,625	1,625
Home Manchester	-	1,345	1,345
Groundwork UK	-	1,250	1,250
Pennington Charitable Fund	-	1,000	1,000
Fees & other charitable income	24,699		24,699
	<hr/>	<hr/>	<hr/>
	34,699	208,836	243,535
<b>CCS</b>			
Fees	160,895	-	160,895
	<hr/>	<hr/>	<hr/>
	160,895	-	160,895
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<hr/> <hr/> 195,594	<hr/> <hr/> 208,836	<hr/> <hr/> 404,430

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 5 Income from other trading activities

	Total 2021 £	Total 2020 £
Room Hire	41,840	47,025
Bar and Café Sales	-	1,016
	<hr/>	<hr/>
	41,840	48,041
	<hr/>	<hr/>

All income from other trading activities is unrestricted.

### 6 Investment income

	2021 £	2020 £
Income from bank deposits	248	-
Dividends received	-	1,643
	<hr/>	<hr/>
	248	1,643
	<hr/>	<hr/>

All investment income is unrestricted.

### 7 Cost of raising funds

	2021 £	2020 £
Administration	3,724	2,417
Cost of good sold	1,900	888
	<hr/>	<hr/>
	5,624	3,305
	<hr/>	<hr/>

All expenditure on cost of raising funds is unrestricted.

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 8 Analysis of expenditure on charitable activities

<b>Current reporting period</b>	<b>MDC £</b>	<b>MDC projects £</b>	<b>CSS £</b>	<b>Total 2021 £</b>
Staff costs	116,261	154,159	1,906	272,326
Contractors	17,589	24,370	102,325	144,284
Bad Debts written off/(back)	2,882	-	-	2,882
Premises	20,004	23,675	-	43,679
Administration	58,603	21,759	497	80,859
Project costs	159	15,722	-	15,881
Depreciation	25,745	-	-	25,745
Governance costs (see note 9)	5,700	-	-	5,700
	<u>246,943</u>	<u>239,685</u>	<u>104,728</u>	<u>591,356</u>

<b>Previous reporting period</b>	<b>MDC £</b>	<b>MDC projects £</b>	<b>CSS £</b>	<b>Total 2020 £</b>
Staff costs	92,493	64,830	8,794	166,117
Contractors	9,182	28,548	115,747	153,477
Bad Debts written off/(back)	16,766	-	-	16,766
Premises	3,751	29,047	-	32,798
Administration	34,221	10,587	2,360	47,168
Project costs	1,017	15,177	7	16,201
Depreciation	20,853	-	-	20,853
Governance costs (see note 9)	6,600	-	-	6,600
	<u>184,883</u>	<u>148,189</u>	<u>126,908</u>	<u>459,980</u>

	<b>2021 £</b>	<b>2020 £</b>
Restricted expenditure	246,662	161,188
Unrestricted expenditure	344,694	298,792
	<u>591,356</u>	<u>459,980</u>

### 9 Analysis of governance

	<b>Total 2021 £</b>	<b>2020 £</b>
Accountancy and independent examination	5,700	6,600
	<u>5,700</u>	<u>6,600</u>

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 10 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021 £	2020 £
Depreciation	25,745	20,852
Operating lease rentals	-	808
Independent examiner's fee		
Accountancy	1,500	1,500
Independent examination	1,000	1,000
Other	3,787	3,942
	<hr/>	<hr/>

### 11 Staff costs

Staff costs during the year were as follows:

	2021 £	2020 £
Wages and salaries	241,583	155,112
Social security costs	11,038	5,644
Pension costs	19,705	5,361
	<hr/>	<hr/>
	272,326	166,117
	<hr/>	<hr/>

No employees has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 20 (2020: 11).

The key management personnel of the charity comprise the Trustees, Centre Manager, Operations Manager, Business Development Manager, Project Manager (Salford and Trafford) and Project Manager (WAITE).

(2020: the Trustees, Executive Director and Interim Centre Manager).

The total employee benefits of the key management personnel of the charity were £137,579 (2020: £35,600).

### 12 Trustee remuneration and expenses, and related party transactions

Neither the Board of Trustees nor any persons connected with them received any remuneration or reimbursed expenses during the year (2020: Nil).

No members of the Board of Trustees received travel and subsistence expenses during the year (2020: £ nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 13 Government grants

The government grants recognised in the accounts were as follows:

	2021 £	2020 £
Manchester City Council	15,000	49,500
Salford CCG	77,392	43,597
NHS CCG	-	3,000
Trafford Council	23,334	-
	<u>115,726</u>	<u>96,097</u>

### 14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

### 15 Fixed assets: tangible assets

Cost	Property & improvements £	Office equipment £	Fixtures & Fittings £	Website £	Total £
At 1 April 2020	908,718	48,537	40,312	27,000	1,024,567
Additions	15,505	-	-	27,000	42,505
	<u>924,223</u>	<u>48,537</u>	<u>40,312</u>	<u>54,000</u>	<u>1,067,072</u>
<b>Depreciation</b>					
At 1 April 2020	313,781	48,537	40,311	5,400	408,029
Charge for the year	14,945	-	-	10,800	25,745
	<u>328,726</u>	<u>48,537</u>	<u>40,311</u>	<u>16,200</u>	<u>433,774</u>
<b>Net book value</b>					
At 31 March 2021	595,497	-	1	37,800	633,298
	<u>594,937</u>	<u>-</u>	<u>1</u>	<u>21,600</u>	<u>616,538</u>
At 31 March 2020	594,937	-	1	21,600	616,538

Under historical cost (previous valuation by the Board of Directors) the depreciation charge for the lease would be £1,524 giving a net book value of £79,228 (2020: £80,752).



# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 16 Investments

	2021 £	2020 £
Market value at the start of the year	56,265	69,619
Add net gain/(loss) on revaluation	15,133	(13,354)
	<hr/>	<hr/>
Market value at the end of the year	71,398	56,265
	<hr/> <hr/>	<hr/> <hr/>
Investments at fair value comprised:		
CIS UK Income with Growth Trust	21,770	17,813
IM CAF UK Equity Fund B Income	36,954	27,928
COIF Charities Investment Fund	12,674	10,524
	<hr/>	<hr/>
	71,398	56,265
	<hr/> <hr/>	<hr/> <hr/>

Investments are all carried at fair value and are all traded in quoted public markets.

### 17 Debtors

	2021 £	2020 £
Trade debtors	84,564	45,788
Provision for bad debts	-	(6,893)
Other debtors	-	3,000
Prepayments and accrued income	31,052	220
	<hr/>	<hr/>
	115,616	42,115
	<hr/> <hr/>	<hr/> <hr/>

### 18 Creditors: amounts falling due within one year

	2021 £	2020 £
Loan		
Futurebuilders	7,800	7,800
First Ark	9,028	8,378
Trade creditors	37,257	10,875
Other creditors and accruals	20,764	9,815
Deferred income	-	10,000
Taxation and social security costs	4,409	-
	<hr/>	<hr/>
	79,258	46,868
	<hr/> <hr/>	<hr/> <hr/>

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 19 Deferred income

	2021 £	2020 £
Deferred grant brought forward	10,000	-
Grant received	-	10,000
Released to income from charitable activities	(10,000)	-
	<hr/>	<hr/>
Deferred grant carried forward	-	10,000
	<hr/>	<hr/>

### 20 Creditors: amounts falling after more than one year

	2021 £	2020 £
Loan		
Futurebuilders	60,441	63,805
First Ark	18,934	27,962
Co-op	50,000	-
	<hr/>	<hr/>
	129,375	91,767
	<hr/>	<hr/>
Repayable after more than 5 years by instalments	17,400	20,764
	<hr/>	<hr/>

The loan from Futurebuilders (Social Enterprise Investment Fund) is repayable over 15 years with interest charged at 6% for the first 3 years and no more than 5% over base for the remainder of the term. It is unsecured and does not attract early repayment penalties.

The loan from First Ark Social Investment is repayable over 5 years with interest charged at 7.5% APR. It is unsecured and does not attract early repayment penalties.

The loan from Co-op is repayable over 6 years with an interest charge of 2.5% per annum. No repayments were required for the first 12 months.

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 21 Analysis of movements in restricted funds

<b>Current reporting period</b>	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
<b>MDC</b>					
Job Club	7,994	-	-	-	7,994
Youth Fund (Young Manchester), Youth & Childrens Work	8,088	5,000	(2,227)	-	10,861
Manchester Alliance Mental Health	2,526	-	501	-	3,027
Postcode Lottery	3,280	-	-	-	3,280
Goundwork UK	6,667	-	-	-	6,667
OMCVS (Equalities)	2,954	40,000	(40,099)	-	2,855
First Ark Social Investment	10,200	-	-	(10,200)	-
Salford Innovation Fund	40,007	77,392	(50,927)	-	66,472
Heritage Lottery	3,955	24,800	(29,578)	823	-
National Lottery (Leaders with Lived Experience)	-	51,114	-	-	51,114
Eric Wright Fund	-	10,000	(2,651)	-	7,349
Trafford Council/Partnership	-	19,770	(14,940)	-	4,830
Trafford Council Digital Skills Grant	-	3,564	-	-	3,564
European Social Fund/WEA Grant Scheme	3,159	6,673	(10,691)	859	-
NHS CCG	1,909	-	-	-	1,909
Social Investment Business	1,625	-	(2,818)	1,193	-
50+	1,000	-	(111)	-	889
WAITE project	-	84,043	(72,163)	-	11,880
BBC I Can	-	39,856	-	-	39,856
Get On	-	24,599	(4,870)	-	19,729
British Deaf History Society	-	22,799	-	-	22,799
Young Manchester	-	21,925	(3,403)	-	18,522
First Ark	-	19,359	(10,667)	-	8,692
Cooperative and Mutual Solutions Limited	-	8,750	(2,018)	-	6,732
Lankelly Chase	-	5,000	-	-	5,000
We Love Manchester	-	3,000	-	-	3,000
GM Business Support Limited	-	2,498	-	-	2,498
Cinderella Fund	-	2,492	-	-	2,492
The Conservation Volunteers	-	1,350	-	-	1,350
<b>Total</b>	<b>93,364</b>	<b>473,984</b>	<b>(246,662)</b>	<b>(7,325)</b>	<b>313,361</b>

The Manchester Deaf Centre Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

**21 Analysis of movements in restricted funds (cont.)**

<b>Previous reporting period</b>	<b>Balance at 1 April 2019</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2020</b>
	£	£	£	£	£
<b>MDC</b>					
Job Club	7,994	32,947	(32,947)	-	7,994
Youth Fund (Young Manchester), Youth & Childrens Work	9,126	45,421	(46,459)	-	8,088
Manchester Alliance Mental Health	2,618	-	(92)	-	2,526
Postcode Lottery	3,280	-	-	-	3,280
Goundwork UK	5,417	1,250	-	-	6,667
OMCVS (Equalities)	2,965	40,000	(40,011)	-	2,954
First Ark Social Investment	10,200	-	-	-	10,200
Salford Innovation Fund	-	43,597	(3,590)	-	40,007
Heritage Lottery	-	24,800	(20,845)	-	3,955
Trafford Council/Partnership	-	8,000	(11,740)	3,740	-
European Social Fund/WEA Grant Scheme	-	4,766	(1,607)	-	3,159
NHS CCG	-	3,000	(1,091)	-	1,909
Henry Smith Charity	-	2,430	(2,806)	376	-
Social Investment	-	1,625	-	-	1,625
50+	-	1,000	-	-	1,000
<b>Total</b>	<b>41,600</b>	<b>208,836</b>	<b>(161,188)</b>	<b>4,116</b>	<b>93,364</b>

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 21 Analysis of movements in restricted funds (cont.)

<b>Name of restricted fund</b>	<b>Description, nature and purposes of the fund</b>
Job Club	Funding from Lloyds TSB Foundation, the Big Lottery Fund - Reaching Communities and Manchester City Council, to provide employment advice and support.
Youth Fund (Young Manchester), Youth & Childrens Work	Funding from Manchester City Council for a project to enhance life skills, Youth Club and playschemes during the Easter and summer holidays.
Manchester Alliance Mental Health	Funding for the Wellbeing project
Postcode Lottery	Funding for wellbeing linked to gardening project
Groundwork UK	Funding for wellbeing linked to gardening project
OMCVS (Equalities)	Funding in support of Manchester Deaf Centre's work with adults (through the Employment Service/Job Club, Wellbeing Group, Volunteer support and supervision)
First Ark Social Investment	covering the cost of (i) cpd coaching for MDC's Finance Officer and two courses: Charity Finance for Trustees and Finance for Non-Finance Directors; and (ii) the creation of a community fundraising toolkit and delivery of a 6-month activation pilot
Salford Innovation Fund, Salford NHS CCG	Grant to cover the cost of developing a brand new service intended to (i) increase the accessibility of and take-up on health care services for hard of hearing and deaf people in Salford with a view to countering health inequalities; (ii) open-up opportunities of the deaf community's participation in continuing service development and improvement fora; and (iii) enable and promote self-advocacy and self-help.
Heritage Lottery	Enabling funding for a deaf history, identity and empowerment project with a pioneering Young Curators Mini-Apprenticeship scheme built in for hard of hearing and deaf young people.
National Lottery (Leaders with Lived Experience)	covering a programme of professional development, governance and leadership quality assurance work with the Board of Trustees, and the creation of a new Youth Board giving young hard of hearing, Deaf and deafened citizens of Manchester and the surrounding areas (prospective trustees of the future) a voice in strategic direction-setting and decision-making

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 21 Analysis of movements in restricted funds (cont.)

Eric Wright Fund	Funding from the Eric Wright Charitable Trust has enabled staff training in safeguarding, first aid and mental health first aid; also in advocacy and volunteer management. Manchester Deaf Centre volunteers have benefitted from training in food hygiene too and, post-lockdown/Covid restrictions, we have more volunteer training planned – in inclusive community walk leadership and sports leadership; impact assessment, evaluation and improvement planning competencies.
Trafford Council/Partnership	Advocacy support funding for hard of hearing and deaf residents of Trafford seeking to redress injustices in the system, better their day to day experiences, broaden horizons and improve their future life chances.
Trafford Council Digital Skills Grant	improving access to digital devices for HoH/D/deaf residents of Trafford cut-off by the pandemic and public/private sector transition to exclusive telephone and online services
European Social Fund/WEA Grant Scheme	an employment readiness training scheme for un/underemployed HoH/D/deaf residents of GM
NHS CCG	Funding to add to the variety of the Wellbeing Group's activity programme in promotion of wellbeing among hard of hearing, deaf, deafened and deaf blind adults from Manchester and GM more widely.
Social Investment Business	Funding to help further The Manchester Deaf Centre's sustainability by developing infrastructure and process, and furthering business development work.
50+/Pennington Charitable Bequest	A grant to enable the 50 Plus Group's Committee to purchase a new Laptop computer, stationery and training in first aid, food hygiene, health & safety and safeguarding with a view to increasing the efficiency of their administrative practice and communications, extending their reach and influence on policy/amenity and service development, and continuing to ensure the safety of their near 100 beneficiaries each week.
WAITE project	Funding given by the National Lottery Community Fund's Reaching Communities Programme enables Manchester Deaf Centre's delivery on wellbeing, advocacy, IAG, training, employment and enterprise support services across Greater Manchester, each targeted at hard of hearing, Deaf and deafened people across the county – and provided in British Sign Language or with appropriate communications support to ensure that they are fully accessible and inclusive.
BBC I Can	programmes of work growing aspiration, employment and enterprise readiness among HoH/D/deaf young people and building employers' capacity for HoH/D/deaf inclusion in parallel / a progression pathway. The former spans Manchester, Bolton, Salford and Trafford; the latter is centred on Manchester and open only to NEET young people aged 16-24.

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 21 Analysis of movements in restricted funds (cont.)

Get On	Given by the Future Workforce Fund, administered by the Prince's Trust, our Get On grant is enabling Deaf Centre delivery on a targeted programme of work for NEET (and hard of hearing, Deaf or deafened) young people from Bolton, Manchester, Salford, Stockport and Trafford – building their social and cultural awareness, confidence, skills for life and work; providing employment, further education and training insights through supported placements; and encouraging education/training providers and employers alike to grow their capacity for equitable Deaf inclusion for prospective employees of the future.
British Deaf History Society	funds to cover the salary and on-costs of their Museum Archivist and Curator, plus MDC's provision of a HR function. MDC now host their Museum and this is set to open in September 2021
Young Manchester	funds towards school holiday activity programmes and universal youth service providers' capacity-building across the city with a view to opening-up a range of additional opportunities for both informal and accredited learning... , indoor and outdoor recreation, community participation and social action
Cooperative and Mutual Solutions Limited	funding to establish a support group for Deaf Ex-Offenders
Lankelly Chase	helping set-up digital device libraries for HoH/D/deaf residents of Salford and Manchester
We Love Manchester	The Mayor's Charity gifted Manchester Deaf Centre a grant to develop a digital devices library for hard of hearing, Deaf and deafened people in digital poverty and without means of accessing public services and amenities that transitioned their activity to internet-only access during the height of the Covid pandemic; people that were cut-off. With people benefitting from this provision, a series of Covid-safe ICT skill-building workshops were worked through.
GM Business Support Limited	Our Covid-19 Recovery Grants primarily went towards (i) updating tired external branding of our building, ensuring that it carried up to date information and contact details, and way-finding arrows; and (ii) getting our Bar, events programme and supporting volunteers back up and running to help start generating unrestricted funds again.
Cinderella Fund	The Cinderella Fund grant gifted by the Charity Service is towards a residential weekend; an outdoor education programme for young people accessing our DAVE (Deaf Active Volunteering Experience) Group. This has not yet been possible due to the Covid-19 pandemic; restrictions imposed on prospective providers of accommodation, activity, instruction and PPE; and the limited availability of young people with which we work, lacking parent and carer confidence etc.
The Conservation Volunteers	Our work with The Conservation Volunteers is around the enrichment of children and young people's learning on the environment and around biodiversity more specifically through outdoor arts and crafts.

The Manchester Deaf Centre Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

**22 Revaluation reserve**

	2021 £	2020 £
At 1 April 2020	184,248	187,724
Depreciation charge on revaluation	(3,476)	(3,476)
	<hr/>	<hr/>
At 31 March 2021	180,772	184,248
	<hr/>	<hr/>

**23 Analysis of movement in unrestricted funds**

<b>Current reporting period</b>	Balance at 1 April 2020 £	Income and gains £	Expenditure and losses £	Transfers £	As at 31 March 2021 £
General fund	79,046	434,847	(338,651)	7,325	182,567
Refurbishment fund	286,696	-	(8,191)	-	278,505
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	365,742	434,847	(346,842)	7,325	461,072
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Previous reporting period</b>	Balance at 1 April 2019 £	Income and gains £	Expenditure and losses £	Transfers £	As at 31 March 2020 £
General fund	136,493	237,099	(290,430)	(4,116)	79,046
Refurbishment fund	294,887	-	(8,191)	-	286,696
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	431,380	237,099	(298,621)	(4,116)	365,742
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

**Name of unrestricted fund      Description, nature and purposes of the fund**

General fund      The general funds are represented by:

	2021 £	2020 £
Net book value of lease	79,228	80,752
Other general reserves	103,339	(1,706)
	<hr/>	<hr/>
	182,567	79,045
	<hr/>	<hr/>

Refurbishment fund      Fund to cover depreciation costs associated with refurbishing the building in 2010/11



The Manchester Deaf Centre Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

**24 Analysis of net assets between funds**

	General fund £	Designated funds £	Revaluation reserve £	Restricted funds £	Total £
Tangible fixed assets	174,021	278,505	180,772	-	633,298
Fixed asset investments	71,398	-	-	-	71,398
Net current assets/(liabilities)	66,523	-	-	313,361	379,884
Creditors of more than one year	(129,375)	-	-	-	(129,375)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	182,567	278,505	180,772	313,361	955,205
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

***Previous reporting period***

	General fund £	Designated funds £	Revaluation reserve £	Restricted funds £	Total £
Tangible fixed assets	145,594	286,696	184,248	-	616,538
Fixed asset investments	56,265	-	-	-	56,265
Net current assets/(liabilities)	(31,046)	-	-	93,364	62,318
Creditors of more than one year	(91,767)	-	-	-	(91,767)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	79,046	286,696	184,248	93,364	643,354
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# The Manchester Deaf Centre Limited

## Notes to the accounts for the year ended 31 March 2021 (continued)

### 25 Financial instruments

Financial instruments measured at amortised cost comprise the loan financing provided by the Social Enterprise Investment Fund to the charity.

	2021 £	2020 £
Loan payable falling due within one year	16,828	16,178
Loan payable falling due in more than one year but in less than five years	111,975	71,003
Loan payable falling due after five years	17,400	20,764
	<hr/>	<hr/>
	146,203	107,945
	<hr/>	<hr/>

The loan from Futurebuilders (Social Enterprise Investment Fund) is repayable over 15 years with interest charged at 6% for the first 3 years and no more than 5% over base for the remainder of the term. It is unsecured and does not attract early repayment penalties.

The loan from First Ark Social Investment is repayable over 5 years with interest charged at 7.5% APR. It is unsecured and does not attract early repayment penalties.

The loan from Co-op is repayable over 6 years with an interest charge of 2.5% per annum. No repayments were required for the first 12 months.

The Manchester Deaf Centre Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

**26 Reconciliation of net movement in funds to net cash flow from operating activities**

	2021 £	2020 £
<b>Net income/(expenditure) for the year</b>	311,851	(17,350)
<b>Adjustments for:</b>		
Depreciation charge	25,745	20,852
(Gains)/losses on investments	(15,133)	13,354
Dividends, interest and rents from investments	(248)	(1,643)
Decrease/(increase) in stock	400	50
Decrease/(increase) in debtors	(73,501)	3,150
Increase/(decrease) in creditors	31,740	(3,988)
	<hr/>	<hr/>
<b>Net cash provided by/(used in) operating</b>	280,854	14,425
	<hr/>	<hr/>